

# ROSSMOOR

COMMUNITY SERVICES DISTRICT



## Regular Meeting of the Board

Agenda Package

**September 13, 2016**

BOARD OF DIRECTORS

AGENDA  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, September 13, 2016**

**7:00 p.m.**

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*This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, 90720—9:00 am - 5:00 pm, Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on our website at <http://www.rossmoor-csd.org>.*

**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Casey, Kahlert,  
President DeMarco  
Director Maynard has an excused absence
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS
  - a. LAUSD Re: New School Year Traffic Status and Related Matters
  - b. Proclamation In Memoriam: Former RCSD Board President, Jim Alexander

**B. ADDITIONS TO AGENDA – None**

*In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:*

*A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or*

*Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.*

**C. PUBLIC FORUM**

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

**D. REPORTS TO THE BOARD**

1. 2015-16 GENERAL MANAGER PROGRESS REPORT

**E. CONSENT CALENDAR**

1a. APPROVE MINUTES: SPECIAL MEETING OF SEPTEMBER 6, 2016

2. APPROVE JULY REVENUE AND EXPENDITURE REPORT.

*Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.*

**F. PUBLIC HEARING-None.**

**G. RESOLUTIONS-None**

**ORDINANCES—None**

**H. REGULAR CALENDAR**

1. AUTHORIZE THE GENERAL MANAGER TO SUBMIT A BALLOT FOR THE ELECTION OF INDEPENDENT SPECIAL DISTRICT OF ORANGE COUNTY (ISDOC) OFFICERS

**I. GENERAL MANAGER ITEMS**

*This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.*

**J. BOARD MEMBER ITEMS**

*This part of the Agenda is reserved for Board members to request that specific items be placed on a future Agenda. The Board may not discuss or take action on items that are not on the Agenda.*

**K. CLOSED SESSION: None**

**L. ADJOURNMENT**

*It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.*

*Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*

*Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](#). In addition, any such writing may also be posted on the District's web site at [www.rossmoor-csd.org](http://www.rossmoor-csd.org).*

**CERTIFICATION OF POSTING**

I hereby certify that the attached Agenda for the September 13, 2016, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:

  
\_\_\_\_\_  
JAMES D. RUTH  
General Manager

Date Sept. 9<sup>th</sup>. 2016\_\_\_\_\_

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PRESENTATIONS FOR MEETING OF SEPTEMBER 13, 2016

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your Regular September Meeting of the Board.

- a. LAUSD Re: New School Year Traffic Status and Related Matters
- b. Proclamation In Memoriam: Former RCSD Board President, Jim Alexander

**ATTACHMENTS**

1. Proclamation in Memoriam: Former RCSD Board President, Jim Alexander

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4a.**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** LAUSD RE: NEW SCHOOL YEAR TRAFFIC STATUS AND RELATED MATTERS

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your Regular September Meeting of the Board.

- a. LAUSD Re: New School Year Traffic Status and Related Matters

**ATTACHMENTS:** None

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4b.**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PROCLAMATION IN MEMORIAM: FORMER RCSD BOARD  
PRESIDENT, JIM ALEXANDER

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your Regular September Meeting of the Board.

b. Proclamation In Memoriam: Former RCSD Board  
President, Jim Alexander

**ATTACHMENTS**

1. Proclamation in Memoriam: Former RCSD Board President, Jim  
Alexander



# PROCLAMATION of APPRECIATION

IN MEMORIAM

**JIM ALEXANDER**

**WHEREAS**, Jim Alexander was a resident of Rossmoor for \_\_\_\_\_ years, and

**WHEREAS**, Jim Alexander served as Commander in the United States Coast Guard where he developed his love of light houses, and his kind and commanding presence, and

**WHEREAS**, Jim Alexander served with distinction for many years as Board Member and President of the Rossmoor Community Services District Board of Directors and was an active member of the Rossmoor Homeowners Association, and

**WHEREAS**, Jim Alexander was a passionate civic leader and guiding force in the community; Often contributing his significant wisdom and calm voice of reason to important issues facing Rossmoor residents, and

**WHEREAS**, Jim Alexander was a patriot who ran the Superflag company founded by his late friend Thomas "Ski" Demski, owner of the largest U.S. flag, and

**WHEREAS**, Jim Alexander donated his time and energy to many Rossmoor civic projects and issues of concern, and

**WHEREAS**, Jim Alexander's passing leaves behind a significant range of contributions to the welfare and development of the Rossmoor community, and

**IT IS THEREFORE**, with sadness and fond remembrance that the Board of Directors and staff of the Rossmoor Community Services District desires by this Proclamation, to acknowledge and celebrate the life and accomplishments of Mr. Jim Alexander, as a cherished friend, neighbor and generous public servant, both to our Country and the entire Rossmoor Community.

**ADOPTED**, This 13<sup>th</sup> day of September, 2016.

**ATTEST:**



Tony DeMarco, President of the Board  
Rossmoor Community Services District

James D. Ruth, General Manager  
Rossmoor Community Services District



**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM D-1**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** GENERAL MANAGER PROGRESS REPORT TO THE BOARD

**RECOMMENDATION:**

Receive and file the 2015- 2016 progress report of General Manager James D. Ruth.

**BACKGROUND:**

The attached report is a recap of the 2015 – 2016 progress achieved by the District in the following categories: Financial, Special Projects, Communication and Technology, and Capital Projects.

**ATTACHMENTS:**

1.2015-2016 General Manager's Progress Report

To: President Tony DeMarco – Members of the RCSD Board of Directors  
From: General Manager  
Subject: 2015-2016 Progress Report

The Following report is a recap of the 2015 – 2016 progress achieved by the District:

**I. Financial**

The 2015-2016 Fiscal year ended on a high note with the District accomplishing the following:

1. Paying off the wall bonds \$108,000 one year early thus saving \$9,135 in interest fees.
2. Reducing administrative costs by \$44,900 and increasing the year end revenues over expenses by approximately \$68,000, enabling the District to set aside \$50,000 for much needed capital improvements and returning the balance of \$28,000 to our reserve fund.
3. Increasing our rainy day reserve fund from \$250,000 to \$500,000.
4. Proposed five fiscal policies to add greater fiscal control over budget management.
5. Implementation of our annual audit by Rogers Anderson Malody & Scott, August 22<sup>nd</sup> to assure fiscal transparency and independent oversight. Previous audits have had no negative findings.
6. Received an \$18,092 grant from the State of California as a reimbursement for our drought tolerant upgrades of irrigation, turf removal and drought tolerant plants at Rush and Rossmoor parks.
7. Developed a five year fiscal plan projecting revenues and expenditures as well as potential capital improvement needs from 2015 through 2020.
8. Initiated cost saving measures in our Recreation special events, resulting in a \$10,037 operating cost reduction.

## II. Special Projects

1. Through our Boards persistent direction, RCSD was successful in convincing The Gas Co. to relocate a proposed Gas Co. data collecting tower to a location on Seal Beach Blvd. in Seal Beach.
2. The Proposed 37,000 sf. Fitness center in the Shops of Rossmoor was denied through a successful appeal by impacted residents from Seal Beach and Rossmoor, fully supported by our Board of Directors. A resolution in opposition by our Board of Directors was unanimously approved and contributed to the successful appeal denial.
3. Montecito Rd. street lighting upgrade – After lengthy negotiations with the County of Orange, City of Seal Beach and Edison, the upgrading of street lighting on Montecito Rd. has been approved by Edison and scheduled to be implemented in the August/September time period. The project involves increasing light output from 70w to 150w at 29 pole locations to enhance traffic safety conditions.
4. Kempton Park demonstration project – The RCSD Board approved a demonstration project proposed by the RHA at Kempton Park. The project was funded by the RHA and Eagle Scout Owen Pierce and is awaiting appropriate signage to complete the project.
5. After a thorough analysis of the pros and cons of continuing to pursue additional latent powers for the Community of Rossmoor, it was unanimously determined that such a process was too expensive, had no guarantee of a successful outcome and would be very time consuming, impacting our ability to focus on current and future priorities of the District. The Board voted to suspend all activities on this issue.
6. Winter Festival - Through the leadership of Director Bill Kahlert and with the support of the entire Board, the first annual winter festival was held at Rush Park in December 2015. The event was co-sponsored by the RHA and carried out by RCSD staff and a host of volunteers. The project was an outstanding success with plans already in progress for the 2016 festival to be held on December 9<sup>th</sup> at Rush Park. Approximately 1,500 residents attended the first festival.

7. Hiring of legal counsel – With the resignation of our legal counsel employed by Jenkins & Hogins, the Board interviewed two outstanding law firms and chose Jones & Mayer to serve as our legal counsel and appointing Tarquin Preziosi as our counsel.
8. All District employees completed a Red Cross certification training class with major emphasis on CPR and AED.
9. Disaster Preparedness event was held on March 17, 2016 co-chaired by Rhonda Boggess and past president Bill Kahlert. Attendance was excellent with guest speakers from Sun Coast Fire Protection and occupational health and safety administration.

### **III. District Communication and Technology Milestones**

1. The new RecDesk cloud based Reservation Portal platform has been getting a lot of use by the public and staff. Online tennis reservations are coming soon, pending policy compliant software developments from the vendor. Press releases were also sent out regarding the Movies in the Park and Shops of Rossmoor fit club issues. Website traffic saw an increase due to the District Newsletter, board meetings, elections, facility reservations and summer events. The newsletter continues to enjoy exceptional open rates, receive positive feedback, new e-subscribers and submission requests. The 2016 Rossmoor Winter Festival website was designed completely in house using the Wix.com platform at a cost savings of \$1,700 approximately to the District. The District's main website is in the process of being redesigned in cooperation with the Brea IT developer, with an estimated completion date of January 2017.
2. Public relations and promotional efforts included in the District's newsletter, e-blasts, flyers, brochures, signs, banners, website posts, and social media posts encouraging the public's attendance at the Rossmoor Community Festival, summer events and public hearings on the LA Fitness Center Project and Rossmoor Winter Festival. Social media campaigns and post sharing have generated reciprocity as well as positive community

feedback. These outreach strategies have been extremely effective and budget friendly.

3. Thanks to the guidance of the District, Wildlife Watch program has been successfully launched, complete with a hotline and website to report sightings, an interactive map to plot sightings and share educational information. Volunteers may still sign up at [www.rossmoorwildlife.org](http://www.rossmoorwildlife.org)

#### **IV. Capital Projects**

1. Rossmoor Park Community Room - Kitchen cabinets and counter tops were replaced along with kitchen flooring. All cabinets upgraded to commercial grade laminate and to meet hospital standards.
2. Rossmoor Park drinking fountains – Board approved the replacement of three drinking fountains at Rossmoor Park. Existing fountains are very old, not functional and can no longer get replacement parts. Three new fountains have been installed.
3. Rush Park playground canopy replacement 30x15. Bid was awarded to Aqua Net, inc. to replace existing canopy that did not meet fire standards and ADA requirements. Contractor is in the process of getting County permits for project, finalizing design and should complete design, permitting and installation by November 2016.
4. Outdoor Storage container – has been installed at Rossmoor Park to accommodate increased use of the Community Center and alleviate congested storage by long term facility users.
5. Purchase of a 2016 Ford 150 truck for maintenance – The District replaced its 1995 4 cylinder truck that was inadequate for the multiple tasks required of the vehicle and was incurring increased maintenance costs, with a new 2016 Ford 150 truck in accordance with Board approved specifications and under the 33,000 cap authorized by the Board.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-1a.**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** MINUTES: SPECIAL MEETING OF SEPTEMBER 6, 2016

**RECOMMENDATION:**

Approve the Minutes of the Special Meeting of September 6, 2016 as prepared by the Board's Secretary/General Manager.

**BACKGROUND:**

The report reflects the actions of the Board at their meeting of September 6, 2016 Meeting of the Board as recorded by the Board's Secretary/General Manager.

**ATTACHMENTS:**

1. Minutes-Special Meeting of September 6, 2016 Prepared by the Board's Secretary/General Manager.



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, September 6, 2016**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

- 2. ROLL CALL:** Directors Casey, Maynard,  
President DeMarco  
Director Kahlert had an excused absence

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS: None**

**B. CONSENT CALENDAR**

**1. MINUTES**

- a. Regular Board Meeting of August 9, 2016.

Motion by Director Maynard, seconded by Director Casey to approve Item B-1a. Minutes of the Regular Board Meeting of August 9, 2016 as submitted. Motion passed 3-0.

**C. SPECIAL AGENDA:**

**1. BOARD VACANCY: DISCUSSION AND POSSIBLE ACTION RE: RESIGNATION OF DIRECTOR DAVE BURGESS AND APPROVE THE PROCESS FOR SELECTING A CANDIDATE FOR EITHER ELECTION OR APPOINTMENT TO THE RCSD BOARD.**

Recommendation to approve the process for selecting a candidate to fill board vacancy by appointment to the RCSD Board of Directors.

Discussion ensued relative to the timeline of the appointment process, the difference in costs of a special election versus a board appointment and the savings to the taxpayer if the appointment option was chosen. Further discussion ensued relative to recruiting qualified candidates, vetting of qualified candidates and what options remained if no qualified candidates could be found.

General Counsel responded that California Government Code section 1780(a) requires the Board within 60 days of the effective date of the resignation to either call for an election or appoint a new director to fill the vacancy. District Policy 4040.21 Director Vacancy, governs the procedure to be followed in the case of a director vacancy. However, 4040.21 was last updated in 2006. Since that time, Government Code section 1780 was amended by the legislature. The provisions of Government Code section 1780(a)-(e) will control. In short, the Board's options are to: 1) appoint a Director to fill former Director Burgess' unexpired term; or 2) call an election within 60 days of being notified of the vacancy. If the Board chooses to call an election, the election will have to be on the next election date that is 130 or more days after the date the Board calls the election – i.e., it cannot be held this November. Should the Board agree with staff's recommendation to appoint a successor rather than call for an election a Notice of Vacancy will be posted. The Notice of Vacancy will be posted at three conspicuous places in the District as required (for more than 15 days) and published in local newspapers. The Notice requested that any interested person, who is a resident and registered voter within the boundaries of the Rossmoor Community Services District, submit a letter of interest and/or resume setting forth a brief summary of the person's interest, qualifications and background. In the event that no suitably qualified candidate was found, the Board would be required to hold a special election at a cost of approximately \$25K.

Motion by Director Maynard, seconded by Director Casey to post the Notice of Vacancy the following day on September 7, 2016 in three conspicuous locations as required by law, and collect candidate resumes until the next regular board meeting. Further discussion ensued relative to the length of the recruitment timeline and applicant submission deadlines.

Amended Motion by Director Maynard, seconded by Director Casey to post the Notice of Vacancy in three conspicuous locations, collect applicant letters of intent and resumes until the deadline of Friday, September 30, 2016 and interview the final candidates at the October 11, 2016 regular meeting of the Board for discussion and possible appointment at that time or at a subsequent special meeting. Motion passed 3-0.

**2. APPROVE RENEWAL OF CONTRACT SERVICES AGREEMENT—HAPPY HOUR FIT CLUB BOOT CAMP AT ROSSMOOR PARKS**

Discussion ensued relative to the District's satisfaction with the contracts and overall operations. The General Manager stated that all programs were in complete compliance, were going very well and there were no reportable issues.

President DeMarco asked General Counsel if it was appropriate to approve all contract service agreements in a single motion. General Counsel agreed that one motion would be permissible.

**3. APPROVE RENEWAL CONTRACT SERVICES AGREEMENT—LINDSEY MARKS SOFTBALL AT RUSH PARK**

**4. APPROVE RENEWAL CONTRACT SERVICES AGREEMENT—LONG BEACH BOOT CAMP AT RUSH PARK**



Motion by Director Maynard, seconded by Director Casey to Authorize General Manager to execute the first of two one-year extended term agreements contract with all three For-Profit Use Groups: Happy Hour Fit Club Boot Camp at Rossmoor Parks; Lindsey Marks Softball at Rush Park; Long Beach Boot Camp at Rush Park, with the condition that all violations, material changes and amendments come back to the Board for approval. Motion passed 3-0.

**E. RESOLUTIONS—None**

**F. CLOSED SESSION—None**

**G. ADJOURNMENT:**

Motion by Director Maynard, seconded by Director Casey to adjourn the special meeting at 8:00 p.m. Motion passed 3-0.

**SUBMITTED BY:**

**James D. Ruth**

**General Manager**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-2.**

**Date** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** REVENUE & EXPENDITURE REPORT - JULY, 2016

**RECOMMENDATION:**

Receive and file the Revenue and Expenditure Report for July, 2016.

**BACKGROUND:**

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

**ATTACHMENTS:**

1. Revenue & Expenditure Report for the month of July, 2016.

REVENUE / EXPENDITURE SUMMARY REPORT  
 FUND 10 - GENERAL FUND  
 July 2016 @ 8.34%

	Original Budget	Amended Budget	YTD Actual	Current Month	Unenc. Balance	% Budget
<b>Revenues</b>						
PROPERTY TAXES	842,112.00	842,112.00	6,776.94	6,776.94	835,335.06	0.8
STREET LIGHT ASSESSMENTS	298,934.00	298,934.00	2,362.35	2,362.35	296,571.65	0.8
USE OF MONEY AND PROPERTY	2,100.00	2,100.00	1,103.41	1,103.41	996.59	52.5
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	0.00	0.00	60,400.00	0.0
FEES AND SERVICES	173,500.00	173,500.00	10,221.00	10,221.00	163,279.00	5.9
OTHER REVENUE	4,500.00	4,500.00	182.90	182.90	4,317.10	4.1
TRANSFER IN OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
<b>Total Revenues</b>	<b>1,381,546.00</b>	<b>1,381,546.00</b>	<b>20,646.60</b>	<b>20,646.60</b>	<b>1,360,899.40</b>	<b>1.5</b>
<b>Expenditures</b>						
ADMINISTRATION	412,980.00	412,980.00	27,070.65	27,070.65	385,909.35	6.6
RECREATION	135,065.00	135,065.00	20,462.44	20,462.44	114,602.56	15.2
ROSSMOOR PARK	185,850.00	185,850.00	16,414.58	16,414.58	169,435.42	8.8
MONTECITO CENTER	78,239.00	78,239.00	8,263.67	8,263.67	69,975.33	10.6
RUSH PARK	203,537.00	203,537.00	16,666.67	16,666.67	186,870.33	8.2
STREET LIGHTING	107,580.00	107,580.00	8,434.79	8,434.79	99,145.21	7.8
ROSSMOOR WALL	2,100.00	2,100.00	0.00	0.00	2,100.00	0.0
STREET SWEEPING	55,580.00	55,580.00	25.96	25.96	55,554.04	0.0
PARKWAY TREES	115,977.00	115,977.00	2,179.82	2,179.82	113,797.18	1.9
MINI-PARKS, MEDIANS & TRIANGLE	12,968.00	12,968.00	1,011.82	1,011.82	11,956.18	7.8
<b>Total Expenditures</b>	<b>1,309,876.00</b>	<b>1,309,876.00</b>	<b>100,530.40</b>	<b>100,530.40</b>	<b>1,209,345.60</b>	<b>7.7</b>

**Please note: There are numerous entries in July that will be adjusted by audit and reversed into FY 2015-16**

**Audited Fund Balance  
 at June 30, 2015**

**\$ 690,844.00**

**REVENUE REPORT**  
July 2016 @ 8.34%

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
PROPERTY TAXES	842,112.00	842,112.00	6,776.94	6,776.94	0.00	835,335.06	0.8
ASSESSMENTS	298,934.00	298,934.00	2,362.35	2,362.35	0.00	296,571.65	0.8
USE OF MONEY AND PROPERTY	2,100.00	2,100.00	1,103.41	1,103.41	0.00	996.59	52.5
OTHER GOVERNMENT AGENCIES	60,400.00	60,400.00	0.00	0.00	0.00	60,400.00	0.0
FEES AND SERVICES	173,500.00	173,500.00	10,221.00	10,221.00	0.00	163,279.00	5.9
OTHER REVENUE	4,500.00	4,500.00	182.90	182.90	0.00	4,317.10	4.1
Dept: 00	1,381,546.00	1,381,546.00	20,646.60	20,646.60	0.00	1,360,899.40	1.5
Revenues	1,381,546.00	1,381,546.00	20,646.60	20,646.60	0.00	1,360,899.40	1.5
Grand Total Net Effect:	1,381,546.00	1,381,546.00	20,646.60	20,646.60	0.00	1,360,899.40	

