



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, January 14, 2014**

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**A. ORGANIZATION**

- 1. CALL TO ORDER: 7:02 P.M.**
- 2. ROLL CALL: Directors Coletta, Casey, Kahlert, DeMarco  
President Maynard**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS:**

**a. PRESIDENT MICHAEL MAYNARD (2013) STATE OF THE DISTRICT ADDRESS.**

President Michael Maynard conducted the State of the District Address for 2013. He gave an overview of the District's key accomplishments in 2013 including implementation of a Paperless Agenda Program and policy, capital improvement projects such as the Rush Park Tot Lot Renovation and Rush Auditorium HVAC upgrade, installation of Rossmoor Monument signage, and receiving an unmodified FY 2012-2013 audit, the highest rating possible. Presentation was received and filed.

**5. ELECTION OF OFFICERS**

The General Manager opened the floor for nominations for the office of President of the Board. Director Casey nominated President Michael Maynard, the nomination was seconded by Director DeMarco. There were no further nominations. A roll call vote was taken. The nomination to elect Director Michael Maynard to the office of President was unanimously approved 5-0.

President Maynard opened the floor for nominations for the office of First Vice President of the Board. Director Coletta nominated Director Bill Kahlert, the nomination was seconded by Director Casey. There were no further nominations. A roll call vote was taken. The nomination to elect Director Bill Kahlert to the office of First Vice President was unanimously approved 5-0.

President Maynard opened the floor for nominations for the office of Second Vice President of the Board. Director Coletta nominated Director Ron Casey, the nomination was seconded by

Director DeMarco. There were no further nominations. A roll call vote was taken. The nomination to elect Director Ron Casey to the office of Second Vice President was unanimously approved 5-0.

President Maynard closed the floor for nominations.

**B. ADDITIONS TO AGENDA-None**

**C. PUBLIC FORUM:**

Rossmoor Homeowners Association Member Ralph Vartabedian presented a Resolution from the Rossmoor Homeowners Association outlining the organizations demands for modifications, restrictions and comprehensive data collection relative to use of Rossmoor parks and facilities.

President Maynard thanked Mr.Vartabedian for his comments and for sharing the resolution. He stated that the Board would take it under advisement.

**D. REPORTS TO THE BOARD-None**

**E. CONSENT CALENDAR**

Recommendation to approve the items on the Consent Calendar as submitted.

**1a. MINUTES REGULAR BOARD MEETING—December 10, 2013**

**1b. MINUTES SPECIAL MEETING—December 17, 2013**

**2. REVENUE AND EXPENDITURE REPORT—November 2013**

Motion by Director Coletta, seconded by Director Casey to approve the items on the Consent Calendar as submitted. The consent calendar was unanimously approved as submitted, 5-0.

**F. PUBLIC HEARING-None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 14-01-14-01 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS.**

Recommendation to approve Resolution No. 14-01-14-01 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT LIST OF OFFICIALS AUTHORIZED TO**

**TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS.**

**THIS ITEM WAS PULLED FROM THE AGENDA AT THIS TIME. IN ACCORDANCE WITH THE 2014 ELECTION OF OFFICERS THERE WERE NO CHANGES IN THE OFFICERS OF THE BOARD OF DIRECTORS AND THEREFORE NO CHANGES IN THE LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS.**

**2. ORDINANCE NO. 2014-01 ADOPTION AND REVISION OF CERTAIN BOARD POLICIES BY ORDINANCE.**

The District has previously adopted or revised policies in accordance with Policy No. 1000 which only requires two readings. General Counsel has advised the District that policies which deal with administration, operation, and use of facilities and services must be adopted or revised by ordinance. Recommendation to give second reading to Ordinance 2014-01 by reading the title only and waiving further reading as follows:

**ORDINANCE NO. 2014-01 AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ADOPTING RULES AND REGULATIONS FOR THE ADMINISTRATION, OPERATION AND USE OF FACILITIES AND SERVICES (SECOND READING).**

Motion by Director Casey, seconded by Director DeMarco to approve Ordinance No. 2014-01 and to approve the second reading to revised District Policy No. 1000 Board Policies to take effect immediately. Second reading of Ordinance No. 2014-01 was unanimously passed, 5-0.

