



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 10, 2012

A. ORGANIZATION

1. CALL TO ORDER: 7:02 P.M.

**2. ROLL CALL: Directors Casey, Rips, President Coletta
Director Kahlert arrived at 7:10 p.m.
Director Maynard had an excused absence.**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

a. OCTA

B. ADDITIONS TO AGENDA -None

C. PUBLIC FORUM:

Georgelyn Seligman updated the community on the upcoming Rossmoor Community Festival. She gave an updated overview of the many vendors and activities planned and encouraged people to volunteer.

Chad Stewart introduced himself to the Board and community as the newly appointed LAGSL Neighborhood Liaison Officer. He stated that he would be attending the monthly Board Meetings and fielding any questions and concerns relative to the softball league.

D. REPORTS TO THE BOARD

1. REPORT OF THE GENERAL MANAGER RE: GOVERNANCE

Recommendation to receive the report and provide direction to the General Manager on future governance initiatives. The General Manager reported to the Board relative to the matter of signage at three locations at the Rossmoor Shopping Village; the Public Records Act (PRA) Request to the County for financial data and the response from the County

regarding the PRA. He stated that the County closed out the PRA since it did not possess the records being requested. The County would communicate with the District in the near future regarding their assistance in providing the needed data; the attached response from Mr. Brousseau requesting a deadline of April 20, 2012 from the County to provide the District with a timeline for providing said assistance. Failing that, the Board will need to consider their next steps. Discussion ensued relative to said topics. The report was received and filed.

2. REPORT OF THE GENERAL MANAGER RE: REPORT ON TREE REMOVAL

Receive the report and provide direction to General Manager and General Counsel on measures to determine the respective responsibilities of the County and the District with regard to removal of parkway trees. He reported relative to the District's authority for tree removal that was embodied in the following documents:

1. Ballot Measure H, passed by the Rossmoor electorate to take responsibility for tree planting, trimming and removal.
2. Board of Supervisors Resolutions 99-28 which codified the results of the Ballot Measure and gave the District the authority of Road Commissioner for responsibility for parkway trees.
3. Policy and Procedure No. 3.4.001V.D.1 of the Resources & Development Management Department, now the OCPW which states that Rossmoor Community Services District is responsible for tree removal in Rossmoor.

Discussion ensued relative to the Board's concerns about the disturbing precedent the County's action could set and their disregard for jurisdictional boundaries. The General Manager stated that he had consulted with District Counsel on the incident; District Counsel had consulted with County Counsel, however, no valid reason for the removal was forthcoming. District Counsel was now seeking the Board's direction on how to proceed.

Motion by Director Kahlert, seconded by President Coletta to direct District Counsel to communicate with County Counsel in order to obtain the alleged safety reason behind the County's removal of a resident's parkway tree, (deemed to be healthy by the District), avoid setting an undesirable precedent for future tree removals, reinforce jurisdictional procedures and explore possible monetary damages. Motion passed 4-0. The report was received and filed.

E. CONSENT CALENDAR

1a. MINUTES-REGULAR BOARD MEETING OF FEBRUARY 14, 2012

1b. MINUTES-REGULAR BOARD MEETING OF MARCH 13, 2012

1c. MINUTES-SPECIAL BOARD MEETING OF MARCH 27, 2012

2. FEBRUARY 2012 REVENUE AND EXPENDITURE REPORT

Motion by President Coletta, seconded by Director Casey to approve the Consent Calendar as submitted. Motion passed, 4-0.

F. PUBLIC HEARING-None

G. RESOLUTIONS-None

H. REGULAR CALENDAR

1. REVIEW OF DRAFT EMPLOYMENT AGREEMENT-GENERAL MANAGER

Recommendation to Authorize General Counsel to work with Consulting General Manager regarding the following: (a) development of a consulting services agreement with the current Consulting General Manager subject to final approval by the Board of Directors; and (b) recruitment/posting for the position of a part-time employee General Manager with any such agreement to be brought back to the Board of Directors for final approval. Brief discussion ensued.

Motion by Director Casey, seconded by Director Rips, to authorize General Counsel to work with the current Consulting General Manager to develop a consulting services agreement, subject to final approval by the Board of Directors, and refer the draft employment agreement for the position of part time employee General Manager to the Budget Committee for review, to work out the details regarding salary and hours so the District could begin recruiting candidates for the position. Motion passed 4-0.

2. OC LAFCO SPECIAL DISTRICT SEAT ELECTION

Recommendation to authorize Director Ron Casey to cast the District's vote as a member of the Special District Selection Committee.

Discussion ensued. Motion by President Coletta, seconded by Director Rips to authorize Director Ron Casey to cast the District's vote as a member of the Special District Selection Committee. Motion passed 4-0.

I. GENERAL MANAGER ITEMS-None

I. BOARD MEMBER ITEMS

Director Rips stated that he did not look forward to the day when Henry Taboada would no longer be a part of their team. He thanked the General Manager for his professionalism and willingness to participate in the succession planning and recruitment process and hoped it was a lengthy one.

President Coletta echoed Director Rips sentiments and stated that it was not only helpful to the District but also a testament to the General Manager’s character and professionalism that he was willing to work with and train his successor. He had further comments relative to costs of the annual Fourth of July event to the District. He stated that the District’s initial donation was \$2400, but had since grown to a dramatic increase of \$6200, with little or no return on investment for Rossmoor residents, as a very small percentage actually attended. He requested that the matter be directed to the budget committee for discussion to either reduce the amount of the donation or withdraw it altogether.

Director Kahlert had comments relative to the Fourth of July donation amount. He agreed that in these economic times, the Budget Committee should review all the District’s donations and make any necessary adjustments.

Director Casey reported on his attendance at the Seal Beach City Council meeting, which had taken place the previous evening. The Council voted 3-2 to remove the Shops at Rossmoor site from the list of potential affordable housing sites. He stated that the Shops at Rossmoor Ad Hoc Committee had scored a victory for both Rossmoor and Seal Beach residents. He added that he wished the District had a similar cooperative relationship with the County.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director Rips, seconded by Director Casey to adjourn the regular meeting at 8:06 p.m. Motion passed 4-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager