

ROSSMOOR

COMMUNITY SERVICES DISTRICT



Regular Meeting of the Board Agenda Package

May 13, 2014

PUBLIC COPY

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**AGENDA
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, May 13, 2014

7:00 p.m.

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Casey, Coletta, DeMarco, Kahlert
President Maynard
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS
 - a. Presentations: LAUSD Proclamations-President Michael Maynard
 1. Proclamation in Recognition of Educational Excellence-LAUSD California Distinguished School, Hopkinson Elementary School.
 2. Proclamation in Recognition of Educational Excellence- LAUSD California Distinguished School, Weaver Elementary School.
 3. Proclamation in Recognition of Mr. Justin Padilla as Los Alamitos School District Teacher of the Year.
 - b. Lt. Robert Gunzel re: Quarterly Crime Statistics.

B. ADDITIONS TO AGENDA - None

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:

A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD

1. REPORT ON THE STATUS OF THE I-405 IMPROVEMENT PROJECT.

E. CONSENT CALENDAR

1. MINUTES:

a. Regular Board Meeting of April 8, 2014.

2. MARCH REVENUE AND EXPENDITURE REPORT.

3. QUARTERLY STATUS REPORT.

4. QUARTERLY RECREATION REPORT

5. QUARTERLY TREE REPORT.

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING-None

G. RESOLUTIONS-None

H. REGULAR CALENDAR

1. PUBLIC WORKS/CIP COMMITTEE RECOMMENDATIONS RE: PRELIMINARY FY 2014-2015 FUND 40 BUDGET AND PROJECT LIST.

2. BUDGET COMMITTEE RECOMMENDATIONS RE: PRELIMINARY FY 2014-2015 ANNUAL BUDGET AND SALARY PLAN.

3. RENEWAL OF BREAIT AGREEMENT RE: PROVISION OF IT SERVICES

4. REPORT OF THE GENERAL MANAGER RE: THE PLACEMENT OF SOUTHERN CALIFORNIA GAS CO. SMART METERS AND TRANSMISSION ANTENNAS WITHIN THE DISTRICT.

5. REQUEST FROM THE CITY OF LOS ALAMITOS-FUNDING FOR 4TH OF JULY FIREWORKS SPECTACULAR.

6. BALLOT AND DECLARATION OF QUALIFICATION TO VOTE RE: LAFCO ALTERNATE SPECIAL DISTRICT ALTERNATE.

1. GENERAL MANAGER ITEMS

This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda

J. BOARD MEMBER ITEMS

This part of the Agenda is reserved for Board members to request that specific items be placed on a future Agenda. The Board may not discuss or take action on items that are not on the Agenda.

K. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
Pursuant to Government Code section 54956.9(d)(1).

Name of Case: RCSD v. Steven Wickser, et al.
OC Superior Court Case No.30-2013-00687577-CU-MC-CJC.

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(2).

L. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](http://3001BlumeDrive,Rossmoor,CA90720). In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the May 13, 2014, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:



JAMES D. RUTH
General Manager

Date May 7, 2014

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4a

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: PRESENTATIONS FOR MEETING OF MAY 13, 2014

RECOMMENDATION:

Receive presentations.

BACKGROUND:

The report reflects the order of presentations for your Regular May Meeting of the Board.

- a. Proclamations in Recognition of LAUSD Schools: Hopkinson and Weaver Elementary for being designated as 2014 California Distinguished Schools; and proclamation in recognition of Oak Middle School Instrumental Music Teacher, Justin Padilla for being selected as Teacher of the Year.
- b. Lt. Gunzel, OC Sheriffs Department will report on the District's Quarterly Crime Statistics.

ATTACHMENTS:

1. Proclamations
2. Quarterly Crime Statistics



**PROCLAMATION
IN RECOGNITION
of
EDUCATIONAL EXCELLENCE**

Los Alamitos Unified School District
California Distinguished School
Francis Hopkinson Elementary



WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, The California School Recognition Program, also known as the Distinguished Schools Program, focuses on California's students and their entitlement to an equitable and rigorous education; and

WHEREAS, The Distinguished Schools Program awards schools that are in the upper half of the statewide distribution of Academic Performance Index (API) scores; have met API growth targets and federal Adequate Yearly Progress Requirements; are narrowing the achievement gap; and are implementing the priorities of state and federal accountability programs; and

WHEREAS, To apply for Distinguished School honors, schools must meet a variety of eligibility criteria, including accountability measures. Once schools are deemed eligible, the California Department of Education (CDE) invites them to apply to be recognized as a California Distinguished School.

WHEREAS, State Superintendent of Public Instruction Tom Torlakson has recognized Francis Hopkinson Elementary School of the Los Alamitos Unified School District located at 12582 Kensington Road, Rossmoor, CA 90720 California as a 2014 California Distinguished School; and

WHEREAS, A total of 424 public elementary schools were given this designation—including three in the Los Alamitos Unified School District; and

WHEREAS, The schools identified as Distinguished Schools serve as models of achievement for other schools; and

NOW, THEREFORE, I, President Michael Maynard, on behalf of the Board of Directors of the Rossmoor Community Services District in Rossmoor, California, do hereby proclaim Francis Hopkinson Elementary School, as an outstanding educational establishment and an asset to the community of Rossmoor.

ADOPTED, This 13th day of May, 2014.

ATTEST:

Michael Maynard, President of the Board
Rossmoor Community Services District

James D. Ruth, General Manager
Rossmoor Community Services District



PROCLAMATION IN RECOGNITION of EDUCATIONAL EXCELLENCE

Los Alamitos Unified School District

Distinguished School

Jack L. Weaver Elementary



WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, The California School Recognition Program, also known as the Distinguished Schools Program, focuses on California's students and their entitlement to an equitable and rigorous education; and

WHEREAS, The Distinguished Schools Program awards schools that are in the upper half of the statewide distribution of Academic Performance Index (API) scores; have met API growth targets and federal Adequate Yearly Progress Requirements; are narrowing the achievement gap; and are implementing the priorities of state and federal accountability programs; and

WHEREAS, To apply for Distinguished School honors, schools must meet a variety of eligibility criteria, including accountability measures. Once schools are deemed eligible, the California Department of Education (CDE) invites them to apply to be recognized as a California Distinguished School.

WHEREAS, State Superintendent of Public Instruction Tom Torlakson has recognized Jack L. Weaver Elementary School of the Los Alamitos Unified School District located in Rossmoor California as a 2014 California Distinguished School; and

WHEREAS, A total of 424 public elementary schools were given this designation—including three in the Los Alamitos Unified School District; and

WHEREAS, The schools identified as Distinguished Schools serve as models of achievement for other schools; and

NOW, THEREFORE, I, President Michael Maynard, on behalf of the Board of Directors of the Rossmoor Community Services District in Rossmoor, California, do hereby proclaim Jack L. Weaver Elementary School, as an outstanding educational establishment and an asset to the community of Rossmoor.

ADOPTED, This 13th day of May, 2014.

ATTEST:

Michael Maynard, President of the Board
Rossmoor Community Services District

James D. Ruth, General Manager
Rossmoor Community Services District



PROCLAMATION

IN RECOGNITION
of
EDUCATIONAL EXCELLENCE



Los Alamitos Unified School District
Oak Middle School-Teacher of the Year
Justin Padilla

WHEREAS, Justin Padilla, instrumental music teacher at Oak Middle School, has been selected as the Teacher of the Year for the Los Alamitos Unified School District; and

WHEREAS, This honor is only bestowed upon one Los Alamitos Unified School District teacher each year; and

WHEREAS, Mr. Padilla has been teaching at Oak Middle School for nine years and in that time has built the instrumental music program from one fledgling band to a comprehensive full-time program that includes multiple levels of jazz bands, concert bands and orchestras; and

WHEREAS, Currently more than 200 students are active participants in the award winning ensembles at Oak Middle School. Mr. Padilla's bands frequently perform at school and community events; and

WHEREAS, Under Justin Padilla's leadership the jazz band was recently selected to be one of six middle school bands in the country to participate in the Next Generation Jazz Festival, the education branch of the prestigious Monterey Jazz Festival; and

WHEREAS, This is the third consecutive year that Oak Middle School's jazz band was selected for this honor. Oak's concert bands and orchestras consistently receive superior ratings at music festivals every spring; and

WHEREAS, Justin Padilla serves on several committees coordinating the district-wide band and orchestra festivals, and works with the Los Alamitos Education Foundation fundraising efforts to support all students in the district; and

NOW, THEREFORE, I, President Michael Maynard, on behalf of the Board of Directors of the Rossmoor Community Services District in Rossmoor, California, do hereby proclaim Oak Middle School's 2014 Teacher of the Year, Justin Padilla, as an outstanding educator and an asset to the community of Rossmoor.

ADOPTED, This 13th day of May, 2014.

ATTEST:

Michael Maynard, President of the Board
Rossmoor Community Services District

James D. Ruth, General Manager
Rossmoor Community Services District

Home > Latest News > Music teacher is tops in Los Al Unified >

Music teacher is tops in Los Al Unified

Staff Report | Mon, Mar 24 2014 03:17 PM



Justin Padilla

Justin Padilla, instrumental music teacher at Oak Middle School, has been selected as the Teacher of the Year for the Los Alamitos Unified School District.

The honor is only given to one Los Alamitos Unified School District teacher each year, "and it gives us great pleasure to give this recognition to Justin Padilla" said in a prepared statement from the Los Alamitos Unified School District. Padilla has been teaching at Oak for nine years, and in that time has built the instrumental music program from one fledgling band to a comprehensive full-time program

that includes multiple levels of jazz bands, concert bands, and orchestras. Currently more than 200 students are active participants in the award-winning ensembles at Oak.

Under Padilla's leadership and guidance, the jazz band was recently selected to be one of six middle school bands in the country to participate in the Next Generation Jazz Festival, the education branch of the prestigious Monterey Jazz Festival.

This is the third consecutive year that Oak's jazz band was selected based on a blind audition and selection process by some of the leading jazz artists and educators.

Additionally, Oak's concert bands and orchestras consistently receive superior ratings at music festivals every spring.

Justin is visible throughout the District by having his bands perform at school and community events, serving on several committees, coordinating the district-wide band and orchestra festivals, and working with the Los Alamitos Education Foundation fundraising efforts to support all students in the district.

In addition to being a teacher-leader at Oak, Justin accepts numerous requests for student teachers and for music students from California State University Long Beach to observe his classes.

He is also asked to teach master classes in conducting and jazz studies. He serves as the Middle School Representative for the California Alliance for Jazz and as the Vice President of Jazz Education



Orange County Sheriff's Department Rossmoor Crime Data January 2014

Offense	Jan'13	Feb'13	13-Mar	Apr '13	May'13	Jun'13	Jul'13	Aug'13	Sep'13	Oct'13	Nov'13	Dec'13	Total 2013
187	0	0	0	0	0	0	0	0	0	0	0	0	0
211	0	0	0	0	0	0	0	0	0	0	0	0	0
245	0	0	0	1	0	0	0	1	0	0	0	0	2
459C	1	0	0	0	0	0	0	1	0	0	0	0	2
459R	12	3	7	4	2	0	1	1	0	7	3	1	41
459V	10	4	4	0	0	1	1	2*	0	1	1	3	27*
487	1	0	1	4	1	0	0	0	0	0	5	0	12
488	3	8	2	3	5	4	5	2	1	5	8*	0	46*
594	0	1	3	1	1	0	2	3	0	0	2	1	14
594G	0	0	0	0	3	0	0	0	0	0	0	0	3
10851	1	2	1	0	0	0	0	0	1	1	0	0	6
RecStln	1	0	0	1	0	0	0	0	0	0	0	0	2
Total	29	18	18	14	12	5	9	10*	2	14	19	5	155*

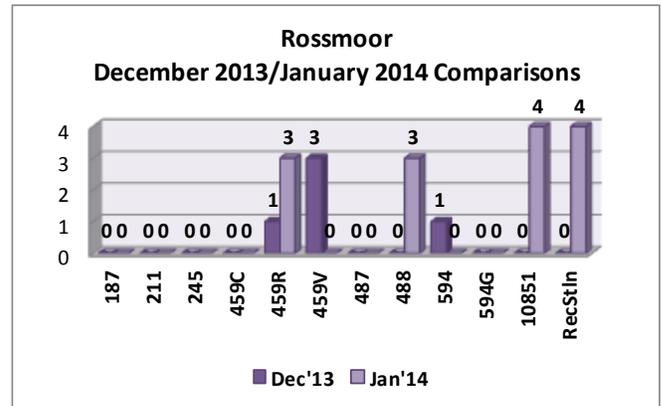
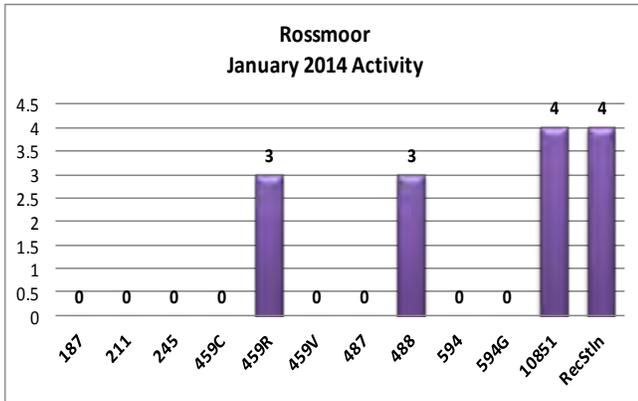
Offense	Jan'14	Feb'14	Mar'14	Apr'14	May'14	Jun'14	Jul'14	Aug'14	Sep'14	Oct'14	Nov'14	Dec'14	Total 2014
187	0												0
211	0												0
245	0												0
459C	0												0
459R	3*												3*
459V	0												0
487	0												0
488	3												3
594	0												0
594G	0												0
10851	4												4
RecStln	4												4
Total	14*												14*

***There was a total of 14 incidents for the month of January 2014.
Crime increased 180% for January 2014 compared to December 2013.
Crime decreased 52% overall for January 2014 compared to January 2013.***

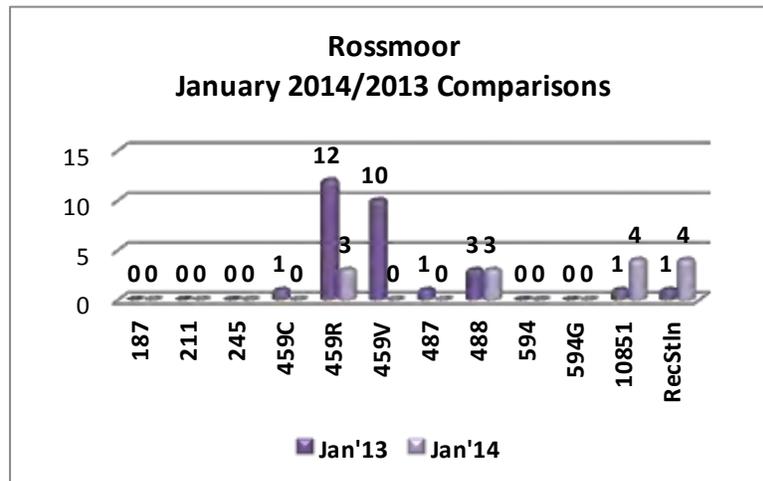
** includes attempts*



Orange County Sheriff's Department Rossmoor Crime Data January 2014



*For the month of January 2014, there were 14 incidents.
Crime increased 180% overall for the month of January 2014.*

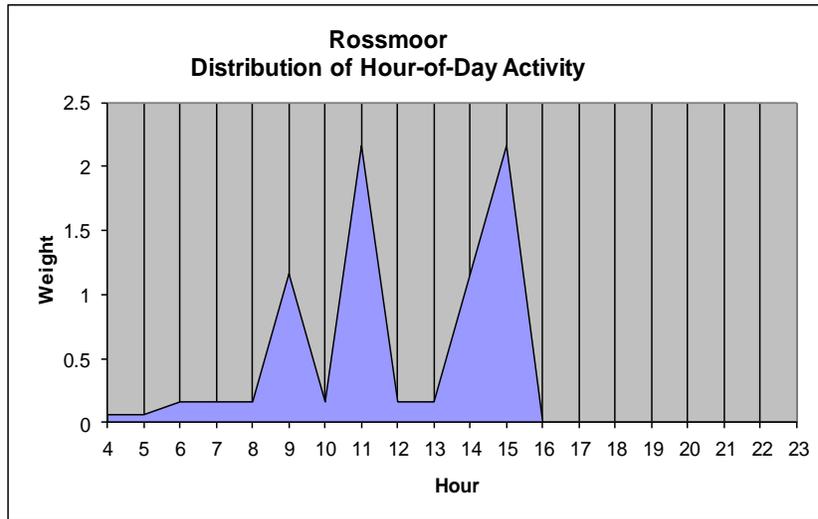


January Crimes

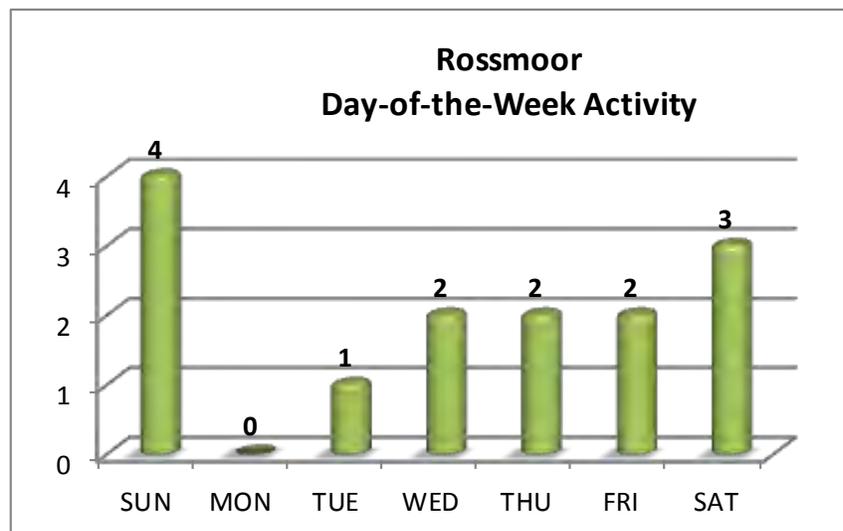
There were 14 incidents for Rossmoor for the month of January 2014.
Crime decreased 52% for January 2014 compared to January 2013.



Orange County Sheriff's Department Rossmoor Crime Data January 2014



Depicted above is a chart with hours in which the majority of crimes occurred. The best peak hours of activity were 0900, 1100 and 1500 hours.



Saturday-Sunday had the most activity for the month of January.

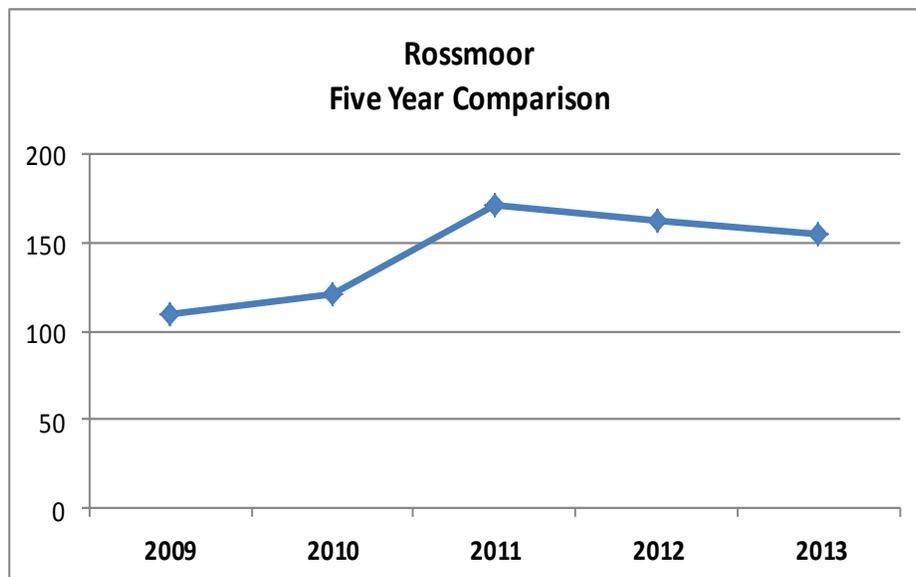


Orange County Sheriff's Department Rossmoor Crime Data January 2014

Type of Report	2009	2010*	2011	2012	2013
187	0	0	0	1*	0
211	1	3	3*	1	0
245	0	0	1	1	2
459C	2	2*	2	2	2
459R	18	30*	33	44*	41
459V	15	22	27	16*	27
487	21	12	22	22	12
488	39	37*	50	37	46
594	9	7	26	25	14
594G	5	5	0	4	3
10851	0	0	6	6	6
RecStln	0	0	2	4	2
TOTAL	110	121*	172*	163*	155

* includes attempts

Tracking 10851/RecStln in 2011



The five-year comparisons are showing that 2013 decreased 58% compared to 2012. The highest crimes for the five-year comparisons are petty thefts with residential burglaries coming in with second highest incidents for Rossmoor.

2014 will be added to the graph at the end of the year to show the total crime comparisons for Rossmoor.



Orange County Sheriff's Department Rossmoor Crime Data February 2014

Of-fense	Jan'13	Feb'13	13-Mar	Apr'13	May'13	Jun'13	Jul'13	Aug'13	Sep'13	Oct'13	Nov'13	Dec'13	Total 2013
187	0	0	0	0	0	0	0	0	0	0	0	0	0
211	0	0	0	0	0	0	0	0	0	0	0	0	0
245	0	0	0	1	0	0	0	1	0	0	0	0	2
459C	1	0	0	0	0	0	0	1	0	0	0	0	2
459R	12	3	7	4	2	0	1	1	0	7	3	1	41
459V	10	4	4	0	0	1	1	2*	0	1	1	3	27*
487	1	0	1	4	1	0	0	0	0	0	5	0	12
488	3	8	2	3	5	4	5	2	1	5	8*	0	46*
594	0	1	3	1	1	0	2	3	0	0	2	1	14
594G	0	0	0	0	3	0	0	0	0	0	0	0	3
10851	1	2	1	0	0	0	0	0	1	1	0	0	6
RecStl	1	0	0	1	0	0	0	0	0	0	0	0	2
Total	29	18	18	14	12	5	9	10*	2	14	19	5	155*

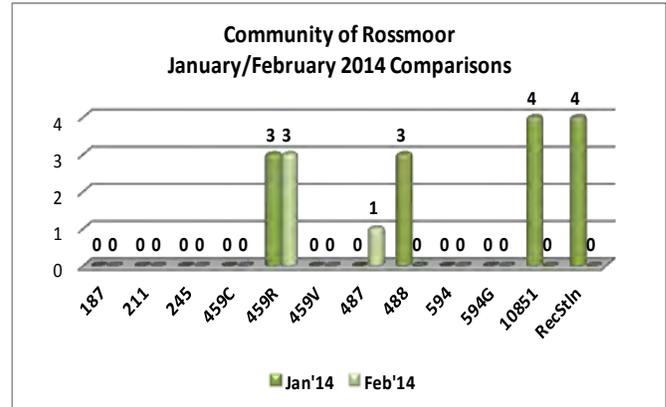
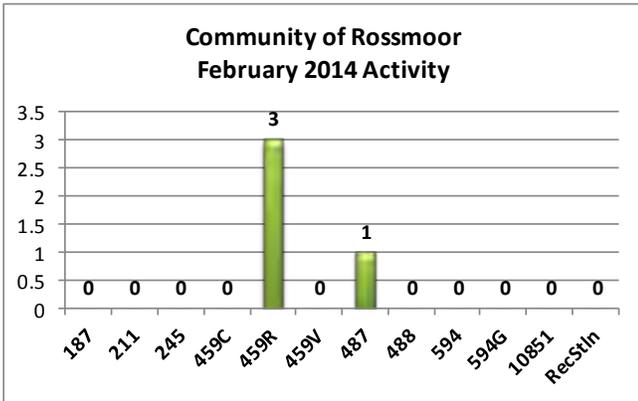
Of-fense	Jan'14	Feb'14	Mar'14	Apr'14	May'14	Jun'14	Jul'14	Aug'14	Sep'14	Oct'14	Nov'14	Dec'14	Total 2014
187	0	0											0
211	0	0											0
245	0	0											0
459C	0	0											0
459R	3*	3											6*
459V	0	0											0
487	0	1											1
488	3	0											3
594	0	0											0
594G	0	0											0
10851	4	0											4
RecStl	4	0											4
Total	14*	3											17*

***There was a total of 4 incidents for the month of January 2014.
Crime decreased 71% for February 2014 compared to January.
Crime decreased 78% overall for February 2014 compared to February 2013.***

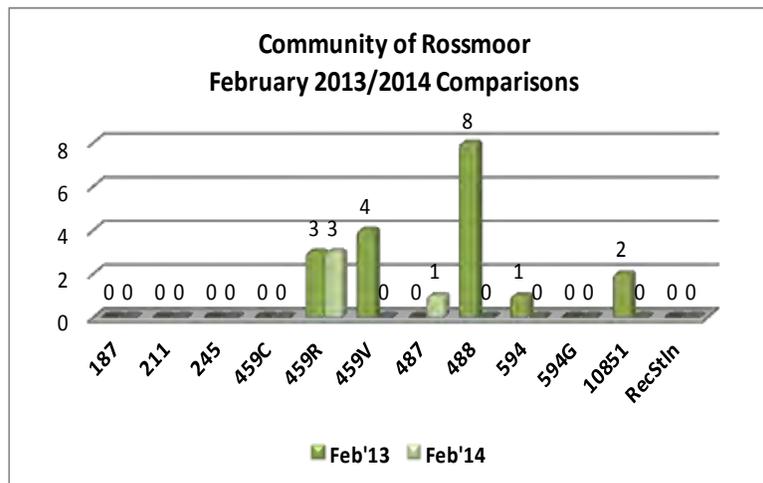
** includes attempts*



Orange County Sheriff's Department Rossmoor Crime Data February 2014



*For the month of February 2014, there were 4 incidents.
Crime decreased 71% overall for the month of February 2014 compared to January 2014.*

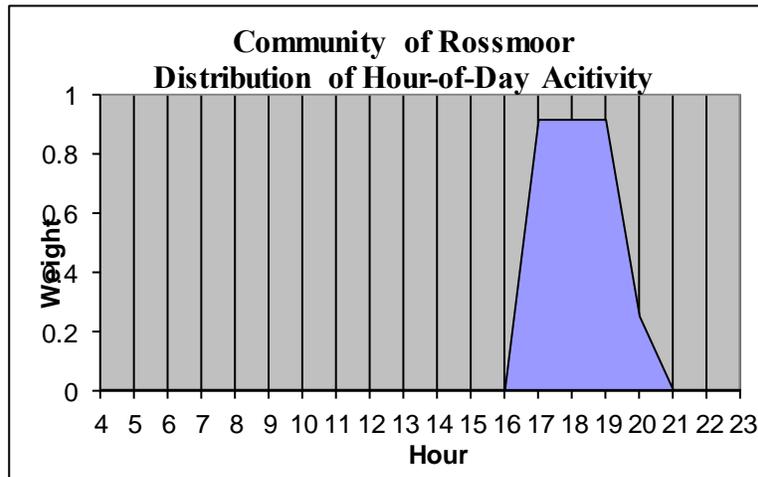


February Crimes

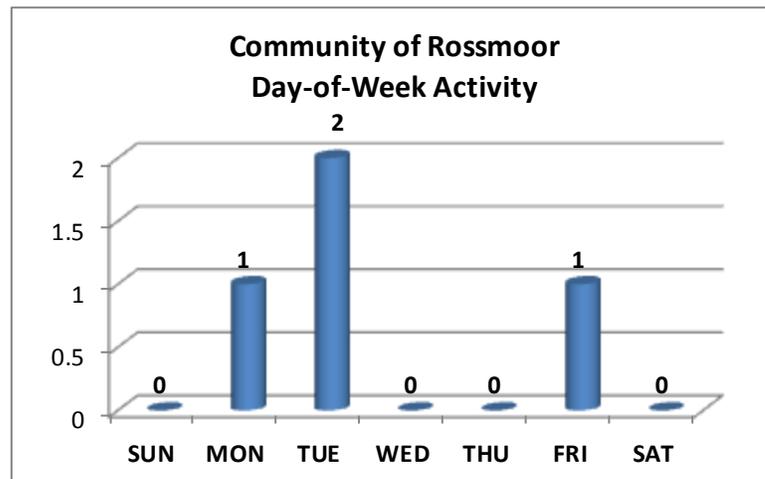
There were 4 incidents for Rossmoor for the month of February 2014.
Crime decreased 78% for February 2014 compared to February 2013.



Orange County Sheriff's Department Rossmoor Crime Data February 2014



Depicted above is a chart with hours in which the majority of crimes occurred. The hours of activity were between 1600-2000. The best peak time was 1700-1900 hours.



Tuesday had the most activity for the month of February.

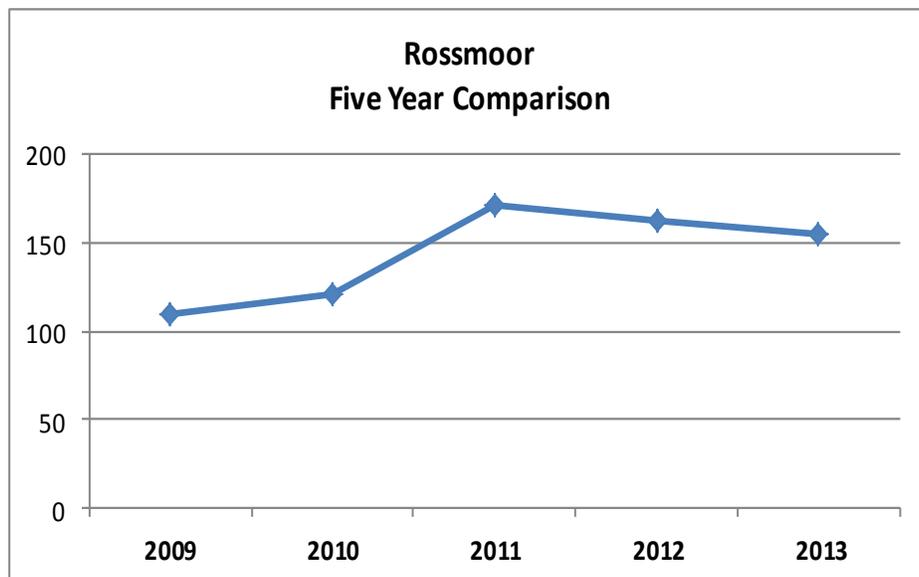


Orange County Sheriff's Department Rossmoor Crime Data February 2014

Type of Report	2009	2010*	2011	2012	2013
187	0	0	0	1*	0
211	1	3	3*	1	0
245	0	0	1	1	2
459C	2	2*	2	2	2
459R	18	30*	33	44*	41
459V	15	22	27	16*	27
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594G	5	5	0	4	3
10851	0	0	6	6	6
RecStln	0	0	2	4	2
TOTAL	110	121*	172*	163*	155

* includes attempts

Tracking 10851/RecStln in 2011



The five-year comparisons are showing that 2013 decreased 58% compared to 2012. The highest crimes for the five-year comparisons are petty thefts with residential burglaries coming in with second highest incidents for Rossmoor.

2014 will be added to the graph at the end of the year to show the total crime comparisons for Rossmoor.



