

ROSSMOOR

COMMUNITY SERVICES DISTRICT



Regular Meeting of the Board
Agenda Package

August 9, 2022

AGENDA
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

REGULAR MEETING

In-Person

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, August 9, 2022

7:00 p.m.

PUBLIC PARTICIPATION

Please be advised that all persons wishing to attend this meeting may do so in person or via Zoom.

Join Zoom Meeting:

<https://us06web.zoom.us/j/82187424536?pwd=MDJhdllkxV3ZqQ0c2N3huODVrNFAXZz09>

Enter Meeting ID: **821 8742 4536** and Passcode: **Rossmoor**

The public can observe the meeting live on YouTube using the following link:

<https://youtu.be/xNrQVDEhnm> The name is **Rossmoor CSD**.

This Board meeting will take place in person and virtually via Zoom Webinar pursuant to Assembly Bill 361 and Resolution of the Board of Directors No. 21-10-12-02. To participate in the meeting via Zoom, please follow the following instructions.

1. To Participate via Zoom Webinar:

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82187424536?pwd=MDJhdllkxV3ZqQ0c2N3huODVrNFAXZz09>

Or sign into Zoom.com and "Join a Meeting"

Enter Meeting ID: **821 8742 4536** and Passcode: **Rossmoor**

- *If Zoom is not already installed on your computer, click "Download & Run Zoom" on the launch page and press "Run" when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.*
- *Select "Join Audio via Computer."*
- *The virtual conference room will open. If you receive a message reading, "Please wait for the host to start this meeting," simply remain in the room until the meeting begins.*
- *During the Public Comment Period, use the "raise hand" feature located in the participants' window and wait for district staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.*

2. Join Zoom via Phone:

Call: **+1 669 444 9171** Webinar ID: **821 8742 4536** Passcode: **45294289**

*During the Public Comment Period, press *9 to add yourself to the queue and wait for District staff to announce your name/phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.*

3. Additionally, members of the public who wish to make a written comment on a specific agenda item, may submit a written comment via email to the District Secretary at jmendoza@rossmoor-csd.org. Comments received by 3:00 p.m. on the date of the meeting will be provided to the Board of Directors, made available to the public, and will be part of the meeting record.

This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item if physically present at the meeting, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, CA 90720; 9:00 a.m. - 5:00 p.m., Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings may also be viewed on the Vimeo.com or by using the Vimeo icon on the RCSD website at <http://www.rossmoor-csd.org>.

A. ORGANIZATION

- 1. CALL TO ORDER: 7:00 p.m.
- 2. ROLL CALL: Directors Barke, DeMarco, Nitikman, Searles
President Rips
- 3. PLEDGE OF ALLEGIANCE: Director DeMarco
- 4. PRESENTATIONS: None

B. ADDITIONS TO AGENDA

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if: a majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD

- 1. QUARTERLY RECREATION REPORT

2. MONTHLY TRAFFIC SAFETY UPDATE
3. STREET SWEEPING UPDATE
4. GENERAL ELECTION CONDENSED CALENDAR FOR NOVEMBER 8, 2022 FOR CANDIDATES FOR ROSSMOOR COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular Board Meeting of July 12, 2022

2. JUNE 2022 REVENUE AND EXPENDITURE REPORT

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING: None

G. RESOLUTIONS: None

ORDINANCES: None

H. REGULAR CALENDAR

1. DISCUSSION AND POSSIBLE ACTION REGARDING THE TRIAL PICKLEBALL PROGRAM THAT WAS HELD AT ROSSMOOR PARK ON JULY 27-30, 2022
2. DISCUSSION AND POSSIBLE ACTION REGARDING THE ADDITION OF STREET SWEEPING SIGNAGE AND PARKING ENFORCEMENT

I. GENERAL MANAGER ITEMS

This part of the agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future agenda. No Board action may be taken on these items that are not on the agenda.

J. BOARD MEMBER ITEMS

This part of the agenda is reserved for individual Board members briefly to make general comments, announcements, reports of his or her own activities, and requests of staff, including that specific items be placed on a future Agenda. The Board may not discuss or take action on items not on the Agenda.

K. GENERAL COUNSEL ITEMS

This part of the agenda is reserved for General Counsel to make comments, announcements and reports of activities that are legal in nature. The Board may not discuss or take action on items not on the agenda.

L. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

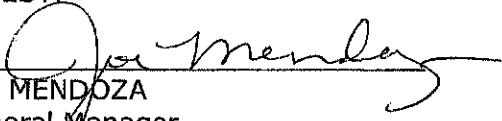
Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at 3001 Blume Drive, Rossmoor, CA 90720. In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the August 9, 2022, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:



JOE MENDOZA
General Manager

Date 8/4/2022

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-1

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Initiated by Recreation Superintendent Chris Argueta
Subject: QUARTERLY RECREATION REPORT

RECOMMENDATION

Review and file report.

INFORMATION

The Quarterly Recreation Report is intended to provide the Rossmoor Community Services (RCSD) Board of Directors with the status of the activities and programs being performed to further the District's Recreation Program.

ATTACHMENTS

1. Quarterly Recreation Report

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT

August 2022

SUMMARY

The Rossmoor Community Services District continues to see more and more families coming out to enjoy the beautiful parks in Rossmoor. The District's Recreation Department strives to provide a safe and clean environment for the community, and programs and events for participants of all ages.

Highlights of Activities this Quarter

- Happy Hour Boot Camp classes continue at Rossmoor and Rush Parks.
- Friday Night Lights youth football and cheer conducted an instructional 2-week camp at Rush Park.
- The District's contract instructors at the Rossmoor Park tennis courts continue to provide tennis lessons to the Rossmoor community.
- Dog Training classes at Rush Park with local trainer and AKC judge Vita Allison are offered on Thursday mornings.
- The addition of the Farmers Market at Rush Park on Thursday evenings from 4 p.m. to 8 p.m. has been a great success. The Farmers Market also includes youth activities such as crafts and entertainment, and live music for all attendees.
- Rossmoor "Movies in the Park" was back again this summer at Rush Park Fridays June 17 and July 15. These movies were well attended and enjoyed by the community.
- A trial pickleball program was conducted at Rossmoor Park from July 27 to July 30 to gauge the impact the addition of a pickleball program may have on the tennis programs as well as the local community. The trial program was well-attended and ongoing assessment and community input will be forthcoming.
- Rossmoor Community Services District continues to be involved in the Los Alamitos Chamber of Commerce and hosted the monthly membership breakfast at the Rush Park picnic shelter on Friday, August 5.

Upcoming

- Event-News Enterprise/Sun Newspapers and Editor David Young, in conjunction with RCSD, collaborated to provide a presentation by aspiring astronaut Alyssa Carson on Wednesday, August 10, 2022 in the Rush Park Auditorium from 5 p.m. to 7 p.m. During the program, Miss Carson will share her dream to become an astronaut, and why learning STEM (Science Technology Engineering Mathematics) skills now can make dreams come true in the future. This program is geared towards students and attendees of all ages. Because of LAUSD's emphasis on STEM classes, Superintendent Andrew Pulver has been invited by Mr. Young to attend the event. We have learned that Dr. Pulver plans to attend.

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT

August 2022

- The next Rossmoor Family Festival is scheduled for Saturday, August 13 at Rush Park from 2 p.m. to 9 p.m.
- Youth Center R.A.S.C.A.L.S. After School Program at Rossmoor Park will begin August 16.
- Blood Drive Wednesdays at Rush Park: On the third Wednesday of each month, the American Red Cross will be hosting a blood drive. The next Blood Drive is scheduled on August 17, 2022. To schedule a donation, visit www.redcrossblood.org.
- Rossmoor Community Services District is bringing a Health & Wellness Festival to Rush Park on Saturday September 17, 2022 from 12 p.m. – 6 p.m. This event will include free health screenings provided by Orange County Health Department, along with local vendors, fun classes, guest speakers, healthy food options, kids zone, and a live band closing out the event.

The Recreation Department continues to look ahead and begin to plan for future programming and events. We look forward to providing opportunities for the community to get together and enjoy the parks and activities available in Rossmoor. The Recreation Department is excited for what is in store we continue forming new partnerships and building community involvement.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-2

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MONTHLY TRAFFIC SAFETY UPDATE

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided.

BACKGROUND

The General Manager provides a monthly update to the Rossmoor Community Services District (RCSD) Board of Directors to keep the Board and community informed of measures being taken to address traffic safety within Rossmoor.

INFORMATION

The Community/Safety Advisory Committee was scheduled to meet on June 27, 2022 and an agenda was prepared and posted. However, prior to the meeting there were Covid issues with a member and other members that were not available to attend after all. Therefore, the meeting was canceled and will be rescheduled. The items on the Traffic Committee agenda were a verbal update by the General Manager regarding traffic safety in Rossmoor; and review of a rough draft resolution creating a permit-parking ordinance in RCSD.

The General Manager provided an overview to the Committee on traffic safety in the Rossmoor Community Services District that included:

1. In preparation of the 2022-2023 school year beginning, RCSD staff is working with LAUSD on educating parents on the importance of driver safety when transporting students to/from the four elementary schools in Rossmoor. Weaver Elementary School began on Wednesday, August 3; all other LAUSD schools begin on Monday, August 15. In addition, school administrators have been reminded of the parking ordinance to accommodate the odd/even address street sweeping parking restrictions.
2. Staff has been distributing "Slow Down" signs in order to increase speed limit awareness. RCSD staff has also been researching technology (license plate camera readers).
3. As a result of the District's traffic safety campaign, permanent radar speed signs on Montecito Road and St. Cloud Drive have been installed. These two electronic signs provide a reminder to drivers to slow down. The signs have been strategically placed prior to the curve on Montecito Road (southbound) and St. Cloud Drive

(westbound). During the past month, it appears that these have been effective in slowing traffic through these areas.

4. RCSD staff has been in communication with CHP in order to enhance enforcement of the restriction of motorized bicycles on RCSD parks, as well as the enforcement of vehicle safety rules on public roads. Officer Musselman is on vacation; however, he has been reviewing the District's ordinance regarding motorized vehicles on the parks to determine if a CHP citation can be issued and recognized in court based on the current ordinance. He is also working with Orange County Sheriff's to collaborate on this matter and possibly utilize their citations books. Previously, Officer Musselman stated that Rossmoor is the only unincorporated area where there is an E-bike issue. He is not receiving any calls in other unincorporated areas (i.e. Anaheim, Midway City, etc.). He also indicated he has not received any complaints directly from Rossmoor residents. His only calls have been from crossing guards and the General Manager. He emphasized that CHP cannot go on word of mouth – to be effective, they need specific complaints to log and document.

