

ROSSMOOR

COMMUNITY SERVICES DISTRICT



Regular Meeting of the Board Agenda Package

August 9, 2016

BOARD OF DIRECTORS

AGENDA
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, August 9, 2016

7:00 p.m.

This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, 90720—9:00 am - 5:00 pm, Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on our website at <http://www.rossmoor-csd.org>.

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Burgess, Casey, Kahlert, Maynard
President DeMarco
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS
 - a. Orange County Sheriff Lt. Robert Gunzel re: Quarterly Crime Statistics.

B. ADDITIONS TO AGENDA – None

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:

A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD

1. QUARTERLY STATUS REPORT
2. QUARTERLY RECREATION REPORT
3. QUARTERLY TREE REPORT

E. CONSENT CALENDAR

1. MINUTES

- a. Regular Board Meeting of July 12, 2016.

2. JUNE REVENUE AND EXPENDITURE REPORT.

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING-None.

G. RESOLUTIONS-None

ORDINANCES—None

H. REGULAR CALENDAR

1. APPROVE RECOMMENDATION OF THE CIP COMMITTEE FOR PURCHASE OF A NEW DISTRICT WORK TRUCK.

2. APPROVE EXTENDED HOURS REQUEST FOR USE OF RUSH PARK FOR ANNUAL SCHOOL GHOUL 5K RUN: GUS QUINONEZ

I. GENERAL MANAGER ITEMS

This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.

J. BOARD MEMBER ITEMS

This part of the Agenda is reserved for individual Board members briefly to make general comments, announcement, reports on his or her own activities, and requests of staff, including that specific items be placed on a future Agenda.. The Board may not discuss or take action on items that are not on the Agenda.

K. CLOSED SESSION: None

L. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.


Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](#). In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the August 9, 2016, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:



JAMES D. RUTH
General Manager

Date August 2, 2016

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4a

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: PRESENTATIONS FOR MEETING OF AUGUST 9, 2016

RECOMMENDATION:

Receive presentations.

BACKGROUND:

The report reflects the order of presentations for your Regular August Meeting of the Board.

- a. Orange County Sheriff Lt. Robert Gunzel re: Quarterly Crime Statistics.

ATTACHMENTS

1. Quarterly Crime Statistics

ORANGE COUNTY SHERIFF'S DEPARTMENT

Rossmoor Crime Report 2nd Quarter April—May—June 2016



Offense	Jan'15	Feb'15	Mar'15	Apr '15	May'15	Jun'15	Jul'15	Aug'15	Sep'15	Oct'15	Nov'15	Dec'15	Total 2015
187	0	0	0	0	0	0	0	0	0	0	0	0	0
211	0	0	0	0	0	0	0	0	0	0	0	0	0
245	0	0	0	0	0	0	0	0	0	0	0	0	0
459C	0	1	0	0	0	0	0	0	0	0	0	1	2
459R	0	3	1	5	3	1	1	3	5	1	4	1	27
459V	2	0	4	0	2	1	0	0	0	2	1	0	12
487	6	1	0	0	0	1	3	2	2	0	1	2	18
488	4	1	0	2	3	1	1	1	1	1	4	6	24
594	1	0	0	3	1	1	2	1	0	2	0	0	12
594G	0	1	2	0	0	0	0	0	0	1	0	0	4
10851	0	0	0	2	2	0	0	0	2	0	0	1	7
Total	13	6	7	11	10	5	7	7	10	7	10	11	108

Offense	Jan'16	Feb'16	Mar'16	Apr'16	May'16	Jun'16	Jul'16	Aug'16	Sep'16	Oct'16	Nov'16	Dec'16	Total 2016
187	0	0	0	0	0	0							0
211	0	0	0	0	0	0							0
245	0	0	0	0	0	0							0
459C	0	0	1	0	0	0							1
459R	6	2*	2	0	0	1							11*
459V	2	0	0	0	1	0							3
487	0	0	0	0	0	0							0
488	0	4*	0	2	1	0							7*
594	0	1	3	0	1	0							5
10851	0	1	1	0	0	0							2
Total	8	8	7	2	3	1							29

Penal Code Legend

211 = Robbery
187 = Murder
488 = Grand Theft
488 = Petty Theft

459C = Commercial Burglary
459R = Residential Burglary
459V = Vehicle Burglary
594 = Vandalism

245 = Assault w/ deadly weapon
594 = Vandalism
VC 10851 = Stolen Vehicle

*Includes Attempts

ORANGE COUNTY SHERIFF'S DEPARTMENT

Rossmoor Crime Report

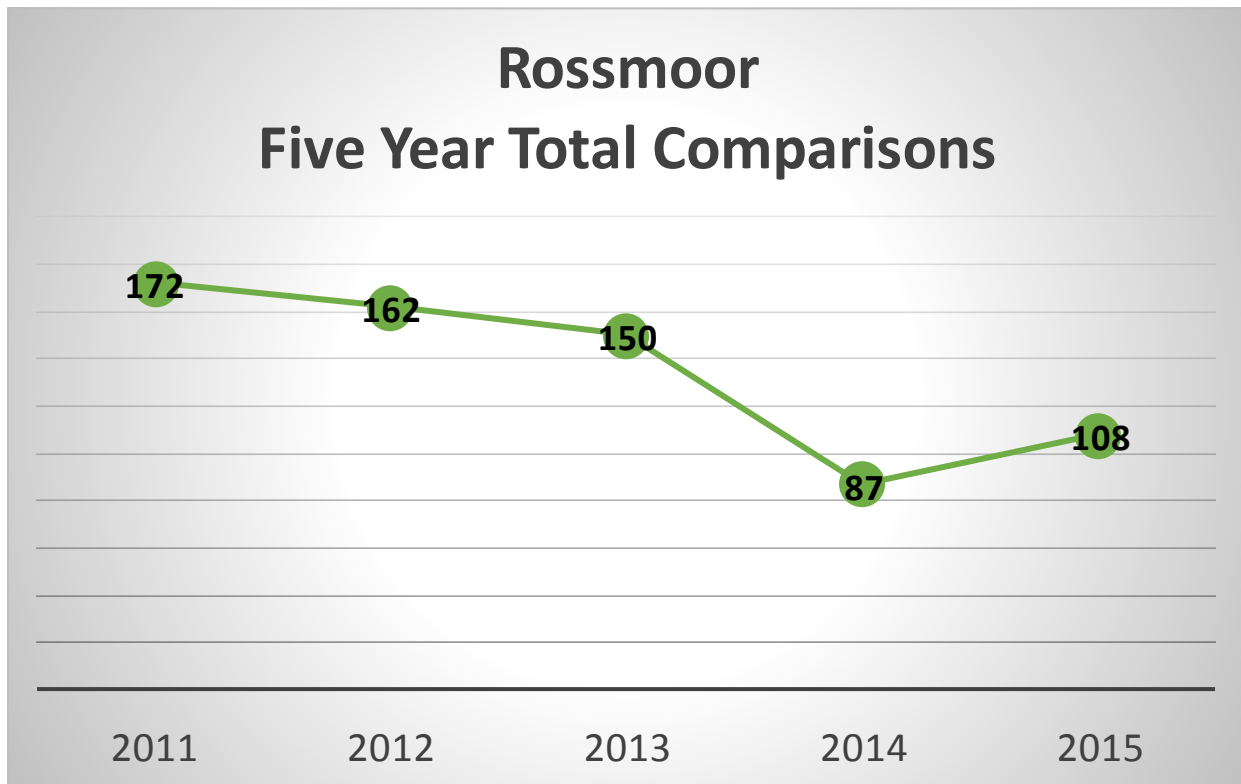
2nd Quarter

April—May—June 2016



Offense	2012	2013	2014	2015	2016
187	1*	0	2	0	0
211	1	7	1	0	0
245	1	7	0	0	0
459C	2	5	0	2	1
459R	44*	16*	30*	27	11*
459V	16*	8	8	12	3
487	22	8	6	18	0
488	37	36	18	24	7*
594	25	22	10	12	5
10851	6	35*	10	7	2
Total	163*	150*	87	108	29

* includes attempts



Crime increased 24% in 2015 compared to 2014

ORANGE COUNTY SHERIFF'S DEPARTMENT

Rossmoor Crime Report

2nd Quarter

April—May—June 2016



Monthly Summary of Crimes

April 2016

- There were two petty thefts (PC 488):
 - 3000 block of Hedwig Road, suspect removed the rear license plate of a vehicle.
 - 11000 block of Kensington Road, sunglasses, a watch, and an ID card were removed from an **unlocked vehicle**.

May 2016

- There was one vehicle burglary (PC 459V) on the 2000 block of Albans Drive, suspect punched the door lock to gain entry. Loss of sunglasses and jewelry.
- There was one petty theft (PC 488) on the 2000 block of Albans Drive, suspect took sunglasses, handcuffs, walkie talkie, medical kit, tactical knife, laptop, and miscellaneous other items from an **unlocked vehicle**.
- There was one vandalism (PC 594) on the corner of Wallingford and Harrisburg, vehicle tires were slashed.

June 2016

- There was one residential burglary (PC 459R) on the 11000 Wallingsford Road, suspect smashed the rear glass door to gain entry. Loss of currency and jewelry.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-1

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: QUARTERLY STATUS REPORT

RECOMMENDATION:

Receive and file.

BACKGROUND:

The Quarterly Status Report is formatted to keep the Board informed of the current status of District goals and objectives. It is also intended that these reports convey status, priority and milestones in order to assist the Board in its decision making process and to better direct staff and resources.

ATTACHMENTS:

1. Fourth Quarter FY 2016-17 Status Report.

FOURTH QUARTER FY 2016-2017 STATUS REPORT

MISSION STATEMENT: The mission of the Rossmoor Community Services District is provide superior, cost-effective, services that enhance the quality of life for the residents of Rossmoor.

GOAL I—SAFETY: The District will use all possible means to ensure the safety of the community through the utilization of its public safety resources.

Objective 1: Meetings with County Sheriff The General Manager has communicated with members of the Orange County Sheriffs Department on several occasions during the quarter to discuss issues of public safety.

Objective 2: Meetings with OCF No reportable issues.

Objective 3: Street Lighting The General Manager continues to work with the County of Orange and Southern California Edison Co. to explore additional street lighting on Montecito Rd. All groups involved are working together on resolving these issues for the safety of our residents. As a result, lighting upgrades will be implemented in the near future.

GOAL II—FINANCIAL STABILITY: The District will maximize its available resources and ensure financial stability by maintaining a balanced budget and adhering to all applicable financial policies.

Objective 1: Grant Funds We continue to research available grants. Reimbursement for the turf removal in the amount of \$18,092 has been received from the Orange County Municipal Water District.

Objective 2: Investments As a result of the low interest rates currently available, all of the District's idle funds are invested in LAIF. When the investment environment improves, recommendations for other investment opportunities will be presented to the Investment Committee.

Objective 3: Community Volunteers We will continue to explore additional opportunities for the Movies and Concerts in the Park this summer and the Winterfest in December.

Objective 4: User Fees We supervise the commercial use of District property. All inquiries will be reviewed on a case by case basis and evaluated according to District needs and community benefit.

Objective 5: Fiscal Status The fiscal status of the District remains stable. The Preliminary Budget, along with the Appropriations Limit was submitted at the June Board Meeting and approved at the July Board meeting. Also, continuing this quarter, the analysis of the projected revenue, expenditure and reserve patterns for the next five fiscal years showing a trend analysis of the previous five years has been studied and discussed by the Board. The purpose of this analysis was to advise the Board of the current trend in reserve levels.

GOAL III—URBAN FOREST: The District will promote, protect and maintain a healthy urban forest in Rossmoor

Objective 1: Diversity of Parkway and Park Trees The District continues to plant a variety of parkway trees that are diverse in species, but which are also consistent with the planting of like species on a particular block or street.

Objective 2: Trimming of Parkway Trees

- District trees are pruned on a four-year grid cycle. Rossmoor is divided into four districts or grids, with one district being trimmed each year.
- Off-grid trims were completed as needed, for crown thinning and young tree structural pruning
- From 6/30/15 - 6/30-16, 1,306 trees were trimmed. These include both grid trims and off-grid trims.
- The District continues to work with Orange County Public Works toward the completion of safety and clearance trims. From 6/30/15 - 6/30-16, 112 safety trims were completed.

Objective 3: Condition of Park and Parkway Trees

- Rossmoor trees continue to be monitored regularly for health, routine maintenance and safety issues. Trees which cannot be properly or safely maintained are removed and replaced. The urban forest has been greatly affected by drought and disease. 107 established trees were removed From 6/30/15 - 6/30-16, along with 19 trees that failed due to weather related activity and 12 small trees that were removed by the RCSD due to their failure to thrive and become established. 120 replacement trees were planted.
- The District continues to water young trees that are not being watered by residents and mature trees which have been affected by the drought and are not watered by residents. There were 70 trees on RCSD's watering list as of 6/30/16.
- White Alder and Crape Myrtle trees in the District continue to be killed off by Phytophthora disease. 59 trees have died and been removed since 2013. There is no cure for this disease.

- Xylella fastidiosa continues to infect Liquidambar, Magnolia trees and other species of trees in Rossmoor. Since 2013, 7 trees have died and been removed since 2013.
- Rossmoor trees continue to be monitored for a devastating pest/disease complex caused by the Polyphagous Shot Hole Borer. As of 6/30/16, 1 tree has died and been removed with 4 more on removal or watch lists.

Objective 4: Educating the Public on Benefits and Care of the Urban Forest

- Informational brochures and flyers continually provided to residents, realtors and contractors
- Arboriculture articles continue to be published in RCSD newsletter and website
- Rossmoor Festival/Rossmoor Arbor Day Celebration for Tree City qualification: Urban Forest display with a poster and brochures, tree related raffle and children's craft.

GOAL IV—PROPERTY MAINTENANCE: The District will endeavor to ensure that all of its properties are maintained in a safe and proper working order.

Objective 1: Inspection of District properties

- Rossmoor Park kitchen cabinets: The project was completed without any issues. R J Cabinets & Construction Inc. did a nice job and cabinets are holding up well.
- Rossmoor park storage container: A 20'x 8' new storage container has been installed near the tennis courts for the Youth Center and the pre-school to share. The installation of this container will increase the space inside the building.
- Rossmoor Park drinking fountain updates: the new drinking fountains have been ordered by Pete's Plumbing and will arrive in 3 to 4 weeks.
- Rush Park playground shade canopy updates: Canopy vendor's contract documents are being reviewed by the District's legal counsel prior engineering document development.
- Kempton Park Eagle Scout project: The project is basically completed other than some informative signs they are waiting for to complete the project. Everybody worked really hard with this project.