Orange County Sheriff's Department Rossmoor Crime Data March 2014

Of-fense	Jan'13	Feb'13	Mar'13	Apr '13	May'13	Jun'13	Jul'13	Aug'13	Sep'13	Oct'13	Nov'13	Dec'13	Total 2013
187	0	0	0	0	0	0	0	0	0	0	0	0	0
211	0	0	0	0	0	0	0	0	0	0	0	0	0
245	0	0	0	1	0	0	0	1	0	0	0	0	2
459C	1	0	0	0	0	0	0	1	0	0	0	0	2
459R	12	3	7	4	2	0	1	1	0	7	3	1	41
459V	10	4	4	0	0	1	1	2*	0	1	1	3	27*
487	1	0	1	4	1	0	0	0	0	0	5	0	12
488	3	8	2	3	5	4	5	2	1	5	8*	0	46*
594	0	1	3	1	1	0	2	3	0	0	2	1	14
594G	0	0	0	0	3	0	0	0	0	0	0	0	3
10851	1	2	1	0	0	0	0	0	1	1	0	0	6
RecStl	1	0	0	1	0	0	0	0	0	0	0	0	2
Total	29	18	18	14	12	5	9	10*	2	14	19	5	155*

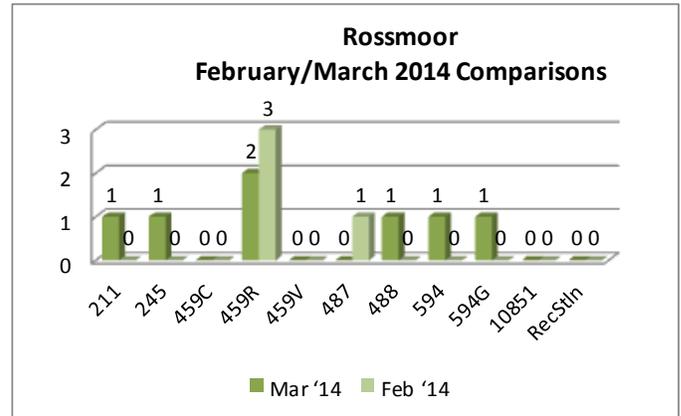
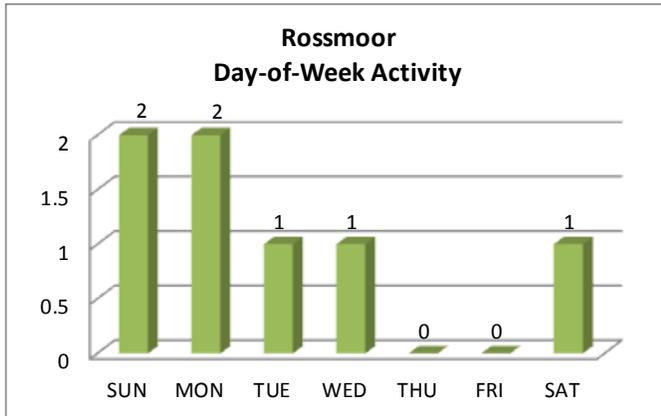
Of-fense	Jan'14	Feb'14	Mar'14	Apr'14	May'14	Jun'14	Jul'14	Aug'14	Sep'14	Oct'14	Nov'14	Dec'14	Total 2014
187	0	0	0										0
211	0	0	1										1
245	0	0	0										0
459C	0	0	0										0
459R	3*	2	2										7
459V	0	0	0										0
487	0	1	0										1
488	3	0	1										4
594	0	0	1										1
594G	0	0	1										1
10851	4	0	0										4
RecStl	4	0	0										4
Total	14*	3	6										23*

***There was a total of 7 incidents for the month of March 2014.
Crime increased 75% for March 2014 compared to February 2014.
Crime decreased 61% overall for March 2014 compared to March 2013.***

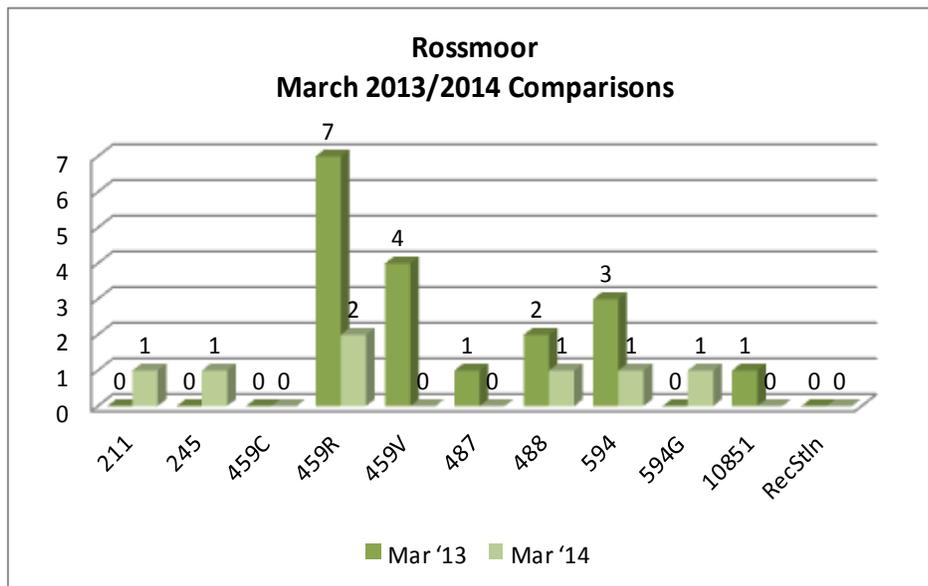
** includes attempts*



Orange County Sheriff's Department Rossmoor Crime Data March 2014



*For the month of March 2014, there were 7 incidents.
Crime increase 75% overall for the month of March 2014 compared to February 2014.*

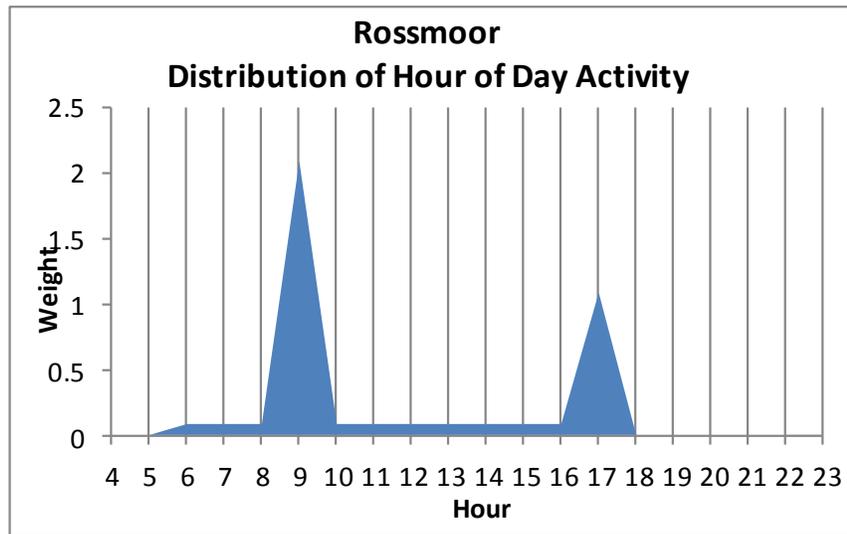


March Crimes

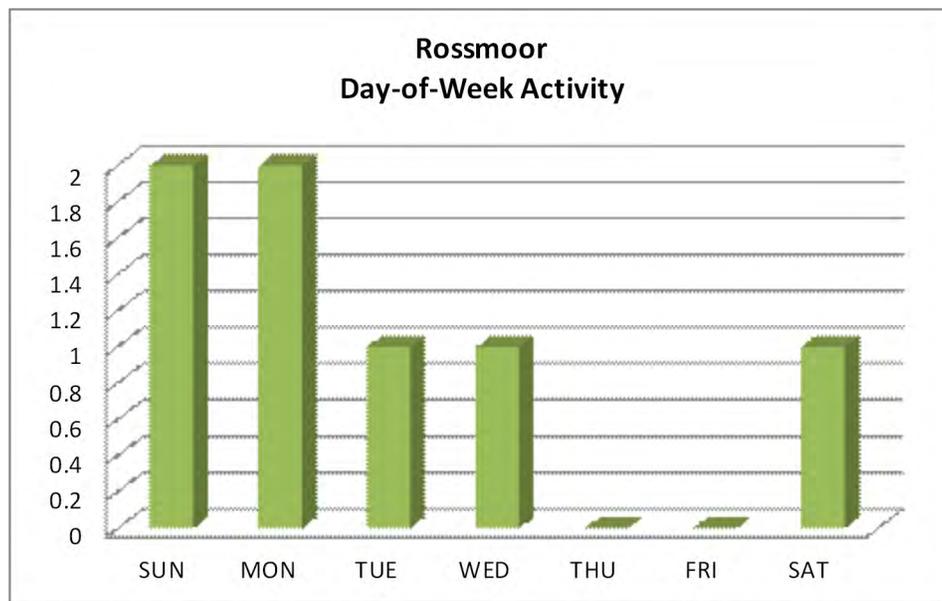
There were 7 incidents for Rossmoor for the month of March 2014.
Crime decreased 61% for March 2014 compared to March 2013.



Orange County Sheriff's Department Rossmoor Crime Data March 2014



Depicted above is a chart with hours in which the majority of crimes occurred. The hours of activity were between 0900-1700 hours. The best peak time was 0900 and 1700 hours.



Sunday and Monday had the most activity for the month of March.

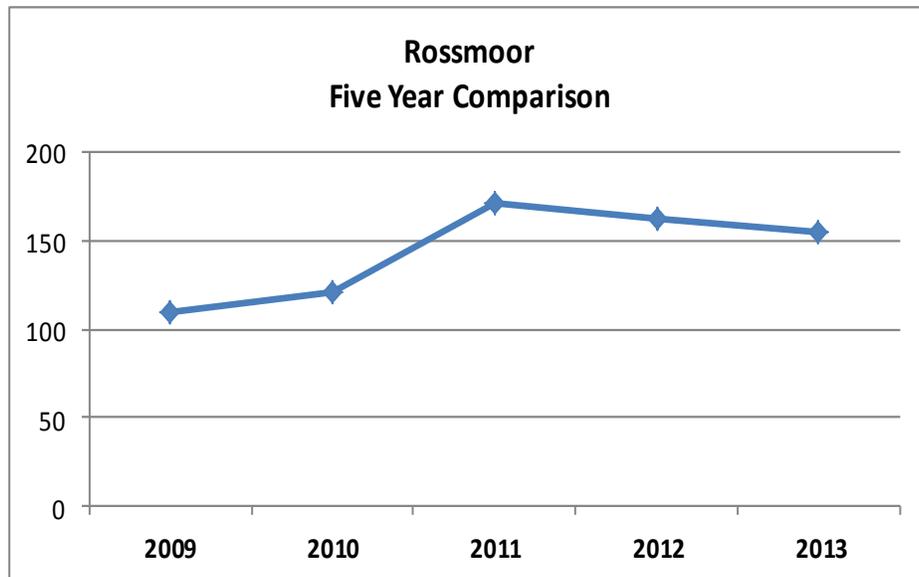


Orange County Sheriff's Department Rossmoor Crime Data March 2014

Type of Report	2009	2010*	2011	2012	2013
187	0	0	0	1*	0
211	1	3	3*	1	0
245	0	0	1	1	2
459C	2	2*	2	2	2
459R	18	30*	33	44*	41
459V	15	22	27	16*	27
487	21	12	22	22	12
488	39	37*	50	37	46
594	9	7	26	25	14
594G	5	5	0	4	3
10851	0	0	6	6	6
RecStln	0	0	2	4	2
TOTAL	110	121*	172*	163*	155

* includes attempts

Tracking 10851/RecStln in 2011



The five-year comparisons are showing that 2013 decreased 58% compared to 2012. The highest crimes for the five-year comparisons are petty thefts with residential burglaries coming in with second highest incidents for Rossmoor.

2014 will be added to the graph at the end of the year to show the total crime comparisons for Rossmoor.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-1

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: REPORT ON STATUS OF THE I-405 IMPROVEMENT PROJECT

RECOMMENDATION:

Receive report and give direction to Director Casey and General Manager on future project initiatives.

BACKGROUND:

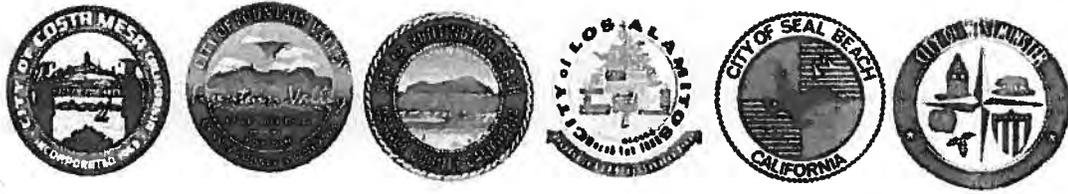
As reported at the April Board meeting, the Board has heard public input, discussed project alternatives and taken actions to inform the OCTA Board of Directors regarding the District's Preferred Alternative 1. The OCTA has met and approved Alternative 1 (one additional lane in each direction). However, a final decision is yet to be made by Caltrans which is needed to move ahead with OCTA's approval of Alternate 1. Caltrans could ultimately decide a project design of their own choosing.

The Corridor Cities (a group of cities along the I-405 corridor) have previously lobbied for Alternative 1 (one general purpose lane in each direction). While not a true member of the 'Cities', Rossmoor has been asked to support their initiatives. The District's Board, on several occasions, has acted to support Alternative 1.

The 'Cities' are now proposing a modified Alternative 2 (one general purpose lane in each direction and one HOV lane in each direction with a number of caveats). Director Casey, the District's representative for this issue, has received a copy of the 'Cities' letter to OCTA and will update the Board on latest developments. As of now, the District has taken no formal action to join with the 'Cities' in submission of a letter to OCTA proposing a new or modified alternative. Therefore this only intended to keep the Board and Rossmoor residents informed about the status of the project.

ATTACHMENTS:

1. Letter dated April 3, 2014 from the Corridor Cities to OCTA



April 3, 2014

Shawn Nelson
Chairman, OCTA
550 South Main Street
Orange, CA, 92868

Dear Chair Nelson,

The I-405 Corridor Cities of Costa Mesa, Fountain Valley, Huntington Beach, Los Alamitos, Seal Beach and Westminster (Cities) appreciate the Orange County Transportation Authority's (OCTA) continued focus on the Interstate 405 Improvement Project.

The Cities remain unified in our opposition to Alternative 3, as well as any alternative with high-occupancy toll (HOT) lanes. On December 8, 2013, the OCTA Board of Directors selected Alternative 1 which adds one general purpose lane in each direction of I-405 Freeway, as the Locally Preferred Alternative (LPA). Our understanding was that in early 2014 the State of California Department of Transportation (Caltrans) will support OCTA's decision and proceed with environmental approval. However, there have been delays in this approval by Caltrans. Some of the reasons indicated are that the approved LPA does not go far enough in addressing current and future congestion along the corridor.

In consideration of the above, the Cities recommend that OCTA and Caltrans thoroughly evaluate the viability of an alternative that would add one general purpose lane and one High Occupancy Vehicle (HOV) lane between Euclid Street and Valley View Street on the I-405 freeway which will also provide a seamless transition with the two HOV lanes provided by the West County Connectors Project.

The Cities understand that consideration of this alternative will require additional environmental review. However, the Cities are confident that Caltrans and OCTA can proceed with the approved LPA while reviewing this new alternative concurrently, over the next few months. The Cities extend their full support for evaluating this-new alternative with the following conditions:

- No reconstruction of Fairview Road Bridge
- Retention of the Almond Avenue sound wall at the current location.
- No braided ramps in Fountain Valley at the northbound and southbound on/off ramps located at Magnolia and Warner
- Provide roadway alignment design alternatives that promote a more balanced approach to right-of-way acquisition



The Cities understand that there may be a concern about the project timeline as well as funding. However, with mutual cooperation, any delays can be minimized and opportunities may be found to implement an improvement project that meets the needs of all agencies within the timeframe envisioned. The Cities firmly believe that thoroughly evaluating this alternative to add one general purpose lane and an additional HOV lane may provide a transportation solution that delivers the Measure M2 project (Project K) as promised to the voters while addressing HOV degradation.

Sincerely,

James M Righeimer
Mayor, Costa Mesa

Michael Vo
Mayor, Fountain Valley

Matt Harper
Mayor, Huntington Beach

Gerri Graham-Mejia
Mayor, Los Alamitos

Tri Ta
Mayor, Westminster

Ellery Deaton
Mayor, Seal Beach

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a.

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: MINUTES: REGULAR MEETING OF APRIL 8, 2014

RECOMMENDATION:

Approve the Minutes of the Regular Meeting of April 8, 2014 as prepared by the Board's Secretary/General Manager.

BACKGROUND:

The report reflects the actions of the Board at their Regular April 8, 2014 Meeting of the Board as recorded by the Board's Secretary/General Manager.

ATTACHMENTS:

1. Minutes-Regular Meeting of April 8, 2014 Prepared by the Board's Secretary/General Manager.



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 8, 2014

A. ORGANIZATION

- 1. CALL TO ORDER: 7:02 P.M.**
- 2. ROLL CALL: Directors Coletta, Casey, Kahlert, DeMarco
President Maynard**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS:**

- a. Proclamation: LAUSD 2014 Principal of the Year-Kiva Spiratos

President Maynard presented Rossmoor Elementary School Principal, Kiva Spiratos with a Proclamation of Educational Excellence for her recent designation as Los Alamitos Unified School District 2014 Principal of the Year and her significant achievements as an educator. Photos were taken. Applause ensued.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

General Counsel Gregg Kovacevich with Jenkins and Hogin, LLP announced his retirement as the General Counsel for the District. He introduced the new General Counsel, Tarquin Preziosi to the General Manager and Board. Greetings and applause ensued.

Bev Houghton provided announcements and updates relative to the Rossmoor Community Festival on Sunday, May 4, 2014 from 10 a.m. to 5 p.m. She stated that there was more sponsor and vendor interest than ever this year so consequently there would be more activities, entertainment, food trucks and vendors than ever. She added that the Orange County Fire Department and Orange County Sheriff's Department would be also be present again this year, however there would be no police helicopter as it was committed elsewhere. She invited everyone to come early and stay late.

Emergency Preparedness Committee Chair Cheryl Williamsen recited various earthquake and emergency preparedness statistics. She announced that there would be a Special Meeting on April 24, 2014 at 7 p.m. at Rossmoor Park to discuss CERT Training and Teen CERT training.

Diana Hill and Larry Strawther announced that the second annual Sugar Beet Festival, sponsored by Southland Credit Union, was on Saturday, June 7, 2014 from 8:00 a.m. to 2:30 p.m. Since it had outgrown its previous location at St. Isidore's Plaza, this year's festival would be held at the Shops at Rossmoor in Seal Beach. Mr. Strawther remarked that the festivities would begin with a 5K Race and promised to be lots of fun. He stated that another reason for the expansion was to invite more participation from the local nonprofit community. The Los Alamitos Sugar Beet Festival has so far contributed 1.8 M to the Los Alamitos High School and planned to raise more funds to benefit elementary and middle schools. They encouraged everyone from Rossmoor, Los Alamitos and Seal Beach to attend.

D. REPORTS TO THE BOARD:

1. REPORT ON STATUS OF THE I-405 IMPROVEMENT PROJECT

Recommendation to receive the report and provide direction to Director Casey and the General Manager on future project initiatives.

Director Casey reported on the ever dynamic status of the I-405 Project. He provided the Board with a brief overview of the changes to the latest proposal being supported by the corridor cities, a modified Alternative 2, which now included two lanes in each direction (one HOV lane and one General Purpose lane). Discussion ensued relative to the changes, traffic impact, Environmental Impact Reporting requirements and whether a whole new CalTrans EIR report would be needed on the modified Alternative 2.

Mark Nitikman with the RHA opined that only a supplemental EIR was needed. He added that CalTrans was notorious for taking a long time to complete the EIR process so expect the minimum legal requirement of 120 days and maximum of six months. He also opined relative to his support for Alternative 2. He concluded by stating that L.A. County had different transportation priorities than Orange County.

Director Casey stated that as a Rossmoor representative, he was often excluded from meetings related to the project, in contrast to the corridor cities, who were invited to every meeting. Discussion ensued relative to concerns about the informational disadvantage this presented to Rossmoor stakeholders. The Board requested that the General Manager discover the source of the meeting notices in order to ensure that Director Casey was not excluded from any future meetings. The General Manager agreed to remedy the situation.

It was the consensus of the Board that this item be tabled, pending further information and be placed on next month's agenda for discussion.

E. CONSENT CALENDAR

1a. MINUTES REGULAR BOARD MEETING—March 11, 2014

2. REVENUE AND EXPENDITURE REPORT— February 2014

Motion by Director Coletta, seconded by Director DeMarco to approve the consent calendar as submitted. Motion passed 5-0.

F. PUBLIC HEARING-None

G. RESOLUTIONS—None

H. REGULAR CALENDAR:

1. INVESTMENT COMMITTEE RECOMMENDATIONS RE: REINVESTMENT OF RESERVE ACCOUNTS

Recommendation to receive the report and approve the following recommendations of the Investment Committee regarding required reserves in the Rush Park Bond Fund Reserve Account: 1) Continue to invest all Fund 10 reserves into LAIF until such time as market conditions improve (approx. \$600K) 2) Invest one half of Fund 20 Reserve Account--\$181,385 into a U.S. Agency Note for a term of one year. 3) Invest one half of Fund 20 Reserve Account--\$181,385 into a U.S. Agency Note for a term of two years.

The Investment Committee reported The Investment Committee met on March 27, 2014 to review investments and make recommendations to the Board. The Committee reviewed the recommendations of staff and the District's Financial Advisor regarding required reserves in the Fund 20 Rush Park Bond Fund. There currently exists a required amount of \$362,770 in the Reserve Account at U.S. Bank in a money market fund. This investment is currently paying 0.05% interest. Currently available agency bonds are yielding 0.25% ytm for a two year term and 0.42% ytm for a three year term. Bond covenants are very restrictive on the type of investments for the Rush Park Bond Fund Reserve Account. Since market conditions have not dramatically improved and the one year CD rate is not a viable option the Committee is recommending that the Fund 20 reserve monies be reinvested into agency bonds rather than the current money market account. These interest rates are subject to change on a daily basis.

Discussion ensued relative to interest rates and term options. The General Manager stated that the options considered were consistent with the District's investment policy and the bond covenants.

Motion by Director DeMarco, seconded by Director Kahlert to accept the report of the Investment Committee, and accept the recommendations to reinvest Fund 20 as stated: \$181,385 for a one year term and \$181,385 for a two year term and continue to invest all Fund 10 reserves into LAIF until such time as market conditions improve. Motion passed 5-0.

2. BUDGET COMMITTEE RECOMMENDATIONS RE: UPGRADE OF DISTRICT COMPUTER SYSTEM.

Recommendation to review and make recommendations to the Board regarding the manner and method for migrating the District's computer system to Windows 7 and replacing the District server with either an in house or remote cloud based option.

The General Manager reported that the Budget Committee met on March 27, 2014 to review the staff's research and recommendations regarding the District's computer upgrades. After considerable discussion, the Committee agreed with staff's recommendation to upgrade the server and mission critical user desktops with Windows 7 and to defer on migrating to a full cloud environment. Option 2, as recommended by the Committee, is of lesser cost than previous configurations, maintains a hybrid cloud backup and provides for a future migration to the cloud when costs and system issues are better defined. He invited the Budget Committee to provide their comments.

Director Kahlert stated that he really wanted the Cloud migration option to pencil out but the fact is the District is still about three years away from it being a sensible and affordable solution.

Director DeMarco stated that since the majority of the District communications were already in the Cloud, the issue was really the server. The desktops must be upgraded anyway even with a cloud based server in order to connect to the cloud. Staff's recommendation was to purchase a lower cost server, which would still provide more than adequate speed and storage. It is also unknown as to whether the District's proprietary reservation software and/or financial software would be compatible with a remote cloud-based server. There was no current affordable pricing model to support the District's unique environment.

Director Casey opined that it was the wrong time to migrate to a total cloud environment as there were still many unknowns and the cost was prohibitive. He concluded by saying that time was of the essence, as support for Windows XP had already expired and the server warranty was due to expire the following month.

The Board praised the extensive research contained in the staff report and expressed their enthusiasm for its thoroughness and quality. Brief discussion ensued relative to whether or not any security differences existed between Option 1 and Option 2 and whether or not any cloud beta testing would commence. Administrative Assistant Liz Deering stated that there were no greater risks associated with choosing Option 2 and that staff would continue to research viable cloud solutions, test them accordingly, and would revisit Cal Cloud when costs came down.

Motion by Director DeMarco, seconded by Director Kahlert to receive the report, approve the recommendations of the committee for approval of Option 2 and authorize the General Manager to request acquisition and installation of computer equipment by BreaIT. Motion passed 5-0.

3. RENEWAL OF HTGROUP CONSULTING AGREEMENT

Recommendation to receive the report and approve the recommendations of the Committee for renewal of the HTGroup Consulting Agreement and authorize the General Manager to execute agreement.

The General Manager reported that given the current amount of pending District projects and the lack of professional support staff to accomplish the significant workload, it was in the best interest of the District to renew the contract with HTGroup for consulting services as Mr. Taboada's existing knowledge base would offset the costs and reduce the dependence on less knowledgeable outside consultants. The General Manager outlined the various projects that would be assigned to HTGroup and stated that under this agreement Mr. Taboada would be working a total of 36 weeks (page 102), for

a period of 20 hours per week at a rate of \$85 per hour and would report directly to the General Manager. Mr. Taboada would be providing progress reports to the General Manager and could be terminated at any time with or without cause. Mr. Ruth added that Funds were included in Fund 10 to cover these expenses. He concluded by saying that the District also intended to actively pursue grant funding opportunities.

Discussion ensued. Director Kahlert had questions relative to language in the termination clause on page 104 and flexibility of hours. He stated that the Budget Committee gave the renewal of the contract a great deal of thought and determined that there were a great deal of projects affecting the District in the coming year and HTGroup would be a valuable resource. General Counsel Gregg Kovacevich stated that the General Manager could always adjust and amend the work schedule as needed.

Director Coletta had questions relative to Scope of Services on page 103. General Counsel recommended striking the language in 2-C. from “shall to shall” on page 103 stating that it appeared to be from an earlier iteration of the agreement and eliminate references to 20 hours per week and 36 weeks and make it a not to exceed agreement (NTE) for a term of one year. Director Coletta agreed stating that he wanted to be sure that the General Manager had sufficient flexibility.

Director Kahlert had questions relative to the impact of the proposed change and whether or not there would be surges in the consultant’s workload. The General Manager responded that there would always be surges in this business. He added that he appreciated the comments and agreed with the need for flexibility and did not have any problem with the changed language proposal. General Counsel suggested a “not to exceed” (NTE) agreement adding that HTGroup would respond to the General Manager’s direction and only work as needed. Henry Taboada stated that he would agree to the modifications.

Motion by Director Coletta, seconded by Director DeMarco to approve the contract as presented with the following modifications: Modify page 102, paragraph 1-C Consideration and Compensation, to provide an hourly rate of \$85 hour; strike “for a maximum of 20 hours per week for 36 weeks” and replace with “a maximum total payment for the term of one year not to exceed \$61,200”; Paragraph 2-C Strike from the word “shall” all the way to the next “shall” so afterwards it will read: “Consultant shall maintain records of time spent performing assigned tasks”; and correct the typographical error in paragraph 7, which refers to Section 12, but should refer to Section 11 instead. Motion passed 5-0.

4. DISCUSSION AND POSSIBLE ACTION REGARDING LOCATION AND PLACEMENT OF SOUTHERN CALIFORNIA GAS SMART METERS WITH THE DISTRICT.

Recommendation to provide direction to General Manager re: possible future actions regarding the installation of Smart Meters and transmission antennas (DCUs) in Rossmoor.

General Manager James Ruth reported that Directors Casey, Coletta and himself had met with County Public Works Supervisor Richard Sandzimier and Ron Silsby regarding the Southern California Smart Meter Data Collection installation issue. The County challenged the weight of The Southern California Gas Company’s jurisdiction and had been very cooperative. They offered to explore a variety of flexible installation alternatives including other locations, other poles,

different heights, etc. and they were in no hurry to make a decision. The General Manager added that The County suggested that Edison may be able to cohabitate one of their existing poles with the Gas Company's DCU. Director Coletta stated that he had been delighted to have the meeting with Mr. Silsby and Mr. Sandzimier who were very bright and professional men. He added that he was cautiously optimistic about the solutions being suggested. Director Casey agreed stating that he had been impressed by their flexible out-of-the-box thinking. Discussion ensued relative to utility easements and engineering consultants. Director Coletta stated that he appreciated the sincere effort and progress Mr. Ruth had made thus far. President Maynard stated that he was also pleased with the results of the meeting. He requested that the item be placed on next month's agenda for an update.

5. OC LAFCO SPECIAL DISTRICT SEAT ELECTION

Recommendation to receive the report.

The General Manager reported the term of office for an OC LAFCO Regular Special District Seat currently held by Mr. John Withers and the Alternate Special District Seat held by Mr. James Fisher expired on June 30, 2014. The nomination process was underway and the Nomination Forms were enclosed should the District desire to place a nomination for two seats. The District had also received a letter from Mr. Withers asking for the support of the District as he was seeking reelection to his LAFCO seat. This matter was submitted to the Board in the Weekly Update of March 17, 2014. Thus far, no Director has requested that the Nomination be agendized. However, since a letter of support had been received, that option was available to the Board at this meeting.

The General Manager reported that President Maynard, Director DeMarco and himself had recently met with LAFCO candidate John Withers. Discussion ensued relative to Mr. Withers. President Maynard and Director DeMarco stated that they were impressed by John Withers and in their opinion he was a very seasoned and well connected individual who would be very helpful and a huge asset to Rossmoor as a LAFCO Board Member.

Motion by Director DeMarco, seconded by Director Coletta to nominate John Withers to the current LAFCO position. Motion passed 5-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that District staff was fully engaged with our co-sponsorship with the RHA in preparation for the Rossmoor Community Festival on Sunday, May 4, 2014. He added that it promised to be an outstanding event and he looked forward to working cooperatively with them.

He also informed the Board that the Los Alamitos Unified School District would be going through a modernization of their meeting facilities and had requested to use the Rush Park Auditorium to hold the School District Board meetings. Mr. Ruth added that the District had provided the school district with some available dates and invited them to meet with RCSD staff to tour the facility and communicate their needs.

J. BOARD MEMBER ITEMS

Director Coletta requested that the General Manager reach out to the Rossmoor Advisory Committee in order to set a meeting to discuss latent powers.

Director Casey announced that a bill had been introduced by Corridor City Assemblyman Alan Mansoor which stated that no toll lanes could be implemented if it impacts a neighborhood unless two-thirds of the affected community approved. He thanked Liz Deering for her excellent work on everything pertaining to the Cloud Computing Report.

Director Kahlert urged everyone to attend the Emergency Preparedness meeting on April 24, 2014 at Rossmoor Park. He stated that it was vitally important, especially considering the recent earthquakes we have had. He added that CERT training would be discussed.

Director DeMarco congratulated Kiva Spiratos, the LAUSD 2014 Principal of the Year. He also thanked Liz Deering for her comprehensive Cloud Computing report, stating that all of her research and hard work helped the Board to make the best decision for the District.

President Maynard reminded all of the Board members to sign up for a booth timeslot for the Rossmoor Community Festival. He also encouraged the community to attend the Los Alamitos Sugar Beet Festival. He wished everyone a great Spring Break and reminded everyone to be careful of kids riding bicycles during this time.

