



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, June 11, 2013**

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**A. ORGANIZATION**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. ROLL CALL: Directors Coletta, Casey, Kahlert, Rips,  
President Maynard**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS:**

**a. AYSO SOCCER PRESENTATION BY JOHN HERRON.**

American Youth Soccer Organization (AYSO) Regional Commissioner John Herron gave a PowerPoint presentation to the Board highlighting AYSO Division 159 and its accomplishments. He announced that 2014 will be the 50<sup>th</sup> Anniversary of AYSO and their float would be appearing in the televised 2014 Rose Parade in Pasadena. Mr. Herron remarked that he looked forward to the Board and community tuning in. He stated that AYSO was the largest soccer club in the United States with an approximate membership of 600,000 kids; 100,000 in Southern California, with Division 159 serving approximately 1,700 youth. He discussed the organization's mission statement, positive methods in their coach training, referees, reasonable fees and their focus on enriching the lives of children. He added that every child put on a team is guaranteed to play three quarters of a game. Mr. Herron outlined various new soccer programs and concluded by stating that AYSO was a quality soccer program focused on player development.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM:**

Bill Nelson, Trustee with the California Cemetary District and CSDA Director, stated that he was up for re-election with the California Special District Association. He provided the Board with a statement of his qualifications and requested that the Board add the item to next month's agenda and cast their ballots for Bill Nelson.

Don Smith, LAGSL Liaison reported on the recent Rossmoor Park tournaments, team scores and rankings. Director Rips asked if there had been any complaints from the community. Don Smith confirmed with District staff and stated that there had not been any reports of negative feedback.

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR**

**1a. MINUTES-REGULAR BOARD MEETING OF MAY 14, 2013**

**2. APRIL 2013 REVENUE AND EXPENDITURE REPORT**

The Consent Calendar was unanimously approved as submitted, 5-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 13-06-11-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FY 2013-2014.**

Approve Resolution No. 13-06-11-01 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF DIRECTORS APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FY 2013-2014**

Resolution No. 13-06-11-01 Resolution of the Board of Directors Approving and Adopting the Annual Appropriations Limit for FY 2013-2014 was unanimously approved by roll call vote 5-0.:

**H. REGULAR CALENDAR**

**1. FY 2013-2014 PRELIMINARY BUDGET AND ANNUAL SALARY PLAN.**

Recommendation to Receive the report of the General Manager, review and discuss as necessary, provide direction regarding any changes (if necessary), and set Public Hearing date for when Board will meet to adopt the FY 2013-2014 Final Budget. Brief discussion ensued.

Motion by Director Rips, seconded by Director Kahlert to receive the report of the General Manager, review and discuss as necessary, provide direction regarding any changes (if necessary), and set Public Hearing date as July 9, 2013 for when Board will meet to adopt the FY 2013-2014 Final Budget. Motion passed 5-0.

## **2. SECOND READING AND POSSIBLE ADOPTION OF POLICY NO. 3097 E-MAIL AND ELECTRONIC COMMUNICATIONS RETENTION.**

Recommendation to give second reading and adopt RCSD Policy No.3097 E-Mail and Electronic Communications Retention Policy. Discussion ensued relative to minor document formatting errors. Staff agreed to fix said errors in the final draft.

Motion by Director Rips, seconded by Director Kahlert to give second reading and adopt RCSD Policy No.3097 E-Mail and Electronic Communications Retention Policy. Motion passed 5-0.

## **3. REQUEST FOR LONG-TERM USAGE OF RUSH PARK AUDITORIUM, EAST & WEST ROOMS.**

Recommendation to authorize the General Manager to approve the request and issue a long-term use permit to GOND Community Church for the use of the Auditorium, East & West Rooms on a long-term basis.

The General Manager reported that Mr. Brian Hun was requesting use of the Auditorium, East Room and West Room for church services every Friday, from 7-10 p.m. and every Sunday from 12-5 pm for the next 6 months. There would be approximately 50 attendees. Mr. Hun's request would generate an estimated \$26,432 in revenue.

Discussion ensued relative to balancing the needs of private, religious and government events within the community. President Maynard and Director Rips had concerns regarding the lack of availability on Fridays for other community events such as Cub Scouts, private parties, etc. Director Rips stated that he was not comfortable with the idea of having the District's Auditorium occupied every Friday, since it was the only venue that could accommodate a large amount of occupants.

Chris Montana stated that the majority of requests for use of the auditorium by private groups were on Saturdays; in the past year only a handful of requests had been for Friday.

Mr. Hun addressed the Board. He stated that GOND church had outgrown its current location at Beach and Ball Road and was looking to move its services to Rossmoor and grow its following. Mr. Hun agreed to be ultra-flexible with regard to competing requests for use of the auditorium on Fridays. He stated that he would be willing to relocate venues upon request if given proper notice.

