

ROSSMOOR

COMMUNITY SERVICES DISTRICT



Regular Meeting of the Board
Agenda Package

November 8, 2022

REGULAR MEETING

Tuesday, November 8, 2022

7:00 p.m.

IN-PERSON

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

PRESIDENT JEFFREY RIPS WILL PARTICIPATE VIA ZOOM

From Sheraton Sand Key Resort, 1160 Gulf Boulevard, Room 508, Clearwater Beach, FL 33767, and this agenda will be posted at that location in accordance with the California Government Code.

PUBLIC PARTICIPATION

Please be advised that all persons wishing to attend this meeting may do so in person or via Zoom. Join Zoom Meeting:

<https://us06web.zoom.us/j/82187424536?pwd=MDJhdlkxV3ZqQ0c2N3huODVrNFAXZz09>

Enter Meeting ID: **821 8742 4536** and Passcode: **Rossmoor**

The public can observe the meeting live on YouTube using the following link:

<https://youtu.be/xNrQVDEhnm> The name is **Rossmoor CSD**.

This Board meeting will take place in person and virtually via Zoom Webinar pursuant to Assembly Bill 361 and Resolution of the Board of Directors No. 21-10-12-02. To participate in the meeting via Zoom, please follow the following instructions.

1. To Participate via Zoom Webinar:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82187424536?pwd=MDJhdlkxV3ZqQ0c2N3huODVrNFAXZz09>

Or sign into Zoom.com and "Join a Meeting"

Enter Meeting ID: **821 8742 4536** and Passcode: **Rossmoor**

- If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select "Join Audio via Computer."
- The virtual conference room will open. If you receive a message reading, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.
- During the Public Comment Period, use the "raise hand" feature located in the participants' window and wait for district staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

2. Join Zoom via Phone:

Call: **+1 669 444 9171** Webinar ID: **821 8742 4536** Passcode: **45294289**

*During the Public Comment Period, press *9 to add yourself to the queue and wait for District staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.*

3. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the District Secretary at jmendoza@rossmoor-csd.org. Comments received by 3:00 p.m. on the date of the meeting will be provided to the Board of Directors, made available to the public, and will be part of the meeting record.

This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item if physically present at the meeting, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, CA 90720; 9:00 a.m. - 5:00 p.m., Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings may also be viewed on the Vimeo.com or by using the Vimeo icon on the RCSD website at <http://www.rossmoor-csd.org>.

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Barke, DeMarco, Nitikman, Searles
President Rips
3. PLEDGE OF ALLEGIANCE: Director DeMarco
4. PRESENTATIONS:
 - a. Recognition of Fernando Molina upon his retirement from 38 years of service as Tennis Instructor for the Rossmoor Community Services District
 - b. Proclamation of Appreciation to Outgoing First Vice President Mark Nitikman

B. ADDITIONS TO AGENDA

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if: a majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

This forum is reserved for items that are not listed on the agenda but are within the subject matter jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD

1. QUARTERLY RECREATION REPORT
2. UPDATE REGARDING POTENTIAL PICKLEBALL PROGRAM
3. MONTHLY TRAFFIC SAFETY UPDATE
4. STREET SWEEPING UPDATE

E. CONSENT CALENDAR

1. MINUTES:
 - a. Regular RCSD Board Meeting of October 11, 2022
2. STATUS OF JULY, AUGUST, SEPTEMBER 2022 REVENUE AND EXPENDITURE REPORTS
3. LONG TERM/NONPROFIT USER PERMIT RENEWALS FOR USE OF DISTRICT PROPERTY
4. APPROVAL OF VACATION BUY-BACK SUBMITTALS FOR RCSD EMPLOYEES REQUESTING PARTICIPATION IN THE DECEMBER 2022 BUY-BACK PROGRAM

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING: None

G. RESOLUTIONS: None

ORDINANCES: None

H. REGULAR CALENDAR

1. FEE WAIVER REQUEST: 25TH ANNUAL CASINO NIGHT FUNDRAISER HOSTED BY THE YOUTH CENTER
2. REVIEW AND APPROVAL OF ROSSMOOR COMMUNITY SERVICES DISTRICT PROGRAMS & SERVICES SATISFACTION SURVEY 2022

I. GENERAL MANAGER ITEMS

This part of the agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future agenda. No Board action may be taken on these items that are not on the agenda.

J. BOARD MEMBER ITEMS

This part of the agenda is reserved for individual Board members briefly to make general comments, announcements, reports of his or her own activities, and requests of staff, including that specific items be placed on a future Agenda. The Board may not discuss or take action on items not on the Agenda.

K. GENERAL COUNSEL ITEMS

This part of the agenda is reserved for General Counsel to make comments, announcements and reports of activities that are legal in nature. The Board may not discuss or take action on items not on the agenda.

L. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.


Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at 3001 Blume Drive, Rossmoor, CA 90720. In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the November 8, 2022, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:



JOE MENDOZA
General Manager

Date 11/4/2022

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4a

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: RECOGNITION OF FERNANDO MOLINA UPON HIS RETIREMENT FROM 38 YEARS OF SERVICE AS TENNIS INSTRUCTOR FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

RECOMMENDATION

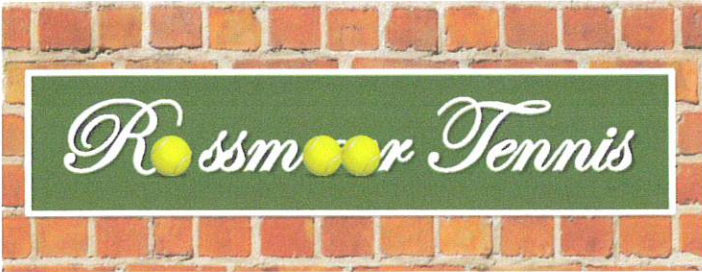
It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors recognize Fernando Molina with a Commendation and Plaque for his service to the RCSD as a Tennis Instructor for 38 years.

INFORMATION

Fernando Molina has been a contract Tennis Instructor in Rossmoor since 1984. During his 38-year tenure, he provided tennis lessons to adults and youth in the community at the tennis courts at Rossmoor Park. Mr. Molina is loved and respected and will be missed. He has announced that he will be retiring effective November 13, 2022.

ATTACHMENTS

1. Commendation



COMMENDATION

FERNANDO MOLINA

1984 - 2022

WHEREAS, Fernando Molina has served the Rossmoor Community Services District as a contract tennis instructor for thirty-eight years; and

WHEREAS, Fernando Molina has made significant contributions to the Rossmoor Tennis Program as he taught thousands of adults and youth during his tenure as a contract instructor; and

WHEREAS, he taught tennis, mentored, and encouraged many of his students to excel at both the high school and college levels; and

WHEREAS, his knowledge, expertise and ability to teach led to the improvement of the tennis skills of his students so they were able to more fully enjoy the game of tennis; and

WHEREAS, Fernando Molina’s desire to promote tennis inspired him to enhance lives by beginning a program for special needs students; and

WHEREAS, Fernando Molina is well respected and loved by the community within the Rossmoor Community Services District and he will be missed on the Rossmoor tennis courts;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Rossmoor Community Services District extends our sincere gratitude to Fernando Molina for his service and wish him the best in his retirement.

PRESENTED, this 8th day of November 2022.



ATTEST:

Jeffrey Rips, President
RCSD Board of Directors

Joe Mendoza
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4b

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: PROCLAMATION OF APPRECIATION TO OUTGOING FIRST VICE PRESIDENT
MARK NITIKMAN

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors recognize First Vice President Mark Nitikman with a Proclamation of Appreciation for his service on the RCSD Board of Directors.

INFORMATION

First Vice President Mark Nitikman will be leaving the RCSD Board of Directors. He has served on the Board since November 1, 2016 when he was selected by the RCSD Board and sworn in to fill a vacant seat. Director Nitikman was reappointed by the County of Orange Board of Supervisors on December 11, 2018 for a four-year term. Because he chose not to run for re-election in 2022, First Vice President Mark Nitikman will leave the Board of Directors and this will be his last meeting.

ATTACHMENTS

1. Proclamation of Appreciation



Special District of *Rossmoor* California

PROCLAMATION OF APPRECIATION

OUTGOING BOARD MEMBER

MARK NITIKMAN

2016 - 2022

WHEREAS, Mark Nitikman has served on the Board of Directors of the Rossmoor Community Services District for six years beginning November 1, 2016; and

WHEREAS, Director Mark Nitikman supported the early payoff of the Rush Park Bond in August 2020, helped steward the District through the COVID-19 pandemic, was involved in coordinating many improvements in District parks and facilities, and promoted and supported technological advancements for the benefit and convenience of residents; and

WHEREAS, during his tenure on the Board, Director Mark Nitikman was instrumental in bringing the Farmers Market to the community, supported the annual Arbor Day Celebrations, and participated in annual Community Festivals, Winter Festivals, and a variety of other successful community events; and

WHEREAS, Director Mark Nitikman supported the District in resolving quality of life issues with regard to changing the District's street sweeping schedule for enhanced service; and

WHEREAS, Director Mark Nitikman has been a strong advocate for community safety and has worked tirelessly on behalf of the District's residents to support the District's campaign to make Rossmoor streets safer by distributing Slow Down signs, safety banners, installing permanent flashing speed limit reminder signs, and larger stop signs for greater visibility; and

WHEREAS, Director Mark Nitikman devoted many hours to serving on various RCSD Committees, including most recently the Audit Committee, Budget Committee, Personnel and Contract Administration Committee, Community Relations Advisory Committee, and the Community Satisfaction Survey Ad Hoc Committee; and

WHEREAS, Director Mark Nitikman provided outstanding leadership as First Vice President from 2021 to the present, leading meetings when needed and attending events;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Rossmoor Community Services District extends our sincere gratitude to Mark Nitikman for his service and wish him the best in the future.

PRESENTED, this 8th day of November 2022.

ATTEST:

Jeffrey Rips, President
RCSD Board of Directors

Joe Mendoza
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-1

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Initiated by Recreation Superintendent Chris Argueta
Subject: QUARTERLY RECREATION REPORT

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and file this report.