AT 9:00 P.M. THE BOARD ADJOURNED TO A CLOSED SESSION

K. CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Pursuant to Government Code section 54956.9(d)(1)

Name of Case: *RCSD v. Steven Wickser, et al.*

OC Superior Court Case No. 30-2013-00687577-CU-MC-CJC

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Pursuant to Government Code section 54956.9(d)(2)

AT 8:52 P.M. THE BOARD RECONVENED FROM CLOSED SESSION

General Counsel stated that at approximately 8:52 p.m. pursuant to Government Code Section 54956.9(d)(1) and Government Code section 54956.9(d)(2) the Board adjourned to closed session. The Board discussed two items on the agenda. There was no reportable action.

L. ADJOURNMENT:

Motion by Director Casey, seconded by Director Kahlert to adjourn the regular meeting at 9:45 p.m. Motion passed 5-0.

SUBMITTED BY:

James D. Ruth
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: REVENUE & EXPENDITURE REPORT - MARCH, 2014

RECOMMENDATION:

Receive and file the Revenue and Expenditure Report for March, 2014.

BACKGROUND:

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

ATTACHMENTS:

1. Revenue & Expenditure Report for the month of March, 2014.

REVENUE / EXPENDITURE SUMMARY REPORT
 FUND 10 - GENERAL FUND
 March 2014 @ 75%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
Revenues						
PROPERTY TAXES	712,540.00	729,540.00	460,790.29	38,029.46	268,749.71	63.2
STREET LIGHT ASSESSMENTS	249,000.00	253,500.00	161,650.85	13,259.05	91,849.15	63.8
USE OF MONEY AND PROPERTY	2,100.00	2,100.00	1,013.68	0.00	1,086.32	48.3
OTHER GOVERNMENT AGENCIES	57,800.00	57,800.00	2,714.41	0.00	55,085.59	4.7
FEES AND SERVICES	122,000.00	150,500.00	118,014.00	12,951.25	32,486.00	78.4
OTHER REVENUE	23,000.00	29,500.00	7,789.70	0.00	21,710.30	26.4
TRANSFER IN OTHER FUNDS	0.00	17,500.00	0.00	0.00	17,500.00	0.0
Total Revenues	1,166,440.00	1,240,440.00	751,972.93	64,239.76	488,467.07	60.6
Expenditures						
ADMINISTRATION	316,375.00	388,600.00	283,355.82	43,486.39	105,244.18	72.9
RECREATION	115,300.00	114,250.00	85,719.20	8,034.98	28,530.80	75.0
ROSSMOOR PARK	176,815.00	179,553.00	132,922.57	11,736.91	46,630.43	74.0
MONTECITO CENTER	69,020.00	70,166.00	52,414.25	5,440.29	17,751.75	74.7
RUSH PARK	200,391.00	201,696.00	148,047.23	10,820.28	53,648.77	73.4
STREET LIGHTING	107,480.00	107,580.00	61,345.95	8,752.91	46,234.05	57.0
ROSSMOOR WALL	2,600.00	2,100.00	2,000.00	0.00	100.00	95.2
STREET SWEEPING	52,600.00	52,580.00	36,585.49	4,485.01	15,994.51	69.6
PARKWAY TREES 1	108,450.00	105,000.00	93,942.29	2,193.48	11,057.71	89.5
MINI-PARKS, MEDIANS & TRIANGLE	15,045.00	17,010.00	11,542.50	945.69	5,467.50	67.9
Total Expenditures	1,164,076.00	1,238,535.00	907,875.30	95,895.94	330,659.70	73.3

Adjustments for FY 2013-14 are shown in the Amended Budget Column

**Audited Fund Balance
 at June 30, 2013**

\$ 827,014.00

REVENUE REPORT
March 2014 @ 75%

Page: 2
4/1/2014
3:35 pm

Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014

Fund: 10 - GENERAL FUND

Revenues

Dept: 00

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
PROPERTY TAXES	712,540.00	729,540.00	460,790.29	38,029.46	0.00	268,749.71	63.2
ASSESSMENTS	249,000.00	253,500.00	161,650.85	13,259.05	0.00	91,849.15	63.8
USE OF MONEY AND PROPERTY	2,100.00	2,100.00	1,013.68	0.00	0.00	1,086.32	48.3
OTHER GOVERNMENT AGENCIES	57,800.00	57,800.00	2,714.41	0.00	0.00	55,085.59	4.7
FEES AND SERVICES	122,000.00	150,500.00	118,014.00	12,951.25	0.00	32,486.00	78.4
OTHER REVENUE	23,000.00	29,500.00	7,789.70	0.00	0.00	21,710.30	26.4
OTHER FINANCING SOURCES	0.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
Dept: 00	1,166,440.00	1,240,440.00	751,972.93	64,239.76	0.00	488,467.07	60.6
Revenues	1,166,440.00	1,240,440.00	751,972.93	64,239.76	0.00	488,467.07	60.6
Grand Total Net Effect:	1,166,440.00	1,240,440.00	751,972.93	64,239.76	0.00	488,467.07	

EXPENDITURE REPORT
March 2014 @ 75%

Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 10 ADMINISTRATION							
SALARIES AND BENEFITS	167,775.00	197,200.00	144,864.53	18,695.24	0.00	52,335.47	73.5
OPERATIONS AND MAINTENANCE	62,100.00	62,900.00	46,905.93	4,711.86	0.00	15,994.07	74.6
CONTRACT SERVICES	80,500.00	114,500.00	91,585.36	20,079.29	0.00	22,914.64	80.0
CAPITAL EXPENDITURES	6,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
ADMINISTRATION	316,375.00	388,600.00	283,355.82	43,486.39	0.00	105,244.18	72.9
Dept: 20 RECREATION							
SALARIES AND BENEFITS	84,300.00	84,400.00	67,046.94	7,579.18	0.00	17,353.06	79.4
OPERATIONS AND MAINTENANCE	25,500.00	24,850.00	15,794.24	167.50	0.00	9,055.76	63.6
CONTRACT SERVICES	3,500.00	3,000.00	2,851.07	288.30	0.00	148.93	95.0
CAPITAL EXPENDITURES	2,000.00	2,000.00	26.95	0.00	0.00	1,973.05	1.3
RECREATION	115,300.00	114,250.00	85,719.20	8,034.98	0.00	28,530.80	75.0
Dept: 30 ROSSMOOR PARK							
SALARIES AND BENEFITS	62,850.00	61,750.00	46,020.34	5,406.27	0.00	15,729.66	74.5
OPERATIONS AND MAINTENANCE	71,065.00	80,103.00	59,212.57	3,360.42	0.00	20,890.43	73.9
CONTRACT SERVICES	42,400.00	37,200.00	27,654.47	2,935.03	0.00	9,545.53	74.3
CAPITAL EXPENDITURES	500.00	500.00	35.19	35.19	0.00	464.81	7.0
ROSSMOOR PARK	176,815.00	179,553.00	132,922.57	11,736.91	0.00	46,630.43	74.0
Dept: 40 MONTECITO CENTER							
SALARIES AND BENEFITS	44,185.00	45,200.00	34,202.93	4,105.48	0.00	10,997.07	75.7
OPERATIONS AND MAINTENANCE	17,435.00	17,166.00	11,796.85	759.78	0.00	5,369.15	68.7
CONTRACT SERVICES	7,100.00	7,500.00	6,414.47	575.03	0.00	1,085.53	85.5
CAPITAL EXPENDITURES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
MONTECITO CENTER	69,020.00	70,166.00	52,414.25	5,440.29	0.00	17,751.75	74.7
Dept: 50 RUSH PARK							
SALARIES AND BENEFITS	64,225.00	62,425.00	48,649.98	5,670.64	0.00	13,775.02	77.9
OPERATIONS AND MAINTENANCE	93,266.00	101,571.00	71,707.58	2,179.41	0.00	29,863.42	70.6
CONTRACT SERVICES	42,400.00	37,200.00	27,654.47	2,935.03	0.00	9,545.53	74.3
CAPITAL EXPENDITURES	500.00	500.00	35.20	35.20	0.00	464.80	7.0
RUSH PARK	200,391.00	201,696.00	148,047.23	10,820.28	0.00	53,648.77	73.4

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014
Fund: 10 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 60 STREET LIGHTING							
OPERATIONS AND MAINTENANCE	480.00	580.00	395.84	36.02	0.00	184.16	68.2
CONTRACT SERVICES	107,000.00	107,000.00	60,950.11	8,716.89	0.00	46,049.89	57.0
STREET LIGHTING	107,480.00	107,580.00	61,345.95	8,752.91	0.00	46,234.05	57.0
Dept: 65 ROSSMOOR WALL							
OPERATIONS AND MAINTENANCE	2,600.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL	2,600.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
Dept: 70 STREET SWEEPING							
OPERATIONS AND MAINTENANCE	600.00	580.00	395.84	36.02	0.00	184.16	68.2
CONTRACT SERVICES	52,000.00	52,000.00	36,189.65	4,448.99	0.00	15,810.35	69.6
STREET SWEEPING	52,600.00	52,580.00	36,585.49	4,485.01	0.00	15,994.51	69.6
Dept: 80 PARKWAY TREES							
SALARIES AND BENEFITS	17,450.00	17,400.00	13,307.80	1,479.95	0.00	4,092.20	76.5
OPERATIONS AND MAINTENANCE	2,000.00	2,000.00	835.70	77.46	0.00	1,164.30	41.8
CONTRACT SERVICES	71,000.00	73,600.00	71,018.84	456.28	0.00	2,581.16	96.5
CAPITAL EXPENDITURES	18,000.00	12,000.00	8,779.95	179.80	0.00	3,220.05	73.2
PARKWAY TREES	108,450.00	105,000.00	93,942.29	2,193.49	0.00	11,057.71	89.5
Dept: 90 MINI-PARKS AND MEDIANS							
SALARIES AND BENEFITS	1,520.00	1,260.00	645.67	76.93	0.00	614.33	51.2
OPERATIONS AND MAINTENANCE	9,250.00	11,500.00	7,870.85	570.46	0.00	3,629.15	68.4
CONTRACT SERVICES	4,175.00	4,150.00	3,025.98	298.30	0.00	1,124.02	72.9
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	15,045.00	17,010.00	11,542.50	945.69	0.00	5,467.50	67.9
Expenditures	1,164,076.00	1,238,535.00	907,875.30	95,895.95	0.00	330,659.70	73.3
Grand Total Net Effect:	-1,164,076.00	-1,238,535.00	-907,875.30	-95,895.95	0.00	-330,659.70	

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014

Fund: 10 - GENERAL FUND

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept: 00							
Acct Class: 30 PROPERTY TAXES							
3000 Current Secured Property Taxes	655,000.00	667,500.00	415,980.70	37,265.75	0.00	251,519.30	62.3
3001 Current unsecured prop tax	25,200.00	25,500.00	21,145.55	0.00	0.00	4,354.45	82.9
3002 Prior secured property taxes	13,250.00	10,000.00	7,081.99	387.07	0.00	2,918.01	70.8
3003 Prior unsecured prop taxes	440.00	440.00	0.00	0.00	0.00	440.00	0.0
3004 Delinquent property taxes	950.00	500.00	0.00	0.00	0.00	500.00	0.0
3010 Current supplemental assessmnt	6,100.00	14,000.00	10,556.48	376.64	0.00	3,443.52	75.4
3020 Public utility tax	11,600.00	11,600.00	6,025.57	0.00	0.00	5,574.43	51.9
PROPERTY TAXES	712,540.00	729,540.00	460,790.29	38,029.46	0.00	268,749.71	63.2
Acct Class: 31 ASSESSMENTS							
3105 Street light assessments	249,000.00	253,500.00	161,650.85	13,259.05	0.00	91,849.15	63.8
ASSESSMENTS	249,000.00	253,500.00	161,650.85	13,259.05	0.00	91,849.15	63.8
Acct Class: 32 USE OF MONEY AND PROPERTY							
3200 Interest on investments	2,100.00	2,100.00	1,013.68	0.00	0.00	1,086.32	48.3
USE OF MONEY AND PROPERTY	2,100.00	2,100.00	1,013.68	0.00	0.00	1,086.32	48.3
Acct Class: 33 OTHER GOVERNMENT AGENCIES							
3301 State homeowner proptax relief	5,800.00	5,800.00	2,714.41	0.00	0.00	3,085.59	46.8
3305 County street sweep reimburse	52,000.00	52,000.00	0.00	0.00	0.00	52,000.00	0.0
OTHER GOVERNMENT AGENCIES	57,800.00	57,800.00	2,714.41	0.00	0.00	55,085.59	4.7
Acct Class: 34 FEES AND SERVICES							
3404 Court reservations	12,500.00	13,000.00	10,558.00	1,094.25	0.00	2,442.00	81.2
3405 Wall Rental	500.00	500.00	420.00	40.00	0.00	80.00	84.0
3406 Ball field reservations	22,000.00	27,500.00	22,663.50	770.00	0.00	4,836.50	82.4
3410 Rossmoor building rental	4,500.00	4,000.00	2,585.00	285.00	0.00	1,415.00	64.6
3412 Montecito building rental	22,500.00	23,000.00	19,348.50	2,230.00	0.00	3,651.50	84.1
3414 Rush Park Building Rental	60,000.00	82,500.00	62,439.00	8,532.00	0.00	20,061.00	75.7
FEES AND SERVICES	122,000.00	150,500.00	118,014.00	12,951.25	0.00	32,486.00	78.4
Acct Class: 35 OTHER REVENUE							
3415 Tot Lot Tile Rev/Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.0
3500 Other miscellaneous revenue	3,000.00	3,500.00	1,789.70	0.00	0.00	1,710.30	51.1
3501 Funding/Misc. Studies	0.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
3502 Administrative Fee	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
OTHER REVENUE	23,000.00	29,500.00	7,789.70	0.00	0.00	21,710.30	26.4
Acct Class: 36 OTHER FINANCING SOURCES							
3600 TRANSFER IN/OUT OTHER FUNDS	0.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
OTHER FINANCING SOURCES	0.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
Dept: 00	1,166,440.00	1,240,440.00	751,972.93	64,239.76	0.00	488,467.07	60.6
Revenues	1,166,440.00	1,240,440.00	751,972.93	64,239.76	0.00	488,467.07	60.6
Expenditures							
Dept: 10 ADMINISTRATION							
Acct Class: 40 SALARIES AND BENEFITS							
4000 Board of Directors Compensatn	8,500.00	14,900.00	9,850.00	700.00	0.00	5,050.00	66.1
4001 Salaries - Full-time	115,875.00	139,000.00	102,561.81	13,858.84	0.00	36,438.19	73.8
4003 Salaries - Overtime	1,650.00	3,300.00	2,808.16	360.13	0.00	491.84	85.1
4007 Vehicle Allowance	750.00	500.00	285.61	27.93	0.00	214.39	57.1
4010 Workers Compensation Insurance	4,500.00	3,000.00	943.31	216.28	0.00	2,056.69	31.4
4011 Medical Insurance	27,500.00	27,500.00	21,867.84	2,901.42	0.00	5,632.16	79.5
4015 Federal Payroll Tax -FICA	8,000.00	8,000.00	6,193.70	626.72	0.00	1,806.30	77.4
4018 State Payroll Taxes	1,000.00	1,000.00	354.10	3.92	0.00	645.90	35.4

REVENUE/EXPENDITURE REPORT

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014

Fund: 10 - GENERAL FUND

Expenditures

Dept: 10 ADMINISTRATION

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
SALARIES AND BENEFITS	167,775.00	197,200.00	144,864.53	18,695.24	0.00	52,335.47	73.5
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5002 Insurance - Liability	13,500.00	12,500.00	12,388.50	0.00	0.00	111.50	99.1
5004 Memberships and Dues	6,400.00	6,400.00	5,852.76	0.00	0.00	547.24	91.4
5006 Travel & Meetings	2,000.00	1,500.00	402.17	0.00	0.00	1,097.83	26.8
5007 Televised Meeting Costs	16,800.00	17,200.00	13,395.40	4,073.00	0.00	3,804.60	77.9
5010 Publications & Legal Notices	4,000.00	6,800.00	5,260.35	0.00	0.00	1,539.65	77.4
5012 Printing	1,200.00	800.00	335.56	0.00	0.00	464.44	41.9
5014 Postage	3,000.00	2,500.00	450.80	0.00	0.00	2,049.20	18.0
5016 Office Supplies	7,200.00	7,200.00	5,907.27	296.32	0.00	1,292.73	82.0
5020 Telephone	1,500.00	1,500.00	451.09	108.06	0.00	1,048.91	30.1
5045 Miscellaneous Expenditures	5,500.00	5,500.00	1,819.58	185.15	0.00	3,680.42	33.1
5046 Bank Service Charge	1,000.00	1,000.00	642.45	49.33	0.00	357.55	64.2
OPERATIONS AND MAINTENANCE	62,100.00	62,900.00	46,905.93	4,711.86	0.00	15,994.07	74.6
Acct Class: 56 CONTRACT SERVICES							
5610 Legal Counsel	30,000.00	40,000.00	37,631.36	15,337.95	0.00	2,368.64	94.1
5615 Financial Audit-Consulting	8,500.00	8,500.00	8,500.00	0.00	0.00	0.00	100.0
5620 Misc Studies	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
5670 Other Professional Services	42,000.00	60,000.00	45,454.00	4,741.34	0.00	14,546.00	75.8
CONTRACT SERVICES	80,500.00	114,500.00	91,585.36	20,079.29	0.00	22,914.64	80.0
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	6,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
CAPITAL EXPENDITURES	6,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
ADMINISTRATION	316,375.00	388,600.00	283,355.82	43,486.39	0.00	105,244.18	72.9
Dept: 20 RECREATION							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	44,800.00	44,800.00	39,348.99	4,692.80	0.00	5,451.01	87.8
4002 Salaries - Part-time	22,000.00	22,000.00	14,103.63	1,471.45	0.00	7,896.37	64.1
4003 Salaries - Overtime	2,000.00	3,000.00	2,809.04	90.04	0.00	190.96	93.6
4005 Salaries - Event Attendant	200.00	200.00	15.75	0.00	0.00	184.25	7.9
4007 Vehicle Allowance	500.00	500.00	137.02	0.00	0.00	362.98	27.4
4010 Workers Compensation Insurance	1,800.00	900.00	540.95	87.43	0.00	359.05	60.1
4011 Medical Insurance	7,000.00	7,000.00	5,560.04	737.66	0.00	1,439.96	79.4
4015 Federal Payroll Tax -FICA	5,000.00	5,000.00	4,178.70	442.45	0.00	821.30	83.6
4018 State Payroll Taxes	1,000.00	1,000.00	352.82	57.35	0.00	647.18	35.3
SALARIES AND BENEFITS	84,300.00	84,400.00	67,046.94	7,579.18	0.00	17,353.06	79.4
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5006 Travel & Meetings	500.00	250.00	14.19	0.00	0.00	235.81	5.7
5010 Publications & Legal Notices	200.00	200.00	150.18	0.00	0.00	49.82	75.1
5012 Printing	500.00	250.00	22.83	0.00	0.00	227.17	9.1
5014 Postage	300.00	150.00	12.80	0.00	0.00	137.20	8.5
5016 Office Supplies	1,000.00	1,000.00	908.00	59.44	0.00	92.00	90.8
5017 Community Events	14,000.00	14,000.00	7,352.48	0.00	0.00	6,647.52	52.5
5019 Fireworks	6,200.00	6,200.00	6,200.00	0.00	0.00	0.00	100.0
5020 Telephone	1,800.00	1,800.00	1,133.76	108.06	0.00	666.24	63.0
5045 Miscellaneous Expenditures	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE	25,500.00	24,850.00	15,794.24	167.50	0.00	9,055.76	63.6
Acct Class: 56 CONTRACT SERVICES							
5670 Other Professional Services	3,500.00	3,000.00	2,851.07	288.30	0.00	148.93	95.0
CONTRACT SERVICES	3,500.00	3,000.00	2,851.07	288.30	0.00	148.93	95.0
Acct Class: 60 CAPITAL EXPENDITURES							

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 20 RECREATION							
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	2,000.00	2,000.00	26.95	0.00	0.00	1,973.05	1.3
CAPITAL EXPENDITURES	2,000.00	2,000.00	26.95	0.00	0.00	1,973.05	1.3
RECREATION	115,300.00	114,250.00	85,719.20	8,034.98	0.00	28,530.80	75.0
Dept: 30 ROSSMOOR PARK							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	33,500.00	33,500.00	26,088.43	3,250.48	0.00	7,411.57	77.9
4002 Salaries - Part-time	10,300.00	10,300.00	7,698.70	692.89	0.00	2,601.30	74.7
4003 Salaries - Overtime	1,450.00	1,650.00	1,268.38	47.35	0.00	381.62	76.9
4005 Salaries - Event Attendant	500.00	500.00	163.78	0.00	0.00	336.22	32.8
4010 Workers Compensation Insurance	4,500.00	3,200.00	1,259.28	216.28	0.00	1,940.72	39.4
4011 Medical Insurance	8,700.00	8,700.00	6,868.32	911.24	0.00	1,831.68	78.9
4015 Federal Payroll Tax -FICA	3,300.00	3,300.00	2,495.72	269.04	0.00	804.28	75.6
4018 State Payroll Taxes	600.00	600.00	177.73	18.99	0.00	422.27	29.6
SALARIES AND BENEFITS	62,850.00	61,750.00	46,020.34	5,406.27	0.00	15,729.66	74.5
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	300.00	300.00	150.18	0.00	0.00	149.82	50.1
5012 Printing	300.00	150.00	11.41	0.00	0.00	138.59	7.6
5014 Postage	100.00	50.00	4.40	0.00	0.00	45.60	8.8
5016 Office Supplies	700.00	900.00	528.63	29.72	0.00	371.37	58.7
5018 Janitorial Supplies	3,500.00	4,000.00	2,669.12	0.00	0.00	1,330.88	66.7
5020 Telephone	1,600.00	1,600.00	1,145.98	108.06	0.00	454.02	71.6
5022 Utilities	43,000.00	53,000.00	43,084.85	2,771.70	0.00	9,915.15	81.3
5025 SECURED PROP TAX	815.00	853.00	852.90	0.00	0.00	0.10	100.0
5030 Vehicle Maintenance	1,500.00	1,000.00	414.50	41.67	0.00	585.50	41.5
5032 Building & Grounds-Maintenance	17,000.00	16,000.00	9,528.58	378.92	0.00	6,471.42	59.6
5034 Alarm Systems	750.00	750.00	686.85	30.35	0.00	63.15	91.6
5045 Miscellaneous Expenditures	500.00	500.00	135.17	0.00	0.00	364.83	27.0
5051 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE	71,065.00	80,103.00	59,212.57	3,360.42	0.00	20,890.43	73.9
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	38,000.00	33,000.00	23,895.00	2,655.00	0.00	9,105.00	72.4
5656 Tree Trimming	1,000.00	1,200.00	1,001.45	0.00	0.00	198.55	83.5
5670 Other Professional Services	3,400.00	3,000.00	2,758.02	280.03	0.00	241.98	91.9
CONTRACT SERVICES	42,400.00	37,200.00	27,654.47	2,935.03	0.00	9,545.53	74.3
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	500.00	500.00	35.19	35.19	0.00	464.81	7.0
CAPITAL EXPENDITURES	500.00	500.00	35.19	35.19	0.00	464.81	7.0
ROSSMOOR PARK	176,815.00	179,553.00	132,922.57	11,736.91	0.00	46,630.43	74.0
Dept: 40 MONTECITO CENTER							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	27,800.00	27,800.00	22,153.46	2,753.83	0.00	5,646.54	79.7
4002 Salaries - Part-time	2,100.00	4,000.00	2,589.31	192.84	0.00	1,410.69	64.7
4003 Salaries - Overtime	785.00	1,000.00	948.46	47.35	0.00	51.54	94.8
4010 Workers Compensation Insurance	3,600.00	2,500.00	952.69	173.94	0.00	1,547.31	38.1
4011 Medical Insurance	7,100.00	7,100.00	5,558.60	737.30	0.00	1,541.40	78.3
4015 Federal Payroll Tax -FICA	2,250.00	2,250.00	1,885.08	192.80	0.00	364.92	83.8
4018 State Payroll Taxes	550.00	550.00	115.33	7.42	0.00	434.67	21.0
SALARIES AND BENEFITS	44,185.00	45,200.00	34,202.93	4,105.48	0.00	10,997.07	75.7
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	200.00	200.00	100.36	0.00	0.00	99.64	50.2

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 40 MONTECITO CENTER							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5012 Printing	150.00	150.00	11.41	0.00	0.00	138.59	7.6
5014 Postage	150.00	150.00	4.40	0.00	0.00	145.60	2.9
5016 Office Supplies	900.00	900.00	528.63	29.72	0.00	371.37	58.7
5018 Janitorial Supplies	3,600.00	3,800.00	2,819.12	0.00	0.00	980.88	74.2
5020 Telephone	1,650.00	1,650.00	1,145.98	108.06	0.00	504.02	69.5
5022 Utilities	3,500.00	4,000.00	2,707.00	395.31	0.00	1,293.00	67.7
5025 SECURED PROP TAX	685.00	716.00	716.26	0.00	0.00	-0.26	100.0
5030 Vehicle Maintenance	1,500.00	1,000.00	393.47	41.67	0.00	606.53	39.3
5032 Building & Grounds-Maintenance	4,000.00	3,500.00	3,015.57	155.56	0.00	484.43	86.2
5034 Alarm Systems	500.00	500.00	219.48	29.46	0.00	280.52	43.9
5045 Miscellaneous Expenditures	250.00	250.00	135.17	0.00	0.00	114.83	54.1
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE	17,435.00	17,166.00	11,796.85	759.78	0.00	5,369.15	68.7
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	3,300.00	3,300.00	2,655.00	295.00	0.00	645.00	80.5
5656 Tree Trimming	1,000.00	1,200.00	1,001.45	0.00	0.00	198.55	83.5
5670 Other Professional Services	2,800.00	3,000.00	2,758.02	280.03	0.00	241.98	91.9
CONTRACT SERVICES	7,100.00	7,500.00	6,414.47	575.03	0.00	1,085.53	85.5
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	300.00	300.00	0.00	0.00	0.00	300.00	0.0
CAPITAL EXPENDITURES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
MONTECITO CENTER	69,020.00	70,166.00	52,414.25	5,440.29	0.00	17,751.75	74.7
Dept: 50 RUSH PARK							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	33,500.00	33,500.00	26,088.43	3,250.48	0.00	7,411.57	77.9
4002 Salaries - Part-time	8,200.00	8,200.00	7,169.13	692.89	0.00	1,030.87	87.4
4003 Salaries - Overtime	1,150.00	1,650.00	1,366.01	47.35	0.00	283.99	82.8
4005 Salaries - Event Attendant	4,000.00	3,000.00	2,963.10	240.00	0.00	36.90	98.8
4010 Workers Compensation Insurance	4,500.00	3,200.00	1,259.28	216.28	0.00	1,940.72	39.4
4011 Medical Insurance	8,700.00	8,700.00	6,868.32	911.24	0.00	1,831.68	78.9
4015 Federal Payroll Tax -FICA	3,400.00	3,400.00	2,679.78	287.45	0.00	720.22	78.8
4018 State Payroll Taxes	775.00	775.00	255.93	24.95	0.00	519.07	33.0
SALARIES AND BENEFITS	64,225.00	62,425.00	48,649.98	5,670.64	0.00	13,775.02	77.9
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	500.00	500.00	411.50	0.00	0.00	88.50	82.3
5012 Printing	500.00	500.00	11.42	0.00	0.00	488.58	2.3
5014 Postage	100.00	100.00	4.40	0.00	0.00	95.60	4.4
5016 Office Supplies	900.00	900.00	528.62	29.72	0.00	371.38	58.7
5018 Janitorial Supplies	3,600.00	3,600.00	2,827.42	0.00	0.00	772.58	78.5
5020 Telephone	1,800.00	1,800.00	1,145.98	108.06	0.00	654.02	63.7
5022 Utilities	53,000.00	64,000.00	44,932.80	1,613.52	0.00	19,067.20	70.2
5025 SECURED PROP TAX	3,116.00	3,421.00	3,421.14	0.00	0.00	-0.14	100.0
5030 Vehicle Maintenance	1,500.00	1,000.00	414.49	41.66	0.00	585.51	41.4
5032 Building & Grounds-Maintenance	25,000.00	23,500.00	17,574.19	356.98	0.00	5,925.81	74.8
5034 Alarm Systems	750.00	750.00	300.47	29.47	0.00	449.53	40.1
5045 Miscellaneous Expenditures	500.00	500.00	135.15	0.00	0.00	364.85	27.0
5051 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs	1,500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE	93,266.00	101,571.00	71,707.58	2,179.41	0.00	29,863.42	70.6
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	38,000.00	33,000.00	23,895.00	2,655.00	0.00	9,105.00	72.4
5656 Tree Trimming	1,000.00	1,200.00	1,001.45	0.00	0.00	198.55	83.5

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5670	Other Professional Services	3,400.00	3,000.00	2,758.02	280.03	0.00	241.98	91.9
CONTRACT SERVICES		42,400.00	37,200.00	27,654.47	2,935.03	0.00	9,545.53	74.3
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	500.00	500.00	35.20	35.20	0.00	464.80	7.0
CAPITAL EXPENDITURES		500.00	500.00	35.20	35.20	0.00	464.80	7.0
RUSH PARK								
Dept: 60 STREET LIGHTING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020	Telephone	480.00	580.00	395.84	36.02	0.00	184.16	68.2
OPERATIONS AND MAINTENANCE		480.00	580.00	395.84	36.02	0.00	184.16	68.2
Acct Class: 56 CONTRACT SERVICES								
5650	Lighting and Maintenance	107,000.00	107,000.00	60,950.11	8,716.89	0.00	46,049.89	57.0
CONTRACT SERVICES		107,000.00	107,000.00	60,950.11	8,716.89	0.00	46,049.89	57.0
STREET LIGHTING		107,480.00	107,580.00	61,345.95	8,752.91	0.00	46,234.05	57.0
Dept: 65 ROSSMOOR WALL								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	2,500.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
5032	Building & Grounds-Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE		2,600.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL		2,600.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
Dept: 70 STREET SWEEPING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020	Telephone	500.00	580.00	395.84	36.02	0.00	184.16	68.2
5030	Vehicle Maintenance	100.00	0.00	0.00	0.00	0.00	0.00	0.0
OPERATIONS AND MAINTENANCE		600.00	580.00	395.84	36.02	0.00	184.16	68.2
Acct Class: 56 CONTRACT SERVICES								
5642	Street Sweeping	52,000.00	52,000.00	36,189.65	4,448.99	0.00	15,810.35	69.6
CONTRACT SERVICES		52,000.00	52,000.00	36,189.65	4,448.99	0.00	15,810.35	69.6
STREET SWEEPING		52,600.00	52,580.00	36,585.49	4,485.01	0.00	15,994.51	69.6
Dept: 80 PARKWAY TREES								
Acct Class: 40 SALARIES AND BENEFITS								
4002	Salaries - Part-time	15,500.00	15,500.00	12,145.98	1,300.02	0.00	3,354.02	78.4
4007	Vehicle Allowance	500.00	500.00	134.92	47.97	0.00	365.08	27.0
4010	Workers Compensation Insurance	250.00	0.00	0.00	0.00	0.00	0.00	0.0
4015	Federal Payroll Tax -FICA	900.00	1,100.00	929.19	99.45	0.00	170.81	84.5
4018	State Payroll Taxes	300.00	300.00	97.71	32.51	0.00	202.29	32.6
SALARIES AND BENEFITS		17,450.00	17,400.00	13,307.80	1,479.95	0.00	4,092.20	76.5
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5012	Printing	50.00	50.00	0.62	0.00	0.00	49.38	1.2
5014	Postage	300.00	300.00	2.00	0.00	0.00	298.00	0.7
5016	Office Supplies	200.00	200.00	112.91	5.41	0.00	87.09	56.5
5020	Telephone	900.00	900.00	490.04	72.05	0.00	409.96	54.4
5030	Vehicle Maintenance	300.00	300.00	230.13	0.00	0.00	69.87	76.7
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE		2,000.00	2,000.00	835.70	77.46	0.00	1,164.30	41.8

