



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, December 14, 2021

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors DeMarco, Rips, Searles and President Barke
Absent: Director Nitikman (Excused)

3. PLEDGE OF ALLEGIANCE : Director Searles led the Pledge of Allegiance.

4. PRESENTATIONS:

- a. CR&R Three Cart Recycling System presented by Hashem Shokair, Senior Sustainability Manager

Chrystal Denning, CR&R, displayed a PowerPoint presentation regarding the new, three cart recycling system; noted no changes in service due to the upcoming holidays as they fall on Saturdays this year; discussed SB 1383; addressed source separated recycling, types of containers and implementation; spoke about the types of acceptable waste materials under the new program and offered to respond to questions from the RCSD Board.

Discussion followed regarding food-soiled papers, the timeline for rolling out the program, challenges with holidays, communicating unexpected delays in service, costs of additional carts, availability of a fact sheet on the RCSD website, enforcement, education and outreach, route audits, penalties for noncompliance, availability of grant funding and plans to increase online capability and customer service.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

Diane Wood spoke in support of RCSD staff including Jessica Verduzco, Mary Kingman and Omero Perez.

Maureen (via Zoom), commended General Manager Mendoza for his positive attitude and work, especially during the recent community cleanup.

D. REPORTS TO THE BOARD

1. QUARTERLY RECREATION REPORT

General Manager Mendoza commended Recreation Superintendent Chris Argueta for the success of the recent Winter Festival and deferred to him for the Recreation report.

Recreation Superintendent Chris Argueta announced the Red Cross Blood Drive; discussed the recent Bulky Item Clean-up event; provided a summary of the Winter Festival and addressed the Senior Meal Gap Program.

Members of the Board commented positively on the Winter Festival event and the Senior Meal Gap Program.

Director DeMarco referenced the quarterly activity graphs in the report and Recreation Superintendent Argueta explained related calculations/formulas.

2. MONTHLY TRAFFIC SAFETY UPDATE

General Manager Mendoza reported the Traffic Safety Committee did not meet this month but provided an update of activities related to traffic safety including a possible solution relative to arterial streets along Montecito; discussed an upcoming meeting with representatives of Seal Beach and the Rossmoor Shops to address parking issues; stated RHA is analyzing the use of HOA parking spaces for the townhome and condominium residences along Montecito; talked about Committee members researching other districts and agencies regarding parking permit programs and indicated he is working with CHP to coordinate driver safety workshops.

Director Searles requested that General Manager Mendoza ask Officer Musselmann about whether parking lane stripes have reduced speeds along Montecito at the next Traffic Safety Committee meeting.

3. UPDATE REGARDING STATUS OF NEW ACCOUNTING SOFTWARE PROPOSALS FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

General Manager Mendoza presented an update on the status of a new accounting software proposal; discussed the RFP and responses and reported that he and the accountant are evaluating them; reported a presentation will be given to the Budget Committee in January 2022 and the matter will be presented to the Board at its meeting in February 2022.

Ken Pun, Accountant, discussed the RFP and the competitive bids received.

E. CONSENT CALENDAR

1. MINUTES:

a. Regular Board Meeting of November 9, 2021

2. OCTOBER 2021 REVENUE AND EXPENDITURE REPORT

3. RESOLUTION NO. 21-12-14-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT TO CONTINUE CONDUCTING MEETINGS OF THE DISTRICT BOARD AND COMMITTEES REMOTELY AS NEEDED DUE TO HEALTH AND SAFETY CONCERNS FOR THE PUBLIC

Motion by President Barke, seconded by Director Searles to approve the Consent Calendar, as presented. Motion passed 4-0 with Director Nitikman, absent.

F. PUBLIC HEARING - None

G. RESOLUTIONS – None

ORDINANCES - None

H. REGULAR CALENDAR

1. CONSIDERATION OF A CONTRACT SERVICES AGREEMENT FOR STREET SWEEPING WITH SUNSET PROPERTY SERVICES

General Manager Mendoza introduced the item and representatives from Sunset Property Services; discussed changes in service to match the needs of Rossmoor residents; spoke about the RFP and responses received; noted the CR&R bid was the lowest bid but they had challenges meeting the schedule and their bid was rejected. He added that Sunset Property Services was the second-lowest bidder, and they are able to accommodate the required schedule. General Manager Mendoza reported there is no fiscal impact on RCSD as Orange County Public Works will cover the cost up to \$80,000 and recommended the Board award the contract to Sunset Property Services.

Representatives from Sunset Property Services, John Howhannesian, President and Andrea Howhannesian, Site Operations Manager, displayed a PowerPoint presentation addressing the primary purpose of street sweeping, Rossmoor posted changes, added benefits of posted street sweeping, partnering with Sunset Property Services, utilizing technology and the importance of having access to streets.