Objective 2: Maintenance of District Properties BrightView Roto-tilled all the playground sand pits and aerated all the turf areas in the parks. Pete's Plumbing serviced main sewer lines at all the facilities. South Bay Heating & conditioning Inc. serviced all the HVAC units in all the facilities. No issues were found. The Carpet

Cleaning Company, cleaned carpets at Montecito Center and Rush Park buildings. Rossmoor and Rush Park had their ice machines serviced.

Objective 3: Maintenance Record Keeping BrightView's monthly maintenance reports continue to be evaluated for conformance with contract requirements.

Objective 4: Water Conservation Golden State Water Company has adjusted the conservation standards for the water systems in our Orange County District. Effective immediately, July 07, 2016 customers may water outdoor landscapes up to three days per week, and state-issued conservation mandates have been replaced with new voluntary reduction targets. The District has scheduled all irrigation controllers to water three days per week. District staff continues to water young trees around the District.

Objective 5: Best Practices for Conservation of Resources BrightView and District staff continue working hard monitoring and adjusting the irrigation controllers to assure proper watering of the turf areas.

GOAL V—RECREATION: The District will endeavor to create a livable community and promote healthy lifestyles aimed at enhancing the quality of life through use of recreational activities

Objective 1: Special Events Recreation staff recently offered promotional materials at the 4th of July Fireworks Spectacular event in collaboration with the City of Los Alamitos. The Recreation Department is also midway through the summer special event offerings such as Movies, Concerts and Shakespeare in the Park. Planning is underway for another winter special event as well.

Objective 2: Recreation/Athletic Facilities The Rossmoor Park storage container is in the final stages of design with an estimated delivery date sometime in mid to late July. Playgrounds are being checked for any needed replacement/repair parts and will be ordered and installed upon arrival as needed. The Rossmoor Park Community Center is being utilized by the Youth Center's Summer Day Camp program as well as the Children's Garden Preschool.

Objective 3: Accessibility of Recreation/Athletic Facilities Recreation staff continues to research ideas for revenue sharing programs and class offerings to the community.

Objective 4: User Fees-Recreation/Athletic Facilities Recreation staff is currently in the process of monitoring Contract Services Agreements (CSA's) for commercial use of District Property.

GOAL VI—COMMUNICATION: The District will expand upon the availability of information to Rossmoor residents by communicating important and timely information.

Objective 1: District Website/Social Media. New web banner campaigns were created to promote various events and public announcements. The RecDesk Reservation Portal has been getting a lot of use. The latest Board meeting agendas and video links were added to the website. Press releases were also sent out regarding the Movies in the Park, Shops at Rossmoor Fit Club issue and traffic on the website saw an increase due to the District Newsletter, board meetings, elections, facility reservations and summer events. The RecDesk Reservation portal is being successfully utilized by the public and staff. The Rossmoor Winter Festival Website has been completely designed in house, at a considerable savings to the District. The District's main website is in the process of being redesigned in cooperation with the Brea IT developer.

Objective 2: Quarterly Newsletter. The April edition of the newsletter was sent and emailed in early July. The publication covered several timely and popular topics including the introduction of the LA Fitness Center issue, Board meeting overview, Final Budget Hearing, Vacation Home Check, Summer Water Safety Tips, Summer Events promotion, Branch Banter, The Coolness of the Canopy article and bonus e-content. The newsletter continues to receive positive feedback, new e-subscribers and submission requests. It also drives significant web traffic to the District website.

Objective 3: Community Input. E-blasts were sent encouraging the public's attendance at the Movies and Concerts in the Park, Shakespeare in the Park and Public Hearings on the LA Fitness Center Project. Social Media Campaigns and post sharing have generated reciprocity as well as positive community feedback. We continue to receive inquiries and communications from the public via our website contact form. The Wildlife Watch program has been successfully launched, complete with a hotline and website to report sightings, an interactive map to plot sightings and share educational information. Volunteers may still sign up at www.rossmoorwildlife.org.

Objective 4: Promotion of District Programs. The District's newsletter, e-blasts, flyers, brochures, signs, banners, website posts, and social media continue to be successfully utilized in the promotion of District programs and events (*Rossmoor Winter Festival, Board Meetings, summer events*) and have proven to be budget-friendly and effective.

GOAL VII—COOPERATIVE RELATIONSHIPS: The District will endeavor to work closely with other local, state and federal agencies.

Objective 1: Los Alamitos School District The General Manager has met with LAUSD during the quarter to discuss matters of general interest.

Objective 2: Neighboring Jurisdictions The General Manager has met with officials from Los Alamitos and Seal Beach on several occasions to discuss matters of general interest.

Objective 3: County of Orange The General Manager has met with County Supervisor Steel's staff and LAFCO Board members and staff to discuss matters of interest to the District.

GOAL VIII—NEW INITIATIVES: The District will evaluate new initiatives as they come to the attention of the Board.

Objective 1: Community Concerns The General Manager has met with residents and City leaders on various parking and traffic related issues related to the LA Fitness Center Project and street sweeping issues which did not rise to a level requiring Board action.

Objective 2: Report to the Community The community is kept apprised of community issues through Reports to the Board as a part of the District's monthly Board meetings and through dissemination of the Quarterly Newsletter, email blasts and social media.

GOAL IX—CLEAN STREETS: The District will effectively manage street sweeping operations in the community.

Objective 1: Regular Street Sweeping The street sweeping contract with the R.F. Dickson Co. remains in place with no reportable issues.

Objective 2: Street Sweeping Enforcement The Orange County Sheriff has recently been citing vehicles parked on the street during street sweeping hours.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-2

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: QUARTERLY RECREATION REPORT

RECOMMENDATION:

Receive report.

BACKGROUND:

Attached is the Quarterly Recreation Report for the 4th Quarter of the 2016-2017 Fiscal Year. This report is intended to provide the Board with the status of the activities and programs being performed in the furtherance of the District's recreation program. The report was prepared by the District's Recreation Superintendent, Chris Argueta.

ATTACHMENTS:

1. Fourth Quarter Recreation Report.

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

April, May, June 2016

SUMMARY

Summer events are in full swing and the District's Recreation Department continues to offer a variety of programs and activities for Rossmoor residents and the surrounding community. The Recreation Department continues to partner with the Los Alamitos Youth Center to provide Rossmoor Park's After School program—R.A.S.C.A.L.S. which continues to grow. The Recreation Department will also offer for the first time a combination of the summer series events with Concert and Movies in the Park. Additionally, Recreation staff has completed or is near completion of several other community additions.

Recreation staff has recently completed the following:

- Collaborated with Los Alamitos Youth Center's after school program
- Providing youth activities at the RCSD festival booth
- Offering Instructional Tennis summer programs
- Assisted in coordination of the annual Rossmoor Community Festival
- Coordinating the Youth Center's Annual Summer Day Camp Training
- Securing Sheriff presence at special events
- Coordination of pre-movie event offerings
- Monitoring the recent conclusion of LAGSL's spring season

The District's Recreation Department continues to partner with the Los Alamitos Youth Center to offer an afterschool program for up to 25 participants on weekdays after school. The program has been creatively named R.A.S.C.A.L.S. which stands for Rossmoor After School Club and Academic Learning Services. The program is staffed by two (2) counselors and they offer a variety of activities for youth ages 5-12. The program is fully funded by the Youth Center.

For the eighth consecutive year, Recreation staff attended pre-festival committee meetings and assisted with event setup and takedown for the Annual Rossmoor Community Festival. In recent years' the festival committee has done a wonderful job in event organization, marketing, live stage performances and event offerings. The RCSD booth was once again a popular destination for youth participating in free arts and crafts activities. The addition of movie and concert posters seemed to be well received as well as the opportunity drawing for the large wood cutting board made of recycled street trees donated by WCA. Ms. Mary Kingman, the District's Tree Consultant provided tree activities to meet Rossmoor's requirements to celebrate Arbor Day as part of the District's Tree City USA designation.

For the 2016 Festival, the committee decided that event time would be 10am to 4pm, an hour decrease from previous years. Additionally, the Festival Committee will be requesting attendants for rides and attractions to ensure the highest quality of service for festival attendees. A new larger stage was brought in for this year's festivities and was very well appreciated by the performers and attendees. The festival brought out many of the Rossmoor residents that came out and enjoyed a great event with great weather.

The District's Tennis Instructor Fernando Molina continues to offer clinics and instructional camps throughout the summer months that will focus on fundamentals, proper technique, footwork, and match play strategy. Fernando is a USTPA Certified Tennis Professional who has been teaching the fundamentals of tennis for over 35 years.

The Youth Center recently welcomed new and returning Day Camp Staff to their annual staff training and orientation. New and returning staff competed in ice breakers, games and team building activities as motivators for the summer program coordinated by the Youth Center summer camp staff and district staff.

Due to the overwhelming popularity of the District's summer special event offerings, the Sheriff's Department will be placing a deputy at each of the District's concerts and movies. Additionally, district staff will be offering children's activities at each of the Movies of the Park events.

The Rossmoor Women's Club recently conducted a small vendor fair and lunch following their annual Garden Tour event. District's Recreation staff was present to monitor this event as well. Fortunately, the County and OCFA informed the District that neither event would require permits from their agencies. However, some staff coordination with the OC Health Care Agency was required for food truck licensing requirements.

Pre-movie activities will continue to be coordinated and offered for the duration of the summer events including arts and crafts activities and bounce houses for the showing of Minions, Inside Out, and Zootopia. The concerts prior to the movies this summer include Elm Street Band, Big Sandy and His Fly Rite Boys, and the King Salmon Band.

The LAGSL recently wrapped up their 2016 spring season. It was another successful season and the LAGSL was again in full compliance of the MOU. Due to the increasing amount of tournaments being played this year, LAGSL decided not to have their annual tournament at Rush Park in order to focus more on other tournaments that they are a part of. This year the LAGSL 8 and under girls placed 5th in the State Championship Tournament in Lancaster and also went on to place 7th in the regional tournament in San Diego. They will be 1 of just 27 teams in the state to participate in the 2016 C Regional's 8U division as part of the California State Games.

The District's Recreation Department continues to work on the following:

- Completion of the District's summer special event offerings
- Meeting for Rossmoor Winter Festival—2016
- Coordination with the Youth Center for their summer day camp and after school programs
- Ongoing training of District's staff of new RecDesk program

The District's Recreation Department will continue coordinating of the winter event to the District's community offerings. Currently, quotes are being gathered for staging, lighting and event offerings.

With the completion of the Rossmoor Park Summer Day Camp around the corner, the District's Recreation Department will soon begin monthly activity collaboration with the after school program coordinator. The Cooperative Programming Agreement (CPA) spells out that program evaluations will be conducted monthly to ensure a quality program is being offered within District Property.

As the competitive housing market continues, Rossmoor continues to see an increase of young families being added to the neighborhood. There is no time like the present to provide expanded services to these folks and the seniors that continue to make Rossmoor their forever home. As summer ends and fall begins, the District's Recreation Department will be exploring ways to add to the District's offerings for all ages of residents.

Respectfully Submitted By

Chris Argueta, RCSD Recreation Superintendent

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-3

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: QUARTERLY TREE REPORT

RECOMMENDATION:

Receive report.

BACKGROUND:

Attached is the Quarterly Tree Report for the 4th Quarter of the 2016-2017 Fiscal Year. This report is intended to provide the Board with the status of the work being performed in the maintenance and preservation of the community's urban forest. The report was prepared by the District's Tree Consultant, Mary Kingman.

ATTACHMENTS:

1. Fourth Quarter Tree Report.

2015/ 2016 Tree Trimming, Planting, Removals, Failures and Service

Month	Safety Trim OCPW	Small Trim WCA	Medium Trim WCA	Large Trim WCA	24" Box Plant	Sp 24" or 36" Box Plant	Small Tree Removal	Tree Failures - Weather	Tree & Stump Removal - Parkways
July-15	35					1	2		
August-15			22	28			1		
September-15	1						7	1	22
1st Quarter Totals	36	0	22	28	0	1	10	1	22
October-15		94	246	177	32				38
November-15		94	180	89				8	
December-15	76	49	111	70			1		
2nd Quarter Totals	76	237	537	336	32	0	1	8	38
January-16		12	29	25	43	1		8	
February-16									28
March-16								2	
3rd Quarter Totals	0	12	29	25	43	1	0	10	28
April-16			6	54					
May-16			11	9	43		1		
June-16							3		
4th Quarter Totals	0	0	17	63	43	0	1	0	0
FY 2015/2016 Totals	112	249	605	452	118	2	12	19	88

CURRENT ACTIVITIES

Key: C=Complete I/P=In Progress On/G=Ongoing P=Pending

STATUS

WCA

Replacement Plantings	On/G
Vacant Site Planting	P
Grid #2 Maintenance Trims	P
Off-Grid Maintenance Trims	On/G

OCPW

Tree Removals	On/G
County Safety Trims	On/G

RCSD

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a.

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: MINUTES: REGULAR MEETING OF JULY 12, 2016

RECOMMENDATION:

Approve the Minutes of the Regular Meeting of July 12, 2016 as prepared by the Board's Secretary/General Manager.

BACKGROUND:

The report reflects the actions of the Board at their meeting of July 12, 2016 Meeting of the Board as recorded by the Board's Secretary/General Manager.

ATTACHMENTS:

1. Minutes-Regular Meeting of July 12, 2016 Prepared by the Board's Secretary/General Manager.



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, July 12, 2016

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

- 2. ROLL CALL:** Directors Burgess, Casey, Kahlert
1st Vice President Maynard
President DeMarco had an excused absence

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS—None

B. ADDITIONS TO AGENDA--None

C. PUBLIC FORUM:

D. REPORTS TO THE BOARD: None

E. CONSENT CALENDAR:

DIRECTOR BURGESS REQUESTED THAT ITEM E-2 REVENUE AND EXPENDITURE REPORT BE PULLED FROM THE CONSENT CALENDAR.

1a. MINUTES REGULAR BOARD MEETING—June 14, 2016

1b. MINUTES SPECIAL BOARD MEETING—June 28, 2016

Motion by Director Casey seconded by Director Kahlert to approve Items E-1a., E-1b on the Consent Calendar as submitted. Motion passed 4-0.

2. REVENUE AND EXPENDITURE REPORT—May 2016

Director Burgess had comments relative to health insurance costs and his desire to replace employee health coverage with a 401K Plan. Acting President Maynard stated that the Board had voted on providing health benefits for its employees and if he disagreed with that decision he could submit a request RCSD President DeMarco to have the matter placed on a future agenda for discussion and consideration by the current Board.

Motion by Director Kahlert seconded by Director Casey to approve Item E-2 on the Consent Calendar as submitted. Motion passed 4-0.

F. PUBLIC HEARING:

1. ADOPTION OF PROPOSED FY 2016-2017 FINAL BUDGET.

Recommendation to open hearing, receive presentation from General Manager, take public testimony, close hearing, deliberate and approve Fiscal Year 2016-2017 Proposed Final Budget. Upon the Board's approval of the Proposed Final Budget, you will be asked to adopt Annual Budget Revenues and Expenditures Total Amounts by resolution.