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014

Fund: 10 - GENERAL FUND

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Expenditures							
Dept: 80 PARKWAY TREES							
Acct Class: 56 CONTRACT SERVICES							
5656 Tree Trimming	60,000.00	67,000.00	65,666.43	0.00	0.00	1,333.57	98.0
5660 TREE REMOVAL	3,700.00	700.00	14.50	0.00	0.00	685.50	2.1
5662 SMALL TREE CARE	1,300.00	400.00	347.85	0.00	0.00	52.15	87.0
5670 Other Professional Services	6,000.00	5,500.00	4,990.06	456.28	0.00	509.94	90.7
CONTRACT SERVICES							
	71,000.00	73,600.00	71,018.84	456.28	0.00	2,581.16	96.5
Acct Class: 60 CAPITAL EXPENDITURES							
6015 Trees	18,000.00	12,000.00	8,779.95	179.80	0.00	3,220.05	73.2
CAPITAL EXPENDITURES							
	18,000.00	12,000.00	8,779.95	179.80	0.00	3,220.05	73.2
PARKWAY TREES							
	108,450.00	105,000.00	93,942.29	2,193.49	0.00	11,057.71	89.5
Dept: 90 MINI-PARKS AND MEDIANS							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	800.00	700.00	524.81	62.09	0.00	175.19	75.0
4002 Salaries - Part-time	375.00	265.00	0.00	0.00	0.00	265.00	0.0
4003 Salaries - Overtime	60.00	60.00	27.04	0.00	0.00	32.96	45.1
4010 Workers Compensation Insurance	200.00	150.00	49.61	10.12	0.00	100.39	33.1
4015 Federal Payroll Tax -FICA	70.00	70.00	41.98	4.72	0.00	28.02	60.0
4018 State Payroll Taxes	15.00	15.00	2.23	0.00	0.00	12.77	14.9
SALARIES AND BENEFITS							
	1,520.00	1,260.00	645.67	76.93	0.00	614.33	51.2
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5020 Telephone	500.00	500.00	390.83	36.01	0.00	109.17	78.2
5022 Utilities	7,500.00	9,000.00	6,610.11	534.45	0.00	2,389.89	73.4
5030 Vehicle Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5032 Building & Grounds-Maintenance	750.00	1,500.00	869.91	0.00	0.00	630.09	58.0
5045 Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	200.00	200.00	0.00	0.00	0.00	200.00	0.0
OPERATIONS AND MAINTENANCE							
	9,250.00	11,500.00	7,870.85	570.46	0.00	3,629.15	68.4
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	3,600.00	3,600.00	2,655.00	295.00	0.00	945.00	73.8
5656 Tree Trimming	500.00	500.00	333.82	0.00	0.00	166.18	66.8
5670 Other Professional Services	75.00	50.00	37.16	3.30	0.00	12.84	74.3
CONTRACT SERVICES							
	4,175.00	4,150.00	3,025.98	298.30	0.00	1,124.02	72.9
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CAPITAL EXPENDITURES							
	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS							
	15,045.00	17,010.00	11,542.50	945.69	0.00	5,467.50	67.9
Expenditures							
	1,164,076.00	1,238,535.00	907,875.30	95,895.95	0.00	330,659.70	73.3
Net Effect for GENERAL FUND							
Change in Fund Balance:	2,364.00	1,905.00	-155,902.37	-31,656.19	0.00	157,807.37	-8,183.9

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For the Period: 7/1/2013 to 3/31/2014		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	203,129.00	203,129.00	0.00	0.00	0.00	203,129.00	0.0
PROPERTY TAXES								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	380,000.00	380,000.00	255,577.39	25,792.50	0.00	124,422.61	67.3
3101	Property assessments-prior yr	3,400.00	3,400.00	3,603.24	0.00	0.00	-203.24	106.0
ASSESSMENTS								
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	0.00	0.00	7,479.06	0.00	0.00	-7,479.06	0.0
USE OF MONEY AND PROPERTY								
Dept: 00								
		586,529.00	586,529.00	266,659.69	25,792.50	0.00	319,869.31	45.5
Revenues		586,529.00	586,529.00	266,659.69	25,792.50	0.00	319,869.31	45.5
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5617	Administrative Fees	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
5619	Bond Trustee	2,875.00	2,875.00	2,875.00	0.00	0.00	0.00	100.0
CONTRACT SERVICES								
Acct Class: 58 DEBT SERVICE								
5800	Principal	220,000.00	220,000.00	220,000.00	0.00	0.00	0.00	100.0
5801	Interest	135,160.00	131,089.00	131,089.37	0.00	0.00	-0.37	100.0
DEBT SERVICE								
Acct Class: 66 OTHER FINANCING USES								
6600	Transfer out to other funds	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
OTHER FINANCING USES								
RUSH PARK		578,035.00	573,964.00	353,964.37	0.00	0.00	219,999.63	61.7
Expenditures		578,035.00	573,964.00	353,964.37	0.00	0.00	219,999.63	61.7
Net Effect for ASSESSMENT DISTRICT FUND-RUSH		8,494.00	12,565.00	-87,304.68	25,792.50	0.00	99,869.68	-694.8
Change in Fund Balance:				-87,304.68				

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Rossmoor Community

For the Period: 7/1/2013 to 3/31/2014

Fund: 30 - SPECIAL TAX FUND-ROSSMOOR WALL

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Revenues							
Dept: 00							
Acct Class: 30 PROPERTY TAXES							
2999 FY Begin Fund Balance	175,257.00	175,257.00	0.00	0.00	0.00	175,257.00	0.0
PROPERTY TAXES	175,257.00	175,257.00	0.00	0.00	0.00	175,257.00	0.0
Acct Class: 31 ASSESSMENTS							
3100 Property assessments	87,700.00	87,700.00	57,385.70	5,892.00	0.00	30,314.30	65.4
3101 Property assessments-prior yr	780.00	780.00	796.29	0.00	0.00	-16.29	102.1
ASSESSMENTS	88,480.00	88,480.00	58,181.99	5,892.00	0.00	30,298.01	65.8
Acct Class: 32 USE OF MONEY AND PROPERTY							
3200 Interest on investments	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
USE OF MONEY AND PROPERTY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 00	264,737.00	264,737.00	58,181.99	5,892.00	0.00	206,555.01	22.0
Revenues							
	264,737.00	264,737.00	58,181.99	5,892.00	0.00	206,555.01	22.0
Expenditures							
Dept: 65 ROSSMOOR WALL							
Acct Class: 56 CONTRACT SERVICES							
5619 Bond Trustee	2,530.00	2,530.00	2,530.00	0.00	0.00	0.00	100.0
CONTRACT SERVICES	2,530.00	2,530.00	2,530.00	0.00	0.00	0.00	100.0
Acct Class: 58 DEBT SERVICE							
5800 Principal	65,000.00	65,000.00	65,000.00	0.00	0.00	0.00	100.0
5801 Interest	18,705.00	18,705.00	18,705.00	0.00	0.00	0.00	100.0
DEBT SERVICE	83,705.00	83,705.00	83,705.00	0.00	0.00	0.00	100.0
Acct Class: 60 CAPITAL EXPENDITURES							
6005 Buildings and Improvements	0.00	1,450.00	1,450.00	0.00	0.00	0.00	100.0
CAPITAL EXPENDITURES	0.00	1,450.00	1,450.00	0.00	0.00	0.00	100.0
Acct Class: 66 OTHER FINANCING USES							
6600 Transfer out to other funds	0.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
OTHER FINANCING USES	0.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
ROSSMOOR WALL	86,235.00	157,685.00	87,685.00	0.00	0.00	70,000.00	55.6
Expenditures							
	86,235.00	157,685.00	87,685.00	0.00	0.00	70,000.00	55.6
Net Effect for SPECIAL TAX FUND-ROSSMOOR WALL							
Change in Fund Balance:	178,502.00	107,052.00	-29,503.01	5,892.00	0.00	136,555.01	-27.6
			-29,503.01				

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Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	226,319.00	226,319.00	0.00	0.00	0.00	226,319.00	0.0
PROPERTY TAXES		226,319.00	226,319.00	0.00	0.00	0.00	226,319.00	0.0
Acct Class: 36 OTHER FINANCING SOURCES								
3600	TRANSFER IN/OUT OTHER FUNDS	0.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
OTHER FINANCING SOURCES		0.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
Dept: 00		226,319.00	296,319.00	0.00	0.00	0.00	296,319.00	0.0
Revenues		226,319.00	296,319.00	0.00	0.00	0.00	296,319.00	0.0
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	194,950.00	165,773.00	149,515.41	0.00	0.00	16,257.59	90.2
CAPITAL EXPENDITURES		194,950.00	165,773.00	149,515.41	0.00	0.00	16,257.59	90.2
RUSH PARK		194,950.00	165,773.00	149,515.41	0.00	0.00	16,257.59	90.2
Dept: 65 ROSSMOOR WALL								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	0.00	0.00	96.48	0.00	0.00	-96.48	0.0
CAPITAL EXPENDITURES		0.00	0.00	96.48	0.00	0.00	-96.48	0.0
ROSSMOOR WALL		0.00	0.00	96.48	0.00	0.00	-96.48	0.0
Dept: 75 CAPITAL PROJECTS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	16,050.00	86,050.00	15,753.83	1,533.32	0.00	70,296.17	18.3
OPERATIONS AND MAINTENANCE		16,050.00	86,050.00	15,753.83	1,533.32	0.00	70,296.17	18.3
Acct Class: 66 OTHER FINANCING USES								
6600	Transfer out to other funds	0.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
OTHER FINANCING USES		0.00	17,500.00	0.00	0.00	0.00	17,500.00	0.0
CAPITAL PROJECTS		16,050.00	103,550.00	15,753.83	1,533.32	0.00	87,796.17	15.2
Expenditures		211,000.00	269,323.00	165,365.72	1,533.32	0.00	103,957.28	61.4
Net Effect for CAPITAL PROJECTS CONTRIBUTIONS		15,319.00	26,996.00	-165,365.72	-1,533.32	0.00	192,361.72	-612.6
Change in Fund Balance:				-165,365.72				
Grand Total Net Effect:		15,319.00	26,996.00	-165,365.72	-1,533.32	0.00	192,361.72	

**ROSSMOOR COMMUNITY SERVICES DISTRICT
FOOTNOTES - FINANCIAL REPORT
MARCH 2014
EXPENDITURES**

* #1 Tree Trimming 10-30-5656, 10-40-5656, 10-50-5656, 10-80-5656	Majority of tree trimming has been performed for this FY

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-3

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: QUARTERLY STATUS REPORT

RECOMMENDATION:

Receive and file.

BACKGROUND:

The Quarterly Status Report is formatted to keep the Board informed of the current status of District goals and objectives. It is also intended that these reports convey status, priority and milestones in order to assist the Board in its decision making process and to better direct staff and resources.

Attached is the RCSD Mission Statement, Goals and Objectives which were adopted by the Board during FY 2009-2010. It is recommended that the Board consider a review of this document at the conclusion of the FY 2014-2015 Annual Budget approval cycle. The document serves a basis for staff to direct its resources accordingly and also serves as the framework for the General Manager's Quarterly Report.

ATTACHMENTS:

1. Third Quarter Status Report.
2. RCSD Mission Statement, Goals and Objectives.

THIRD QUARTER FY 2013-2014 STATUS REPORT

1. RECREATION/FACILITIES REPORT

- a. Montecito Center—this facility is fully operational with one significant issue. A modified facility upgrade of the kitchenette which is out of service is included in this year's CIP.
- b. Rush Park—the Rush Park facility is fully operational. The playground was totally upgraded and is being heavily used by children.
- c. Movies/Concerts in the Park—Staff has planned a summer schedule of three movies, two concerts and two Shakespeare plays for the summer.
- d. Rossmoor Park—there are no current issues.
- e. LAGSL—the Spring Ball season is underway with no reported neighborhood issues.
- f. Tennis Courts—there are no major issues to report.
- g. Grounds Maintenance—there are no significant issues.
- h. Tennis Pro—there are no issues to report.
- i. Fields and Courts—the use of our courts and fields continues at a high level.
- j. Reserved Picnic Sites—are being used at a reduced level due to weather.

2. TREE PROGRAM—Discussions are ongoing with the LAUSD regarding the future planting of parkway trees around the Rossmoor's four elementary schools. The Quarterly Tree Report is on your Agenda.

3. STREET SWEEPING

- a. Street Sweeping—there are still occasional complaints about street sweeping violations issued or streets not swept due to parked cars not ticketed. The issue of overlap of street sweeping and refuse collection on the first and third Monday of the month is dissipating. More containers are being placed on the parkway by residents, thus not being in the way of street sweeping.

4. STREET LIGHTING

- a. Street Lighting—there are no reportable issues.

5. COUNTY/CITIZEN MEETING OR REQUESTS

- a. Meetings with County Sheriff—meetings/phone calls were conducted on a regular basis with Lt.

Robert Gunzel during the Quarter. Subjects at these meetings range from crime statistics to individual calls for service or information. Lt. Wren was reassigned and Lt. Robert Gunzel has taken over Patrol responsibility for Rossmoor. His quarterly crime statistics presentation is on your Agenda.

b. Meetings with OCFA—meetings/phone calls are conducted on an as needed basis. There have not been any issues in the last year relating to fire/emergency issues other than preparation for the reconstruction of the I-405/Seal Beach Blvd overpass.

c. Meetings with OCTA—meetings, public forums and phone calls are being conducted regularly with OCTA personnel and their consultants, as well as constant emails regarding the status of the West County Connector and the I-405 Improvement Projects.

6. DISTRICT'S FINANCIAL RESOURCES

a. Investments and Fiscal Status— the District's investments continue to draw a low rate of return compared to previous years. The District continues to maintain a cash balance of over one-half million dollars in cash and like sum in LAIF. Cash flow is closely monitored to ensure sound fiscal administration.

b. Revenue and Expenditure Report—this item is covered in your Agenda.

c. Grant Funds—there are no pending grant applications.

d. FY 2014-2015 Preliminary Budget —is on your Agenda

e. Annual Audit—the District's annual audit is scheduled for sometime in the middle of August.

7. COMMUNICATION WITH THE PUBLIC

a. Quarterly Newsletter—the Quarterly Newsletter was distributed during the quarter. A growing number of residents are requesting that they receive the newsletter electronically. With the addition of the RHA's email list, electronically sent newsletters should continue to increase.

b. Web Site—our web site continues to be upgraded in cooperation with BreaIT.

c. Community Email Data Base —is still under development. The email data base from the RHA when combined with ours greatly increases our list of email recipients. As we obtain new email addresses, they are being added to the current list. With dissolution of the RPMT and their data base, this is no longer an option.

8. REFUSE COLLECTION

a. There are no reportable issues.

ROSSMOOR COMMUNITY SERVICES DISTRICT
MISSION STATEMENT, GOALS
AND OBJECTIVES

MISSION STATEMENT: The mission of the Rossmoor Community Services District is to provide parks and recreation services, plant parkway trees and oversee median landscaping, provide for street lighting and street sweeping, act as an intermediary for certain County functions and perform other services consistent with its role as a limited government for residents of Rossmoor and to do so in the most responsive and cost-effective manner.

GOAL I. Provide for a variety of active and passive recreational opportunities at its facilities in a cost-effective manner, and maintain those facilities in good order.

Objective: Conduct an annual citizen survey in the fourth quarter to determine community desires and suggestions.

Objective: Based on survey responses and ongoing citizen input, revise existing programs and develop new programs as appropriate to meet the needs of the community.

Objective: Conduct a monthly inspection of all facilities and promptly take corrective action to ensure that they remain safe, sanitary and in good working order.

Objective: Oversee private rental of facilities and parks as appropriate and enforce rules so as to minimize cleaning and repair costs imposed on the District and impacts on nearby residents.

Objective: Co-sponsor the annual Rossmoor picnic and the July 4 fireworks at JFTB, and conduct three Movies in the Park at Rush Park during the summer.

Objective: Regularly monitor maintenance contractor to assure that lawn, trees and plants at all parks are properly watered, trimmed and maintained in a healthy condition and walkways are cleaned.

Objective: Monitor all construction and renovation contracts and projects and report status quarterly to the Board

GOAL II: Promote a healthy urban forest in Rossmoor

Objective: Plant a diverse population of trees in all locations that are currently vacant and replace trees within sixty days after removal except for removals due to construction.

Objective: Manage the current inventory of parkway trees in Rossmoor to keep them properly trimmed so as to be aesthetically pleasing and not hazardous to people or other property.

Objective: Promptly report to County all injured or damaged trees and other trees in need of safety trimming and request the County to submit safety trimming lists on a quarterly basis.

Objective: Submit aesthetic tree trimming list promptly to contractor monthly and monitor to assess compliance.

Objective: Prepare and distribute a quarterly tree report to the Board in accordance with Policy 3080.

Objective: Keep computerized tree inventory updated.

GOAL III: Manage street lighting and street sweeping operations in accordance with Policy 3085 and Southern California Edison requirements.

Objective: Immediately report citizen complaints about street sweeping to the street sweeping contractor and about street lights to SCE.

Objective: Regularly obtain data from the Sheriff's Dept. and street sweeping contractor concerning citations issued and vehicles left on the streets on sweeping days and report to the Board quarterly.

GOAL IV: Respond promptly to County requests for information and act as official conduit to and for the community regarding County services.

Objective: Work with the Orange County Sheriff's Department for the provision of law enforcement services tailored to the needs of the community by meeting with the responsible commander monthly and maintain an office for the Sheriff's deputy at Rush Park to aid in the provision of services in the most responsive manner.

Objective: Meet with the Orange County Fire officials semi-annually to promote the dissemination of fire safety information to the community.

Objective: Coordinate with the County and CR&R to immediately report resident complaints.

GOAL V: Maximize the District's available resources and ensure financial stability by maintaining a balanced budget and adhering to all applicable financial policies.

Objective: Manage and staff District facilities so as to provide the most cost-effective services possible for the community.

Objective: Collect user fees and charges for use of the Montecito Center and Rossmoor and Rush Parks in accordance with the latest fee schedule approved by the Board.

Objective: Review user fees annually during the first quarter and recommend adjustments to the Board in May according to Policy 6015.

Objective: Pursue available grant funds whenever appropriate as a means of preserving its resources for other needed priorities.

Objective: Invest available funds in accordance with the District's investment policy and state law so as to safeguard District funds, meet District liquidity needs and achieve the highest prudent return on investment and report to the Board quarterly in January, April, July and October.

Objective: Prepare Revenue and Expenditures report and submit to the Board monthly.

GOAL VI: Communicate important information to the community in a timely and effective manner.

Objective: Update the District's website at least monthly to inform the community about current District activities including Board meetings and completed projects.

- Objective: Publish and distribute a newsletter each quarter to each household in the community to disseminate information about District programs, projects, District-sponsored events, and matters affecting the community.
- Objective: Regularly submit press releases to the print media on items of interest to the public and the community and respond to local newspapers, County representatives, community organizations and residents promptly after their request is received.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-4

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
SUBJECT: QUARTERLY RECREATION REPORT

RECOMMENDATION:

Receive report.

BACKGROUND:

Attached is the Quarterly Recreation Report for the 2nd quarter of the 2014-2015 Fiscal Year. The report prepared by Recreation Superintendent Emily Gingras and Recreation Coordinator Chris Argueta describes the District's Recreation programs, goals and activities.

ATTACHMENTS:

1. Quarterly Recreation Report.

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

May 2014

SUMMARY

There hasn't been a more exciting time for the District's Recreation Department. A new playground, a new collaboration with the Youth Center and a new General Manager with an extensive Recreation background has brought new light to Rossmoor's Parks. The future of Recreation in Rossmoor will be able to meet the needs of the community as it embarks on a new and exciting journey offering more opportunities for youth and families to enjoy park activities and amenities.

The District's Recreation Department recently completed the following:

- Coordinating the Grand Re-Opening Ceremony for the Rush Park Playground Unveiling
- Overseeing LAGSL's use of Rush Park for their annual Carnival and Rossmoor Park for their annual Opening Day Parade and ceremonies
- Selecting and securing movies for Movies in the Park events
- Securing stage rental from the City of Chino Hills for the Community Festival and Concerts in the Park
- Selecting band choices for Concerts in the Park
- Scheduling Shakespeare in the Park events
- Collaboration with the Youth Center to incorporate their Kid's Night Out events into the District's Movies in the Park offerings
- Implementation of a regularly scheduled low-maintenance inspection of Rossmoor's playgrounds

In early January, the District was pleased to announce the completion of Rush Park Playground renovation, which now meets all ADA and safety standards. To celebrate this accomplishment, the community was invited to a ribbon cutting ceremony. Guests enjoyed snacks and refreshments while Board President, Michael Maynard spoke on behalf of the District recognizing the District's efforts in completing this project. Since the completion of the project, there has been a significant increase in usage by youth of all ages. Prior to the remodel, youth ages 2-5 were the main playground users. Since the remodel, youth ages 2-12 are enjoying the variety of options the ship themed playground has to offer.

Late February marked Opening Day for the LAGSL spring season. Tradition continued as league participants and their parents paraded from Rossmoor School to Rossmoor Park to celebrate season commencement. League representatives as well as District staff were present to monitor the event. The ceremony lasted approximately thirty minutes as teams were introduced by LAGSL President, Mike Wilson.

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

May 2014

The District's summer movie and concert entertainment choices have been selected. Disney's *Frozen*, *Cloudy with a Chance of Meatballs 2* and *The Lego Movie* will highlight the District's Movies in the Park events while Rossmoor's own; **Retro Station**, **The Emperor's** and **Elm Street Band** will be performing Concerts in the Park. The stage will once again be provided by the City of Chino Hills as well act as the main stage for this year's Community Festival. Additionally, the co-sponsorship request submitted by Shakespeare by the Sea received unanimous approval and is once again included in the District's summer event offerings. The District's Recreation Department, in collaboration with the Los Alamitos Youth Center is coordinating pre-movie activities to accompany the movie experience.

Following the Board's approval to co-sponsor the Shakespeare by the Sea performances of *Hamlet-Prince of Denmark* & *Mid Summer Night's Dream*; Recreation staff was able to submit all necessary applications and required documentation to the County of Orange and the Orange County Fire Authority (OCFA) for special event permits.

The District's Recreation Superintendent recently implemented a new safety maintenance schedule for Rossmoor's playgrounds. This insures the District is doing its due diligence in trying to prevent potential injuries from play. Appropriate reports and documentation is being kept and stored in each facility. The next step is to implement a maintenance policy based on the California Playground Safety Institute's guidelines.

Recreation staff is currently working on the following projects:

- Obtaining required permits from the County for summer special events
- Coordinating RCSD Booth activities for the Rossmoor Community Festival
- Continued attendance—Rossmoor Community Festival planning meetings
- Continued collaboration for the Kid's Night Out Events with Youth Center staff
- Continued monitoring of the LAGSL spring season games
- Collecting information and providing feedback for the District's current fee study
- Continued after school activities provided for youth at Rossmoor Park

Permit applications for Rossmoor's 2014 summer event offerings have been submitted to the County permitting department and are awaiting approval. The County has informed us costs will be minimal and even less than our charges for 2013 events. However, we have yet to receive information verifying those statements. Fortunately, the OCFA has once again waived the District's special event and inspection fees through their department. Additionally, the District recently received notice from the Health Department that the District will be limited to (4) permits to operate the sale of food for District summer events. In 2013, the Health Department issued the District (8) permit exemptions for the sale of food for summer events. When asked about the new regulation, the District was informed this was an error on their part last year and something must have been overlooked.

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

May 2014

Once again, the District's Recreation Department and Tree Consultant are coordinating Community Festival activities for youth including arts and crafts and prize opportunities. Booth activities will include tree crafts, birdhouses and wind chimes. The District will also be offering a chance to win a tree-themed book when patrons provide their email address to the District. Another component of the District's festival responsibilities include attending monthly planning meetings coordinated by members of the RHA and the festival chair, Geoffrey King.

As previously reported in February, the District is looking forward to a new collaboration with the Youth Center's Kid's Night Out program. For the summer months, the Youth Center will relocate their monthly event to Rush Park in coordination with the District's Movies in the Park events. Recreation staff is currently coordinating pre-movie activities with Youth Center staff geared to compliment the movie theme. Youth Center participants will enjoy dinner prior to movie as well.

Recreation staff has continued to monitor LAGSL games at both Rossmoor and Rush parks. To date, the league is full compliance of the MOU. The league also continues to use Rush Park for practices Monday thru Friday and Saturdays for 6U games. Additionally, the league's field maintenance volunteer has been providing maintenance to the league very generously (4) to (5) days a week sometimes up to (4) hours per day. The fields have never looked better and are admired by park visitors and league participants.

Recreations staff is currently in the process of gathering research and providing information to the District's consulting General Manager regarding the District's fee study. Rates are being gathered from local cities in order to provide a sound recommendation to the District's Park and Facilities Committee regarding any fee increase or decrease recommendations. There are several options to consider based on facility type, capacity, non-profit, resident and non-resident status, lighted facilities, etc. that need to be considered and compared when making recommendations. Recreation staff is in the process of meeting with each agency to insure all information is properly reported to the committee.

School aged children continue to utilize the Rossmoor Park Community Center for afterschool activities on a daily basis. Staff has also seen an increase in users on Saturdays as siblings of LAGSL participants' drop-in to play foosball and/or ping pong. Youth have expressed their appreciation to staff regarding the opportunity to enjoy activities as they wait for their parents to end their work day and pick them up from the Community Center.

Future projects Recreation staff would like to see implemented in the near future:

- Offer an afterschool program in coordination with the Youth Center at Rossmoor Park
- Offer Recreation classes within Rossmoor's Parks
- A collaboration with local businesses to offer fall, winter and spring special events within District parks

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

May 2014

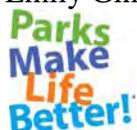
Based on the need for structured afterschool care in the Rossmoor Park Community Center, Recreation staff has discussed a possible collaboration with the Youth Center to provide such care in an afterschool program setting. The program would be similar to the current program offered by the Youth Center next to Oak Middle School. The Youth Center's mission is to provide activities to youth where there is a need. Based on the current daily activity level at Rossmoor Park, the Youth Center feels an afterschool program would benefit the community. Additionally, the afterschool program would directly service those youth unable to walk to the Youth Center from Rossmoor, Lee and Weaver Elementary schools due to the distance. A centrally located facility such as Rossmoor Park serves as the perfect location and provides the appropriate amenities to establish a thriving afterschool program. This idea is still in the planning phase and will be introduced to the District Parks and Facilities Committee in the near future.

It is still the goal of the Recreation Department to eventually offer recreation classes within District parks. With the cancellation of the YMCA's Yoga program offered at Rush Park, residents are required to travel elsewhere to enjoy recreation classes. The Recreation Department has previously explored options to join the Los Alamitos and Seal Beach recreation schedule of classes as a way to bring additional revenue into the District until the District is able to offer such a service on its own. Research is ongoing and will continue to remain a goal of the department for future implementation.

The Recreation Department would like to offer activities throughout the year to Rossmoor families in addition to its summer event offerings. To do this, event costs could be offset by community collaborations between local businesses and/or sponsorship opportunities. Another option is to collaborate with the Youth Center as an expansion of the Kid's Movie Night Out events.

Rossmoor's tree lined parks offer a beautiful canopy for a variety of activities including drop-in play, youth sports, picnics, recreation classes and day camps. Utilizing the District's community resources provides several options for expanding the District's Recreation Department and offerings in the near future. Recreation staff is excited to explore this new adventure.

Respectfully Submitted By
Emily Gingras & Chris Argueta



ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-5

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: QUARTERLY TREE REPORT

RECOMMENDATION:

Receive report.

BACKGROUND:

Attached is the Quarterly Tree Report for the 3rd Quarter of the 2013-2014 fiscal year. This report is intended to provide the Board with the status of the work being performed in the maintenance and preservation of the community's urban forest. The report was prepared by the District's Tree Consultant, Mary Kingman.

ATTACHMENTS:

1. Quarterly Tree Report.

2013/ 2014 Tree Trimming, Planting and Removals

Month	Safety Trim	Small Trim	Medium Trim	Large Trim	Small Tree Removal	24" Box Plant	Sp 24" or 36" Box Plant	Tree & Stump Removal	In House S/Request
July-13	42							20	23
August-13	1	132	146	95		25			29
September-13		142	239	206				2	30
1st Quarter Totals	43	274	385	301		25		22	82
October-13		90	136	84					25
November-13		31	9					20	12
December-13						29			5
2nd Quarter Totals		121	145	84		29		20	42
January-13		1	10	24					10
February-13									9
March-13	28							12	8
3rd Quarter Totals	28	1	10	24				12	27
April-13									
May-13									
June-13									
4th Quarter Totals									
FY 2012/2013 Totals									

CURRENT ACTIVITIES

Key: C=Complete I/P=In Progress On/G=Ongoing P=Pending

STATUS

WCA		
Park Trees Trimming - Rush Park		C
OCPW		
Tree Removals		C
County Safety Trims		C
RCSD		
Vacant Site Planting		On/G
Replacement Planting for March Removals		C
Tree Watering		On/G

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: May 13, 2014
To: Honorable Board of Directors
From: Public Works/CIP Committee
Via: RCSD, General Manager
Subject: COMMITTEE REPORT RE: REVIEW OF FY 2013-2014 CAPITAL IMPROVEMENT PROJECTS AND RECOMMENDED PROJECT LISTS AND PROPOSED 2014-2017 CAPITAL IMPROVEMENT BUDGETS

RECOMMENDATION:

Receive the report of the Public Works/CIP Committee recommending revised FY 2014-2017 project lists and proposed budgets for inclusion with the FY 2014-2015 Preliminary Budget.

BACKGROUND:

The Public Works/CIP Committee met on April 29, 2014 to review the current state of the District's FY 2013-2014 CIP project list and Fund 40 budget. The Committee also reviewed the staff's recommended FY 2014-2017 Capital Improvement Program Budgets and project lists for inclusion with the FY 2014-2015 Preliminary Budget.

The recommendations of the Committee are based on current budget revenue estimates and a thorough review of the District's capital needs. The Committee concurred with staff's recommendation that the proposed Fund 40 Budget and Project list be submitted to the Budget Committee. In addition, the Committee concurred with the staff recommendation to transfer \$100,000 from Fund 10 Fund Balance currently \$827,014 as a means of continuing to fund projects in future years. Attached are the Committee Agenda reports reviewed at the meeting.

ATTACHMENTS:

1. C-1 Public Works/CIP Committee Agenda Item C-1 re: DISCUSSION WITH GENERAL MANAGER RE: FISCAL YEAR 2013-2014 CIP BUDGET AND PROJECT LIST.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: April 29, 2014
To: CIP/Public Works Committee
From: General Manager
Subject: DISCUSSION WITH GENERAL MANAGER RE: FISCAL YEAR
2014-2015 CIP BUDGET AND PROJECT LIST

RECOMMENDATION:

Review and make recommendations to the Budget Committee and the Board regarding management of the District's FY 2014-2015 Capital Improvement Program (CIP) Fund 40 Budget and Project List.