**EXPENDITURE REPORT**  
July 2016 @ 8.34%

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016

Fund: 10 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 10 ADMINISTRATION							
SALARIES AND BENEFITS	269,880.00	269,880.00	25,079.08	25,079.08	0.00	244,800.92	9.3
OPERATIONS AND MAINTENANCE	69,000.00	69,000.00	-153.13	-153.13	0.00	69,153.13	-0.2
CONTRACT SERVICES	70,100.00	70,100.00	2,144.70	2,144.70	0.00	67,955.30	3.1
CAPITAL EXPENDITURES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
ADMINISTRATION	412,980.00	412,980.00	27,070.65	27,070.65	0.00	385,909.35	6.6
Dept: 20 RECREATION							
SALARIES AND BENEFITS	95,912.00	95,912.00	8,809.55	8,809.55	0.00	87,102.45	9.2
OPERATIONS AND MAINTENANCE	35,853.00	35,853.00	11,513.23	11,513.23	0.00	24,339.77	32.1
CONTRACT SERVICES	2,300.00	2,300.00	139.66	139.66	0.00	2,160.34	6.1
CAPITAL EXPENDITURES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION	135,065.00	135,065.00	20,462.44	20,462.44	0.00	114,602.56	15.2
Dept: 30 ROSSMOOR PARK							
SALARIES AND BENEFITS	74,090.00	74,090.00	7,158.28	7,158.28	0.00	66,931.72	9.7
OPERATIONS AND MAINTENANCE	72,360.00	72,360.00	6,364.24	6,364.24	0.00	65,995.76	8.8
CONTRACT SERVICES	39,400.00	39,400.00	2,892.06	2,892.06	0.00	36,507.94	7.3
ROSSMOOR PARK	185,850.00	185,850.00	16,414.58	16,414.58	0.00	169,435.42	8.8
Dept: 40 MONTECITO CENTER							
SALARIES AND BENEFITS	54,676.00	54,676.00	5,533.30	5,533.30	0.00	49,142.70	10.1
OPERATIONS AND MAINTENANCE	16,813.00	16,813.00	2,292.71	2,292.71	0.00	14,520.29	13.6
CONTRACT SERVICES	6,700.00	6,700.00	437.66	437.66	0.00	6,262.34	6.5
CAPITAL EXPENDITURES	50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER	78,239.00	78,239.00	8,263.67	8,263.67	0.00	69,975.33	10.6
Dept: 50 RUSH PARK							
SALARIES AND BENEFITS	79,367.00	79,367.00	7,703.62	7,703.62	0.00	71,663.38	9.7
OPERATIONS AND MAINTENANCE	84,520.00	84,520.00	6,070.99	6,070.99	0.00	78,449.01	7.2
CONTRACT SERVICES	39,400.00	39,400.00	2,892.06	2,892.06	0.00	36,507.94	7.3
CAPITAL EXPENDITURES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
RUSH PARK	203,537.00	203,537.00	16,666.67	16,666.67	0.00	186,870.33	8.2
Dept: 60 STREET LIGHTING							

**EXPENDITURE REPORT**  
July 2016 @ 8.34%

Page: 21  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016

Fund: 10 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 60 STREET LIGHTING							
OPERATIONS AND MAINTENANCE	580.00	580.00	25.96	25.96	0.00	554.04	4.5
CONTRACT SERVICES	107,000.00	107,000.00	8,408.83	8,408.83	0.00	98,591.17	7.9
STREET LIGHTING	107,580.00	107,580.00	8,434.79	8,434.79	0.00	99,145.21	7.8
Dept: 65 ROSSMOOR WALL							
OPERATIONS AND MAINTENANCE	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
ROSSMOOR WALL	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
Dept: 70 STREET SWEEPING							
OPERATIONS AND MAINTENANCE	580.00	580.00	25.96	25.96	0.00	554.04	4.5
CONTRACT SERVICES	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
STREET SWEEPING	55,580.00	55,580.00	25.96	25.96	0.00	55,554.04	0.0
Dept: 80 PARKWAY TREES							
SALARIES AND BENEFITS	23,052.00	23,052.00	1,977.57	1,977.57	0.00	21,074.43	8.6
OPERATIONS AND MAINTENANCE	1,625.00	1,625.00	63.96	63.96	0.00	1,561.04	3.9
CONTRACT SERVICES	72,800.00	72,800.00	318.29	318.29	0.00	72,481.71	0.4
CAPITAL EXPENDITURES	18,500.00	18,500.00	-180.00	-180.00	0.00	18,680.00	-1.0
PARKWAY TREES	115,977.00	115,977.00	2,179.82	2,179.82	0.00	113,797.18	1.9
Dept: 90 MINI-PARKS AND MEDIANS							
SALARIES AND BENEFITS	918.00	918.00	95.37	95.37	0.00	822.63	10.4
OPERATIONS AND MAINTENANCE	7,800.00	7,800.00	606.13	606.13	0.00	7,193.87	7.8
CONTRACT SERVICES	4,150.00	4,150.00	310.32	310.32	0.00	3,839.68	7.5
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	12,968.00	12,968.00	1,011.82	1,011.82	0.00	11,956.18	7.8
Expenditures	1,309,876.00	1,309,876.00	100,530.40	100,530.40	0.00	1,209,345.60	7.7
Grand Total Net Effect:	-1,309,876.00	-1,309,876.00	-100,530.40	-100,530.40	0.00	-1,209,345.60	

**REVENUE/EXPENDITURE REPORT**  
July 2016 @ 8.34%

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 10 - GENERAL FUND</b>								
<b>Revenues</b>								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
3000	Current Secured Property Taxes	775,200.00	775,200.00	3,484.88	3,484.88	0.00	771,715.12	0.4
3001	Current unsecured prop tax	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
3002	Prior secured property taxes	7,500.00	7,500.00	313.62	313.62	0.00	7,186.38	4.2
3003	Prior unsecured prop taxes	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
3004	Delinquent property taxes	1,080.00	1,080.00	789.30	789.30	0.00	290.70	73.1
3010	Current supplemental assessmt	20,000.00	20,000.00	2,189.14	2,189.14	0.00	17,810.86	10.9
3020	Public utility tax	11,832.00	11,832.00	0.00	0.00	0.00	11,832.00	0.0
<b>PROPERTY TAXES</b>		<b>842,112.00</b>	<b>842,112.00</b>	<b>6,776.94</b>	<b>6,776.94</b>	<b>0.00</b>	<b>835,335.06</b>	<b>0.8</b>
Acct Class: 31 ASSESSMENTS								
3105	Street light assessments	298,934.00	298,934.00	2,362.35	2,362.35	0.00	296,571.65	0.8
<b>ASSESSMENTS</b>		<b>298,934.00</b>	<b>298,934.00</b>	<b>2,362.35</b>	<b>2,362.35</b>	<b>0.00</b>	<b>296,571.65</b>	<b>0.8</b>
Acct Class: 32 USE OF MONEY AND PROPERTY								
3200	Interest on investments	2,100.00	2,100.00	1,103.41	1,103.41	0.00	996.59	52.5
<b>USE OF MONEY AND PROPERTY</b>		<b>2,100.00</b>	<b>2,100.00</b>	<b>1,103.41</b>	<b>1,103.41</b>	<b>0.00</b>	<b>996.59</b>	<b>52.5</b>
Acct Class: 33 OTHER GOVERNMENT AGENCIES								
3301	State homeowner proptax relief	5,400.00	5,400.00	0.00	0.00	0.00	5,400.00	0.0
3305	County street sweep reimburse	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
<b>OTHER GOVERNMENT AGENCIES</b>		<b>60,400.00</b>	<b>60,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,400.00</b>	<b>0.0</b>
Acct Class: 34 FEES AND SERVICES								
3404	Court reservations	14,500.00	14,500.00	589.00	589.00	0.00	13,911.00	4.1
3405	Wall Rental	600.00	600.00	0.00	0.00	0.00	600.00	0.0
3406	Ball field reservations	29,000.00	29,000.00	684.00	684.00	0.00	28,316.00	2.4
3410	Rossmoor building rental	18,200.00	18,200.00	260.00	260.00	0.00	17,940.00	1.4
3412	Montecito building rental	25,200.00	25,200.00	497.00	497.00	0.00	24,703.00	2.0
3414	Rush Park Building Rental	86,000.00	86,000.00	8,191.00	8,191.00	0.00	77,809.00	9.5
<b>FEES AND SERVICES</b>		<b>173,500.00</b>	<b>173,500.00</b>	<b>10,221.00</b>	<b>10,221.00</b>	<b>0.00</b>	<b>163,279.00</b>	<b>5.9</b>
Acct Class: 35 OTHER REVENUE								
3500	Other miscellaneous revenue	4,500.00	4,500.00	182.90	182.90	0.00	4,317.10	4.1
<b>OTHER REVENUE</b>		<b>4,500.00</b>	<b>4,500.00</b>	<b>182.90</b>	<b>182.90</b>	<b>0.00</b>	<b>4,317.10</b>	<b>4.1</b>
<b>Dept: 00</b>		<b>1,381,546.00</b>	<b>1,381,546.00</b>	<b>20,646.60</b>	<b>20,646.60</b>	<b>0.00</b>	<b>1,360,899.40</b>	<b>1.5</b>
<b>Revenues</b>								
		<b>1,381,546.00</b>	<b>1,381,546.00</b>	<b>20,646.60</b>	<b>20,646.60</b>	<b>0.00</b>	<b>1,360,899.40</b>	<b>1.5</b>
<b>Expenditures</b>								
Dept: 10 ADMINISTRATION								
Acct Class: 40 SALARIES AND BENEFITS								
4000	Board of Directors Compensatn	10,000.00	10,000.00	600.00	600.00	0.00	9,400.00	6.0
4001	Salaries - Full-time	193,800.00	193,800.00	15,602.85	15,602.85	0.00	178,197.15	8.1
4003	Salaries - Overtime	5,100.00	5,100.00	72.21	72.21	0.00	5,027.79	1.4
4007	Vehicle Allowance	500.00	500.00	0.00	0.00	0.00	500.00	0.0
4010	Workers Compensation Insurance	2,300.00	2,300.00	673.31	673.31	0.00	1,626.69	29.3
4011	Medical Insurance	39,000.00	39,000.00	6,875.80	6,875.80	0.00	32,124.20	17.6
4015	Federal Payroll Tax -FICA	18,400.00	18,400.00	1,239.91	1,239.91	0.00	17,160.09	6.7
4018	State Payroll Taxes	780.00	780.00	15.00	15.00	0.00	765.00	1.9
<b>SALARIES AND BENEFITS</b>		<b>269,880.00</b>	<b>269,880.00</b>	<b>25,079.08</b>	<b>25,079.08</b>	<b>0.00</b>	<b>244,800.92</b>	<b>9.3</b>
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
5004	Memberships and Dues	6,400.00	6,400.00	0.00	0.00	0.00	6,400.00	0.0
5006	Travel & Meetings	1,000.00	1,000.00	117.65	117.65	0.00	882.35	11.8
5007	Televised Meeting Costs	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
5010	Publications & Legal Notices	7,200.00	7,200.00	0.00	0.00	0.00	7,200.00	0.0

