



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, October 12, 2021

A. ORGANIZATION

1. CALL TO ORDER: 7:05 p.m.
2. ROLL CALL: Directors DeMarco, Nitikman, Rips, Searles (Absent/Excused)
President Barke
3. PLEDGE OF ALLEGIANCE: Director DeMarco led the Pledge of Allegiance.
4. PRESENTATIONS:

- a. CHP Quarterly Traffic Report presented by Officer Matt Musselmann

General Manager Mendoza reported Officer Musselmann was unable to attend the meeting but would be at the upcoming Traffic Safety Committee meeting on October 28, 2021.

- b. Orange County Sanitation District Trunk Project Update presented by Daisy Covarrubias, Principal Public Affairs Specialist

Daisy Covarrubias, Principal Public Affairs Specialist, OCSD, introduced to item and deferred to Kathy Milleal, Director of Engineering, for a report.

Ms. Milleal displayed a PowerPoint presentation regarding the OCSD Trunk Sewer Project and addressed traffic impacts, noise, working hours and community outreach.

Ms. Covarrubias noted that there will be no interruptions to sewer service.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

President Barke invited comments from the public.

There were no public comments, and the public forum was closed.

D. REPORTS TO THE BOARD

1. QUARTERLY TREE REPORT

Mary Kingman, Arborist, presented the tree report for the period of May through August 2021; reported artificial turf should be installed at least three feet away from trees, and noted the need for residents to apply for a permit when installing artificial turf in parkways.

Discussion followed regarding impacts of increased wind, tree trimming contractors and recent tree failures.

2. MONTHLY TRAFFIC SAFETY UPDATE

General Manager Mendoza reiterated the Community Traffic/Safety Advisory Ad Hoc Committee will meet on October 28, 2021, at 7:00 p.m.; listed items on the agenda; discussed challenges with installing black boxes on power poles, as RCSD does not own them; addressed the recent Walk/Bike to School Day and spoke about additional CHP coverage.

E. CONSENT CALENDAR

1. MINUTES:

- a. Regular Board Meeting of September 14, 2021

A correction was made to the name of a public speaker

2. REVENUE AND EXPENDITURE REPORT – AUGUST 2021

Motion by President Barke, seconded by Director Nitikman, to approve Consent Calendar, as corrected. Motion passed 4-0, with Director Searles, absent.

F. PUBLIC HEARING – None

G. RESOLUTIONS

1. RESOLUTION NO. 21-10-12-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT REJECTION OF GOVERNMENT CLAIM

General Manager Mendoza reported this item pertains to a standard rejection claim.

Motion by President Barke, seconded by Director DeMarco, to waive full reading of and adopt RESOLUTION NO. 21-10-12-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT REJECTION OF GOVERNMENT CLAIM.

The motion carried 4-0, with the following vote:

AYES:	Directors Nitikman, Rips, DeMarco, and President Barke
NOES:	None
ABSTAIN:	None
ABSENT:	Director Searles

2. RESOLUTION NO. 21-10-12-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT TO CONTINUE CONDUCTING MEETINGS OF THE DISTRICT BOARD AND COMMITTEES REMOTELY AS NEEDED DUE TO HEALTH AND SAFETY CONCERNS FOR THE PUBLIC

Legal Counsel Kimberly Hall Barlow, Jones & Mayer, presented details of the resolution and noted it will need to be renewed every 30 days.

Discussion followed regarding holding hybrid meetings.

Motion by President Barke, seconded by Director Rips to waive full reading of and adopt RESOLUTION NO. 21-10-12-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT TO CONTINUE CONDUCTING MEETINGS OF THE DISTRICT BOARD AND COMMITTEES REMOTELY AS NEEDED DUE TO HEALTH AND SAFETY CONCERNS FOR THE PUBLIC.

The motion carried 4-0, with the following vote:

AYES:	Directors Nitikman, Rips, DeMarco, and President Barke
NOES:	None
ABSTAIN:	None
ABSENT:	Director Searles

ORDINANCES - None

H. REGULAR CALENDAR

1. RENEWAL OF ROSSMOOR COMMUNITY SERVICES DISTRICT PROFESSIONAL SERVICES AGREEMENT FOR HEARING OFFICER SERVICES WITH MICHAEL EUGENE RANESES

General Manager Mendoza presented details of the report.

Discussion followed regarding the number of hearings held last year.

Motion by President Barke, seconded by Director Rips, to approve renewal of Rossmoor Community Services District Professional Services Agreement for Hearing Officer services with Michael Eugene Raneses. Motion passed 4-0, with Director Searles, absent.

2. RENEWAL OF PROFESSIONAL SERVICES AGREEMENT FOR GENERAL FINANCIAL AND ACCOUNTING ADVISORY SERVICES WITH THE PUN GROUP LLP

General Manager Mendoza presented the report noting Mr. Pun asked for a one-year extension.

