



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, May 08, 2012

A. ORGANIZATION

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. ROLL CALL: Directors Casey, Kahlert, Rips, Maynard,
President Coletta**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS**

a. OC Sheriff's Dept. 1st Quarter Crime Stats-Lt. Wren:

The Lieutenant reported that property crimes continued to be an issue in Rossmoor. He stated that the Sheriff's Department was combating the problem with a combination of aggressive patrols and detective work and the creation of an informal task force with the surrounding communities. He also reported some vehicle vandalism, stolen catalytic converters and third row seats, which he attributed to the tough economic times. Crimes of opportunity were still frequent due to unlocked garage and vehicle doors. Discussion ensued relative to response times, and the report structure.

b. OCTA: Public Hearings on I-405 Improvement Project

OCTA was not present for their presentation so the General Manager gave a report regarding the I-405 project freeway closure scheduling issues. He also announced that there were three upcoming public hearings and encouraged the community to attend and give feedback. He added that he would keep the Board updated on all CalTrans issues.

B. ADDITIONS TO AGENDA –None

- 1. CITY OF LOS ALAMITOS PROPOSAL TO AIR DISTRICT BOARD MEETINGS ON
LATV3**

The General Manager stated that there was an addition to the agenda relative to a recent proposal by Los Alamitos General Manager, Angie Avery to continue broadcasting RCSD Board meetings on LATV3 for a fee. President Coletta called for a vote to add the item to the agenda for discussion. Motion by Director Maynard, seconded by Director Casey to add the item to the agenda for discussion. Motion passed 4-1, with President Coletta voting No.

The General Manager reported on a recent proposal by Los Alamitos General Manager, Angie Avery to continue broadcasting RCSD Board meeting on LATV-3 for \$250-\$300 month. Discussion ensued. Several of the Board members were torn on cost versus value. They felt that a portion of community members could possibly be deprived of the Board meetings because they may not have knowledge of, or access to the internet. It was the consensus of the Board that a survey needed to be conducted to find out how many Rossmoor residents were cable subscribers and watched the board meetings on television and how many had internet access and viewed the meetings on YouTube. The Board tabled the decision of responding to Los Alamitos' proposal until a postcard survey had been sent out and the results had been compiled. They directed the General Manager to inform Angie Avery that the decision was currently under review for a period of 60 days until the Board achieved further clarity.

C. PUBLIC FORUM:

Sophia Bean, a 9 year old Rossmoor resident, addressed the Board regarding Rossmoor Park staff's refusal to allow her to climb trees. She compared the risk to riding a bike or scooter and stated it was her choice to assume the risk. While she understood the need for safety, she also felt the decision was unfair and requested the Board reconsider their tree climbing regulations.

Milt Houghton reported to the Board regarding the 2012 Rossmoor Community Festival. He thanked RCSD staff and stated that overall the event went really well. The RHA and RCSD worked well together and the turnout was exceptional with approximately 1,500 people. He also stated that he would be meeting with the County Health Department to improve future communications and procedures. He reported on the RHA scholarships and about the possible addition of a high school senior to the RHA board as a way to obtain a youthful perspective as well as providing the individual with valuable civic leadership experience and community hours.

Georgelyn Seligman also had comments relative to the community festival and announcements relative to the May 20th Rossmoor Women's Club 9th Annual Garden Tour.

Chad Stewart had comments relative to the Sheriff's Department response times, colliding calls and community visibility. He stated that the large amount of residential burglaries taking place in broad daylight were a concern. He opined that many times when calls collided Rossmoor was without coverage. He suggested that the Board research a private security company for Rossmoor.

Dave Burgess opined relative to Item B-1. He stated that RCSD Board meetings had a few hundred hits on YouTube. He agreed with the idea for a poll and added that if LATV-3 couldn't guarantee Rossmoor a regular broadcasting timeslot, we should just forget the proposal.

PRESIDENT COLETTA REQUESTED THAT ITEM H-2 ENGAGEMENT OF PARADIGM DESIGN TO PROVIDE ARCHITECTURAL SERVICES TO THE DISTRICT'S CAPITAL IMPROVEMENT PROGRAM, BE MOVED UP IN THE AGENDA AT THIS TIME

2. ENGAGEMENT OF PARADIGM DESIGN TO PROVIDE ARCHITECTURAL SERVICES TO THE DISTRICT'S CAPITAL IMPROVEMENT PROGRAM

Recommendation to authorize the General Manager to engage the services of Paradigm Design to provide architectural consulting services. Discussion ensued.