REVENUE/EXPENDITURE REPORT

July 2016 @ 8.34%

Page: 1  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 10 ADMINISTRATION								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5012	Printing	700.00	700.00	0.00	0.00	0.00	700.00	0.0
5014	Postage	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5016	Office Supplies	7,200.00	7,200.00	872.78	872.78	0.00	6,327.22	12.1
5020	Telephone	1,500.00	1,500.00	77.88	77.88	0.00	1,422.12	5.2
5045	Miscellaneous Expenditures	5,500.00	5,500.00	-1,300.35	-1,300.35	0.00	6,800.35	-23.6
5046	Bank Service Charge	2,000.00	2,000.00	78.91	78.91	0.00	1,921.09	3.9
5050	Elections	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
OPERATIONS AND MAINTENANCE		69,000.00	69,000.00	-153.13	-153.13	0.00	69,153.13	-0.2
Acct Class: 56 CONTRACT SERVICES								
5610	Legal Counsel	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
5615	Financial Audit-Consulting	10,100.00	10,100.00	0.00	0.00	0.00	10,100.00	0.0
5670	Other Professional Services	32,000.00	32,000.00	2,144.70	2,144.70	0.00	29,855.30	6.7
CONTRACT SERVICES		70,100.00	70,100.00	2,144.70	2,144.70	0.00	67,955.30	3.1
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
CAPITAL EXPENDITURES		4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
ADMINISTRATION								
		412,980.00	412,980.00	27,070.65	27,070.65	0.00	385,909.35	6.6
Dept: 20 RECREATION								
Acct Class: 40 SALARIES AND BENEFITS								
4001	Salaries - Full-time	48,960.00	48,960.00	3,994.94	3,994.94	0.00	44,965.06	8.2
4002	Salaries - Part-time	22,950.00	22,950.00	1,744.03	1,744.03	0.00	21,205.97	7.6
4003	Salaries - Overtime	5,100.00	5,100.00	326.98	326.98	0.00	4,773.02	6.4
4005	Salaries - Event Attendant	1,058.00	1,058.00	210.00	210.00	0.00	848.00	19.8
4007	Vehicle Allowance	350.00	350.00	0.00	0.00	0.00	350.00	0.0
4010	Workers Compensation Insurance	1,080.00	1,080.00	272.19	272.19	0.00	807.81	25.2
4011	Medical Insurance	10,000.00	10,000.00	1,748.24	1,748.24	0.00	8,251.76	17.5
4015	Federal Payroll Tax -FICA	5,814.00	5,814.00	479.97	479.97	0.00	5,334.03	8.3
4018	State Payroll Taxes	600.00	600.00	33.20	33.20	0.00	566.80	5.5
SALARIES AND BENEFITS		95,912.00	95,912.00	8,809.55	8,809.55	0.00	87,102.45	9.2
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5006	Travel & Meetings	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5010	Publications & Legal Notices	200.00	200.00	0.00	0.00	0.00	200.00	0.0
5012	Printing	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5014	Postage	150.00	150.00	0.00	0.00	0.00	150.00	0.0
5016	Office Supplies	1,000.00	1,000.00	132.34	132.34	0.00	867.66	13.2
5017	Community Events	25,253.00	25,253.00	5,103.01	5,103.01	0.00	20,149.99	20.2
5019	Fireworks	6,200.00	6,200.00	6,200.00	6,200.00	0.00	0.00	100.0
5020	Telephone	1,800.00	1,800.00	77.88	77.88	0.00	1,722.12	4.3
5045	Miscellaneous Expenditures	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
OPERATIONS AND MAINTENANCE		35,853.00	35,853.00	11,513.23	11,513.23	0.00	24,339.77	32.1
Acct Class: 56 CONTRACT SERVICES								
5670	Other Professional Services	2,300.00	2,300.00	139.66	139.66	0.00	2,160.34	6.1
CONTRACT SERVICES		2,300.00	2,300.00	139.66	139.66	0.00	2,160.34	6.1
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
CAPITAL EXPENDITURES		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
RECREATION								
		135,065.00	135,065.00	20,462.44	20,462.44	0.00	114,602.56	15.2
Dept: 30 ROSSMOOR PARK								
Acct Class: 40 SALARIES AND BENEFITS								



REVENUE/EXPENDITURE REPORT

July 2016 @ 8.34%

Page: 4  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 30 ROSSMOOR PARK							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	39,535.00	39,535.00	2,913.78	2,913.78	0.00	36,621.22	7.4
4002 Salaries - Part-time	12,240.00	12,240.00	834.16	834.16	0.00	11,405.84	6.8
4003 Salaries - Overtime	2,805.00	2,805.00	270.38	270.38	0.00	2,534.62	9.6
4010 Workers Compensation Insurance	2,400.00	2,400.00	673.31	673.31	0.00	1,726.69	28.1
4011 Medical Insurance	13,000.00	13,000.00	2,159.59	2,159.59	0.00	10,840.41	16.6
4015 Federal Payroll Tax -FICA	3,800.00	3,800.00	307.06	307.06	0.00	3,492.94	8.1
4018 State Payroll Taxes	310.00	310.00	0.00	0.00	0.00	310.00	0.0
<b>SALARIES AND BENEFITS</b>	<b>74,090.00</b>	<b>74,090.00</b>	<b>7,158.28</b>	<b>7,158.28</b>	<b>0.00</b>	<b>66,931.72</b>	<b>9.7</b>
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5012 Printing	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5014 Postage	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5016 Office Supplies	900.00	900.00	66.16	66.16	0.00	833.84	7.4
5018 Janitorial Supplies	4,500.00	4,500.00	1,225.32	1,225.32	0.00	3,274.68	27.2
5020 Telephone	1,650.00	1,650.00	77.88	77.88	0.00	1,572.12	4.7
5022 Utilities	12,000.00	12,000.00	1,363.00	1,363.00	0.00	10,637.00	11.4
5023 Water	25,000.00	25,000.00	2,320.44	2,320.44	0.00	22,679.56	9.3
5025 SECURED PROP TAX	910.00	910.00	0.00	0.00	0.00	910.00	0.0
5030 Vehicle Maintenance	1,000.00	1,000.00	38.53	38.53	0.00	961.47	3.9
5032 Building & Grounds-Maintenance	24,000.00	24,000.00	1,272.91	1,272.91	0.00	22,727.09	5.3
5034 Alarm Systems	750.00	750.00	0.00	0.00	0.00	750.00	0.0
5045 Miscellaneous Expenditures	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051 Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052 Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
<b>OPERATIONS AND MAINTENANCE</b>	<b>72,360.00</b>	<b>72,360.00</b>	<b>6,364.24</b>	<b>6,364.24</b>	<b>0.00</b>	<b>65,995.76</b>	<b>8.8</b>
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	36,000.00	36,000.00	2,761.20	2,761.20	0.00	33,238.80	7.7
5656 Tree Trimming	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0.0
5670 Other Professional Services	2,300.00	2,300.00	130.86	130.86	0.00	2,169.14	5.7
<b>CONTRACT SERVICES</b>	<b>39,400.00</b>	<b>39,400.00</b>	<b>2,892.06</b>	<b>2,892.06</b>	<b>0.00</b>	<b>36,507.94</b>	<b>7.3</b>
ROSSMOOR PARK	185,850.00	185,850.00	16,414.58	16,414.58	0.00	169,435.42	8.8
Dept: 40 MONTECITO CENTER							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	31,620.00	31,620.00	2,406.00	2,406.00	0.00	29,214.00	7.6
4002 Salaries - Part-time	6,120.00	6,120.00	417.08	417.08	0.00	5,702.92	6.8
4003 Salaries - Overtime	2,040.00	2,040.00	190.62	190.62	0.00	1,849.38	9.3
4010 Workers Compensation Insurance	2,000.00	2,000.00	541.51	541.51	0.00	1,458.49	27.1
4011 Medical Insurance	9,900.00	9,900.00	1,747.88	1,747.88	0.00	8,152.12	17.7
4015 Federal Payroll Tax -FICA	2,856.00	2,856.00	230.21	230.21	0.00	2,625.79	8.1
4018 State Payroll Taxes	140.00	140.00	0.00	0.00	0.00	140.00	0.0
<b>SALARIES AND BENEFITS</b>	<b>54,676.00</b>	<b>54,676.00</b>	<b>5,533.30</b>	<b>5,533.30</b>	<b>0.00</b>	<b>49,142.70</b>	<b>10.1</b>
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5010 Publications & Legal Notices	400.00	400.00	0.00	0.00	0.00	400.00	0.0
5012 Printing	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5014 Postage	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5016 Office Supplies	900.00	900.00	66.16	66.16	0.00	833.84	7.4
5018 Janitorial Supplies	3,500.00	3,500.00	1,225.32	1,225.32	0.00	2,274.68	35.0
5020 Telephone	1,650.00	1,650.00	77.88	77.88	0.00	1,572.12	4.7
5022 Utilities	2,000.00	2,000.00	226.82	226.82	0.00	1,773.18	11.3
5023 Water	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
5025 SECURED PROP TAX	763.00	763.00	0.00	0.00	0.00	763.00	0.0
5030 Vehicle Maintenance	1,000.00	1,000.00	38.53	38.53	0.00	961.47	3.9
5032 Building & Grounds-Maintenance	3,700.00	3,700.00	658.00	658.00	0.00	3,042.00	17.8
5034 Alarm Systems	400.00	400.00	0.00	0.00	0.00	400.00	0.0

**REVENUE/EXPENDITURE REPORT**  
July 2016 @ 8.34%

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 40 MONTECITO CENTER								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052	Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE		16,813.00	16,813.00	2,292.71	2,292.71	0.00	14,520.29	13.6
Acct Class: 56 CONTRACT SERVICES								
5655	Landscape Maintenance	3,600.00	3,600.00	306.80	306.80	0.00	3,293.20	8.5
5656	Tree Trimming	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0.0
5670	Other Professional Services	2,000.00	2,000.00	130.86	130.86	0.00	1,869.14	6.5
CONTRACT SERVICES		6,700.00	6,700.00	437.66	437.66	0.00	6,262.34	6.5
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	50.00	50.00	0.00	0.00	0.00	50.00	0.0
CAPITAL EXPENDITURES		50.00	50.00	0.00	0.00	0.00	50.00	0.0
MONTECITO CENTER								
Dept: 50 RUSH PARK								
Acct Class: 40 SALARIES AND BENEFITS								
4001	Salaries - Full-time	37,740.00	37,740.00	2,913.78	2,913.78	0.00	34,826.22	7.7
4002	Salaries - Part-time	12,750.00	12,750.00	834.16	834.16	0.00	11,915.84	6.5
4003	Salaries - Overtime	2,907.00	2,907.00	270.38	270.38	0.00	2,636.62	9.3
4005	Salaries - Event Attendant	5,800.00	5,800.00	495.00	495.00	0.00	5,305.00	8.5
4010	Workers Compensation Insurance	2,400.00	2,400.00	673.31	673.31	0.00	1,726.69	28.1
4011	Medical Insurance	13,000.00	13,000.00	2,159.61	2,159.61	0.00	10,840.39	16.6
4015	Federal Payroll Tax -FICA	4,370.00	4,370.00	345.00	345.00	0.00	4,025.00	7.9
4018	State Payroll Taxes	400.00	400.00	12.38	12.38	0.00	387.62	3.1
SALARIES AND BENEFITS		79,367.00	79,367.00	7,703.62	7,703.62	0.00	71,663.38	9.7
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5010	Publications & Legal Notices	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5012	Printing	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5014	Postage	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5016	Office Supplies	900.00	900.00	66.16	66.16	0.00	833.84	7.4
5018	Janitorial Supplies	4,500.00	4,500.00	1,229.00	1,229.00	0.00	3,271.00	27.3
5020	Telephone	2,000.00	2,000.00	77.88	77.88	0.00	1,922.12	3.9
5022	Utilities	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	0.0
5023	Water	20,000.00	20,000.00	3,704.21	3,704.21	0.00	16,295.79	18.5
5025	SECURED PROP TAX	3,520.00	3,520.00	0.00	0.00	0.00	3,520.00	0.0
5030	Vehicle Maintenance	1,000.00	1,000.00	38.53	38.53	0.00	961.47	3.9
5032	Building & Grounds-Maintenance	24,000.00	24,000.00	955.21	955.21	0.00	23,044.79	4.0
5034	Alarm Systems	750.00	750.00	0.00	0.00	0.00	750.00	0.0
5045	Miscellaneous Expenditures	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5051	Equipment Rental	250.00	250.00	0.00	0.00	0.00	250.00	0.0
5052	Minor Facility Repairs	500.00	500.00	0.00	0.00	0.00	500.00	0.0
OPERATIONS AND MAINTENANCE		84,520.00	84,520.00	6,070.99	6,070.99	0.00	78,449.01	7.2
Acct Class: 56 CONTRACT SERVICES								
5655	Landscape Maintenance	36,000.00	36,000.00	2,761.20	2,761.20	0.00	33,238.80	7.7
5656	Tree Trimming	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	0.0
5670	Other Professional Services	2,300.00	2,300.00	130.86	130.86	0.00	2,169.14	5.7
CONTRACT SERVICES		39,400.00	39,400.00	2,892.06	2,892.06	0.00	36,507.94	7.3
Acct Class: 60 CAPITAL EXPENDITURES								
6010	Equipment	250.00	250.00	0.00	0.00	0.00	250.00	0.0
CAPITAL EXPENDITURES		250.00	250.00	0.00	0.00	0.00	250.00	0.0

REVENUE/EXPENDITURE REPORT

July 2016 @ 8.34%

Page: 4  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
RUSH PARK		203,537.00	203,537.00	16,666.67	16,666.67	0.00	186,870.33	8.2
Dept: 60 STREET LIGHTING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020	Telephone	580.00	580.00	25.96	25.96	0.00	554.04	4.5
OPERATIONS AND MAINTENANCE		580.00	580.00	25.96	25.96	0.00	554.04	4.5
Acct Class: 56 CONTRACT SERVICES								
5650	Lighting and Maintenance	107,000.00	107,000.00	8,408.83	8,408.83	0.00	98,591.17	7.9
CONTRACT SERVICES		107,000.00	107,000.00	8,408.83	8,408.83	0.00	98,591.17	7.9
STREET LIGHTING		107,580.00	107,580.00	8,434.79	8,434.79	0.00	99,145.21	7.8
Dept: 65 ROSSMOOR WALL								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5002	Insurance - Liability	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5032	Building & Grounds-Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
OPERATIONS AND MAINTENANCE		2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
ROSSMOOR WALL		2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0.0
Dept: 70 STREET SWEEPING								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5020	Telephone	580.00	580.00	25.96	25.96	0.00	554.04	4.5
OPERATIONS AND MAINTENANCE		580.00	580.00	25.96	25.96	0.00	554.04	4.5
Acct Class: 56 CONTRACT SERVICES								
5642	Street Sweeping	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
CONTRACT SERVICES		55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	0.0
STREET SWEEPING		55,580.00	55,580.00	25.96	25.96	0.00	55,554.04	0.0
Dept: 80 PARKWAY TREES								
Acct Class: 40 SALARIES AND BENEFITS								
4002	Salaries - Part-time	20,400.00	20,400.00	1,779.08	1,779.08	0.00	18,620.92	8.7
4003	Salaries - Overtime	500.00	500.00	0.00	0.00	0.00	500.00	0.0
4007	Vehicle Allowance	500.00	500.00	62.39	62.39	0.00	437.61	12.5
4015	Federal Payroll Tax -FICA	1,377.00	1,377.00	136.10	136.10	0.00	1,240.90	9.9
4018	State Payroll Taxes	275.00	275.00	0.00	0.00	0.00	275.00	0.0
SALARIES AND BENEFITS		23,052.00	23,052.00	1,977.57	1,977.57	0.00	21,074.43	8.6
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5012	Printing	25.00	25.00	0.00	0.00	0.00	25.00	0.0
5014	Postage	300.00	300.00	0.00	0.00	0.00	300.00	0.0
5016	Office Supplies	200.00	200.00	12.04	12.04	0.00	187.96	6.0
5020	Telephone	1,000.00	1,000.00	51.92	51.92	0.00	948.08	5.2
5030	Vehicle Maintenance	50.00	50.00	0.00	0.00	0.00	50.00	0.0
5051	Equipment Rental	50.00	50.00	0.00	0.00	0.00	50.00	0.0
OPERATIONS AND MAINTENANCE		1,625.00	1,625.00	63.96	63.96	0.00	1,561.04	3.9
Acct Class: 56 CONTRACT SERVICES								
5656	Tree Trimming	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
5660	TREE REMOVAL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
5670	Other Professional Services	4,300.00	4,300.00	318.29	318.29	0.00	3,981.71	7.4
CONTRACT SERVICES		72,800.00	72,800.00	318.29	318.29	0.00	72,481.71	0.4
Acct Class: 60 CAPITAL EXPENDITURES								
6015	Trees	18,500.00	18,500.00	-180.00	-180.00	0.00	18,680.00	-1.0
CAPITAL EXPENDITURES		18,500.00	18,500.00	-180.00	-180.00	0.00	18,680.00	-1.0

REVENUE/EXPENDITURE REPORT

July 2016 @ 8.34%

Page: 90  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016

Fund: 10 - GENERAL FUND

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Expenditures

PARKWAY TREES	115,977.00	115,977.00	2,179.82	2,179.82	0.00	113,797.18	1.9
Dept: 90 MINI-PARKS AND MEDIANS							
Acct Class: 40 SALARIES AND BENEFITS							
4001 Salaries - Full-time	665.00	665.00	53.72	53.72	0.00	611.28	8.1
4003 Salaries - Overtime	62.00	62.00	5.60	5.60	0.00	56.40	9.0
4010 Workers Compensation Insurance	120.00	120.00	31.51	31.51	0.00	88.49	26.3
4015 Federal Payroll Tax -FICA	56.00	56.00	4.54	4.54	0.00	51.46	8.1
4018 State Payroll Taxes	15.00	15.00	0.00	0.00	0.00	15.00	0.0
SALARIES AND BENEFITS	918.00	918.00	95.37	95.37	0.00	822.63	10.4
Acct Class: 50 OPERATIONS AND MAINTENANCE							
5020 Telephone	500.00	500.00	25.97	25.97	0.00	474.03	5.2
5022 Utilities	800.00	800.00	24.51	24.51	0.00	775.49	3.1
5023 Water	5,000.00	5,000.00	392.44	392.44	0.00	4,607.56	7.8
5030 Vehicle Maintenance	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5032 Building & Grounds-Maintenance	1,000.00	1,000.00	163.21	163.21	0.00	836.79	16.3
5045 Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	200.00	200.00	0.00	0.00	0.00	200.00	0.0
OPERATIONS AND MAINTENANCE	7,800.00	7,800.00	606.13	606.13	0.00	7,193.87	7.8
Acct Class: 56 CONTRACT SERVICES							
5655 Landscape Maintenance	3,600.00	3,600.00	306.80	306.80	0.00	3,293.20	8.5
5656 Tree Trimming	500.00	500.00	0.00	0.00	0.00	500.00	0.0
5670 Other Professional Services	50.00	50.00	3.52	3.52	0.00	46.48	7.0
CONTRACT SERVICES	4,150.00	4,150.00	310.32	310.32	0.00	3,839.68	7.5
Acct Class: 60 CAPITAL EXPENDITURES							
6010 Equipment	100.00	100.00	0.00	0.00	0.00	100.00	0.0
CAPITAL EXPENDITURES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
MINI-PARKS AND MEDIANS	12,968.00	12,968.00	1,011.82	1,011.82	0.00	11,956.18	7.8
Expenditures	1,309,876.00	1,309,876.00	100,530.40	100,530.40	0.00	1,209,345.60	7.7
Net Effect for GENERAL FUND	71,670.00	71,670.00	-79,883.80	-79,883.80	0.00	151,553.80	-111.5
Change in Fund Balance:			-79,883.80				

**REVENUE/EXPENDITURE REPORT**  
July 2016 @ 8.34%

Page: 77  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH								
Revenues								
Dept: 00								
Acct Class: 31 ASSESSMENTS								
3100	Property assessments	380,000.00	380,000.00	2,117.70	2,117.70	0.00	377,882.30	0.6
3101	Property assessments-prior yr	3,400.00	3,400.00	132.03	132.03	0.00	3,267.97	3.9
<b>ASSESSMENTS</b>		<b>383,400.00</b>	<b>383,400.00</b>	<b>2,249.73</b>	<b>2,249.73</b>	<b>0.00</b>	<b>381,150.27</b>	<b>0.6</b>
Dept: 00								
		383,400.00	383,400.00	2,249.73	2,249.73	0.00	381,150.27	0.6
Revenues								
		383,400.00	383,400.00	2,249.73	2,249.73	0.00	381,150.27	0.6
Expenditures								
Dept: 50 RUSH PARK								
Acct Class: 56 CONTRACT SERVICES								
5617	Administrative Fees	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
5619	Bond Trustee	3,048.00	3,048.00	0.00	0.00	0.00	3,048.00	0.0
<b>CONTRACT SERVICES</b>		<b>23,048.00</b>	<b>23,048.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,048.00</b>	<b>0.0</b>
Acct Class: 58 DEBT SERVICE								
5800	Principal	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	0.0
5801	Interest	90,830.00	90,830.00	0.00	0.00	0.00	90,830.00	0.0
<b>DEBT SERVICE</b>		<b>340,830.00</b>	<b>340,830.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>340,830.00</b>	<b>0.0</b>
<b>RUSH PARK</b>		<b>363,878.00</b>	<b>363,878.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>363,878.00</b>	<b>0.0</b>
Expenditures								
		363,878.00	363,878.00	0.00	0.00	0.00	363,878.00	0.0
Net Effect for ASSESSMENT DISTRICT FUND-RUSH								
Change in Fund Balance:		19,522.00	19,522.00	2,249.73	2,249.73	0.00	17,272.27	11.5
				2,249.73				

REVENUE/EXPENDITURE REPORT  
 July 2016 @ 8.34%

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 30 - SPECIAL TAX FUND-ROSSMOOR WALL							
Revenues							
Dept: 00							
Acct Class: 31 ASSESSMENTS							
3100 Property assessments	0.00	0.00	468.00	468.00	0.00	-468.00	0.0
3101 Property assessments-prior yr	0.00	0.00	29.27	29.27	0.00	-29.27	0.0
ASSESSMENTS	0.00	0.00	497.27	497.27	0.00	-497.27	0.0
Dept: 00	0.00	0.00	497.27	497.27	0.00	-497.27	0.0
Revenues	0.00	0.00	497.27	497.27	0.00	-497.27	0.0
Net Effect for SPECIAL TAX FUND-ROSSMOOR WALL	0.00	0.00	497.27	497.27	0.00	-497.27	0.0
Change in Fund Balance:			497.27				

REVENUE/EXPENDITURE REPORT

July 2016 @ 8.34%

Page: 13  
8/17/2016  
4:22 pm

Rossmoor Community

For the Period: 7/1/2016 to 7/31/2016		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS								
Revenues								
Dept: 00								
Acct Class: 30 PROPERTY TAXES								
2999	FY Begin Fund Balance	74,913.00	74,913.00	0.00	0.00	0.00	74,913.00	0.0
PROPERTY TAXES		74,913.00	74,913.00	0.00	0.00	0.00	74,913.00	0.0
Dept: 00								
Revenues		74,913.00	74,913.00	0.00	0.00	0.00	74,913.00	0.0
Expenditures								
Dept: 30 ROSSMOOR PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
CAPITAL EXPENDITURES		18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
ROSSMOOR PARK		18,000.00	18,000.00	0.00	0.00	0.00	18,000.00	0.0
Dept: 50 RUSH PARK								
Acct Class: 60 CAPITAL EXPENDITURES								
6005	Buildings and Improvements	23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	0.0
CAPITAL EXPENDITURES		23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	0.0
RUSH PARK		23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	0.0
Dept: 75 CAPITAL PROJECTS								
Acct Class: 50 OPERATIONS AND MAINTENANCE								
5045	Miscellaneous Expenditures	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
OPERATIONS AND MAINTENANCE		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
CAPITAL PROJECTS		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Expenditures		46,000.00	46,000.00	0.00	0.00	0.00	46,000.00	0.0
Net Effect for CAPITAL PROJECTS CONTRIBUTIONS		28,913.00	28,913.00	0.00	0.00	0.00	28,913.00	0.0
Change in Fund Balance:				497.27				
Grand Total Net Effect:		120,105.00	120,105.00	-77,136.80	-77,136.80	0.00	197,241.80	

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-1**

**Date:** September 13, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** ELECTION OF INDEPENDENT SPECIAL DISTRICT OF ORANGE COUNTY (ISDOC) OFFICERS

**RECOMMENDATION:**

Authorize the General Manager to submit a ballot for the election of ISDOC officers.

**BACKGROUND:**

As a member agency of ISDOC, the District is eligible to submit a ballot for the election of its officers. Attached is a letter from the President of ISDOC asking each member District to submit its ballot even though there is only one candidate for each office. ISDOC bylaws require a majority vote of the member districts in order to certify the election. With approval of the Board, the General Manager will submit a ballot prior to the posted deadline.

**ATTACHMENTS:**

1. Letter dated August 24, 2016 from ISDOC President Mike Schaefer re: Election of ISDOC Officers.
2. Ballot for Election of ISDOC Officers.





August 24, 2016

**Mailing Address**

P.O. Box 20895  
Fountain Valley, CA 92728

**Meeting Location**

MWDOC/OCWD  
18700 Ward Street  
Fountain Valley, CA 92708

(714) 963-3058  
(714) 964-5930 fax

[www.mwdoc.com/isdoc](http://www.mwdoc.com/isdoc)

**Executive Committee**

**President**

Hon. Mike Scheafer  
*Costa Mesa Sanitary District*

**1<sup>st</sup> Vice President**

Hon. Jim Fislser  
*Mesa Water District*

**2<sup>nd</sup> Vice President**

Hon. Sandra Jacobs  
*Santa Margarita Water District*

**3<sup>rd</sup> Vice President**

Hon. Joel Rattner  
*Rossmoor/Los Alamitos Area Sewer District*

**Secretary**

Hon. Leslie Keane  
*Orange County Cemetery District*

**Treasurer**

Hon. Joan C. Finnegan  
*Municipal Water District of Orange County*

**Immediate Past President**

Hon. Rich Freschi  
*Serrano Water District*

**Staff Administration**

**Heather Baez**

*Municipal Water District of Orange County*

**RE: Election of Independent Special District of Orange County (ISDOC) Officers**

Dear Member Districts,

The nomination period for Executive Committee officer positions closed on August 19th. At this time, ISDOC is conducting a vote of Regular Special District Members for the election of officers. This letter serves as official notice of the election.

The names of nominated candidates are printed on the ballot; however, any elected or appointed official from a Regular Member District has the ability to run for an officer position as a write-in candidate. If elected, a write-in candidate will need to provide a resolution supporting election to the position from its District before he/she can be seated.

The Executive Committee meets at 7:30 am on the first Tuesday of the month. Meetings are open to the public. Duties of Executive Committee members are contained in the ISDOC bylaws, which may be found at the ISDOC website - <http://www.mwdoc.com/ISDOC>.

Each Regular Member district in good standing shall be entitled to one vote. In accordance with current bylaws, the vote must be cast (signed) by the district's presiding officer or an alternate selected by the district board.

You may submit your ballot via mail or email to Heather Baez: P.O. Box 20895, Fountain Valley, CA 92728 (mail) or [hbaez@mwdoc.com](mailto:hbaez@mwdoc.com) (email). **Ballots must be received by 5:00 p.m. on Tuesday, September 27, 2016 in order to be counted. Even if positions are uncontested, it is important to submit a ballot since a quorum of voting members is required for the election of officers.**

The names of officers elected will be announced at the September 29th quarterly meeting.

If you have any questions or wish to discuss the election process further, please contact Heather Baez (MWDOC) at [hbaez@mwdoc.com](mailto:hbaez@mwdoc.com) or (714) 593-5012.

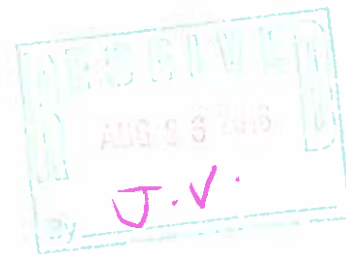
Sincerely,



President

Mike Scheafer, President  
Independent Special Districts of Orange County

**Enclosed:** Ballot for ISDOC Election of Officers  
Candidates' Statements



# **INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY ELECTION OF OFFICERS**

The ISDOC Executive Committee consists of the President, First Vice President, Second Vice President, Third Vice President, Secretary, Treasurer and Immediate Past President. Officers are elected in September of even numbered years for two year terms. Please vote for one candidate per seat or you may elect to write in another individual. If elected, however, write in candidates will need to provide a resolution from their Board supporting their election before they can be seated.

The ISDOC bylaws indicate, "At the end of the nominating period if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected." This is the case for the Secretary and Treasurer positions, therefore they are not on the ballot. Leslie Keane of the Orange County Cemetery District and Joan Finnegan from the Municipal Water District of Orange County, respectfully, have been selected to these seats.

**Cast your Vote:** Please cast your vote for the remaining seats by placing an "X" on the line next to the individual for which you wish to vote in each position. If you are writing in a candidate, please include their district affiliation and position. **THE SIGNATURE PAGE IS ON THE REVERSE SIDE OF THE BALLOT. IT MUST BE SIGNED BY YOUR VOTING REPRESENTATIVE IN ORDER TO BE COUNTED.**

### **President**

\_\_\_\_\_ Michael Scheafer, President  
Costa Mesa Sanitary District

or

\_\_\_\_\_

\_\_\_\_\_ James R. Fisler, Director  
Mesa Water District

### **First Vice President (Programs)**

\_\_\_\_\_ Sandra F. Jacobs, Director  
Santa Margarita Water District

or

\_\_\_\_\_

\_\_\_\_\_ Arlene Schafer, Assistant Secretary  
Costa Mesa Sanitary District

### **Second Vice President (Membership)**

\_\_\_\_\_ Doug Davert, President  
East Orange County Water District

or

\_\_\_\_\_

\_\_\_\_\_ Mark Monin, Director  
El Toro Water District

### **Third Vice President (Legislation)**

\_\_\_\_\_ Mary Aileen Matheis, President  
Irvine Ranch Water District

or

\_\_\_\_\_

\_\_\_\_\_ Dr. Allan Bernstein, President  
Orange County Mosquito & Vector Control District

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# ELECT MIKE SCHEAFER ISDOC EXECUTIVE COMMITTEE PRESIDENT

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## Mike Scheafer—President Costa Mesa Sanitary District



### PREVIOUS EXPERIENCE SERVING SPECIAL DISTRICTS

- ◆ ISDOC Executive Committee President
- ◆ ISDOC Executive Committee 2nd Vice President
- ◆ SDRMA Board Member
- ◆ CSDA Professional Development Committee
- ◆ CSDA Membership Committee

It has been my honor to serve the member Districts of ISDOC, the Independent Special Districts of Orange County, as President for the past two years. During the past two years we have experienced unparalleled success in bringing ISDOC into a prominent position in California Special Districts

Under my leadership, ISDOC received the prestigious California Special Districts Association (CSDA) Chapter of the Year for 2015. We have enhanced the social media presence of ISDOC with our Facebook and newsletter. We continue to work hard for our members in the area of State Special District legislative issues.

Personally I currently serve as the President of the Costa Mesa Sanitary District. I am a board member for the Special Districts Risk

Management Authority and serve on its Legislative Committee. I also serve on two CSDA committees involving membership and education. Working with these two organizations has given me a broad perspective of how various types of Special Districts work and the challenges they individually face. I enjoy being a voice for Orange County Special Districts on the state level.

I humbly ask for your support to re-elect me as President of ISDOC. I will continue to represent you, the Independent Special Districts of Orange County in the way you deserve. I look forward to continuing my service.



