



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, January 10, 2017**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL:** Directors Casey, Kahlert, Nitikman, Maynard  
President DeMarco

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**a. 2016 State of the District Address: Tony DeMarco**

President DeMarco presented the 2016 State of the District Address. Applause ensued. Photos were taken. The presentation was received and filed.

**DOC RIVERS WITH EXPRESS ENERGY SERVICES, INC. REPORTED ON ITEM H-2 AT THIS TIME**

Doc Rivers reported to the Board regarding Express Energy Services, Inc. proposal to convert existing incandescent lighting in RCSD parks and facilities to L.E.D. lighting. He stated that the project would result in no out-of-pocket costs to the District and would be funded by the Edison Company's 0% interest loan. All capital costs would then be reimbursed to Edison from the cost savings generated through the upgraded lighting system.

**b. County of Orange Presentation for Discussion and Possible Action Re: Rossmoor Traffic Study by Deepthi Arabolu, Orange County Traffic Engineering Department**

The Orange County Traffic Engineering Department gave a comprehensive PowerPoint Presentation of the Rossmoor Traffic Study. The presentation was received and filed.

**5. ELECTION OF OFFICERS**

Recommendation that the Board of Directors take the following actions in the order indicated:

1. Election of President – conducted by the General Manager; The General Manager called for nominations for the office of President. President Tony DeMarco nominated Director Michael Maynard for the position of President, the nomination was seconded by Director Bill Kahlert. The General Manager asked if there were any other nominations. Seeing none, the General Manager closed the nominations. Director Michael Maynard was unanimously elected as President of the Board of Directors, 5-0.
2. Election of First Vice President – conducted by the newly elected President; President Maynard called for nominations for the office of First Vice President.

President Michael Maynard nominated Director Ron Casey for the position of First Vice President. The nomination was seconded by Director Tony DeMarco. The President asked if there were any further nominations. Seeing none, President Maynard closed the nominations. Director Ron Casey was unanimously elected as First Vice President of the Board of Directors, 5-0.

3. Election of Second Vice President – conducted by the newly elected President.

President Michael Maynard nominated Director Mark Nitikman for the position of Second Vice President. The nomination was seconded by Director Tony DeMarco. The President asked if there were any further nominations. Seeing none, President Maynard closed the nominations. A roll call vote was taken. Director Mark Nitikman was unanimously elected as Second Vice President of the Board of Directors, 5-0.

## **NEWLY ELECTED PRESIDENT MICHAEL MAYNARD THEN PRESIDED OVER THE REMAINDER OF THE MEETING**

### **B. ADDITIONS TO AGENDA—None**

### **C. PUBLIC FORUM:**

John Kouros and Doug Smith opined relative to the City of Los Alamitos 605 Freeway Shopping Center Development and electronic sign installation. Mr. Kouros stated that there was only one northern exit out of Rossmoor and six exits out of Rossmoor on the east. If the project was allowed to go forward, the existing traffic would be severely downgraded from its current Level C to a Level F—essentially gridlock. Additional concerns were expressed relative to the sign blight, light pollution, noise, traffic and safety impact to Oak Middle School students. Mr. Kouros encouraged the community to remain vigilant regarding the LA Fitness Center Project in the Shops at Rossmoor. The project was being resubmitted and it also would have adverse impacts on the community. He further opined that Rossmoor needed assistance from the County. He added that the City of Los Alamitos was required to notify everyone within a 500' radius about the shopping center and sign, including affected Rossmoor residents.

Doug Smith stated that he had visited Los Alamitos City Hall in person and the City Clerk had stated that written notice had not yet been sent out to everyone within a 500' radius as required by law. The General Manager stated that he would verify with the City.

Director Nitikman remarked that the busiest main street was St. Cloud which currently sustained an average of 10K daily trips.

Kevin Pierce opined relative to the LA Fitness Project and requested that the RCSD and RHA provide support in the form of an information hub and forum for residents. He raised concerns about the adverse affect of the project on homeowner's property values. He requested the status of the restriping study on Bradbury Road. The General Manager stated that a County traffic speed calming study was still in progress; however, he would inquire on behalf of residents.

Janet Wagoner opined relative to street sweeping issues, citations and hours. She wanted to know if a more reasonable solution could be explored. The General Manager stated that the street sweeping issue has a long history and not a lot of options for change due to limited resources. He agreed to explore the handicapped parking solution and ticketing after the street sweeper had passed. He stated that he had a meeting scheduled with OCSD Lt. Jeff Puckett and Tim Whitacre later in the week and would report his findings back to the Board at a later date.