At their previous meeting, the Traffic Committee decided to develop a presentation that will provide visuals of cars that are encroaching on driveway aprons (thus creating safety concerns due to visibility when backing out of driveways), trash being left in yards and on the street, cars that are blocking trash and street sweeping vendors ability to do their job, etc. In addition, interviews will be videotaped from residents that are being impacted. This information will eventually be formatted into a PowerPoint presentation that will be presented to the County of Orange traffic engineer and Supervisor Do's office to provide an overview as to the scope of the problem. The Committee also discussed developing a strategic plan that may include resident stakeholder meetings, surveys, and consensus building to determine a timeline that will be part of a recommendation to the RCSD Board of Directors. This will continue to be planned at their upcoming meetings.

The General Manager is attempting to schedule the next meeting of the Community Traffic/Safety Advisory Ad Hoc Committee for Thursday, August 25, 2022 at 7 p.m. at Rush Park Auditorium.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-3

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: STREET SWEEPING UPDATE

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided.

BACKGROUND

A new street sweeping schedule was introduced in the Rossmoor Community Services District (RCSD) beginning January 3, 2022. The new schedule was implemented to better serve residents and to alleviate the parking issues associated with the previous street sweeping schedule.

The Rossmoor Community Services District entered into a contractual agreement for street sweeping services with Sunset Property Services. Subsequently, Sunset Property Services was purchased by Sweeping Corp. of America (SCA). The General Manager worked with representatives from Sunset Properties and SCA to ensure a smooth transition. SCA has indicated they are committed to serving the residents of Rossmoor. As the new sweeping schedule began, ticketing enforcement was suspended to give residents time to adjust to the new schedule. As a result, residents have generally complied.

INFORMATION

On the regular street sweeping schedule of Monday, August 1 RCSD staff began receiving inquiries regarding Sweeping Corp of America (SCA) drivers missing streets, going on the opposite side of the street, and going off track - sweeping the even side of the street on the scheduled odd side day. Staff relayed the complaints to SCA representative Rick De Anda. Mr. De Anda indicated that he had a new driver who was not familiar with the sweeping route and was sweeping on the wrong side in some areas, not following the schedule. Mr. De Anda explained that on Tuesday, August 2, SCA would be sending out an additional street sweeper, accompanied by a supervisor, in an attempt to clean the missed streets. As a result, on Tuesday, August 2, staff again received inquiries because of the missed streets being swept on the "wrong day". While SCA's gesture was made in good faith, it created an uncertainty with our residents; cars were parked legally and trash containers were placed on streets, thus making the additional attempt to sweep ineffective in some areas. RCSD staff is working with SCA to ensure that all resident inquiries/complaints are responded to.

As the RCSD Board is aware, installation of signage is necessary for the Sheriff's to implement parking enforcement and issue parking citations. This has been an ongoing discussion as the District is concerned with sign blight, lack of enforcement, and impact on our residents. Options will presented to the Board in item H-2 on tonight's agenda.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-4

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: GENERAL ELECTION CONDENSED CALENDAR FOR NOVEMBER 8, 2022 FOR CANDIDATES FOR ROSSMOOR COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review and discuss the information provided.

BACKGROUND

As reported at the July 12, 2022 RCSD Board of Directors meeting, the next General Election is scheduled for November 8, 2022. Various elected offices will be included in this election, including the Rossmoor Community Services District Board of Directors. The election is operated by the Orange County Registrar of Voters.

INFORMATION

The RCSD Board of Directors has five seats. Two of those seats will be open for election on November 8, 2022: those of President Jeffrey Rips and First Vice President Mark Nitikman. The following outlines the filing process for candidates:

- The *Nomination Papers/Declaration of Candidacy* commences on July 18, 2022;
- The *Last Day to File Nomination Papers/Declaration of Candidacy* is August 12, 2022. If an incumbent who is eligible to file for reelection does not file his/her Declaration of Candidacy by August 12, then the filing deadline is extended by five calendar days. At the July 12, 2022 RCSD Board meeting, First Vice President Mark Nitikman announced that he did not intend to seek reelection. **Therefore, the *Last Day to File Nomination Papers/Declaration of Candidacy* becomes August 17, 2022 at 5 p.m.;** and
- Information for candidates is available at <https://www.ocvote.gov/candidates> or by calling the Registrar's Office at (714) 567-7600.

The *Candidate's Handbook* for the November election has been posted on the OCVote website: <https://www.ocvote.gov/election-library/docs/November%202022%20Candidate%20Handbook.pdf>

ATTACHMENTS

1. Excerpt from *Candidate's Handbook* regarding filing deadline extension
2. General Election Condensed Calendar – November 8, 2022



Candidate's Handbook

for the November 8, 2022
General Election



Orange County
Registrar of Voters
1300 S. Grand Avenue, Bldg. C
Santa Ana, CA 92705
714-567-7600

Your vote. Our responsibility.
ocvote.gov



the Registrar of Voters' office, including the Resolution to consolidate the election, the Text, Impartial Analysis, Fiscal Impact Statement (if applicable), Bond Project List (if applicable), and Direct Arguments.

§§ 9163, 9316, 9502

Last day for city clerks to file municipal measure documents with the Registrar of Voters' office, including the Resolution to consolidate the election, the Text, Impartial Analysis, Fiscal Impact Statement (if applicable), Bond Project List (if applicable), and Direct Arguments.

Note: If arguments are filed with the city clerk on **August 12, 2022**, the deadline for the city clerk to file these arguments with the Registrar of Voters' office is extended to **August 15, 2022**.

§ 9286

Whenever any ballot arguments for or against any measure submitted to the voters for approval are authorized, these arguments may be withdrawn by their proponents at any time prior to and including the final date for filing arguments with the appropriate filing officer.

§ 9601

NOTE: There will be a **public review period** of 10 calendar days immediately following the filing deadline for submission of a measure's Text, Impartial Analysis, and Direct Arguments. County, School, and Special District measure documents will be available for review at the Registrar of Voters' office Monday through Friday, from 8:00 a.m. to 5:00 p.m., and will be posted on the Registrar of Voters' website. During this timeframe, any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted. The writ of mandate or injunction request shall be filed no later than the end of the 10-calendar-day examination period.

§§ 9190, 9380, 9509

The 10-calendar-day public review period for municipal measure documents will be conducted by the City Clerk.

§ 9295

August 12, 2022
(E-88)

DEADLINE TO FILE DECLARATIONS OF CANDIDACY

AND CANDIDATES' STATEMENTS: Last day to file Declarations of Candidacy and Candidates' Statements with the Registrar of Voters' office is **August 12, 2022, 5:00 p.m.**

§§ 8020, 10510, 10603, 13307

August 12, 2022
(E-88)

CANDIDATE'S WITHDRAWAL: No candidate who has filed a Declaration of Candidacy may withdraw as a candidate after this date.

§§ 10510, 10516, 10603, 10604

August 13, 2022
through
August 17, 2022
(E-87 - 83)

EXTENSION OF NOMINATION PERIOD IF INCUMBENT

FAILS TO FILE: If an incumbent who is eligible to file for re-election fails to file his/her Declaration of Candidacy by **August 12, 2022**, there is a 5-day extension allowed for any qualified person other than the incumbent to file for the office.

NOTE: There is no extension of the filing period for any office where there is no incumbent eligible to be elected.

§§ 10516, 10604

GENERAL ELECTION CONDENSED CALENDAR

November 8, 2022

Nomination Papers/Declaration of Candidacy Commences	July 18, 2022 (E-113)
Last Day to File Nomination Papers/Declaration of Candidacy <i>Note: deadline extended to August 17, 2022 if incumbent fails to file</i>	August 12, 2022 (E-88)
Approximately on this date, Mailing of County Voter Information Guides Commences	September 29, 2022 (E-40)
First Day Vote-by-Mail Ballots are Available	October 10, 2022 (E-29)
Voters Registered by this Date Will Be Mailed a County Voter Information Guide	October 10, 2022 (E-29)
Final Close of Registration	October 24, 2022 (E-15)
Conditional Voter Registration	October 25, 2022 through November 8, 2022 (E-14 -0)
Vote Centers Open	October 29, 2022 (E-10)
Last Day to Apply for a Replacement Vote-by-Mail Ballot	November 1, 2022 (E-7)
Additional Vote Centers Open	November 5, 2022 (E-3)
Date of Election	November 8, 2022 (E-0)

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MINUTES – REGULAR RCSD BOARD MEETING OF JULY 12, 2022

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the Minutes of the Regular RCSD Board Meeting of July 12, 2022 as prepared by the Board's Secretary/General Manager.

INFORMATION

The Minutes reflect the actions of the RCSD Board of Directors at their July 12, 2022 meeting.

ATTACHMENTS

1. Minutes – Regular RCSD Board Meeting of July 12, 2022



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, July 12, 2022

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Barke, DeMarco, Nitikman, Searles
President Rips
3. PLEDGE OF ALLEGIANCE: Director Barke led the Pledge of Allegiance.
4. PRESENTATIONS:

a. Orange County Sheriff's Captain Gary Knutson Presents Quarterly Crime Statistics

Orange County Sheriff's Captain Gary Knutson presented a summary of Calls for Service in April, May and June 2022; discussed parking and street sweeping citations and enforcement; mentioned active investigations including residential burglaries; addressed cybercrimes and training; spoke about the possibility of installing license plate reader systems; announced a National Night Out event and reported the process for requesting vacation checks.

Discussion followed regarding compliance with street sweeping, signs, the possibility of posting no signs and not issuing street sweeping citations, the existing street sweeping compliance rate, the lack of capacity in terms of the Sheriff's Department ability to follow the sweeper regularly, to issue citations consistently, the County's control of whether or not to install street sweeping signs, communicating with County Supervisor Do regarding the topic, avoiding sign blight, privacy concerns related to license plate reader systems, protecting data, and asking the General Manager to return to the Board with a report regarding the District's option to reject street sweeping signs and requesting no enforcement.

b. Golden State Water – Ken Vecchiarelli, Orange County District

Ken Vecchiarelli, Golden State Water, narrated a PowerPoint presentation with an overview of the California drought; discussed current drought conditions; provided details of Schedule 14.1 (Water Shortage Contingency Plan); addressed current impacts to Rossmoor; spoke about current regulations and watering schedules; commented on enforcement, the tiered rate system and surcharges; noted discounts for water use monitoring devices and talked about current construction projects in Rossmoor.

Director DeMarco referenced a moratorium by the County on cutting new streets; reported the contractor cut the new streets and asked about reconstruction of the streets.

Mr. Vecchiarelli reported the streets will be slurry sealed upon completion of the project; addressed the projected completion of the project; spoke about the hydrant replacement project; noted there is not update on possible surplus properties and discussed water pressure issues.

- c. Sweeping Corp. of America – Rick De Anda, Operations Manager and Erik Klimiuk, Site Manager

Rick De Anda, Sweeping Corp. of America, offered to respond to questions from the Board; reported all trucks are equipped with GPS and cameras are being installed in them; discussed impacts of parked vehicles during street sweeping activities; addressed routes, hours of operation/duration and number of trucks servicing the District; explained the dumping process, the different types of sweeper trucks and their effectiveness and stated he will work with General Manager Mendoza to provide a specific service schedule.

