



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, December 8, 2020

A. ORGANIZATION:

1. CALL TO ORDER: 7:02 P.M.

2. ROLL CALL: Directors Barke, DeMarco, Rips, Searles
Acting President Nitikman

3. PLEDGE OF ALLEGIANCE:

4. PRESENTATIONS:

**a. PROCLAMATION OF APPRECIATION TO OUTGOING BOARD PRESIDENT
MICHAEL MAYNARD PRESENTED BY ACTING PRESIDENT MARK
NITIKMAN**

Acting President Mark Nitikman recognized outgoing Board President Michael Maynard for his service to the Rossmoor Community Services Board of Directors (RCSD) and presented him with a proclamation. Acting President Nitikman also presented recognitions provided by the City of Los Alamitos and Assemblymember Tyler Diep. A photo book of highlights of President Maynard's service was also presented on behalf of the RCSD Board and staff.

**b. PROCLAMATION OF APPRECIATION TO OUTGOING BOARD PRESIDENT
MICHAEL MAYNARD BY TIM WHITACRE, DISTRICT DIRECTOR TO
SUPERVISOR MICHELLE STEEL**

District Director Tim Whitacre presented a Proclamation of Appreciation on behalf of Supervisor Michelle Steel to outgoing President Michael Maynard and thanked him for his dedication and outstanding service to the Rossmoor Community Services District.

c. ASSEMBLYMEMBER JANET NGUYEN

Assemblymember Janet Nguyen referenced a Proclamation of Appreciation that is being prepared for outgoing President Michael Maynard and praised him for his service and dedication to the District.

5. CERTIFICATION OF ELECTION AND SWEARING IN OF NEWLY ELECTED BOARD

MEMBERS

Assemblymember Janet Nguyen conducted the Oath of Office Ceremony to newly elected Board Members Tony DeMarco, Jeffrey Rips and Nathan Searles. Mari Barke conducted the Oath of Office for Director Jeff Barke.

B. ADDITIONS TO AGENDA: None

C. PUBLIC FORUM:

Assemblymember Janet Nguyen expressed her appreciation for the long-standing relationship she has with the RCSD. She indicated her Assembly office is being set up and she looks forward to serving the District.

Tim Whitacre provided the community with an update on potential changes to the Rossmoor Street Sweeping schedule as this matter continues through the County of Orange approval process.

D. REPORTS TO THE BOARD:

1. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

On behalf of Park Superintendent Omero Perez, General Manager Joe Mendoza reported on the parks and maintenance activity for the quarter. The report was received and filed.

2. REPORT OF THE TREE COMMITTEE REGARDING THEIR NOVEMBER 12, 2020 MEETING

The General Manager reported on the Tree Committee Meeting of November 12, 2020. He stated that the Board had recently hired an Administrative Hearing Officer to manage Administrative Citations. Discussion ensued relative to the Hearing Officer. The report was received and filed.

3. REPORT OF THE TRAFFIC SAFETY ADVISORY AD HOC COMMITTEE REGARDING THEIR NOVEMBER 24, 2020 MEETING

The General Manager presented a PowerPoint presentation to the Board submitted by Orange County Traffic Commission. He updated the Board on the official responses to its request for various traffic mitigation measures on Montecito Road and Tigertail Road. Discussion ensued. Director De Marco made a motion to concur with the Traffic Safety Advisory Ad Hoc Committee's recommendation and to approve the OC Traffic Commission recommendations for item numbers 1-4 that include larger stop signs along Montecito Road, adding reflective tape to the stop sign posts, scheduling the portable Radar Speed Feedback Sign trailer throughout the year within RCSD, and identify sites along Tigertail Drive for potential installation of permanent Radar Speed Feedback Signs; and seek more information on item number 5, including data, local community samples to view, and request any temporary striping that could be tried. The motion was seconded by Director Rips and passed unanimously. The Board also directed the General Manager to obtain input from the RHA Board, perhaps through another Traffic Safety Advisory Ad Hoc Committee meeting.

4. CONSIDERATION FOR NAMING AN HONORARY BOARD DIRECTOR EMERITUS AND/OR PRESIDENT EMERITUS

It was the consensus of the Board that outgoing Board Members had always been sufficiently honored and bestowing Emeritus status was unnecessary. The report was received and filed.