INFORMATION

The Quarterly Recreation Report is intended to provide the Rossmoor Community Services (RCSD) Board of Directors with the status of the activities and programs being performed to further the District's Recreation Program.

ATTACHMENTS

1. Quarterly Recreation Report
2. Rossmoor Park Quarterly Activity Chart
3. Rush Park & Montecito Center Quarterly Activity Chart

RCSD RECREATION DEPARTMENT

RECREATION REPORT

NOVEMBER 2022

SUMMARY

The Rossmoor Community Services District continues to see more and more families coming out to enjoy the beautiful parks in Rossmoor. The District's Recreation Department continues to provide a safe and clean environment for the community. Keep an eye out for some great upcoming community events and programs.

Highlights of Activities this Quarter - August through October 2022

- **Rossmoor Family Festivals:** The summer series at Rush Park ended with The Emperors playing to a packed park of patrons dancing and having a great time. This was the most attended event this season.
- **Health & Wellness Festival:** This event was well attended and there was great response from attendees who enjoyed the classes and entertainment. Many great healthy food options were available, as well as informative vendors.
- **Annual Los Alamitos Chamber of Commerce Heroes Luncheon:** This event was hosted by RCSD at Rush Park in partnership with the Los Alamitos Chamber of Commerce. This outstanding event honored military, law enforcement, fire and first responders.
- **County Supervisor Andrew Do:** Supervisor Do visited Rush Park to enjoy some coffee and pastries, as well as to speak with members of the community.
- **Spooktacular Kids Night Out:** In collaboration with the Youth Center, a fun night of games, activities, movies, and music provided a great atmosphere for the kids and families that participated in the evening.

Upcoming Events

- **Bulky Item Clean Up:** In collaboration with RCSD, CR&R will provide a Bulky Item Clean Up event on Saturday, November 5 from 9 a.m. to 12 p.m. at Rush Park Parking Lot. Residents may bring acceptable items that cannot be picked up on regular trash collection days; items should not exceed 8 feet in length.
- **Blood Drive:** Held the third Wednesday of each month at Rush Park, the American Red Cross will be hosting a Blood Drive on November 16 from 9 a.m. to 3 p.m. To schedule a donation, please visit www.redcrossblood.org
- **Compost Giveaway:** Saturday, November 19 from 9 a.m. to noon at Rush Park Parking Lot. CR&R will be distributing two free bags of compost to residents.
- **Los Alamitos Chamber of Commerce Holiday Breakfast:** This event is scheduled for Friday, December 9 at 7:30 a.m., at the Rush Park Auditorium.
- **Rossmoor Winter Festival:** Join us on Saturday, December 10 from 4 p.m. to 9 p.m., and enjoy many local school performances, a live band, snow zone, kids zone, vendors, food trucks, pony ride, petting zoo, and of course Santa himself will join in on the holiday fun. As always, we are looking for great local sponsors who would like to donate and be part of this great community event.

The Recreation Department continues to look ahead and begin to plan for future programming and community events. We look forward to providing opportunities for the community to get together and enjoy the parks and community of Rossmoor. The Recreation Department is excited for what is in store for Rossmoor as we continue forming new partnerships and continue building community involvement.

**ROSSMOOR PARK
AUGUST-OCTOBER 2022**

ROSSMOOR	AUG	SEPT	OCT	LOCATION TOTAL:
PLAYGROUND	3376	3547	3608	10531
WALK/RUN	1187	1289	1297	3773
TENNIS	1291	1344	1388	4023
BASKETBALL	403	443	416	1262
VOLLEYBALL	44	20	16	80
*FIELDS 1,2,3	4421	4009	4107	12537
PICNIC SITE A	607	594	487	1688
PICNIC SITE B	374	331	289	994
PICNIC SITE C	108	153	128	389
COMMUNITY ROOM	421	589	507	1517
OTHER	301	297	324	922
MONTHLY TOTAL:	12533	12616	12567	37716
				QUARTERLY TOTAL

*Includes: LAGSL Practices & Games

Activity: Based on Staff Observation and or Reservation System

Formulas Used

Weekly Park Activity Totals / 7 Days = Daily Average

Daily Average X Days in the Month = Monthly Average (ex. playground, walk/run)

Daily Average X Days in the Month + Reservations = Monthly Average (ex. picnic site, basketball)

**RUSH PARK & MONTECITO CENTER
AUGUST-OCTOBER 2022**

RUSH PARK	AUG	SEPT	OCT	LOCATION TOTAL:
PLAYGROUND	3701	3611	3720	11032
WALK/RUN	1299	1327	1395	4021
FIELDS 1,2,3	8417	8008	3687	20112
PICNIC SITE A	1913	1944	2008	5865
PICNIC SITE B	922	898	930	2750
AUDITORIUM	1247	1333	1307	3887
EAST ROOM	417	422	471	1310
WEST ROOM	72	67	84	223
OTHER	432	480	421	1333
MONTHLY TOTAL:	18420	18090	14023	50533
* Includes: Festivals & Community Events				QUARTERLY TOTAL
MONTECITO	684	649	669	2002
Activity: Based on Staff Observation and or Reservation System				QUARTERLY TOTAL

Formulas Used

Weekly Park Activity Totals / 7 Days = Daily Average

Daily Average X Days in the Month = Monthly Average (ex. playground, walk/run)

Daily Average X Days in the Month + Reservations = Monthly Average (ex. auditorium, picnic site)

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-2

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: UPDATE REGARDING POTENTIAL PICKLEBALL PROGRAM

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided and direct the General Manager accordingly.

INFORMATION

This past month, the General Manager has continued to work on the pickleball evaluation process. This has included discussion with other cities and agencies regarding their experience with pickleball in their respective communities.

At the October 11, 2022 RCSD Board of Directors meeting, the Board directed the General Manager to retain a noise mitigation consultant to study the impact pickleball may have on the community. This included authorization to spend up to \$5,000 for consulting fees. Therefore, the General Manager researched and interviewed a few firms that had provided consulting services to municipalities. Two viable consultants were identified for further conversation and subsequently PSM LLC Pickleball Sound Mitigation was selected to do a sound assessment report for the District. The proposed Scope of Work outline is attached; this will include a site visit and evaluation of both Rossmoor Park and Rush Park. PSM LLC will deliver an engineering report that predicts sound levels at identified sensitive locations if pickleball is played at Rossmoor Park or Rush Park. The Consultant is a professional engineer and he will conduct the study on Monday, November 14 and submit a final report by Monday, November 21. It is anticipated that a Parks and Facilities Committee meeting will be scheduled the week of November 28 to review the report.

Parks and Facilities Committee Meeting – November 2, 2022

A meeting of the Parks and Facilities Committee (Directors Searles and Rips) was held on November 2, 2022 at Rossmoor Park. A copy of the Committee's agenda is attached for reference.

Also attached is a letter from USTA SoCal Director of Community Tennis Esther Hendershott to the RCSD Board of Directors. Ms. Hendershott requested an opportunity to make a presentation at a RCSD Board meeting regarding the impact of pickleball on tennis. Ms. Hendershott was referred to the Parks and Facilities Committee and made a presentation at their November 2, 2022 meeting. She outlined the concerns relating to adding pickleball adjacent to tennis courts and taking away a tennis court from the community.

Also on the agenda was a report from the General Manager regarding the sound mitigation study and scope of work. While public comment at the Committee meeting voiced concern over the study process and the consultant selection. Those comments will be taken into consideration as the Board moves forward.

BACKGROUND

Because this has been an ongoing discussion and work in progress, the following offers a summary of discussion at the various meetings:

A Parks and Facilities Committee meeting was held on October 6, 2022 and reported out to the Board of Directors at their October 11, 2022 meeting. In summary, the Committee continued discussion about the fact that implementing pickleball for the community should be done with a thorough and systematic approach. The desires and concerns of entire community need to be considered.

At the September 13, 2022 RCSD Board of Directors meeting, it was reported that the General Manager and staff are still doing research on cost of converting an existing tennis court or constructing a new pickleball court, noise mitigation products, and hours of operation. Various Board members made comment on finding a long-term solution to offering pickleball in Rossmoor. They also discussed offering pickleball at Rossmoor Park on a limited basis until a final decision is made regarding pickleball. It was noted that the current policy designates that Rossmoor tennis courts are to be used for tennis only, therefore the policy would need to be amended to allow for an alternative use should the Board decide to convert a tennis court into four pickleball courts.

As the Board is aware, this is a complex matter, with many variables. While there is continued interest in pickleball, this is not a decision that can be made without thorough and complete information. As other agencies have told us, this is a relatively new amenity that is being offered in cities, districts and private venues; as they operate, there are issues and problems that arise and these agencies are trying to address them. Each agency is unique and has addressed issues in a variety of ways. It is our desire to learn from their experiences and to make an informed decision.

As the Board is aware from public comments at the last few meetings, there are proponents for, and opponents against, bringing pickleball to Rossmoor. Therefore, items that continue to be reviewed and studied by the Parks and Facilities Committee are:

1. The impact to tennis players and court availability;
2. Scheduling of the tennis pro lessons;
3. Impact on parking around the park;
4. Cost of converting an existing tennis court at Rossmoor Park into four pickleball courts;
5. Cost to build four pickleball courts at either Rossmoor Park or Rush Park;
6. Cost associated with hiring a consultant to prepare a negative declaration;
7. Noise level and impact to surrounding homes, as well as sound mitigation measures that could be implemented and the cost associated with them; and
8. Policy regarding use of tennis courts for tennis only.

At the June 14, 2022 RCSD Board meeting, a number of residents attended the meeting to speak during public comments about pickleball. The majority of the speakers spoke in opposition of having pickleball courts at Rossmoor Park, citing the noise that could be created, parking issues, and the proximity to the homes surrounding the park. Other residents spoke in favor of pickleball and said they would welcome this addition to the community so they would be able to play pickleball in Rossmoor, without having to travel to a neighboring city. Due to a number of residents requesting the ability to play pickleball in Rossmoor, the RCSD Board of

Directors recognized that there is demand and directed staff to develop a plan to provide temporary pickleball courts at Rossmoor Park on a trial basis.