- d. CR&R Incorporated – Hashem Shokair, Senior Sustainability Manager

General Manager Mendoza reported Mr. Shokair was not able to attend the meeting and introduced Chrystal Denning, Regional Vice President, for a presentation.

Ms. Denning narrated a PowerPoint presentation with an update on SB 1383; addressed transitioning to the three-cart system, the program rollout, the beginning of the source separated collection and pricing and other available programs; discussed material separation, vehicle passes and enforcement and reported on their compost give-away program and communication to residents.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

Maureen Wauters spoke about the possibility of establishing a pilot pickleball program at Rossmoor Park; felt many residents will walk or ride their bicycles to the park to play, and hoped a solution can be reached that will make everyone happy.

Steve Havstad, spoke in support of installing pickleball courts in Rossmoor Park; stated that pickleball is played by participants of many ages; suggested ways to minimize impacts such as noise; noted many residents will walk or ride their bikes so that parking will not be negatively impacted; reported that tennis courts are underutilized and hoped a solution can be reached that will make everyone happy.

Ralph Vartabedian spoke regarding installing pickleball courts in Rossmoor; believed RCSD has the financial resources to do so, responsibly; noted the need to address specific concerns such as noise and parking, and referenced his written comment requesting that the Board form a committee to study the matter.

Jimmy Ton referenced a petition opposing converting tennis courts into pickleball courts; commented on the current utilization of tennis courts and stressed that if the Board approves the installation of pickleball courts, it must be done, correctly.

Rob Keates noted there is a general unhappiness about plans to convert a tennis court at Rossmoor Park into a pickleball court; expressed concerns with negative impacts such as noise and decreased property values and stressed that if the Board approves the installation of pickleball courts, it must be done, properly.

Sandra Livingstone spoke in support of installing pickleball courts in Rossmoor Park; noted it is a great way to bring families together and suggested using temporary dividers, getting input from tennis players and placing hour limitations.

Sue Clark reported she has lived in Rossmoor since 1973; noted Rossmoor Park was supposed to be a school and she has seen many changes there since moving to Rossmoor; commented on impacts of the rust dust from the baseball fields; commented on the proximity of pickleball courts in Seal Beach and Cypress; opposed installing pickleball courts at Rossmoor Park; expressed concerns regarding noise, decreased property values and parking; suggested installing pickleball courts at Rush Park and stressed that Rossmoor Park does not need to be a sports complex center.

Susan Kaplan opposed plans to install pickleball courts at Rossmoor Park; commented on a prior, failed attempt to do so; reported that combining pickleball and tennis causes in-fighting between players; felt that adding pickleball would increase parking problems; reported learning that the U.S. Pickleball Association was asked to promote Rossmoor's pickleball pilot program; spoke about costs and the District's reserve account and suggested using some of that money to build dedicated, noise-mitigated pickleball courts elsewhere.

Susan Havstad voiced her support for installing pickleball courts in Rossmoor Park; noted that parks are for the entire community; spoke about possible fencing/dividers to mitigate noise; questioned the use of tennis courts by professionals and believed the District can accommodate both tennis and pickleball players.

Victor Pedroza spoke in support of special needs children taking tennis lessons at Rossmoor Park; stated the children will not be able to tolerate the noise related to pickleball and opposed converting tennis courts into pickleball courts.

Rob Kaplan (via Zoom) stated representatives from the U.S. Pickleball Association feel there is no question that the interest and excitement about having pickleball available is present, that there is no need for a trial test, that Rossmoor Park is not the proper place for pickleball, and that Rush Park is an advantage over the tight encroachment that would occur onto the existing tennis courts at Rossmoor Park.

President Rips noted the Board received a letter and several emails that will be added to the record.

There were no other public comments.

D. REPORTS TO THE BOARD

1. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

General Manager Mendoza gave the Quarterly Parks and Facilities Maintenance Report and discussed updates to the swings at Rossmoor and Rush Parks, installation of three new irrigation controllers, replacement of damaged playground equipment at Rossmoor Park, repair of rubberized surfacing and maintenance of walkway lights.

Discussion followed regarding the status of a reported leak and General Manager Mendoza reported that this matter has been addressed and commented on the District's water conservation efforts.

2. MONTHLY TRAFFIC SAFETY UPDATE

General Manager Mendoza presented details of the monthly traffic safety update and addressed items discussed at the recent Traffic Committee meeting including installation of two permanent radar speed signs, the Bicycle Safety event, collaboration with the City of Los Alamitos on license reader cameras, and developing an ordinance addressing parking issues.

Director DeMarco added the Traffic Committee discussed the Montecito issue and the possibility of creating restricted parking areas; and reported the Committee will be working on an ordinance to present to the full Board at an upcoming meeting.

Director Searles addressed eBike safety and reported CHP Officer Matt Musselmann encourages residents to report unsafe eBike activities.

General Manager Mendoza reported the Traffic Committee will meet in July to discuss the draft ordinance.

Discussion followed regarding developing an effective draft ordinance prior to involving legal counsel, the need for resident support, and having the Board discuss license plate readers.

3. STREET SWEEPING UPDATE

General Manager Mendoza reported he will communicate with Orange County Public Works regarding whether they have the discretion not to post street sweeping signs and possible options for the District regarding enforcement.

4. GENERAL ELECTION CONDENSED CALENDAR FOR NOVEMBER 8, 2022 FOR CANDIDATES FOR ROSSMOOR COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

General Manager Mendoza presented the condensed calendar for the November 8, 2022 elections and noted the information will be posted on the RCSD website and in the local newspaper.

Director Nitikman reiterated he will not be seeking reelection and encouraged Rossmoor citizens to run.

Discussion followed regarding extension of the filing deadline if an incumbent does not run. Legal Counsel Tarquin Preziosi will verify the matter.

5. UPDATE ON PICKLEBALL

General Manager Mendoza referenced prior direction by the Board to implement a trial of pickleball at Rossmoor Park. He stated this will be done towards the end of July to primarily assess noise and other impacts in relation to adjacent tennis courts/players; noted an upcoming meeting with representatives of the Seal Beach Tennis Center to tap into their expertise, and reported ordering four portable pickleball nets and removable lines. It was announced that neighboring residents would be notified of the pilot program. He addressed budget considerations to convert one tennis court into four pickleball courts versus the cost to build new pickleball courts.

Director Nitikman stressed if the Board feels there is sufficient demand to build new pickleball courts, it should be done right, and there should be no removal of existing tennis courts; spoke about conducting accurate acoustical tests; noted the need to assess demand and commented on sound mitigation options.

General Manager Mendoza spoke about notifying players of the trial to increase participation and reported as soon as the budget is finalized, he will begin looking for a park consultant to develop a strategic vision for District parks, moving forward.

President Rips felt a consultant would help in this process including integrating pickleball as part of the long-range plan for District parks.

Discussion followed regarding whether the RHA/RCSD survey would gauge demand for pickleball as well as other services.

Director Searles stated he would not mind dedicating one or two days a week to pickleball at Rossmoor Park as a real-life trial, before considering building a new facility.

Discussion followed regarding whether the trial will provide new, useful information.

President Rips invited public comments on this item.

Ralph Vartabedian noted an acoustic reading will depend on the ambient noise occurring at the time of the test; wondered about how to evaluate the decibel reading results without set criteria and felt there will be a demand and the demand will grow once a pickleball court is installed. He spoke about an RHA request that RCSD do a park evaluation study in terms of who uses parks/facilities and when they are used, but believed it was never done.

Director Nitikman felt the information would be helpful and that RCSD could do a better job in getting that information.

Susan Kaplan understood the Seal Beach pickleball ambassador was approached about advertising the Rossmoor Park trial and he offered to send a blast email to all pickleball players in Orange County; questioned the need for the trial; suggested aborting the trial and that the Board consider the right way to bring pickleball to Rossmoor. She felt if pickleball is implemented at Rossmoor Park, it will be hard to take away.

President Rips commented favorably on the proposed trial as a reasonable part of the process and noted the final determinations will be made by the Board.

Director Barke suggested that if the Board moves forward with a trial, one of the trial dates should be on the weekend.

Victor Pedroza suggested that during the trials, RCSD staff check with coaches to get their feedback.

Susan Havstad spoke about the need to clarify the court reservation and payment system for both tennis and pickleball courts; agreed with Director Searles in terms of needing to study the best place to locate pickleball courts; suggested sharing with tennis players until it is determined and commented on increased traffic showing there is increased demand.

There were no other public comments.

Director Barke suggested moving forward with a pickleball trial at Rossmoor Park, including at least one weekend day and continuing discussions at the next RCSD Board meeting.

Director Nitikman agreed, as long as it is an extremely limited trial.

Directors Searles and DeMarco spoke in favor of a trial and shared use between tennis and pickleball players.

President Rips suggested that one week before the trial, RCSD staff do a count of cars parked on the street around Rossmoor Park, as well as the number of people using the basketball and tennis courts.

General Manager Mendoza suggested testing during different times during the day, several days of the week and including one weekend day.

Motion by Director DeMarco, seconded by Director Barke, to move forward with a trial of pickleball at Rossmoor Park, on specified dates, with a maximum of four days, as suggested by the General Manager and giving the General Manager the discretion to move the dates and times as he sees fit and directing the General Manager to conduct an audit of activities at Rossmoor Park the week prior to the trial, during the days and times corresponding to the days and times during which the trial will be conducted. Motion passed 5-0.

RECESS/RECONVENE

President Rips called for a short recess at 10:29 p.m. The meeting reconvened at 10:36 p.m.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular Board Meeting of June 14, 2022

Motion by President Barke, seconded by Director DeMarco to approve Regular Board Meeting Minutes of June 14, 2022, as presented. Motion passed 4-0-1, with President Rips, abstaining.

2. MAY 2022 REVENUE AND EXPENDITURE REPORT

Motion by President Barke, seconded by Director Nitikman to approve May 2022 Revenue and Expenditure Report, as presented. Motion passed 5-0.

F. PUBLIC HEARING

1. FISCAL YEAR 2022-2023 PROPOSED FINAL BUDGET FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

General Manager Mendoza presented details of the report; discussed tennis and ballfield revenue and uses; addressed expenditures including an election expenditure; spoke about an increase in janitorial services expenditures and requested direction and approval of the final budget.

President Rips reopened the public hearing.

There were no public comments and President Rips closed the public hearing.

Discussion followed regarding considering a 7% salary increase for RCSD staff versus a 4% salary increase versus a one-time bonus.

President Rips expressed support for compensating staff in a higher manner (7%) considering what they have been asked to do and the increases in services and programs provided by RCSD.

