



APPROVED
by RCSD Board March 8, 2016

**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, February 9, 2016

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

2. ROLL CALL: Directors Burgess, Casey, Kahlert, Maynard
President DeMarco

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. OCSD Lt. Rob Gunzel re: Quarterly Crime Statistics.

Lt. Rob Gunzel reported on Rossmoor Crime Statistics. Discussion ensued. He stated that burglaries had been reduced due to a strong Neighborhood Watch program. Director Burgess had questions relative to street sweeping parking enforcement and fairness and consistency in the issuance of citations. Lt. Gunzel responded that street sweeping banners clearly post days and times which are every 1st and 3rd Monday of the month. Four different street sweepers drive through Rossmoor and one Community Service Officer (CSO) is assigned to issue street sweeping citations, making the sweepers challenging to follow. That officer, who is divided between several communities works a 4/10 schedule and is off on Mondays. Lieutenant Gunzel agreed that street sweeping enforcement was important and for that reason brings another officer from south county to work north county on an overtime basis to issue street sweeping citations; otherwise there would be no enforcement. He concluded that complaints about sites not being swept due to parked cars far exceeded complaints regarding street sweeping tickets. The presentation was received and filed.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM: (see notes)

Resident Paul Deutsche had questions relative to a request to engage in LaCrosse fundraising activities on District property during a Softball Opening event scheduled for this weekend. President DeMarco asked Mr. Deutsche if he had previously spoken to the General Manager. Mr. Deutsche

indicated that he had not. President DeMarco referred Mr. Deutsche to the General Manager for his review and follow up.

Dorothy Fitzgerald announced to the Board that long time Rossmoor Resident Russ Lightcap had passed away in his home last Saturday. She discussed his wealth of community service and many achievements during the course of his lifetime, especially pertaining to the Rossmoor Signature Wall. The Board expressed sympathy at the loss of such a community treasure.

D. REPORTS TO THE BOARD:

1. QUARTERLY STATUS REPORT

The General Manager reported relative to the quarterly status of the district's mission goals and objectives. The Park Superintendent Omero Perez reported on the Quarterly Maintenance for the District. Brief discussion ensued. The report was received and filed.

2. QUARTERLY RECREATION REPORT

The Recreation Superintendent reported relative to the quarterly status of the district's recreation program. He provided an overview of the First Annual Rossmoor Winter Festival, announced upcoming summer events to include Movies, Concerts, and Shakespeare. Brief discussion ensued. The report was received and filed.

3. QUARTERLY TREE REPORT

The Tree Program Specialist reported relative to the quarterly status of the district's urban forest program. She discussed grid trims, safety trims, disease and drought monitoring. Discussion ensued relative to tree removals, White Alder disease, insect threats and education. The report was received and filed.

E. CONSENT CALENDAR

1a. MINUTES REGULAR BOARD MEETING—January 12, 2016

2. REVENUE AND EXPENDITURE REPORT—December 2015

Motion by Director Maynard, seconded by Director Casey to approve the items on the Consent Calendar as submitted. Motion passed 4-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS—None

ORDINANCES—None

H. REGULAR CALENDAR:

1. MID YEAR BUDGET ADJUSTMENTS.

Recommendation to waive the February policy requirement for mid-year budget adjustments until March, 2016.

The General Manager reported, Policy No. 3020 Budget Preparation, Adoption and Revision

requires that mid-year budget adjustments be presented to the Board in the month of February. Due to a personal emergency of the District's Accountant/Bookkeeper, staff was unable to prepare an amended budget in time for the Budget Committee to review and make recommendations to the Board. It is therefore requested that the Board waive the February deadline and approve submittal of the amended budget in the month of March.

Motion by Director Maynard seconded by Director Casey to waive the February policy requirement for mid-year budget adjustments until March, 2016. Motion passed 4-0.

2. REPORT OF THE TREES/PARKWAYS COMMITTEE RE: RESIDENT REQUEST FOR REMOVAL OF PARKWAY TREE.

Recommendation to receive the report of the Trees/Parkways Committee and deny resident's request to remove a parkway tree.