At the July 12, 2022 meeting, the Board approved the temporary conversion of one tennis court (Court 1) into four pickleball courts at Rossmoor Park, from July 27-30, 2022. This trial period was to determine noise levels, impact on parking, and compatibility with the adjacent tennis courts. The most logical site to have trial pickleball courts was determined to be the Rossmoor tennis courts since the hard surface, fencing, and lighting were already in place.

Pickleball Trial at Rossmoor Park

RCSD staff set aside Court 1 at Rossmoor Park from Wednesday, July 27 through Saturday, July 30, 2022 for the temporary pickleball courts to be available – 9 a.m. to 8 p.m. on weekdays, Saturday from 9 a.m. to noon. The following guidelines applied:

- Maximum of 4 players per court for doubles
- Maximum of 16 players on the 4 courts
- RCSD provided nets, paddles, and balls
- Neighboring households adjacent to Rossmoor Park were notified of the temporary pickleball courts and provided with the RCSD Office number for any questions or concerns during the pickleball trial.
- There was no charge for pickleball during the trial period

The trial pickleball program was well received by the Rossmoor community. Participants enjoyed playing the game of pickleball, as well as the social aspect of competing with one another. This program provided staff with the ability to receive comments, document participation and attendance at various areas of the park, including parking.

Staff monitored the tennis courts the week prior to the pickleball trial to establish a baseline with regard to attendance, court usage, noise levels, parking, etc. This allowed for a comparison with the data that was gathered during the pickleball trial.

Discussion about pickleball took place at the August 9, 2022 Board of Directors meeting. Again, there were a number of residents who spoke about pickleball – some for and some opposed. As a result, the RCSD Board determined that this is a complicated issue and forwarded the item to the Parks and Facilities Committee for further study and to formulate recommendations for the RCSD Board to consider at a future meeting.

CONCLUSION

In summary, the addition of pickleball to the Rossmoor community is a complex decision that requires a process to thoroughly evaluate the many factors involved. It is anticipated that the Parks and Facilities Committee may be ready with a recommendation regarding pickleball in Rossmoor at the December 13, 2022 Board of Directors meeting.

ATTACHMENTS

1. Pickleball Sound Mitigation Study Statement of Proposed Work
2. November 2, 2022 Parks and Facilities Committee Meeting Agenda
3. October 25, 2022 letter from Esther Hendershott, USTA SoCal Director of Community Tennis



Robert M Unetich

Statement of Proposed Work

Item 1: The Sound Assessment Report

1. This report will include estimates of the sound levels that will be present at identified locations near residents living near to Rossmoor Park and Rush Park, with no sound barriers installed and with several sound barrier design alternatives. The estimates will take into account all data accumulated at the sites and our experiences at numerous pickleball sites around the US.
2. Plots of predicted sound levels with sound barriers of two possible heights will be included in the direction of identified sensitive receive locations. Site views from Google Earth and Google Maps Satellite views will be used to measure distances and elevations and these photos will be edited to indicate the recommended locations of all sound barriers at both sites.
3. The Report will also analyze the relevant Orange County Noise Ordinances including a consideration of the measurement methods specified by those ordinances.
4. In addition, the report will include an analysis of the characteristics of pickleball sound including an explanation of the recommended method of pickleball sound measurement.

Item 2: The Site Visit

While sound estimates using Google earth and photos provided by Rossmoor will enable PSM LLC to construct a sound assessment report, a site visit with specific sound measurement data and on site observations may be helpful in selecting sound barrier options.

An onsite visit at two locations will require assistance from site staff and local pickleball players since it will include the measurement of several ANSI defined acoustics parameters with and without pickleball play in progress. During the testing, a computer and calibrated microphone will be mounted securely and sound data will be recorded. The test gear will then be moved to selected locations to acquire sufficient data to complete the report with actual data.

As part of this procedure, we will move around the potential pickleball court and identify the required widths of sound barrier needed to block the line-of-sight views from the locations of players to sensitive receive locations. Photos of the locations will be taken and included in the final report.

Deliverable

PSM LLC will deliver an engineering report that predicts sound levels at identified sensitive locations if pickleball is played at Rossmoor Park and Rush Park. A draft report will be submitted for comment, revisions and additions about November 17 and the final report will be provided by email to Rossmoor CSD staff by November 21, 2022

PSM LLC
412-780-4575 rmu@pickleballsound.com

AGENDA

**ROSSMOOR COMMUNITY SERVICES DISTRICT
PARKS AND FACILITIES COMMITTEE MEETING**

IN-PERSON

ROSSMOOR PARK
Community Center
3232 Hedwig Road
Rossmoor, CA 90720

Wednesday, November 2, 2022

7 p.m.

A. ORGANIZATION

1. CALL TO ORDER: 7 p.m.
2. ROLL CALL: Directors Searles, Rips
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS
 - a. Esther Hendershott (USTA SoCal Director, Community Tennis) will make a presentation regarding *What the U.S. Tennis Association (USTA) and the National Recreation and Park Association (NRPA) are Doing to Find Solutions for Tennis and Pickleball Courts*

B. PUBLIC FORUM

Any person may address the members of the Parks and Facilities Committee at this time on any subject within the jurisdiction of the Parks and Facilities Committee of the Rossmoor Community Services District.

C. REGULAR CALENDAR

1. A REPORT BY THE GENERAL MANAGER REGARDING THE STATUS OF CONTRACTING A NOISE MITIGATION CONSULTANT(S)

D. ADJOURNMENT



October 25, 2022

Subject: USTA SoCal Recommended Pickleball Co-Lining Policy

Dear: City of Rossmoor Board Members

The United States Tennis Association (USTA) has developed this policy recommendation to inform the City of Rossmoor Parks and Recreation Departments of efforts being made for co-lining of tennis courts for pickleball.

Rossmoor Park serves many active tennis players in the City of Rossmoor by providing activities, programs, and leagues. Currently, within the US, there are over 22 million tennis players, and tennis has seen over 20% growth in the last two years (1). By comparison, there are an estimated 4.8 million pickleball players in the US, and that sport has experienced significant growth in the last two years as well (2).

We recognize that pickleball is also a growing sport and support the City of Rossmoor Parks and Recreation Department's efforts to improve access to pickleball, but that should not be to the detriment of a thriving tennis community. Adding pickleball to existing tennis courts creates other challenges that should be factored into any decisions to co-line tennis courts for pickleball, as follows:

1. When played in proximity to tennis, pickleball creates excessive noise that interferes with tennis.
2. Adding pickleball lines on tennis courts creates challenges for competitive league and tournament play due to visual distractions.
3. Many existing tennis facilities would have to take a much-needed tennis court out of service when pickleball is being played to provide a buffer for safety and noise mitigation.

There is a need for more tennis and pickleball facilities, and our recommendation is to plan for dedicated facilities for both sports.

The USTA SoCal recommends implementing pickleball co-lining using the following hierarchy:

1. Identify City Parks that are not active park sites, such as Rossmoor Park, for adding pickleball lines. An example would be Rush Park.
2. Evaluate existing tennis facilities for the construction of dedicated pickleball courts. Some facilities have additional space adjacent to them that may be suitable for pickleball, such as unused softball fields.
3. Similar to tennis, motivated pickle ballers should be motivated to raise funds to further their sport.

USTA SoCal is happy to discuss these recommendations, and we look forward to continued interaction with you on this topic.

Sincerely,

Esther Hendershott
USTA SoCal Director, Community Tennis

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-3

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MONTHLY TRAFFIC SAFETY UPDATE

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided.

BACKGROUND

The General Manager provides a monthly update to the Rossmoor Community Services District (RCSD) Board of Directors to keep the Board and community informed of measures being taken to address traffic safety within Rossmoor.

INFORMATION

The General Manager contacted Supervisor Do's Office and Orange County Traffic Engineer Wei Zhu to continue discussion regarding the request to conduct an impact study of the parking along the Montecito Corridor, and the overflow parking on Wallingsford Road and Hedwig Road, as well as a possible parking permit program. Traffic Committee member Ralph Vartabedian is working on this item with us. This will assist the Traffic Committee in developing a strategic plan that may include resident stakeholder meetings, surveys, and consensus building to determine a timeline that will be part of a recommendation to the RCSD Board of Directors. This will continue to be reviewed at upcoming Traffic Committee meetings. Another Traffic Committee will be scheduled in the next few weeks depending feedback we receive from the OC Traffic Engineer and Committee member availability.

Based on our request for Supervisor Andrew Do to be more aware of traffic and safety concerns in Rossmoor, Supervisor Do held a Meet and Greet on Thursday, October 13, 2022 at 6 p.m. in the Rush Park Auditorium for the community. He provided an update on the First District and answered questions from participants. Overall, this was a good opportunity for residents to engage with the Supervisor and make him aware of Rossmoor priorities. We will continue to solicit his involvement in the future.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-4

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: STREET SWEEPING UPDATE

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided.

BACKGROUND

A new street sweeping schedule was introduced in the Rossmoor Community Services District (RCSD) beginning January 3, 2022. The new schedule was implemented to better serve residents and to alleviate the parking issues associated with the previous street sweeping schedule. Sweeping Corp. of America (SCA) is the District's street sweeping vendor. As the new sweeping schedule began, ticketing enforcement was suspended to give residents time to adjust to the new schedule. As discussed previously, the County is mandated to provide street sweeping to comply with the stormwater runoff laws. Therefore, a mechanism for enforcement is required.

INFORMATION

At the October 11, 2022 Board meeting, it was announced that Orange County Public Works and Sheriff's were in agreement that the street sweeping signs would need to be installed. General Counsel Preziosi reported on his meeting with County of Orange Counsel and it was confirmed that County Counsel's office did not support forgoing the installation of signage. In summary, their position is that the planned signage is necessary to allow enforcement by the Sheriff's Department, and that not having the ability to enforce the parking restrictions is untenable from a legal standpoint. Reasons include the requirements to be able to enforce the law including County ordinances and the state mandates to control stormwater runoff via street sweeping. The conclusion was that the signs are necessary for the Sheriff to implement parking enforcement and issue parking citations.