**H. REGULAR CALENDAR:**

**1. PUBLIC REPORT ON ACTION AND VOTE FOR EACH MEMBER.**

The General Manager reported that a change in State law which took effect on January 1, 2014 requires a change in the method for recording the individual votes of each Board member in an open session meeting as stated in California Senate Bill 751. Previously, any motion, other than by roll call vote could be stated as a unanimous or split vote of the Board. The law now requires that whenever the vote is other than unanimous, the Board President must follow up with a summary that makes it clear who voted which way, including any abstentions. The public report was received and filed.

**2. DISCUSSION AND POSSIBLE ACTION REGARDING LOCATION AND PLACEMENT OF SOUTHERN CALIFORNIA GAS SMART METERS WITH THE DISTRICT.**

Lengthy discussion ensued relative to health concerns alleged to be due to radio frequency emissions from the So Cal Gas Pole devices. The Board expressed their disappointment and resistance to installing the devices within the community due to the close proximity to homes. They

requested that Southern California Gas Company propose alternative options in more remote or commercial type areas or outside the community altogether.

Motion by Director Coletta, seconded by Director Casey to write a letter to Supervisor Moorlach, meet with the Supervisor and/or his office telephonically to advise him that said letter was forthcoming and finally request that there be no charge to Rossmoor residents for opting out of the smart meter option. Motion passed 4-1, with Director Kahlert voting No.

#### **I. GENERAL MANAGER ITEMS:**

General Manager James Ruth announced the Grand Opening Dedication and Ribbon Cutting Ceremony for the Rush Park Playground on Saturday, January 18, 2013 in Rush Park. He added that the playground project has been in the works for some time and has finally been accomplished with the work of a great contractor and great staff effort. Furthermore he congratulated the Board on their foresight for this capital improvement project. The General Manager also reported on the status of several additional projects. He stated that the Lutheran Church's new brick wall is in place; once again the contractor did an excellent job, and the District has received very positive feedback from the community. The Rossmoor monument signage project was also nearing completion. He also reported that the District's insurance carrier, SDRMA is currently doing a free assessment on damage to the bricks on the Rossmoor Signature Wall and that approximately \$150K has been set aside in the budget for repairs to the wall. Once the assessment is obtained, a full report will be brought back to the Board and the project will go out to bid. He updated the Board on the progress with regard to latent powers and related matters. He stated that once the Orange County Board of Supervisors had selected a new chairman, he would be able to formulate a targeted strategy going forward. Finally, he stated that staff would be scheduling various committee meetings in late January and early February.

#### **J. BOARD MEMBER ITEMS**

Director DeMarco stated that he was pleased at the new Rush Park playground equipment and encouraged everyone to attend the Grand Opening and Ribbon Cutting Ceremony. He also commented that he had observed the Monument Signage construction at Wallingsford Rd. and Katella Ave. over the holiday and was happy with the results; he liked seeing the Rossmoor identity on all four corners and felt it was a very positive note for Rossmoor. He concluded by saying that he looked forward to pursuing latent powers.

Director Casey thanked President Maynard for his excellent job of rendering this year's State of the District Address. He thanked Director Coletta for his contributions relative to Agenda Item H-2 and related report on the So Cal Gas Company Smart Meters. He concluded by saying that 2014 was going to be a very exciting year and would certainly have a lot of challenges for the RCSD Board and the Rossmoor community as a whole.

Director Coletta congratulated President Maynard, Directors Kahlert and Casey on being elected to serve in their respective offices for a second term. He praised them for doing a remarkable job last year and looked forward to their continued participation and pursuit of the District's goals ahead. He also thanked President Maynard for his nice, concise and focused State of the District Address

which accurately dispels the myth that Rossmoor is a debtor to the County, but is instead a contributor. He concluded by stating that he was excited to begin working with the Board and new General Manager in 2014 and wished everyone a Happy New Year.

President Maynard wished everyone a Happy New Year, stating he was very optimistic about 2014. He reiterated the need to schedule the Budget, Investment, CIP committee meetings, as well as two very key committee meetings: The Parks and Facilities subcommittee—to discuss items relative to the use of District facilities, parks and mini-parks and the Utility Pole Subcommittee to discuss the Southern California Gas Company’s proposed installation locations. Finally, he thanked the Board for allowing him to serve another year as President and added that the District had some big objectives, primarily latent powers. He believes that they have the right team in place and the Board will make every effort to deliver to the community the cost efficient services in the way that only special districts can do.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director Coletta to adjourn the regular meeting at 8:24 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth  
General Manager**