The General Manager reported, that staff received a request by Rossmoor resident Cindy Nelson to remove a parkway tree located in front of her residence at 3072 Ruth Elaine Drive. The matter was presented to the Trees/Parkways Committee at their meeting of January 6, 2016. The Committee reviewed staff's recommendation to deny the request and also considered the report of West Coast Arborist Rebecca Mejia, ISA Certified Arborist and Qualified Assessor. The tree was evaluated as healthy and does not qualify for removal. The tree has an estimated value of \$9,830. The Committee voted 2-0 to deny the resident's request to remove the tree.

At the January 12, 2016 regular meeting Ms. Nelson requested additional time to prepare a response in support of her position regarding removal of her parkway tree. The Board granted her request. Despite repeated notification Ms. Nelson had chosen not to attend tonight's Board Meeting as instructed by the Board at their January 12, 2016 regular meeting. On January 27, 2016 the Tree Committee Meeting also met to discuss Ms. Nelson's request. Ms. Nelson did not attend the committee meeting, of which she was also appropriately notified. Discussion ensued relative to the opportunities Ms. Nelson had been given to provide the Board with additional information for their consideration and her failure to provide it.

Motion by Director Maynard, seconded by Director Casey to receive the report of the Trees/Parkways Committee and deny resident's request to remove a parkway tree. Motion passed 4-0.

3. RESCHEDULING OF THE NOVEMBER, 2016 REGULAR BOARD MEETING

Recommendation to Reschedule the November 8, 2016 Regular Board meeting to due to conflict with the November 8th General Election.

At the December 8, 2015 meeting, the Board approved the use of the Rush Park Auditorium for use as a polling place for the December 8, 2016 General Election. This requires that the November, 2016 Regular Board meeting be rescheduled. The contractor who video records Board meeting for televising has suggested several options for recording of the November meeting. While Board Policy No. 5010 makes no reference to a non-emergency scheduling of a Regular Board meeting, General Counsel has opined that the Board has the authority to adjourn a Regular Board Meeting to a date certain under the Brown Act (see Government Code 54955).

Discussion ensued relative to a suitable date. Motion by Director Maynard, seconded by Director

Casey to reschedule the November Board meeting to November 1, 2016. Motion passed 4-0.

4. REQUEST BY THE ROSSMOOR HOMEOWNERS ASSOCIATION TO AMEND BOARD APPROVAL FOR COSPONSORSHIP OF THE 2016 ROSSMOOR COMMUNITY FESTIVAL RE: SALE OF BEER

Discussion and possible action on the request of the RHA for amending Board approval of the co-sponsorship of the Rossmoor Community Festival event to include a beer garden as well as the compatibility, cost and logistics of the request. President DeMarco opined relative to the challenges of maintaining appropriate boundaries and separations from underage guests. Director Maynard requested a map of the event.

Motion by Director Maynard, seconded by Director Burgess to approve the co-sponsorship of the Rossmoor Community Festival event to include a beer garden, contingent upon the RHA establishing and charging the Seal Beach Lions Club a flat rate for the space, similar to any other food vendor. Motion passed 3-1, with Director DeMarco voting No.

I. GENERAL MANAGER ITEMS:

The General Manager reported on the statewide water mandates, adding that he would keep the Board apprised. He stated that the City of Seal Beach and property owners were still seeking input on the proposed installation of an LA Fitness Center in the Shops at Rossmoor Center in Seal Beach. He added that the developer is looking at traffic circulation, signage and parking impacts. Furthermore, the Development Pro Forma states the developer is only mandated to notify those residents within 500' of the project, however, the District would stay involved and remain vigilant regarding its progress. Regarding the overgrown brush in the flood control channels, staff had contacted Caltrans to clear brush and repair the chain link fence. In response to resident complaints to the District regarding increases in their gas bills, the General Manager had contacted So Cal Gas Company. They informed him that in October an 8% rate increase went into effect; that combined with the cold weather and higher heating demands resulted in a larger than normal gas bill. More information about the rates, including reduction tips can be found on the So Cal Gas Company website and in several news releases. The General Manager reported regarding several recent and simultaneous resident requests for memorial benches. The requests had been forwarded to the RHA for possible inclusion in the Kempton Park Demonstration Project. The RHA has agreed to take the request back to the designer and follow up. President DeMarco had comments relative to inquiring about Southern California Edison's existing surplus inventory of poles and lighting, including solar stop signs. He asked the General Manager to see if some of these items, which were free of cost, could be used to improve the lighting on Montecito Road. The General Manager agreed to research the matter. The report was received and filed.