The installation of signage for Phase 2 began on October 17, 2022. Phase 3 signs have been ordered and once received, the District will be advised of installation dates. The District's website and social media sites are being used to notify residents that the signs are being installed and that enforcement will begin in the near future. Parking enforcement utilizing Sheriff's Community Services Officers (CSO) will begin once all of the signs are installed. Until then, warning notices will be issued as needed.

ATTACHMENTS

1. County of Orange Public Works-Traffic Engineering Work Order for Phase 2 of sign placement and installation

**County of Orange
OC Public Works
Traffic Engineering**

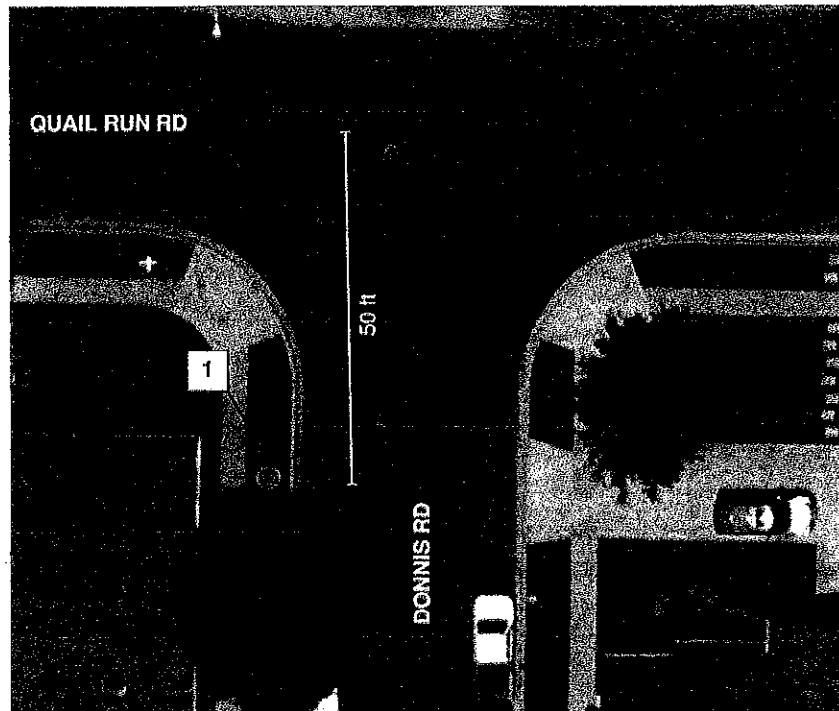
WORK ORDER NO. 22-28

PAGE 1 OF 17

TO: Vanessa Cobian, O&M/Scheduling
FROM: Denise Esguerra, Traffic Investigations
LOCATION: Rossmoor (Various streets)
REQUEST: Please perform the following work as indicated below:

DATE SENT: 8/3/2022
PHONE NO.: 245-4567
T.B. REFER: 796-J3

- 1 Install the specified street sweeping sign per the attached list. Sign placement should be approximately 50-feet from the center of the intersection unless otherwise noted. Please see the image below for the 50-foot reference. Sign specifications attached.



- 2 Install specified street sweeping sign below the existing sign per the attached list.
- 3 Remove existing sign.

General Notes:

- Sign placement shall be as per OCPW Std. Plan 1409.
- Sign visibility must not be obscured by weeds, trees, shrubbery or other material.
- All new sign installations shall maintain minimum retroreflectivity levels (CA MUTCD Table 2A-3).

COMPLETED: _____ **TED FIELD CHECK:** _____



Rossmoor Street Sweeping Signs (Phase 2)					
Directions are abbreviated (NO-north of, SO-south of, EO-east of, and WO-west of)					
For example: Location No.1 - Ruth Elaine, west of Wallingsford Road					
No.	Sign	Street Name	Direction	Cross Street	Sign Placement
1	Monday	Ruth Elaine Drive	WO	Wallingsford Road	install below existing R2-1(25) speed limit sign
2	Monday	Ruth Elaine Drive	WO	Donnis Road	
3	Tuesday	Ruth Elaine Drive	EO	Donnis Road	at the beginning of the intersection
4	Monday	Quail Run	WO	Wallingsford Road	at the beginning of the intersection
5	Tuesday	Quail Run	EO	Donnis Road	
6	Monday	Donnie Ann Road	WO	Wallingsford Road	at the beginning of the intersection
7	Tuesday	Donnie Ann Road	EO	Donnis Road	approx. 90-feet east of Donnis Road
8	Monday	Donnis Road	SO	Ruth Elaine Drive	at the beginning of the intersection
9	Monday	Donnis Road	SO	Quail Run Road	
10	Monday	Donnis Road	SO	Donnie Ann Road	
11	Tuesday	Donnis Road	NO	Hedwig Road	
12	Tuesday	Donnis Road	NO	Donnie Ann Road	
13	Tuesday	Donnis Road	NO	Quail Run Road	
14	Tuesday	Wallingsford Road	NO	Hedwig Road	
15	Tuesday	Wallingsford Road	NO	Donnie Ann Road	
16	Monday	Davenport Road	SO	Hedwig Road	
17	Tuesday	Harrisburg Road	EO	Weatherby Road	
18	Monday	Hedwig Road	WO	Davenport Road	approx. 40-feet west of Davenport
19	Monday	Hedwig Road	WO	Weatherby Road	install below the existing "No Parking Any Time" (RT) R28 sign
20	Monday	Hedwig Road	WO	Wallingsford Road	
21	Tuesday	Hedwig Road	EO	Wallingsford Road	
22	Tuesday	Hedwig Road	EO	Weatherby Road	
23	Tuesday	Hedwig Road	EO	Davenport Road	
24	Monday	Weatherby Road	SO	Hedwig Road	approx. 105-feet south of Hedwig Road
25	Monday	Weatherby Road	SO	Harrisburg Road	
26	Tuesday	Weatherby Road	NO	Orangewood Avenue	
27	Tuesday	Weatherby Road	NO	Harrisburg Road	
28	Monday	Wallingsford Road	SO	Hedwig Road	approx. 105-feet south of Hedwig Road
29	Tuesday	Wallingsford Road	NO	Harrisburg Road	at the beginning of the intersection
30	Tuesday	Pemberton Road	NO	Harrisburg Road	at the beginning of the intersection
31	Monday	Pemberton Road	SO	Hedwig Road	
32	Monday	Pemberton Road	SO	Baskerville Road	
33	Monday	Pemberton Road	SO	Drysdale Lane	
34	Monday	Hedwig Road	WO	Pemberton Road	approx. 70-feet west of Pemberton Road
35	Monday	Harrisburg Road	WO	Weatherby Road	
36	Tuesday	Harrisburg Road	EO	Pemberton Road	
37	Tuesday	Harrisburg Road	EO	Wallingsford Road	install in front of the light pole, on its own post
38	Tuesday	Davenport Road	NO	Bradbury Road	
39	Monday	Davenport Road	SO	Cortese Drive	
40	Tuesday	Weatherby Road	NO	Bradbury Road	
41	Monday	Weatherby Road	SO	Cortese Drive	
42	Monday	Weatherby Road	SO	Saint Albans Drive	
43	Monday	Weatherby Road	SO	Oak Knoll Drive	
44	Tuesday	Wallingsford Road	NO	Bradbury Road	
45	Monday	Wallingsford Road	SO	Oak Knoll Drive	approx. 130-feet south of Oak Knoll Drive, in front of light pole
46	Tuesday	Old Mill Road	NO	Bradbury Road	
47	Monday	Old Mill Road	SO	Wendy Way	
48	Monday	3445 Cortese Drive			
49	Tuesday	Cortese Drive	EO	Weatherby Road	
50	Tuesday	Oak Knoll Drive	EO	Montecito Road	
51	Tuesday	Wendy Way	EO	Montecito Road	
52	Monday	3217 Wendy Way			
53	Monday	Wendy Way	WO	Old Mill Road	
54	Monday	Chaucer Road	SO	Bradbury Road	
55	Tuesday	Chaucer Road	NO	Kempton Drive	
56	Tuesday	Chaucer Road	NO	Woodstock Road	
57	Tuesday	Chaucer Road	NO	Oak Grove Road	
58	Monday	Bradbury Road	WO	Montecito Road	