Chris Montana stated that the User Permit was only valid for six months at which time it would have to come to the Board again for its review and approval. Director Coletta agreed that it would be prudent to approve the request as the Board would have another opportunity to review the request after 6 months. He added that the District should consider making structural improvements and modifications to Montecito Center so that it could accommodate a wider range of users; thereby making it an alternative to the auditorium.

Motion by Director Coletta, seconded by Director Casey to authorize the General Manager to approve the request and issue a long-term use permit to GOND Community Church for the use of the Auditorium, East & West Rooms on a long-term basis. President Maynard stated he would

support the motion with the stipulation that the agreement be worded to allow for flexibility. Motion passed 4-1, with Director Rips voting No.

#### **4. REQUEST FOR FUNDING FOR THE “4<sup>TH</sup> OF JULY FIREWORKS SPECTACULAR” AT THE JOINT FORCES TRAINING BASE.**

Recommendation to Authorize the General Manager to contribute funds in the amount of \$6,200 to the 4<sup>th</sup> of July Fireworks Spectacular event at the JFTB. Discussion ensued relative to how the JFTB intended to promote Rossmoor in exchange for its contribution. Emily Gingras showed the Board the JFTB Fourth of July Spectacular promotional flyer which listed the District as a donor.

Motion by Director Coletta, seconded by Director Rips to authorize General Manager to contribute funds in the amount of \$6,200 to the 4<sup>th</sup> of July Fireworks Spectacular event at the JFTB. Motion passed 5-0.

#### **5. NOTICE OF BOARD VACANCY**

Recommendation to receive and accept the resignation letter of Director Jeffrey Rips and give direction to General Manager for filling of a Board vacancy by appointment of a director by the Board or calling for a special election. Lengthy Discussion ensued relative to the Notice of Vacancy and appointment timeframe.

Motion by Director Kahlert, seconded by Director Coletta to accept the resignation letter of Director Jeffrey Rips. Motion passed 4-1, with Director Kahlert voting No.

Motion by Director Coletta, seconded by Director Casey to fill the Board vacancy by appointment of a Director by the Board. Motion passed 5-0.

Motion by Director Coletta, seconded by Director Rips to schedule a Special Meeting to conduct candidate interviews between the dates of July 5, 2013 and July 12, 2013. Motion passed 3-1-1 with Director Kahlert Voting No and Director Rips abstaining.

#### **I. GENERAL MANAGER ITEMS**

Chris Montana reminded the community to call the Graffiti Hotline at 714-834-3400 in order to report graffiti. She also reported on the upcoming Summer Movies, Concerts and Shakespeare in the Park. Finally, she thanked the Rossmoor Homeowner’s Association for its contribution in the amount of \$3,271 as a result of the Tot Lot Tile fundraiser for the future Rush Park Tot Lot Renovation.

#### **J. BOARD MEMBER ITEMS:**

Director Casey thanked Administrative Assistant Liz Deering for conducting the June 6, 2013 iPad Training Workshop for the Board. He stated that she did a great job and was very helpful. He added that he considered the iPad to be an excellent choice and found that it was a fast, reliable device free of viruses and malware.

Director Coletta had comments relative to graffiti and District coordination with the City of Los Alamitos and Orange County Transit Authority for removal of graffiti which fell in their jurisdiction on the sidewalk and bus stops. Chris Montana stated that the various jurisdictions would be identified and coordinated as per his request.

Director Rips stated that the District's transition to the iPad was great. He expressed his disappointment that after being a long-time proponent of the District going paperless with the agenda, he would not be able to enjoy using the iPad for long, given the announcement of his resignation from the Board following the July 9, 2013 Board Meeting. However, he would be using the iPad in his new position as Executive Director of the Alpert Jewish Community Center in Long Beach.

Director Kahlert also commended Liz Deering on the iPad training. He stated that he was proud to be part of a green organization, it was fantastic that the District had taken a step forward as a leader in this paperless endeavor, and that it was an exemplary message to send to our children. He also reminded the community about various upcoming summer events, such as Movies, Concerts, and Shakespeare in the Park as well as the local graduation ceremonies. He asked that everyone be safe and alert during all of the activity.

President Maynard announced that due to limited capacity in District parks and competing interests he would be creating a Parks and Facilities Use Ad Hoc Committee to address all requests and issues relating to District Park and Facility Use, including LAGSL/MOU related matters. He appointed himself and Director Rips to the committee. President Maynard stated that after Director Rips' resignation became effective, he would subsequently announce his replacement on the committee. He added that all agendas of this new Ad Hoc committee would be posted in accordance with the Brown Act. He encouraged the community to participate.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT**

Motion by Director Casey, seconded by Director Coletta to adjourn the regular meeting at 8:34 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**Chris Montana  
General Manager**