BACKGROUND:

As you know, the Board approved FY 2013-2014 Mid-year Budget Adjustments to account for fluctuations in expenses and revenues. Attached is Fund 40 CIP/2013-2014 Adjusted Budget with FY 2013-2014 Estimates to Close for your reference. Also attached is the staff report which provides the Committee with information regarding the status of projects under review or in varying stages of completion. Staff will report on the current progress of those projects at this meeting.

The CIP Project List has been amended by staff to remove projects which are no longer considered doable with current or future funding and have added or modified projects more consistent with current needs.

From a budget perspective, fund balance carryover is sufficient to complete projects budgeted in the current fiscal year. It should be noted, however, that Fund 10 did not add monies to Fund 40 as it has done in previous years. Thus, many projects listed in future years remain unfunded. The Committee is being asked to consider a recommendation to the Budget Committee to transfer funds from Fund 10 Fund Balance to Fund 40 in the amount of up to \$100,000 for

next fiscal year. Fund 10 currently has an ending fund balance of approximately \$820,000. Without a transfer of additional monies, funding for next year's project list will be limited when new or modified projects are identified.

As part of the FY 2013-2014 Mid-Year Budget Adjustment, the Board approved a transfer of \$70,000 from Fund 30 to Fund 40 for repairs to the Rossmoor Signature Wall. Staff will provide the Committee with an update on this project which has no affect on the current project list.

In the meantime, staff is looking for direction on the current and proposed Fund 40 budget and project list for inclusion in the FY 2014-2015 Preliminary Budget.

ATTACHMENTS:

1. Adjusted FY 2013-2014 Budget for Fund 40 Capital Improvement Projects with Estimates to Close and proposed Preliminary FY 2014-2015 Fund 40 Capital Improvement Budget.
2. Three-Year Capital Improvement Program Budget.
3. Staff Report re: Additions, Deletions and Modifications of Projects.

2013-2014 ESTIMATES TO CLOSE
CAPITAL IMPROVEMENT PROGRAM - FUND 40
REVENUES / EXPENDITURES BY ACCOUNT NUMBER

ACCOUNT NO.	TITLE	2012-13 ACTUAL	2013-14 FINAL BUDGET	MARCH 2014 ACTUAL	2013-14 AMENDED BUDGET	2013-2014 ETC	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
<u>Assigned Fund Balance, Beginning</u>		189,789	226,319	226,319	226,319	226,319	0	0%
<u>Revenues</u>								
	40-00-3600 Transfer In	100,000	0	0	70,000	70,000	0	0%
Total Capital Improvement Program Revenues		289,789	226,319	226,319	296,319	296,319	0	0%
<u>Expenditures</u>								
Dept.								
	Rossmoor Park	9,276	0	0	0	0	0	0%
	Montecito Center	8,150	0	0	0	0	0	0%
	Rush Park	30,145	194,950	149,515	165,773	172,715	6,942	
	Rossmoor Wall (\$70,000 transferred in Fund 30)	0	0	0	70,000	5,000	(65,000)	
	General	15,899	16,050	16,530	16,050	16,530	480	
	Transfer Out	0	0	0	17,500	17,500	0	
Total Expenditures		63,470	211,000	166,045	269,323	211,745	(57,578)	
<u>Revenues Less Expenditures</u>		226,319	15,319	60,274	26,996	84,574		
<u>Assigned Fund Balance, End of Year</u>		226,319	15,319	60,274	26,996	84,574		

2013-2014 ESTIMATES TO CLOSE

FOUR-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

2014-2015 PROPOSED BUDGET - FUND 40

PROJECT TITLE	FINAL BUDGET 2013-2014	AMENDED BUDGET 2013-2014	2013-2014 ETC	2013-2014 VARIANCE	FY 2014-2015 Proposed Budget	Information Only FY 2015-2016	Information Only FY 2016-2017
REVENUES							
Beginning Fund Balance	\$226,319	\$226,319	\$226,319	\$0	\$84,574	\$90,574	\$50,574
Transfer from Fund 10 Reserve					\$100,000		
Transfer from Fund 20 (thru Fund 10)	0	0	0	\$0	0	0	0
Transfer from Fund 30	0	\$70,000	\$70,000	\$70,000	0	0	0
TOTAL REVENUES	\$226,319	\$296,319	\$296,319	\$70,000	\$184,574	\$90,574	\$50,574
EXPENSES							
ROSSMOOR PARK							
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MONTECITO							
MONTECITO SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RUSH PARK							
Tot Lot Equipment - Swing Set and Hooded Slides (2) to be consistent with safety regulations.	150,000	150,000	152,765	\$2,765			
Parking Lot Repair	\$25,000	\$25,000	\$0	(\$25,000)	\$25,000		
Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting	\$19,950	\$19,950	\$19,950	\$0			
Baseball Field - Replace Dustless dirt.						\$40,000	
Rehabilitate and Upgrade Outdoor Men's Restrooms (including waterless urinals) (\$667 spent on design in FY 2011-12)					\$14,000		
Replace temporary shade canopy w/permanent canopy and slab foundation					\$28,000		
Outlet and Circuit Breaker for Movies and Concerts in the Park. TBD in which FY= \$10,500							
RUSH PARK SUBTOTAL	\$194,950	\$165,773	\$172,715	\$6,942	\$67,000	\$40,000	\$0
ROSSMOOR WALL							
Trans from Fund 30/Evaluate and Repair Damaged Bricks	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
ROSSMOOR SUBTOTAL	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
GENERAL							
Rossmoor Shopping Village Signage/ 2014-2015 Last sign at Car Wash	\$16,050	\$16,050	\$16,530	\$480	\$2,000		
Re-landscape Rossmoor Triangle w/drought resistance plants and drip system					\$5,000		
Transfer to Fund 10 for Computer Upgrade	\$0	\$17,500	\$17,500	\$0			
ENDING FUND BALANCE	\$15,319	\$26,996	\$84,574	\$57,578	\$90,574	\$50,574	\$50,574

STAFF REPORT
CIP PROJECT ADDITIONS, DELETIONS
AND MODIFICATIONS

ROSSMOOR PARK

Replace backstop chain link fencing	This project does not meet the threshold for a capital project and is removed from the Project List
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MONTECITO CENTER

Redesign Interior	This project has a budgeted amount of \$95,000 for next fiscal year with no funding source. A modified project for next year is to replace the Kitchenette which is no longer serviceable at an estimated cost of less than \$5,000. which does not qualify as capital project. Other needs will be addressed as funding is identified.
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Redesign Courtyard	This project is recommended for deletion as a need not as immediate as upgrades to the building.
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RUSH PARK

Tot Lot equipment replacement	Project is complete with no further funding required
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Parking lot replacement	There remains a \$25,000 place holder for this project and the entire amount is carried over to next fiscal year.
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Auditorium lighting upgrade	This project may be started or completed this fiscal year and if not, will be carried over to next fiscal year.
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Softball Field #1 upgrade	This project is estimated to cost approximately \$40,000 with no
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identified funding or determined need. Grant funding is being explored and project is placed into FY 2015-2016.

Rush Park men's restrooms

This project was moved to FY 2015-2016. Due to the dramatic increase in the cost of water, it is recommended that this project for waterless urinals be designated for FY 2014-2015 in the amount of \$14,000.

Auditorium Canopy

This project is considered as non essential in light of current funding and is recommended for removal from the Project List

Auditorium landscaping

This project is same as project, above.

Replace temporary shade canopy

This project will replace the temporary shade canopy adjacent to the Tot Lot at a cost of \$28,000. This will serve as a model for future replacement of the larger canopy designated as Picnic Site A.

Install Solar Panels

This project has no identified funding or cost/benefit. It is recommended for removal from the Project List.

AC outlet and circuit breaker

This project was intended to provide AC power for movies and concerts in the park. It is recommended for placement in FY 2015-2016 at an estimated cost of \$10,000.

ROSSMOOR WALL

This project is under development. Current funding for FY 2015-2016 is \$65,000 after expenditure of less than \$5,000 for engineering study of the condition of the wall.

GENERAL

Rossmoor Village Signage

Two of the designated sites have been installed. Remaining is the Carwash sign at an estimated cost of \$2,000. It remains on the Project List because it is part of a larger project which met the CIP project threshold.

Rossmoor Triangle

This project was originally slated to replace a worn out irrigation box at a cost of \$5,400. Due to the rising cost of water, it is recommended that the project be redesigned to remove the irrigation and controller box and replace the vegetation with drought resistant plants a drip irrigation system at a cost estimated at \$5,000 for next fiscal year.

Computer system upgrade

This project is underway and scheduled for completion this fiscal year at a reduced cost of approximately \$11,000.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-2

Date: May 13, 2014
To: Honorable Board of Directors
From: Budget Committee
Via: General Manager
Subject: BUDGET COMMITTEE REPORT RE: PROPOSED FY 2014-2015
PRELIMINARY BUDGET AND ANNUAL SALARY PLAN

RECOMMENDATION:

Receive the report of the Committee and provide direction to the General Manager regarding the formulation of a FY 2014-2015 Final Budget and FY 2014-2015 Annual Salary Plan.

BACKGROUND:

In accordance with Board policy, the General Manager has presented a proposed Preliminary Budget for FY 2014-2015 to the Budget Committee. Further, the General Manager has developed Estimates to Close (ETC's) prior to April 30th which are a part of the proposed budget. You will note, that our estimates indicate that your FY 2013-2014 Final Budget will close with approximately \$1,080 of budgeted revenue over budgeted expenses.

The Board has previously had the option of encumbering the funds for unbudgeted expenses in the current year, applying the funds to Fund 40 for capital improvement projects (CIP's) for next year, or simply rolling the monies over to reserves. Next year's budget will once again have a beginning and ending fund balance for each fund. The Board will have the option of reallocating ending fund balance monies to other funds as a function of the adoption of resolution to that effect.

The CIP Committee has reviewed and has made recommendations for the three-year CIP. Please keep in mind that the Board will only be approving the first year budget of the CIP and the future years' budget figures are estimates only.

The proposed Preliminary Budget, as reviewed by the Budget Committee, is primarily based on known trends or estimates with a high probability of accuracy. Again, this year there are unknown elements resulting from the State's and County's ongoing budget process. However, at the time of the Budget Committee meeting the property tax apportionments for April had been received and proposed revenue has been adjusted accordingly.

Based on ETC's, the Preliminary Budget for Funds 10, 20, and 30 are basically flat budgets for both revenue and expenditures. Should actual State and County budget impacts become known prior to the approval of the Final Budget, the Board could deal with those in July or even August by Resolution.

After your initial review this evening, the Preliminary Budget and Salary Plan, with amendments, if any, will be resubmitted at your June meeting for further review. Also, Fund 40 remains structured as a three-year Capital Improvement Program (CIP). The three-year format is to account for sizeable future projects such as the repaving of the Rush Park parking lot which requires a large capital expenditure. The Budget Committee has recommended the input from the Public Works/CIP Committee on recommended priorities, costing of the first year projects, as well as other input from the Budget Committee which is factored into the Preliminary Budget. A continuation of a transfer of \$20,000 from Fund 20 to Fund 10 is recommended as a payment for administration of the Rush Park Bond Fund as provided for in the Bond documents.

Regarding Fund 40, it is rather certain that capital projects contemplated for FY 2013-2014 will not use up the entire budgeted amount. Consequently the ending Fund Balance for this year's capital program will be approximately \$84,574. However, in order to maintain the momentum of our three-year CIP, it is recommended that a transfer from Fund 10 Fund Balance (\$827,014) of \$100,000 to Fund 40 be approved. This will result in a beginning Fund Balance in Fund 40 of \$184,574. This should ensure a viable continuation of the multi-year program and allow for costing out future projects with a reasonable expectation of completing them.

The Budget Committee also reviewed the proposed FY 2014-2015 Salary plan and is recommending a 1% CPI for most employees and a salary adjustment of and additional 2% for two employees substantially below the mid-point of their salary range.

At your June meeting, the Board will be asked to approve a “Notice” for publication, stating that the General Manager is preparing a proposed Final Budget and that the Final Budget will be available for inspection, specifying date, time and place, when the Board will meet and adopt the Final Budget.

In conclusion, the Public Works/CIP Committee has previously reviewed and commented the proposed CIP and the Budget Committee has reviewed the ETC’s, proposed budget and evaluated other program costs such as the Salary Plan. It is recommend that the Board receive both budget documents and direct the General Manager to bring these documents back at your June meeting, with any revisions for further review and input from the community. Attached are the Agenda reports presented to the Committee with budget details for your review.

ATTACHMENTS:

1. C-1 FY 2013-2014 ESTIMATES TO CLOSE AND FY 2014-2015 PRELIMINARY BUDGETS

- a. FY 2013-2014 Estimates to Close.
- b. FY 2014-2015 Preliminary Budget.
 - 1. Four-year Fund 40 CIP.
- c. Policy No. 3020 Budget Preparation, Adoption and Revision

2. C-2 PROPOSED FY 2014-2015 SALARY PLAN

- a. FY 2013-2014 Salary Plan.
- b. Proposed FY 2014-2015 Salary Plan.
- c. Los Angeles Region Consumer Price Index.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: May 1, 2014
To: Budget Committee
From: RCSD, General Manager
Subject: FY 2013-2014 ESTIMATES TO CLOSE AND FY 2014-2015
PRELIMINARY BUDGET

RECOMMENDATION:

It is recommended that the Committee review the District's Preliminary Budget and make recommendations to the Board.

BACKGROUND:

As required by Board policy, the General Manager has formulated a Preliminary Budget including Estimates to Close (ETC's) for review by the Committee. The CIP Committee has met and discussed adjustments to the current year's Fund 40 Project List and Budget. This will influence projected total revenues, expenses, carryover amounts and interfund transfers for next fiscal year. While it is possible that some projects will be carried out this year, adjustments to Fund 10 and/or Fund 40 can be made during the Board's deliberation of the FY 2014-2015 Preliminary Budget during the months of May through July or even August, if necessary.

This year, our ETC's for Fund 10 are projected to close at approximately \$1,254,090 in revenue over \$1,253,010 in expenses of \$1,080, with an ending fund balance of \$828,094. These amounts are primarily based on our receipt of the April property tax apportionment which is a substantial portion, but not a final amount of the District's annual revenue. While our estimate of revenue over expenses is very modest, our year-end fund balance ratio to budget is quite substantial.

As in the past five years, revenues continue to exceed expenses by varying margins. This year's expenses are tracking right on with our amended budget with an ETC surplus of \$14,475 compared to budget

while our revenues are exceeding our amended budget with an ETC increase of \$13,650.

Further, the District's General Counsel and Auditor have previously determined that the District is entitled to be compensated up to \$20,000 per year from Fund 20 for administration of the Rush Park Bond. Based on our current fiscal environment, staff recommends the transfer to Fund 10 for next fiscal year.

These actions, plus prudent fiscal management should maintain the District's financial position regarding revenue and expenses in good stead. This should enable the District to continue its normal expenditure patterns consistent with the service delivery levels that the community has come to expect.

At another level, our property tax and lighting assessment district revenue has continued to increase at an increasing rate each of the last five years. Based on the improvement to the economy, it is assumed that the District's fiscal condition will continue to remain positive and stable. Nonetheless, we are only budgeting for a slightly better revenue outlook. Of course, our Final Budget will be more reflective of actuals, once we close out our fiscal year. At that time we will be better able to adjust our projected expenses within specific departments, categories of expense and individual line items.

The Fund 40 ETC shows a positive ending fund balance of \$84,574, subject to the adjustments recommended by the Public Works/CIP Committee mentioned earlier. This fund balance for the remainder of this fiscal year's and next year's projects will exhaust available funding for a three-year CIP which is also included for discussion. The CIP Committee was asked to consider a recommendation to the Budget Committee of a transfer of \$100,000 from Fund 10 Fund Balance in order to fund new and/or modified projects in next and future fiscal years with a larger beginning balance for FY 2015-2016. Their recommendation to the Budget Committee is to approve the proposed Preliminary Fund 40 Budget and Project List, as amended, and to approve the fund transfer from Fund 10 Fund Balance.

Fund 20 (Rush Park) and Fund 30 (Wall) present no budget issues other than the fund transfers from Fund 30 to Fund 40 for repairs to the Rossmoor Wall. Both Funds are fully funded from property tax assessments paid directly by property owners. Beginning and ending fund balances for these funds are also shown for both funds. An update on the Wall Project will be presented at your meeting.

In summary, the starting point for Fund 10 is a fiscally conservative budget increase, with only modest projected increases in revenue and expenses. Expenses will only be increased by whatever recommendations are made by the Committee to the Board and by any recommendations to the proposed Salary Plan to be discussed in Agenda Item C-2, further on in this Agenda. Also, revenue adjustments from fee increases are not included at this time, but may be brought forth at the conclusion of the Fee Study.

Overall, the District is fortunate that our main sources of revenue (property taxes and lighting assessments) have remained stable. A possible decline in estimated revenue did occur in our return on investments. As more investments mature during the coming year, adjustments to expenses and/or revenues can be made, accordingly.

In spite of our economic environment, our reserve ratio to budget remains healthy and the District is in a better fiscal condition than a number of other local governments in our area. Staff will continue to monitor closely, any developments which might adversely affect the District.

ATTACHMENTS:

1. FY 2013-2014 Estimates to Close.
2. FY 2014-2015 Preliminary Budget.
 - a. Three-year Fund 40 CIP Budget and Project List.
3. Policy No. 3020 Budget Preparation, Adoption and Revision.

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND SUMMARY - FUND 10

	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
<u>Fund Balance, Beginning</u>	691,498	827,014	827,014	827,014		
<u>General Fund Revenues</u>						
Property Taxes	703,412	655,000	729,540	735,540	6,000	0.82%
Street Light Assessments	247,550	249,000	253,500	258,000	4,500	1.78%
Interest on Investments	10,660	2,100	2,100	2,000	(100)	-4.76%
From Other Govt. Agencies	57,560	57,800	57,800	57,800	0	0.00%
Permit and Rental Fees	132,761	122,000	150,500	153,750	3,250	2.16%
Miscellaneous Revenues	184,421	23,000	47,000	47,000	0	0.00%
Total General Fund Revenues	1,336,365	1,166,440	1,240,440	1,254,090	13,650	1.10%
<u>General Fund Expenditures</u>						
Administrative Services	340,225	316,375	388,600	396,700	8,100	2.08%
Recreation	112,407	116,300	114,250	116,300	2,050	1.79%
Rossmoor Park	173,952	176,815	179,553	177,953	(1,600)	-0.89%
Montecito Center	71,074	69,020	70,166	70,516	350	0.50%
Rush Park	197,768	200,391	201,696	207,496	5,800	2.88%
Street Lighting	115,338	107,480	107,580	107,580	0	0.00%
Rossmoor Signature Wall	2,509	2,600	2,100	2,100	0	0.00%
Street Sweeping	54,239	52,600	52,580	52,580	0	0.00%
Parkway Trees	116,699	108,450	105,000	104,775	(225)	-0.21%
Mini-Parks and Medians - Dept. 90	16,637	15,045	17,010	17,010	0	0.00%
Total General Fund Expenditures	1,200,849	1,165,076	1,238,535	1,253,010	14,475	1.17%
Revenues Less Expenditures	135,516	1,364	1,905	1,080		
<u>Fund Balance, End of Year</u>	827,014	828,378	828,919	828,094		

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10

ACCOUNT NO.	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
General Fund Revenues						
Property Taxes						
10-00-3000	645,694	655,000	667,500	672,500	5,000	0.75%
10-00-3001	24,306	25,200	25,500	25,500	0	0.00%
10-00-3002	12,170	13,250	10,000	10,000	0	0.00%
10-00-3003	344	440	440	440	0	0.00%
10-00-3004	772	950	500	500	0	0.00%
10-00-3010	9,021	6,100	14,000	15,000	1,000	7.14%
10-00-3020	11,105	11,600	11,600	11,600	0	0.00%
Total Property Taxes	703,412	712,540	729,540	735,540	6,000	0.82%
Street Light Assessments						
10-00-3105	247,550	249,000	253,500	258,000	4,500	1.78%
Interest on Investments						
10-00-3200	10,660	2,100	2,100	2,000	(100)	-4.76%
From Other Governmental Agencies						
10-00-1010	70,800	0	0	0	0	0.00%
10-00-3301	5,560	5,800	5,800	5,800	0	0.00%
10-00-3302	0	0	0	0	0	0.00%
10-00-3305	52,000	52,000	52,000	52,000	0	0.00%
Total From Other Governmental Agencies	57,560	57,800	57,800	57,800	0	0.00%
Permit and Rental Fees						
10-00-3404	12,026	12,500	13,000	13,500	500	3.85%
10-00-3405	500	500	500	500	0	0.00%
10-00-3406	22,821	22,000	27,500	27,500	0	0.00%
10-00-3410	3,752	4,500	4,000	4,500	500	12.50%
10-00-3412	23,364	22,500	23,000	24,250	1,250	5.43%
10-00-3414	66,298	60,000	82,500	83,500	1,000	1.21%
10-00-3415	4,001	0	0	0	0	0.00%
Total Fees	132,761	122,000	150,500	153,750	3,250	2.16%
Miscellaneous Revenues						
10-00-3500	3,412	3,000	3,500	3,500	0	0.00%
10-00-3501	41,009	0	6,000	6,000	0	0.00%
10-00-3502	140,000	20,000	20,000	20,000	0	0.00%
10-00-3600	0	0	17,500	17,500	0	0.00%
Total Miscellaneous Revenues	184,421	23,000	47,000	47,000	0	0.00%
Total General Fund Revenues	1,336,365	1,166,440	1,240,440	1,254,090	13,650	1.10%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 10

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 10 Administrative Services					
Salaries and Benefits					
10-10-4000	Board of Directors' Compensation	8,500	14,900	14,000	(900) -6.04%
10-10-4001	Full Time	115,875	139,000	139,000	0 0.00%
10-10-4003	Overtime	1,650	3,300	3,300	0 0.00%
10-10-4007	Vehicle Allowance	750	500	500	0 0.00%
10-10-4010	Workers' Comp. Insurance	4,500	3,000	3,000	0 0.00%
10-10-4011	Medical Insurance	27,500	27,500	27,500	0 0.00%
10-10-4015	Federal Payroll Taxes	8,000	8,000	8,000	0 0.00%
10-10-4018	State Payroll Taxes	1,000	1,000	1,000	0 0.00%
Total Salaries and Benefits		167,775	197,200	196,300	(900) -0.46%
Operations and Maintenance					
10-10-5002	Insurance - Liability	13,500	12,500	12,500	0 0.00%
10-10-5004	Membership & Dues	6,400	6,400	6,400	0 0.00%
10-10-5006	Travel & Meetings	2,000	1,500	1,500	0 0.00%
10-10-5007	Board Meetings Televised Exp	16,800	17,200	17,200	0 0.00%
10-10-5010	Publications & Legal Notices	4,000	6,800	7,200	400 5.88%
10-10-5012	Printing	1,200	800	400	(400) -50.00%
10-10-5014	Postage	3,000	2,500	2,000	(500) -20.00%
10-10-5016	Office & Meeting Supplies	7,200	7,200	7,200	0 0.00%
10-10-5020	Telephone	1,500	1,500	1,000	(500) -33.33%
10-10-5045	Miscellaneous Expenditures	5,500	5,500	5,500	0 0.00%
10-10-5046	Bank Service Charges	1,000	1,000	1,000	0 0.00%
10-10-5050	Elections	0	0	0	0 0.00%
10-10-5051	Equipment Rental	0	0	0	0 0.00%
Total Operations and Maintenance		62,100	62,900	61,900	(1,000) -1.59%
Contract Services					
10-10-5610	Legal Services	30,000	40,000	50,000	10,000 25.00%
10-10-5615	Financial Services	8,500	8,500	8,500	0 0.00%
10-10-5620	Miscellaneous Studies	0	6,000	6,000	0 0.00%
10-10-5670	Other Professional Services	42,000	60,000	60,000	0 0.00%
Total Contract Services		80,500	114,500	124,500	10,000 8.73%
Capital Expenditures					
10-10-6010		6,000	14,000	14,000	0 0.00%
Total Administrative Services		316,375	388,600	396,700	8,100 2.08%

2013-2014 ESTIMATES TO CLOSE
GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 20

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 20 Recreation					
Salaries and Benefits					
10-20-4001 Full Time	44,800	44,800	50,000	5,200	11.61%
10-20-4002 Part Time	22,000	22,000	18,000	(4,000)	-18.18%
10-20-4003 Overtime	2,000	3,000	3,500	500	16.67%
10-20-4005 Event Attendant	200	200	200	0	0.00%
10-20-4007 Vehicle Allowance	500	500	500	0	0.00%
10-20-4010 Workers' Comp. Insurance	1,800	900	900	0	0.00%
10-20-4011 Medical Insurance	7,000	7,000	7,000	0	0.00%
10-20-4015 Federal Payroll Tax	5,000	5,000	5,000	0	0.00%
10-20-4018 State Payroll Taxes	1,000	1,000	1,000	0	0.00%
Total Salaries and Benefits	84,300	84,400	86,100	1,700	2.01%
Operations and Maintenance					
10-20-5006 Travel & Meetings	500	250	250	0	0.00%
10-20-5010 Publications & Legal Notices	200	200	200	0	0.00%
10-20-5012 Printing	500	250	100	(150)	-60.00%
10-20-5014 Postage	300	150	150	0	0.00%
10-20-5016 Office & Meeting Supplies	1,000	1,000	1,000	0	0.00%
10-20-5017 Community Events	14,000	14,000	14,000	0	0.00%
10-20-5019 Fireworks	6,200	6,200	6,200	0	0.00%
10-20-5020 Telephone	1,800	1,800	1,800	0	0.00%
10-20-5045 Miscellaneous Expenditures	500	500	500	0	0.00%
10-20-5051 Equipment Rental	500	500	500	0	0.00%
Total Operations and Maintenance	25,500	24,850	24,700	(150)	-0.60%
Contract Services					
10-20-5670 Other Professional Services	3,500	3,000	3,500	500	16.67%
Total Contract Services	3,500	3,000	3,500	500	16.67%
Capital Expenditures					
10-20-6010 Equipment	2,000	2,000	2,000	0	0.00%
Total Capital Expenditures	2,000	2,000	2,000	0	0.00%
Total Recreation	115,300	114,250	116,300	2,050	1.79%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 30

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 30 Rossmoor Park					
Salaries and Benefits					
10-30-4001 Full Time	33,500	33,500	33,500	0	0.00%
10-30-4002 Part Time	10,300	10,300	10,300	0	0.00%
10-30-4003 Overtime	1,450	1,650	1,900	250	15.15%
10-30-4005 Event Attendant	500	500	250	(250)	-50.00%
10-30-4010 Workers' Comp. Insurance	4,500	3,200	3,200	0	0.00%
10-30-4011 Medical Insurance	8,700	8,700	8,700	0	0.00%
10-30-4015 Federal Payroll Taxes	3,300	3,300	3,300	0	0.00%
10-30-4018 State Payroll Taxes	600	600	600	0	0.00%
Total Salaries and Benefits	62,850	61,750	61,750	0	0.00%
Operations and Maintenance					
10-30-5010 Publications & Legal Notices	300	300	300	0	0.00%
10-30-5012 Printing	300	150	50	(100)	-66.67%
10-30-5014 Postage	100	50	50	0	0.00%
10-30-5016 Office & Meeting Supplies	700	900	900	0	0.00%
10-30-5018 Janitorial Supplies	3,500	4,000	4,000	0	0.00%
10-30-5020 Telephone	1,600	1,600	1,600	0	0.00%
10-30-5022 Utilities	43,000	53,000	53,000	0	0.00%
10-30-5025 Sewer Tax	815	853	853	0	0.00%
10-30-5030 Vehicle Maintenance	1,500	1,000	1,000	0	0.00%
10-30-5032 Buildings & Grounds-Maintenance.	17,000	16,000	16,000	0	0.00%
10-30-5034 Alarm Systems/Security	750	750	750	0	0.00%
10-30-5045 Miscellaneous/Expenditures	500	500	500	0	0.00%
10-30-5051 Equipment Rental	500	500	500	0	0.00%
10-30-5052 Minor Facility Repairs/Tools	500	500	500	0	0.00%
Total Operations and Maintenance	71,065	80,103	80,003	(100)	-0.12%
Contract Services					
10-30-5655 Landscape Maintenance	38,000	33,000	31,000	(2,000)	-6.06%
10-30-5656 Park Tree Trimming	1,000	1,200	1,200	0	0.00%
10-30-5670 Other Professional Services	3,400	3,000	3,500	500	16.67%
Total Contract Services	42,400	37,200	35,700	(1,500)	-4.03%
Capital Expenditures					
10-30-6010 Equipment	500	500	250	(250)	-50.00%
Total Capital Expenditures	500	500	500	0	0.00%
Total Rossmoor Park	176,815	179,553	177,953	(1,600)	-0.89%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 40 Montecito Center

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 40 Montecito Center					
<u>Salaries and Benefits</u>					
10-40-4001 Full Time	27,800	27,800	27,800	0	0.00%
10-40-4002 Part Time	2,100	4,000	4,000	0	0.00%
10-40-4003 Overtime	785	1,000	1,000	0	0.00%
10-40-4005 Event Attendant	0	0	0	0	0.00%
10-40-4010 Workers' Comp. Insurance	3,600	2,500	2,500	0	0.00%
10-40-4011 Medical Insurance	7,100	7,100	7,100	0	0.00%
10-40-4015 Federal Payroll Taxes	2,250	2,250	2,250	0	0.00%
10-40-4018 State Payroll Taxes	550	550	550	0	0.00%
Total Salaries and Benefits	44,185	45,200	45,200	0	0.00%
<u>Operations and Maintenance</u>					
10-40-5010 Publications & Legal Notices	200	200	200	0	0.00%
10-40-5012 Printing	150	150	50	(100)	-66.67%
10-40-5014 Postage	150	150	50	(100)	-66.67%
10-40-5016 Office & Meeting Supplies	900	900	900	0	0.00%
10-40-5018 Janitorial Supplies	3,600	3,800	3,800	0	0.00%
10-40-5020 Telephone	1,650	1,650	1,650	0	0.00%
10-40-5022 Utilities	3,500	4,000	4,000	0	0.00%
10-40-5025 Sewer Tax	685	716	716	0	0.00%
10-40-5030 Vehicle Maintenance	1,500	1,000	1,000	0	0.00%
10-40-5032 Buildings & Grounds-Maintenance.	4,000	3,500	4,000	500	14.29%
10-40-5034 Alarm Systems/Security	500	500	500	0	0.00%
10-40-5045 Miscellaneous/Expenditures	250	250	50	(200)	-80.00%
10-40-5051 Equipment Rental	250	250	250	0	0.00%
10-40-5052 Minor Facility Repairs/Tools	100	100	100	0	0.00%
Total Operations and Maintenance	17,435	17,166	17,266	100	0.58%
<u>Contract Services</u>					
10-40-5655 Landscape Maintenance	3,300	3,300	3,300	0	0.00%
10-40-5656 Tree Trimming	1,000	1,200	1,200	0	0.00%
10-40-5670 Other Professional Services	2,800	3,000	3,500	500	16.67%
Total Contract Services	7,100	7,500	8,000	500	6.67%
<u>Capital Expenditures</u>					
10-40-6010 Equipment	300	300	50	(250)	-83.33%
Total Capital Expenditures	300	300	50	(250)	-83.33%
Total Montecito Center	69,020	70,166	70,516	350	0.50%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 50

