



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, November 14, 2023

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Barke, Maynard, Searles, Shade, President DeMarco

3. PLEDGE OF ALLEGIANCE: California Highway Patrol Officer Mitch Smith

4. PRESENTATIONS:

a. Orange County Mosquito and Vector Control District – Lora Young, District Manager

Orange County Mosquito and Vector Control District Manager Lora Young narrated a PowerPoint presentation about the District and discussed vectors, services and programs.

Discussion followed regarding flood/storm channels, the Vector Reduction Program, the lifespan and migration of mosquitos, Rossmoor’s representative on the Board, the mosquito gestation period, frequency of patrols, the dilution of chemicals used for treatment and sterilizing mosquitos.

b. California Highway Patrol Officer Mitch Smith Re: Quarterly Traffic Report

California Highway Patrol Westminster Division Commander Scott Pointer spoke about continued specific deployments to Rossmoor during school times; discussed deployment of their radar trailer and staffing and introduced Officer Zeferino Valdovinos, noting he is replacing Officer Musselman.

California Highway Patrol Officer Smith presented third quarter 2023 statistics (July 1, 2023 to September 30, 2023) related to traffic in Rossmoor, including law enforcement relative to eBikes outreach and training.

Discussion followed regarding the eBike training program/rodeos, CHP deployment in Rossmoor and a recent uptick in CHP presence in Rossmoor.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

President DeMarco opened the Public Forum portion of the meeting.

Susan Kaplan discussed the lack of mitigation related to noise from pickleball play; listed actions taken to remove mitigation; opined the sound study previously conducted was incomplete and alleged RCSD acted unprofessionally. Additionally, she commented on a vote taken during a previous meeting noting the Board requested specific information regarding the bid package and process but that the General Manager refused to provide the information to Board Members before the vote; complained the Board is acting irresponsibly and felt the project must be put on hold.

Michele Fieldson listed projects that were budgeted but stalled; expressed concerns regarding RCSD actions related to pickleball; opined there is a lack of sound decision-making and suggested the preparation of a master parks plan.

Curtis Wheeler reported a person from the waste company was going through resident trash receptacles and taking pictures and when she realized she was being watched, began recording him.

Director Barke reported that California is required, by law, to ensure garbage is placed in appropriate bins and that once it is placed on the street, for pickup, the trash is considered public.

There being no others wishing to comment, President DeMarco closed the Public Forum.

President DeMarco announced the Board will consider Item No. H.1. at this juncture.

D. REPORTS TO THE BOARD

Director Searles left the meeting at 8:33 p.m.

1. Recreation Report – Recreation Superintendent Chris Argueta

Recreation Superintendent Chris Argueta presented details of the Recreation Report including past, recent, ongoing and upcoming events.

Members of the Board commented favorably on RCSD events and programs.

2. Report from the Ad Hoc Traffic/Safety Committee

General Manager Mendoza presented an overview of recent Ad Hoc Traffic/Safety Committee meeting; discussed options for solutions to control speed and parking; reported plans to display the options at the upcoming Festivals and marketing the options and addressed a resident survey.

Director Maynard expressed concerns regarding marketing the options during the Holiday Festival leading to a bias.

General Manager Mendoza reported that there will be no survey or vote requested during the Holiday Festival but rather information will be provided to spark interest.

Discussion followed regarding distribution of the survey, getting Rossmoor residents engaged and involved and making the Montecito corridor safer for the community.

3. Report from the Parks and Facilities Committee

General Manager Mendoza presented an update on a recent Parks and Facilities Committee meeting; addressed the status of RCSD's contract with Taylor Tennis; spoke about the Rossmoor Community Services District Flag and the Board's general agreement regarding the artwork and logo and discussed the status of the new flooring project including consideration of various options.

Discussion followed regarding carpeting versus wood flooring, the potential for increased use of Rush Park auditorium and consideration of upgrading acoustics.