Motion by Director Casey, seconded by Director Maynard to authorize the General Manager to engage the services of Paradigm Design to provide architectural consulting services to the CIP program. Motion passed 3-2, with Director Kahlert voting No, and Director Rips abstaining.

THE BOARD RETURNED TO ITS REGULAR AGENDA AT THIS TIME

D. REPORTS TO THE BOARD

1. REPORT OF THE INVESTMENT COMMITTEE RE: INVESTMENT STATUS AND RECOMMENDATIONS

Recommendation to receive the report of the Investment Committee re: status and recommendations for the District's investment portfolio for inclusion in the FY 2012-2013 Preliminary Budget. Discussion ensued relative to cash flow and CD interest rates.

Motion by Director Kahlert, seconded by Director Maynard to adopt recommendations 1, 2 and 3 of the Investment Committee. Motion passed 5-0.

2. CIP/PW COMMITTEE REPORT RE: REVIEW OF FY 2011-2012 CAPITAL IMPROVEMENT PROJECTS AND RECOMMENDED PROJECT LISTS AND PROPOSED 2012-2016 CAPITAL IMPROVEMENT BUDGETS

Receive the report of the PW/CIP Committee recommending revised FY 2012-2016 project lists and proposed budgets for inclusion with the FY 2012-2013 Preliminary Budget. Discussion ensued relative to debt financing options for the parking lot, possible project substitutions, shade structure estimates and quality, and installation of dustless dirt at Rush Park. Director Kahlert opined relative to concerns about the considerable cost of installing a dustless dirt softball field at Rush Park. President Coletta concurred.

Motion by Director Kahlert, seconded by President Coletta to remove the dustless dirt item from the CIP Project list. Motion failed, 2-3 with Directors Maynard, Rips and Casey voting No. Director Maynard stated that the project was not yet decided upon and still open

for discussion. He wants to give it time and go through the process. Director Rips stated that all CIP Projects are allocated in the budget, however they are still required to go through the CIP Committee and be voted on by the Board before any action is taken.

President Coletta requested a firm dollar estimate for the community signage project. The report was received and filed.

3. BUDGET COMMITTEE REPORT RE: PRELIMINARY FY 2011-2012 ANNUAL BUDGET.

Recommendation to receive the report of the Budget Committee and provide direction to the General Manager regarding the formulation of an FY 2012-2013 Final Budget and FY 2012-2013 Annual Salary Plan. Discussion ensued relative to fund transfers, salary plan data, parking lot project funding and scheduling.

Dave Burgess stated that the CIP Committee should hold a public forum and Cheryl Williamsen should be a mandatory attendant at all meetings. He suggested that the community be polled on CIP projects.

Director Rips stated that the Board was mandated to maintain and preserve the assets of the community and when it came to safety and maintenance of District property the Board had certain obligations and community input was unwarranted.

Director Maynard added that all CIP meetings were open to the public and Mr. Burgess was encouraged to attend.

E. CONSENT CALENDAR

ITEMS E-1a. and E-1b. WERE PULLED FROM THE CONSENT CALENDAR AT THIS TIME

1a. MINUTES-REGULAR BOARD MEETING OF APRIL 10, 2012

1b. MINUTES-SPECIAL BOARD MEETING OF APRIL 23, 2012

2. MARCH 2012 REVENUE AND EXPENDITURE REPORT

3. QUARTERLY STATUS REPORT

4. QUARTERLY RECREATION REPORT

5. QUARTERLY TREE REPORT

Items E-2, E-3, E-4 and E-5 on the Consent Calendar were unanimously approved as submitted. Motion passed, 5-0.

ITEMS PULLED FROM THE CONSENT CALENDAR WERE VOTED UPON AT THIS TIME

Motion by President Coletta, seconded by Director Casey to approve Item E-1a., Minutes of the Regular Board Meeting of April 10, 2012, as submitted. Motion passed, 4-1, with Director Maynard abstaining as he did not attend the meeting.

Motion by President Coletta, seconded by Director Casey to approve Item E-1b., Minutes of the Special Board Meeting of April 23, 2012, as submitted. Motion passed, 4-1, with Director Kahlert abstaining as he did not attend the meeting.

F. PUBLIC HEARING-None

G. RESOLUTIONS-None

H. REGULAR CALENDAR

**1. 1ST READING TO PROPOSED AMENDMENTS TO DISTRICT POLICIES
RE: DISTRICT PARKS, FIELDS AND FACILITIES**

Recommendation to give first reading to proposed amendments to Policy No. 6010 Requests for Use of District Property, Policy No. 6011 Rules and Regulations for the Use of District Property, Proposed naming and renumbering of Policy No. 6012 to Policy No. 6013 Joint Use of District Property for District Sponsored Programs, Proposed new Policy No. 6012 Group Picnics, Public Gatherings and Special Events, Policy No. 6015 Establishment of Fees and Charges for Use of District Parks, Buildings and Facilities, and Policy No. 6050 Facilities – Tennis Courts and possible referral to the MOU Committee for review and recommendations.

