



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, July 8, 2014**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:02 P.M.**

**2. ROLL CALL: Directors Coletta, Casey, DeMarco, President Maynard  
Director Kahlert had an excused absence.**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

a. Presentations: California Department of Fish and Wildlife Volunteer Jim Wimmer provided an educational overview of urban coyotes, their habits, proliferation mitigation techniques, safety precautions and hazing strategies. The presentation began with an instructional YouTube video entitled “How to Haze a Coyote” and followed with a question and answer session with the audience. Discussion ensued relative to green, yellow, and red threat level categorizations, call logging practices, trapping options and jurisdictions.

Director DeMarco raised concerns relative to imprinted coyote behaviors and population control. Resident Joel Block expressed many of the same concerns. President Maynard concurred and stated that further discussion was warranted at the subsequent Rossmoor Homeowners Association Board Meeting the following week. He thanked the California Department of Fish and Wildlife volunteers for their comprehensive presentation.

**WITH NO OBJECTIONS PRESIDENT MAYNARD CALLED FOR A RECESS AT 7:40 P.M.  
AND RECONVENED THE BOARD MEETING AT 7:45 P.M.**

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM**

Sergeant Bellamy and Investigator Taft with the Orange County Sheriff’s Department reported to the Board on recent burglary incidents in Rossmoor. Discussion ensued relative to crime prevention tips such as securing doors and windows, making sure alarms are set, recording the

serial numbers of electronics and personal property, reporting unusual activity in the neighborhood and forming a strong neighborhood watch group. The Board had questions relative to call logging procedures for assist outside agency (AOA) calls. Sergeant Bellamy stated that the responding agency takes the report, but all calls are public record.

Joel Block thanked the Board and staff for their attention to the coyote issue. He stated that he has also noticed a significant increase in coyote sightings and activity. He suggested working as a team with neighboring local and federal jurisdictions to resolve the situation. He also opined that tackling the coyote issue seriously would take a collective effort also involving citizens. Finally, he announced that he was a candidate for the 72<sup>nd</sup> Assembly and would return at a later date to address the board on this matter.

Ralph Vartabedian RHA Traffic Committee Chairman reported that the committee has made important progress on traffic issues and pedestrian safety. Over the last year the RHA has been working with the Orange County Traffic Engineer to implement a series of objectives: stop signs and crosswalks have been added on Montecito Road, parking zone changes that will help relieve apartment dweller parking on homeowner lots around Wallingsford Road and Hedwig Road, and at RCSD's request they have worked with the traffic engineer to improve ingress/egress at the Lutheran Church on Wallingsford Road. They have suggested that the engineer examine changing the no block zone so motorists leaving the church could more easily turn left or right. He concluded that these were just some of the examples of the RHA and RCSD working together cooperatively. He concluded by requesting that the Board not move forward with the fee study tonight and that no vote be taken.

Steve Steponovich opined with his rebuttal relative to the coyote hazing strategy promoted by the California Department of Fish and Wildlife representatives. He offered data from UC Davis on imprinted coyote behavior and stated that the community was way beyond the hazing stage.

#### **D. REPORTS TO THE BOARD:**

##### **1. REPORT OF THE PARKS & FACILITIES COMMITTEE RE: FEE STUDY ADJUSTMENTS.**

Receive the report of the Parks & Facilities Committee recommending approval of the fee study recommendations and FY 2014-2015 Fee Schedule recommendations for inclusion with the FY 2014-2015 Proposed Final Budget.

Henry Taboada of HT Group reported to the Board on the fee study and provided an in depth overview stating that facility rentals were the district's most profitable revenue source. He stated that he had worked cooperatively with staff and the Parks and Facilities Committee to arrive at the current findings. Discussion ensued relative to methodology and cost recovery goals. Director Coletta had questions relative to RHA notice and input at the Parks and Facilities Committee meetings. The General Manager stated that adequate notice had been given and ample opportunity for input provided.

Mark Nitikman and Ralph Vartabedian requested that the Board defer their decision on the fee study and fee schedule until they had a further opportunity to review the study and provide their

input.

Motion by Director Coletta, seconded by President Maynard to receive the fee study report of the Parks & Facilities Committee and take no action on implementing any changes to fees. Motion passed 4-0.

Motion by President Maynard, seconded by Director Casey to send the fee study back to the Parks and Facilities Committee, schedule a meeting of the committee prior to the August board meeting to work collaboratively with three RHA members and bring the final report and recommendations back to the Board at their August 12<sup>th</sup> board meeting for inclusion on the agenda. Motion passed 4-0.

## **2. RCSD PROCLAIMS JULY 2014 AS PARKS MAKE LIFE BETTER!<sup>®</sup> MONTH**

Receive the report recommending that July 2014 be proclaimed as Parks Make Life Better Month and in doing so, urges all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

The General Manager reported... Emily Gingras reported...