The budget document before you was prepared before final year 2015-2016 budget numbers have been audited by the District's Auditor. This is due to the timing of the budget calendar required by SB 135 which does not provide sufficient time to complete an audit before the Final Budget must be adopted. The Final Budget will be fully reconciled when the District's Annual Audit is completed, at which time it will be presented to the Audit Committee and the Board at a future meeting.

The Budget Estimates to Close are considered sufficiently accurate for adoption of the Final Budget. The Final Budget has also been adjusted to account for changes recommended by the Budget and Public Works CIP Committees and approved by the Board during the intervening period since your review of the Preliminary Budget.

These changes include the Annual Salary Plan, as recommended by the Budget Committee and Capital Improvement budget and Project Lists adjustments, as recommended by the Public Works/CIP Committee. Not included this year are adjustments to fees due to the almost flat CPI during the year.

AT THIS TIME ACTING PRESIDENT MAYNARD OPENED UP THE PUBLIC HEARING

Discussion Ensued. Motion by Casey, seconded by Director Kahlert to adopt the proposed FY 2016-2017 Final Budget. Motion passed 3-1, with Director Burgess voting No.

G. RESOLUTIONS:

1. RESOLUTION NO. 16-07-12-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Recommendation to approve Resolution No. 16-07-12-01 by roll call vote by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RESOLUTION NO. 16-07-12-01 ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2016-2017 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.

Motion by Director Kahlert, seconded by Director Casey to approve Resolution No. 16-07-12-01 Establishing the Annual Revenue and Expenditure Total Amounts for Fiscal Year 2016-2017 for the Rossmoor Community Services District. Motion passed 4-0.

ORDINANCES: None

H. REGULAR CALENDAR:

1. ADOPTION OF SPECIFIC RECOMMENDATIONS BASED ON FIVE-YEAR FISCAL PLAN.

As a conclusion to the Board's adoption of the Final Budget, it is deemed appropriate to approve the Specific Recommendations for future budgetary control. These recommendations could be formalized in new or amended Board policies. Should the Board be amenable to proceeding in this manner, staff will develop policies and/or amendments to current policies and present these to the Budget Committee for their review. Based on the Committee's review, these policies will be presented to the Board for first reading at a future meeting.

Recommendation to Approve the Specific Recommendations based on the RCSD Five-Year Fiscal Plan (Plan). Discussion ensued.

Motion by Director Kahlert, seconded by Director Casey to eliminate Item 2, split Item 5 into two separate items and define the term "unanticipated windfall" to provide clarity and process and bring back to the Board in articulated policy language format with redlines.

General Counsel Tarquin Preziosi suggested a policy amendment as restated below.

Amended Motion by Director Kahlert, seconded by Director Burgess to reword the Five-Year Fiscal Plan to include the Board's latest recommendations and bring back as policy redlines for consideration at a future board meeting. Motion passed 4-0.

2. ELECTION OF CANDIDATE FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS.

Recommendation to discuss proposed slate of candidates (3) and give direction to General Manager to submit its vote for one candidate for the Board of the California Special District Association (CSDA).

Discussion ensued. Motion by Director Casey, seconded by Director Kahlert to vote for candidate Bill Nelson for the Board of the California Special District Association (CSDA). Motion passed 4-0.

3. AUTHORIZE THE GENERAL MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR INSTALLATION OF A SHADE CANOPY IN RUSH PARK.

Recommendation to authorize General Manager to execute contract with lowest responsible bidder for the replacement of Rush Park Shade Canopy adjacent to the playground.

As a part of the review of the proposed FY 2016-2017 Preliminary Budget the Budget and the Public Work/CIP Committees recommended that the Board approve Rush Park Canopy capital project for this fiscal year. The Shade Canopy is for the purpose of replacing the temporary shade canopy

adjacent to the playground. The condition of the current canopy warrants immediate replacement due to its failure to meet fire code and the condition of the canopy which poses a safety issue for users.

Based on Board approval of Agenda Item F-1, it is recommended that the General Manager be authorized to proceed immediately with this project. Attached are bids and costs which are consistent with the funds available for this project. It is therefore recommended that the Board authorize the General to execute a contract with the lowest responsible bidder for the project.

Discussion ensued. Motion by Director Kahlert, seconded by Director Casey to authorize the General Manager to execute a contract with the lowest responsible bidder for the replacement of the Rush Park Shade Canopy adjacent to the playground. Motion passed 4-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that the Rossmoor Community Services District Board of Directors held a special meeting on June 28, 2016 at 7:00 p.m. at Rush Park in order to address citizen concerns surrounding the decision of the Seal Beach Planning Commission to approve the construction of an LA Fitness Health Club in the Shops at Rossmoor in Seal Beach. At that meeting the RCSD Board adopted a formal Resolution opposing the decision. Rossmoor Townhomes President Margaret Parker was present at the special meeting and, together with her Rossmoor neighbors, has filed an appeal of the Planning Commission's decision. He encouraged Rossmoor residents to attend the next Seal Beach City Council meeting on the 25th of July at 7:00 p.m. to opine. The General Manager stated that the Eagle Scout phase of the Kempton Park Demonstration Project was well underway. He praised Eagle Scout Owen Pierce for a job well done. He added that the Rossmoor Park replacement cabinets were now installed and were fully operational. The Montecito Road lighting improvements have been scheduled by SoCal Edison; proceeding with project \$17K rebate. Golden State Water had recently notified the District regarding modifications to the drought mandates; it was now permissible to water three times per week and Park Superintendent Omero Perez was working hard to implement the increased allowances. The General Manager also stated that he had spoken to Tim Whitaker, Representative with Supervisor Michelle Steele's office, regarding the status of the traffic study. Mr. Whitaker had indicated that the County has bi-furcated the study with one dedicated to the Foster Road Bike Lane issue. He announced that this Friday, July 15th was the second Concert/Movie in the Park, featuring Big Sandy and His Fly Rite Boys and Inside Out. The File Depot had agreed to sponsor the August Concert/Movie Event. For the first time the Movie was being sponsored by The File Depot, who had also offered to become one of the sponsors of the Rossmoor Winter Festival Event. The report was received and filed.

J. BOARD MEMBER ITEMS:

Director Burgess stated that the turnout for the last Concert/Movie in the Park event was more than double the usual attendance. He wanted to know if the movie screen size had been reduced and if a larger one could be obtained for the next event. The General Manager stated that he would research the matter with the Recreation Superintendent. Director Burgess concluded by stating that the Eagle Scout Project was proceeding this weekend with the drawing of the circle and installation of bender board. He added that much of the sand had been relocated to Rush and Rossmoor Park in order to supplement the playground areas, at a significant cost savings to the District.

Director Casey encouraged both Rossmoor and Seal Beach residents to opine at the next Seal Beach City Council Meeting on Monday, July 25th at 7 p.m. to opine regarding the appeal of the LA Fitness Center Project in the Shops at Rossmoor. He added that the District had approved a resolution in opposition of the project and the higher the public attendance, the stronger the chances the decision would be overturned. Director Casey announced that two Shakespeare in the Park performances (Cybeline and Othello) would be held on Saturday, July 23rd and Sunday, July 24th and invited everyone to enjoy the theatrical performances. He concluded by reminding residents to guard their small pets from coyotes as it was coyote breeding season and coyote kills were increasing again. He reminded residents to report coyote sightings and encounters on the new RossmoorWildlife Watch website or call the hotline. For emergencies, citizens should always call 9-1-1.

Director Kahlert thanked the RCSD for watering the field at Rush Park; it looked much greener. He urged staff to continue watering. Director Kahlert praised the Kempton Park Mini-Park Demonstration Project, stating it was a fantastic two phase endeavor. He suggested adding another sign which included a legend of plant identifiers so that visitors could educate themselves about the species of plants. Acting President Maynard concurred and added that they had also spoken about adding signage memorializing the project contributors.

Project Coordinator Mark Nitikman responded that the plans for the demonstration project included signage which identified the plant species.

Acting President Maynard thanked Cheryl Williamsen for her attendance and the detailed and comprehensive report she provided to the Board. He added that the District had undergone many positive changes over the past year, including the Rush Park Drought Tolerant Landscaping and Beautification project, the Kempton Park Demonstration Project, facility upgrades and more. He concluded that the addition of these safe and beautiful community assets was a good investment for the District. He concluded with comments relative to the LA Fitness Health Club project appeal and stated that the Seal Beach Planning Commission chose to ignore the original EIR Commission's vote opposing the project 4-1 and decided instead to approve the project on a 3-2 vote. He opined that the City of Seal Beach did not seem to care about the lives of those below the I-405 fwy. He asked General Counsel if it was possible for the Seal Beach City Council to decide that there wasn't enough study done. Tarquin Preziosi replied that the City Council could deny the appeal or sustain the appeal and direct further studies.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Casey, seconded by Director Kahlert to adjourn the regular meeting at 9:23 p.m. Motion passed 4-0.

SUBMITTED BY:

James D. Ruth
General Manager

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2

Date August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: REVENUE & EXPENDITURE REPORT - JUNE, 2016

RECOMMENDATION:

Receive and file the Revenue and Expenditure Report for June, 2016.

BACKGROUND:

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

ATTACHMENTS:

1. Revenue & Expenditure Report for the month of June, 2016.

REVENUE / EXPENDITURE SUMMARY REPORT
 FUND 10 - GENERAL FUND
 June 2016 @ 100%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
Revenues						
PROPERTY TAXES	788,142.00	803,372.00	829,802.38	6,040.85	-26,430.38	103.3
STREET LIGHT ASSESSMENTS	271,000.00	280,000.00	289,912.23	2,387.72	-9,912.23	103.5
USE OF MONEY AND PROPERTY	2,500.00	2,100.00	2,040.58	438.76	59.42	97.2
OTHER GOVERNMENT AGENCIES	60,800.00	60,400.00	5,392.20	808.84	55,007.80	8.9
FEES AND SERVICES	155,000.00	163,320.00	161,839.50	17,156.75	1,480.50	99.1
OTHER REVENUE 1	23,500.00	24,500.00	22,654.94	501.17	1,845.06	92.5
TRANSFER IN OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
Total Revenues	1,300,942.00	1,333,692.00	1,311,641.83	27,334.09	22,050.17	98.3
Expenditures						
ADMINISTRATION	407,472.00	417,790.00	412,853.02	41,728.23	4,936.98	98.8
RECREATION 1, 2	127,623.00	138,313.00	132,758.20	13,254.29	5,554.80	96.0
ROSSMOOR PARK	188,703.00	185,106.00	170,229.14	18,897.98	14,876.86	92.0
MONTECITO CENTER	77,694.00	78,720.00	73,376.31	6,607.76	5,343.69	93.2
RUSH PARK	205,098.00	207,075.00	195,957.59	23,906.82	11,117.41	94.6
STREET LIGHTING	105,580.00	107,580.00	98,410.41	17,628.99	9,169.59	91.5
ROSSMOOR WALL	2,100.00	2,100.00	2,000.00	0.00	100.00	95.2
STREET SWEEPING	55,580.00	55,580.00	50,654.72	8,980.17	4,925.28	91.1
PARKWAY TREES	105,525.00	116,650.00	117,171.80	10,605.06	-521.80	100.4
MINI-PARKS, MEDIANS & TRIANGLE	15,029.00	12,853.00	12,397.35	1,583.36	455.65	96.5
Total Expenditures	1,290,404.00	1,321,767.00	1,265,808.54	143,192.66	55,958.46	95.8

**Audited Fund Balance
 at June 30, 2015**

\$ 690,844.00

REVENUE REPORT
June 2016 @ 100%

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
PROPERTY TAXES	788,142.00	803,372.00	829,802.38	6,040.85	0.00	-26,430.38	103.3
ASSESSMENTS	271,000.00	280,000.00	289,913.23	2,387.72	0.00	-9,913.23	103.5
USE OF MONEY AND PROPERTY	2,500.00	2,100.00	2,040.58	438.76	0.00	59.42	97.2
OTHER GOVERNMENT AGENCIES	60,800.00	60,400.00	5,392.20	808.84	0.00	55,007.80	8.9
FEES AND SERVICES (1)	155,000.00	163,320.00	161,839.50	17,156.75	0.00	1,480.50	99.1
OTHER REVENUE	23,500.00	24,500.00	22,654.94	501.17	0.00	1,845.06	92.5
Dept: 00	1,300,942.00	1,333,692.00	1,311,642.83	27,334.09	0.00	22,049.17	98.3
Revenues	1,300,942.00	1,333,692.00	1,311,642.83	27,334.09	0.00	22,049.17	98.3
Grand Total Net Effect:	1,300,942.00	1,333,692.00	1,311,642.83	27,334.09	0.00	22,049.17	

EXPENDITURE REPORT
June 2016 @ 100%

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 10 ADMINISTRATION							
SALARIES AND BENEFITS	246,572.00	263,690.00	263,929.91	22,917.13	0.00	-239.91	100.1
OPERATIONS AND MAINTENANCE	64,200.00	63,000.00	63,200.64	6,468.59	0.00	-200.64	100.3
CONTRACT SERVICES	93,700.00	87,100.00	83,290.47	12,342.51	0.00	3,809.53	95.6
CAPITAL EXPENDITURES	3,000.00	4,000.00	2,432.00	0.00	0.00	1,568.00	60.8
ADMINISTRATION	407,472.00	417,790.00	412,853.02	41,728.23	0.00	4,936.98	98.8
Dept: 20 RECREATION							
SALARIES AND BENEFITS (1)	94,523.00	97,960.00	91,436.12	7,711.09	0.00	6,523.88	93.3
OPERATIONS AND MAINTENANCE (2)	28,600.00	35,853.00	38,135.47	5,237.81	0.00	-2,282.47	106.4
CONTRACT SERVICES	3,500.00	3,500.00	3,186.61	305.39	0.00	313.39	91.0
CAPITAL EXPENDITURES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION	127,623.00	138,313.00	132,758.20	13,254.29	0.00	5,554.80	96.0
Dept: 30 ROSSMOOR PARK							
SALARIES AND BENEFITS	68,956.00	72,714.00	69,052.21	5,610.30	0.00	3,661.79	95.0
OPERATIONS AND MAINTENANCE	82,047.00	74,942.00	64,684.14	7,491.15	0.00	10,257.86	86.3
CONTRACT SERVICES	37,450.00	37,450.00	36,492.79	5,796.53	0.00	957.21	97.4
CAPITAL EXPENDITURES	250.00	0.00	0.00	0.00	0.00	0.00	0.0
ROSSMOOR PARK	188,703.00	185,106.00	170,229.14	18,897.98	0.00	14,876.86	92.0
Dept: 40 MONTECITO CENTER							
SALARIES AND BENEFITS	51,989.00	54,671.00	51,531.49	4,334.00	0.00	3,139.51	94.3
OPERATIONS AND MAINTENANCE	18,405.00	16,449.00	14,238.43	1,386.03	0.00	2,210.57	86.6
CONTRACT SERVICES	7,250.00	7,550.00	7,606.39	887.73	0.00	-56.39	100.7
CAPITAL EXPENDITURES	50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER	77,694.00	78,720.00	73,376.31	6,607.76	0.00	5,343.69	93.2
Dept: 50 RUSH PARK							
SALARIES AND BENEFITS	71,749.00	77,063.00	75,177.96	6,477.77	0.00	1,885.04	97.6
OPERATIONS AND MAINTENANCE	95,649.00	92,312.00	84,286.84	11,632.52	0.00	8,025.16	91.3
CONTRACT SERVICES	37,450.00	37,450.00	36,492.79	5,796.53	0.00	957.21	97.4
CAPITAL EXPENDITURES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
RUSH PARK	205,098.00	207,075.00	195,957.59	23,906.82	0.00	11,117.41	94.6