Director Searles commented on two vacant positions and expressed support for a 7% salary increase as he felt it will increase the District's chances of filling them.

Discussion followed regarding the two vacant positions, attracting and keeping the best people possible, adjusting salaries based on job descriptions and recommendations from the General Manager, the increased rate of inflation, adjusting positions that are currently underpaid,

Director Barke stated he would support a 4% raise and 3% bonus and revisiting the topic next year.

Discussion followed regarding having General Manager Mendoza approach the Board if adjustments to specific salaries at competitive rates are needed.

Discussion followed regarding giving a 7% COLA to General Manager Mendoza. It was stated that the General Manager's salary is considered in October when his employment agreement is reviewed.

Directors Barke and DeMarco felt there should be a consensus on the budget.

Director Nitikman noted there is complete consensus on every part of the budget, except one.

Motion by President Rips, seconded by Director Nitikman, to accept the budget with a 7% COLA. Motion passed 3-2, with Directors Barke and DeMarco opposed.

G. RESOLUTIONS

1. RESOLUTION NO. 22-07-12-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2022-2023 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Motion by Director Nitikman, seconded by President Rips to waive further reading and adopt RESOLUTION NO. 22-07-12-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2022-2023 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT. Motion passed 3-2 as follows:

AYES:	Directors Nitikman and Searles and President Rips
NOES:	Directors Barke and DeMarco
ABSTAIN:	None

ABSENT: None

ORDINANCES - None

H. REGULAR CALENDAR

1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF AMENDMENT NUMBER ONE TO AGREEMENT FOR LEGAL SERVICES FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Legal Council Tarquin Preziosi recused himself from this item and left the meeting.

General Manager Mendoza presented the staff report.

Discussion followed regarding comparisons of legal rates from other municipalities, and the last time there was a rate adjustment.

Motion by Director Barke, seconded by Director DeMarco to approve Amendment One to the agreement for legal services for the Rossmoor Community Services District. Motion passed, 5-0.

I. GENERAL MANAGER ITEMS

General Manager Mendoza announced the upcoming Shakespeare in the Park events, discussed training on the Black Mountain Software, addressed staff recruitment, and noted the Farmers Market continues to be well received.

J. BOARD MEMBER ITEMS

Director DeMarco commented on recruitment of vacant positions and spoke about the possibility of outsourcing some of the tasks such as social media marketing.

General Manager Mendoza spoke about the need to increase participation in the District's resident database.

Director DeMarco commented on the Water District construction project noting he does not like how they are tearing up newly paved streets.

Director Searles expressed his appreciation to those participating in the meeting; commented positively on the recent Foodie Festival and urged residents to email the District with concerns.

Director Barke commented positively on the Foodie Festival; expressed disappointment a greater effort was not made to come to consensus regarding the budget, and discussed an upcoming CJPIA Risk Management Conference in Santa Barbara.

President Rips noted he would not attend the CJPIA Risk Management Conference as the event scheduled is during Yom Kippur.

K. GENERAL COUNSEL ITEMS

Legal Counsel Tarquin Preziosi had not items to report.

L. ADJOURNMENT

Motion by President Rips, seconded by Director Barke, to adjourn the regular meeting at 11:45 p.m.
Motion passed 5-0.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

Jeffrey Rips, President

Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: August 9, 2022

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Accounting Consultant Ken Pun
Subject: JUNE 2022 REVENUE AND EXPENDITURE REPORT

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the Revenue and Expenditure Report for June 2022.

INFORMATION

The Revenue and Expenditure Report is submitted on a monthly basis, as an indication of the District's unaudited year-to-date revenues and expenses.

ATTACHMENTS

1. Revenue and Expenditure Report for the month of June 2022
2. Explanation of Significant Variances from Budgeted Amounts

Rossmoor Community Services District
Schedule of Revenues and Expenditures and Changes in Fund Balance - Budget and Actual
For the month ended June 30, 2022

	Original Budget	Amended Budget	Current Month June	Year to Date	Variance	% of Budget
Revenues:						
Property taxes	\$ 1,100,000	\$ 1,100,000	\$ 9,940	\$ 1,128,391	\$ (28,391)	102.58%
Street light assessments	372,000	372,000	805	385,534	(13,534)	103.64%
Interest on investments	9,600	2,500	329	2,201	299	88.04%
From Other Governmental Agencies	258,000	356,000	740	123,512	232,488	34.69%
Permit and Rental Fees	137,300	179,300	17,509	216,518	(37,218)	120.76%
Miscellaneous	19,000	59,000	6,033	80,623	(21,623)	136.65%
Total Revenues	1,895,900	2,068,800	35,356	1,936,779	132,021	93.62%
Expenditures:						
Administrative	957,700	1,044,000	129,589	1,009,422	34,578	96.69%
Recreation	39,500	55,000	10,859	63,754	(8,754)	115.92%
Rossmoor Park	263,000	221,500	15,419	146,016	75,484	65.92%
Montecito Center	24,400	25,400	2,445	22,260	3,140	87.64%
Rush Park	145,500	248,500	25,443	207,101	41,399	83.34%
Street Lighting	100,000	100,000	8,696	104,006	(4,006)	104.01%
Rossmoor Wall	1,000	1,000	-	-	1,000	0.00%
Street Sweeping	65,000	80,000	13,076	73,520	6,480	91.90%
Parkway Tree	170,000	190,000	3,650	196,834	(6,834)	103.60%
Mini-Parks and Median	11,800	16,000	615	12,415	3,585	77.59%
Total Expenditures	1,777,900	1,981,400	209,792	1,835,328	146,072	92.63%
Changes in Fund Balance	118,000	87,400	\$ (174,436)	101,451	\$ (14,051)	
Fund Balance:						
Beginning of Period	1,283,900	1,283,900		1,283,900		
End of Period	<u>\$ 1,401,900</u>	<u>\$ 1,371,300</u>		<u>\$ 1,385,351</u>		

Adjustments:

Reclass Senior Gap Meal Program from "Miscellaneous Revenues" to "From Other Government Agencies" per discussion with Budget Committee.

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 6/30/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
3000 Current Secured Property Taxes	1,020,000.00	1,020,000.00	1,046,789.78	0.00	0.00	-26,789.78	102.6
3001 Current unsecured prop tax	34,000.00	34,000.00	34,813.75	6,809.59	0.00	-813.75	102.4
3002 Prior secured property taxes	14,000.00	14,000.00	9,314.62	414.92	0.00	4,685.38	66.5
3003 Prior unsecured prop taxes	3,000.00	3,000.00	985.66	985.66	0.00	2,014.34	32.9
3004 Delinquent property taxes	1,000.00	1,000.00	669.48	158.24	0.00	340.52	65.9
3010 Current supplemental assessm	18,000.00	18,000.00	19,226.34	1,571.14	0.00	-1,226.34	106.8
3020 Public utility tax	10,000.00	10,000.00	16,601.65	0.00	0.00	-6,601.65	166.0
3105 Street light assessments	372,000.00	372,000.00	385,534.40	805.30	0.00	-13,534.40	103.6
3200 Interest on investments	9,600.00	2,500.00	2,200.82	329.28	0.00	299.18	88.0
3210 Prop 88 Grant Funding	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.0
3220 Senior Mobility Food Program	0.00	70,000.00	70,000.00	0.00	0.00	0.00	100.0
3250 FEMA Grant-Covid 19	19,000.00	47,000.00	48,578.00	0.00	0.00	-1,578.00	103.4
3301 State homeowner proptax relief	4,000.00	4,000.00	4,934.16	740.13	0.00	-934.16	123.4
3305 County street sweep reimburse	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
3404 Court reservations	45,000.00	75,000.00	68,864.67	4,952.00	0.00	6,135.33	91.8
3405 Wall Rental	300.00	300.00	448.72	20.00	0.00	-148.72	149.6
3406 Ball field reservations	12,000.00	12,000.00	23,550.30	0.00	0.00	-11,550.30	196.3
3407 Tree Trim Permits	5,000.00	5,000.00	6,608.00	254.00	0.00	-1,608.00	132.2
3410 Rossmoor building rental	10,000.00	10,000.00	5,900.00	575.00	0.00	4,100.00	59.0
3412 Montecito building rental	15,000.00	27,000.00	32,298.88	1,930.00	0.00	-5,298.88	119.6
3414 Rush Park Building Rental	50,000.00	50,000.00	78,846.45	9,778.00	0.00	-28,846.45	157.7
3500 Other miscellaneous revenue	5,000.00	35,000.00	47,523.31	683.10	0.00	-12,523.31	135.8
3504 Sponsorships	14,000.00	24,000.00	33,100.00	5,350.00	0.00	-9,100.00	137.9
Dept: 00	1,895,900.00	2,068,800.00	1,936,778.79	35,356.36	0.00	132,021.21	93.6
Revenues	1,895,900.00	2,068,800.00	1,936,778.79	35,356.36	0.00	132,021.21	93.6
Expenditures							
Dept: 10 ADMINISTRATION							
4000 Board of Directors Compensatn	9,000.00	16,000.00	13,707.94	900.00	0.00	2,292.06	85.7
4002 Salaries - Part-time	64,272.00	64,272.00	53,991.47	5,351.13	0.00	10,280.53	84.0
4003 Salaries - Overtime	1,500.00	9,500.00	8,717.83	0.00	0.00	782.17	91.8
4006 SALARY - ADMINISTRATION	220,560.00	205,580.00	183,658.95	11,793.68	0.00	21,901.05	89.3
4007 Vehicle Allowance	1,500.00	1,500.00	1,492.69	0.00	0.00	7.31	99.5
4008 SALARY - RECREATION	116,085.00	116,085.00	123,892.30	12,916.87	0.00	-7,807.30	106.6
4009 SALARY - PARK/TREE MAINTENANCE	84,168.00	84,168.00	58,664.75	5,018.55	0.00	25,503.25	69.7
4010 Workers Compensation Insurance	18,500.00	18,500.00	18,913.34	1,714.83	0.00	-413.34	102.2
4011 Medical Insurance	85,000.00	85,000.00	72,303.24	3,652.56	0.00	12,696.76	85.1
4015 Federal Payroll Tax -FICA	48,415.00	48,415.00	44,634.14	5,102.71	0.00	3,780.86	92.2
5002 Insurance - Liability	35,000.00	35,000.00	40,782.98	32,567.00	0.00	-5,782.98	116.5
5004 Memberships and Dues	7,200.00	9,000.00	10,248.63	500.00	0.00	-1,248.63	113.9
5006 Travel & Meetings	2,500.00	2,500.00	2,578.08	2,343.83	0.00	-78.08	103.1
5007 Televised Meeting Costs	20,000.00	20,000.00	23,062.21	2,707.50	0.00	-3,062.21	115.3
5010 Publications & Legal Notices	6,500.00	8,000.00	9,696.30	428.75	0.00	-1,696.30	121.2
5012 Printing	3,000.00	4,500.00	5,608.11	322.29	0.00	-1,108.11	124.6
5014 Postage	2,500.00	2,500.00	918.80	323.80	0.00	1,581.20	36.8
5016 Office Supplies	15,000.00	15,000.00	10,213.93	6,287.16	0.00	4,786.07	68.1
5017 Community Events	0.00	0.00	225.95	225.95	0.00	-225.95	0.0
5020 Telephone	12,000.00	12,000.00	9,871.32	1,817.39	0.00	2,128.68	82.3
5021 Computer Costs	5,000.00	5,000.00	5,272.48	737.27	0.00	-272.48	105.4
5030 Vehicle Maintenance	0.00	0.00	2,371.06	0.00	0.00	-2,371.06	0.0
5045 Miscellaneous Expenditures	10,000.00	90,000.00	96,458.85	662.50	0.00	-6,458.85	107.2
5046 Bank Service Charge	1,000.00	2,500.00	3,453.10	39.82	0.00	-953.10	138.1
5610 Legal Counsel	60,000.00	60,000.00	50,449.75	5,795.00	0.00	9,550.25	84.1
5615 Financial Audit-Consulting	17,000.00	17,000.00	18,225.00	0.00	0.00	-1,225.00	107.2
5620 Outsource Financial Consultant	60,000.00	80,000.00	60,140.00	10,140.00	0.00	-140.00	100.2
5670 Other Professional Services	35,000.00	35,000.00	58,870.08	6,901.17	0.00	-23,870.08	168.2
6010 Equipment	2,000.00	2,000.00	1,765.78	266.65	0.00	234.22	88.3
6025 Software	15,000.00	15,000.00	19,426.80	11,070.82	0.00	-4,426.80	129.5

