



MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

REGULAR MEETING

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

Tuesday, January 9, 2018

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A. ORGANIZATION

1. CALL TO ORDER: 7:02 P.M.

2. ROLL CALL: Directors Kahlert, Nitikman, Maynard  
President DeMarco  
Director Casey had an excused absence

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. 2017 State of the District Address: Michael Maynard

President Maynard presented the 2017 State of the District Address. Applause ensued. Photos were taken. The presentation was received and filed.

b. Orange County Sheriff's Department Re: Drug Awareness for Parents

The Orange County Sheriff's Department Deputy Yoshimoto gave a comprehensive presentation on Drug Awareness for parents. She addressed the enforcement complications faced by law enforcement with the recent state legalization of marijuana. Afterwards she answered questions from the Board of Directors regarding the location of local marijuana dispensaries and whether or not there had been successful DUI convictions for marijuana users. Deputy Yoshimoto agreed to research the dispensary locations in north County. She stated that to her knowledge there had been successful prosecutions for DUI's associated with marijuana. Applause ensued. The presentation was received and filed.

c. Orange County Fire Authority Division 1 Chief, Robert Acosta Re: Response Time

The Orange County Fire Authority Battalion Chief Matt Levesque (*Chief Acosta could not be present this evening*) gave a presentation on Emergency Service Delivery Enhancement. He discussed the changes made last year to the OCFA's deployment model by consolidating fire trucks and paramedic units. He contrasted the response times before and after the changes. Chief

Levesque stated that OCFA goals were to improve the level of service and firefighter safety, decrease the advanced life support (ALS) response times, decrease the number of responding units, increase depth for second call coverage and decrease response requirements on automatic aid resources. The consolidation reduced the units on the road by 31% and a decrease in response time by 0:01:53. In addition all responding units are staffed with firefighters who are also paramedics and vice-versa; serving a dual purpose. Afterwards Chief Levesque answered questions from the Board of Directors. Applause ensued. The presentation was received and filed.

## **5. ELECTION OF OFFICERS**

Recommendation that the Board of Directors take the following actions in the order indicated:

1. Election of President – conducted by President Maynard; President Maynard called for nominations for the office of President. President Michael Maynard nominated Director Tony DeMarco for the position of President, the nomination was seconded by Director Nitikman. The General Manager asked if there were any other nominations. Seeing none, the General Manager closed the nominations. Director Tony DeMarco was elected as President of the Board of Directors, 3-0-1, with Director Kahlert abstaining. Director Casey was absent.
2. Election of First Vice President – conducted by the newly elected President; President DeMarco called for nominations for the office of First Vice President.

President DeMarco nominated Director Maynard for the position of First Vice President. The motion died for lack of a second.

Director Kahlert nominated Director Nitikman for the position of First Vice President. The nomination was seconded by Director Maynard. The President asked if there were any further nominations. Seeing none, President DeMarco closed the nominations. Director Nitikman was unanimously elected as First Vice President of the Board of Directors, 4-0.

3. Election of Second Vice President – conducted by the newly elected President.

Director Maynard nominated Director Casey for the position of Second Vice President. The nomination was seconded by Director Nitikman. The President asked if there were any further nominations. Seeing none, President DeMarco closed the nominations. A roll call vote was taken. Director Casey was unanimously elected as Second Vice President of the Board of Directors, 4-0.

## **NEWLY ELECTED PRESIDENT DEMARCO THEN PRESIDED OVER THE REMAINDER OF THE MEETING**

### **B. ADDITIONS TO AGENDA—None**

### **C. PUBLIC FORUM:**

RHA President Bev Houghton congratulated the Board on their new leadership positions. She announced that the monthly paper drive had been postponed and would include paper shredding. She

also announced that the RHA now had RHA T-Shirts available that could be ordered online. New members would receive their first T-Shirt half price.

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—December 12, 2017**

**2. REVENUE AND EXPENDITURE REPORT—NOVEMBER 2017**

Motion by Director Nitikman, seconded by Director Maynard to approve the items on the Consent Calendar as submitted. Motion passed 4-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 18-01-09-01 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS**

Approve by roll call vote, Resolution No. 18-01-09-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING CERTAIN DISTRICT OFFICIALS TO TRANSACT BUSINESS WITH FINANCIAL INSTITUTIONS WHICH HOUSE THE DISTRICT'S INVESTMENTS, SAVINGS OR OTHER FINANCIAL ACCOUNTS.

Motion by Director Maynard, seconded by Director Kahlert to approve Resolution No. 18-01-09-01. The resolution was unanimously approved by roll call vote, 4-0.

**ORDINANCES—None**

**H. REGULAR CALENDAR:**

**1. SECOND READING OF PROPOSED REVISIONS TO BOARD POLICY NO. 3025 ANNUAL FINANCIAL AUDIT**

Approve the second reading to proposed amendments to proposed Policy No. 3025 Annual Financial Audit.

The General Manager reported that the final redline version would be available for second reading at the next regular board meeting. The item was postponed until the February 13, 2018 Board Meeting.

**I. GENERAL MANAGER ITEMS:**

The General Manager reported that he had met with Lieutenant Jeff Puckett regarding format and content modifications to the quarterly crime report as well as the street sweeping policy. They were in the process of researching various options to be brought back to the Board at a future date. Staff

was also working on Kempton Park Signage solutions. They would be reviewing the options with the Tree Committee at their next meeting. He also thanked Calvary Chapel Church for painting the entire Rush Park Auditorium interior at no cost to the District.

**J. BOARD MEMBER ITEMS:**

Director Kahlert had nothing to report.

Director Nitikman wished everyone a Happy New Year. He observed that the rains had arrived and inquired as to whether there had been any reports of fallen trees. Staff replied that there had not been any reports.

Director Maynard opined regarding the condition of Bradbury Road. He stated that it was in poor shape and the County hadn't taken any action to pressure wash and remove the old striping completely, confusing drivers and leaving the road surface in substandard condition. He requested that the General Manager reach out to Supervisor Steel's Office and Tim Whitacre as to when Bradbury Road would be satisfactorily repaired and also to inquire as to when the Rossmoor Community was scheduled to have the roads slurry sealed. He further opined that Rossmoor was a donor to the County. Director Maynard concluded by thanking his fellow Board Members for their support over the past year. He stated that the proclamation he received, while nice, was the result of a team effort by a great Board and Staff; especially the staff and volunteers that put together the Rossmoor Winter Festival.

President DeMarco thanked Director Maynard for his leadership over the past year. He thanked the Orange County Sheriff's Department and the Orange County Fire Department for their exceptional presentations this evening. They provided everyone with a lot of valuable information and he encouraged those who missed the presentations, to watch online and to talk to their kids about drugs and know what their kids are doing. President DeMarco announced that he was excited to be President of the Board once again. He stated that he looked forward to a fun year ahead with the support of an excellent staff and accomplished General Manager. Finally, he appreciated the trust and support bestowed upon him by his fellow Board Members.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Kahlert, seconded by Director Nitikman to adjourn the regular meeting at 8:20 p.m. Motion passed 4-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**