EXPENDITURE REPORT
June 2016 @ 100%

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 10 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
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Dept: 60 STREET LIGHTING

OPERATIONS AND MAINTENANCE	580.00	580.00	699.10	102.32	0.00	-119.10	120.5
CONTRACT SERVICES	105,000.00	107,000.00	97,711.31	17,526.67	0.00	9,288.69	91.3
STREET LIGHTING	105,580.00	107,580.00	98,410.41	17,628.99	0.00	9,169.59	91.5

Dept: 65 ROSSMOOR WALL

OPERATIONS AND MAINTENANCE	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2

Dept: 70 STREET SWEEPING

OPERATIONS AND MAINTENANCE	580.00	580.00	631.84	50.00	0.00	-51.84	108.9
CONTRACT SERVICES	55,000.00	55,000.00	50,022.88	8,930.17	0.00	4,977.12	91.0
STREET SWEEPING	55,580.00	55,580.00	50,654.72	8,980.17	0.00	4,925.28	91.1

Dept: 80 PARKWAY TREES

SALARIES AND BENEFITS	20,850.00	22,325.00	22,051.57	1,806.89	0.00	273.43	98.8
OPERATIONS AND MAINTENANCE	1,775.00	1,825.00	1,477.85	135.65	0.00	347.15	81.0
CONTRACT SERVICES	70,900.00	74,000.00	73,690.78	939.72	0.00	309.22	99.6
CAPITAL EXPENDITURES	12,000.00	18,500.00	19,951.60	7,722.80	0.00	-1,451.60	107.8
PARKWAY TREES	105,525.00	116,650.00	117,171.80	10,605.06	0.00	-521.80	100.4

Dept: 90 MINI-PARKS AND MEDIANS

SALARIES AND BENEFITS	979.00	903.00	927.42	74.68	0.00	-24.42	102.7
OPERATIONS AND MAINTENANCE	9,800.00	7,900.00	7,495.27	882.59	0.00	404.73	94.9
CONTRACT SERVICES	4,150.00	3,950.00	3,974.66	626.09	0.00	-24.66	100.6
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	15,029.00	12,853.00	12,397.35	1,583.36	0.00	455.65	96.5

Expenditures	1,290,404.00	1,321,767.00	1,265,808.54	143,192.66	0.00	55,958.46	95.8
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Grand Total Net Effect:	-1,290,404.00	-1,321,767.00	-1,265,808.54	-143,192.66	0.00	-55,958.46	
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REVENUE/EXPENDITURE REPORT

June 2016 @ 100%

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
3000	Current Secured Property Taxes	719,100.00	734,000.00	763,117.59	0.00	0.00	-29,117.59	104.0
3001	Current unsecured prop tax	23,000.00	24,000.00	26,247.10	4,443.56	0.00	-2,247.10	109.4
3002	Prior secured property taxes	9,200.00	7,500.00	6,942.38	164.65	0.00	557.62	92.6
3003	Prior unsecured prop taxes	4,500.00	4,500.00	535.54	535.54	0.00	3,964.46	11.9
3004	Delinquent property taxes	510.00	540.00	0.00	0.00	0.00	540.00	0.0
3010	Current supplemental assessmnt	20,000.00	21,000.00	18,373.91	897.10	0.00	2,626.09	87.5
3020	Public utility tax	11,832.00	11,832.00	14,585.86	0.00	0.00	-2,753.86	123.3
PROPERTY TAXES		788,142.00	803,372.00	829,802.38	6,040.85	0.00	-26,430.38	103.3
Acct Class: 31 ASSESSMENTS								
3105	Street light assessments	271,000.00	280,000.00	289,913.23	2,387.72	0.00	-9,913.23	103.5
ASSESSMENTS		271,000.00	280,000.00	289,913.23	2,387.72	0.00	-9,913.23	103.5
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	2,500.00	2,100.00	2,040.58	438.76	0.00	59.42	97.2
USE OF MONEY AND PROPERTY		2,500.00	2,100.00	2,040.58	438.76	0.00	59.42	97.2
Acct Class: 33 OTHER GOVERNMENT AGENCIES								
3301	State homeowner proptax relief	5,800.00	5,400.00	5,392.20	808.84	0.00	7.80	99.9
3305	County street sweep reimburse	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
OTHER GOVERNMENT AGENCIES		60,800.00	60,400.00	5,392.20	808.84	0.00	55,007.80	8.9
Acct Class: 34 FEES AND SERVICES								
3404	Court reservations	14,500.00	14,500.00	12,729.00	2,428.75	0.00	1,771.00	87.8
3405	Wall Rental	600.00	600.00	480.00	20.00	0.00	120.00	80.0
3406	Ball field reservations	26,000.00	29,000.00	24,657.50	1,058.00	0.00	4,342.50	85.0
3410	Rossmoor building rental	4,680.00	10,000.00	17,371.00	205.00	0.00	-7,371.00	173.7
3412	Montecito building rental	25,220.00	25,220.00	24,630.00	1,685.00	0.00	590.00	97.7
3414	Rush Park Building Rental	84,000.00	84,000.00	81,972.00	11,760.00	0.00	2,028.00	97.6
FEES AND SERVICES		155,000.00	163,320.00	161,839.50	17,156.75	0.00	1,480.50	99.1
Acct Class: 35 OTHER REVENUE								
3500	Other miscellaneous revenue	3,500.00	4,500.00	2,654.94	501.17	0.00	1,845.06	59.0
3502	Administrative Fee	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
OTHER REVENUE		23,500.00	24,500.00	22,654.94	501.17	0.00	1,845.06	92.5
Dept: 00		1,300,942.00	1,333,692.00	1,311,642.83	27,334.09	0.00	22,049.17	98.3
Revenues		1,300,942.00	1,333,692.00	1,311,642.83	27,334.09	0.00	22,049.17	98.3
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4000	Board of Directors Compensatn	9,000.00	10,000.00	10,300.00	1,500.00	0.00	-300.00	103.0
4001	Salaries - Full-time	186,300.00	190,000.00	192,711.48	15,835.73	0.00	-2,711.48	101.4
4003	Salaries - Overtime	3,672.00	5,000.00	5,014.41	446.52	0.00	-14.41	100.3
4007	Vehicle Allowance	500.00	500.00	479.93	0.00	0.00	20.07	96.0
4010	Workers Compensation Insurance	2,600.00	2,600.00	2,682.36	220.28	0.00	-82.36	103.2
4011	Medical Insurance	32,000.00	39,000.00	36,111.76	3,521.89	0.00	2,888.24	92.6
4015	Federal Payroll Tax -FICA	12,000.00	16,000.00	15,850.69	1,355.21	0.00	149.31	99.1
4018	State Payroll Taxes	500.00	590.00	779.28	37.50	0.00	-189.28	132.1
SALARIES AND BENEFITS		246,572.00	263,690.00	263,929.91	22,917.13	0.00	-239.91	100.1
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	13,200.00	12,500.00	12,391.95	0.00	0.00	108.05	99.1
5004	Memberships and Dues	6,400.00	6,400.00	5,855.11	0.00	0.00	544.89	91.5
5006	Travel & Meetings	1,500.00	1,000.00	502.50	0.00	0.00	497.50	50.3
5007	Televised Meeting Costs	18,000.00	17,000.00	18,202.60	3,318.50	0.00	-1,202.60	107.1

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 10 ADMINISTRATION							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	7,200.00	7,200.00	6,106.80	202.35	0.00	1,093.20	84.8
5012 Printing	700.00	700.00	1,169.58	525.12	0.00	-469.58	167.1
5014 Postage	2,000.00	2,000.00	1,834.73	0.00	0.00	165.27	91.7
5016 Office Supplies	7,200.00	7,200.00	7,367.42	765.44	0.00	-167.42	102.3
5020 Telephone	1,500.00	1,500.00	1,716.67	97.79	0.00	-216.67	114.4
5045 Miscellaneous Expenditures	5,500.00	5,500.00	6,278.04	1,383.05	0.00	-778.04	114.1
5046 Bank Service Charge	1,000.00	2,000.00	1,775.24	176.34	0.00	224.76	88.8
OPERATIONS AND MAINTENANCE	64,200.00	63,000.00	63,200.64	6,468.59	0.00	-200.64	100.3
Acct Class: 56 CONTRACT SERVICES							
5610 Legal Counsel	35,000.00	27,000.00	22,735.00	5,940.00	0.00	4,265.00	84.2
5615 Financial Audit-Consulting	8,700.00	10,100.00	10,100.00	0.00	0.00	0.00	100.0
5670 Other Professional Services	50,000.00	50,000.00	50,455.47	6,402.51	0.00	-455.47	100.9
CONTRACT SERVICES	93,700.00	87,100.00	83,290.47	12,342.51	0.00	3,809.53	95.6
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	3,000.00	4,000.00	2,432.00	0.00	0.00	1,568.00	60.8
CAPITAL EXPENDITURES	3,000.00	4,000.00	2,432.00	0.00	0.00	1,568.00	60.8
ADMINISTRATION	407,472.00	417,790.00	412,853.02	41,728.23	0.00	4,936.98	98.8
Dept: 20 RECREATION							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	51,000.00	51,000.00	47,509.09	4,217.90	0.00	3,490.91	93.2
4002 Salaries - Part-time	23,566.00	23,566.00	21,254.15	1,615.93	0.00	2,311.85	90.2
4003 Salaries - Overtime	3,713.00	5,000.00	4,592.97	317.56	0.00	407.03	91.9
4005 Salaries - Event Attendant	400.00	400.00	1,192.50	75.00	0.00	-792.50	298.1
4007 Vehicle Allowance	350.00	350.00	311.77	0.00	0.00	38.23	89.1
4010 Workers Compensation Insurance	1,080.00	1,080.00	1,121.92	89.05	0.00	-41.92	103.9
4011 Medical Insurance	8,000.00	10,000.00	9,181.16	895.43	0.00	818.84	91.8
4015 Federal Payroll Tax -FICA	5,814.00	5,814.00	5,701.13	476.16	0.00	112.87	98.1
4018 State Payroll Taxes	600.00	750.00	571.43	24.06	0.00	178.57	76.2
SALARIES AND BENEFITS	94,523.00	97,960.00	91,436.12	7,711.09	0.00	6,523.88	93.3
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5006 Travel & Meetings	400.00	400.00	335.00	0.00	0.00	65.00	83.8
5010 Publications & Legal Notices	200.00	200.00	416.93	25.18	0.00	-216.93	208.5
5012 Printing	100.00	100.00	136.94	78.56	0.00	-36.94	136.9
5014 Postage	150.00	150.00	98.51	0.00	0.00	51.49	65.7
5016 Office Supplies	1,000.00	1,000.00	1,027.37	153.56	0.00	-27.37	102.7
5017 Community Events	18,000.00	25,253.00	27,844.14	4,882.72	0.00	-2,591.14	110.3
5019 Fireworks	6,200.00	6,200.00	6,200.00	0.00	0.00	0.00	100.0
5020 Telephone	1,800.00	1,800.00	1,926.58	97.79	0.00	-126.58	107.0
5045 Miscellaneous Expenditures	500.00	500.00	150.00	0.00	0.00	350.00	30.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE	28,600.00	35,853.00	38,135.47	5,237.81	0.00	-2,282.47	106.4
Acct Class: 56 CONTRACT SERVICES							
5670 Other Professional Services	3,500.00	3,500.00	3,186.61	305.39	0.00	313.39	91.0
CONTRACT SERVICES	3,500.00	3,500.00	3,186.61	305.39	0.00	313.39	91.0
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
CAPITAL EXPENDITURES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION	127,623.00	138,313.00	132,758.20	13,254.29	0.00	5,554.80	96.0
Dept: 30 ROSSMOOR PARK							
Acct Class: 40 SALARIES AND BENEFITS							

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 10 - GENERAL FUND

Expenditures

Dept: 30 ROSSMOOR PARK

Acct Class: 40 SALARIES AND BENEFITS

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
4001 Salaries - Full-time	38,760.00	38,760.00	35,798.40	2,986.73	0.00	2,961.60	92.4
4002 Salaries - Part-time	10,812.00	11,800.00	12,011.64	787.25	0.00	-211.64	101.8
4003 Salaries - Overtime	2,244.00	2,244.00	2,877.15	205.81	0.00	-633.15	128.2
4010 Workers Compensation Insurance	2,800.00	2,800.00	2,885.36	220.28	0.00	-85.36	103.0
4011 Medical Insurance	10,000.00	13,000.00	11,341.46	1,106.13	0.00	1,658.54	87.2
4015 Federal Payroll Tax -FICA	4,080.00	3,800.00	3,873.16	304.10	0.00	-73.16	101.9
4018 State Payroll Taxes	260.00	310.00	265.04	0.00	0.00	44.96	85.5

SALARIES AND BENEFITS

68,956.00 72,714.00 69,052.21 5,610.30 0.00 3,661.79 95.0

Acct Class: 50 OPERATIONS AND MAINTENANCE

5010 Publications & Legal Notices	300.00	300.00	382.13	25.18	0.00	-82.13	127.4
5012 Printing	50.00	50.00	34.05	4.86	0.00	15.95	68.1
5014 Postage	50.00	50.00	33.01	0.00	0.00	16.99	66.0
5016 Office Supplies	900.00	900.00	608.74	76.77	0.00	291.26	67.6
5018 Janitorial Supplies	4,000.00	4,500.00	3,550.00	0.00	0.00	950.00	78.9
5020 Telephone	1,600.00	2,000.00	2,290.11	299.76	0.00	-290.11	114.5
5022 Utilities	10,500.00	10,500.00	12,072.84	2,200.82	0.00	-1,572.84	115.0
5023 Water	39,000.00	25,000.00	16,009.34	3,108.41	0.00	8,990.66	64.0
5025 SECURED PROP TAX	897.00	892.00	891.66	0.00	0.00	0.34	100.0
5030 Vehicle Maintenance	1,000.00	1,000.00	638.46	54.45	0.00	361.54	63.8
5032 Building & Grounds-Maintenance	22,000.00	28,000.00	27,138.36	1,574.23	0.00	861.64	96.9
5034 Alarm Systems	750.00	750.00	793.64	146.67	0.00	-43.64	105.8
5045 Miscellaneous Expenditures	500.00	500.00	241.80	0.00	0.00	258.20	48.4
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	250.00	250.00	0.00	0.00	0.00	250.00	0.0