Discussion followed regarding citations, access to the GPS by the General Manager and Sheriff's Department, vehicle cameras, managing cul-de-sacs, customer service, other agencies that have

street sweeping on alternate sides of the street, efforts to educate residents and additional signage.

Motion by President Barke, seconded by Director Rips, to approve a contract services agreement for street sweeping with Sunset Property Services, as presented. Motion passed 4-0 with Director Nitikman, absent.

2. PROPOSED REVISIONS TO POLICY NO. 3085, STREET SWEEPING, REGARDING CHANGES TO STREET SWEEPING SCHEDULE

General Manager Mendoza presented details of the report and noted an ordinance will be presented to the Board for first reading at its meeting in January.

Motion by Director DeMarco, seconded by President Barke, to approve the proposed revisions to Policy No. 3085 regarding changes to street sweeping schedules and direct staff to return with an ordinance. Motion passed 4-0 with Director Nitikman, absent.

3. DISCUSSION REGARDING PERMANENTLY CHANGING THE DATE OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT MONTHLY REGULAR BOARD MEETINGS

General Manager Mendoza presented details of the report.

Discussion followed regarding possible alternative dates for meetings and avoiding conflicts with Los Alamitos Unified School District's (LAUSD) Board meetings.

The Board concurred to continue discussions regarding this matter to the next Board meeting when it is anticipated that LAUSD would have announced their 2022 Board meeting schedule.

I. GENERAL MANAGER ITEMS

General Manager Mendoza reported FEMA has provided a reimbursement application for COVID-19 along with CSDA and stated he has applied for both; discussed the implementation of the Senior Meal Gap Program; provided an update on local control; addressed development of a satisfaction survey for residents; spoke about the legislative redistricting process and the assignment of a new County Supervisor for RCSD and announced upcoming athletic field renovations.

J. BOARD MEMBER ITEMS

Director Searles thanked General Manager Mendoza for the COVID-19 relief programming; appreciated details on the Monthly Expense Report and in reply to his question about bank fees, General Manager Mendoza reported he is still researching the matter but noted increased credit card processing fees as a result of less cash handling associated with facility reservations, tennis reservations, etc. More information will be provided during the mid-year budget review.

Director DeMarco commented positively on the quality of events and thanked General Manager Mendoza and RCSD staff for their excellent work. He thanked Supervisor Katrina Foley for funding the Winter Festival; thanked Assemblymember Nguyen for attending the Winter Festival and residents for their support. Additionally, he spoke about the new street sweeping contract and the new waste system; suggested a small container for organics and requested adding consideration of pickleball to the CIP agenda.

Director Searles referenced the Open Meetings policy and in response to his inquiry, General Counsel Preziosi reported that generally, ad hoc committees are not subject to the Brown Act but stated the RCSD policy exceeds what the Brown Act requires in that ad hoc committees are subject to open meeting requirements and would be subject to the Brown Act.

Director Searles thanked Supervisor Foley for the resources for the Senior Meal Gap Program; thanked General Manager Mendoza for publicizing it; reminded the public of the Red Cross Blood Drive and reminded residents that the Sheriff's Department does vacation checks.

Director Rips spoke positively about the RCSD community events; thanked General Manager Mendoza and staff; discussed the Senior Meal Gap Program and commented on improvements in sound.

President Barke spoke about the success of the Senior Meal Gap Program; discussed open meetings and reported this is the last meeting wherein he will be President of the Board.

K. GENERAL COUNSEL ITEMS

General Counsel Tarquin Preziosi announced the California Department of Public Health issued an order from December 15, 2021 to January 15, 2022, requiring all persons to wear masks when indoors and summarized exemptions.

President Barke stated reasons why he will not comply.

L. CLOSED SESSION

President Barke opened public comments on Closed Session items. There was no response and public comments were closed.

At approximately 8:55 p.m. the Board adjourned to Closed Session.

1. CONFERENCE WITH LEGAL COUNSEL

Anticipated Litigation – One Case
Government Code Section 54956.9

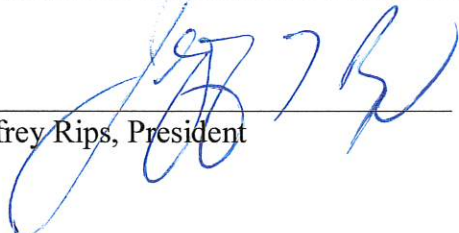
At approximately 9:10 p.m. the Board reconvened into Open Session. There were no reportable actions.

M. ADJOURNMENT

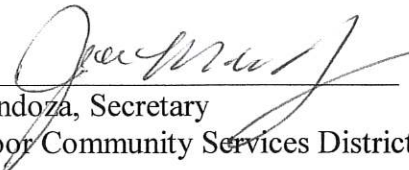
Motion by President Barke, seconded by Director DeMarco, to adjourn the regular meeting at 9:11 p.m. Motion passed 5-0.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Jeffrey Rips, President



Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: January 11, 2022