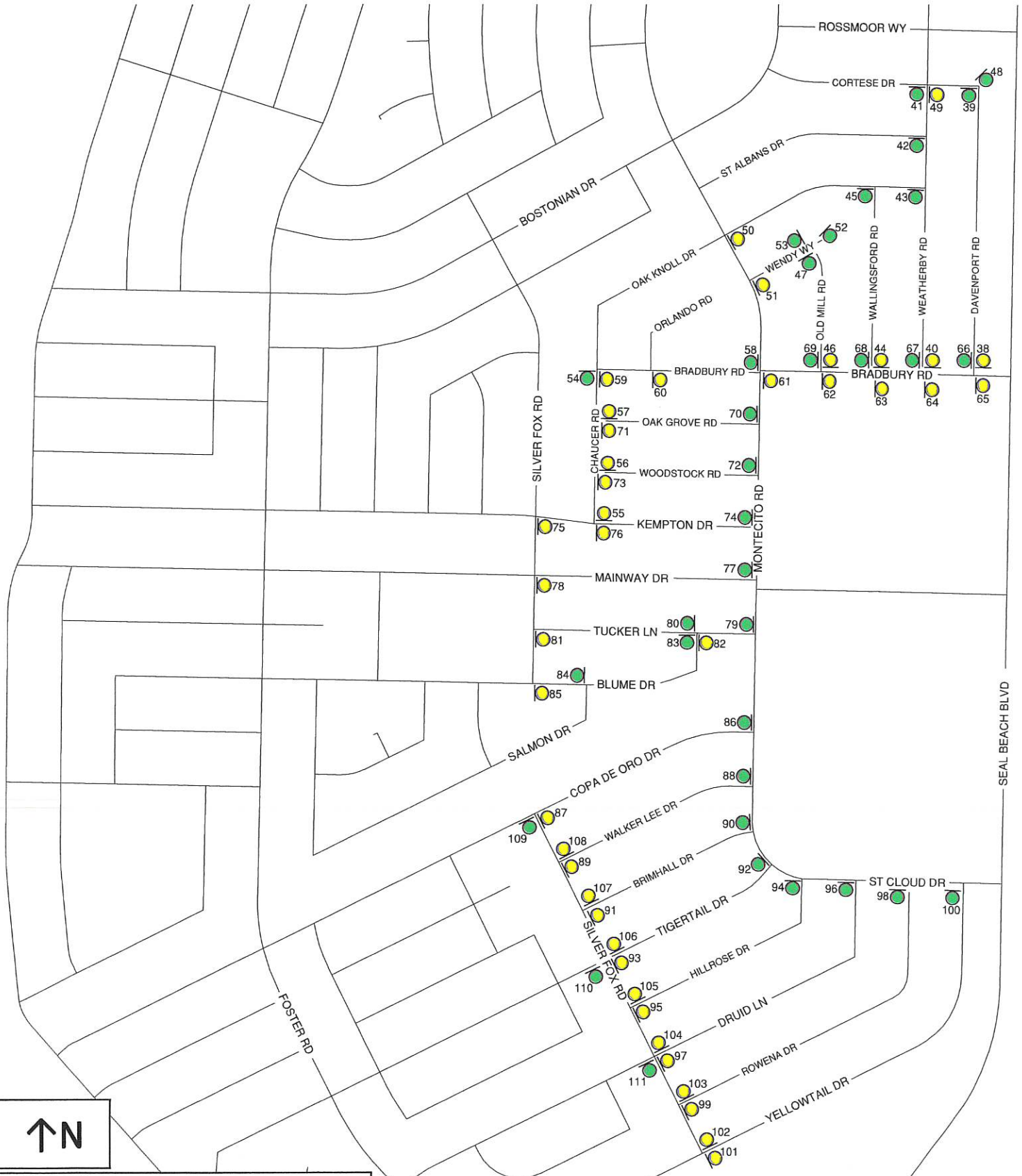
59	Tuesday	Bradbury Road	EO	Chaucer Road	
60	Tuesday	Bradbury Road	EO	Orlando Road	
61	Tuesday	Bradbury Road	EO	Montecito Road	install below existing R2-1(25) speed limit sign
62	Tuesday	Bradbury Road	EO	Old Mill Road	install below the existing "No Parking Any Time" (RT) R28 sign
63	Tuesday	Bradbury Road	EO	Wallingsford Road	install below the existing "No Parking Any Time" (RT/LT) R28 sign
64	Tuesday	Bradbury Road	EO	Weatherby Road	
65	Tuesday	Bradbury Road	EO	Davenport Road	
66	Monday	Bradbury Road	WO	Davenport Road	approx. 75-feet west of Davenport Road
67	Monday	Bradbury Road	WO	Weatherby Road	
68	Monday	Bradbury Road	WO	Wallingsford Road	
69	Monday	Bradbury Road	WO	Old Mill Road	
70	Monday	Oak Grove Road	WO	Montecito Road	at the beginning of the intersection
71	Tuesday	Oak Grove Road	EO	Chaucer Road	approx. 60-feet east of Chaucer Road
72	Monday	Woodstock Road	WO	Montecito Road	at the beginning of the intersection
73	Tuesday	Woodstock Road	EO	Chaucer Road	
74	Monday	Kempton Drive	WO	Montecito Road	at the beginning of the intersection
75	Tuesday	Kempton Drive	EO	Silver Fox Road	approx. 90-feet east of Silver Fox Road
76	Tuesday	Kempton Drive	EO	Chaucer Road	approx. 105-feet east of Chaucer Road
77	Monday	Mainway Drive	WO	Montecito Road	remove existing odd/even street sweeping signs, install "This Side" signs
78	Tuesday	Mainway Drive	EO	Silver Fox Road	
79	Monday	Tucker Lane	WO	Montecito Road	install below existing R36(CA)(MOD)
80	Monday	Tucker Lane	WO	Blume Drive	
81	Tuesday	Tucker Lane	EO	Silver Fox Road	
82	Tuesday	Tucker Lane	EO	Blume Drive	
83	Monday	Blume Drive	SO	Tucker Lane	
84	Monday	Blume Drive	WO	Salmon Drive	
85	Tuesday	Blume Drive	EO	Silver Fox Road	
86	Monday	Copa De Oro Drive	WO	Montecito Road	install below existing R36(CA)(MOD); remove "Neighborhood Watch" sign
87	Tuesday	Copa De Oro Drive	EO	Silver Fox Road	
88	Monday	Walker Lee Drive	WO	Montecito Road	at the beginning of the intersection
89	Tuesday	Walker Lee Drive	EO	Silver Fox Road	
90	Monday	Brimhall Drive	WO	Montecito Road	
91	Tuesday	Brimhall Drive	EO	Silver Fox Road	approx. 110-feet east of Silver Fox Road
92	Monday	Tigertail Drive	WO	Montecito Road	install below existing R36(CA)(MOD)
93	Tuesday	Tigertail Drive	EO	Silver Fox Road	
94	Monday	Hillrose Drive	SO	Saint Cloud Drive	at the beginning of the intersection
95	Tuesday	Hillrose Drive	EO	Silver Fox Road	approx. 105-feet east of Silver Fox Road
96	Monday	Druid Lane	SO	Saint Cloud Drive	install below existing R36(CA)(MOD)
97	Tuesday	Druid Lane	EO	Silver Fox Road	
98	Monday	Rowena Drive	SO	Saint Cloud Drive	
99	Tuesday	Rowena Drive	EO	Silver Fox Road	
100	Monday	Yellowtail Drive	SO	Saint Cloud Drive	
101	Tuesday	Yellowtail Drive	EO	Silver Fox Road	
102	Tuesday	Silver Fox Road	NO	Yellowtail Road	
103	Tuesday	Silver Fox Road	NO	Rowena Drive	
104	Tuesday	Silver Fox Road	NO	Druid Lane	
105	Tuesday	Silver Fox Road	NO	Hillrose Drive	
106	Tuesday	Silver Fox Road	NO	Tigertail Drive	
107	Tuesday	Silver Fox Road	NO	Brimhall Drive	
108	Tuesday	Silver Fox Road	NO	Walker Lee Drive	
109	Monday	Silver Fox Road	SO	Copa De Oro Drive	
110	Monday	Silver Fox Road	SO	Tigertail Drive	
111	Monday	Silver Fox Road	SO	Druid Lane	

Rossmoor Street Sweeping Signs (Phase 2)





LEGEND:
Street Sweeping Key

-  - Monday placement
-  - Tuesday placement



LEGEND:

Street Sweeping Key

-  - Monday placement
-  - Tuesday placement

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MINUTES – REGULAR RCSD BOARD MEETING OF OCTOBER 11, 2022

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the Minutes of the Regular RCSD Board Meeting of October 11, 2022 as prepared by the Board's Secretary/General Manager.

INFORMATION

The Minutes reflect the actions of the RCSD Board of Directors at their October 11, 2022 meeting.

ATTACHMENTS

1. Minutes – Regular RCSD Board Meeting of October 11, 2022



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, October 11, 2022

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors DeMarco, Nitikman, Searles
President Rips

Absent: Director Barke

3. PLEDGE OF ALLEGIANCE: Director Nitikman led the Pledge of Allegiance.

4. PRESENTATIONS:

a. Volunteer Recognition for the Rush Park Troubadours

On behalf of the RCSD Board and the community, President Rips presented shirts and hats in recognition and appreciation of the Rush Park Troubadours.

b. Orange County Sheriff's Department Commander Brent Benson and Captain Gary Knutson present Quarterly Crime Statistics and discuss deployment standards and response times in the Rossmoor Community Services District

President Rips announced that Items Nos. D-3 and D-4 will be considered concurrently, with this presentation.

Sheriff's Department Commander Brent Benson introduced himself; acknowledged safety issues in RCSD; claimed the Department will do better in the future and deferred to Captain Gary Knutson for a presentation.

In response to President Rips' question, Commander Benson explained they will begin having a larger presence at meetings and the District and reported they are working on

having a Deputy Office at Rush Park in order to write reports, be visible, and stay within the community.

Captain Knutson narrated a PowerPoint to accompany his presentation. He discussed County unincorporated areas, areas of responsibility, patrol areas and West County deployment, costs, a three-year review of calls for service and calls by priority.

Discussion followed regarding the District's need to understand expectations, steps to ensure the Sheriff's Department maintains its presence, area integrity and response to calls, and the Patrol Allocation Model.

Captain Knutson continued with an update on street sweeping in Rossmoor. He discussed the importance of parking enforcement, governance, necessity for signage, the County ordinance regulating parking, installation of new signs and the need for continued effective enforcement.

Discussion followed regarding having fair and equal enforcement, availability of citation data, staffing challenges, officer discretion to issue citations and adding parking enforcement on Wallingsford Road.

Captain Knutson continued with the presentation addressing illegally parked vehicle calls, street sweeping violation fees and the street sweeping enforcement plan.

Discussion followed regarding a recent incident at Rossmoor Park where a man was taking pictures of a child, a news release about the arrest of burglary suspects, steps to take to keep property secure, patterns related to burglaries and increases in the number of vehicles stolen.

President Rips invited public comments.

James Flanagan spoke in opposition to having the community wallpapered with street sweeping signs noting that for the past decade, they were unnecessary.

General Manager Mendoza noted there were issues with people parking on the streets and on their lawns during street sweeping.

Director Nitikman explained the process and noted law requirements and the need to comply with the vehicle code.

Captain Knutson reported that between 400 and 500 signs will be installed, in order to comply with the vehicle code.

Jill Perry spoke about the increased unsafe use of eBikes by kids, throughout the District.

Captain Knutson suggested contacting the Highway Patrol as they have jurisdiction in the District.

There were no other public comments.

The Board thanked Commander Benson and Captain Knutson for their presentation.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM - None

D. REPORTS TO THE BOARD

1. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

Parks Superintendent Romero Perez presented details of the Quarterly Parks and Facilities Maintenance Report.

2. UPDATE REGARDING POTENTIAL PICKLEBALL PROGRAM

General Manager Mendoza presented an overview of a recent Parks and Facilities Committee meeting and continued evaluation regarding the implementation of pickleball in the District, possible noise-reduction measures, the need for an overall review of park use, and the desire of the Board to take the time needed to thoroughly evaluate pickleball in Rossmoor. The General Manager discussed the possibility of hiring a consultant to study noise levels at both Rossmoor Park and Rush Park. The Board authorized retaining a consultant by the General Manager at a cost not to exceed \$5,000.

President Rips reported receiving emails from Sue Clark, Rob Kaplan, Michelle Fieldson, Maureen Wauters, and Jimmy Ton.

President Rips invited public comments on this item.

Sue Kaplan spoke about there being no urgent need to set up pickleball in Rossmoor, until the matter is thoroughly discussed; reported there is tremendous availability for pickleball in surrounding areas; opined tennis and pickleball should be able to coexist and not one at the expense of the other; felt RCSD undervalues tennis and suggested building new pickleball courts at Rush Park instead of converting existing tennis courts at Rossmoor Park.

Michelle Fieldson spoke about pickleball not being a need; believed Rush Park is underused and Rossmoor Park continues to receive high impact activities; commented on the lack of parking at Rossmoor Park; talked favorably about the Board taking its time to thoroughly research the subject and urged the Board to step back and look at building infrastructure at Rush Park.

Janice Manis spoke about impacts of the proposed pickleball court at Rossmoor Park and surrounding residences; commented favorably about the Board studying the matter further; expressed concern regarding the timeline of the project and about there being an adaptation of an existing tennis court into pickleball courts.

Rob Kaplan stated he is reassured that the Board is taking its time in evaluating the matter; commented on the consultant also considering constructing a pickleball court at Rush Park and discussed expert opinions that it is much better to have separate facilities (for tennis and pickleball) that are independent from each other.

Discussion followed regarding the possibility of doing a facilities master plan study, having a consultant speak with the Parks and Facilities Committee, the impacts of softball at Rossmoor Park, costs of constructing new pickleball courts versus converting existing tennis courts and the possibility of reaching a compromise or a temporary solution.

3. MONTHLY TRAFFIC SAFETY UPDATE - Discussed under Item No. A-4b

4. STREET SWEEPING UPDATE – Discussed under Item No. A-4b

E. CONSENT CALENDAR

1. MINUTES:

a. Regular RCSD Board Meeting of September 13, 2022

Motion by Director DeMarco, seconded by Director Searles to approve the Consent Calendar, as presented. Motion passed 3-0, with Director Nitikman abstaining and Director Barke absent.

2. AUGUST 2022 REVENUE AND EXPENDITURE REPORT

Motion by Director DeMarco, seconded by Director Searles to approve the Consent Calendar, as presented. Motion passed 4-0, with Director Barke absent.

F. PUBLIC HEARING: None

G. RESOLUTIONS: None

ORDINANCES: None

H. REGULAR CALENDAR

1. REPORT OF THE AUDIT COMMITTEE RE: FY 2021-2022 ANNUAL AUDIT

General Manager Mendoza presented the FY 2021-2022 Annual Audit report; addressed discussions at a recent Audit Committee meeting and introduced and deferred to Auditor Brad Welebir for a presentation.

Auditor Brad Welebir, via Zoom, discussed the recent Audit Committee meeting and addressed findings, reserves, and expenditures.

Ken Pun, Accountant, thanked the Board for the opportunity to serve the District; recommended that the District do a comprehensive reserve study and start building a larger capital reserve.

Mr. Welebir discussed findings regarding deficiencies in internal controls relative to deposits, refunds and reconciliations. Our new Accountant Michael Matsumoto is resolving this as he works on the interface with Black Mountain and RecDesk.

Motion by Director DeMarco, seconded by Director Searles to receive and file the FY 2021-2022 Annual Audit report. Motion passed 4-0, with Director Barke absent.

2. FEE WAIVER REQUEST: MEET YOUR CANDIDATES NIGHT TOWN HALL PRESENTED BY THE ROSSMOOR HOMEOWNERS ASSOCIATION

General Manager Mendoza presented details of the report; reported RHA is requesting a refund of \$420 and discussed the cooperative effort between RHA and RCSD.

Legal Counsel Tarquin Preziosi reported the District's policy is designed to avoid a gift of public funds; noted that in order to waive a fee, the Board must find that RHA is a non-profit and that there is a public purpose for the activity.

Director Searles explained his support of the waiver; noted a waiver was granted previously and that the Candidate Forum is for those who are running for the RCSD Board and therefore, important to candidates and residents.

Director DeMarco felt that one of the questions asked of the candidates regarding incorporation of Rossmoor as a city and latent powers may have been inappropriate and read a prepared statement regarding the matter.

President Rips invited public comments.

Carol Churchill spoke about the League of Women Voters hosting candidate forums so that they have impartial people asking the questions; discussed the importance of RHA and RCSD working together and urged the Board to recognize RHA is a valid, tax-exempt organization and provide an especially important community services.

There were no other public comments.

Motion by Director Nitikman, seconded by Director Searles to approve the fee waiver quest by RHA for the recent Meet Your Candidate Forum and including a finding of public benefit. Motion passed 3-1, with Director DeMarco opposed and Director Barke absent.

I. GENERAL MANAGER ITEMS

General Manager Mendoza spoke about RCSD's participation in the Heroes Appreciation Lunch; discussed coyote sightings; addressed the Walk/Bike to School Day; announced an upcoming Meet your

New County Supervisor event with Orange County Supervisor Andrew Do, Family Day, Spooktacular Kids Night Out, and a Bulky Item Clean Up.

J. BOARD MEMBER ITEMS

Director DeMarco requested data regarding in-district and out-of-district students in Rossmoor schools and suggested asking a representative of the School District to present to the Board; invited the public to the Farmers Market on Thursdays at Rush Park and thanked the Commander Benson and Captain Knutson for their report at tonight's meeting.

Director Searles thanked the Commander Benson and Captain Knutson for their report at tonight's meeting and suggested making any PowerPoint presentations shown in meetings, available with corresponding minutes and commented on Zoom access to meetings.

Director Nitikman thanked those who attended the meeting; agreed with taking the time to study the issue of pickleball and wished everyone well.

President Rips thanked staff for the audit; spoke about RCSD staffing, and spoke about Breast Cancer Awareness Month.

K. GENERAL COUNSEL ITEMS - None

L. ADJOURNMENT

Motion by Director DeMarco, seconded by Director Searles, to adjourn the regular meeting at 11:09 p.m. Motion passed 4-0 (Barke absent).

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

Jeffrey Rips, President

Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: November 8, 2022

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Accounting Consultant Michael Matsumoto
Subject: STATUS OF JULY, AUGUST, SEPTEMBER 2022 REVENUE AND EXPENDITURE REPORTS

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors receive and file this report.

INFORMATION

The Revenue and Expenditure Report is usually submitted on a monthly basis, as an indication of the District's unaudited year-to-date revenues and expenses. The District's new Accountant, Michael Matsumoto, began working for the District in early October following former Accountant Ken Pun's exit. Mr. Matsumoto is working on internal controls relative to deposits, refunds, and reconciliations and evaluating the District's accounting practices, while reviewing records and getting acclimated. While he is making adjustments, he is also ensuring the interface between Black Mountain and RecDesk is seamless. Therefore, the goal is to have a thorough financial report to the RCSD Board in December.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-3

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: LONG TERM/NONPROFIT USER PERMIT RENEWALS FOR USE OF DISTRICT PROPERTY

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors receive and file this report.

INFORMATION

Policy No. 6020 *District Parks and Facilities – Long Term Use* requires that the General Manager inform the Rossmoor Community Services District (RCSD) Board of Directors of annual renewals of long-term User Permits. Attached is a list of pending renewals for the month of January 2023. Each applicant is in good standing, therefore the General Manager will process and approve the applications in accordance with District policy.

ATTACHMENTS

1. List of pending Long Term User Permit Renewals for the month of January 2023
2. Policy No. 6020 *District Parks and Facilities – Long Term Use*

**LIST OF PENDING LONG TERM/NON-PROFIT USER PERMIT RENEWALS
2023**

**Al-Anon – January through December
Rush Park - East Room**

*Mondays – 4:30 p.m. to 5:30 p.m., 6 p.m. to 7 p.m., 7:30 p.m. to 9:30 p.m.
Tuesdays – 5:30 p.m. to 6:30 p.m., 7 p.m. to 8 p.m.
Wednesdays – 10 a.m. to 11 a.m.*

Al-Anon has rented our facility since 2010. In 2022, the District received approximately \$3,000 in revenue. Attendance is approximately 15-20 at their meetings.

Al-Anon is a consistent user and do not demand much from the facility. We are pleased to have them as facility users.

Anticipated revenue for 2023: \$3,200

**Calvary Chapel Los Alamitos – January through December
Rush Park Auditorium**

*Tuesdays 9:30 a.m. to 12:30 p.m. – East Room
Wednesdays 5 p.m. to 9 p.m. – Auditorium
Wednesday 6 p.m. to 8 p.m. – East Room
Saturdays 8:30 a.m. to 9:30 a.m. – East Room
Sundays 7 a.m. to 12 p.m. – Auditorium, East Room, West Room
Sundays 3:30 p.m. to 5:30 p.m. – East Room*

Calvary Chapel has rented the facility since 2000. In 2022, the District received approximately \$27,500 in rental fees. Attendance is approximately 100 for Sunday services.

Calvary Church is very helpful in maintaining our facility and keeping it clean and organized.

Anticipated revenue for 2023: \$28,000

**Gather Church – January through December
Montecito Center**

Sundays - 9 a.m. to 1 p.m.

Gather Church has rented the facility on a monthly basis since 2020. In 2022, the District received approximately \$5,500 in revenue. Their average attendance is approximately 30.

Gather Church has been an outstanding user of the facility. They are a perfect fit for the Montecito Center. They are respectful of the facility and the surrounding neighbors.

Anticipated revenue for 2023: \$5,500

**GOND (Go&Disciple) Church – January through December
Rush Park Auditorium**

Sundays 12 p.m. to 4 p.m. – Auditorium, East Room, West Room

GOND Church has rented the facility since 2013. In 2022, the District received approximately \$14,000 in revenue. Attendance is approximately 125 for Sunday services.