Director DeMarco reported the Budget Committee approved an extension but noted that Mr. Pun asked for a cost-of-living rate increase, which was denied.

Director Rips spoke about the need to adjust the scope of work to include an automated accounting system, set a specific timeline and detailing penalties for non-performance.

Ken Pun provided an update of his efforts to find an appropriate accounting software that is cost effective and available for the government market. He compared the Sage software (\$25,000) and the Black Mountain software (\$13,000) and reported he is in the process of scheduling a demo for the latter and obtaining references.

The Board requested in report at the next Board meeting in November along with information from other municipalities using Black Mountain software.

Motion by President Barke, seconded by Director Rips, to approve renewal of Professional Services Agreement for general financial and accounting advisory services with the Pun Group LLP. Motion passed 4-0, with Director Searles, absent.

3. REPORT OF THE AUDIT COMMITTEE RE: FY 2020-2021 AUDIT

General Manager Mendoza introduced the item and reported Director Searles indicated his approval.

Brad Welebir, Auditor, noted changes were routine in nature and expected year-end closing items.

Motion by President Barke, seconded by Director Nitikman, to approve the report of the Audit Committee for the FY 2020-2021 Audit. Motion passed 4-0, with Director Searles, absent.

I. GENERAL MANAGER ITEMS

General Manager Mendoza discussed street sweeping, the possibility of changing the existing contract or entering into a new contract, and the possibility of adding the item to the agenda for the upcoming special meeting on October 16, 2021, if possible. He provided an update on the Rush Park audio/visual and lighting upgrades and announced a Blood Drive on October 20, 2021, the Local Control Study Session on October 16, 2021, at 3:00 p.m., an upcoming CR&R Town Hall meeting on October 21, 2021, at 6:30 p.m., a large item pick-up day on November 13, 2021, and the Winter Festival on December 11, 2021, 4:00 p.m. to 9:00 p.m. In addition, Mr. Mendoza addressed an Arts

Grant presented to RCSD by Supervisor Foley, the Heroes Appreciation Luncheon, a playground safety audit, and an upcoming special meeting to discuss street sweeping.

In addition, Mr. Mendoza reported on redistricting efforts and the possibility that Rossmoor could be connected to the City of Long Beach for Congressional, State Senate and Assembly representation. He reported he will draft a resolution from the Board in opposition to the Rossmoor Community Services District being moved from Orange County representation to an area in Los Angeles County, such as the City of Long Beach.

President Barke expanded on the subject; spoke about changes in legislative representation if that occurs; noted the importance of speaking up against the efforts and reaching out to the redistricting committee.

Legal Counsel Barlow noted the matter is not on the agenda; advised the Board should refrain from any further discussion of the matter, and reported the item will be placed on a future agenda in the near future.

Discussion followed regarding the need to adjust the lighting in the auditorium, outreach for the next Local Control Study Session and considering other methods of promoting the upcoming study session.

J. BOARD MEMBER ITEMS

Director Rips thanked Mr. Mendoza and his team for the recent Foodie Festival.

Mr. Mendoza reported RCSD received a Gold Medal recognition for the Foodie Festival by the News Enterprise and Rush and Rossmoor Parks received a Gold Standard award for parks.

Director DeMarco encouraged residents to attend the Local Control Study Session on October 16, 2021; spoke about the Los Alamitos Unified School District contributing to increased CHP services, and asked for information on the subject of redistricting including the timetable and how residents can get involved.

President Barke congratulated Director Searles on completing the Boston Marathon and urged residents to get involved in the matter of redistricting.

Director DeMarco suggested questions and responses from the previous and upcoming study sessions be written down.

K. GENERAL COUNSEL ITEMS

Legal Counsel reported the deadline for submitting comments regarding the redistricting initiative is October 15, 2021, and provided options for considering the matter as an emergency item or scheduling a special meeting.

Mr. Mendoza offered to get additional information and advise the Board with the possibility of scheduling a special meeting on Thursday, October 14, 2021.

L. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL

Consideration of discipline or dismissal of a public employee.
Government Code Section 54957(b)(1).

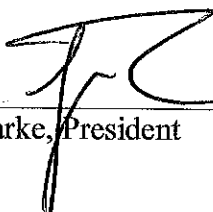
Motion by President Barke, seconded by Director Nitikman, to continue the Closed Session to a special meeting, to be determined. Motion passed 4-0, with Director Searles, absent.

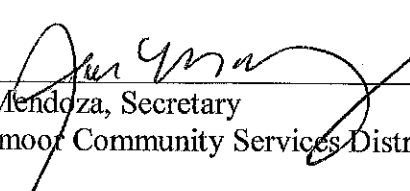
M. ADJOURNMENT

Motion by Director Nitikman, seconded by Director Rips, to adjourn the regular meeting at 8:51 p.m. Motion passed 4-0, with Director Searles, absent.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Jeffrey Barke, President

Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: November 9, 2021