OPERATIONS AND MAINTENANCE

82,047.00 74,942.00 64,684.14 7,491.15 0.00 10,257.86 86.3

Acct Class: 56 CONTRACT SERVICES

5655 Landscape Maintenance	33,000.00	33,000.00	32,497.20	5,522.40	0.00	502.80	98.5
5656 Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670 Other Professional Services	3,500.00	3,500.00	3,044.74	274.13	0.00	455.26	87.0

CONTRACT SERVICES

37,450.00 37,450.00 36,492.79 5,796.53 0.00 957.21 97.4

Acct Class: 60 CAPITAL EXPENDITURES

6010 Equipment	250.00	0.00	0.00	0.00	0.00	0.00	0.0
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CAPITAL EXPENDITURES

250.00 0.00 0.00 0.00 0.00 0.00 0.0

ROSSMOOR PARK

188,703.00 185,106.00 170,229.14 18,897.98 0.00 14,876.86 92.0

Dept: 40 MONTECITO CENTER

Acct Class: 40 SALARIES AND BENEFITS

4001 Salaries - Full-time	32,640.00	32,640.00	29,449.36	2,467.23	0.00	3,190.64	90.2
4002 Salaries - Part-time	4,794.00	6,000.00	5,537.09	393.62	0.00	462.91	92.3
4003 Salaries - Overtime	1,224.00	1,800.00	2,094.91	169.42	0.00	-294.91	116.4
4010 Workers Compensation Insurance	2,250.00	2,250.00	2,305.10	177.16	0.00	-55.10	102.4
4011 Medical Insurance	8,100.00	9,000.00	9,176.84	895.07	0.00	-176.84	102.0
4015 Federal Payroll Tax -FICA	2,856.00	2,856.00	2,832.44	231.50	0.00	23.56	99.2
4018 State Payroll Taxes	125.00	125.00	135.75	0.00	0.00	-10.75	108.6

SALARIES AND BENEFITS

51,989.00 54,671.00 51,531.49 4,334.00 0.00 3,139.51 94.3

Acct Class: 50 OPERATIONS AND MAINTENANCE

5010 Publications & Legal Notices	200.00	200.00	382.13	25.18	0.00	-182.13	191.1
5012 Printing	50.00	50.00	34.05	4.86	0.00	15.95	68.1
5014 Postage	50.00	50.00	33.01	0.00	0.00	16.99	66.0
5016 Office Supplies	900.00	900.00	608.74	76.77	0.00	291.26	67.6
5018 Janitorial Supplies	3,000.00	3,500.00	2,912.16	0.00	0.00	587.84	83.2
5020 Telephone	1,650.00	1,800.00	1,957.17	97.79	0.00	-157.17	108.7
5022 Utilities	4,000.00	2,000.00	1,409.77	0.00	0.00	590.23	70.5
5023 Water	1,600.00	1,000.00	1,292.84	366.38	0.00	-292.84	129.3

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 10 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 40 MONTECITO CENTER							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5025 SECURED PROP TAX	755.00	749.00	748.82	0.00	0.00	0.18	100.0
5030 Vehicle Maintenance	1,000.00	1,000.00	626.90	54.45	0.00	373.10	62.7
5032 Building & Grounds-Maintenance	4,000.00	4,000.00	3,827.91	725.98	0.00	172.09	95.7
5034 Alarm Systems	400.00	400.00	404.93	34.62	0.00	-4.93	101.2
5045 Miscellaneous Expenditures	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE	18,405.00	16,449.00	14,238.43	1,386.03	0.00	2,210.57	86.6
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	3,300.00	3,600.00	3,610.80	613.60	0.00	-10.80	100.3
5656 Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670 Other Professional Services	3,000.00	3,000.00	3,044.74	274.13	0.00	-44.74	101.5
CONTRACT SERVICES	7,250.00	7,550.00	7,606.39	887.73	0.00	-56.39	100.7
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	50.00	50.00	0.00	0.00	0.00	50.00	0.0
CAPITAL EXPENDITURES	50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER							
	77,694.00	78,720.00	73,376.31	6,607.76	0.00	5,343.69	93.2
Dept: 50 RUSH PARK							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	38,760.00	38,760.00	35,798.40	2,986.73	0.00	2,961.60	92.4
4002 Salaries - Part-time	9,690.00	11,800.00	12,178.95	787.25	0.00	-378.95	103.2
4003 Salaries - Overtime	2,040.00	2,244.00	2,972.81	205.81	0.00	-728.81	132.5
4005 Salaries - Event Attendant	4,000.00	4,000.00	5,481.68	787.50	0.00	-1,481.68	137.0
4010 Workers Compensation Insurance	2,600.00	2,600.00	2,685.36	220.28	0.00	-85.36	103.3
4011 Medical Insurance	10,000.00	13,000.00	11,341.49	1,106.12	0.00	1,658.51	87.2
4015 Federal Payroll Tax -FICA	4,284.00	4,284.00	4,314.74	364.39	0.00	-30.74	100.7
4018 State Payroll Taxes	375.00	375.00	404.53	19.69	0.00	-29.53	107.9
SALARIES AND BENEFITS	71,749.00	77,063.00	75,177.96	6,477.77	0.00	1,885.04	97.6
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	500.00	500.00	382.11	25.18	0.00	117.89	76.4
5012 Printing	250.00	250.00	47.64	18.46	0.00	202.36	19.1
5014 Postage	100.00	100.00	33.01	0.00	0.00	66.99	33.0
5016 Office Supplies	900.00	900.00	608.74	76.77	0.00	291.26	67.6
5018 Janitorial Supplies	4,000.00	4,500.00	3,560.00	0.00	0.00	940.00	79.1
5020 Telephone	1,800.00	2,000.00	2,298.14	306.23	0.00	-298.14	114.9
5022 Utilities	29,000.00	29,000.00	27,077.01	4,470.93	0.00	1,922.99	93.4
5023 Water	31,000.00	20,000.00	19,342.73	4,396.88	0.00	657.27	96.7
5025 SECURED PROP TAX	3,349.00	3,412.00	3,412.45	0.00	0.00	-0.45	100.0
5030 Vehicle Maintenance	1,000.00	1,000.00	626.93	54.45	0.00	373.07	62.7
5032 Building & Grounds-Maintenance	22,000.00	29,000.00	25,968.99	2,135.00	0.00	3,031.01	89.5
5034 Alarm Systems	750.00	650.00	787.29	148.62	0.00	-137.29	121.1
5045 Miscellaneous Expenditures	250.00	250.00	141.80	0.00	0.00	108.20	56.7
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE	95,649.00	92,312.00	84,286.84	11,632.52	0.00	8,025.16	91.3
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	33,000.00	33,000.00	32,497.20	5,522.40	0.00	502.80	98.5
5656 Tree Trimming	950.00	950.00	950.85	0.00	0.00	-0.85	100.1
5670 Other Professional Services	3,500.00	3,500.00	3,044.74	274.13	0.00	455.26	87.0
CONTRACT SERVICES	37,450.00	37,450.00	36,492.79	5,796.53	0.00	957.21	97.4
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	250.00	250.00	0.00	0.00	0.00	250.00	0.0

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 10 - GENERAL FUND

Expenditures

Dept: 50 RUSH PARK

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
CAPITAL EXPENDITURES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
RUSH PARK	205,098.00	207,075.00	195,957.59	23,906.82	0.00	11,117.41	94.6
Dept: 60 STREET LIGHTING							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5020 Telephone	580.00	580.00	699.10	102.32	0.00	-119.10	120.5
OPERATIONS AND MAINTENANCE	580.00	580.00	699.10	102.32	0.00	-119.10	120.5
Acct Class: 56 CONTRACT SERVICES							
5650 Lighting and Maintenance	105,000.00	107,000.00	97,711.31	17,526.67	0.00	9,288.69	91.3
CONTRACT SERVICES	105,000.00	107,000.00	97,711.31	17,526.67	0.00	9,288.69	91.3
STREET LIGHTING	105,580.00	107,580.00	98,410.41	17,628.99	0.00	9,169.59	91.5
Dept: 65 ROSSMOOR WALL							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5002 Insurance - Liability	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
5032 Building & Grounds-Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
ROSSMOOR WALL	2,100.00	2,100.00	2,000.00	0.00	0.00	100.00	95.2
Dept: 70 STREET SWEEPING							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5020 Telephone	580.00	580.00	631.84	50.00	0.00	-51.84	108.9
OPERATIONS AND MAINTENANCE	580.00	580.00	631.84	50.00	0.00	-51.84	108.9
Acct Class: 56 CONTRACT SERVICES							
5642 Street Sweeping	55,000.00	55,000.00	50,022.88	8,930.17	0.00	4,977.12	91.0
CONTRACT SERVICES	55,000.00	55,000.00	50,022.88	8,930.17	0.00	4,977.12	91.0
STREET SWEEPING	55,580.00	55,580.00	50,654.72	8,980.17	0.00	4,925.28	91.1
Dept: 80 PARKWAY TREES							
Acct Class: 40 SALARIES AND BENEFITS							
4002 Salaries - Part-time	19,000.00	20,000.00	19,801.23	1,624.86	0.00	198.77	99.0
4003 Salaries - Overtime	0.00	200.00	130.82	0.00	0.00	69.18	65.4
4007 Vehicle Allowance	400.00	500.00	437.35	57.73	0.00	62.65	87.5
4015 Federal Payroll Tax -FICA	1,250.00	1,350.00	1,524.81	124.30	0.00	-174.81	112.9
4018 State Payroll Taxes	200.00	275.00	157.36	0.00	0.00	117.64	57.2
SALARIES AND BENEFITS	20,850.00	22,325.00	22,051.57	1,806.89	0.00	273.43	98.8
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5012 Printing	25.00	25.00	0.51	0.00	0.00	24.49	2.0
5014 Postage	300.00	300.00	15.38	0.00	0.00	284.62	5.1
5016 Office Supplies	200.00	200.00	146.76	13.97	0.00	53.24	73.4
5020 Telephone	1,000.00	1,200.00	1,315.20	121.68	0.00	-115.20	109.6
5030 Vehicle Maintenance	200.00	50.00	0.00	0.00	0.00	50.00	0.0
5051 Equipment Rental	50.00	50.00	0.00	0.00	0.00	50.00	0.0
OPERATIONS AND MAINTENANCE	1,775.00	1,825.00	1,477.85	135.65	0.00	347.15	81.0
Acct Class: 56 CONTRACT SERVICES							
5656 Tree Trimming	65,000.00	65,000.00	64,609.96	0.00	0.00	390.04	99.4
5660 TREE REMOVAL	400.00	3,500.00	2,837.40	0.00	0.00	662.60	81.1
5670 Other Professional Services	5,500.00	5,500.00	6,243.42	939.72	0.00	-743.42	113.5
CONTRACT SERVICES	70,900.00	74,000.00	73,690.78	939.72	0.00	309.22	99.6
Acct Class: 60 CAPITAL EXPENDITURES							

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 10 - GENERAL FUND

Expenditures

Dept: 80 PARKWAY TREES

Acct Class: 60 CAPITAL EXPENDITURES

6015 Trees 12,000.00 18,500.00 19,951.60 7,722.80 0.00 -1,451.60 107.8

CAPITAL EXPENDITURES 12,000.00 18,500.00 19,951.60 7,722.80 0.00 -1,451.60 107.8

PARKWAY TREES 105,525.00 116,650.00 117,171.80 10,605.06 0.00 -521.80 100.4

Dept: 90 MINI-PARKS AND MEDIANS

Acct Class: 40 SALARIES AND BENEFITS

4001 Salaries - Full-time 652.00 652.00 669.84 55.19 0.00 -17.84 102.7

4003 Salaries - Overtime 61.00 61.00 68.66 4.55 0.00 -7.66 112.6

4010 Workers Compensation Insurance 180.00 120.00 130.11 10.33 0.00 -10.11 108.4

4015 Federal Payroll Tax -FICA 71.00 55.00 56.64 4.61 0.00 -1.64 103.0

4018 State Payroll Taxes 15.00 15.00 2.17 0.00 0.00 12.83 14.5

SALARIES AND BENEFITS 979.00 903.00 927.42 74.68 0.00 -24.42 102.7

Acct Class: 50 OPERATIONS AND MAINTENANCE

5020 Telephone 500.00 600.00 639.97 43.46 0.00 -39.97 106.7

5022 Utilities 800.00 800.00 1,069.13 258.23 0.00 -269.13 133.6

5023 Water 7,000.00 5,000.00 5,430.01 529.10 0.00 -430.01 108.6

5030 Vehicle Maintenance 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5032 Building & Grounds-Maintenance 1,000.00 1,000.00 356.16 51.80 0.00 643.84 35.6

5045 Miscellaneous Expenditures 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5051 Equipment Rental 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5052 Minor Facility Repairs 200.00 200.00 0.00 0.00 0.00 200.00 0.0

OPERATIONS AND MAINTENANCE 9,800.00 7,900.00 7,495.27 882.59 0.00 404.73 94.9

Acct Class: 56 CONTRACT SERVICES

5655 Landscape Maintenance 3,600.00 3,600.00 3,610.80 613.60 0.00 -10.80 100.3

5656 Tree Trimming 500.00 300.00 316.89 0.00 0.00 -16.89 105.6

5670 Other Professional Services 50.00 50.00 46.97 12.49 0.00 3.03 93.9

CONTRACT SERVICES 4,150.00 3,950.00 3,974.66 626.09 0.00 -24.66 100.6

Acct Class: 60 CAPITAL EXPENDITURES

6010 Equipment 100.00 100.00 0.00 0.00 0.00 100.00 0.0

CAPITAL EXPENDITURES 100.00 100.00 0.00 0.00 0.00 100.00 0.0

MINI-PARKS AND MEDIANS 15,029.00 12,853.00 12,397.35 1,583.36 0.00 455.65 96.5

Expenditures 1,290,404.00 1,321,767.00 1,265,808.54 143,192.66 0.00 55,958.46 95.8

Net Effect for GENERAL FUND 10,538.00 11,925.00 45,834.29 -115,858.57 0.00 -33,909.29 384.4