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 6/30/2022

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
ADMINISTRATION	957,700.00	1,044,000.00	1,009,415.86	129,587.23	0.00	34,584.14	96.7
Dept: 20 RECREATION							
5006 Travel & Meetings	0.00	0.00	14.94	14.94	0.00	-14.94	0.0
5017 Community Events	39,500.00	55,000.00	63,738.53	10,844.16	0.00	-8,738.53	115.9
RECREATION	39,500.00	55,000.00	63,753.47	10,859.10	0.00	-8,753.47	115.9
Dept: 30 ROSSMOOR PARK							
5018 Janitorial Supplies	6,000.00	6,000.00	5,738.02	0.00	0.00	261.98	95.8
5022 Utilities	12,500.00	12,500.00	9,623.53	743.84	0.00	2,876.47	77.0
5023 Water	28,000.00	43,000.00	39,966.21	2,606.18	0.00	3,033.79	92.9
5025 SECURED PROP TAX	1,150.00	1,150.00	1,048.06	0.00	0.00	101.94	91.1
5030 Vehicle Maintenance	1,000.00	1,500.00	1,801.49	0.00	0.00	-301.49	120.1
5032 Building & Grounds-Maintenance	30,000.00	30,000.00	30,577.72	6,356.72	0.00	-577.72	101.9
5034 Alarm Systems	850.00	850.00	852.88	0.00	0.00	-2.88	100.3
5045 Miscellaneous Expenditures	500.00	500.00	333.97	277.86	0.00	166.03	66.8
5051 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs	500.00	500.00	1,034.27	0.00	0.00	-534.27	206.9
5655 Landscape Maintenance	27,000.00	30,000.00	34,045.79	5,059.37	0.00	-4,045.79	113.5
6005 Buildings and Improvements	155,000.00	95,000.00	20,994.78	375.00	0.00	74,005.22	22.1
ROSSMOOR PARK	263,000.00	221,500.00	146,016.72	15,418.97	0.00	75,483.28	65.9
Dept: 40 MONTECITO CENTER							
5018 Janitorial Supplies	6,000.00	6,000.00	2,820.06	0.00	0.00	3,179.94	47.0
5022 Utilities	2,000.00	2,000.00	1,680.35	289.42	0.00	319.65	84.0
5023 Water	2,250.00	2,250.00	2,394.21	0.00	0.00	-144.21	106.4
5025 SECURED PROP TAX	1,000.00	1,000.00	880.14	0.00	0.00	119.86	88.0
5030 Vehicle Maintenance	500.00	1,500.00	1,236.67	431.95	0.00	263.33	82.4
5032 Building & Grounds-Maintenance	8,000.00	8,000.00	7,599.93	1,363.50	0.00	400.07	95.0
5034 Alarm Systems	650.00	650.00	120.00	0.00	0.00	530.00	18.5
5045 Miscellaneous Expenditures	500.00	500.00	360.00	360.00	0.00	140.00	72.0
5052 Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5655 Landscape Maintenance	3,000.00	3,000.00	4,926.89	0.00	0.00	-1,926.89	164.2
6005 Buildings and Improvements	0.00	0.00	243.92	0.00	0.00	-243.92	0.0
MONTECITO CENTER	24,400.00	25,400.00	22,262.17	2,444.87	0.00	3,137.83	87.8
Dept: 50 RUSH PARK							
5018 Janitorial Supplies	6,000.00	6,000.00	6,173.43	3,349.05	0.00	-173.43	102.9
5022 Utilities	23,000.00	23,000.00	21,997.90	1,783.25	0.00	1,002.10	95.6
5023 Water	42,000.00	50,000.00	44,007.05	3,375.27	0.00	5,992.95	88.0
5025 SECURED PROP TAX	4,200.00	4,200.00	4,010.96	0.00	0.00	189.04	95.5
5030 Vehicle Maintenance	1,000.00	2,000.00	1,957.82	431.95	0.00	42.18	97.9
5032 Building & Grounds-Maintenance	40,000.00	40,000.00	34,100.37	9,765.64	0.00	5,899.63	85.3
5034 Alarm Systems	800.00	800.00	225.00	0.00	0.00	575.00	28.1
5045 Miscellaneous Expenditures	500.00	500.00	399.83	250.00	0.00	100.17	80.0
5051 Equipment Rental	500.00	1,500.00	2,688.16	1,428.78	0.00	-1,188.16	179.2
5052 Minor Facility Repairs	500.00	500.00	300.00	0.00	0.00	200.00	60.0
5655 Landscape Maintenance	27,000.00	30,000.00	32,493.58	5,059.37	0.00	-2,493.58	108.3
6005 Buildings and Improvements	0.00	41,000.00	43,953.92	0.00	0.00	-2,953.92	107.2
6010 Equipment	0.00	49,000.00	14,793.15	0.00	0.00	34,206.85	30.2
RUSH PARK	145,500.00	248,500.00	207,101.17	25,443.31	0.00	41,398.83	83.3
Dept: 60 STREET LIGHTING							
5650 Lighting and Maintenance	100,000.00	100,000.00	104,009.79	8,698.25	0.00	-4,009.79	104.0
STREET LIGHTING	100,000.00	100,000.00	104,009.79	8,698.25	0.00	-4,009.79	104.0
Dept: 65 ROSSMOOR WALL							
5032 Building & Grounds-Maintenance	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
ROSSMOOR WALL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 70 STREET SWEEPING							

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 6/30/2022	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 70 STREET SWEEPING							
5642 Street Sweeping	65,000.00	80,000.00	73,520.51	13,076.28	0.00	6,479.49	91.9
STREET SWEEPING	65,000.00	80,000.00	73,520.51	13,076.28	0.00	6,479.49	91.9
Dept: 80 PARKWAY TREES							
5017 Community Events	1,500.00	1,500.00	498.61	0.00	0.00	1,001.39	33.2
5656 Tree Trimming	120,500.00	140,500.00	150,724.00	1,750.00	0.00	-10,224.00	107.3
5660 TREE REMOVAL	3,000.00	3,000.00	3,699.00	1,900.00	0.00	-699.00	123.3
6015 Trees	45,000.00	45,000.00	41,912.00	0.00	0.00	3,088.00	93.1
PARKWAY TREES	170,000.00	190,000.00	196,833.61	3,650.00	0.00	-6,833.61	103.6
Dept: 90 MINI-PARKS AND MEDIANS							
5022 Utilities	500.00	500.00	799.56	29.43	0.00	-299.56	159.9
5023 Water	6,000.00	10,200.00	9,238.50	585.44	0.00	961.50	90.6
5032 Building & Grounds-Maintenance	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5045 Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5655 Landscape Maintenance	3,000.00	3,000.00	2,133.37	0.00	0.00	866.63	71.1
6005 Buildings and Improvements	0.00	0.00	243.69	0.00	0.00	-243.69	0.0
MINI-PARKS AND MEDIANS	11,800.00	16,000.00	12,415.12	614.87	0.00	3,584.88	77.6
Expenditures	1,777,900.00	1,961,400.00	1,835,328.42	209,792.88	0.00	146,071.58	92.6
Net Effect for GENERAL FUND	118,000.00	87,400.00	101,450.37	-174,436.52	0.00	-14,050.37	116.1
Change in Fund Balance:			101,450.37				
Grand Total Net Effect:	118,000.00	87,400.00	101,450.37	-174,436.52	0.00	-14,050.37	

EXPLANATION OF SIGNIFICANT VARIANCES FROM BUDGETED AMOUNTS
June 2022 Revenue and Expenditure Report
FY 2021-2022

Expenditure Accounts

Account	Item	Explanation
10-10-5007	Televised Meeting Costs	Due to COVID-19, the Board meetings and other meetings were televised via Zoom and the use of Zoom has continued. The production services have also been enhanced and necessary equipment obtained. The budget amount is \$20,000. To date, we have spent \$23,062, so we will be over budget at year-end. Some of this can be attributed to new equipment needed as we closed out the old vendor and retained a new vendor for enhanced production.
10-10-5010	Publications and Legal Notices	Additional expenditures related to advertisement for special events (i.e. Family Festivals, Farmers Market, as well as legal notices for budget hearings, and community forums, etc.)
10-10-5012	Printing	Extra expenditures related to Slow Down signs, street sweeping posters, flyers, and door hangers.
10-10-5046	Bank Service Charges	RecDesk has completed processing the paperwork needed to update RecDesk settings to pass on the 2.75% processing fee to the consumer. The overage in this account is attributed to the service fee being charged to the District for credit/debit card payments from facility users. In the effort to reduce cash handling, usage of credit/debit cards by patrons has increased substantially. A check scanner was purchased and arrangements made with US Bank to streamline our deposit process. The target date for cash to no longer be accepted is September 1, 2022.
10-10-5670	Other Professional Services	This account is over budget. The major expenditures in this account included Brea IT monthly service (extra work for Black Mountain and cloud transition), grant writing, and leadership coaching.
10-10-6025	Software	Additional upgrades to the District cloud account and transition to Black Mountain.
10-20-5017	Community Event	This account is over budget due to additional Festivals in FY 2021-2022 and prepayment of expenses for the 2022-2023 Family Festivals. Funds are offset by sponsorship fees (revenue account 10-00-3504 Sponsorships).
10-30-5030	Vehicle Maintenance (Rossmoor Park)	Unforeseen vehicle maintenance (tires, batteries); compare with vehicles maintenance for Montecito and Rush Park where expenditures are under budget.
10-30-5052	Minor Facility Repairs (Rossmoor Park)	Electrical repairs to the walkway and tennis lights.
10-30-6005	Building and Improvements (Rossmoor Park)	The expenditures at Rossmoor Park are at 20% since capital improvements have not been completed to date. Therefore, expenditures are down.
10-40-5655	Landscape Maintenance (Montecito Center)	Irrigation repairs.
10-50-5051	Equipment Rental (Rush Park)	Additional scissor lift and roll off trash bins for special events.
10-50-6010	Equipment (Rush Park)	The expenditures at Rush Park are at 30% since capital improvements have not been completed to date. Therefore, expenditures are down.
10-80-5656 10-80-5660	Tree Trimming	These accounts are over budget due to additional tree trimming and tree removals for safety measures.