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 50 Rush Park					
<u>Salaries and Benefits</u>					
10-50-4001 Full Time	33,500	33,500	33,500	0	0.00%
10-50-4002 Part Time	8,200	8,200	8,200	0	0.00%
10-50-4003 Overtime	1,150	1,650	1,650	0	0.00%
10-50-4005 Event Attendant	4,000	3,000	3,300	300	10.00%
10-50-4010 Workers' Comp. Insurance	4,500	3,200	3,200	0	0.00%
10-50-4011 Medical Insurance	8,700	8,700	8,700	0	0.00%
10-50-4015 Federal Payroll Taxes	3,400	3,400	3,400	0	0.00%
10-50-4018 State Payroll Taxes	775	775	775	0	0.00%
Total Salaries and Benefits	64,225	62,425	62,725	300	0.48%
<u>Operations and Maintenance</u>					
10-50-5010 Publications & Legal Notices	500	500	500	0	0.00%
10-50-5012 Printing	500	500	500	0	0.00%
10-50-5014 Postage	100	100	100	0	0.00%
10-50-5016 Office & Meeting Supplies	900	900	900	0	0.00%
10-50-5018 Janitorial Supplies	3,600	3,600	3,600	0	0.00%
10-50-5020 Telephone	1,800	1,800	1,800	0	0.00%
10-50-5022 Utilities	53,000	64,000	70,000	6,000	9.38%
10-50-5025 Sewer Tax	3,116	3,421	3,421	0	0.00%
10-50-5030 Vehicle Maintenance	1,500	1,000	1,000	0	0.00%
10-50-5032 Buildings & Grounds-Maintenance	25,000	23,500	23,500	0	0.00%
10-50-5034 Alarm Systems/Security	750	750	750	0	0.00%
10-50-5045 Miscellaneous/Expenditures	500	500	250	(250)	-50.00%
10-50-5051 Equipment Rental	500	500	250	(250)	-50.00%
10-50-5052 Minor Facility Repairs/Tools	1,500	500	250	(250)	-50.00%
Total Operations and Maintenance	93,266	101,571	106,821	5,250	5.17%
<u>Contract Services</u>					
10-50-5655 Landscape Maintenance	38,000	33,000	33,000	0	0.00%
10-50-5656 Tree Trimming	1,000	1,200	1,200	0	0.00%
10-50-5670 Other Professional Services	3,400	3,000	3,500	500	16.67%
Total Contract Services	42,400	37,200	37,700	500	1.34%
<u>Capital Expenditures</u>					
10-50-6010 Equipment	500	500	250	(250)	-50.00%
Total Capital Expenditures	500	500	250	(250)	-50.00%
Total Rush Park	200,391	201,696	207,496	5,800	2.88%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 60, 65, and 70

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 60 Street Lighting					
Operations and Maintenance					
10-60-5020 Telephone	480	580	580	0	0.00%
Contract Services					
10-60-5650 Lighting & Maintenance	107,000	107,000	107,000	0	0.00%
Total Street Lighting	107,480	107,580	107,580	0	0.00%
Department 65 Rossmoor Signature Wall					
Operations and Maintenance					
10-65-5002 Insurance - Liability	2,500	2,000	2,000	0	0.00%
10-65-5032 Buildings & Grounds-Maintenance	100	100	100	0	0.00%
Total Rossmoor Signature Wall	2,600	2,100	2,100	0	0.00%
Department 70 Street Sweeping					
Operations and Maintenance					
10-70-5020 Telephone	500	580	580	0	0.00%
10-70-5030 Vehicle Maintenance	100	0	0	0	#DIV/0!
Total Operations and Maintenance	600	580	580	0	0.00%
Contract Services					
10-70-5642 Street Sweeping	52,000	52,000	52,000	0	0.00%
Total Street Sweeping	52,600	52,580	52,580	0	0.00%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 80

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 80 Parkway Trees					
Salaries and Benefits					
10-80-4002 Salaries Part Time	15,500	15,500	15,500	0	0.00%
10-80-4007 Vehicle Allowance	500	500	500	0	0.00%
10-80-4010 Workers' Comp. Insurance	250	0	0	0	#DIV/0!
10-80-4015 Federal Payroll Tax -FICA	900	1,100	1,100	0	0.00%
10-80-4018 State Payroll Taxes	300	300	300	0	0.00%
Total Salaries and Benefits	17,450	17,400	17,400	0	0.00%
Operations and Maintenance					
10-80-5012 Printing	50	50	25	(25)	-50.00%
10-80-5014 Postage	300	300	300	0	0.00%
10-80-5016 Office & Meeting Supplies	200	200	200	0	0.00%
10-80-5020 Telephone	900	900	900	0	0.00%
10-80-5030 Vehicle Maintenance	300	300	300	0	0.00%
10-80-5051 Equipment Rental	250	250	50	(200)	-80.00%
Total Operations and Maintenance	2,000	2,000	1,775	(225)	-11.25%
Contract Services					
10-80-5656 Tree Trimming	60,000	67,000	67,000	0	0.00%
10-80-5660 Tree Removals	3,700	700	700	0	0.00%
10-80-5656 Tree Watering Program	1,300	400	400	0	0.00%
10-80-5670 Other Professional Services	6,000	5,500	5,500	0	0.00%
Total Contract Services	71,000	73,600	73,600	0	0.00%
Capital Expenditures					
10-80-6015 Trees	18,000	12,000	12,000	0	0.00%
Total Parkway Trees	108,450	105,000	104,775	(225)	-0.21%

2013-2014 ESTIMATES TO CLOSE

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 90 Mini-Parks & Medians

ACCOUNT NO.	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
Department 90 Mini-Parks & Medians					
<u>Salaries and Benefits</u>					
10-90-4001 Full Time	800	700	700	0	0.00%
10-90-4002 Part Time	375	265	265	0	0.00%
10-90-4003 Overtime	60	60	60	0	0.00%
10-90-4010 Workers' Comp. Insurance	200	150	150	0	0.00%
10-90-4015 Federal Payroll Taxes	70	70	70	0	0.00%
10-90-4018 State Payroll Taxes	15	15	15	0	0.00%
Total Salaries and Benefits	1,520	1,260	1,260	0	0.00%
<u>Operations and Maintenance</u>					
10-90-5020 Telephone	500	500	500	0	0.00%
10-90-5022 Utilities	7,500	9,000	9,000	0	0.00%
10-90-5030 Vehicle Maintenance	100	100	100	0	0.00%
10-90-5032 Building & Grounds Maintenance.	750	1,500	1,500	0	0.00%
10-90-5045 Miscellaneous/Expenditures	100	100	100	0	0.00%
10-90-5051 Equipment Rental	100	100	100	0	0.00%
10-90-5052 Minor Facility Repairs/Tools	200	200	200	0	0.00%
Total Operations and Maintenance	9,250	11,500	11,500	0	0.00%
<u>Contract Services</u>					
10-90-5655 Landscape Maintenance	3,600	3,600	3,600	0	0.00%
10-90-5656 Tree Trimming	500	500	500	0	0.00%
10-90-5670 Other Professional Services	75	50	50	0	0.00%
Total Contract Services	4,175	4,150	4,150	0	0.00%
<u>Capital Expenditures</u>					
10-90-6010 Equipment	100	100	100	0	0.00%
Total Capital Expenditures	100	100	100	0	0.00%
Total Mini-Parks & Medians	15,045	17,010	17,010	0	0.00%
TOTAL GENERAL FUND EXPENDITURES	1,165,076	1,238,535	1,253,010	14,475	1.17%

2013-2014 ESTIMATES TO CLOSE

RUSH PARK ASSESSMENT DISTRICT - FUND 20 REVENUES / EXPENDITURES BY ACCOUNT NUMBER

ACCOUNT NO.	TITLE	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 AMENDED BUDGET	VARIANCE	FOOTNOTE
Assigned Fund Balance, Beginning		203,129	0	0	0		
Rush Park AD Revenues							
Assessments							
20-00-3100	Current Year Secured	378,617	380,000	380,000	380,000	0	
20-00-3101	Prior Year Secured	3,696	3,400	3,400	3,400	0	
20-00-3200	Interest	0	0	0	0	0	
20-00-3500	Transfer in other funds	0	0	0	0	0	
20-00-3500	Other Misc. Rev.	0	0	0	0	0	
Total Rush Park AD Revenues		382,312	383,400	383,400	383,400		
Rush Park AD Expenditures							
20-50-5619	Bond Trustee	2,875	2,875	2,875	2,875	0	
20-50-5617	Admin Fee	240,000	20,000	20,000	20,000	0	
Total Contract Services		242,875	22,875	22,875	22,875		
Annual Debt Service							
20-50-5800	Principal	0	220,000	220,000	220,000	0	
20-50-5801	Interest	141,980	135,160	131,089	131,089	(4,071)	Interest from Reserve account deducted.
Increase due in Bond Reserve							
Total Annual Debt Service		141,980	355,160	351,089	351,089		
Total Rush Park AD Expenditures		384,855	378,035	373,964	373,964	(4,071)	
Revenues Less Expenditures		(2,543)	5,365	9,436	9,436	4,071	
Transfers Out		(200,586)	0	0	0	0	
(1) Transfer Out - (To Fund 50 as directed by auditor)		203,129	0	0	0	0	
Assigned Fund Balance, End of Year		0	5,365	9,436	9,436	4,071	

(1) Transfer out to Agency Fund per Auditor Recommendation.

2013-2014 ESTIMATES TO CLOSE

ROSSMOOR WALL SPECIAL TAX - FUND 30 REVENUES / EXPENDITURES BY ACCOUNT NUMBER

ACCOUNT NO.	TITLE	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-14 AMENDED BUDGET	2013-2014 ETC	VARIANCE	FOOTNOTE
Restricted Fund Balance, Beginning		173,145	175,257	175,257	175,257		
Rossmoor Wall Revenues							
30-00-3100	Current Year Secured	85,995	87,700	87,700	87,700	0	
30-00-3101	Prior Year Secured	977	780	780	780	0	
30-00-3200	Interest	0	1,000	1,000	1,000	0	
30-00-3500	Other Misc. Rev.		0	0	0	0	
Total Rossmoor Wall Revenues		86,972	89,480	89,480	89,480	0	
Rossmoor Wall Expenditures							
30-65-5619	Bond Trustee	2,530	2,530	2,530	2,530	0	
Annual Debt Service							
30-65-5800	Principal	60,000	65,000	65,000	65,000	0	
30-65-5801	Interest	22,330	18,705	18,705	18,705	0	
30-65-6005	Buildings and Improvements	0	0	1,450	1,450	0	Wall repaired/Bricks replaced
Total Annual Debt Service		82,330	83,705	85,155	85,155	1,450	
30-65-6600	Transfer Out/Other Funds	0	0	70,000	70,000	70,000	To Fund 40 for wall repair
Total Rossmoor Wall Expenditures		84,860	86,235	157,685	157,685	0	
Revenues Less Expenditures		2,112	3,245	(68,205)	(68,205)		
Restricted Fund Balance, End of Year		175,257	178,502	107,052	107,052		

2013-2014 ESTIMATES TO CLOSE
CAPITAL IMPROVEMENT PROGRAM - FUND 40
REVENUES / EXPENDITURES BY ACCOUNT NUMBER

ACCOUNT NO.	TITLE	2012-13 ACTUAL	2013-14 FINAL BUDGET	MARCH 2014 ACTUAL	2013-14 AMENDED BUDGET	2013-2014 ETC	2013-2014 ETC VS. AMENDED BUDGET	% INCREASE (DECREASE)
<u>Assigned Fund Balance, Beginning</u>		189,789	226,319	226,319	226,319	226,319	0	0%
<u>Revenues</u>								
	40-00-3600 Transfer In	100,000	0	0	70,000	70,000	0	0%
Total Capital Improvement Program Revenues		289,789	226,319	226,319	296,319	296,319	0	0%
<u>Expenditures</u>								
Dept.								
	Rossmoor Park	9,276	0	0	0	0	0	0%
	Montecito Center	8,150	0	0	0	0	0	0%
	Rush Park	30,145	194,950	149,515	165,773	172,715	6,942	
	Rossmoor Wall (\$70,000 transferred in Fund 30)	0	0	0	70,000	5,000	(65,000)	
	General	15,899	16,050	16,530	16,050	16,530	480	
	Transfer Out	0	0	0	17,500	17,500	0	
Total Expenditures		63,470	211,000	166,045	269,323	211,745	(57,578)	
<u>Revenues Less Expenditures</u>		226,319	15,319	60,274	26,996	84,574		
<u>Assigned Fund Balance, End of Year</u>		226,319	15,319	60,274	26,996	84,574		

2013-2014 ESTIMATES TO CLOSE
FOUR-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET
2014-2015 PROPOSED BUDGET - FUND 40

PROJECT TITLE	FINAL BUDGET 2013-2014	AMENDED BUDGET 2013-2014	2013-2014 ETC	2013-2014 VARIANCE	FY 2014-2015 Proposed Budget	Information Only FY 2015-2016	Information Only FY 2016-2017
REVENUES							
Beginning Fund Balance	\$226,319	\$226,319	\$226,319	\$0	\$84,574	\$90,574	\$50,574
Transfer from Fund 10 Reserve					\$100,000		
Transfer from Fund 20 (thru Fund 10)	0	0	0	\$0	0	0	0
Transfer from Fund 30	0	\$70,000	\$70,000	\$70,000	0	0	0
TOTAL REVENUES	\$226,319	\$296,319	\$296,319	\$70,000	\$184,574	\$90,574	\$50,574
EXPENSES							
ROSSMOOR PARK							
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MONTECITO							
MONTECITO SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RUSH PARK							
Tot Lot Equipment - Swing Set and Hooded Slides (2) to be consistent with safety regulations.	150,000	150,000	152,765	\$2,765			
Parking Lot Repair	\$25,000	\$25,000	\$0	(\$25,000)	\$25,000		
Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting	\$19,950	\$19,950	\$19,950	\$0			
Baseball Field - Replace Dustless dirt.						\$40,000	
Rehabilitate and Upgrade Outdoor Men's Restrooms (including waterless urinals) (\$667 spent on design in FY 2011-12)					\$14,000		
Replace temporary shade canopy w/permanent canopy and slab foundation					\$28,000		
Outlet and Circuit Breaker for Movies and Concerts in the Park. TBD in which FY= \$10,500							
RUSH PARK SUBTOTAL	\$194,950	\$165,773	\$172,715	\$6,942	\$67,000	\$40,000	\$0
ROSSMOOR WALL							
Trans from Fund 30/Evaluate and Repair Damaged Bricks	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
ROSSMOOR SUBTOTAL	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
GENERAL							
Rossmoor Shopping Village Signage/ 2014-2015 Last sign at Car Wash	\$16,050	\$16,050	\$16,530	\$480	\$2,000		
Re-landscape Rossmoor Triangle w/drought resistance plants and drip system					\$5,000		
Transfer to Fund 10 for Computer Upgrade	\$0	\$17,500	\$17,500	\$0			
ENDING FUND BALANCE	\$15,319	\$26,996	\$84,574	\$57,578	\$90,574	\$50,574	\$50,574

**FY 2014-2015 Proposed Budget
TOTAL FUND SUMMARY**

	Fund 10	Fund 20	Fund 30	Fund 40
Fund Balance End FY 2013-2014	828,094	9,436	107,052	84,574
Transfer from Fund 10 to Fund 40	(100,000)			
Fund Balance, Beginning FY 2014-2015	728,094	9,436	107,052	84,574
<u>General Fund Revenues</u>				
Transfer In from other funds	-	-	-	100,000
Property Taxes	750,251	383,400	88,480	-
Street Light Assessments	258,000			-
Interest on Investments	2,000		1,000	-
From Other Govt. Agencies	57,800	-	-	-
Permit and Rental Fees	150,500	-		-
Miscellaneous Revenues	23,500			-
Total General Fund Revenues	1,242,051	383,400	89,480	100,000
Total Funds Expenditures	1,238,787	374,085	82,465	94,000
Revenues Less Expenditures	3,263	9,315	7,015	6,000
<u>Fund Balance, End FY</u>	731,357	18,751	114,067	90,574

GENERAL FUND SUMMARY - FUND 10

	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
<u>Unrestricted Fund Balance, Beginning</u>	726,348	691,498	827,014	827,014	827,014	828,094
<u>General Fund Revenues</u>						
Property Taxes	679,967	703,412	655,000	729,540	735,540	750,251
Street Light Assessments	239,533	247,550	249,000	253,500	258,000	258,000
Interest on Investments	7,069	10,660	2,100	2,100	2,000	2,000
From Other Govt. Agencies	57,643	57,560	57,800	57,800	57,800	57,800
Permit and Rental Fees	129,206	132,761	126,000	150,500	153,750	150,500
Miscellaneous Revenues	30,798	184,421	23,000	47,000	47,000	23,500
Total General Fund Revenues	1,144,216	1,336,365	1,170,440	1,240,440	1,254,090	1,242,051
<u>General Fund Expenditures</u>						
Administrative Services	349,830	340,225	316,375	388,600	396,700	375,623
Recreation	114,379	112,407	115,300	115,300	116,300	117,795
Rossmoor Park	163,059	173,952	176,815	179,553	177,953	176,210
Montecito Center	66,535	71,074	69,020	70,166	70,516	72,578
Rush Park	190,187	197,768	200,391	201,696	207,496	207,496
Street Lighting	114,320	115,338	107,480	107,580	107,580	110,580
Rossmoor Signature Wall	2,056	2,509	2,600	2,100	2,100	2,100
Street Sweeping	52,911	54,239	52,600	52,580	52,580	55,580
Parkway Trees	112,311	116,699	108,450	105,000	104,775	104,775
Mini-Parks and Medians - Dept. 90	13,478	16,637	15,045	17,010	17,010	16,050
Total General Fund Expenditures	1,179,066	1,200,849	1,164,076	1,239,585	1,253,010	1,238,787
Revenues Less Expenditures	(34,850)	135,516	6,364	855	1,080	3,263
<u>Fund Balance, End of Year</u>	691,498	827,014	833,378	827,869	828,094	831,357

GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 ORIGINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
General Fund Revenues						
Property Taxes						
10-00-3000 Current Secured	625,001	645,694	655,000	667,500	672,500	685,950
10-00-3001 Current Unsecured	26,266	24,306	25,200	25,500	25,500	26,010
10-00-3002 Prior Secured	12,801	12,170	13,250	10,000	10,000	10,200
10-00-3003 Prior Unsecured	416	344	440	440	440	449
10-00-3004 Delinquent Property Taxes	897	772	950	500	500	510
10-00-3010 Current Supplemental Assmnt.	3,426	9,021	6,100	14,000	15,000	15,300
10-00-3020 Public Utility	11,160	11,105	11,600	11,600	11,600	11,832
Total Property Taxes	679,967	703,412	712,540	729,540	735,540	750,251
Street Light Assessments						
10-00-3105 Assessments	239,533	247,550	249,000	253,500	258,000	258,000
Interest on Investments						
10-00-3200 Interest	7,069	10,660	2,100	2,100	2,000	2,000
From Other Governmental Agencies						
10-00-1010 Taxes Receivable (Prop 1A Suspend)	0	70,800	0	0	0	0
10-00-3301 State-Homeowners Prop. Tax Relief	5,643	5,560	5,800	5,800	5,800	5,800
10-00-3305 County-Street Sweep Reimburse.	52,000	52,000	52,000	52,000	52,000	55,000
Total From Other Governmental Agencies	57,643	57,560	57,800	57,800	57,800	57,800
Permit and Rental Fees						
10-00-3404 Tree Permits	4,058	0	4,000	0	0	0
10-00-3404 Tennis Reservations	11,632	12,026	12,500	13,000	13,500	13,000
10-00-3405 Wall Rental	4,058	500	500	500	500	500
10-00-3406 Volleyball & Ball Field Reservations	26,681	22,821	22,000	27,500	27,500	27,500
10-00-3410 Rossmoor Building Rental	11,027	3,752	4,500	4,000	4,500	4,000
10-00-3412 Montecito Building Rental	21,766	23,364	22,500	23,000	24,250	23,000
10-00-3414 Rush Building Rental	54,042	66,298	60,000	82,500	83,500	82,500
10-00-3415 Tot Lot Tile	0	4,001	0	0	0	0
Total Fees	129,206	132,761	126,000	150,500	153,750	150,500
Miscellaneous Revenues						
10-00-3500 Miscellaneous	3,535	3,412	3,000	3,500	3,500	3,500
10-00-3501 Funding/Miscellaneous Studies	7,263	41,009	0	6,000	6,000	0
10-00-3502 Admin Fees	20,000	140,000	20,000	20,000	20,000	20,000
10-00-3600 Transfer In	0	0	0	17,500	17,500	0
Total Miscellaneous Revenues	30,798	184,421	23,000	47,000	47,000	23,500
Total General Fund Revenues	1,144,216	1,336,365	1,170,440	1,240,440	1,254,090	1,242,051

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 10

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 10 Administrative Services						
Salaries and Benefits						
10-10-4000 Board of Directors' Compensation	12,100	7,420	8,500	14,900	14,000	14,000
10-10-4001 Full Time	91,500	109,057	115,875	139,000	139,000	140,390
10-10-4003 Overtime	1,120	1,561	1,650	3,300	3,300	3,333
10-10-4007 Vehicle Allowance	343	570	750	500	500	500
10-10-4010 Workers' Comp. Insurance	3,215	4,244	4,500	3,000	3,000	3,600
10-10-4011 Medical Insurance	25,717	30,181	27,500	27,500	27,500	27,500
10-10-4015 Federal Payroll Taxes	6,956	8,286	8,000	8,000	8,000	8,800
10-10-4018 State Payroll Taxes	608	1,577	1,000	1,000	1,000	1,100
Total Salaries and Benefits	141,559	162,896	167,775	197,200	196,300	199,223
Operations and Maintenance						
10-10-5002 Insurance - Liability	13,644	13,509	13,500	12,500	12,500	12,500
10-10-5004 Membership & Dues	5,541	6,618	6,400	6,400	6,400	6,400
10-10-5006 Travel & Meetings	3,004	1,957	2,000	1,500	1,500	1,500
10-10-5007 Board Meetings Televised Exp	0	0	16,800	17,200	17,200	17,200
10-10-5010 Publications & Legal Notices	5,090	18,857	4,000	6,800	7,200	7,200
10-10-5012 Printing	913	832	1,200	800	400	400
10-10-5014 Postage	3,200	3,776	3,000	2,500	2,000	2,000
10-10-5016 Office & Meeting Supplies	7,201	7,317	7,200	7,200	7,200	7,200
10-10-5020 Telephone	1,889	2,439	1,500	1,500	1,000	1,000
10-10-5045 Miscellaneous Expenditures	7,230	7,658	5,500	5,500	5,500	5,500
10-10-5046 Bank Service Charges	972	1,050	1,000	1,000	1,000	1,000
10-10-5050 Elections	0	0	0	0	0	12,000
10-10-5051 Equipment Rental	354	0	0	0	0	0
Total Operations and Maintenance	49,038	64,013	62,100	62,900	61,900	73,900
Contract Services						
10-10-5610 Legal Services	49,991	23,126	30,000	40,000	50,000	38,000
10-10-5615 Financial Services	8,460	8,300	8,500	8,500	8,500	8,500
10-10-5620 Miscellaneous Studies	27,640	20,633	0	6,000	6,000	0
10-10-5670 Other Professional Services	68,327	55,658	42,000	60,000	60,000	50,000
Total Contract Services	154,418	107,717	80,500	114,500	124,500	96,500
Capital Expenditures						
10-10-6010	4,815	5,599	6,000	14,000	14,000	6,000
Total Administrative Services	349,830	340,225	316,375	388,600	396,700	375,623

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 20

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 20 Recreation						
Salaries and Benefits						
10-20-4001 Full Time	42,318	44,513	44,800	44,800	50,000	50,500
10-20-4002 Part Time	27,081	20,214	22,000	22,000	18,000	18,180
10-20-4003 Overtime	1,472	1,634	2,000	3,000	3,500	3,535
10-20-4005 Event Attendant	208	170	200	200	200	200
10-20-4007 Vehicle Allowance	462	597	500	500	500	500
10-20-4010 Workers' Comp. Insurance	1,430	1,716	1,800	900	900	1,080
10-20-4011 Medical Insurance	6,739	7,674	7,000	7,000	7,000	7,000
10-20-4015 Federal Payroll Tax	5,407	5,102	5,000	5,000	5,000	5,500
10-20-4018 State Payroll Taxes	804	1,185	1,000	1,000	1,000	1,100
Total Salaries and Benefits	85,921	82,805	84,300	84,400	86,100	87,595
Operations and Maintenance						
10-20-5006 Travel & Meetings	802	538	500	250	250	250
10-20-5010 Publications & Legal Notices	124	171	200	200	200	200
10-20-5012 Printing	407	453	500	250	100	100
10-20-5014 Postage	212	279	300	150	150	150
10-20-5016 Office & Meeting Supplies	1,005	1,103	1,000	1,000	1,000	1,000
10-20-5017 Community Events	13,625	12,431	14,000	14,000	14,000	14,000
10-20-5019 Fireworks	6,200	6,200	6,200	6,200	6,200	6,200
10-20-5020 Telephone	1,889	1,756	1,800	1,800	1,800	1,800
10-20-5045 Miscellaneous Expenditures	85	405	500	500	500	500
10-20-5051 Equipment Rental	240	-	500	500	500	500
Total Operations and Maintenance	24,589	23,336	25,500	24,850	24,700	24,700
Contract Services						
10-20-5670 Other Professional Services	4,532	3,848	3,500	3,000	3,500	3,500
Total Contract Services	4,532	3,848	3,500	3,000	3,500	3,500
Capital Expenditures						
10-20-6010 Equipment	(663)	2,418	2,000	2,000	2,000	2,000
Total Capital Expenditures	(663)	2,418	2,000	2,000	2,000	2,000
Total Recreation	114,379	112,407	115,300	114,250	116,300	117,795

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 30

<u>ACCOUNT NO.</u>		2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 30 Rossmoor Park							
<u>Salaries and Benefits</u>							
10-30-4001	Full Time	28,837	31,828	33,500	33,500	33,500	33,500
10-30-4002	Part Time	7,353	9,961	10,300	10,300	10,300	10,300
10-30-4003	Overtime	1,458	1,207	1,450	1,650	1,900	1,900
10-30-4005	Event Attendant	467	375	500	500	250	250
10-30-4010	Workers' Comp. Insurance	2,942	4,244	4,500	3,200	3,200	3,800
10-30-4011	Medical Insurance	7,813	9,480	8,700	8,700	8,700	8,700
10-30-4015	Federal Payroll Taxes	2,907	3,324	3,300	3,300	3,300	3,600
10-30-4018	State Payroll Taxes	418	726	600	600	600	660
Total Salaries and Benefits		52,195	61,146	62,850	61,750	61,750	62,710
<u>Operations and Maintenance</u>							
10-30-5010	Publications & Legal Notices	267	342	300	300	300	300
10-30-5012	Printing	76	74	300	150	50	50
10-30-5014	Postage	91	94	100	50	50	50
10-30-5016	Office & Meeting Supplies	500	611	700	900	900	900
10-30-5018	Janitorial Supplies	2,478	3,214	3,500	4,000	4,000	4,500
10-30-5020	Telephone	1,849	1,547	1,600	1,600	1,600	1,600
10-30-5022	Utilities	41,667	52,761	43,000	53,000	53,000	48,000
10-30-5025	Sewer Tax	739	1,010	815	853	853	900
10-30-5030	Vehicle Maintenance	1,265	1,481	1,500	1,000	1,000	1,000
10-30-5032	Buildings & Grounds-Maintenance.	17,351	14,600	17,000	16,000	16,000	16,000
10-30-5034	Alarm Systems/Security	639	562	750	750	750	750
10-30-5045	Miscellaneous/Expenditures	435	0	500	500	500	500
10-30-5051	Equipment Rental	265	0	500	500	500	500
10-30-5052	Minor Facility Repairs/Tools	0	0	500	500	500	500
Total Operations and Maintenance		67,622	76,297	71,065	80,103	80,003	75,550
<u>Contact Services</u>							
10-30-5655	Landscape Maintenance	37,259	31,860	38,000	33,000	31,000	33,000
10-30-5656	Park Tree Trimming	866	1,061	1,000	1,200	1,200	1,200
10-30-5670	Other Professional Services	4,766	3,422	3,400	3,000	3,500	3,500
Total Contract Services		42,891	36,343	42,400	37,200	35,700	37,700
<u>Capital Expenditures</u>							
10-30-6010	Equipment	351	166	500	500	250	250
Total Capital Expenditures		351	166	500	500	250	250
Total Rossmoor Park		163,059	173,952	176,815	179,553	177,953	176,210

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 40 Montecito Center

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 40 Montecito Center						
<u>Salaries and Benefits</u>						
10-40-4001 Full Time	24,093	26,823	27,800	27,800	27,800	28,078
10-40-4002 Part Time	3,182	2,916	2,100	4,000	4,000	4,040
10-40-4003 Overtime	1,094	829	785	1,000	1,000	1,010
10-40-4005 Event Attendant	1,786	1,432	0	0	0	0
10-40-4010 Workers' Comp. Insurance	2,274	3,413	3,600	2,500	2,500	3,000
10-40-4011 Medical Insurance	6,869	7,674	7,100	7,100	7,100	7,100
10-40-4015 Federal Payroll Taxes	2,276	2,398	2,250	2,250	2,250	2,500
10-40-4018 State Payroll Taxes	341	452	550	550	550	600
Total Salaries and Benefits	41,914	45,937	44,185	45,200	45,200	46,328
<u>Operations and Maintenance</u>						
10-40-5010 Publications & Legal Notices	124	471	200	200	200	200
10-40-5012 Printing	76	74	150	150	50	50
10-40-5014 Postage	91	94	150	150	50	50
10-40-5016 Office & Meeting Supplies	500	711	900	900	900	900
10-40-5018 Janitorial Supplies	2,478	3,214	3,600	3,800	3,800	3,000
10-40-5020 Telephone	1,889	1,744	1,650	1,650	1,650	1,650
10-40-5022 Utilities	3,672	4,064	3,500	4,000	4,000	4,000
10-40-5025 Sewer Tax	621	684	685	716	716	750
10-40-5030 Vehicle Maintenance	805	1,133	1,500	1,000	1,000	1,000
10-40-5032 Buildings & Grounds-Maintenance.	4,287	4,086	4,000	3,500	4,000	3,000
10-40-5034 Alarm Systems/Security	475	479	500	500	500	500
10-40-5045 Miscellaneous/Expenditures	435	0	250	250	50	50
10-40-5051 Equipment Rental	60	0	250	250	250	250
10-40-5052 Minor Facility Repairs/Tools	0	0	100	100	100	3,000
Total Operations and Maintenance	15,513	16,752	17,435	17,166	17,266	18,400
10-40-5655 Landscape Maintenance	3,540	3,540	3,300	3,300	3,300	3,300
10-40-5656 Tree Trimming	866	1,086	1,000	1,200	1,200	1,000
10-40-5670 Other Professional Services	4,765	3,758	2,800	3,000	3,500	3,500
Total Contract Services	9,171	8,384	7,100	7,500	8,000	7,800
<u>Capital Expenditures</u>						
10-40-6010 Equipment	(63)	0	300	300	50	50
Total Capital Expenditures	(63)	0	300	300	50	50
Total Montecito Center	66,535	71,074	69,020	70,166	70,516	72,578