Change in Fund Balance: 45,834.29

REVENUE/EXPENDITURE REPORT

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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH								
Revenues								
Dept: 00								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	380,000.00	380,000.00	381,587.98	0.00	0.00	-1,587.98	100.4
3101	Property assessments-prior yr	3,400.00	3,400.00	2,832.74	267.74	0.00	567.26	83.3
ASSESSMENTS		383,400.00	383,400.00	384,420.72	267.74	0.00	-1,020.72	100.3
Dept: 00								
Revenues		383,400.00	383,400.00	384,420.72	267.74	0.00	-1,020.72	100.3
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	0.00	117.00	0.00	0.00	0.00	117.00	0.0
OPERATIONS AND MAINTENANCE		0.00	117.00	0.00	0.00	0.00	117.00	0.0
Acct Class: 56 CONTRACT SERVICES								
5617	Administrative Fees	20,000.00	20,000.00	20,000.00	0.00	0.00	0.00	100.0
5619	Bond Trustee	3,048.00	3,048.00	3,047.50	0.00	0.00	0.50	100.0
CONTRACT SERVICES		23,048.00	23,048.00	23,047.50	0.00	0.00	0.50	100.0
Acct Class: 58 DEBT SERVICE								
5800	Principal	245,000.00	245,000.00	245,000.00	0.00	0.00	0.00	100.0
5801	Interest	106,485.00	106,485.00	106,485.00	0.00	0.00	0.00	100.0
DEBT SERVICE		351,485.00	351,485.00	351,485.00	0.00	0.00	0.00	100.0
RUSH PARK		374,533.00	374,650.00	374,532.50	0.00	0.00	117.50	100.0
Dept: 95 CONTINGENCY/RESERVES								
Acct Class: 59 RESERVES/CONTINGENCIES								
5720	Reserves	0.00	0.00	116.84	0.00	0.00	-116.84	0.0
RESERVES/CONTINGENCIES		0.00	0.00	116.84	0.00	0.00	-116.84	0.0
CONTINGENCY/RESERVES		0.00	0.00	116.84	0.00	0.00	-116.84	0.0
Expenditures		374,533.00	374,650.00	374,649.34	0.00	0.00	0.66	100.0
Net Effect for ASSESSMENT DISTRICT FUND-RUSH		8,867.00	8,750.00	9,771.38	267.74	0.00	-1,021.38	111.7
Change in Fund Balance:				9,771.38				

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 30 - SPECIAL TAX FUND-ROSSMOOR WALL								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	109,390.00	9,390,109,390.00	0.00	0.00	0.00	9,390,109,390.00	0.0
PROPERTY TAXES		109,390.00	9,390,109,390.00	0.00	0.00	0.00	9,390,109,390.00	0.0
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	87,700.00	87,700.00	85,860.39	0.00	0.00	1,839.61	97.9
3101	Property assessments-prior yr	780.00	780.00	675.79	59.53	0.00	104.21	86.6
ASSESSMENTS		88,480.00	88,480.00	86,536.18	59.53	0.00	1,943.82	97.8
Acct Class: 35 OTHER REVENUE								
3600	TRANSFER IN/OUT OTHER FUNDS	0.00	40,776.00	40,775.75	0.00	0.00	0.25	100.0
OTHER REVENUE		0.00	40,776.00	40,775.75	0.00	0.00	0.25	100.0
Dept: 00		197,870.00	9,390,238,646.00	127,311.93	59.53	0.00	9,390,111,334.07	0.0
Revenues		197,870.00	9,390,238,646.00	127,311.93	59.53	0.00	9,390,111,334.07	0.0
Expenditures								
Dept: 65 ROSSMOOR WALL								
Acct Class: 56 CONTRACT SERVICES								
5619	Bond Trustee	2,640.00	2,640.00	2,640.00	0.00	0.00	0.00	100.0
CONTRACT SERVICES		2,640.00	2,640.00	2,640.00	0.00	0.00	0.00	100.0
Acct Class: 58 DEBT SERVICE								
5800	Principal	70,000.00	178,000.00	178,000.00	0.00	0.00	0.00	100.0
5801	Interest	11,020.00	11,020.00	11,020.00	0.00	0.00	0.00	100.0
DEBT SERVICE		81,020.00	189,020.00	189,020.00	0.00	0.00	0.00	100.0
ROSSMOOR WALL		83,660.00	191,660.00	191,660.00	0.00	0.00	0.00	100.0
Expenditures		83,660.00	191,660.00	191,660.00	0.00	0.00	0.00	100.0
Net Effect for SPECIAL TAX FUND-ROSSMOOR WALL		114,210.00	9,390,046,986.00	-64,348.07	59.53	0.00	9,390,111,334.07	0.0
Change in Fund Balance:				-64,348.07				

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016

Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS

Revenues

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 00							
Acct Class: 30 PROPERTY TAXES							
2999 FY Begin Fund Balance	129,602.00	129,602.00	0.00	0.00	0.00	129,602.00	0.0
PROPERTY TAXES	129,602.00	129,602.00	0.00	0.00	0.00	129,602.00	0.0
Acct Class: 35 OTHER REVENUE							
3620 OTHER SOURCES	0.00	18,093.00	18,092.18	18,092.18	0.00	0.82	100.0
OTHER REVENUE	0.00	18,093.00	18,092.18	18,092.18	0.00	0.82	100.0
Dept: 00	129,602.00	147,695.00	18,092.18	18,092.18	0.00	129,602.82	12.2
Revenues	129,602.00	147,695.00	18,092.18	18,092.18	0.00	129,602.82	12.2

Expenditures

Dept: 00							
Acct Class: 50 OPERATIONS AND MAINTENANCE							
9997 Transfer Out	0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
OPERATIONS AND MAINTENANCE	0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
Dept: 00	0.00	0.00	40,775.75	0.00	0.00	-40,775.75	0.0
Dept: 20 RECREATION							
Acct Class: 60 CAPITAL EXPENDITURES							
6005 Buildings and Improvements	0.00	0.00	5,339.00	5,339.00	0.00	-5,339.00	0.0
CAPITAL EXPENDITURES	0.00	0.00	5,339.00	5,339.00	0.00	-5,339.00	0.0
RECREATION	0.00	0.00	5,339.00	5,339.00	0.00	-5,339.00	0.0
Dept: 30 ROSSMOOR PARK							
Acct Class: 60 CAPITAL EXPENDITURES							
6005 Buildings and Improvements	11,266.00	11,266.00	5,439.00	0.00	0.00	5,827.00	48.3
CAPITAL EXPENDITURES	11,266.00	11,266.00	5,439.00	0.00	0.00	5,827.00	48.3
ROSSMOOR PARK	11,266.00	11,266.00	5,439.00	0.00	0.00	5,827.00	48.3
Dept: 50 RUSH PARK							
Acct Class: 60 CAPITAL EXPENDITURES							
6005 Buildings and Improvements	35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
CAPITAL EXPENDITURES	35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
RUSH PARK	35,000.00	56,291.00	44,815.57	0.00	0.00	11,475.43	79.6
Dept: 65 ROSSMOOR WALL							
Acct Class: 60 CAPITAL EXPENDITURES							
6005 Buildings and Improvements	0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
CAPITAL EXPENDITURES	0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
ROSSMOOR WALL	0.00	40,776.00	0.00	0.00	0.00	40,776.00	0.0
Dept: 75 CAPITAL PROJECTS							
Acct Class: 60 CAPITAL EXPENDITURES							
6051 Water Conservation Projects	29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
CAPITAL EXPENDITURES	29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
CAPITAL PROJECTS	29,000.00	36,991.00	36,991.09	0.00	0.00	-0.09	100.0
Expenditures	75,266.00	145,324.00	133,360.41	5,339.00	0.00	11,963.59	91.8

REVENUE/EXPENDITURE REPORT
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Rossmoor Community

For the Period: 7/1/2015 to 6/30/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for CAPITAL PROJECTS CONTRIBUTIONS	54,336.00	2,371.00	-115,268.23	12,753.18	0.00	117,639.23	-4,861.6
Change in Fund Balance:			-115,268.23				
Grand Total Net Effect:	54,336.00	2,371.00	-115,268.23	12,753.18	0.00	117,639.23	

**ROSSMOOR COMMUNITY SERVICES DISTRICT
FOOTNOTES - FINANCIAL REPORT
APRIL 2016
REVENUES**

* #1 Rossmoor Building Rental 10-00-3410	Additional Funds due preschool and other rentals.
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** Noted in previous month(s). However, explanation is still warranted and valid.*

**ROSSMOOR COMMUNITY SERVICES DISTRICT
FOOTNOTES - FINANCIAL REPORT APRIL 2016
EXPENDITURES**

* #1 Event Attendant 10-20-4005	Additional event attendants needed for Summer Movies and Concerts in the Park due to large turnouts. Also, additional Holiday Festival event.
#2 Community Events 10-20-5017	Deposits paid for next FY summer events and Winterfest. Will be adjusted by Audit.

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: August 9, 2016
To: Honorable Board of Directors
From: General Manager
Subject: PUBLIC WORKS/CIP COMMITTEE RECOMMENDATION TO PURCHASE A NEW MAINTENANCE VEHICLE FOR THE DISTRICT

RECOMMENDATION:

Receive, approve and/or modify the recommendation of the Public Works/CIP Committee and provide direction regarding the purchase of the District's new vehicle.

BACKGROUND:

In accordance with Board policy, the General Manager presented the options of purchasing a new District maintenance vehicle to the CIP Committee on July 27, 2016.

The Committee voted to recommend to the Board the following:

1. Increase the amount for the vehicle from \$5,000 to \$9,000 in FY 2016-2017 CIP Budget to allow for a \$5,000 down payment. Subsequently, the next four years' payments will drop from the expected \$5,000 to approximately \$4,500 per year.
2. Purchase the 2016 Toyota Tacoma Truck.

Funds are available in the FY 2016-2017 Budget to cover the increased cost of this vehicle.

ATTACHMENTS:

1. Agenda C-1 dated July 27, 2016 re: Purchase of New District Vehicle

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: July 27, 2016
To: CIP/Public Works Committee
From: General Manager
Subject: DISCUSSION WITH GENERAL MANAGER RE: PURPOSE
PURCHASE OF NEW DISTRICT VEHICLE

RECOMMENDATION:

Review and make recommendations to the Board regarding the purchase of the District's new vehicle.

BACKGROUND:

As you know, the 2016-2017 Budget was approved at the July Board meeting. The CIP Committee had previously met and approved the 2016-2017 Fund 40 Budget which included the purchase of a new truck for the District. There was \$5,000 allocated for this purchase per year for four years. However, we have received four bids and found out that amount of \$20,000 will not cover the purchase of a truck due to the following:

1. The plan to trade in the Ford Ranger as a down payment will not cover the down payment. We have been offered only \$300-\$350 trade-in value. We will have to pay \$5,000 as a down payment which depletes this year budgeted amount.
2. Ford no longer makes the Ranger. The smallest truck available is the F-150 which costs considerably more. Chevrolet no longer makes their small truck. Toyota does, but the cost is higher than the Ford Ranger.

To purchase a new vehicle the 2016-2017 the allocated amount will have to be increased to approximately \$9,000 to cover the down payment and the monthly payments . In the following years the \$5,000 will cover the payments, but it will take an additional year of payments for a total of five years, not the four as previously planned.

After discussing with staff about their needs, it is recommended that we purchase the Toyota Tacoma. The cab is larger which will allow for carrying tools, fire extinguishers, etc., and the cost is lower. After the initial year of paying for the down payment, the annual payments will be only \$4,680.00.

ATTACHMENTS:

1. Approved FY 2016-2017 Budget - Fund 40 Capital Improvement Budget and Project List.
2. Vehicle appraisal for the Ford Ranger trade in.
3. Received bids of new and used trucks.
4. Payment comparison of financed payments.

2016-2017 APPROVED FINAL BUDGET
CAPITAL IMPROVEMENT PROGRAM - FUND 40
REVENUES / EXPENDITURES BY ACCOUNT NUMBER

ACCOUNT NO.	TITLE	2014-2015 ACTUAL	2015-2016 APPROVED BUDGET	2015-2016 AMENDED BUDGET	2015-2016 ESTIMATE TO CLOSE	2016-2017 APPROVED FINAL BUDGET
<u>Assigned Fund Balance, Beginning</u>		97,685	129,602	129,602	129,602	74,913
<u>Revenues</u>						
	Golden State Water Reimbursement	0	0	18,093	18,093	0
	40-00-3600 Transfer In Fund 10	100,000	0	0	50,000	0
	40-00-3600 Transfer In Fund 20	0	0	0	0	0
	40-00-3600 Transfer In Fund 30	0	0	0	0	0
		0				
Total Capital Improvement Program Revenues		197,685	129,602	147,695	197,695	74,913
<u>Expenditures</u>						
	Dept.					
	Rossmoor Park	0	11,266	11,266	100	18,000
	Montecito Center	7,898	0	0	0	0
	Rush Park	36,431	35,000	56,290	44,915	23,000
	Rossmoor Wall	22,024	0	40,776	40,776	0
	General	1,730	29,000	36,991	36,991	5,000
Total Expenditures		68,083	75,266	145,323	122,782	46,000
		0				
<u>Revenues Less Expenditures</u>		129,602	54,336	2,372	74,913	28,913
<u>Fund Balance, End of Year</u>		129,602	54,336	2,372	74,913	28,913

CAPITAL IMPROVEMENT PROGRAM BUDGET

2016-2017 APPROVED FINAL BUDGET (Shown with pending \$50,000 transfer from Fund 40)