Motion by Director Casey, seconded by Director Coletta to receive the report recommending that July 2014 be proclaimed as Parks Make Life Better Month and in doing so, urge all its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities. Motion passed 4-0.

## **E. CONSENT CALENDAR**

### **1a. MINUTES REGULAR BOARD MEETING—June 10, 2014**

### **2. REVENUE AND EXPENDITURE REPORT—May 2014**

Motion by Director Coletta, seconded by Director DeMarco to approve the consent calendar as submitted. The consent calendar was unanimously approved as submitted, 4-0.

## **F. PUBLIC HEARING:**

### **1. ADOPTION OF FY 2014-2015 FINAL BUDGET**

Recommendation to open hearing, receive presentation from General Manager, take public testimony, close hearing, deliberate and approve Fiscal Year 2014-2015 Proposed Final Budget. Upon the Board's approval of the Proposed Final Budget, the Board will be asked to adopt Annual Budget Revenues and Expenditures Total Amounts by resolution.

The General Manager reported that this year's budget was a balanced budget which has \$728K in reserves, no unfunded liabilities, addresses capital needs as recommended by the C.I.P. committee, has no fiscal impact from state or county and is concurred with by the board's budget committee.

President Maynard opened the budget hearing to the public. Seeing no public comments, President Maynard closed the budget hearing.

Motion by Director Coletta, seconded by Director Casey to approve Fiscal Year 2014-2015 Proposed Final Budget by roll call vote. Motion passed unanimously by roll call vote 4-0.

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 14-07-08-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-2015.**

Recommendation to approve Resolution No. 14-07-08-01 by reading the title only and waiving further reading as follows:

**RESOLUTION NO. 14-07-08-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-2015.**

Motion by Director Coletta, seconded by Director Casey to adopt Resolution No. 14-07-08-01 by roll call vote. Motion passed unanimously by roll call vote 4-0.

**2. RESOLUTION NO. 12-07-08-02 ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURES TOTAL AMOUNT FOR FISCAL YEAR 2014-2015 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.**

Recommendation to approve Resolution No. 14-07-08-02 by reading the title only and waiving further reading as follows:

**RESOLUTION NO. 12-07-08-02 ESTABLISHING THE ANNUAL BUDGET REVENUE AND EXPENDITURES TOTAL AMOUNT FOR FISCAL YEAR 2014-2015 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT.**

Motion by Director Coletta, seconded by Director Casey to adopt Resolution No. 14-07-08-02 by roll call vote. Motion passed unanimously by roll call vote 4-0.

**3. RESOLUTION NO. 12-07-08-03 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING JULY 2014 AS THE OFFICIAL 'PARKS MAKE LIFE BETTER!'® MONTH AS PART OF A LARGER STATEWIDE PUBLIC AWARENESS CAMPAIGN**

Recommendation to adopt Resolution No. 14-07-08-03 by reading the title only and waiving further reading as follows:

**RESOLUTION NO. 12-07-08-03 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING JULY 2014 AS THE OFFICIAL 'PARKS MAKE LIFE**

**BETTER!<sup>®</sup> MONTH AS PART OF A LARGER STATEWIDE PUBLIC AWARENESS CAMPAIGN**

Motion by Director Casey, seconded by Director DeMarco to approve Resolution No. 14-07-08-03 by roll call vote. Motion passed unanimously by roll call vote 4-0.

**H. REGULAR CALENDAR:**

**1. PROFESSIONAL SERVICES AGREEMENT-TENNIS INSTRUCTION.**

Recommendation to approve a new agreement to provide tennis instruction with Mr. Fernando Molina. The General Manager reported that Mr. Molina has been in full compliance with the terms of his contract for the last three years and he is requesting a renewal of his Agreement for another period of three years. Brief discussion ensued relative to the recommendation. Director Coletta inquired as to whether there were any significant changes in the new agreement. General Counsel stated that the only change made was strengthening the indemnification language in favor of the district.

Motion by Director Coletta, seconded by Director Casey to approve the renewal of a new three year agreement with tennis instructor Fernando Molina. Motion passed 4-0.

**2. REPORT OF THE GENERAL MANAGER RE: SOUTHERN CALIFORNIA GAS CO-INSTALLATION OF DATA COLLECTION UNIT IN ROSSMOOR.**

Recommendation to receive the oral report of the General Manager regarding the installation of Smart Meters and transmission antennas (*data collection units*) in Rossmoor.

The General Manager announced that he had set up a proposed smart meter installation location tour with the new Southern California Gas Company Project Manager Jeffrey Del Rio for this Thursday at 1:00 p.m. in Rossmoor. Discussion ensued relative to possibly rescheduling the meeting at a time when either Director Coletta and/or Director Casey could be in attendance as well. The General Manager stated that he would try to get the meeting rescheduled in order to accommodate the Director's schedules. The report was received and filed.