GOND Church has been very cooperative with both Calvary Chapel and RCSD. They are flexible and amenable to working out schedule changes. They are helpful and volunteer when needed.

Anticipated revenue for 2023: \$14,500

**Lil Cottonwood Preschool – September through May
Montecito Center**

Monday through Friday - 7 a.m. to 12 p.m.

Lil Cottonwood Preschool has rented the facility since 2005. In 2022, the District received approximately \$16,000 in revenue. Their attendance is approximately 30.

Lil Cottonwood Preschool provides an educational and day care component that is well received by the community. They are very organized and effective.

Anticipated revenue for 2023: \$16,000

**The Youth Center – January through December
Rossmoor Park Community Room**

Monday through Friday 1 p.m. to 7 p.m. (during the school year)

Monday through Friday 7 a.m. to 7 p.m. (summer)

Rush Park Partial Auditorium

During holiday breaks (i.e. spring and fall) from 7 a.m. to 7 p.m.

The Youth Center have rented our facilities since 2015 and are charged \$2,000 per year for each facility. In 2022, the District received \$2,000 in revenue (Rush was not used). Their attendance is approximately 25 during the school year and 150 during the summer.

The Youth Center provides an outstanding program for youth in the community. The summer day camps and after school programs are well received by the community and fills a gap that RCSD could not provide on its own. The Youth Center also provides volunteers for all of our special events by assisting with set up, tear down, and crafts for participants. They help maintain the facilities by having the flooring cleaned and power washing the cement areas around the exterior of the community centers on an annual basis.

Anticipated revenue for 2023: \$4,000

Rossmoor Community Services District

Policy

No. 6020

DISTRICT PARKS AND FACILITIES – LONG-TERM USE

6020.10 Long-Term Use Defined: Any person or group requesting recurring monthly or weekly use of District parks or facilities for any activity, event, meeting or gathering for a period of six (6) to twelve (12) months.

6020.20 Community Benefit Required: Long-term use of District facilities will be authorized only when there is a benefit to the community as determined by the Board.

6020.30 Use Greater Than 12 Months: The fixed period of time for long-term use shall be no more than twelve calendar months. Use beyond this time period will require the filing of a new application and approval consistent with the original approval criteria. The General Manager shall notify the Board of each renewal of a long term use request after the first year.

6020.40 User Fees and Deposits: See Policy No. 6015 Establishment of Fees and Charges for the Use of District Parks, Buildings and Facilities for the long-term use of District facilities.

6020.50 Non-profit Use: Proof of non-profit tax status is required for applicants requesting long-term use on a non-profit fee basis.

Adopted: September 14, 1994
 Approved renumbering & format: October 8, 2002
 Reaffirmed: December 10, 2002
 Amended: July 13, 2004
 Amended: August 12, 2008
 Readopted by Ordinance 2014-01: January 14, 2014
 Amended: November 11, 2014
 Readopted by Ordinance 2014-06: November 11, 2014

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-4

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: APPROVAL OF VACATION BUY-BACK SUBMITTALS FOR RCSD EMPLOYEES REQUESTING PARTICIPATION IN THE DECEMBER 2022 BUY-BACK PROGRAM

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the vacation buy-back request submitted by RCSD employee Omero Perez in accordance with Policy No. 2021.

BACKGROUND

At the November 10, 2020 RCSD Board meeting, the Board approved Policy No. 2021 – *Employee Vacation Buy-Back*. To be eligible for the buy-back program, the policy requires that an employee must take at least one week of vacation in the preceding fiscal year, be employed by the District full-time for a minimum of three years, and submit a written request by October 30 for consideration at the November Board meeting. If approved, payment is made the first pay period in December.

INFORMATION

Omero Perez has submitted the required buy-back application to the General Manager. He meets all of the criteria outlined in Policy No. 2021.

Fiscal impact: \$2,498; this amount does not impact the District's budget.

The General Manager recommends that the Board of Directors approve the Omero Perez's vacation buy-back request for 2022.

ATTACHMENTS

1. RCSD Employee Vacation Buy-Back Application (Omero Perez)
2. Policy No. 2021 – *Employee Vacation Buy-Back*

ROSSMOOR COMMUNITY SERVICES DISTRICT
EMPLOYEE VACATION BUY-BACK

TO: All Full-time Employees
FROM: Joe Mendoza, General Manager
DATE: 10/21/22
SUBJECT: **EMPLOYEE VACATION BUY-BACK**

Rossmoor Community Services District full-time employees can sell back to the District a maximum of two weeks of their accrued vacation. In order to be eligible you must:

1. Have a minimum of three years of service;
2. Have used at least one week of vacation during the preceding fiscal year (July 1 to June 30); and
3. Submit an Employee Vacation Buy-Back request form to the General Manager from October 15 - 30. Requests will be submitted to the RCSD Board of Directors for approval at their November meeting. If approved by the Board, payment will be made the first pay period in December.

If you are interested in participating in the buy-back program, please fill out the form below and return it to the General Manager for approval.

TO: Joe Mendoza, General Manager
DATE: 10-21-22
NAME: Omero Perez
SIGNATURE: Omero Perez
SUBJECT: **VACATION BUY-BACK REQUEST**

I would like to sell back to the District 80 hours (maximum of 80 hours) of my accrued vacation time.

NOTE: The IRS requires that taxes be withheld.

Eligibility criteria verified: years of service <u>28</u> ; number of vacation hours used in previous fiscal year <u>5340 hrs</u> District Manager: <u>[Signature]</u> Approved (signature) Page 120 of 170

Rossmoor Community Services District**Policy****No. 2021**

EMPLOYEE VACATION BUY-BACK

Full-time employees with a minimum of three years of full-time service, who have used at least one week of vacation during the preceding fiscal year, are eligible apply to sell a maximum of two weeks of accrued vacation leave back to the District at the rate of one-to-one. This opportunity is provided once per year. The approval of the availability of Vacation Buy-Back in any given year is at the sole discretion of the Board of Directors. The employee is required to submit an Employee Vacation Buy-Back request form to the General Manager anytime between October 15 to 30. Requests will be submitted to the Board of Directors for approval at their November meeting. If Vacation By-Back is approved by the Board for that year, payment will be made the first pay period in December.

Adopted: November 10, 2020

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: FEE WAIVER REQUEST: 25TH ANNUAL CASINO NIGHT FUNDRAISER HOSTED BY THE YOUTH CENTER

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors receive the report and make a determination regarding whether or not to grant a fee waiver request for the 25th Annual Casino Night Fundraiser that is being hosted by The Youth Center.

INFORMATION

The Youth Center has partnered with the RCSD for many years to provide after school care and summer day camps for the youth in the community. Both of these programs are well received by the public and fill a void that the RCSD could not fill based on staffing and resources required to provide these programs to the community. The Youth Center is also a great resource when we request their assistance for the District's special events – i.e. Arbor Day, Family Festivals, and Winter Festival. Their staff assists with set up, tear down, and providing arts and crafts for youth participants at District events.

The Youth Center is requesting a waiver for fees for usage of the Rush Park Auditorium on Friday, May 31, 2023, from 4 p.m. to 11 p.m. They plan to conduct their 25th Annual Casino Night Fundraiser and will provide all of the necessary games tables, set up, and clean up. The event will include a catered meal, as well as alcoholic beverages. The Youth Center will secure alcohol permits and security for the event. Paid pre-registration will be required. All registration transactions will be conducted prior to the event; no money will exchange hands at the event.

In discussing this request with The Youth Center, the General Manager was advised that this event has outgrown the main The Youth Center facility. Therefore, The Youth Center staff is seeking use of the Rush Park Auditorium in an effort to control costs associated with using an outside venue. All proceeds from the fundraiser will be used to provide programs to the youth in our community and the surrounding area.

Fiscal Impact: \$580 (\$80/hr. for seven hours, \$20 processing fee) – loss of revenue
Note: a \$250 refundable deposit will be required; an Event Attendant (\$16/hr. for seven hours - \$112) will be required to be paid by The Youth Center.

If the RCSD Board of Directors determines the facility rental fee and application fee may be waived, then staff will process this application and fee waiver.

ATTACHMENTS

1. Fee Waiver Request Letter from The Youth Center
2. Policy No. 6021 – Non Profit Use of District Property



10909 Oak Str., Los Alamitos, CA 90720
562-493-4043 info@TheYouthCenter.org

Dear Rossmoor Community Services District Board of Directors,

The Youth Center is kindly requesting a waiver of fees for usage of the Rush Park Auditorium on Friday, March 31st, 2023 (4pm-11pm) for our 25th Annual Casino Night Fundraiser that raises funds for youth scholarships. This event is a celebration event of our month-long community support campaign.

Each year, our anticipated head count is 125 guests and it is a sold out event. For our next event, we would love to invite 175-200 of our donors and supporters. No money will be collected at the door, as this is a pre-sale, private ticketed event. The event will begin at 6:00 pm and conclude at 10:00 pm. Set up will take place at 4:00 pm and clean-up will take place from 10:00-11:00 pm. The Youth Center staff will be responsible for bringing in items, setting up tables, chairs, and linens. Vegas Knights will be the vendor providing poker and blackjack tables (and dealers). They are a trusted licensed and insured company that we have used for over 10 years. At the event, volunteers will distribute food and beverages. The food is catered by local restaurants and bar supplies are donated by local businesses. We obtain a liquor license every year for this event. Security will be provided at the door and in the parking lot.

During the recent Kids Night Out event, 11 students received scholarships to attend free of charge. "I had so much fun with my friends. It was the best day ever!" shared Johnny, an 8-year-old attendee. This is what The Youth Center is all about. While we might not be able to provide "best day ever" to every child, together with RCSD's help, we can make it a little bit better for the children in our community.

We humbly ask that the Rossmoor Community Services District underwrite the cost of the venue by allowing us to utilize the auditorium space free of charge. Marketing benefits, social media posts, and the RCSD logo will appear on all signage at our event as a small token of our appreciation. We thank you for your consideration. Our Tax ID # is 95-2142369.

Should you have any questions or concerns, please do not hesitate to reach out to us.