PROJECT TITLE	ACTUAL 2014-2015	2015-2016 FINAL BUDGET	2015-2016 AMENDED BUDGET	2015-20105 ESTIMATE TO CLOSE	2016-2017 APPROVED FINAL BUDGET	2017-2018 INFORMATION ONLY	2018-2019 INFORMATION ONLY	2019-2020 INFORMATION ONLY	2020-2021 INFORMATION ONLY
REVENUES									
Beginning Fund Balance	\$97,685	\$129,602	\$129,602	\$129,602	\$74,913	\$28,913	(\$49,687)	(\$86,487)	(\$101,487)
Transfer from Fund 10	\$100,000			\$50,000					
Golden State Water Reimbursement for Water Conservation	0	0	\$18,093	\$18,093					
TOTAL REVENUES	\$197,685	\$129,602	\$147,695	\$197,695	\$74,913	\$28,913	(\$49,687)	(\$86,487)	(\$101,487)
EXPENSES									
ROSSMOOR PARK									
Community Room Cabinets	\$0	\$11,266	\$11,266	\$100	\$10,000				
Park Benches Near Tot Lot (Estimate)						\$3,600			
Rossmoor Park Playground (Estimate)									\$100,000
Basketball and Tennis Courts Resurfacing (Estimate)							\$20,000		
3 Drinking Fountains (Estimate)					\$8,000				
Community Room Carpeting (Estimate)						\$1,500			
Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)						\$6,800			
Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)						\$4,000			
ROSSMOOR PARK SUBTOTAL	\$0	\$11,266	\$11,266	\$100	\$18,000	\$15,900	\$20,000	\$0	\$100,000
MONTECITO									
<i>X Montecito Remodel Completed</i>	\$7,898								
Outdoor Security Lighting (Estimate)									\$5,000
Upgrade Counter Tops and Drop Ceiling (Estimate)							\$6,800		
Carpeting (Estimate)							\$5,000		
MONTECITO SUBTOTAL	\$7,898	\$0	\$0	\$0	\$0	\$0	\$11,800	\$0	\$5,000
RUSH PARK									
Parking Lot Repair		\$25,000	\$0	\$0	\$0	\$33,000			
<i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>	\$34,270								
<i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i>	\$2,161								
<i>X Site A Landscape Shade COMPLETED</i>			\$44,916	\$44,916					
Rush Park Playground Landscape Shade		\$10,000	\$11,375	\$0	\$23,000				
Auditorium & Room Carpeting (Estimate)								\$10,000	
Electrical Event Lighting (Estimate)						\$5,000			
PRE						\$8,200			
Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)						\$4,000			
RUSH PARK SUBTOTAL	\$36,431	\$35,000	\$56,291	\$44,916	\$23,000	\$50,200	\$0	\$10,000	\$0
ROSSMOOR WALL									
Return remaining funds for wall to Fund 30 as authorized by Board	\$22,024	\$0	\$40,776	\$40,776					
ROSSMOOR WALL SUBTOTAL	\$22,024	\$0	\$40,776	\$40,776	\$0	\$0	\$0	\$0	\$0
GENERAL	\$1,730								
Kempton Park Lights (For Safety)						\$7,500			
Work Truck (Finance for 4 years)					\$5,000	\$5,000	\$5,000	\$5,000	
<i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>		\$5,000	\$9,449	\$9,449					
<i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>		\$0	\$18,093	\$18,093					
<i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>		\$5,000	\$0	\$0					
<i>X Rush Park Smart Meter for water conservation - COMPLETED</i>		\$5,000	\$9,449	\$9,449					
<i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>		\$14,000	\$0	\$0					
GENERAL SUBTOTAL	\$1,730	\$29,000	\$36,991	\$36,991	\$5,000	\$12,500	\$5,000	\$5,000	\$0
TOTAL EXPENSES	\$68,083	\$75,266	\$145,323	\$122,782	\$46,000	\$78,600	\$36,800	\$15,000	\$105,000
ENDING FUND BALANCE	\$129,602	\$54,336	\$2,372	\$74,913	\$28,913	(\$49,687)	(\$86,487)	(\$101,487)	(\$206,487)

VEHICLE APPRAISAL

Salesperson DAI, No. 2 OK'd by _____ Mgr. _____

Attachment 2

Name ROSSMOOR Community ser. Pic Date 6/22

Year 1995 Make Ford Body Truck Cyl. 4

Model Ranger Lic. No. 026725 Exp. _____

VIN 1FTCR10A7SVA06155 Mileage 55184

BASE BOOK \$		BODY COLOR	TOP
		RECONDITIONING NEEDS	
OPTIONS ADDED	\$	SAFETY CHECK	\$
	\$	SMOG	\$
	\$	TUNE-UP	\$
	\$	BODY AND PAINT	\$
	\$	GLASS	\$
	\$	TIRES	\$
	\$	TRANSMISSION	\$
	\$	ENGINE	\$
	\$	INTERIOR	\$
	\$	DETAIL	\$
	\$	AIR BAGS	\$
	\$	NO R.P.D. > NO A/C	
OPTIONS DEDUCT	\$	TOTAL RECON	\$
	\$	SMOG IMPACT FEE	\$
	\$	MKT VALUE ±	\$
	\$	LESS: PAYOFF	()
	\$	ACV \$ 300	
	\$	RETAIL	POTENTIAL GROSS
	\$	STOCK #	

APPRAISER

FORM NO. 1462-T (7/96) © 1996 Reynolds and Reynolds®
 TO ORDER: www.reysource.com 1-800-344-0996 fax 1-800-531-9055

AutoNation

Prepared for: **Omero Perez**
 Rossmoor Community Svices D Istrict
 3001 Blume Drive
 Rossmoor, CA 90720
 Day: 562-430-3707

Date: 7/15/2016 3:59:22 PM
 ID: 59040999-1934482979
 Manager: Sultan, Salah
 Salesperson: Senavirathna, Sisira

Attachment 3

VEHICLE		TRADE	
Vehicle: 2016 TOYOTA TACOMA 2WD 7162 Access Cab SR AT Stock #: GX072256 VIN: 5TFRX5GN4GX072256 Miles: 3		Vehicle: 1995 Ford Ranger Stock #: 5UA06155 VIN: 1FTCR10A75UA06155 Miles: 55,184	
PURCHASE OPTION		PURCHASE OPTION	
Vehicle Selling Price \$23,548.00		Actual Value	\$350.00
Trade-in Value - \$350.00		Allowance	\$350.00
Difference \$23,198.00			
Documentation Fee	+ \$80.00		
Tire/Battery/MVWEA	+ \$8.75		
Smog Abatement Fee	+ \$20.00		
Tag/Registration Fees (estimate)	+ \$224.00		
Electronic Filing	+ \$29.00		
Flat Add/County Fee	+ \$10.00		
Other	+ \$29.00		
Customer Deposit <u>Edit</u>			
Balance Due (estimate)	\$23,598.75		
FINANCE OPTIONS			
Cash Down	60 months		
	APR: 3.90 %		
\$5,000	\$343		

Note :

Ask how you can protect your vehicle tomorrow with a Vehicle Service Contract today! This menu is provided to you, our customer, to assist you in better understanding the financial options available. Amounts above are ESTIMATES ONLY and may vary based on approved credit, applicable taxes, vehicle selection, trade value(s), estimated payoff, eligibility for rebates and other factors particular to your transaction. Final payments and terms may vary. Customer agrees to pay the difference, if any, in the amount of the trade lien payoff.

x _____
 Buyer Date

x _____
 Sales Manager Date



Vehicle Locator

Dealer Information

SIMPSON CHEVROLET OF GARDEN GROVE
 10150 TRASK AVE
 GARDEN GROVE, CA 92843
 Phone: 714-534-2700
 Fax: 714-638-2680

1GCHSBEA2G1314845

Model Year: 2016
 Make: Chevrolet
 Model: Colorado
 12M53-Base/WT Extended Cab
 PEG: 2WT-Work Truck Option Package 2WD
 Primary Color: GAZ-Summit White
 Trim: H2R-Jet Black / Dark Ash Cloth Interior Trim
 Engine: LCV-Engine: Gas, 2.5L 4 Cylinder, L4, SIDI, DOHC, VVT
 Transmission: MYB-6-Speed Automatic Transmission

Event Code: 4800-Rail Ramp Unload
 Order #: TGSGRB
 MSRP: \$25,180.00

Order Type: TRE-Retail Stock
 Stock #: 167035
 Inventory Status: Available
 Total Cash Allowance: Not Available

Additional Vehicle Information

Vehicle Options

Chargeable Options	MSRP
IO4-Radio, Infotainment System with Enhanced Connectiv	\$275.00
MYB-6-Speed Automatic Transmission	\$650.00
PCN-WT Convenience Package	\$490.00
PCX-Work Truck Appearance Package	\$435.00

No Cost Options

LCV-Engine: Gas, 2.5L 4 Cylinder, L4, SIDI, DOHC, VVT
 YF5-California Emissions

Other Options

2WT-Work Truck Option Package 2WD	9B7-Spotter Mirror, Outside
ATG-Remote Keyless Entry	B30-Floor Covering, Carpet
B34-Front Floor Mats, Carpeted	B35-Rear Floor Mats, Carpeted
BW4-Chrome Exterior Molding, B/S, Side Window	BWN-Rear Bumper Corner Assist Steps
C67-Single-Zone Manual Air Conditioning	CHL-GVW Rating: 5,400 Lbs
D31-Interior Rearview Tilt Mirror	D75-Exterior Door Handles, Body Color
DL6-Exterior Power Adjust, Man Folding Mirrors, Body Color	E63-Pickup Box
GAZ-Summit White	GT5-Rear Axle, 4.10 Ratio
H2R-Jet Black / Dark Ash Cloth Interior Trim	K34-Electronic Automatic Cruise Control
PPA-EZ-Lift and Lower Tailgate	QDC-Spare Tire: T175/90D 18 LL
QJJ-Tire: P265/70R16 SL Blackwall, ALS	RS1-Aluminum Wheels, 16" x 7.0"
RTX-Spare Aluminum Wheel, 18" x 4.5"	UDC-Enhanced Driver Information Center
UE1-OnStar Communication System	UQ3-Enhanced Audio Speaker System
UTJ-Theft Deterent Electrical, Unauthorized Entry	UVC-Rear Vision Camera
VK3-Front License Plate Kit	VT5-Body Color Rear Bumper
VV4-Communication Equip Mobile Internet Connectivity	Z85-Chassis Package

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

Simpson Chevrolet of Garden Grove

Prepared for: ROSSMOR COMMUNITY SERVICES DISTRICT
 3001 BLUME DRIVE
 LOS ALAMITOS CA 90720
 Home Phone:
 Work Phone: (562) 430-3707

Date: 06/22/2016
 Deal No.: 38369
 Manager:
 Salesperson: DAT QUANG NGO

VEHICLE	TRADE
Vehicle: 2016 CHEVROLET TRUCK COLORADO Stock #: 167035 VIN: 1GCHSBEA2G1314845 Miles: 5	Vehicle: VIN: Miles:
PURCHASE OPTION	Base Value: \$0.00 <div style="font-size: 1.2em; font-family: cursive;">n/o Box & Ladder rack</div>
Vehicle Price: \$25,180.00 SIMPSON DISCOUNT -\$578.19 Total Selling Price: \$24,601.81 Trade-In Value: - \$0.00 Difference: \$24,601.81 Lien Payoff (estimate): + \$0.00 Sales Tax (estimate): + \$1,974.54 Weight Fee: + \$0.00 Tag/Registration Fees (estimate): + \$0.00 Flat Add/County Fee: + \$0.00 Electronic Filing: + \$29.00 Smog Abatement Fee: + \$0.00 Documentation Fee: + \$80.00 Tire/Battery/MVWEA: + \$8.75 Gap: + \$0.00 Balance Due (estimate): \$26,694.10	Trade Allowance: \$0.00

FINANCE OPTION				
Cash Down	36 Months Rebates: 0 APR: 5.9%	48 Months Rebates: 0 APR: 5.9%	60 Months Rebates: 0 APR: 5.9%	
\$0.00	\$812.87	\$627.23	\$516.10	
\$5,000.00	\$660.61	\$509.74	\$419.43	
\$10,000.00	\$508.36	\$392.26	\$322.76	
\$15,000.00	\$356.10	\$274.77	\$226.09	

This menu is provided to you, our customer, to assist you in better understanding the financial options available. Amounts above are ESTIMATES ONLY and may vary based on approved credit, applicable taxes, vehicle selection, trade value(s), estimated payoff, eligibility for the rebates and other factors particular to your transaction. Final payments and terms may vary. Customer agrees to pay the difference, if any, in the amount of the trade lien payoff.

X _____ Date
 Buyer

X _____ Date
 Sales Manager



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GARDEN GROVE, CA 92843
Phone: 714-534-2700
Fax: 714-638-2680

1GCHSBEA2G1314845

Model Year: 2016

Make: Chevrolet

Model: Colorado

12M53-Base/WT Extended Cab

PEG: 2WT-Work Truck Option Package 2WD

Primary Color: GAZ-Summit White

Trim: H2R-Jet Black / Dark Ash Cloth Interior Trim

Engine: LCV-Engine: Gas, 2.5L 4 Cylinder, L4, SIDI, DOHC, VVT

Transmission: MYB-6-Speed Automatic Transmission

Event Code: 4800-Rail Ramp Unload

Order #: TGSGRB

MSRP: \$25,180.00

Order Type: TRE-Retail Stock

Stock #: 167035

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Total Cash Allowance: Not Available

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MYB-6-Speed Automatic Transmission	\$650.00
PCN-WT Convenience Package	\$490.00
PCX-Work Truck Appearance Package	\$435.00

No Cost Options

LCV-Engine: Gas, 2.5L 4 Cylinder, L4, SIDI, DOHC, VVT
 YF5-California Emissions

Other Options

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B34-Front Floor Mats, Carpeted	B35-Rear Floor Mats, Carpeted
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QJJ-Tire: P265/70R16 SL Blackwall, ALS	RS1-Aluminum Wheels, 16" x 7.0"
RTX-Spare Aluminum Wheel, 18" x 4.5"	UDC-Enhanced Driver Information Center
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UTJ-Theft Deterent Electrical, Unauthorized Entry	UVC-Rear Vision Camera
VK3-Front License Plate Kit	VT5-Body Color Rear Bumper
VV4-Communication Equip Mobile Internet Connectivity	Z85-Chassis Package

"~" indicates vehicle belongs to Trading Partner's inventory

Disclaimer:

COST COMPARISON OF PAYMENTS/INTEREST CHARGED

	2016 Toyota Tacoma (4 Cyl.)	2016 Ford F150 (V-6)	2016 Chevrolet Colorado (4 Cyl.)
Base Price	23,548.00	29,965.00	25,180.00
Discounts	0.00	-1,521.28	-578.00
Vehicle Selling Price	23,548.00	28,443.72	24,602.00
State & Local Taxes (8%)	1,883.84	2,275.50	1,968.16
License and Fees (Approx)	<u>527.00</u>	<u>527.00</u>	<u>527.00</u>
Delivered Price	25,958.84	31,246.22	27,097.16
Ranger Trade In	0.00	0.00	-350.00
Cash Down	<u>-5,000.00</u>	<u>-5,000.00</u>	<u>-5,000.00</u>
Total Financed	20,958.84	26,246.22	21,747.16
Interest Rate	3.9%	0.0%	5.9%
Monthly Payment (60 Months)	<u>390.00</u>	<u>438.87</u>	<u>516.10</u>
60 Months Total Payments	23,439.00	26,332.20	30,966.00
Actual Price Paid with Deposit	28,439.00	31,332.20	36,316.00

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-2

DATE: August 9, 2016

TO: Honorable Board of Directors

FROM: General Manager

SUBJECT: SPECIAL EVENT REQUEST FOR USE OF RUSH PARK BY GUS QUINONEZ AND LAURIE BEVERAGE FOR THE ANNUAL SCHOOL GHOUL 5K RUN WALK/EVENT

RECOMMENDATION:

Direct the General Manager on how to proceed with event request for use of Rush Park prior to 8:00am for the Annual School Ghoul 5k Run/Walk event scheduled for Sunday, October 30, 2016.