Revenue Accounts

Account	Item	Explanation
10-00-3210	Prop 68 Grant Funding	To date, we have yet to receive the reimbursement request for \$85,000. We will record as a receivable while performing year-end closing.
10-00-3305	County Street Sweeping Reimbursement	To date, we have yet to receive the reimbursement request for \$73,520.15. We will record as a receivable while performing year-end closing.
10-00-3406	Ballfield Reservations	This account has doubled in revenue as a result of the influx of play post-COVID by LAGSL and FNL at both Rush and Rossmoor Parks.
10-00-3410	Rossmoor Building Rental	This account has declined the revenue projection due to a loss of a consistent renter (Tiny Tot program) since the pandemic.
10-00-3412	Montecito Center Building Rental	This account has exceeded the revenue projection due to a high volume of facility rentals.
10-00-3414	Rush Park Building Rental	This account has exceeded the revenue projection due to a high volume of facility rentals.
10-00-3500	Miscellaneous Revenue	These miscellaneous revenue accounts brought in more revenue than budgeted due to the donations from Calvary and GOND Churches to our audio-visual system.
10-00-3504	Sponsorships	These accounts brought in more revenue than budgeted due to additional sponsorships received for the Family Festivals.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: DISCUSSION AND POSSIBLE ACTION REGARDING THE TRIAL PICKLEBALL PROGRAM THAT WAS HELD AT ROSSMOOR PARK ON JULY 27-30, 2022

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors:

1. Approve the General Manager's recommendation to schedule a study session with the RCSD Parks and Facilities Committee (Nathan Searles, Chair and Jeffrey Rips);
2. Direct this item to the Parks and Facilities Committee to review the recent trial pickleball program at Rossmoor Park; and
3. Have the Parks and Facilities Committee formulate a recommendation to be presented to the RCSD Board of Directors Board meeting for final determination regarding pickleball in Rossmoor; and/or
4. Direct the General Manager to proceed as desired by the Board of Directors.

BACKGROUND

For the past several months there has been interest expressed by some residents for the RCSD to add pickleball courts to the amenities available within the District. Pickleball has become an extremely popular sport throughout Southern California and the nation. It is one of the fastest growing sports in America. It combines parts of badminton, tennis, and table tennis. It is played on a badminton-sized court with a slightly modified tennis net, using paddles made of wood or composite materials, a durable molded plastic ball with evenly spaced holes (similar to a wiffle ball), and can be played by singles or doubles.

Subsequently, at the June 14, 2022 RCSD Board meeting, a number of residents attended the meeting to speak during public comments about pickleball. The majority of the speakers spoke in opposition of having pickleball courts at Rossmoor Park, citing the noise that could be created, parking issues, and the proximity to the homes surrounding the park. Other residents spoke in favor of pickleball and said they would welcome this addition to the community so they would be able to play pickleball in Rossmoor, without having to travel to a neighboring city.

Due to a number of residents requesting the ability to play pickleball in Rossmoor, the RCSD Board of Directors recognized that there is demand and directed staff to develop a plan to provide temporary pickleball courts at Rossmoor Park on a trial basis.

INFORMATION

Following the discussion at the June 14, 2022 Board meeting, the General Manager was directed to bring this item back to the Board at the July 12, 2022 meeting. At that meeting, the Board approved the temporary conversion of one tennis court (Court 1) into four pickleball courts at Rossmoor Park, from July 27-30, 2022. This trial period was to determine noise

levels, impact on parking, and compatibility with the adjacent tennis courts. The most logical site to have trial pickleball courts was determined to be the Rossmoor tennis courts since the hard surface, fencing, and lighting were already in place.

Pickleball Trial at Rossmoor Park

RCSD staff set aside Court 1 at Rossmoor Park from Wednesday, July 27 through Saturday, July 30, 2022 for the temporary pickleball courts to be available – 9 a.m. to 8 p.m. on weekdays, Saturday from 9 a.m. to noon. The following guidelines applied:

- Maximum of 4 players per court for doubles
- Maximum of 16 players on the 4 courts
- RCSD provided nets, paddles, and balls
- Neighboring households adjacent to Rossmoor Park were notified of the temporary pickleball courts and provided with the RCSD Office number for any questions or concerns during the pickleball trial.
- There was no charge for pickleball during the trial period

The trial pickleball program was well-received by the Rossmoor community. Participants enjoyed playing the game of pickleball, as well as the social aspect of competing with one another. This program provided staff with the ability to receive comments, document participation and attendance at various areas of the park, including parking. This data, along with tennis usage statistics will be part of the evaluation process when the Parks and Facilities Committee meets to review this item.

Staff monitored the tennis courts the week prior to the pickleball trial to establish a baseline with regard to attendance, court usage, noise levels, parking, etc. This will allow for a comparison with the data that was gathered during the pickleball trial.

Next Steps

As the Board is aware from public comments at the last few meetings, there are proponents for, and opponents against, bringing pickleball to Rossmoor. Therefore, items to be reviewed include:

1. The impact to tennis players and court availability;
2. Scheduling of the tennis pro lessons;
3. Impact on parking around the park;
4. Cost of converting an existing tennis court at Rossmoor Park into four pickleball courts;
5. Cost to build four pickleball courts at either Rossmoor Park or Rush Park; and
6. Noise level and impact to surrounding homes, as well as sound mitigation measures that could be implemented.

All of these items will be vetted at the Parks and Facilities Committee meeting with data gathered during the pickleball trial. This may include a community survey, and/or hiring a consultant to evaluate the District's facilities and how they can best be utilized.

In summary, the addition of pickleball to the Rossmoor community is a complex decision that requires a process to thoroughly evaluate the many factors involved. Therefore, it is recommended that this item be referred to the Parks and Facilities Committee for consideration.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-2

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: DISCUSSION AND POSSIBLE ACTION REGARDING THE ADDITION OF STREET SWEEPING SIGNAGE AND PARKING ENFORCEMENT

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors provide direction regarding:

1. Installation of street sweeping signs throughout the community, which would allow for parking enforcement. This would result in the addition of 400 signs (to the existing 22 signs, for a total of 422 signs);
2. Suspending the addition of street sweeping signage, therefore, parking enforcement would not be performed; or
3. Go back to the original street sweeping schedule on the first and third Mondays of the month for the entire community.

BACKGROUND

With the enactment of the new street sweeping schedule (odd/even addresses on different days), there has been ongoing discussion with the RCSD, Sheriff's, and Orange County Public Works regarding signage that would be required to allow for parking enforcement. The issue has been with the number of signs that the District is being told must be installed to allow for enforcement. Considerable time has been given to appealing the number of signs, determining the appropriate locations, and trying to find out if parking enforcement is actually required, as we have been told that it is. Parking enforcement has been suspended since January – first to allow residents to become used to the new schedule, and then because Sheriff's have indicated they cannot ticket without the appropriate signage. Parking enforcement is not being done since this matter has not been resolved.

Recently, Sheriff's asked OCPW to prepare the signs for installation and order the proper poles, etc. When asked about the number of signs, Captain Knutson provided the following information:

- Phase 1: Replacement of 22 existing signs (completed) – included on Phase 2 map
- Phase 2: Installation of 111 new signs throughout Rossmoor (pending)
- Phase 3: Installation will include remaining 89 locations (pending)
- Phase 4: Installation of remaining areas of Rossmoor - approximately 200 signs (pending) – map has not been provided

Total signs: 422

As noted, there are currently 22 signs in Rossmoor; 400 more signs would be added.

At the July 12, 2022 RCSD Board of Directors meeting, the Board expressed their concern regarding the addition of street sweeping signs throughout the community. The number of street sweeping signs that would be required would create sign blight. The Board expressed concerns that the number of signs that the Sheriff's outlined does not match the enforcement they are able to provide. Because the Sheriff's are on a limited budget and cannot provide a consistent officer to follow the street sweeper, enforcement is erratic, unpredictable and arbitrary. The Board requested that the General Manager work with Orange County Public Works (OCPW) and Sheriff's to verify if there is a legal mandate from either Public Works or the Sheriff's that would require Rossmoor to add the additional 400 signs to allow enforcement.

INFORMATION

To date, Public Works has indicated that they are taking direction from Orange County Sheriff's and if it is determined that enforcement is not mandatory, they could suspend the signage order. If the Phase 2 signs (111 signs) are already being fabricated and cannot be canceled, there would be no loss to the County because the signs are blanks and could be used in other areas of the County.

Sheriff Captain Knutson says he is still researching the legal aspect of enforcement and signage and understands the District's concerns. He is checking with County Counsel to get an opinion. He indicated he wants to support Public Works in keeping the community clean, while also doing what is best for the Rossmoor community. He understands it is a complicated issue and that deployment, manpower, and budget constraints play a factor in lack of enforcement. His concern is that in another six months, if complaints increase because residents are not parking correctly and proper street sweeping becomes an issue, we would be behind the curve in getting the signage and installation, etc.

As reported at the July meeting, the RCSD, Sheriff's, and County of Orange Traffic Engineering worked together, to determine signage needs to support parking enforcement. The District was notified at the end of June that OC Traffic is working on a plan for placing the posts and signage. They are estimating that it will take approximately two months for the signs to be fabricated, received, and scheduled for installation – possibly the end of August or early September.

As previously provided, Captain Knutson provided the following information about the California Vehicle Code section governing parking for street sweeping:

CHAPTER 9. Stopping, Standing, and Parking [22500 - 22526] (Chapter 9 enacted by Stats. 1959, Ch. 3.)

22507.6.