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 50

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 50 Rush Park						
<u>Salaries and Benefits</u>						
10-50-4001 Full Time	28,837	31,828	33,500	33,500	33,500	33,835
10-50-4002 Part Time	8,626	8,940	8,200	8,200	8,200	8,282
10-50-4003 Overtime	1,567	1,211	1,150	1,650	1,650	1,667
10-50-4005 Event Attendant	2,758	2,092	4,000	3,000	3,300	3,300
10-50-4010 Workers' Comp. Insurance	2,942	4,244	4,500	3,200	3,200	3,500
10-50-4011 Medical Insurance	7,813	9,480	8,700	8,700	8,700	8,700
10-50-4015 Federal Payroll Taxes	3,210	3,454	3,400	3,400	3,400	3,800
10-50-4018 State Payroll Taxes	491	794	775	775	775	775
Total Salaries and Benefits	56,244	62,042	64,225	62,425	62,725	62,725
<u>Operations and Maintenance</u>						
10-50-5010 Publications & Legal Notices	266	428	500	500	500	500
10-50-5012 Printing	76	174	500	500	500	500
10-50-5014 Postage	90	94	100	100	100	100
10-50-5016 Office & Meeting Supplies	500	741	900	900	900	900
10-50-5018 Janitorial Supplies	2,485	3,224	3,600	3,600	3,600	4,500
10-50-5020 Telephone	1,972	1,700	1,800	1,800	1,800	1,800
10-50-5022 Utilities	53,243	61,176	53,000	64,000	70,000	67,000
10-50-5025 Sewer Tax	2,830	3,116	3,116	3,421	3,421	3,500
10-50-5030 Vehicle Maintenance	1,282	1,524	1,500	1,000	1,000	1,000
10-50-5032 Buildings & Grounds-Maintenance	25,830	25,497	25,000	23,500	23,500	23,500
10-50-5034 Alarm Systems/Security	487	488	750	750	750	750
10-50-5045 Miscellaneous/Expenditures	785	0	500	500	250	250
10-50-5051 Equipment Rental	565	139	500	500	250	250
10-50-5052 Minor Facility Repairs/Tools	0	0	1,500	500	250	1,500
Total Operations and Maintenance	90,411	98,301	93,266	101,571	106,821	106,821
10-50-5655 Landscape Maintenance	37,067	32,776	38,000	33,000	33,000	33,000
10-50-5656 Tree Trimming	866	1,061	1,000	1,200	1,200	1,200
10-50-5670 Other Professional Services	4,765	3,422	3,400	3,000	3,500	3,500
Total Contract Services	42,698	37,259	42,400	37,200	37,700	37,700
<u>Capital Expenditures</u>						
10-50-6010 Equipment	834	166	500	500	250	250
Total Capital Expenditures	834	166	500	500	250	250
Total Rush Park	190,187	197,768	200,391	201,696	207,496	207,496

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10
Department 60, 65, and 70

<u>ACCOUNT NO.</u>	<u>2011-12 ACTUAL</u>	<u>2012-13 ACTUAL</u>	<u>2013-2014 FINAL BUDGET</u>	<u>2013-2014 AMENDED BUDGET</u>	<u>2013-2014 ESTIMATES TO CLOSE</u>	<u>2014-2015 PROPOSED BUDGET</u>
Department 60 Street Lighting						
Operations and Maintenance						
10-60-5020 Telephone	630	567	480	580	580	580
Contract Services						
10-60-5650 Lighting & Maintenance	113,690	114,771	107,000	107,000	107,000	110,000
Total Street Lighting	114,320	115,338	107,480	107,580	107,580	110,580
Department 65 Rossmoor Signature Wall						
Operations and Maintenance						
10-65-5002 Insurance - Liability	2,047	2,500	2,500	2,000	2,000	2,000
10-65-5032 Buildings & Grounds-Maintenance	9	9	100	100	100	100
Total Rossmoor Signature Wall	2,056	2,509	2,600	2,100	2,100	2,100
Department 70 Street Sweeping						
Operations and Maintenance						
10-70-5020 Telephone	630	567	500	580	580	580
10-70-5030 Vehicle Maintenance	0	0	100	0	0	0
Total Operations and Maintenance	630	567	600	580	580	580
Contract Services						
10-70-5642 Street Sweeping	52,281	53,671	52,000	52,000	52,000	55,000
Total Street Sweeping	52,911	54,239	52,600	52,580	52,580	55,580

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 80

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 80 Parkway Trees						
Salaries and Benefits						
10-80-4002 Salaries Part Time	-	13,515	15,500	15,500	15,500	15,655
10-80-4007 Vehicle Allowance	-	124	500	500	500	500
10-80-4010 Workers' Comp. Insurance	-	-	250	0	0	0
10-80-4015 Federal Payroll Tax -FICA	-	1,041	900	1,100	1,100	1,200
10-80-4018 State Payroll Taxes	-	296	300	300	300	330
Total Salaries and Benefits	-	14,976	17,450	17,400	17,400	17,400
Operations and Maintenance						
10-80-5012 Printing	-	6	50	50	25	25
10-80-5014 Postage	470	215	300	300	300	300
10-80-5016 Office & Meeting Supplies	79	164	200	200	200	200
10-80-5020 Telephone	1,239	1,436	900	900	900	1,000
10-80-5030 Vehicle Maintenance	-	199	300	300	300	300
10-80-5051 Equipment Rental	60	-	250	250	50	50
Total Operations and Maintenance	1,848	2,020	2,000	2,000	1,775	1,775
Contract Services						
10-80-5656 Tree Trimming	54,415	70,123	60,000	67,000	67,000	67,000
10-80-5660 Tree Removals	2,750	3,327	3,700	700	700	1,500
10-80-5656 Tree Watering Program	-	1,271	1,300	400	400	400
10-80-5670 Other Professional Services	30,711	7,896	6,000	5,500	5,500	5,500
Total Contract Services	87,876	82,617	71,000	73,600	73,600	73,600
Capital Expenditures						
10-80-6015 Trees	22,587	17,087	18,000	12,000	12,000	15,000
Total Parkway Trees	112,311	116,699	108,450	105,000	104,775	104,775

GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10

Department 90 Mini-Parks & Medians

ACCOUNT NO.	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Department 90 Mini-Parks & Medians						
<u>Salaries and Benefits</u>						
10-90-4001 Full Time	596	711	800	700	700	707
10-90-4002 Part Time	316	265	375	265	265	268
10-90-4003 Overtime	39	32	60	60	60	61
10-90-4010 Workers' Comp. Insurance	142	199	200	150	150	180
10-90-4015 Federal Payroll Taxes	73	58	70	70	70	70
10-90-4018 State Payroll Taxes	13	11	15	15	15	15
Total Salaries and Benefits	1,179	1,276	1,520	1,260	1,260	1,300
<u>Operations and Maintenance</u>						
10-90-5020 Telephone	590	572	500	500	500	500
10-90-5022 Utilities	6,908	9,718	7,500	9,000	9,000	8,500
10-90-5030 Vehicle Maintenance	0	0	100	100	100	100
10-90-5032 Building & Grounds Maintenance.	672	1,102	750	1,500	1,500	1,000
10-90-5045 Miscellaneous/Expenditures	0	0	100	100	100	100
10-90-5051 Equipment Rental	60	0	100	100	100	100
10-90-5052 Minor Facility Repairs/Tools	191	0	200	200	200	200
Total Operations and Maintenance	8,421	11,393	9,250	11,500	11,500	10,500
<u>Contract Services</u>						
10-90-5655 Landscape Maintenance	3,540	3,540	3,600	3,600	3,600	3,600
10-90-5656 Tree Trimming	289	362	500	500	500	500
10-90-5670 Other Professional Services	49	67	75	50	50	50
Total Contract Services	3,878	3,969	4,175	4,150	4,150	4,150
<u>Capital Expenditures</u>						
10-90-6010 Equipment	0	0	100	100	100	100
Total Capital Expenditures	0	0	100	100	100	100
Total Mini-Parks & Medians	13,478	16,637	15,045	17,010	17,010	16,050
TOTAL GENERAL FUND EXPENDITURES	1,179,066	1,200,849	1,164,076	1,239,585	1,253,010	1,238,787

**RUSH PARK ASSESSMENT DISTRICT - FUND 20
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

ACCOUNT NO.	TITLE	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 FINAL BUDGET	2013-2014 AMENDED BUDGET	2013-2014 AMENDED BUDGET	2014-2015 PROPOSED BUDGET
Assigned Fund Balance, Beginning		207,154	203,129	0	0	0	9,436
Rush Park AD Revenues							
Assessments							
20-00-3100	Current Year Secured	376,607	378,617	380,000	380,000	380,000	380,000
20-00-3101	Prior Year Secured	4,745	3,696	3,400	3,400	3,400	3,400
20-00-3200	Interest	-	-	-	0	0	0
20-00-3500	Transfer in other funds				0	0	0
20-00-3500	Other Misc. Rev.				0	0	0
Total Rush Park AD Revenues		381,352	382,312	383,400	383,400	383,400	383,400
Rush Park AD Expenditures							
20-50-5619	Bond Trustee	2,875	2,875	2,875	2,875	2,875	2,875
20-50-5617	Admin Fee	20,000	240,000	20,000	20,000	20,000	20,000
Total Contract Services		22,875	242,875	22,875	22,875	22,875	22,875
Annual Debt Service							
20-50-5800	Principal	111,183	-	220,000	220,000	220,000	230,000
20-50-5801	Interest	146,555	141,980	135,160	131,089	131,089	121,210
	Increase due in Bond Reserve	4,765					
Total Annual Debt Service		262,503	141,980	355,160	351,089	351,089	351,210
Total Rush Park AD Expenditures		285,378	384,855	378,035	373,964	373,964	374,085
Revenues Less Expenditures		95,974	(2,543)	5,365	9,436	9,436	9,315
Transfers Out		(100,000)	(200,586)	0	0	0	0
(1) Transfer Out - (To Fund 50 as directed by auditor)			203,129	0	0	0	0
Fund Balance, End of Year		203,128	0	5,365	9,436	9,436	18,751

**ROSSMOOR WALL SPECIAL TAX - FUND 30
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

ACCOUNT NO.	TITLE	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-2014 ESTIMATES TO CLOSE	2014-2015 PROPOSED BUDGET
Restricted Fund Balance, Beginning		169,450	173,145	175,257	175,257	175,257	107,052
Rossmoor Wall Revenues							
30-00-3100	Current Year Secured	86,026	85,995	87,700	87,700	87,700	87,700
30-00-3101	Prior Year Secured	864	977	780	780	780	780
30-00-3200	Interest		-	1,000	1,000	1,000	1,000
30-00-3500	Other Misc. Rev.				0	0	
Total Rossmoor Wall Revenues		86,890	86,972	89,480	89,480	89,480	89,480
Rossmoor Wall Expenditures							
30-65-5619	Bond Trustee	2,530	2,530	2,530	2,530	2,530	2,530
Annual Debt Service							
30-65-5800	Principal	55,000	60,000	65,000	65,000	65,000	65,000
30-65-5801	Interest	25,665	22,330	18,705	18,705	18,705	14,935
30-65-6005	Buildings and Improvements	-	-	-	1,450	1,450	-
Total Annual Debt Service		80,665	82,330	83,705	85,155	85,155	79,935
30-65-6622	Transfer Out/Fund 40 for wall repair	-	-	-	70,000	70,000	-
Total Rossmoor Wall Expenditures		83,195	84,860	86,235	157,685	157,685	82,465
Revenues Less Expenditures		3,695	2,112	3,245	(68,205)	(68,205)	7,015
Fund Balance, End of Year		173,145	175,257	178,502	107,052	107,052	114,067

**CAPITAL IMPROVEMENT PROGRAM - FUND 40
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

ACCOUNT NO.	TITLE	2011-12 ACTUAL	2012-13 ACTUAL	2013-2014 ORIGINAL BUDGET	2013-14 AMENDED BUDGET	2013-2014 ETC	2014-2015 PROPOSED BUDGET
<u>Assigned Fund Balance, Beginning</u>		147,839	189,789	226,319	226,319	226,319	84,574
<u>Revenues</u>							
40-00-3600	Transfer In Fund 10	100000	0	0	0	0	100,000
40-00-3600	Transfer In Fund 20	0	200000	0	0	0	0
40-00-3600	Transfer In Fund 30	0	0	0	70,000	70,000	0
<u>Total Capital Improvement Program Revenues</u>		100,000	100,000	0	296,319	296,319	184,574
<u>Expenditures</u>							
Dept.							
	Rossmoor Park	46,693	9,276	0	0	0	0
	Montecito Center	28	8,150	0	0	0	0
	Rush Park	11,019	30,145	194,950	165,773	172,715	0
	Rossmoor Wall (\$70,000 trans in Fund 30)	0	0	0	70,000	5,000	67,000
	General	310	15,899	16,050	16,050	16,530	20,000
	Transfer Out	0	0	0	17,500	17,500	7,000
<u>Total Expenditures</u>		58,050	63,470	211,000	269,323	211,745	94,000
<u>Revenues Less Expenditures</u>		41,950	36,530	(211,000)	26,996	84,574	90,574
<u>Fund Balance, End of Year</u>		189,789	226,319	15,319	26,996	84,574	90,574

**FOUR-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET
2014-2015 PROPOSED BUDGET - FUND 40**

PROJECT TITLE	FINAL BUDGET 2013-2014	AMENDED BUDGET 2013-2014	2013-2014 ETC	2013-2014 VARIANCE	FY 2014-2015 Proposed	Information Only FY 2015-2016	Information Only FY 2016-2017
REVENUES							
Beginning Fund Balance	\$226,319	\$226,319	\$226,319	\$0	\$84,574	\$90,574	\$50,574
Transfer from Fund 10 Reserve					\$100,000		
Transfer from Fund 20 (thru Fund 10)	0	0	0	\$0	0	0	0
Transfer from Fund 30	0	\$70,000	\$70,000	\$70,000	0	0	0
TOTAL REVENUES	\$226,319	\$296,319	\$296,319	\$70,000	\$184,574	\$90,574	\$50,574
EXPENSES							
ROSSMOOR PARK							
ROSSMOOR PARK SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MONTECITO							
MONTECITO SUBTOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
RUSH PARK							
Tot Lot Equipment - Swing Set and Hooded Slides (2) to be consistent with safety regulations.	150,000	150,000	152,765	\$2,765			
Parking Lot Repair	\$25,000	\$25,000	\$0	(\$25,000)	\$25,000		
Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting	\$19,950	\$19,950	\$19,950	\$0			
Baseball Field - Replace Dustless dirt.						\$40,000	
Rehabilitate and Upgrade Outdoor Men's Restrooms (including waterless urinals) (\$667 spent on design in FY 2011-12)					\$14,000		
Replace temporary shade canopy w/permanent canopy and slab foundation					\$28,000		
Outlet and Circuit Breaker for Movies and Concerts in the Park. TBD in which FY= \$10,500							
RUSH PARK SUBTOTAL	\$194,950	\$165,773	\$172,715	\$6,942	\$67,000	\$40,000	\$0
ROSSMOOR WALL							
Trans from Fund 30/Evaluate and Repair Damaged Bricks	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
ROSSMOOR SUBTOTAL	\$0	\$70,000	\$5,000	(\$65,000)	\$20,000		
GENERAL							
Rossmoor Shopping Village Signage/ 2014-2015 Last sign at Car Wash	\$16,050	\$16,050	\$16,530	\$480	\$2,000		
Re-landscape Rossmoor Triangle w/drought resistance plants and drip system					\$5,000		
Transfer to Fund 10 for Computer Upgrade	\$0	\$17,500	\$17,500	\$0			
GENERAL SUBTOTAL	\$16,050	\$33,550	\$34,030	\$480	\$7,000	\$0	\$0
TOTAL EXPENSES	\$211,000	\$269,323	\$211,745	(\$57,578)	\$94,000	\$40,000	\$0
ENDING FUND BALANCE	\$15,319	\$26,996	\$84,574	\$57,578	\$90,574	\$50,574	\$50,574

Rossmoor Community Services District

Policy

No. 3020

BUDGET PREPARATION, ADOPTION AND REVISION

3020.10 Budget Calendar: This policy shall serve as the budget calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

3020.20 Preliminary Budget: A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by April 30. The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

3020.25 Public Works/CIP Committee: The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

3025.26 Capitol Project Budget: Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

3020.30 Budget Committee: The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

3020.31 Presentation of Preliminary Budget: The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at its meeting in May.

3020.40 Preliminary Budget: The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and approved by the Board at its May meeting.

3020.50 Appropriations Limit: On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

3020.60 Public Hearing Notice: On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

3020.61 Availability for Inspection: The proposed Final Budget shall be available for inspection at a specified time in the District office.

3020.62 Public Hearing: The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.

3020.70 Second Public Notice: The public notice must be published a second time at least

two (2) weeks before the Final Budget hearing in at least one newspaper of general circulation in accordance with Section 61110(d) of the Government Code.

3020.80 Final Budget Adoption: The General Manager shall submit a Final Budget to the Board as soon as practicable, but no later than the meeting of the Board in August. The Final Budget shall be based on the latest financial data available or the audited numbers for the previous fiscal year, if available. At the August Board meeting or sooner, the Board will hold the public hearing on the Final Budget and upon completion of the public hearing will consider adoption of the Final Budget. On or before September 1 of each year, the Board must adopt a Final Budget that conforms to generally accepted accounting and budgeting procedures for special districts. Immediately thereafter, the Board will adopt a Resolution stating the District Annual Budget Revenues and Expenses Totals by Fund.

3020.90 County Auditor: After Final Budget adoption and completion of the District's Financial Audit, the General Manager shall forward a copy of both documents to the County Auditor.

3020.100 Budget Adjustment: The Budget Committee shall review budget adjustments prepared by the General Manager prior to the February Board meeting. The General Manager shall present budget adjustment recommendations at the February meeting of the Board. The Board shall review current revenue and expenditure projections and make necessary adjustments to the current Budget, which are reflective of the District's current financial condition. The Board may adjust the budget by adoption of a resolution amending the budget.

3020.110 Budgetary Control: Control of movement of funds is governed by Policy No. 3021 Budgetary Control.

Amended: November 9, 2004

Amended: January 11, 2005

Amended: April 10, 2007

Amended: October 9, 2007

Amended: January 13, 2009

Amended: January 10, 2012

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-2

Date: May 1, 2014
To: Budget Committee
From: General Manager
Subject: PROPOSED FY 2014-2015 SALARY PLAN

RECOMMENDATION:

It is recommended that the Committee review the Salary Plan which is an integral part of the District's annual budget and make a recommendation of approval to Board for CPI and Salary Range adjustments.

BACKGROUND:

As part of the development of the annual budget, the General Manager is required to update the Salary Plan. The plan has previously been adjusted utilizing the best available information regarding comparability with like agencies and with available cost of living information.

We have used the CSDA Special District Salary and Benefit Survey, the Robert Half Accounting and Finance Guide and information contained in the Jobs Available Bulletin used by local government agencies to publicize job openings in California.

Five years ago, the District migrated to salary ranges as a means of providing flexibility in placing new employees and setting limits on increases within a specific salary range. Initially, the salary ranges were set between 90% and 110% of mid-point. After a trial period the salary ranges were adjusted to the industry standard of 80% and 120% of mid-point. Those public employers using these ranges most always limit hiring to below the mid-point, but there is also a built in potential for increases for long-term employees. Last year's Salary Plan was amended based on the then current CPI Index for our market area.

A new element of this year's Salary Plan is the inclusion of a position of a full-time employee General Manager. This change results from the Board's decision to transition from the use of a half-time employee in December of 2013.

Due to the current economy and public employee compensation environment, proposed salary increases for the last three years have been solely based on the Los Angeles Region Consumer Price Index which indicates a 1% increase from a year ago. This year, an adjustment to salary ranges is deemed appropriate since these have not been adjusted for three years and most employees are above an outdated mid-point. Therefore, recommended increases for this year will be based on this year's CPI for employees at 100% of mid-point and a 3% adjustment toward mid-point for employees far below the mid-point. These CPI adjustments only apply to full- and part-time employees. Hourly employee adjustments are based on comparability for this category of employees. The proposed Salary Plan is adjusted by the amounts indicated in comparison to this year's Salary Plan.

ATTACHMENTS:

1. Proposed FY 2014-2015 Salary Plan.
2. Los Angeles Region Consumer Price Index.
3. Policy No. 2155 Salary Ranges.

**ROSSMOOR COMMUNITY SERVICES
DISTRICT
EMPLOYEE SALARY PLAN**

F/Y 2010-2011												
Position	Current Salary		**Proposed Salary Ranges 2010-2011		2010-2011 Salary (Midpoint)	% of Midpoint	Recommended Salary	New % of Midpoint	Increase Amount	% Increase	\$ per hour for Fund Balance	\$ Increase Per Hour
	Yearly	Hourly	80%	120%								
Accountant/Bookkeeper	\$47,435	\$22.81	\$39,529	\$59,293	\$49,411	96.000%	\$49,000	99.17%	\$1,565.44	3.3%	23.5577	\$0.75
***Administrative Assistant	\$41,340	\$21.20	\$37,318	\$55,976	\$46,647	88.623%	\$43,290	92.80%	\$1,950.00	4.7%	22.2000	\$1.00
General Clerk	\$34,320	\$16.50	\$28,075	\$42,113	\$35,094	97.794%	\$35,094	100.00%	\$774.00	2.3%	16.8721	\$0.37
Park Superintendent	\$40,186	\$19.32	\$40,186	\$60,278	\$50,232	80.000%	\$45,000	89.58%	\$4,814.40	12.0%	21.6346	\$2.31
Recreation Superintendent	\$35,379	\$17.01	\$35,379	\$53,069	\$44,224	80.000%	\$40,000	90.45%	\$4,620.80	13.1%	19.2308	\$2.22
*Maintenance Assistant	\$13,520	\$13.00					\$14 hr./\$14,560		\$1,040.00	7.7%	14.0000	\$1.00
*Recreation Leader	\$14,560	\$14.00					\$15 hr./\$15,600		\$1,040.00	7.1%		
Event/Facility Attendant	n/a	\$15.00					\$15.00					

* 1/2 Time 20 hrs per week/1040 hrs per year
 ** Salary Ranges are being established @ 80% and 120% 2009-2010 Midpoint
 *** 37.5 hrs per week/1,950 hrs per year.

CPI 2011 = 3%; 2012 = 2%; 2013 = 3.1%; 2014 = 1% Total CPI Increase for 4 years 9.1%

F/Y 2014-2015												
Position	Current Salary		**Proposed Salary Ranges 2014-2015		2014-2015 Salary (Midpoint)	% of Midpoint	Recommended Salary	New % of Midpoint	Increase Amount	% Increase	\$ per hour for Fund Balance	\$ Increase Per Hour
	Yearly	Hourly	80%	120%								
Accountant/Bookkeeper	\$53,052	\$25.51	\$43,245	\$64,867	\$54,056	98.144%	\$54,056	100.00%	\$1,003.80	1.9%	25.9885	\$0.48
Administrative Assistant	\$49,987	\$24.03	\$40,826	\$61,238	\$51,032	97.953%	\$51,032	100.00%	\$1,045.04	2.1%	24.5346	\$0.50
General Clerk	\$38,005	\$18.27	\$30,714	\$46,071	\$38,393	98.989%	\$38,393	100.00%	\$388.33	1.0%	18.4582	\$0.19
Park Superintendent	\$49,665	\$23.88	\$43,963	\$65,945	\$54,954	90.377%	\$51,155	93.09%	\$1,489.96	3.0%	24.5939	\$0.72
Recreation Superintendent	\$43,728	\$21.02	\$38,705	\$58,058	\$48,381	90.382%	\$45,040	93.09%	\$1,311.84	3.0%	21.6537	\$0.63
* Tree Consultant	\$15,080	\$14.94					\$17,060		\$1,979.85	13.13%	16.4037	\$1.46
*Maintenance Assistant	\$16,891	\$16.24					\$17,060		\$168.91	1.0%	16.4037	\$0.16
*Recreation Leader	\$16,891	\$16.24					\$17,060		\$168.91	1.0%	16.4000	\$0.16
***Recreation Leader Asst	\$9,839	\$12.61					\$9,937		\$98.39	1.0%	12.7400	\$0.13
Event/Facility Attendant	n/a	\$15.00					\$15.00					

* 1/2 Time 20 hrs per week/1040 hrs per year
 ** Salary Ranges are being established @ 80% and 120% 2013-2014 Midpoint
 *** Weekend Recreation Leader Asst 15 hrs. per week/ 780 hours per year

Social Security

Official Social Security Website

Cost-Of-Living Adjustment

Cost-of-Living Adjustment (COLA) Information for 2014

Monthly Social Security and Supplemental Security Income (SSI) benefits for nearly 63 million Americans will increase 1.5 percent in 2014.

The 1.5 percent cost-of-living adjustment (COLA) will begin with benefits that more than 57 million Social Security beneficiaries receive in January 2014. Increased payments to more than 8 million SSI beneficiaries will begin on December 31, 2013.

Frequently Asked Questions

What is a cost-of-living adjustment (COLA)?

The purpose of the COLA is to ensure that the purchasing power of Social Security and Supplemental Security Income (SSI) benefits is not eroded by inflation. It is based on the percentage increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) from the third quarter of the last year a COLA was determined to the third quarter of the current year. If there is no increase, there can be no COLA.

Who determines the CPI-W?

The CPI-W is determined by the Bureau of Labor Statistics in the Department of Labor. By law, it is the official measure used by the Social Security Administration to calculate COLAs.

Will the maximum taxable earnings amount change in 2014?

Yes. Based on the increase in average wages, the maximum amount of earnings subject to the Social Security tax (taxable maximum) will increase to \$117,000 from \$113,700.

Will the retirement earnings test exempt amounts change in 2014?

Yes. The earnings limit for workers who are younger than "full" retirement age (age 66 for people born in 1943 through 1954) will be \$15,480. (We deduct \$1 from benefits for each \$2 earned over \$15,480.)

The earnings limit for people turning 66 in 2014 will be \$41,400. (We deduct \$1 from benefits for each \$3 earned over \$41,400 until the month the worker turns age 66.) There is no limit on earnings for workers who are "full" retirement age or older for the entire year.

Will my Medicare premiums increase in 2014?

Information about Medicare changes for 2014 is available at www.Medicare.gov.

How long has Social Security had COLAs?

Congress enacted the COLA provision as part of the 1972 Social Security Amendments, and automatic annual COLAs began in 1975. Before that, benefits were increased only when Congress enacted special legislation.

Related Information

COLA, tax, benefit
and
earning amounts
for 2014

The Story of
COLAs

Actuarial
resources

Press Release:
Social Security
Announces 1.5
Percent Benefit
Increase for 2014

Effect of COLA on
Social Security
Benefits

Western Information Office

Consumer Price Index, Los Angeles area – March 2014

Area prices were up 0.6 percent over the past month, up 1.0 percent from a year ago

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.6 percent in March, the U.S. Bureau of Labor Statistics reported today.

(See table A.) Regional Commissioner Richard J. Holden noted that the March increase was influenced by higher prices for gasoline and apparel. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 1.0 percent. (See chart 1.) Energy prices decreased 2.2 percent, led by a decrease in the price of gasoline. The index for all items less food and energy rose 1.4 percent since March 2013.

News Release Information

14-622-SAN

Tuesday, April 15, 2014

PDF

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Contacts

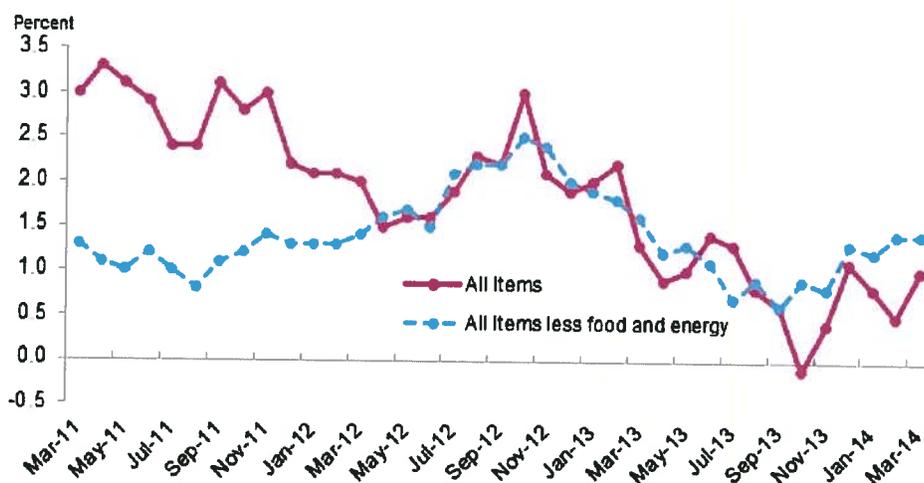
Technical Information: (415) 625-2284

Media Contact: (415) 625-2270, option 1

BLSInfoSF@bls.gov

www.bls.gov/ro9

Chart 1. Over-the-year percent change in CPI-U, Los Angeles, March 2011–March 2014



Source: U.S. Bureau of Labor Statistics.

Food

Food prices advanced 0.6 percent for the month of March. (See table 1.) Prices for food at home and food away from home both advanced 0.6 percent for the same period.

Over the year, food prices advanced 1.6 percent. Prices for food away from home rose 2.4 percent since a year ago, and food at home moved up 0.9 percent since a year ago.

Energy

The energy index rose 4.7 percent over the month. The increase was mainly due to higher prices for gasoline (6.2 percent). Prices for natural gas service advanced 6.9 percent, and prices for electricity inched up 0.1 percent in March.

Energy prices decreased 2.2 percent over the year, led by lower prices for gasoline (-4.3 percent) and electricity (-7.1 percent). Prices for natural gas service jumped 31.5 percent during the past year.

All items less food and energy

The index for all items less food and energy increased 0.2 percent in March. Higher prices for apparel (4.9 percent) and education and communication (0.3 percent) were partially offset by lower prices for medical care (-1.6 percent) and other goods and services (-0.9 percent).

Over the year, the index for all items less food and energy rose 1.4 percent. Components contributing to the increase included medical care (3.0 percent) and shelter (2.1 percent). Partly offsetting the increases were price declines in household furnishings and operations (-0.9 percent) and other goods and services (-0.7 percent).

Table A. Los Angeles-Riverside-Orange County CPI-U monthly and annual percent changes (not seasonally adjusted)

Month	2009		2010		2011		2012		2013		2014	
	Monthly	Annual										
January	0.5	-0.1	0.4	1.8	0.9	1.8	0.8	2.1	0.8	2.0	0.5	0.8
February	0.3	0.0	0.0	1.4	0.5	2.3	0.5	2.1	0.7	2.2	0.5	0.5
March	0.0	-1.0	0.4	1.9	1.1	3.0	1.0	2.0	0.1	1.3	0.6	1.0
April	0.1	-1.3	0.2	1.9	0.5	3.3	0.0	1.5	-0.4	0.9		
May	0.4	-1.8	0.2	1.8	0.0	3.1	0.1	1.6	0.1	1.0		
June	0.6	-2.2	-0.2	0.9	-0.4	2.9	-0.4	1.6	-0.1	1.4		
July	0.0	-2.6	0.1	0.9	-0.4	2.4	-0.1	1.9	-0.1	1.3		
August	0.2	-1.7	0.2	0.8	0.2	2.4	0.6	2.3	0.1	0.8		
September	0.3	-1.0	-0.1	0.4	0.5	3.1	0.4	2.2	0.2	0.6		
October	0.0	-0.4	0.3	0.7	0.0	2.8	0.8	3.0	0.1	-0.1		
November	-0.4	0.9	-0.4	0.7	-0.1	3.0	-1.0	2.1	-0.5	0.4		
December	-0.3	1.8	0.3	1.3	-0.5	2.2	-0.7	1.9	0.0	1.1		

CPI-W

In March, the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) was 235.500, up 0.7 percent from February. The CPI-W increased 1.0 percent over the year.