Policy No. 6010: Page 140 of 185, Section 6010.90-It was the consensus of the Board to remove the word “fields” and consider replacing it with the word “property” as it could imply that the District was responsible for more than routine upkeep and maintenance; Section 6010.92, 1st paragraph, remove “will” and replace with “shall”. Under Special Conditions, where it says “as imposed by the General Manager” add the words, “are binding”. Page 153 of 185, 6010.50 Vending and Solicitation, remove the word “primarily” implies a subjective interpretation. Change “painball” gun to “paintball” gun.

Policy No. 6011: Page 59 of 185, the word “fireworks” is repeated twice. Section 6011.98, under the expanded skateboard policy, skateboards and motorized vehicles should remain restricted, but remove “scooters” as they are similar to a bicycle. Director Maynard would like some clearer definitions of “amplified sound.” Resident Don Broun stated that there are several factors to consider including decibels, sound pressure level, distance from the noise source. He suggested park perimeter measurements should be done and a sound pressure level device could be purchased from Radio Shack.

6012: The General Manager stated that it had come to his attention that some of the titles were incorrect and needed revising prior to second reading. Page 162, it states “75” and “50” which is it? Directors Kahlert and Rips opined that there was no policy on park usage and capacity as was discussed by community member Van Zeitz, who gave a comprehensive presentation during a board meeting over 6 months ago. They felt these items needed to be addressed.

Policy No. 6013: None

Policy No. 6015: Section 6015.13 (middle of paragraph) replace “will” monitor with “shall” monitor. Page 169 of 185, Section 6015.14 discussion regarding event attendants and deposits and the return of key deposits. Under Firearms and Weapons, add the words, “display”.

Policy No. 6050: Section 6050.10, reword the tennis court reservations to allow for a one patron reservation for practice with a bucket of balls. Currently reservations are restricted to two people; Section 6050.50 Reservations must be made by 1 p.m., number is obscured.

In general, change all instances of “will” to “shall”.

The Board directed the General Manager to make the revisions suggested by the Board, bring Policy No. 6010, Policy No. 6011, Policy No. 6012, Policy No. 6013, Proposed new Policy No. 6012, Policy No. 6015 and Policy No. 6050, back to the MOU Committee, have a dialogue and bring all the policies back to the Board for a second reading.

2. ENGAGEMENT OF PARADIGM DESIGN TO PROVIDE ARCHITECTURAL SERVICES TO THE DISTRICT’S CAPITAL IMPROVEMENT PROGRAM

This item was moved up in the agenda.

3. ELECTION INFORMATION FOR THE NOVEMBER 6, 2012 GENERAL ELECTION

Give direction to General Manager on response to Registrar of Voters as to whether or not the Board will authorize payment for Candidate’s Statement of Qualifications. Brief discussion ensued relative to cost.

Motion by Director Kahlert, seconded by Director Casey to vote against authorizing payment for Candidate’s Statement of Qualifications.

Motion passed 5-0.

I. GENERAL MANAGER ITEMS-None

J. BOARD MEMBER ITEMS

Director Rips thanked staff for their work on the policy revisions and requested to have a meeting with Director Kahlert and Emily Gingras as soon as possible in order to discuss formulating a park usage and capacity policy.

President Coletta stated that he liked the Movies in the Park choices this year. He requested that newly hired architect, Cheryl Williamsen assist the CIP Committee as soon as possible, with obtaining costs for the community wall signage project.

He also opined relative to the complaints he received and his own observations of political campaign signage present at the Rossmoor Community Festival. He stated that the issue needed resolution. Going forward he suggested that the District coordinate with the RHA regarding what our position, policies and restrictions are for political signage at events and on District Property. Finally, he stated that he was disappointed at the County Health Departments unwarranted appearance at the community festival, their undermining actions and rude treatment of vendors. He opined that their timing and motivations were extremely suspect. He strongly suggested that festival coordinators rectify any lingering communication issues so that it wouldn't happen again.

Director Kahlert wished everyone a Happy Mother's Day.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director Rips, seconded by Director Casey to adjourn the regular meeting at 10:35 p.m. Motion passed 5-0.

SUBMITTED BY:

**Henry Taboada
Consulting General Manager**