Dr. Jody Roubanis opined relative to the Rossmoor Traffic study and bike lane. She spoke on behalf of the Los Alamitos Unified School District PTA which was opposed to removal of the Foster Road Bike Lane. She cited research and survey statistics in support of that position. Dr. Roubanis recommended that a more comprehensive and inclusive study be done with cooperation of all affected community organizations (RHA, LAUSD and RCSD). She objected to the exclusionary actions taken by the Rossmoor Homeowners Association relative to the Foster Road Bike Lane removal issue. She concluded that the Rossmoor Community Services District was the official government body for the community, not the Rossmoor Homeowners Association.

The Board had questions relative to the origination of the Rossmoor Traffic Study and jurisdictional considerations. They expressed concerns relative to potential conflicts of interest for residents of Foster Road, being involved in traffic studies and decisions directly correlated with the removal of the Foster Road bike lane.

Ralph Vartabedian opined in support of the removal of the Foster Road Bike Lane. He provided a historical synopsis on the evolution of the Rossmoor Traffic Study and the research and surveys conducted in support of the argument that the Foster Road Bike Lane was underutilized. He further opined that almost 300 Foster Road residents were in favor of the bike lane's removal and the removal of the unique street parking restrictions imposed on those residents in order to accommodate the bike lane. He stated that those opposed were in favor of exploring other locations for bike lane routes that would better serve the parking and transportation needs of students and the community at large.

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—November 1, 2016**

**2. REVENUE AND EXPENDITURE REPORT—NOVEMBER 2016**

Motion by Director Nitikman, seconded by Director DeMarco to approve the items on the Consent Calendar as submitted. Motion passed 5-0. The General Manager stated that due to the Accountant/Bookkeeper's extended illness, the Revenue and Expenditure Report had not been

included in the agenda until tonight, therefore there may not have been sufficient time to review the document. General Counsel recommended that the original motion be recinded.

Recinded Motion by Director Nitikman to approve Item E-1a. Minutes of December 13, 2016 as submitted and postpone Item E-2 November Revenue and Expenditure Report until the February 14, 2017 regular board meeting. Motion passed, 5-0

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 17-01-10-01 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT’S BANKS AND OTHER FINANCIAL INSTITUTIONS**

Approve by roll call vote, Resolution No. 17-01-10-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING CERTAIN DISTRICT OFFICIALS TO TRANSACT BUSINESS WITH FINANCIAL INSTITUTIONS WHICH HOUSE THE DISTRICT’S INVESTMENTS, SAVINGS OR OTHER FINANCIAL ACCOUNTS.

Resolution No. 17-01-10-01 was unanimously approved by roll call vote, 5-0.

**ORDINANCES—None**

**H. REGULAR CALENDAR:**

**1. SECOND READING OF PROPOSED REVISION OF POLICIES RE: RCSD FIVE-YEAR FISCAL PLAN SPECIFIC RECOMMENDATIONS**

Approve the second reading to proposed amendments to proposed policies relating to the Specific Recommendations for implementation of the RCSD Five-Year Fiscal Plan (Plan).

Henry Taboada reported that the Board previously adopted the Plan. At its December 2016 meeting, the Board took specific actions to amend the Five Specific Recommendations relating to the Plan’s implementation. The amended Plan will be presented to the Board for adoption at your February meeting. The Board also gave first reading to proposed policies for implementation of the Plan. After deliberation, the Board made a minor edit to Policy No. 3021 which is now incorporated into the proposed policy. The Board’s amendments for implementation of the Plan were enumerated in redline revisions to existing policies and a new proposed policy. The recommended revisions fully address the edits adopted at first reading by the Board. General Counsel has reviewed and made recommended edits to the proposed policy amendments.

Lengthy discussion ensued relative to policy nomenclature, definition of categories, departments and the potential for inadvertent expansion of the fund allocation authority of the General Manager due to lack of consistency and clarity in the policy language. Director Nitikman had concerns relative to the language in Policy 3021 and Policy 3045.

It was the consensus of the Board that the policies should be further revised and brought back for a further second reading at the February 14, 2017 Board meeting. Motion by Director Casey?,

seconded by Director DeMarco to make changes to policies by line as discussed and bring back to the Board for further second reading. Motion passed 5-0.