J. BOARD MEMBER ITEMS

Director Maynard thanked Lt. Gunzel for his report and added that 75% of the burglaries in December were due to unlocked homes and vehicles. He reminded everyone to lock up their valuables to avoid crimes of opportunity. He opined that the earlier public forum request to conduct a LaCrosse fundraiser at an LAGSL event was probably not a good idea. He added that LAGSL should definitely be consulted for permission as it was their event. Director Maynard expressed sadness at the passing of Russ Lightcap and asked the RCSD to send condolences to the family. He announced the upcoming Rossmoor Night Basketball Game at Long Beach State and encouraged families to attend for only \$10 per ticket. He also reminded everyone about the Rossmoor Community Festival event on

Sunday, May 1st. Finally, he requested that the Tree Committee discuss the White Alder disease, mentioned by Mary Kingman in her quarterly report, at their next meeting, and present mitigation recommendations to the Board.

Director Casey reported on how the I-405 Improvement Project was progressing and encouraged all who were opposed to the toll roads to speak out. He added that he was very sorry to hear of the passing of Rossmoor Resident Russ Lightcap. He stated that Mr. Lightcap was quite an engineer; he had worked with him on many projects and he seemed to have a long and happy life. He concluded by echoing many resident's concerns and skepticism regarding the large increase in their gas bill; his had increased from \$20 to over \$100.

Director Burgess had comments relative to the upcoming mid-year budget adjustments and opined relative to his projections for revenue and expenditures and a positive cash flow. He opined that the street sweeping citations were being inconsistently issued around schools and requested that another traffic committee meeting be scheduled soon to address this and other traffic related issues. He encouraged all to attend the LAGSL Opening Day ceremonies and expressed a desire to move forward with improvements to the Rush Park parking lot even if it meant the removal of the Ficus trees in that location. He also opined that he hoped that park usage by all the paid, for-profit programs was being assessed and enforced as reasonably and fairly as possible. He stated that he had invited Paul Deutsche to speak to the Board regarding commencing a LaCrosse fundraiser at an LAGSL event. He had comments relative to the 2013 Harvey Rose Financial Analysis and further opined about the possibility of hiring a consultant to ensure the District was receiving the correct amount of property taxes and street light assessments from the County of Orange.

President DeMarco had follow up comments relative to the White Alder disease mentioned by Director Maynard and stated that he believed Mary Kingman had a plan in place to remove the trees as they became diseased. Individual trees presented with varying levels of disease and as they become a hazard Mary Kingman has them removed; adding that he did not believe it was either prudent nor within the budget to remove the diseased trees prematurely. President DeMarco stated that he was certain there was a plan in place and it had been shared with the Tree Committee. President DeMarco remarked that he liked the Quarterly Staff Reports presented this evening. It was a nice addition to the meeting and the staff members had done a great job with their presentations. He announced the new committee assignments and stated that he would be adding an organizational ad hoc committee, consisting of Director Maynard and him, to discuss and assess the organization of RCSD staff and learn about the organization of the District. He concluded by thanking everyone for coming and requesting that the General Manager and RHA Traffic Committee schedule another traffic committee soon and follow up on the status of the traffic study.

K. CLOSED SESSION—None (General Counsel reported that the Closed Session had been cancelled due to a change in circumstances)

I. ADJOURNMENT:

Motion by Director Casey, seconded by Director Maynard to adjourn the regular meeting at 9:10 p.m.
Motion passed 4-0.

SUBMITTED BY:
James D. Ruth
General Manager