General Manager Mendoza mentioned the study session included a discussion of District policy upgrades and noted these will be addressed under Item No. H.4.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular RCSD Board Meeting of October 10, 2023

2. SEPTEMBER 2023 REVENUE AND EXPENDITURE REPORT

3. LONG TERM/NONPROFIT USER PERMIT RENEWALS FOR USE OF DISTRICT PROPERTY

4. APPROVAL OF VACATION BUY-BACK SUBMITTALS FOR RCSD EMPLOYEES REQUESTING PARTICIPATION IN THE DECEMBER 2023 BUY-BACK PROGRAM

General Manager Mendoza noted Director Searles submitted written edits to the minutes.

Motion by Director Maynard, seconded by Director Barke, to approve the Consent Calendar, as presented, except for Item No. E.1.a. which were approved, as amended. Motion passed 4-0, with Director Searles, absent.

E. PUBLIC HEARING – None

G. RESOLUTIONS

1. RESOLUTION NO. 23-11-14-01 REJECTION OF GOVERNMENT CLAIM

General Manager Mendoza presented details of the report noting this involved standard procedures.

Motion by Director Maynard, seconded by Director Shade, to waive full reading of and adopt Resolution No. 23-11-14-01; REJECTION OF GOVERNMENT CLAIM. The motion carried 4-0, with the following vote:

AYES: Directors Barke, Shade, Vice President Maynard, President DeMarco
NOES: None
ABSTAIN: None
ABSENT: Director Searles

2. RESOLUTION NO. 23-11-14-02: A RESOLUTION OF THE BOARD OF DIRECTORS OF ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISPENSING OF ALCOHOL (BEER AND WINE) AT THE 2023 ROSSMOOR WINTER FESTIVAL

General Manager Mendoza presented details of the report.

Motion by Director Maynard, seconded by Director Shade, to waive full reading of and adopt Resolution No. 23-11-14-02: A RESOLUTION OF THE BOARD OF DIRECTORS OF ROSSMOOR COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISPENSING OF ALCOHOL (BEER AND WINE) AT THE 2023 ROSSMOOR WINTER FESTIVAL. The motion carried 3-1, with the following vote:

AYES: Directors Barke, Shade, Vice President Maynard
NOES: President DeMarco
ABSTAIN: None
ABSENT: Director Searles

ORDINANCES – None

H. REGULAR CALENDAR:

1. REPORT FROM THE AUDIT COMMITTEE RE: FY 2022-2023 AUDIT

Terry Shea, Auditor, Rogers, Anderson, Melody and Scott, reviewed details of the FY 2022-2023 Audit Report.

Discussion followed regarding the Auditor's general impression regarding last year's audit versus this year's audit, the required supplementary information related to not providing an opinion, omission of management discussion analyses relative to financial statements and the pros and cons of including it versus not including it.

President DeMarco requested a statement from the Accountant relative to comments he made to the Audit Committee, including the rationale for omitting the management discussion analyses and including the statement in the meeting minutes.

Mr. Shea reported the analyses does not add much, especially for smaller districts.

President DeMarco suggested getting information from the Accountant prior to deciding on what to require going forward.

Motion by Director Maynard, seconded by Director Shade, to accept FY 2022-2023 Audit Report, as presented. The motion carried 5-0, with the following vote:

AYES:	Directors Barke, Searles, Shade, Vice President Maynard, President DeMarco
NOES:	None
ABSTAIN:	None
ABSENT:	None

The Board returned to Item No. D.1. and followed the rest of the agenda, as published.

2. REVIEW SCA AGREEMENT

General Manager Mendoza presented details of the report; spoke about County reimbursements; discussed a proposed fee increase and noted the agreement includes a one-year extension.

President DeMarco suggested getting information from the Accountant prior to deciding on what to require going forward.

Discussion followed regarding necessary signatures, approving the agreement with SCA, the possibility of scheduling a special meeting, giving the General Manager the authority to sign an agreement with SCA for the street sweeping contract and options for Board actions.

General Counsel Preziosi read an email from Ligia Godinez, County of Orange Operations and Maintenance Office to General Manager Mendoza: "I have attached the amendment to the street sweeping agreement. If you accept the terms, please sign and date and e-mail back to me. Please let me know if you have any questions."

After reviewing the item further, General Counsel Preziosi stated an option would be to have Mr. Mendoza sign it, subject to ratification by the Board of Directors at its December meeting.

Motion by Director Maynard, seconded by Director Shade, to give the General Manager the authorization to sign the agreement, subject to ratification by the Board of Directors at its December meeting. Motion passed 4-0, with Director Searles, absent.

3. DISCUSSION AND ACTION RE: AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH ELITE SPECIAL EVENTS TO PROVIDE SERVICES AT THE 2023 ROSSMOOR WINTER FESTIVAL

General Manager Mendoza presented details of the report; thanked Director Shade for helping with the entertainment lineup; reviewed the cost analysis and agreement with Elite Special Events and discussed a reduction in the entrance fee as a gift to the community.

Administrative Assistant Whang reviewed corrections made to the agreement at Director Searles's suggestions.

Discussion followed regarding cost differences from last year and sponsorships.

Motion by Director Barke, seconded by Director Maynard, to AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH ELITE SPECIAL EVENTS TO PROVIDE SERVICES AT THE 2023 ROSSMOOR WINTER FESTIVAL. Motion passed 4-0, with Director Searles, absent.

4. INTRODUCTION OF AN AMENDMENT TO POLICY NO. 6050 TO UPDATE THE FACILITIES – TENNIS COURTS POLICY TO INCLUDE PICKLEBALL

General Manager Mendoza introduced the item and deferred to staff for a report.

Administrative Assistant Whang presented details of the proposed changes to Policy No. 6050, which adds pickleball to the Tennis Court Policy.

Discussion followed regarding updating the reservation policies, this being the first reading of the policy amendment.

Motion by Director Maynard, seconded by Director Shade, to approve the first reading of AN AMENDMENT TO POLICY NO. 6050 TO UPDATE THE FACILITIES – TENNIS COURTS POLICY TO INCLUDE PICKLEBALL. Motion passed 4-0, with Director Searles, absent.

5. DISCUSSION AND POSSIBLE ACTION RE: EXTENDED HOURS FACILITY REQUEST FOR USE OF RUSH PARK AUDITORIUM, EAST ROOM, WEST ROOM AND FIELD 3 AT RUSH PARK

General Manager Mendoza presented details of the report and discussed the need for Board approval of extended hours for one event.

Motion by Director Barke, seconded by Director Maynard, to approve EXTENDED HOURS FACILITY REQUEST FOR USE OF RUSH PARK AUDITORIUM, EAST ROOM, WEST ROOM AND FIELD 3 AT RUSH PARK. Motion passed 4-0, with Director Searles, absent.

I. GENERAL MANAGER ITEMS

General Manager Mendoza discussed the distribution of NARCAN in the community; spoke about a recent update regarding fentanyl; announced upcoming Committee and Board meetings; addressed maintenance items, the request for a zip code change and commented on addressing lighting issues at Kempton Park.

Administrative Assistant Whang listed comments by Director Searles regarding items in the Consent Calendar and regarding a miscellaneous line item.

J. BOARD MEMBER ITEMS

Director Maynard thanked the CHP Officers for attending the meeting and for arresting the recent DUI perpetrator in Rossmoor and spoke about the need for Rossmoor residents to reduce their driving speed when driving through Rossmoor.

President DeMarco thanked Senator Nguyen for the presentation regarding fentanyl and encouraged parents and students to be aware.

In reply to President DeMarco's inquiry, Administrative Assistant Whang provided a brief update on the RCSD website.

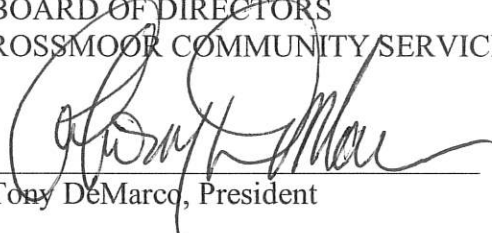
K. GENERAL COUNSEL ITEMS - None

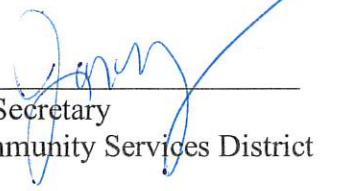
L. ADJOURNMENT

President DeMarco adjourned the meeting at 9:48 p.m.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Tony DeMarco, President

Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: December 12, 2023