### **1. CIP COMMITTEE REPORT-PROPOSAL FROM EXPRESS ENERGY SERVICES INC. TO CONVERT PARKS AND FACILITIES LIGHTING TO L.E.D. GENERAL ENERGY COST SAVINGS**

The General Manager requested that the Board receive the report of the CIP Committee and approve its' recommendations to accept the proposal from Express Energy Services, Inc. to convert existing incandescent lighting in RCSD parks and facilities to L.E.D. lighting and authorize the General Manager to execute the necessary agreements to implement the proposed upgrading of District parks and facilities lighting system.

The General Manager reported that on Monday, December 19<sup>th</sup>, the Capital Improvement Committee met to review and consider a proposal from Express Energy Services, Inc. to convert existing incandescent lighting in our parks and facilities to L.E.D. lighting in an effort to reduce energy consumption and create cost savings for the District. Staff has met with representatives of Energy Services Inc., Doc Rivers and Dixon Hinderaker, on a number of occasions over the past several weeks to explore the possibility of such a project.

Discussion ensued relative to project financing and interest payment considerations, ageing lighting fixtures and public safety. Motion by Director Casey, seconded by Director DeMarco to proceed with having District Consultant, Express Energy Services, Inc., work with Southern California Edison Company and the RCSD General Manager to draft a contract and proposal and bring back to the Board at a future Board meeting for their consideration. Motion passed 5-0.

### **I. GENERAL MANAGER ITEMS:**

The General Manager reported that the Rush Park Canopy Project had been completed. He announced that Architect Cheryl Williamsen had moved out of state and Scott Rivers had been hired to fill her consultant vacancy. He announced that an EIR hearing would be held on January 30, 2017 regarding the newly revised and resubmitted proposal to construct an LA Fitness Center in the Shops at Rossmoor in Seal Beach. Concerned citizens should take this opportunity to opine. Also, on January 30, 2017 was also the deadline to submit written objections to the 605 Freeway Sign Project Proposal. The General Manager also reported that he would be exploring grant possibilities on the lighting upgrades on Montecito Road. He recommended scheduling a future public workshop to review District projects and set goals for the new year. He stated that he had set up a meeting with Lieutenant Puckett and Tim Whitacre to discuss a variety of citizen concerns related to street sweeping and the regional homeless issue. He was optimistic about the sharing of information and resources among agencies. He announced that the Los Alamitos State of the City Address was on Wednesday, March 8, 2017; additional details would be forthcoming.

### **J. BOARD MEMBER ITEMS:**

Director Kahlert thanked former President Tony DeMarco for a fabulous year. He welcomed newly elected President Maynard and stated he looked forward to working with him in the year ahead. There was a lot to do and he was ready to get things done. Director Kahlert also thanked Recreation Superintendent Chris Argueta for his hard work on the Rossmoor Winter Festival this

past year. He concluded by reminding residents to be aware of a possible increase in coyote sightings due to the heavy rains and raised floodgates in the channel.

Director Nitikman inquired about when the next CR&R large item trash pick-up would be taking place. He requested the information be added to the District website when obtained. He thanked Director DeMarco for his leadership over the past year and wished President Maynard well during the coming year. Finally, he thanked the Board for instilling their faith in him and choosing him as Second Vice President.

Director Casey reminded everyone about the monthly RHA Paper Drive at Rush Park. He remarked that there had been a great deal of surplus cardboard to recycle at the last paper drive due as a result of the holiday giftwrapping. He thanked former President DeMarco for a great year. His service was greatly appreciated. He congratulated President Maynard and stated that he was sure the District would be in good hands under his leadership this year. He concluded by announcing that he would be giving a presentation on the I-405 Freeway at the February 14, 2017 board meeting.

Director Maynard thanked Director DeMarco for his leadership and stated that it had been an honor to serve beside him as First Vice President. He thanked his fellow Board Members for their confidence in him to lead the Board in 2017. He stated he welcomed 2017 and expressed optimism about an outstanding year ahead. He reminded concerned citizens to that the deadline to submit written comments regarding the revised LA Fitness Center Project Proposal was January 30, 2017. Also on January 30, 2017 was the Los Alamitos City Council Meeting regarding the Village 605 Electronic sign Proposal and he encouraged citizens to opine..

Director DeMarco thanked his constituents, fellow Board members and staff for their support over the past year. He was honored to have served as President of the Rossmoor Community Services District. He congratulated his fellow Board Members on their respective nominations and stated he looked forward to the next four years of service. He also requested that a resident memorial bench photo be added to the next newsletter.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director DeMarco to adjourn the regular meeting at 10:14 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**