Warmest Regards,

Maryam Guirao
Director of Development

Maryam@TheYouthCenter.org

PH: 562-900-6211

Rossmoor Community Services District

Policy

No. 6021

NON PROFIT USE OF DISTRICT PROPERTY

6021.10 Non -profit Use Defined: Non-profit use shall be limited to organizations who qualify for non profit status for tax purposes and who request the non-profit use of District Property. The Non-profit classification is defined as an organization that was not established for the use of making a profit through the use of District property.

6021.20 Community Benefit Required: Non-profit use of District property shall be authorized only when the applicant is proposing a program or activity that is not fully provided by the District and is considered to be a benefit to the community.

6021.30 Term for Non-profit Use: The fixed period of time for a non-profit term use shall be for any period less than twelve calendar months. Use beyond this time period will require the filing of a new application and approval consistent with the original approval criteria. The term for Non-profit use for building and meetings rooms be governed by Policy No. 6020 District Facilities—Long-Term Use. The fixed period of time for use of the basketball court shall not exceed four calendar months.

6021.40 User Fees and Deposits: Non-profit organizations will be required to pay established permit fees and hourly rates as applicable. See Policy No. 6015 Establishment of Fees and Charges for the Use of District Property for the non-profit use of District facilities.

6021.50 Proof on Non-Profit Status: Persons or groups applying for non-profit-use of District buildings and/or fields or courts shall submit proof that they qualify for non-profit status pursuant to IRS Code Section 501(c) and provide a federal tax ID for User Permit. Groups may also be asked to submit participant rosters with identifying information as determined by the District.

Adopted: November 11, 2014

Adopted by Ordinance: 2014-07: November 11, 2014

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-2

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: REVIEW AND APPROVAL OF ROSSMOOR COMMUNITY SERVICES DISTRICT PROGRAMS & SERVICES SATISFACTION SURVEY 2022

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review the draft RCSD Programs & Services Satisfaction Survey 2022 and approve the content for distribution.

BACKGROUND

The RCSD Board of Directors formed an Ad Hoc Committee consisting of Directors Mark Nitikman and Jeffrey Rips; RHA representatives Marian Last and Gary Stewart; and General Manager Joe Mendoza. The Committee was tasked with reviewing the 2019 RCSD Programs and Services Satisfaction Survey and modifying the questions to be relevant to 2022.

INFORMATION

The Ad Hoc Committee met on a number of occasions and formulated appropriate questions for the 2022 survey. The survey was expanded from the 10 questions in the 2019 survey, to the 2022 version with 23 questions that includes a specific section regarding County of Orange services related to Rossmoor. This information will be valuable in determining community needs and the effectiveness of our current programs, facilities, and services. This will also be a tool for future budgets and projects.

The plan is to use the Survey Monkey application for distribution using the District and RHA email databases, availability of a QR code on the District website and social media sites, as well as placing an ad in the local newspapers about the survey.

Upon approval by the RCSD Board, the survey will be made available December 1 through December 31, 2022. To control multiple responses by the same individual, Survey Monkey will be set up to allow only one response per device. That is the best method available to control repeated submissions.

ATTACHMENTS

1. DRAFT Rossmoor Community Services District Programs & Services Satisfaction Survey 2022

**ROSSMOOR COMMUNITY SERVICES DISTRICT PROGRAMS & SERVICES
SATISFACTION SURVEY 2022**

1. Name:

Optional

2. Are you a Rossmoor resident?

Yes

No

3. If you would like to be in our database, please provide your email address below.

4. How safe do you feel at the parks in Rossmoor?

Very Unsafe

Somewhat Unsafe

Reasonably Safe

Safe

Extremely Safe

Why or why not?

5. How often do you visit the public parks in Rossmoor?

Daily

Annually

Weekly

Only for Special Events

Monthly

Never

6. In what activities/events do you regularly engage in/attend at the parks in Rossmoor?

Check all that apply.

Bring Children

Socialize with Family and Friends

Exercise

Summer Concerts in the Park

Exercise Stations at Rush Park

Summer Movies in the Park

Rossmoor Family Festivals in Summer

Walk Dog(s)

Rossmoor Winter Festival

N/A

Shakespeare in the Park

Other (specify below)

Sports (football, tennis, softball, soccer, volleyball, etc.)

Other (specify below)

7. Which existing Rossmoor programs do you currently utilize and/or participate in regularly?

Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Boy Scout/Girl Scout/Cub Scout Programs | <input type="checkbox"/> Other Sports Programs |
| <input type="checkbox"/> Biannual Bulky Item Pickup | <input type="checkbox"/> R.A.S.C.A.L.S. After School Program |
| <input type="checkbox"/> Dog Training Classes | <input type="checkbox"/> Red Cross Blood Drive at Rush Park |
| <input type="checkbox"/> Farmer's Market | <input type="checkbox"/> Rossmoor Tennis Program |
| <input type="checkbox"/> Football League Programs/Activities (i.e. FNL) | <input type="checkbox"/> Soccer League Programs/Activities (i.e. AYSO) |
| <input type="checkbox"/> Lil' Cottonwood Preschool at Montecito Center | <input type="checkbox"/> Softball League Programs/Activities (i.e. LAGSL) |
| <input type="checkbox"/> Los Alamitos Youth Center Summer Day Camp | <input type="checkbox"/> Yoga and Fitness Classes |
| <input type="checkbox"/> Monthly Mulch Giveaway at Montecito Park | <input type="checkbox"/> N/A |

Please specify a favorite program/activity.

8. Which of the following programs/events/amenities would you like to see in the future?

Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Additional Themed Movie Nights | <input type="checkbox"/> Mother's Day Brunch |
| <input type="checkbox"/> Block Parties | <input type="checkbox"/> Nature and Wildlife Programs (Bird Watching, Tree/Plant Identification) |
| <input type="checkbox"/> Community Garden | <input type="checkbox"/> Pickleball Court(s) |
| <input type="checkbox"/> Culinary Programs (Cooking and Baking Classes) | <input type="checkbox"/> Portable Dog Park Area |
| <input type="checkbox"/> Cultural and Creative Programs (Art, Music, Photography Classes) | <input type="checkbox"/> Senior Exercise Programs |
| <input type="checkbox"/> Father's Day Chili Cook Off | <input type="checkbox"/> Senior Social Programs |
| <input type="checkbox"/> Family Game Night | <input type="checkbox"/> Skate Park |
| <input type="checkbox"/> Interactive Exercise Stations | <input type="checkbox"/> Walking Path |
| <input type="checkbox"/> Fourth of July Family Festival | <input type="checkbox"/> Veteran's Day Event |
| <input type="checkbox"/> Karaoke Nights | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Other (please specify) | |

9. In which age group would you most like to see programs added/enhanced?

Check all that apply.

- Seniors (55+)
- Adults (18-54)
- High School
- Middle School
- Elementary
- Preschool
- All of the above

10. Which Rossmoor facilities do you reserve most often?

Check all that apply.

Montecito Center

Rush Park East Room

Rush Park Picnic Areas

Rossmoor Park Community Center

Rush Park Auditorium

Rossmoor Park Tennis Courts

Rossmoor Park Picnic Areas

Rush Park Kitchen

Sports Fields

Other (please specify)

11. How would you rate the availability of rental facilities in Rossmoor?

Needs Improvement Poor Fair Good Excellent N/A

How would you improve the service above?

12. Overall, how would you rate the quality of Rossmoor's programs, parks and facilities?

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

13. How would you rate the quality of Rossmoor Community Services District street sweeping services?

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

14. How would you rate the maintenance of parkway trees in Rossmoor?

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

15. How would you rate the cleanliness and attractiveness of public facilities and parks in Rossmoor?

Needs Improvement

Poor

Fair

Good

Excellent

How would you improve the service above?

16. Have you attended Rossmoor Community Services District Board of Directors meetings?

- Yes - In Person
- Yes - Online
- Yes - In Person and Online
- No

17. What is the best way to increase Rossmoor's engagement and advise you of events, programs, policies, etc.?

Check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Electronic Sign Board | <input type="checkbox"/> Signature Wall Banners |
| <input type="checkbox"/> Email | <input type="checkbox"/> Snail Mail |
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Quarterly Newsletter Sent Via Email | <input type="checkbox"/> Other (specify below) |

Other suggestions to increase communication:

**ROSSMOOR COMMUNITY SERVICES DISTRICT PROGRAMS & SERVICES
SATISFACTION SURVEY 2022**

County of Orange Services

Please rate your satisfaction with the following services provided by the County of Orange:

18. OC Waste and Recycling Trash Collection Services

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

19. OC Fire Protection and Emergency/Medical Services

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

20. OC Code Enforcement Regulations

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

21. OC Sheriff's Department

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

22. OC Public Works Maintenance and Repair of Public Streets in Rossmoor

Needs Improvement Poor Fair Good Excellent

How would you improve the service above?

23. How would you rate the California Highway Patrol service in Rossmoor?

Needs Improvement

Poor

Fair

Good

Excellent

How would you improve the service above?

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM I

Date: November 8, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: GENERAL MANAGER ITEMS

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors receive and file this report.

INFORMATION

In addition to the day-to-day operations of the Rossmoor Community Services District (RCSD), the General Manager has been working on the following:

1. Security Lighting: New brighter lighting has been added to the east perimeter of the Rush Park Auditorium and the perimeter of the Rossmoor Park Community Center. This will enhance security and provide greater visibility.
2. Rekeying of Rush Park Facilities: The locks at Rush Park are old and dysfunctional. All of the locks are being replaced and new keys issued. When completed, we will move on to Rossmoor Park and Montecito Center to evaluate those sites.
3. Personnel and Contract Committee Meeting: A meeting of the Personnel and Contract Committee (Directors Nitikman and Rips) was held this month. Direction was given to the General Manager to have contracts prepared for Tennis Instructor Beau Berglund and West Coast Arborists (WCA) so that Board may approve them at a future meeting. In addition, the Committee directed the General Manager to prepare an RFP for Auditing Services, go out to bid, and report back to the Committee.
4. Administrative Assistant Interviews: Interview were scheduled with candidates for the Administrative Assistant position. Unfortunately, these had to be canceled because of Covid illness. A new interview date will be scheduled.

ATTACHMENTS

None