Local authorities may, by ordinance or resolution, prohibit or restrict the parking or standing of vehicles on designated streets or highways, or portions thereof, for the purpose of street sweeping. No ordinance or resolution relating to the parking or standing of commercial vehicles in a residential district shall be effective with respect to any commercial vehicle making pickups or deliveries of goods, wares, or merchandise from or to any building or structure located on the restricted street or highway, or for the purpose of delivering materials to be used in the repair, alteration, remodeling, or reconstruction of any building or structure for which a building permit has previously been obtained. No

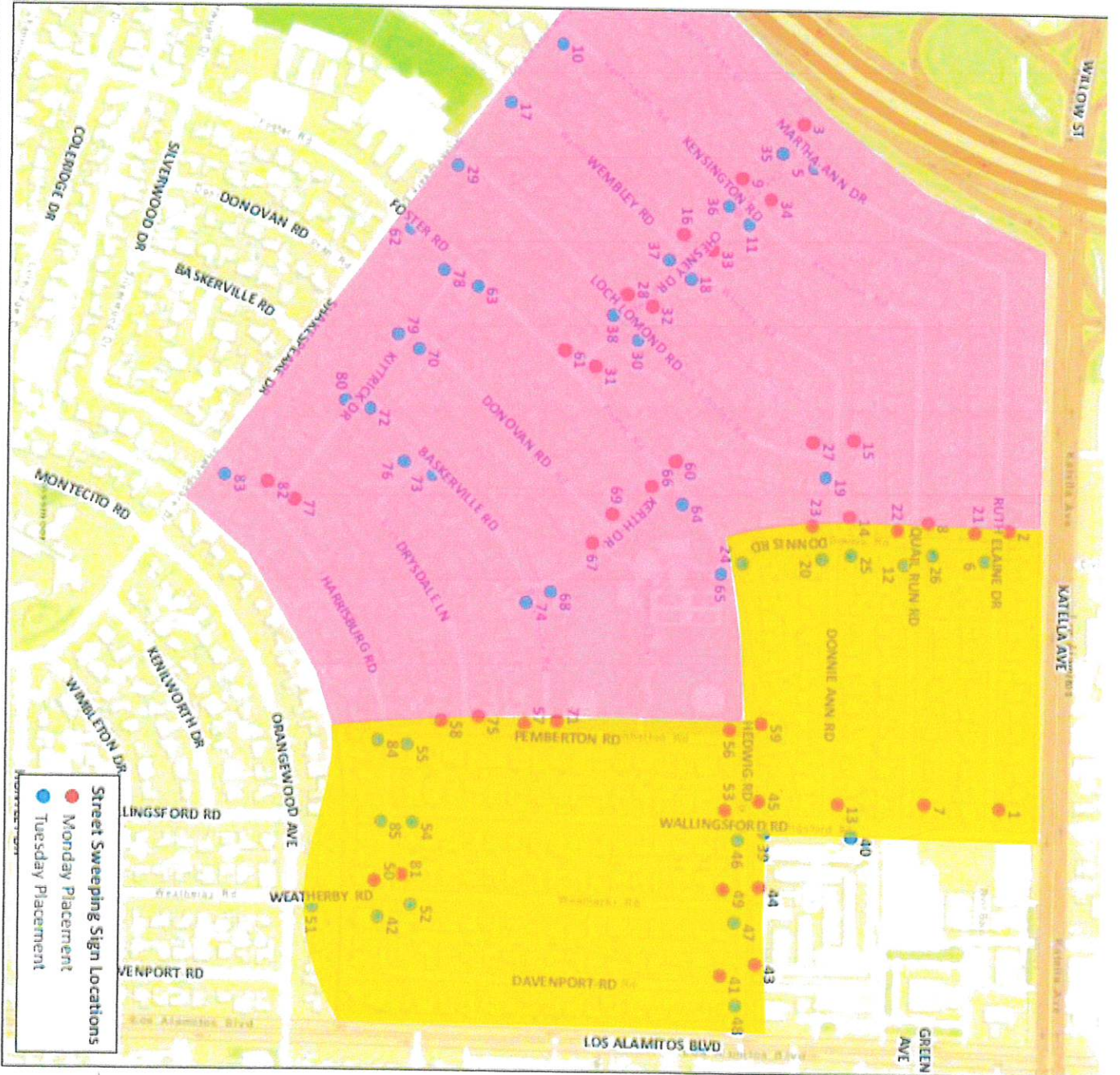
such ordinance or resolution shall be effective until the street or highway, or portion thereof, has been sign-posted in accordance with the uniform standards and specifications of the Department of Transportation, or local authorities have caused to be posted in a conspicuous place at each entrance to the street a notice not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, setting forth the day or days and hours parking is prohibited. As used in this section, "entrance" means the intersection of any street or streets comprising an area of restricted parking for street-sweeping purposes on the same day or days and hours with another street or highway not subject to such a parking restriction, or subject to parking restrictions on different days and hours.
(Amended by Stats. 1982, Ch. 466, Sec. 115.)

In summary, the amount of vehicles illegally parked on street sweeping days is not significant. If the RCSD Board wants to leave parking enforcement suspended indefinitely, an educational marketing plan would be developed to secure maximum cooperation from our residents. However, if this not a realistic approach, then the Board would need to approve the addition of 400 restricted parking signs needed to implement parking enforcement.

The change in street sweeping schedule to odd/even sides of the street has provided Rossmoor residents with alternative parking options on street sweeping days. The goal was to alleviate their parking issues. However, if the additional signage and enforcement is mandatory, the Board has the option to return to the original schedule of the first and third Mondays of the month for the entire community. This would not require the additional 400 signs; the existing 22 signs were sufficient for this schedule.

ATTACHMENTS

1. Street Sweeping Sign Location – Phases 2 and 3
2. Rossmoor Street Sweeping Signs



Rossmore Street Sweeping Sign Locations

Figure 1: Page 1 of 2

2/25/2022

Orange = Phase 2
 Pink = Phase 3

Bold Location = Phase 2,
Non Bold location = Phase 3

#	sign	streetname	ref2	xstreet	thomas guide
1	Monday	RUTH ELAINE DR	WO	WALLINGSFORD RD	
2	Monday	RUTH ELAINE DR	WO	DONNIS RD	
3	Monday	MARTHA ANN DR	SO	CHESNEY DR	
4	Tuesday	MARTHA ANN DR	NO	SHAKESPEARE DR	
5	Tuesday	MARTHA ANN DR	NO	CHESNEY DR	
6	Tuesday	RUTH ELAINE DR	EO	DONNIS RD	
7	Monday	QUAIL RUN RD	WO	WALLINGSFORD RD	
8	Monday	QUAIL RUN RD	WO	DONNIS RD	
9	Monday	KENSINGTON RD	SO	CHESNEY DR	
10	Tuesday	KENSINGTON RD	NO	SHAKESPEARE DR	
11	Tuesday	KENSINGTON RD	NO	CHESNEY DR	
12	Tuesday	QUAIL RUN RD	EO	DONNIS RD	
13	Monday	DONNIE ANN RD	WO	WALLINGSFORD RD	
14	Monday	DONNIE ANN RD	WO	DONNIS RD	
15	Monday	DONNIE ANN RD	WO	LOCH LOMOND RD	
16	Monday	WEMBLEY RD	SO	CHESNEY DR	
17	Tuesday	WEMBLEY RD	NO	SHAKESPEARE DR	
18	Tuesday	WEMBLEY RD	NO	CHESNEY DR	
19	Tuesday	DONNIE ANN RD	EO	LOCH LOMOND RD	
20	Tuesday	DONNIE ANN RD	EO	DONNIS RD	
21	Monday	DONNIS RD	SO	RUTH ELAINE DR	
22	Monday	DONNIS RD	SO	QUAIL RUN RD	
23	Monday	DONNIS RD	SO	DONNIE ANN RD	
24	Tuesday	DONNIS RD	NO	HEDWIG RD	
25	Tuesday	DONNIS RD	NO	DONNIE ANN RD	
26	Tuesday	DONNIS RD	NO	QUAIL RUN RD	
27	Monday	LOCH LOMOND	SO	DONNIE ANN RD	
28	Monday	LOCH LOMOND	SO	CHESNEY DR	
29	Tuesday	LOCH LOMOND	NO	SHAKESPEARE DR	
30	Tuesday	LOCH LOMOND	NO	CHESNEY DR	
31	Monday	CHESNEY DR	WO	FOSTER RD	
32	Monday	CHESNEY DR	WO	LOCH LOMOND RD	
33	Monday	CHESNEY DR	WO	WEMBLEY RD	
34	Monday	CHESNEY DR	WO	KENSINGTON RD	
35	Tuesday	CHESNEY DR	EO	MARTHA ANN DR	
36	Tuesday	CHESNEY DR	EO	KENSINGTON RD	
37	Tuesday	CHESNEY DR	EO	WEMBLEY RD	
38	Tuesday	CHESNEY DR	EO	LOCH LOMOND RD	
39	Tuesday	WALLINGSFORD RD	NO	HEDWIG RD	
40	Tuesday	WALLINGSFORD RD	NO	DONNIE ANN RD	
41	Monday	DAVENPORT RD	SO	HEDWIG RD	
42	Tuesday	HARRISBURG RD	EO	WEATHERBY RD	
43	Monday	HEDWIG RD	WO	DAVENPORT RD	
44	Monday	HEDWIG RD	WO	WEATHERBY RD	
45	Monday	HEDWIG RD	WO	WALLINGSFORD RD	
46	Tuesday	HEDWIG RD	EO	WALLINGSFORD RD	