The April 2014 Consumer Price Index for the Los Angeles-Riverside-Orange County area is scheduled to be released on May 15, 2014, at 10:00 a.m. (PST).

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 88 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 29 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 87 urban areas across the country from about 4,000 housing units and approximately 26,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the *BLS Handbook of Methods, Chapter 17, The Consumer Price Index*, available on the Internet at www.bls.gov/opub/hom/homch17_a.htm.

Rossmoor Community Services District

Policy

No. 2155

ANNUAL SETTING OF COMPENSATION RANGES

- 2155.10** Salary: Salary shall be reviewed annually as a part of preparation and adoption of the Final Budget by the Board.
- 2155.11** Salary Ranges: Ranges of compensation shall be established for all regular employee classifications. Salary ranges shall be reviewed annually based upon a salary comparison of similar classifications for special districts or other comparable source of salary data as determined by the General Manager.
- 2155.12** Salary Mid-point: Salary ranges are established @ 80% and 120% of the mid-point or average of the ranges as determined from the salary comparison study.
- 2155.13** Salary Setting: Actual salary for an employee shall be based upon qualifications, previous salary history and be within the approved salary range. Beginning salary for a new employee will be below mid-point of the salary range except in extraordinary situations, as determined by the General Manager to be in the best interest of the District.
- 2155.20** District Employee Salary Plan: The Preliminary and Final Budget shall contain a salary plan which calls out the Position, Current Salary, Survey Average and Salary Range for each regular employee classification. Temporary or on-call classifications shall only require an hourly rate. The Salary Plan may contain recommended adjustments as deemed appropriate by the General Manager based on a salary survey or other market conditions.

Adopted: May 12, 2009

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-3

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
Subject: AUTHORIZATION TO RENEW AGREEMENT FOR COMPUTER SERVICES AND MAINTENANCE

RECOMMENDATION:

Authorize the General Manager to execute a renewed three-year Agreement with the City of Brea to maintain the District's computer system and equipment.

BACKGROUND:

The Proposal provides for a three-year, one-day a week on-site presence to handle minor computer issues with an on-call help desk to deal with unexpected circumstances. Brea currently has on-site personnel at Los Alamitos four half days a week. This proximity means that we have a very quick emergency response, when needed.

The only increase to our current cost of \$105 per hour for the next, second and third year of the Agreement are costs based the annual Orange County CPI index.

BreaIT is a full service organization with a staff of 24 individuals whose breadth and depth of experience provides a valuable resource for whatever needs should arise. Moreover, their response rate for emergency service is superior.

ATTACHMENTS:

1. Information Technology Support Services Agreement from BreaIT.

INFORMATION TECHNOLOGY
SUPPORT SERVICES AGREEMENT

This AGREEMENT made and entered into this 13th day of May, 2014, by and between the CITY OF BREA, a Municipal Corporation, hereinafter sometimes referred to as "BreaIT," and THE ROSSMOOR COMMUNITY SERVICES DISTRICT, hereinafter sometimes referred to as "Client."

A. Recitals.

(i) Brea has heretofore established an Information Technology (IT) Division for the purpose of providing IT services, which include support of personal computers (PC), LAN, hardware, software, and general integration ("IT Services"). This Division shall be hereinafter referred to as BreaIT.

(ii) BreaIT has heretofore obtained all the necessary technical staff and equipment, and is experienced in the provision of IT Services.

(iii) Client desires to utilize BreaIT as an independent contractor under the management and control of Randy Hornsby, Brea's IT Manager, and subject to the terms and conditions set forth in this Agreement for the purpose of providing IT Services to upgrade and maintain Client's IT system.

B. Agreement.

NOW, THEREFORE, it is hereby mutually agreed by and between BreaIT and Client that as consideration for the following promises, the parties agree as follows:

1. Term. The term of this Agreement shall be three (3) years ending on May 13, 2017 unless extended or earlier terminated, as provided herein. In the event written notice of ninety (90) days is not given by either party, and provided the parties have met and agreed upon terms and compensation rates for

extension thereafter, this agreement shall continue for one-year periods based upon any new terms or fees agreed upon.

2. Compensation. As consideration for the use of BreaIT, Client shall pay to BreaIT:
 - a) Year One – Ending 5/13/2015 a fee of, \$105 per hour worked.
 - b) Year Two – Ending 5/13/2016 a fee of , \$105 per hour worked plus an increase not to exceed the February 2016 LA/Orange County CPI Index .
 - c) Year Three – Ending 5/13/2017 a fee of year two hourly rate plus an increase not to exceed the February 2017 LA/Orange County CPI Index.
3. Contracted Hours. The contracted 10 hours represents a technician visiting the Client's site 1 time a week for 2 hours per visit. BreaIT will, in its sole reasonable discretion, determine which personnel shall be assigned to task/service requests.
 - a) Regularly scheduled Technician work for personal computer issues. Included will be hardware and standard software support, as well as simple and routine network maintenance and trouble-shooting. Technician work is more fully described in the job description attached hereto as Exhibit A and made a part hereof by reference.
 - b) Additionally, 10 hours per month of telephone support via BreaIT's telephone hotline (714-990-7777) is available to Client as a condition of this agreement during BreaIT's standard hours of operations, which are Monday through Thursday, 7:30 a.m. to 5:30 p.m., and alternate Fridays from 8:00 a.m. to 5:00 p.m. (City Hall is closed on alternate Fridays).
 - c) Emergency call-out and off-hours work will be billed at \$115.00 per hour with a two hour minimum. Hourly rates are subject to modification annually as may be agreed between the parties in writing.
 - d) Client agrees to pay all undisputed invoice amounts within forty-five (45) days of the invoice date. Client agrees to notify BreaIT of any disputed invoice amounts within ten (10) days of receipt of the invoice..

4. Independent Contractor. BrealT is an independent contractor and not an employee of Client. Neither Client nor any of its employees shall have any control over the conduct of BrealT or any of their employees, except as herein set forth. BrealT expressly warrants not to, at any time or in any manner, represent that they, or any of their officers, employees or agents, are in any manner officers, employees, or agents of Client. It is expressly understood that said BrealT is and shall at all times remain as to Client wholly an independent contractor, and that BrealT's obligations to Client are solely such as are prescribed by this agreement.
5. Indemnity.
 - a) All officers, agents, employees, subcontractors, their agents, officers and employees who are hired by or engaged by BrealT in the performance of this Agreement shall be deemed officers, agents and employees and subcontractors of BrealT, and Client shall not be liable or responsible to them for anything whatsoever.
 - b) BrealT agrees to defend and hold harmless Client and all of its officers and employees from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of BrealT or any of its agents, officers and employees and subcontractors in the performance of this Agreement.
 - c) BrealT shall not be deemed to assume any liability for wrongful or negligent acts of Client or its officers, agents, employees and subcontractors, and Client shall defend and hold BrealT harmless against any such claims.
 - d) BrealT agrees to defend and hold harmless Client from all claims, demands, liability fines and penalties made by BrealT's employees from health, retirement, workers' compensation, or any other benefits attributable to services performed pursuant to this Agreement.

- e) Client agrees to indemnify and hold harmless BreaIT, the City of Brea, its elected officials, officers, agents, employees and volunteers, as to any and all claims, liability or loss, damage or injury to persons or property, which arise from Client's performance of this Agreement.
6. Familiarity with Work. By execution of this agreement, BreaIT warrants that:
- a) It has thoroughly investigated and considered the work to be performed.
 - b) It has expertise in the area of information technology.
 - c) It has carefully considered how the work should be performed, and
 - d) It fully understands the difficulties and restrictions attending the performance of the work under this Agreement.
7. Exclusions. BreaIT shall not be responsible for providing support for any software that has been obtained illegally, is unlicensed or for which Client does not have proper certifications to run on Client's IT system.
8. Obligations of Client. Client shall be responsible for providing the following:
- a) Client will provide a networked PC on their site on which BreaIT staff can maintain utilities and gain access via modem to necessary support forums.
 - b) Client will maintain not less than one set of original media and manuals on site for all software supported by BreaIT.
 - c) Client acknowledges that the use of the PCs, operating systems and software programs are and shall be subject to the Client's exclusive management and control and Client shall at all times be solely responsible for assuring their proper use Client's officers, officials, employees, agents, consultants, guests or any other third parties.
9. Coordination of Work
- a) Selection of Representatives. The following person is hereby designated as the principal and representative of BreaIT authorized to act in its behalf with

respect to the work specified in this Agreement and to make all decisions in connection therewith:

Name: Mike Ryan

Title: IT Supervisor

- b) Contract Representative. The Contract Representative shall be **James Ruth**, or such other person as designated. It shall be BreaIT's responsibility to assure that the Contract Representative is kept informed of the progress of the performance of the services, and BreaIT shall refer any decision that must be made by Client to the Contract Representative. Unless otherwise specified herein, any approval of Client required hereunder shall mean the approval of the Contract Representative.
10. Insurance. BreaIT shall procure and maintain insurance for the duration of this Agreement against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by BreaIT, its agents, representatives, or employees. All such insurances shall serve as primary to any insurance coverage carried by Client.
- a) Minimum Scope of Insurance
- Coverage shall be at least as broad as:
- i. Insurance Services Office Commercial General Liability coverage
 - ii. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
 - iii. Workers' compensation insurance as required by the State of California and employer's liability insurance.
- b) Minimum Limits of Insurance
- Consultant shall maintain limits no less than:
- i. General Liability: \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage.

- ii. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
 - iii. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
- c) Other Requirements
- i. BrealT shall provide, at Client's request, an endorsement establishing that Client has been added as an additional insured to the General and Automobile liability insurance policies required under this Agreement. The above policy/policies shall not terminate, nor shall they be canceled, nor the coverage reduced, until after thirty (30) days written notice is given to the Client.
11. Governing Law. This Agreement shall be construed and interpreted as to both validity, and performance of the parties, in accordance with the Laws of the State of California.
12. Notices. Any notices required or permitted to be given by the terms of this Agreement, or by any law or statute, may be given by a party by depositing said notice in the U.S. mail, postage prepaid, addressed to the other party at the address of the party's respective City Hall. Service of said notice shall be deemed complete five (5) days after deposit of said notice in the mail.
13. Entire Agreement. This agreement shall constitute the entire agreement between BrealT and Client with respect to matters herein, and the same shall be deemed to supersede any and all other oral or written representations or agreements which may have been made by or entered into between BrealT and Client.
14. Modifications and Amendments. No modification or amendment to this agreement shall be deemed effective unless the same is in writing and executed by BrealT and Client subject to all requirements of law.

15. Execution of Agreement. This agreement may be executed in two (2) counterparts, each of which shall, for all purposes, be deemed an original, and all of which shall constitute one and the same agreement of BreaIT and Client.
16. Prohibition Against Transfer or Assignment. Client shall not assign or attempt to transfer any rights which it might have which arise from this agreement, without the prior written consent of BreaIT, any action in furtherance of any transfer or assignment.
17. Termination. This Agreement may be terminated with or without cause by either party at any time by providing the other party with ninety (90) days written notice of termination. In the event of such termination, BreaIT shall be compensated for services rendered as of the date of termination.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first set forth above.

CITY OF BREA

By: _____
William Gallardo,
Administrative Services Director

THE ROSSMOOR COMMUNITY SERVICES DISTRICT

By: _____
James D. Ruth, General Manager

Exhibit A

Job Description of Technician

Communicate, in an effective way, with non-technical users to resolve their computer problems.

Ability to coordinate the resolution of computer systems problems in a multi-vendor situation.

Work “off-hours” to implement systems upgrades and maintenance.

Diagnose and resolve PC hardware problems e.g. diagnose and replace a malfunctioning hard drive or any other major component of the PC.

Install, configure printers on PC's and in a simple LAN environment.

Diagnose and resolve basic LAN infrastructure problems e.g. bad network cards, HUB port problems, patch cords.

Diagnose and resolve Windows workstation operating system problems.

Assist end-users with their questions or problems with Microsoft Word, Excel, PowerPoint, Internet Explorer and Outlook.

Perform research and analysis to resolve technical problems with the above named software and hardware systems.

Add users to a Microsoft network operating system and change user's passwords when necessary.

Perform systems backups and maintain backup tape rotations.

Diagnose and resolve advanced LAN problems that may involve network switches, firewalls, routers, DNS servers, DHCP, WINS and TCP/IP.

Perform advanced procedures with the Microsoft network operating system e.g. install and configure PDC/BDC's.

Monitor and tune performance of servers and networking systems.

Test new equipment and software programs to determine compatibility with current equipment and standards. Detect errors and suggest possible improvements and alternatives.

Analyze current computing environment and recommend more efficient processes.

Assist end-users in identifying and evaluating their technology needs, and developing and implementing workable solutions.

Establish, coordinate and implement long-range information systems planning.

Monitor and analyze the efficiency and effectiveness of information systems and recommend changes that will make them better.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-4

Date: May 13, 2014
To: Honorable Board of Directors
From: General Manager
SUBJECT: GENERAL MANAGER REPORT REGARDING LOCATION AND PLACEMENT OF SOUTHERN CALIFORNIA GAS SMART METERS AND TRANSMISSION ANTENNAS WITHIN THE DISTRICT

RECOMMENDATION:

Receive the oral report of the General Manager regarding the installation of Smart Meters and transmission antennas (data collection units) in Rossmoor.

BACKGROUND:

At the March, 2014 meeting of the Board, the General Manager reported on meetings with County officials regarding the placement of data collection units (antennas) in Rossmoor. The County has agreed to study the matter from a permit and franchise perspective and will not issue additional permits until it concludes its review. On May 5, 2014, the Board received an update on meetings with County officials. The General Manager will report orally on progress to date and will keep the Board apprised of any future developments in this regard.

ATTACHMENTS: None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-5

Date: May 13, 2013
To: Honorable Board of Directors
From: General Manager
Subject: REQUEST FOR FUNDING FOR THE "4TH OF JULY FIREWORKS SPECTACULAR" AT THE JOINT FORCES TRAINING BASE

RECOMMENDATION:

Authorize General Manager to contribute funds in the amount of \$6,200 to the 4th of July Fireworks Spectacular event at the JFTB.

BACKGROUND:

Since 2008, the District has contributed funding to this event, along with the cities of Los Alamitos, Cypress, Seal Beach, the JFTB and various private sponsors. The community of Rossmoor has viewed this event as beneficial in that it provides the public with an affordable, convenient venue to view fireworks on the 4th of July, and some may be able to view the display from their own backyards.

Last year, the Board approved the requested contribution of \$6,200. The current year request is for \$6,200 or possibly more to cover a shortfall in the events' budget. The current FY 2013-2014 budget includes a line item for this amount.

With the Board's approval of the current year contribution, the District will receive hosting-agency status which includes VIP passes for the Board, public recognition and speaking by the Board President and other publicity.

ATTACHMENTS:

1. Letter dated April 10, 2014 from the City of Los Alamitos Requesting Contribution of Funds Including Budget Data for the 2013 Event.

CITY OF LOS ALAMITOS



Mayor:

Gerri L. Graham – Mejia

Mayor Pro Tem:

Richard D. Murphy

Council Members:

Troy D. Edgar

Dean Grose

Warren Kusumoto

April 10, 2014

James D. Ruth, General Manager
Rossmoor Community Services District
3001 Blume Dr.
Rossmoor, CA 90720

Dear Mr. Ruth:

For many years, the cities of Los Alamitos, Cypress, Seal Beach, and the Community of Rossmoor, in cooperation with the Joint Forces Training Base have hosted the 4th of July Fireworks Spectacular event annually. Every year our event grows and touches communities and families throughout Orange and Los Angeles Counties.

As we prepare for the 27th Annual 4th of July Fireworks Spectacular, we continue to see an increase in costs associated with the fireworks display, rental equipment, and staffing. Additionally this year, we have already seen an unanticipated shortfall of \$5,000 in the 4th of July event revenue budget due to a couple of sponsors reducing or eliminating their contributions. Therefore, we are seeking the support of the Rossmoor Community Services District to continue their contribution of at least \$6,200, which has been the annual contribution to the event since 2008. If there is an opportunity for RCSD to increase their contribution, that would assist in covering the increased event costs. Staff is in the process of pursuing other funding sources and would appreciate any leads the RCSD can recommend, however there is no guarantee that the necessary funding can be secured before the event is scheduled to take place.

As a partner of this event for many years, RCSD benefits by offering their residents an opportunity to enjoy a fireworks extravaganza, allowing your District to offer a tremendous event for very little effort. Thank you for your thoughtful consideration of this proposal. Please contact me at (562) 430-1073 ext. 500 to discuss this proposal in further detail.

Sincerely,

Corey Lakin
Recreation & Community Services Director

3191 Katella Avenue
Los Alamitos, CA
90720-5600

Telephone:
(562) 431-3538

FAX (562) 493-1255

www.ci.Los-Alamitos.ca.us

2013 4th of July Budget

NON-PERSONNEL EXPENDITURES

City of Los Alamitos Non-Personnel		ESTIMATE
Vendor	Description	2014
So. Cal Sanitation	55 Portable Restrooms (6 Handicapped) (12 Handwashing Stations)	3,000
Oriental Trading Company	American Flags - 6" Plastic Flags	
24/7 Event Services	Parking Services/Cashiering	2,000
Misc. Equip (brackets, supplies)	Signage (sign brackets)	1,200
So. Cal Sanitation	3-Station Hot/Cold Sink	
Orbit Rentals	Light Towers (18)	1,750
	Generators (2), spider boxes (2), Cords (250)	
Yale-Chase	Golf Carts	1,500
Hi-Way Safety	Delineators, Barricades	1,500
Smart & Final, Subway, Pizza	Food, snacks for staff (Los Al & Cypress) and volunteers	1,000
Powercell Communication	Radios	400
Los Al Public Wks	Fuel for Light Towers (diesel, 1.5 drums)	
	15 Yards Fill Sand	
Vons	Ice for Water	
OC Register & LB Telegram	Advertising in Local Papers for Parking	
LAPW Supplies	Safety Equipment, sun block	
	Street Signs "Residents Only"	
Ganahl Lumber (LAPW)	Shrink wrap	
LAPD Supplies	Food, Drinks, Sunscreen, etc. for Police	100
JFTB	Fireworks Inspection (Donation of \$500 to MWR)	500
JFTB	Fiat \$2000 to MWR	2,000
JFTB	10% of vendor booth fees	930
SUB-TOTAL		15,880

City of Cypress Non-Personnel		Estimate
Vendor	Description	2014
Cypress Rec	VIP Refreshments/Decorations	500
Cypress PW	CNG Fuel for Street Sweeper	
Cypress PW	Fuel for Water Truck	
Cypress Rec	Roving Entertainers	
Cypress Rec	Glow Bracelets	
Cypress Rec	Water	150
Mix One Sound	Sound System Technician	2,000
Fireworks America	Pyrotechnic Firm	23,500
City of Cypress	Printing of VIP Parking & Tickets & Letterhead	500
SUB-TOTAL		26,650
NON-PERSONNEL TOTAL		42,530

(Larger/Higher show - \$5,000 increase from 2013)

PERSONNEL EXPENDITURES

City of Los Alamitos Personnel		Estimate
Department	Description	2014
Recreation	Part time staffing for event only	2,900
Public Works	OT hours only, all other hours absorbed into budget	7,000
Police	OT for event planning and overtime for the event	5,000
SUB-TOTAL		14,900
City of Cypress Personnel		Actual
Department	Description	2013
Recreation	Planning, Event, Post Event	2,000
Public Works	Planning, Event, Post Event	4,000
Police	Planning, Event, Post Event	2,000
SUB-TOTAL		8,000
PERSONNEL TOTAL		22,900
TOTAL EXPENDITURES		65,430

(Possible Increase in personnel - 5% estimate)

REVENUE

Organization/Company		Estimate
Description	2014	
City of Seal Beach	Donation-City of Seal Beach	8,000
Rossmoor	Donation-Rossmoor Community District	6,200
Elite Special Events	Inflatable Jumpers & Mechanical Rides	1,900
Glow Necklaces	Glow Necklaces	
	Water Sales	
	Food Booths (12 paid booths @ \$500 ea, 4 military waived)	6,000
	Food Truck (2 trucks @ \$650 ea)	1,300
	Vendor Booths (8 vendors @ \$250 each, 4 military waived)	2,000
Cottonwood Church	Sponsorship	2,500
Los Alamitos Medical Ctr.	Sponsorship	2,500
Friday Night Lights	Sponsorship	
Sea Air Fed. Credit Union	Sponsorship	2,500
CARE Ambulance	Sponsorship	2,500
Non-Surgical Spine Care Center	Sponsorship-dropped out	
The Shops at Rossmoor	Sponsorship	1,000
Los Al Pop Warner	Sponsorship	
Hawaiian Gardens Casino	Sponsorship	
Play It Again Sports	Sponsorship	
Charles Abbot and Assoc.	Sponsorship	1,000
Shell Vacations (Kaleo Marketing)	Sponsorship	
Republic Services (formerly CDS)	Sponsorship	15,000
BNSF Railways	Sponsorship	1,000
Olson Company	Sponsorship	
Parking Fee	Proposed \$5 charge per car for parking (1864 pd, 500 free)	9,320
Consolidated Disposal	Reimbursement for American Flags	
Grating Pacific, Inc.	Donation	
Kenny Brandyberry	Donation	
Misc. Patron Donations	Donations	
TOTAL		64,734
DIFFERENCE		(696)

(Current & Anticipated Revenues)

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-6

Date: May 13, 2013
To: Honorable Board of Directors
From: General Manager
Subject: BALLOT AND DECLARATION OF QUALIFICATION TO VOTE RE:
LAFCO ALTERNATE SPECIAL DISTRICT MEMBER.

RECOMMENDATION:

Discussion and possible action to select candidate for election as Alternate Special District Member to LAFCO and to authorize General Manager to submit Declaration of Qualification to Vote and Ballot to LAFCO.

BACKGROUND:

The District has been notified by LAFCO that two individuals have been nominated for Alternate Special District Member on the LAFCO Board. This requires an election by Special Districts in Orange County. Attached are the resumes of both candidates and a Declaration of Qualification to Vote and a Ballot to be submitted to LAFCO no later than Tuesday, June 13, 2014. Since no ballot has been issued for the Special District Member seat held by Mr. John Withers, it appears that he has been elected to another term.

Your current Board representative to the Independent Special Districts of Orange County (ISDOC) is Director Ron Casey. The Board may designate him or any member of the District's Board as the District's voting member and may also designate an alternate voting representative.

ATTACHMENTS:

1. Email date April 23, 2014 from LAFCO Executive Director Carolyn Emery to District President Michael Maynard re: Election Process.
2. Declaration of Qualification to Vote
3. Ballot-Alternate Special District Member
4. Resume of Mr. James Fisler, Incumbent
5. Resume of Mr. Richard Freschi, Candidate

Henry Taboada

From: Elizabeth Deering
Sent: Wednesday, April 23, 2014 11:22 AM
To: Henry Taboada
Subject: Fwd: REVISED: Ballot and Declaration of Qualification to Vote
Attachments: image003.png; ATT00001.htm; image004.jpg; ATT00002.htm; MAYNARD.pdf; ATT00003.htm

Sent from my iPad

Begin forwarded message:

From: Cheryl Carter-Benjamin <ccarter-benjamin@oclafco.org>
Date: April 22, 2014, 1:38:47 PM PDT
To: Michael Maynard <mmaynard@rossmoor-csd.org>
Cc: "James D. Ruth (Rossmoor CSD)" <rscsd@rossmoor-csd.org>, "chair@oclafco.org" <chair@oclafco.org>, Carolyn Emery <cemery@oclafco.org>
Subject: REVISED: Ballot and Declaration of Qualification to Vote

Please use the attached revised Ballot and Declaration forms and disregard the prior email and attachments which we attempted to recall.

Dear Special District Presiding Officers and General Managers:

Please find enclosed the Ballot and the Declaration of Qualification to Vote form for the Orange County LAFCO Alternate Special District seat that will expire on June 30, 2014.

LAFCO has received two nominations for the Special District Alternate Seat: the current incumbent **James Fisler, Mesa Water District Board Member**, and **Richard Freschi, Serrano Water District Board Member**. In accordance with Government Code Section 56332(c) and the Bylaws of the Orange County Independent Special District Selection Committee, the ballot and declaration, prepared by the LAFCO Executive Officer, are being transmitted to each independent special district presiding officer. The ballot and declaration of qualification to vote for the alternate seat are due to the LAFCO Executive Officer by **3:00 p.m. on Friday, June 13, 2014**. Ballot and declaration forms may be returned by email to cemery@oclafco.org or mailed to the LAFCO offices at 12 Civic Center Plaza, Room 235, Santa Ana, CA 92701.

If anyone would like to observe the opening and tabulation of the ballots at the LAFCO office, please contact Carolyn Emery and we will make the appropriate arrangements. Election results will be announced by June 16, 2014.

Should you have any questions regarding the election process, please contact the Executive Officer Carolyn Emery or Cheryl Carter-Benjamin at (714) 834-2556.

Best regards,

Carolyn Emery

Executive Officer
ORANGE COUNTY LAFCO
cemery@oclafco.org
714.834.2556

Cheryl Carter-Benjamin

Office Manager / Commission Clerk
ORANGE COUNTY LAFCO
ccarter-benjamin@oclafco.org
714.834.2556

DECLARATION OF QUALIFICATION TO VOTE

Michael Maynard
Rossmoor Community Services District
3021 Blume Drive
Rossmoor, CA 90720-4638
mmaynard@rossmoor-csd.org

I, _____,* hereby attest that
_____**has been authorized by the Board of
_____to vote in the Orange County Special
District Selection Committee election.

The Board also designated _____***as the alternate
voting member.

Name and Title*: _____

Signature*: _____

Date: _____

**Must be signed by either Board President or Board Secretary*

*** Must be a member of the Board*

****Must be a member of the Board*

Completed forms must be received by LAFCO prior to 3 PM, Tuesday, June 13, 2014. Forms must be delivered to Orange County LAFCO by:

- (1) Email at: cemery@oclafco.org, or
- (2) Mail at: Orange County LAFCO
12 Civic Center Plaza, Room 235
Santa Ana, CA 92701
Attn: Carolyn Emery, or
- (3) FAX at: (714) 834-2643, Attn: Carolyn Emery

BALLOT

ALTERNATE SPECIAL DISTRICT MEMBER

Local Agency Formation Commission
Term of Office Expires 06/30/2014

Print Name of District

Certification of Voting Member

I, _____, hereby certify that I am:
Print Name Here

_____ the presiding officer of the above named district.

_____ a member of the Board of the above-named district designated to vote in the absence of
the presiding officer pursuant to G.C. §56332(a). I have submitted proof of this
designation to the Executive Officer of LAFCO.

Signature

Date

CANDIDATES FOR ALTERNATE SPECIAL DISTRICT MEMBER OF LAFCO:
(Check one ONLY.)

_____ James Fisler, Mesa Water District

_____ Richard Freschi, Serrano Water District

_____ Abstain

Re-Elect James R. Fisler LAFCO Special Districts Alternate Member

James R. Fisler - President Mesa Water District



James (Jim) R. Fisler was appointed to the Mesa Water District (Mesa Water®) Board of Directors in August 2009, elected in 2010 and re-elected in 2012, and is currently the Board President.

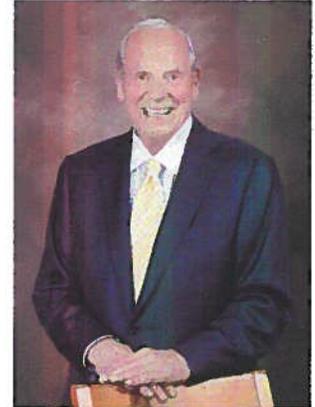
In addition to serving as President of Mesa Water District and being LAFCO's incumbent Special District Alternate member, James Fisler currently is serving on the ACWA Local Government Committee, Finance Advisory Committee for the City of Costa Mesa, is a Board member of the Costa Mesa Friends of the Libraries, and is a Board member of the Costa Mesa Senior Center. Previously, James Fisler served as a Parks and Recreation Commissioner for the City of Costa Mesa and as a Planning Commissioner for the City of Costa Mesa and is a graduate of the Costa Mesa Citizens Police Academy.

Since March 2010, President Fisler has also served as President of the Mesa Water District Improvement Corporation, a California non-profit public benefit corporation formed to assist Mesa Water in financing specific improvements to the District's water system. Previously for Mesa Water, President Fisler served on the District's Engineering & Operations, Finance, Executive, IT Ad Hoc, and Public Information Committees.

After attending LAFCO meetings for over a year as Mesa Water District's liaison to LAFCO, President Fisler developed an interest in serving on the commission and was elected in 2011 to the Local Agency Formation Commission of Orange County (OC LAFCO) as special district alternate. Additionally he serves as Mesa Water District liaison to the Independent Special Districts of Orange County (ISDOC).

James Fisler is committed to LAFCO's mission of fostering orderly development and governance, promoting the efficient delivery of services, facilitating constructive changes in governmental structure and boundaries, and serving as a resource for local governments and citizens and would be honored to receive your vote and continue to serve as the Special District Alternate to OCLAFCO.

Elect Richard A. “Rich” Freschi Alternate Member LAFCO



EXPERIENCE

BUSINESS

- Founded and sold two diverse companies
- Served as CEO of two companies. Took one “public”
- Executive in Financial Planning five years prior to retiring at age 58

ELECTED

- Villa Park City Councilman - twelve years. Two term Mayor
- Board Member - Serrano Water District six years
- President ISDOC - Independent Special Districts of Orange County - two years

APPOINTED

- Governors Appointment to California Regional Water Quality Control Board
- Area Executive Board Orange County Emergency Management Council
- Orange County Sanitation District-Director
- Orange County Vector Control District - Trustee
- Orange County Fire Authority - Alternate Director

NOTEWORTHY CIVIC ACCOMPLISHMENTS

- Founded the official Villa Park Family Picnic
- Reactivated the Villa Park Inland Yacht Parade after a 16 year hiatus
- Founded the Villa Park Halloween Fest
- Villa Park Clock Tower co-founder
- Villa Park Foundation conceived and assisted implementation

COMMUNITY INVOLVEMENT

- St. Joseph Hospital Leadership Council / Presidential Partners
- Orange County Sheriff’s Department Advisory Council
- Marines’ Memorial Association
- Rotary International –Paul Harris Fellow
- Former Board member Providence Speech and Hearing Center
- Lifetime Member CHP 11-99 Foundation
- American Legion
- B.P.O. Elks

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The diversity of experiences I have had: starting and selling two different companies, dealing with Wall Street and taking a company public, having the governor's appointment and serving on the Regional Water Quality Control Board, being mayor of an Orange County city, plus the community involvements provide me an extraordinarily unique combination of skills to represent your district.

My accomplishments demonstrate my energy level. Moreover, you have the last two years of ISDOC governance to consider. We have revised the bylaws in accordance with LAFCO wishes. We have increased transparency by sending announcements and minutes out for each meeting. We have had interesting and provocative programs, from several elected individuals, college professors, newspaper columnists and a publisher.

If elected, I will represent your District with reasonable intellect, vigor, and passion to do that which is correct, proper, and fair. I will visit your District, learn your issues and be available to visit most anytime.

Thank you for reading this. I respectfully request you vote for me for the position of Alternate on the LAFCO board when the ballots arrive at the end of April.

Sincerely,

Rich Freschi

Rich Freschi
Serrano Water District
ISDOC President