BACKGROUND:

In October, 2015, the fourth School Ghoul 5k Run/Walk event was held at Rush Park and through the streets of Rossmoor. A request was made by event coordinators, Gus Quinonez and Laurie Beverage to the Rossmoor Community Services District to hold the event. The scope of the event includes a starting line at Rush Park, a walk/run through Rossmoor along Foster/Hedwig to Rossmoor Park and back to Rush Park where participants would cross the finish line, enjoy snacks, a vendor fair and costume contest. Event proceeds would benefit all LAUSD schools.

Due to the County's jurisdiction of public right-of-ways (Rossmoor's streets), the School Ghoul event is required to pull a Road Encroachment permit with requires signed approval from one hundred residents residing along the race path. This caused hesitation from some residents due to the fact the race was taking place on a major access street to and from Rossmoor. There have been no parking issues regarding whether elderly residents would be able to get to Church that morning since those planning to leave their homes prior to 10:00am on Sunday would need to park their cars on a nearby street. CHP also required approval of the street closure along with OCFA. Additionally, the County permitting department also required on-site building and planning inspections for the use of the generator and stage in the park. The permitting process was very lengthy and costly, however, the County was able to issue the permittee a refund for most of the fees paid to their building and planning department.

Additionally, the RCSD required a permit for the use of the park and for additional staff to monitor the event. The District was unable to issue a fee waiver due to the fact the event was not a public service.

SUMMARY:

District staff recently received the request for the 5th Annual School Ghouls 5k Run/Walk to be held on Sunday, October 30, 2016. Due to the request exceeding event limitations prior to 8:00am, the General Manager is requiring their request to be approved by the Board. Policy 6010.10 Limitations states that Board approval is required for any event that generates excessive noise prior to 8:00am. The request is for 7:00am use of the park. This year's event will include 700 participants, several volunteers, carnival games, a pancake breakfast and a vendor fair. The race route will be the same as in 2015.

If approved, this event would also be taking place at the same time Calvary Church has use of the Rush Park Auditorium. Due to this conflict, District staff is requiring the permittee to inform participants overflow parking is available at the Shops at Rossmore pending approval from the Shops.

There is an urgency to their event request to utilize Rush Park as the start and finish line as the County is requiring District acknowledgement of the event prior to issuing required County permits to the permittee. The request is only for the use of Rush Park since the District has no jurisdiction over the public right-of-way.

ATTACHMENTS:

1. Policy 6010—REQUESTS FOR USE OF DISTRICT'S PARKS AND FACILITIES
2. Special Event application and scope of event

ROSSMOOR COMMUNITY SERVICES DISTRICT

Policy

No. 6010

REQUESTS FOR USE OF DISTRICT PARKS AND FACILITIES

6010.00 Public Parks and Facilities: Rossmoor Community Services District (District/RCSD) parks and facilities include the Montecito Center, Rossmoor Park, Rush Park, Foster and Kempton Mini-Parks Parks and buildings designated for rent within those parks. These parks and facilities are managed by the District in response to the needs of the residents of Rossmoor and are made available for the use of community-based organizations, non-profit organizations, private individuals and commercial groups. The aim of the District is to provide parks and facilities that are a benefit and source of pride to the entire community.

6010.01 General/Short- Term Use: District parks and facilities may be used by groups, individuals or organizations. Uses include, but are not limited to: classes, events and cultural, educational, health, self-improvement and sports programs.

6010.02 Dedicated Use: Specific space or rooms within the District may be authorized for dedicated use (one to two years) when specifically approved by the Board pursuant to Policy No. 6030 Facilities—Dedicated Use of Specific District Facilities.

6010.03 Long-term Use: A recurring monthly or weekly use of District parks or facilities shall be governed by Policy No. 6020 District Parks and Facilities—Long-Term Use.

6010.04 Non-Profit Use: Use of District parks and facilities by non-profit use shall be governed by Policy No. 6021 Non-Profit Use of District Parks and Facilities.

6010.05 For Profit Use: Commercial persons or groups requesting use of District facilities for the purpose of making a profit shall be governed by Policy No. 6022 Commercial Use of District Property

6010.10 General Manager Authority: The General Manager shall have the authority to limit the hours of use for all events based on the type of activity planned, proximity to homes, the noise level anticipated from the attendees and the availability of parking needed to accommodate the event. Use of a park or facility by any group or individual shall not exceed eight (8) hours including preparation time, on any one day. Unless otherwise approved by the Board, no outdoor events, including preparation time or clean up time, in Rush or Rossmoor Park shall be scheduled to begin before 8:00 a.m. or conclude after dusk on non-lighted parks and facilities or 10.00 p.m. on lighted parks and facilities. Preparation time includes, but is not limited to, any organized activity such as exercising, warming up, practicing, preparation of a field for play, preparation of a facility for the event, or any other activity if it generates excessive noise. The General Manager shall make such determinations, consistent with this or other applicable Board policies. Such determinations may be appealed to the Board as provided in Section 6010.90.

6010.20 Priority of Use: The use of District parks and facilities shall be awarded in the following order of priority: District sponsored activities; Rossmoor community organizations; Rossmoor residents; other organizations or individuals. Also, organizations currently using District facilities will be given the right of first refusal or to renew their current usage in accordance with the latest fee schedule. The General Manager may require documentation to authenticate the addresses and identities of the requester and his/her organization.

6010.30 Sunday Organized Use: User Permits for Sunday organized use of playing fields will require approval of the Board. Organized use is defined as any group which is a member of a league or association whose primary purpose is to participate in a recreational activity which has scheduled



SCHOOL GHOUL LOS ALAMITOS 5K, 10K AND KIDS FESTIVAL OF RACES OCTOBER 30, 2016 RUSH PARK, ROSSMOOR

Help Raise Funds For The Los Alamitos School District!

School Ghoul, underwritten by the Los Alamitos/Seal Beach Rotary Club, is a district-wide event that raises awareness of the importance physical fitness and helps to raise funds for local schools and other local charities. All runners/walkers can register to be on the school team of their choice.. School Ghoul is an opportunity for all members of the community to work together to support education of mind, heart, and spirit in the many schools in our area.

Event Details:

1. 10k, 5k Run – chip timed, organized by Racewire – Course description and map attached
2. Kids Festival of Races and Costume Contest - Course description and map attached
3. Pumpkin Patch
4. Pancake Breakfast
5. Ghoul Zone play area for kids
6. Exhibitor booths for local businesses
7. Music – DJ or live music starting at 7:30 during and after all races.
8. Warm up exercises provided by a local dance studio
9. Awards and prizes to be presented after all events are finished

Completed and signed application letter

- **Date and time of event (from set-up to tear down):** 10/30/16 6:00-12:00

Day of Event Timeline:

6:00 am Set out barricades and cones, set up registration, vendor's booth set up, place banners, balloons, stage set up, portable toilets, food & drinks (granola bars/ fruit/yogurt and coffee/juice/water), medical tent set up

6:45 am Registration opens

6:45 am Course Marshalls, water stations, starting/finish line staff in place

7:15 am 10k race

8:15 am 5k race

9:30 Kids Races

10:00 am Barricades are removed and streets are opened. Before barricades are removed the clean up crew will be sure all trash is removed.

10:00 am Race and costume contest prizes awarded

11:00 am Event ends, tear down time one hour.

- **Decibel levels:** Not to exceed 55 Leq dBA



SCHOOL GHOUL LOS ALAMITOS 5K, 10K AND KIDS FESTIVAL OF RACES OCTOBER 30, 2016 RUSH PARK, ROSSMOOR

- **Detailed description of event type and activities:**

Participants arrive at the registration area to sign in and confirm that all required forms are completed. Run starting at Rush Park, through the streets of Rossmoor, turning around and running through Rossmoor Park returning to Rush Park. (10k loops same course again) Cash prizes for top finishers and Brooks merchandise for top category finishers.

Kids Festival of Races and costume contest will follow that will feature four age category races: 6 and under, 7&8, 9&10, 11&12. There will be an awards ceremony for the run with trophies three deep in all four categories for both boys & girls, plus a Razor scooter for the 1st place winner in each category, both boys & girls and the costume contest with gift certificates for winners.

The Boy Scouts will prepare a pancake breakfast for purchase for \$5 with the net proceeds going to LAEF. There will also be a pumpkin patch and free pumpkins for the first 500 registrants. A play area called the Ghou Zone will have carnival-type games. A DJ will be directing the flow of the event and will play music. Local vendors will have booths promoting their business and may provide give-aways and Los Alamitos schools may have booths to sell items where the proceeds from the sale will go directly to their schools.

A clean up crew will break down the event and dispose of all trash generated by the event.

- **Media coverage:** Place ad in local newspapers and with schools, businesses, etc. Sun, News Enterprise, Los Alamitos Patch, Daily Breeze, school newsletters through out the Los Alamitos School District. Possible coverage of event by The News Enterprise and Los Alamitos Patch
- **Medical assistance:** Volunteer paramedic with first aid supplies
- **Participants/spectators:** Appx 400 - 450 participants and appx. 30 volunteers
- **Onsite contact (names and phone numbers):** Gus Quinonez (Chairperson) 714-469-6061, Laurie Beverage 949-294-4238, Jody Roubanis 562-673-6401
- **Trash removal:** 10 volunteers
- **Site Plans/Route Map with layout of event:** Please see attached a detailed route clearly showing the exact route and where streets will be closed. This plan shows:
 1. Ingress/egress plans
 2. Traffic control plans
 3. Emergency access plan (continuous passage at least 14' wide)
 4. Detour routes
 5. Placement of barricades and cones
- **Race Route/Road Closure:**
 1. Race start: Closed road, Chianti between Mainway and Blume running north toward Mainway
 2. Proceeding on Chianti land turning left on Mainway. Mainway closed between Chianti and Foster.
 3. Right on Foster, participants run on the west side of Foster only. Road closed on Foster between Mainway and



SCHOOL GHOUL LOS ALAMITOS 5K, 10K AND KIDS FESTIVAL OF RACES OCTOBER 30, 2016 RUSH PARK, ROSSMOOR

Kempton . Access for vehicles on the northbound side of Foster starting at Kempton.

4. Runners proceed on the northwest side of Foster
5. Road closures for the east entrance/exit of all roads on the northwest side of Foster from Mainway to Pemberton. Road closed at Hedwig and Pemberton.
6. Race continues through park and exits at Kerth and Donovan. Road closed on north side of Kerth from Baskerville to Foster.

- **Ingress/Egress:**

1. Home on the northwest side of Foster – Martha Ann Dr to Ruth Elaine to Wallingsford
2. Homes on the southeast side of Foster – Martha Ann Dr to Copa de Oro
3. Vehicles traveling on Foster may travel northbound only from Kempton to Kerth

- **Parking Plan:** on street, in parking lot, at shopping center

- **Building Permits for Electrical and Structures (if applicable)**

- **Formal agreement to special provisions**

- **Letter of Authorization from residents:** A flyer will be handed out to each home a.s.a.p. and then we will follow up with signatures.

- **Registration Logistics :**

1. Registration is done online at Racewiree.com
2. Packet pickup location(s): Griffin Grill 10/29 & 10/30
3. Registration fees: 10k \$35 5k \$30/ 5k (12 and under) \$25 Kids Run \$20
4. Signed Liability Waiver Approval completed upon registering

Applications, Notifications and Permits:

Rush Park: Application Rossmoor HOA OCPW: County Property Permit Application, Road Insurance Requirement, Credit

Card Authorization CHP

City of Seal Beach (banner) Rossmoor (banner) OC Health Dept. for food donations Notification to OCFA Notification to OCTA Notification to residents

During the event:

*Every effort will be made as to allow fire trucks and other emergency vehicles to have unimpeded access to all portions of the road * School Ghouls will instruct all participants that the course is an "OPEN ROAD" with everyday vehicle traffic to be aware of around them; and that participants will comply with all the "RULES OF THE ROAD" and regulations as defined in the California Vehicle Code (this includes all athletes, support personnel, volunteers and all vehicles which they use). All vehicles must park out of any traffic lane or paved area of the roadway; must



SCHOOL GHOUL LOS ALAMITOS 5K, 10K AND KIDS FESTIVAL OF RACES OCTOBER 30, 2016 RUSH PARK, ROSSMOOR

remain clear of the roadway so as not to impede regular traffic. Event course monitors shall also remind and notify participants that the course is a closed road the participants still need to be cautious of vehicle traffic.

*** School Ghouls will instruct all participants that at all times they must stay in the clearly marked lanes in the roadway, not impede regular traffic and be courteous to drivers in the area.** * School Ghouls will mark the course with a sufficient number of signs (such as an 18"x18" yard sign on a stick) to notify traffic in the area of the event and will use directional arrow signs designating the event route for participants to follow. These signs shall also direct participants to be courteous to drivers. All signs will be left up as long as there are participants on the course and removed immediately following the conclusion of the event. The type size on the signs shall be sufficient in size so that a participant can read them.

* The event organizer will instruct all participants to follow the attached "**School Ghouls EVENT RULES AND STIPULATIONS**", that requires each participant to comply with all rules and to sign the "Athlete's Waiver" form; a participant's bib shall not be distributed to a participant until the applicant has been provided a completed, initialed and signed Athlete's Release Form from the participant. Applicant will deliver the completed waiver forms to the County.

* Applicant will submit an Emergency Medical Services (EMS) plan and maintain personnel and equipment at the event to implement the EMS plan.

Race Day Operations

Set-up Race Course

1. Barricades and signs
2. Course marshalls and race staff in place
3. Watering Stations
 - a. Water must be pre-purchased
 - b. Volunteers in place along course

Set-up Rush Park

4. Registration
 - a. Hand out numbers & timing sensors & goodie bags
 - b. Volunteers in place to sign people in
5. Signage
6. Balloons at starting and finish lines
7. Watering Stations
 - a. Water must be pre-purchased
 - b. Volunteers in place along course
8. A/V, Award Ceremony
 - a. Electricity must be available, figure how much you need.



SCHOOL GHOUL LOS ALAMITOS 5K, 10K AND KIDS FESTIVAL OF RACES
OCTOBER 30, 2016 RUSH PARK, ROSSMOOR

6. Medical tent
 - a. volunteer medical staff
 - b. Gather ice & supplies

5k Run and Fun Walk/Costume contest

1. 10k Run will be appx. 1 hour and 30 minutes for the last runner to return to the finish
2. 5K Run will be appx 1 hour and should be finished by 9:15
3. Awards ceremony starts at 9:00 for 5k and 10k finished by 9:30
4. Kids Festival of Races: will be appx 45 minutes and should be finished by 10:15
5. Costume contest winners are awarded

Post results for serious runners and award metals Tear down/clean up after the event

1. Trash disposal
2. Return A/V, tables, awnings
3. Retrace course to ensure that there no debris left from the event

CONTACT INFORMATION:

Mailing Address:

School GhouL Los Alamitos
240 ½ Main St
Seal Beach, CA 90740

Event Address:

3021 Chianti Dr
Rossmoor, CA 90720

Founder/Race Director: Gus Quinonez, 714-469-6061

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