



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, June 9, 2020

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

2. ROLL CALL: Directors Barke, Casey, DeMarco, Nitikman
President Maynard

3. PLEDGE OF ALLEGIANCE:

4. PRESENTATIONS:

**a. PRESENTATION OF PROCLAMATIONS OF APPRECIATION TO ROSSMOOR
HOMEOWNERS ASSOCIATION CLASS OF 2020 GRADUATION CAR PARADE
COORDINATORS**

President Maynard presented proclamations of appreciation to Rossmoor Homeowners Association recipients Jo Shade, Marian Last, Pei Pei Kelman, Ralph Vartabedian and Art Remnet. The presentation was received and filed.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

D. REPORTS TO THE BOARD:

**1. ROSSMOOR COMMUNITY SERVICES DISTRICT COVID-19 RESPONSE
STATUS REPORT**

The General Manager recommended that the Board discuss and provide direction to staff regarding the District's current operational status in response to the COVID-19 pandemic's impact on daily operations and closures.

Discussion ensued. It was the consensus of the Board to follow state guidelines to the extent practical and open up everything allowed by law. The report was received and filed.

2. QUARTERLY TREE REPORT

District Arborist Mary Kingman provided a report to the Board regarding the status of the District's urban forest. Discussion ensued relative to tree failures and the District's partnership with West Coast Arborist. The report was received and filed.

E. CONSENT CALENDAR:

DIRECTOR NITIKMAN REQUESTED THAT ITEM E-1a. MINUTES OF THE REGULAR BOARD MEETING OF MAY 12, 2020 BE REMOVED FROM THE CONSENT CALENDAR FOR REVIEW

Motion by Director Casey, seconded by Director DeMarco to approve Items E-1b. and E-2 on the Consent Calendar as submitted. Motion passed 5-0.

1a. MINUTES OF THE REGULAR BOARD MEETING—May 12, 2020

Director Nitikman stated that at last month's meeting he recalled the Board directing the General Manager to reopen everything that the state and county allowed under Phase 2 with appropriate notices and rules put in place. Discussion ensued relative to whether organized sports would be allowed. Director Nitikman directed that a correction be made to the following sentence on page 5 of the Minutes of May 12, 2020, "*to open the tennis courts utilizing the reservation and drop in system that was in place prior to the Covid-19 shut down; and to consider other services and facilities the State and County allows at the earliest possible opportunity.*" Replace the word "consider" with "open all". Motion by Director Barke, seconded by Director DeMarco to approve Item E-1a on the Consent Calendar with the correction noted by Director Nitikman. Motion passed 5-0.

1b. MINUTES OF THE SPECIAL BOARD MEETING—May 6, 2020

2. REVENUE AND EXPENDITURE REPORT—April 2020

Motion by Director Barke, seconded by Director DeMarco to approve Item E-1a on the Consent Calendar with the correction noted by Director Nitikman. Motion passed 5-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS:

1. RESOLUTION NO. 20-06-09-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-2021.

Recommendation to approve by roll call vote, Resolution No. 20-06-09-01 by reading the title only and waiving further reading.

Motion by Director Nitikman, seconded by Director DeMarco to approve by roll call vote, Resolution No. 20-06-09-01 by reading the title only and waiving further reading. Motion passed 5-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. REPORT OF THE CIP AND BUDGET COMMITTEES, SET DATE OF PUBLIC HEARING AND PROVIDE DIRECTION REGARDING THE FORMULATION OF FY 2020-2021 APPROVED BUDGET

The General Manager stated that both the CIP Committee and Budget Committee recommended changes to the 2019-2020 ETC Budget and the 2020-2021 Preliminary Budget which have been incorporated in the attached budgets.

The date of the budget hearing was set for July 14, 2020 during the adoption of the budget calendar at a previous meeting of the Board and would be publicized in the local newspaper. The report was received and filed.

2. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION 2020

Recommendation to discuss and proposed slate of four (4) candidates and give direction to the General Manager to submit its vote for one candidate for Seat C on the Board of the California Special Districts Association (CSDA).

Motion by Director Nitikman, seconded by Director Casey to select Arlene Schafer for Seat C on the Board of the California Special Districts Association (CSDA) and authorize the General Manager to submit its vote accordingly. Motion passed 5-0.

3. SECOND READING POLICY NO. 2070 FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA)

Recommendation to give second reading and adopt Policy No. 2070 Families First Coronavirus Response Act.

Motion by Director Casey, seconded by Director DeMarco to give second reading and adopt Policy No. 2070 Families First Coronavirus Response Act. Motion passed 5-0.

I. GENERAL COUNSEL ITEMS: None

J. GENERAL MANAGER ITEMS:

General Manager Joe Mendoza reported that he had spoken with West Coast Arborist regarding their contract with the District and they had agreed that due to the economic impacts of Covid-19 there would be no COLA increase for this year's tree services contract. The General Manager added that Rush Park facilities were scheduled to be painted on June 22nd and they planned to back at full capacity by July 6th. His meetings with churches have been ongoing and all have complied with social distancing protocols. Another potential church patron is interested in holding church services at Montecito Center on a long-term basis. He concluded by stating that staff is monitoring facilities carefully as we move toward reopening. The report was received and filed.

K. BOARD MEMBER ITEMS:

Director Barke remarked that the Rossmoor 2020 Graduation Car Parade was so popular with the community that the Los Alamitos Unified School District is thinking of permanently incorporating it into its graduation program. The kids really liked the parade which was open to an array of graduates. An annual event would be a welcome addition. He directed the General Manager to reach out to Superintendent Dr. Andrew Pulver regarding next year's event. Director Barke concluded that it was nice to see everyone in person and praised President Maynard for his management of the teleconference board meetings.

Director Nitikman wished everyone a happy and safe 4th of July. He further remarked that while browsing the internet he discovered that the Wikipedia content for Rossmoor is inaccurate. He stated that anyone can edit the content (unless the subject is controversial).

Director DeMarco asked if the District had plans to remove the remaining Ficus trees in the parking lot as part of the resurfacing project. Mary Kingman replied that she had not been given instructions to remove the Ficus tree. In her professional opinion there was no reason to remove the tree and it promotes shade and reflects heat off the structures. She further opined that Ficus trees are generally tolerant of pruning but there are no guarantees. Director DeMarco asked the General Manager if the parking lot stops were going to be permanently removed as part of the parking lot project to open the space up for large events. General Manager Joe Mendoza replied that he had not considered removing the stops. The stops would be removed temporarily to repave and restripe and then reinstalled as they are a safety feature. Director DeMarco concluded by thanking the RHA for coordinating the 2020 Graduation Car Parade. It was a great event and one of the nicest events ever coordinated by the RHA.

Director Casey echoed Director DeMarco's sentiments regarding the 2020 Graduation Car Parade. He thanked the RHA, RCSD Staff and the General Manager for their contributions. He added that the parade was so well attended and there were so many enthusiastic spectators along the route cheering the graduates on, whether or not they had a graduate of their own participating. In conclusion Director Casey thanked President Maynard for moving the board meeting back to an in-person format.

President Maynard agreed that the 2020 Graduation Car Parade was a great event. He remarked that Rossmoor had the best flow for the traffic and had the most elementary schools for the Graduation Car Parade. He and Director Casey drove his convertible in the parade displaying a magnetic Rossmoor Community Services District logo.

L. CLOSED SESSION—None

M. ADJOURNMENT:

Motion by Director DeMarco, seconded by Director Barke, to adjourn the regular meeting at 8:35 p.m.
Motion passed 5-0.

SUBMITTED BY:

Joe Mendoza

[RCSD Meeting Minutes—June 9, 2020](#)

General Manager