



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

SPECIAL MEETING

Please be advised that California Governor Gavin Newsom has issued Executive Orders N-25-20 & N-25-21, which allows Directors to hold Board meetings telephonically, Please also be advised that all persons wishing to attend this meeting were invited to do so telephonically.

VIA TELECONFERENCE ONLY

Monday, March 23, 2020

3:00 p.m.

No meeting was held at
Rush Park, 3001 Blume Drive, Rossmoor, CA 90720

A. ORGANIZATION

1. CALL TO ORDER: 3:00 P.M.

- 2. ROLL CALL:** Directors Casey, Nitikman
President Maynard
Directors Barke and DeMarco had excused absences
General Manager Joe Mendoza
General Counsel Tarquin Preziosi

3. PLEDGE OF ALLEGIANCE:

4. PRESENTATIONS—None

B. REGULAR CALENDAR:

- 1. A) ISSUE PROCLAMATTON NO. 2020-01 A PROCLAMATTON BY THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY; AND B) APPROVE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES FORM 130, DESIGNATION OF SUBRECIPIENT'S AGENT RESOLUTION HAZARD MITIGATION GRANT PROGRAM AND PRE-DISASTER MITIGATION PROGRAM.**

General Manager recommendation that the RCSD Board of Directors issue an emergency proclamation proclaiming the existence of a local emergency, approve California Governor's Office of Emergency Services (OES) Form 130 and submit the emergency proclamation and Form 130 to Cal EOM, the organization which oversees the disaster program, in order to secure any future emergency funding that may become available for COVID-19 related

revenue losses. The General Manager further reported that District staff has been monitoring their activities as they relate to the COVID-19 response effort and are recording work duties in a daily log and spreadsheet.

Discussion ensued relative to authorization to declare a state of emergency. General Counsel stated that the main purpose of the emergency declaration was to receive funding and the Cal OES form includes special districts as authorized to receive funds upon declaration of a local emergency. Motion by Director Casey, seconded by Director Nitikman to issue Proclamation No. 2020-01 a Proclamation by the Board of Directors of the Rossmoor Community Services District Proclaiming the Existence of a Local Emergency. Motion passed unanimously by roll call vote, 3-0.

Motion by Director Casey, seconded by Director Nitikman to Approve California Governor's Office of Emergency Services Form 130, Designation of Subrecipient's Agent Resolution Hazard Mitigation Grant Program and Pre-Disaster Mitigation Program. Motion passed unanimously by roll call vote, 3-0.

2. DISCUSSION WITH THE GENERAL MANAGER REGARDING OPERATION AND MAINTENANCE RELATED ITEMS FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT AS A RESULT OF COVID-19

The General Manager reported that as a result of COVID-19 many businesses in the private and public sectors are now closed to the public and he was closely monitoring Cal EOM, and any further direction from federal, state and county authorities. He provided an overview of the District's current level of operation and COVID-19 mitigation measures, reporting that all administrative staff were telecommuting, and maintenance staff had dramatically increased sanitation efforts, athletic fields, tennis, basketball and volleyball courts were now closed and restrooms remained open on a limited basis. Discussion ensued relative to the closures and the rationale of allowing restrooms to remain open. The General Manager stated that they were open to serve postal workers and other essential workers but could close at any time. President Maynard stated that he would like a similar status report on all meeting agendas to track District response to the pandemic and make any needed adjustments. The report was received and filed.

C. ADJOURNMENT:

Motion by Director Casey, seconded by Director Nitikman, to adjourn the regular meeting at 4:02 p.m. Motion passed 3-0.

SUBMITTED BY:

Joe Mendoza
General Manager