**3. EXTENSION OF AGREEMENT TO PROVIDE AUDITING SERVICE WITH ROGERS, ANDERSON, MALODY & SCOTT, LLP.**

Recommendation to discuss and approve an extension of the current Agreement with Rogers, Anderson, Malady & Scott, LLP for provision of auditing services for the District.

The general manager reported that the RAMs had proven to be a responsive, helpful and dedicated performer over the years. He considered them to be a valuable asset to the district. Discussion ensued relative to justification for the 15% increase.

Motion by Director Coletta, seconded by Director Casey to approve an extension of the current agreement with Rogers, Anderson, Malady & Scott, LLP for provision of auditing services for the District. Motion passed 4-0.

## **I. GENERAL MANAGER ITEMS:**

The general manager briefed the board on the status of several CIP Projects. He stated the auditorium lighting is in the process of being upgraded with energy efficient, state and county-compliant fixtures. Permits have been obtained and installation is scheduled to begin soon. The Montecito Center kitchen is in the process of being upgraded with new ADA compliant signage and parking lot striping. Brand new cabinetry and appliances have been installed and the project should be completed shortly. The Signature wall brick panel has been evaluated, the permitting process is underway and the bid documents are being prepared for going out to bid. He stated that there would be a water safety presentation at the August board meeting and concluded by announcing the upcoming Shakespeare in the Park event at 7 p.m. on Saturday, July 12<sup>th</sup> and Sunday, July 13<sup>th</sup>.

## **J. BOARD MEMBER ITEMS**

Director Coletta stated that he concurred with President Maynard and resident Steve Steponovich regarding the coyote issue. He feels the matter has gone beyond the hazing stage and that trapping is necessary in order to eliminate the imprinted individuals. He also requested that staff contact Orange County Vector Control to eradicate the increasing rodent population thereby reducing one of the coyote attractants.

Director Coletta expressed his desire to upgrade the Rush Park auditorium entrance and foyer area which faced the parking lot. He commented that this particular entry is heavily utilized and should be improved and made more attractive for use as a conversational area before, during and after meetings.

Director Casey reported on the latest I-405 Project updates and CalTrans toll road decision status. He reported that he had attended the I-405 Expansion Project Team meeting consisting of OCTA and CalTrans. He announced that CalTrans is scheduled to meet July 23<sup>rd</sup> and 24<sup>th</sup> and will meet to announce their decision regarding toll roads and he planned to be in attendance and report back to the Board. Despite the RCSD and corridor cities opposition to toll roads, CalTrans is expected to select Alternative 3 with one General Purpose lane and one HOT (toll) lane. He stated the RCSD has always been in support of Alternative 1 and no toll lanes. He encouraged the public to visit the website and contact OCTA Public Affairs officer Christina Byrne to voice their opposition to toll lanes. He concluded by praising the Fourth of July Fireworks event at the Joint Forces Training Base.

Director DeMarco asked Director Casey to remind the community about the true monetary cost of toll lanes. Director Casey responded that it was approximately \$11 each way, which added up to \$22 per day; \$100 per week; in addition to the ½ cent sales tax citizens already pay. Director DeMarco suggested sending out an E-Blast to remind residents of this fact and provide them with the contact information to oppose and opine.

Director DeMarco remarked that this year's Fourth of July Fireworks Spectacular at the JFTB was a successful event attracting between ten and fifteen thousand people and that he had a great time with family and friends. Finally he thanked everyone for showing up to participate for the coyote presentation. He stated that he and his children had a coyote encounter on Bostonian Road and sees

coyotes as a big problem. He concurred with Director Coletta that the solution goes beyond hazing and he has noticed a significant increase in activity. He commented that in other states, the coyotes exhibit wild behavior and fear of humans, but in Rossmoor the coyotes are fearless, and in his opinion, imprinted, making them a potential threat. He had also observed coyotes hiding in the shrubbery at Kempton Mini-Park and requested that the shrubs be trimmed in order to discourage said behavior. Finally, he reminded residents to contact the RCSD and visit the website in order to comprehensively track the coyote sightings and occurrences.

President Maynard stated that it was good to see a packed house. He reminded residents to protect their pets and children from coyotes. He added that he liked the District coyote log. He thanked Ms. Deering for compiling the data which showed a total of 15 coyote sightings in the past couple of months with no pets injured or killed and no attacks on humans. He opined that while this is good news, there is still work to be done. He concluded that he looked forward to attending next week's RHA board meeting with resident Steve Steponovich. He thanked Joel Block for his attendance and sharing his opinions on the coyote matter, he thanked RHA Traffic Committee Chairman Ralph Vartabedian for making headway on the various traffic issues, he thanked the Orange County Sheriff Department for their insight and crime prevention tips. Finally he reminded the community to utilize the OCSD vacation check link on the district website when traveling away from home.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director DeMarco to adjourn the regular meeting at 10:00 p.m. Motion passed 4-0.

**SUBMITTED BY:**

**James D. Ruth  
General Manager**