E. CONSENT CALENDAR:

1a. MINUTES OF THE REGULAR BOARD MEETING—November 10, 2020

1b. MINUTES OF THE SPECIAL BOARD MEETING—November 10, 2020

Motion by Director DeMarco and seconded by Director Barke to approve the items on the Consent Calendar as submitted. Motion passed 3-0-2, with Director Rips and Director Searles abstaining.

F. PUBLIC HEARING: None

G. RESOLUTIONS:

1. RESOLUTION NO. 20-12-08-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES REJECTION OF GOVERNMENT CLAIM

Approve by roll call vote, Resolution No. 20-12-08-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT REJECTION OF GOVERNMENT CLAIM

Discussion ensued. Motion by Director DeMarco, seconded by Director Barke to approve Resolution No. 20-12-08-01. The motion passed by roll call vote 5-0.

ORDINANCES: None

H. REGULAR CALENDAR:

1. INTRODUCTION OF AN AMENDMENT TO POLICY NO. 5030 TO ALLOW FORMER BOARD DIRECTORS TO BE APPOINTED TO SERVE ON THE VARIOUS DISTRICT COMMITTEES AND AS REPRESENTATIVES OF THE BOARD TO OUTSIDE AGENCIES

Motion by Director DeMarco, seconded by Director Barke, to approve first reading of amendment to Policy No. 5030 to allow residents including former Board Directors to be appointed to serve on various District Committees and as representatives of the Board to outside agencies; and direct staff to encapsulate the discussion and make recommendations to come back to the Board with stipend language and a survey of surrounding agencies and similar districts as to whether they have policies in place to pay stipends to non-voting members or resident members of committees, for second reading at January 2021 meeting. Motion passed 4-1, with Director Rips voting No.

I. GENERAL COUNSEL ITEMS: None

J. GENERAL MANAGER ITEMS:

General Manager Joe Mendoza reported that The Trunk Project along Los Alamitos Boulevard and Seal Beach Boulevard (manhole covers) will be scheduled by Orange County Public Works

(OCPW). Construction is scheduled to begin summer 2021. OCPW and has created a resolution that is being reviewed by OCPW and the Orange County Second District Board Office to be presented to the Orange County Board of Supervisors in December 2020 for adoption. He stated that he provided a letter to the City of Seal Beach and OC Public Works notifying them of the RCSD Board's decision not to modify the striping configuration of the intersection at Seal Beach Boulevard and St. Cloud Drive. Both agencies have acknowledged that the project has dissolved. Due to Orange County being moved back to the purple zone recently, the District has been impacted by churches again moving outdoors. Staff will keep the Board and the District website updated to provide residents with the most current information possible. RCSD staff is preparing forms to submit for reimbursement from the Per Capita Grant for the Rush Park parking lot project and requesting funding approval for a future shade canopy at Rossmoor Park. The General Manager is working with the California Joint Powers Insurance Authority (CJPIA) to schedule annual RCSD Board of Directors and staff trainings and will present a schedule to the Board at the January 2021 Board meeting. The report was received and filed.

K. BOARD MEMBER ITEMS:

Director DeMarco thanked Assemblymember Janet Nguyen for conducting the swearing in ceremony. He praised the Rossmoor Holiday Tree Lighting and Caroling Caravan event, adding that he hoped to have the Rossmoor Winter Festival back next year. He encouraged motorists to be mindful of the 25 mph speed limit in Rossmoor.

Director Rips stated that he had the utmost respect for former RCSD Board Members Michael Maynard and Ron Casey. He remarked that it was great to see the Christmas Tree Lighting and Caroling Caravan event and hopes it will continue next year. Director Rips opined that he would like to see a broader representation of community holidays next year and encouraged everyone to appreciate all they have.

Director Searles thanked Assemblymember Janet Nguyen for her attendance tonight. He thanked outgoing Board Members Michael Maynard and Ron Casey for their many years of service. He echoed his fellow colleagues' praise of the Christmas Tree Lighting Caravan Event. Director Searles added that he looked forward to working with his fellow Board Members

President Nitikman thanked outgoing Board Members Michael Maynard and Ron Casey for their many years of service and stated they would be missed. He praised RCSD staff for organizing a successful Christmas Tree Lighting event. He added that he looked forward to working with his fellow Board Members and wished everyone Happy Holidays.

Director Barke welcomed all the new Board Members and wished everyone Happy Holidays.

L. CLOSED SESSION: None

M. ADJOURNMENT:

Motion by Director Nitikman seconded by Director DeMarco, to adjourn the regular meeting at 10:20 p.m. Motion passed 5-0.

SUBMITTED BY:

Joe Mendoza

General Manager