47	Tuesday	HEDWIG RD	EO	WEATHERBY RD
48	Tuesday	HEDWIG RD	EO	DAVENPORT RD
49	Monday	WEATHERBY RD	SO	HEDWIG RD
50	Monday	WEATHERBY RD	SO	HARRISBURG RD
51	Tuesday	WEATHERBY RD	NO	ORANGWOOD AVE
52	Tuesday	WEATHERBY RD	NO	HARRISBURG RD
53	Monday	WALLINGSFORD RD	SO	HEDWIG RD
54	Tuesday	WALLINGSFORD RD	NO	HARRISBURG RD
55	Tuesday	PEMBERTON RD	NO	HARRISBURG RD
56	Monday	PEMBERTON RD	SO	HEDWIG RD
57	Monday	PEMBERTON RD	SO	BASKERVILLE RD
58	Monday	PEMBERTON RD	SO	DRYSDALE LN
59	Monday	HEDWIG RD	WO	PEMBERTON RD
60	Monday	FOSTER RD	SO	KERTH DR
61	Monday	FOSTER RD	SO	CHESNEY DR
62	Tuesday	FOSTER RD	NO	SHAKESPEARE DR
63	Tuesday	FOSTER RD	NO	KITTRICK DR
64	Tuesday	FOSTER RD	NO	KERTH DR
65	Tuesday	HEDWIG RD	EO	DONNIS RD
66	Monday	KERTH DR	EO	FOSTER RD
67	Monday	KERTH DR	EO	DONOVAN RD
68	Tuesday	KERTH DR	WO	BASKERVILLE RD
69	Monday	DONOVAN RD	SO	KERTH DR
70	Tuesday	DONOVAN RD	NO	KITTRICK DR
71	Monday	BASKERVILLE RD	WO	PEMBERTON RD
72	Tuesday	BASKERVILLE RD	NO	KITTRICK DR
73	Tuesday	BASKERVILLE RD	NO	DRYSDALE LN
74	Tuesday	BASKERVILLE RD	NO	KERTH DR
75	Monday	DRYSDALE LN	WO	PEMBERTON RD
76	Tuesday	DRYSDALE LN	EO	BASKERVILLE RD
77	Monday	KITTRICK DR	WO	HARRISBURG RD
78	Tuesday	KITTRICK DR	EO	FOSTER RD
79	Tuesday	KITTRICK DR	EO	DONOVAN RD
80	Tuesday	KITTRICK DR	EO	BASKERVILLE RD
81	Monday	HARRISBURG RD	WO	WEMBLEY RD
82	Monday	HARRISBURG RD	SO	KITTRICK DR
83	Tuesday	HARRISBURG RD	NO	SHAKESPEARE DR
84	Tuesday	HARRISBURG RD	EO	PEMBERTON RD
85	Tuesday	HARRISBURG RD	EO	WALLINGSFORD RD
86	Tuesday	DAVENPORT RD	NO	BRADBURY RD
87	Monday	DAVENPORT RD	SO	CORTESE DR
88	Tuesday	WEATHERBY RD	NO	BRADBURY RD
89	Tuesday	WEATHERBY RD	NO	CORTESE DR
90	Monday	WEATHERBY RD	SO	ROSSMOOR WY
91	Monday	WEATHERBY RD	SO	CORTESE DR
92	Monday	WEATHERBY RD	SO	ST ALBANS DR
93	Monday	WEATHERBY RD	SO	OAK KNOLL DR

94	Tuesday	WALLINGSFORD RD	NO	BRADBURY RD
95	Monday	WALLINGSFORD RD	SO	OAK KNOLL DR
96	Tuesday	OLD MILL RD	NO	BRADBURY RD
97	Monday	OLD MILL RD	SO	WENDY WY
98	Monday	3445 CORTESE DR		
99	Monday	CORTESE DR	WO	WEATHERBY RD
100	Tuesday	CORTESE DR	EO	BOSTONIAN DR
101	Tuesday	CORTESE DR	EO	WEATHERBY RD
102	Monday	ST ALBANS DR	WO	WEATHERBY RD
103	Tuesday	ST ALBANS DR	EO	MONTECITO RD
104	Monday	OAK KNOLL DR	WO	WEATHERBY RD
105	Monday	OAK KNOLL DR	WO	WALLINGSFORD RD
106	Tuesday	OAK KNOLL DR	EO	MONTECITO RD
107	Tuesday	WENDY WY	EO	MONTECITO RD
108	Monday	3217 WENDY WY		
109	Monday	WENDY WY	WO	OLD MILL RD
110	Monday	OAK KNOLL DR	WO	MONTECITO RD
111	Monday	CHAUCER RD	SO	BRADBURY RD
112	Tuesday	CHAUCER RD	NO	KEMPTON DR
113	Tuesday	CHAUCER RD	NO	WOODSTOCK RD
114	Tuesday	CHAUCER RD	NO	OAK GROVE RD
115	Tuesday	CHAUCER RD	NO	BRADBURY RD
116	Monday	BRADBURY RD	WO	MONTECITO RD
117	Tuesday	ORLANDO RD	NO	BRADBURY RD
118	Monday	3225 ORLANDO RD		
119	Tuesday	BRADBURY RD	EO	CHAUCER RD
120	Tuesday	BRADBURY RD	EO	ORLANDO RD
121	Tuesday	BRADBURY RD	EO	MONTECITO RD
122	Tuesday	BRADBURY RD	EO	OLD MILL RD
123	Tuesday	BRADBURY RD	EO	WALLINGSFORD RD
124	Tuesday	BRADBURY RD	EO	WEATHERBY RD
125	Tuesday	BRADBURY RD	EO	DAVENPORT RD
126	Monday	BRADBURY RD	WO	DAVENPORT RD
127	Monday	BRADBURY RD	WO	WEATHERBY RD
128	Monday	BRADBURY RD	WO	WALLINGSFORD RD
129	Monday	BRADBURY RD	WO	OLD MILL RD
130	Monday	OAK KNOLL DR	WO	MONTECITO RD
131	Tuesday	OAK KNOLL DR	EO	CHAUCER RD
132	Monday	WOODSTOCK RD	WO	MONTECITO RD
133	Tuesday	WOODSTOCK RD	EO	CHAUCER RD
134	Monday	KEMPTON DR	WO	MONTECITO RD
135	Tuesday	KEMPTON DR	EO	SILVER FOX RD
136	Tuesday	KEMPTON DR	EO	CHAUCER RD
137	Monday	MAINWAY DR	WO	MONTECITO RD
138	Tuesday	MAINWAY DR	EO	SILVER FOX RD
139	Monday	TUCKER LN	WO	MONTECITO RD
140	Monday	TUCKER LN	WO	BLUME DR

141	Tuesday	TUCKER LN	EO	SILVER FOX RD
142	Tuesday	TUCKER LN	EO	BLUME DR
143	Monday	BLUME DR	SO	TUCKER LN
144	Monday	BLUME DR	WO	SALMON DR
145	Tuesday	BLUME DR	EO	SILVER FOX RD
146	Monday	COPA DE ORO DR	WO	MONTECITO RD
147	Tuesday	COPA DE ORO DR	EO	SILVER FOX RD
148	Monday	WALKER LEE DR	WO	MONTECITO RD
149	Tuesday	WALKER LEE DR	EO	SILVER FOX RD
150	Monday	BRIMHALL DR	WO	MONTECITO RD
151	Tuesday	BRIMHALL DR	EO	SILVER FOX RD
152	Monday	TIGERTAIL DR	WO	MONTECITO RD
153	Tuesday	TIGERTAIL DR	EO	SILVER FOX RD
154	Monday	HILLROSE DR	SO	ST CLOUD DR
155	Tuesday	HILLROSE DR	EO	SILVER FOX RD
156	Monday	DRUID LN	SO	ST CLOUD DR
157	Tuesday	DRUID LN	EO	SILVER FOX RD
158	Monday	ROWENA DR	SO	ST CLOUD DR
159	Tuesday	ROWENA DR	EO	SILVER FOX RD
160	Monday	YELLOWTAIL DR	SO	ST CLOUD DR
161	Tuesday	YELLOWTAIL DR	EO	SILVER FOX RD
162	Tuesday	SILVER FOX RD	NO	YELLOWTAIL RD
163	Tuesday	SILVER FOX RD	NO	ROWENA DR
164	Tuesday	SILVER FOX RD	NO	DRUID LN
165	Tuesday	SILVER FOX RD	NO	HILLROSE DR
166	Tuesday	SILVER FOX RD	NO	TIGERTAIL DR
167	Tuesday	SILVER FOX RD	NO	BRIMHALL DR
168	Tuesday	SILVER FOX RD	NO	WALKER LEE DR
169	Monday	SILVER FOX RD	SO	COPA DE ORO DR
170	Monday	SILVER FOX RD	SO	TIGERTAIL DR
171	Monday	SILVER FOX RD	SO	DRUID LN
172	Tuesday	SILVER FOX RD	NO	BLUME DR
173	Tuesday	SILVER FOX RD	NO	TUCKER LN
174	Tuesday	SILVER FOX RD	NO	MAINWAY DR
175	Monday	SILVER FOX RD	SO	KEMPTON DR
176	Monday	SILVER FOX RD	SO	MAINWAY DR
177	Monday	MAINWAY DR	WO	SILVER FOX RD
178	Monday	MAINWAY DR	WO	CHIANTI DR
179	Tuesday	MAINWAY DR	EO	FOSTER RD
180	Monday	CHIANTI DR	SO	MAINWAY DR
181	Tuesday	CHIANTI DR	NO	BLUME DR
182	Tuesday	TUCKER LN	EO	FOSTER RD
183	Monday	2891 TUCKER LN		
184	Tuesday	BLUME DR	EO	FOSTER RD
185	Tuesday	BLUME DR	EO	CHIANTI DR
186	Tuesday	BLUME DR	EO	BALLENTINE DR
187	Monday	CHRISTY LN	SO	BLUME DR

188	Tuesday	CHRISTY LN	NO	SALMON DR
189	Tuesday	CHRISTY LN	NO	ANGLER LN
190	Tuesday	BLUME DR	EO	OAK WAY
191	Monday	BALLENTINE DR	SO	BLUME DR
192	Tuesday	BELLWOOD RD	NO	ANGLER LN
193	Monday	12401 BELLWOOD RD		
194	Tuesday	ANGLER LN	EO	CHRISTY LN
195	Tuesday	ANGLER LN	EO	BELLWOOD RD
196	Monday	OAK WAY	SO	BLUME DR
197	Tuesday	OAK WAY	NO	SALMON DR
198	Monday	SALMON DR	SO	BLUME DR
199	Tuesday	SALMON DR	EO	CHRISTY LN
200	Tuesday	SALMON DR	EO	OAK WAY

Rossmoor Street Sweeping signs
Phase 2, 3, and 4



Source: OCPW

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM I

Date: August 9, 2022
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: GENERAL MANAGER ITEMS

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors receive and file this report.

INFORMATION

In addition to the day-to-day operations of the Rossmoor Community Services District (RCSD), the General Manager has been working on the following:

1. Black Mountain Software: The Black Mountain Software installation is complete. Staff is in the process of being trained. RCSD staff is working with BreaIT personnel, the PUN Group Inc., RecDesk, and Black Mountain representatives to converge the programs and simplify the reporting data. The system is up and running. We are fine tuning our account structure and updating our recently approved budget to reflect the Black Mountain Software. The RCSD Board should see the first revenue and expenditure report (for July 2022) using the Black Software at the September Board meeting.
2. Banking: Staff has purchased a check scanner that will interface with US Bank to expedite our deposit process. As the Board is aware, the District will no longer be accepting cash, therefore using a check scanner will minimize bank visits by staff while expediting the deposit of funds.
3. Staffing and Recruitment: A part-time Account Clerk was hired and is in the process of being trained. Kelly Contreras joined the RCSD team in July and has been a valuable addition. Recruitment continues for a full-time Administrative Assistant. The General Manager has interviewed a couple of applicants and continues to schedule interviews with possible candidates for this important position.
4. Staff Training: RCSD staff recently received training and received CPR/defibrillator certification. Ongoing training has been scheduled throughout the year. In August, staff will be certified in emergency preparedness and fire extinguisher safety. These trainings are provided by the California Joint Powers Insurance Authority (CJPIA) free of charge to the District as a member agency.

ATTACHMENTS

None