# Costa Mesa Sanitary District

...an Independent Special District

I am writing to ask your support for reelection as President of the Independent Special Districts of Orange County (ISDOC). It has been an honor for me to serve the Special Districts for the past two years and would appreciate your support to continue my work.

With my leadership ISDOC has continued to provide the advocacy, education and presence that all of our Districts need on the State and Local level. We are a strong presence within the California Special Districts Association (CSDA). For our efforts, again during my term, CSDA honored ISDOC as the CSDA Chapter of the Year in 2015. This high honor shows that we continue to serve and advocate for our Districts.

Furthering my involvement with Special Districts I am a Board Member for the Special Districts Risk Management Authority (SDRMA). Serving on the board has given me a unique perspective on various Districts throughout California. By providing risk management options I have become very familiar with issues that face different types of Districts. As a member of the Legislative Committee for SDRMA I have become involved in issues that affect all of our Districts.

I also presently serve on two CSDA committees. I am on the Member Services Committee and the Professional Development Committee.

I am the Vice Chairman of the Alliance Executive Council, a collaboration of CSDA, SDRMA and the Special Districts Leadership Foundation.

I currently serve as President of the Board for the Costa Mesa Sanitary District. I have served on our Board since 2010, and previously in the 1990's. I am a former City Councilmember in Costa Mesa.

Since being chosen as President of the CMSD Board our District has been awarded several prestigious awards including "Best Wastewater Collection System" from the Santa Ana River Basin, "Special District Leadership Foundation District of Distinction" from CSDA, the 2016 "Excellence Award in Integrated Waste Management Systems" a national award from the Solid Waste Association of North America (SWANA).

Recently I was nominated as "Board Member of the Year" for CSDA, an award to be given at the CSDA annual conference in October.

My commitment to the Special Districts of Orange County is strong. I will continue to work hard to represent all Districts. My belief is that with the challenges facing all of us strong leadership is needed. I have continued to demonstrate that my leadership fits that criteria.

I look forward to serving ISDOC and the members. I appreciate your vote for me as President. Please feel free to contact me at [mike@agentmike.biz](mailto:mike@agentmike.biz) or by phone at (714) 435-0300.

## Board of Directors

- Michael Scheafer
- Arthur Perry
- Robert Ooten
- Arlene Schafer
- James Ferryman

## Staff

Scott C. Carroll  
General Manager

Robin B. Hamers  
District Engineer

Alan R. Burns  
District Counsel

Marcus D. Davis  
Treasurer

Noelani Middenway  
District Clerk

Wendy H. Davis  
Finance Manager

[www.cmsdca.gov](http://www.cmsdca.gov)



It has been my honor to serve the member Districts of ISDOC, the Independent Special Districts of Orange County, as President for the past two years. During the past two years we have experienced unparalleled success in bringing ISDOC into a prominent position in California Special Districts.

Under my leadership, ISDOC received the prestigious California Special Districts Association (CSDA) Chapter of the Year for 2015. We have enhanced the social media presence of ISDOC with our Facebook and newsletter. We continue to work hard for our members in the area of State Special District legislative issues.

Personally I currently serve as the President of the Costa Mesa Sanitary District. I am a board member for the Special Districts Risk Management Authority and serve on its Legislative Committee. I also serve on two CSDA committees involving membership and education. Working with these two organizations has given me a broad perspective of how various types of Special Districts work and the challenges they individually face. I enjoy being a voice for Orange County Special Districts on the state level.

I humbly ask for your support to re-elect me as President of ISDOC. I will continue to represent you, the Independent Special Districts of Orange County in the way you deserve. I look forward to continuing my service.

MIKE SCHEFFER

## Elect James R. Fisler ISDOC President

### James (Jim) R. Fisler – Director, Mesa Water District



**Experience:** With a passion for public policy and public service, Director Fisler would be honored to receive your vote to serve as President of the Independent Special Districts of Orange County (ISDOC). He currently serves as ISDOC 1<sup>st</sup> Vice President.

**Vision:** Director Fisler is committed to representing the mutual interests of ISDOC's members, including 26 independent special districts that serve the needs of Orange County's water, wastewater, sanitary, cemetery, vector control, library, recreation and parks, and other specialized services.

**Knowledge:** If elected ISDOC President, Director Fisler pledges to facilitate information sharing about current issues and trends related to special districts, and to advocate for the shared interests of ISDOC members.

Director Fisler was appointed to the Mesa Water District Board of Directors in 2009, elected in 2010 and re-elected in 2012. He served as Mesa Water's Board President from 2012-2014. He was also elected in 2011, and re-elected in 2014, as an Alternate Commissioner to OC LAFCO representing Special Districts.

Since 2014, Director Fisler has served as ISDOC's 2<sup>nd</sup> Vice President and subsequently as 1<sup>st</sup> Vice President. The natural progression would be for Director Fisler to next serve as ISDOC President. Please consider voting for Director Fisler as ISDOC President.

# **Elect James R. Fisler ISDOC President**

## **James R. Fisler – Director, Mesa Water District**



With a passion for public policy and public service, Director Fisler would be honored to receive your vote to serve as President of the Independent Special Districts of Orange County (ISDOC). He currently serves as ISDOC 1<sup>st</sup> Vice President.

Director Fisler is committed to representing the mutual interests of ISDOC's members, including 26 independent special districts that serve the needs of Orange County's water, wastewater, sanitary, cemetery, vector control, library, recreation and parks, and other districts that provide specialized services within their communities.

If elected ISDOC President, Director Fisler pledges to facilitate information sharing about current issues and trends related to special districts, and to advocate for the shared interests of ISDOC members. Please consider voting for Director Fisler as ISDOC President.

James (Jim) R. Fisler was appointed to the Mesa Water District Board of Directors in August 2009, elected in 2010 and re-elected in 2012. He served as Mesa Water's Board President from 2012-2014, which included service on the District's Executive Committee.

Since 2014, Director Fisler has served as 2<sup>nd</sup> Vice President and subsequently as 1<sup>st</sup> Vice President of ISDOC. He was also elected in 2011, and re-elected in 2014, as an Alternate Commissioner to the Local Agency Formation Commission of Orange County (OC LAFCO) to represent the Special Districts of Orange County.

Additionally, Director Fisler is serving as a member of the Local Government Committee of the Association of California Water Agencies (ACWA), and he has served as a Mesa Water® representative at California Special Districts Association (CSDA) activities.

Currently for Mesa Water®, Director Fisler is Chairman of the District's Legislative & Public Affairs Committee, Vice Chairman of the Engineering & Operations Committee, and he serves as an Alternate on Mesa Water's Finance Committee. He is also on the Costa Mesa Chamber of Commerce Board of Directors, and he Chairs the City of Costa Mesa's Finance Advisory Committee.

Previously, Director Fisler served as a Board member of the Friends of the Costa Mesa Libraries, and of the Costa Mesa Senior Center. He also served as Vice Chair of the City of Costa Mesa's Planning Commission, and as a Parks and Recreation Commissioner for the City; he is also a graduate of the Costa Mesa Citizens Police Academy. Additionally, he was a member of the City of Costa Mesa's Residential Rehabilitation and Redevelopment Committee for more than a decade, serving in many capacities including as an alternate, full member, or liaison from the Planning Commission; he also volunteered in the City's Neighbors for Neighbors program for over 10 years.

From March 2010 to December 2012, Director Fisler served as President of the Mesa Water District Improvement Corporation, a California nonprofit public benefit corporation formed to assist Mesa Water® in financing certain improvements to the District's water system.



Dedicated to  
Satisfying our Community's  
Water Needs

**BOARD OF DIRECTORS**

**Shawn Dewane**  
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Division V*

**Ethan Temianka**  
*Vice President  
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**Jim Atkinson**  
*Director  
Division IV*

**Fred R. Bockmiller, Jr., P.E.**  
*Director  
Division I*

**James R. Fisler**  
*Director  
Division II*

**Paul E. Shoenberger, P.E.**  
*General Manager*

**Phil Lauri, P.E.**  
*Assistant General Manager*

**Coleen L. Monteleone**  
*Assistant General Manager  
District Secretary*

**Andrew N. Hamilton**  
*District Treasurer*

**Bowie, Arneson,  
Wiles & Giannone**  
*Legal Counsel*

1965 Placentia Avenue  
Costa Mesa, CA 92627  
tel 949.631.1200  
fax 949.574.1036  
info@MesaWater.org  
**MesaWater.org**

September 7, 2016

Rossmoor-Los Alamitos Area Sewer District Board of Directors  
c/o James Ruth General Manager  
Los Alamitos Chamber of Commerce  
3231 Katella Avenue  
Los Alamitos, CA 90720

**Re. - Support for James R. Fisler as ISDOC President**

Dear Board of Directors,

I am writing on behalf of Mesa Water District to request your organization's consideration of James (Jim) R. Fisler, a Mesa Water® Board member since 2009, for the position of President of the Executive Committee for the Independent Special Districts of Orange County (ISDOC).

Enclosed with this letter is Director Fisler's Statement of Qualifications. Listed below are a few highlights of his recent government and leadership experience relevant to potentially serving as ISDOC's President:

- Currently serves as ISDOC 1<sup>st</sup> Vice President
- Previously served as ISDOC 2<sup>nd</sup> Vice President (elected in 2014)
- Elected in 2011, and re-elected in 2014, by ISDOC member agencies as an Alternate Commissioner to the Local Agency Formation Commission of Orange County (OC LAFCO) to represent the Special Districts of Orange County
- Served as Mesa Water® Board President from 2012-2014

I am confident that, if elected ISDOC President, Director Fisler will be committed to facilitating collaboration, coordination, cooperation and communications among ISDOC's 26 member agencies. I am also confident that Director Fisler will represent ISDOC members well on important issues that are of interest to special districts.

If you have any questions or requests for more information, please contact Mesa Water's External Affairs Manager, Stacy Taylor, at 714.791.0848 or [StacyT@MesaWater.org](mailto:StacyT@MesaWater.org).

Thank you for your time and consideration of this matter.

Sincerely,

Shawn Dewane, Mesa Water Board President

c: Mesa Water Board of Directors  
Paul E. Shoenberger, P.E., Mesa Water General Manager

Encl.



# ELECT ARLENE SCHAFFER ISDOC EXECUTIVE COMMITTEE FIRST VICE PRESIDENT

## Arlene Schaffer—Assistant Secretary Costa Mesa Sanitary District



### PREVIOUS EXPERIENCE SERVING SPECIAL DISTRICTS

- ◆ LAFCO Commissioner
- ◆ CSDA Board President
- ◆ CSDA Board Vice President
- ◆ CSDA Board Secretary
- ◆ CSDA Finance Corporation
- ◆ CSDA Legislation Committee
- ◆ CSDA Fiscal Committee
- ◆ CSDA Membership Committee

I would be honored to serve as your representative on ISDOC's Executive Committee as First Vice President. I believe my 26 years of experience as a local government leader that includes 18 years serving special districts in a variety of different capacities makes me the best candidate. Recently, the Little Hoover Commission is conducting public hearings on special districts that was intended to serve as a follow up to the Commission's 2000 report. The Commission's report made recommendations related to special districts visibility and accountability, reserve funds and property tax allocation and its very likely the Commission will publish new recommendations to the State Legislature and governor. I believe it's important for ISDOC to continue serving as an advocate for Orange County special districts by informing the legislature and the public the important and essential services we provide to our communities. Furthermore, I believe it's important for Orange County special districts to demonstrate good governance that will help earn the public's trust.

Currently, I am serving on the Board of Directors for the Costa Mesa Sanitary District (CMSD) where I have been a Board member for 18 years. CMSD provides solid waste and wastewater collection services to over 116,000 residents residing in the City of Costa Mesa and portions of Newport Beach and the unincorporated Orange County. I am proud to be part of an organization that has been a District of Distinction since 2009, earned the Transparency Certificate of Excellence and CMSD is one of few special districts in California that received Gold Recognition in Special District Governance.

If elected, I will collaborate with the Program Committee to ensure you have educational opportunities to enhance your district's governance and help elevate public awareness of the role your district plays as the form of government closest and most directly accountable to your constituents.



# Costa Mesa Sanitary District

...an Independent Special District

August 30, 2016

Dear ISDOC Member:

I am writing to ask your support for election as First Vice President of ISDOC's Executive Committee. For the past 18 years I have dedicated myself to special districts by serving in a variety of roles that enhances our advocacy to the State Legislature and visibility to the public. For instance, I am Past President and Vice President of the California Special Districts Association Board of Directors and I am currently serving as the Board Secretary. I have also represented special districts on Orange County Local Agency Formation Commission and I routinely attend ISDOC's Executive Committee meetings to share information.

The First Vice President of ISDOC's Executive Committee is responsible for Chairing the Programs Committee. If elected, I will actively work with committee members and ensure you receive relevant information and hear from keynote speakers on the latest issues to enhance your district's governance.

The enclosed handout has more information that describes my experience and qualifications to serve on the Executive Committee. I hope you trust me to serving the best interest of ISDOC membership by voting for Arlene Schafer as First Vice President.

Thank you for your consideration and I look forward to the opportunity of serving you.

Sincerely,

Arlene Schafer  
Assistant Secretary

#### Board of Directors

Michael Scheaffer  
Arthur Perry  
Robert Ooten  
Arlene Schafer  
James Ferryman

#### Staff

Scott C. Carroll  
General Manager

Robin B. Hamers  
District Engineer

Alan R. Burns  
District Counsel

Marcus D. Davis  
Treasurer

Noelani Middenway  
District Clerk

Wendy H. Davis  
Finance Manager

[www.cmsdca.gov](http://www.cmsdca.gov)



District of Distinction  
2009-2014

I am seeking your vote and support for the position of ISDOC 1st Vice President. I have decades of experience, knowledge, strong leadership, and a sincere desire represent you as ISDOC as Program Chairman and 1st Vice President. My dedication to public service is evident by positions that I have held such as the City of Costa Mesa's former Mayor, Councilmember, and Planning Commissioner, Costa Mesa Sanitary District Board President, Vice President, Secretary, Assistant Secretary (currently) & Director, LAFCO Chair and Commissioner, Costa Mesa Chamber of Commerce Chair, Harbor-Mesa Lions Club President, CSDA President, Vice President, and Secretary, CSDA Finance and Membership Committees.

My vision for ISDOC is to achieve partnerships for different services and keep costs down while staying on top. I believe I am the best qualified candidate for this position and would be honored to have your vote. I will serve you well.

Arlene Schafer  
Assistant Secretary  
Costa Mesa Sanitary District

I have had the privilege of serving for the past 14 years as a special district official and as a city council member and mayor. Serving in this capacity has allowed me to see from different perspectives how local governments work and the important roles they play as service providers to their communities. It is this perspective and my experience as a special district and city official that I wish to contribute as ISDOC 2<sup>nd</sup> Vice President.

Special districts continue to defend against public policy threats and other challenges in Sacramento and here at home. Keeping our districts informed and engaged as members of ISDOC and CSDA is critically important as we work to remain the closest, most accessible form of government to the people. I will make this a priority as ISDOC 2<sup>nd</sup> Vice President in addition to being an advocate in our communities and with our lawmakers, the media, and others, so they come to understand and value the unique role that special districts play.

Thank you for your consideration of my candidacy for ISDOC 2<sup>nd</sup> Vice President.

Douglass Davert  
President  
East Orange County Water District  
(714) 318-9550  
[dougdavert@ca.rr.com](mailto:dougdavert@ca.rr.com)

## MARK MONIN – 2<sup>nd</sup> Vice President (Membership)

As an El Toro Water District (ETWD) Director, it has been my pleasure to regularly attend and participate at the ISDOC monthly Executive Committee meetings and Quarterly Luncheons. As the affiliated county chapter to the California Special Districts Association (CSDA), it is important that our chapter membership remain strong and active to ensure our voice is heard in Sacramento.

I am a staunch advocate, representing ETWD and County-wide interests with elected officials in Sacramento and as a member of the Association of California Water Agencies, California Association of Sanitation Agencies, CSDA, the Orange County Water Association and ISDOC.

My fiscal responsibility spans over 35 years in the investment management industry. I received my Bachelor's degree from Canisius College and my MBA from Pepperdine University.

I am interested in serving in the Second Vice President position to achieve even a higher degree of membership satisfaction. I understand the duties and responsibilities of the Second Vice President position and stand ready to commit my time, energy and skills to serve, promote and advance the overarching goals and objectives of ISDOC and its members.

I respectfully ask for your vote,

Mark Monin, Director  
El Toro Water District

**Mark L. Monin**  
3371 Punta Alta Unit 3E  
Laguna Woods, CA 92637  
(949) 939-6612  
markmonin@msn.com



Mark Monin serves as a Director with the El Toro Water District and Vice Chairman of the Orange County Airport Land Use Commission. He is also has over 35 years in the securities industry, most recently with Raymond James, specializing in executive services, 401k, endowments, foundations, high level financial planning and asset management. Mark is also a former PCF Fire Fighter with Orange County Fire Authority and has pilot FAA Licenses private, commercial, instrument and multi engine. Mark also has over 28 years of real estate experience mostly in Orange County California.

## Professional Experience

### Boards/Committees/Community Involvement

- El Toro Water District, Board of Directors 2015 – Present
- Vice Chairman of the Orange County Airport Land Use Commission 2015 – Present
- Finance Committee of The Association of California Water Agencies and its Education Subcommittee, Investment Subcommittee 2015 – Present
- South Orange County Watershed Management Area Executive Committee
- Independent Special Districts of Orange County (ISDOC)
- South Orange County Agencies
- Water Advisory Committee of Orange County (WACO)
- Orange County Water Association (OCWA)
- City of Laguna Woods Public Safety Committee Chairman 2012-2015 Past Chairman
- City of Laguna Woods Landscape Committee, Past Member
- Newport Beach Chamber of Commerce, Past Member
- Irvine Chamber of Commerce, Past Member

### Financial Investment/Securities Industry (35 Years)

- Raymond James Financial Services, Newport Beach 2009-current
- Oppenheimer & Co. Newport Beach, California 2005-2009
- Morgan Stanley, Sales Manager / Financial Advisor, Los Angeles / Orange County 1998 - 2005
- Merrill Lynch, Manager / Financial Advisor , Los Angeles / Orange County 1994 - 1998
- Prudential Securities, Assistant Manager, Anaheim 1991 – 1994

### Aviation Experience / Aviation Organizations

- Pilot Data & FAA Licenses
  - Private
  - Commercial
  - Instrument
  - Multi Engine
- Vice Chairman of the Orange County Airport Commission (Land Use) 2015-present
- Adjunct Professor at California Baptist University, Riverside, CA 2015- Present
  - Teaches Aviation Law and Aviation Finance
- Civil Air Patrol (Auxiliary United States Air Force) from 1992-1996
  - *Aerial and ground search & rescue,*
- *Civil Air Patrol Aerial Disaster inspection, Orange County, CA*
  - *DEA and Customs assistance in aerial surveillance, air transport from 1992-1996*
- Flying Samaritans/ Liga
  - Free medical clinics; fly physicians/medical professionals to Mexico 1995-present
- Angel Flight Pilot
  - Provides transportation to medical treatment for those who cannot afford/tolerate public transportation, 1998-present
- Southern California Pilots Association

- To provide a collective voice for General Aviation at our So CA Airports.
- Develop a positive working relationship with the airport administration.
- Foster camaraderie amongst So CA Pilots with aviation related
- Enhance safety and education in the So CA Pilot community.
- Orange County Pilots Association (OCPA)
  - OCPA is an association of aviation enthusiasts with the purpose of promoting aviation at the Orange County Airport
- Experimental Aviation Association (EAA)
  - **Experimental Aircraft Association** based in Oshkosh, Wisconsin, encourages and supports recreational aviation.

### **Real Estate Experience (28 Years)**

- California Department of Real Estate, 1988 – Present (28 Years)
- Real Estate Consultant
- California Department of Real Estate Continuing Education

### **Firefighter Experience**

- Orange County Fire Authority
  - *PCF/ Firefighter/Engineer/ search & rescue/ medical training* (first responder) 1988-1995
- Twin District Fire Department, Lancaster, NY
  - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 2005-2006
- Lancaster Fire Department, Lancaster, NY
  - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 1982-1984
- Egypt Fire Department, Rochester/Perrington, NY
  - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 1985-1987

### **Education/Licensure**

- Pepperdine University, Malibu California, Masters in Business Administration, 2002
- The Wharton School, University Of Pennsylvania, Senior Financial Advisor
- The Wharton School, University Of Pennsylvania, Management Training Program
- Institute of Investment Management Consulting, Investment Management Consultant
- The Institute of Business & Finance: Certified Annuity & Fund Specialist
- Board Certified in Asset Allocation
- Canisius College, Buffalo New York, BS/Finance, 1981
- University of Buffalo, Aeronautical Engineering, 1978
- Federal Aviation Administration, Multi Engine, 2000
- New York Stock Exchange, Series 8, Branch Manager, 1990
- National Association of Securities Dealers, Series 65, Financial Planning, since 1989
- California Department of Real Estate, since 1988
- National Association of Securities Dealers, Series 3, Futures, since 1988
- National Association of Securities Dealers, Series, Options Principal, since 1983
- National Association of Securities Dealers, Series 24, Principal Supervisor, since 1983
- National Association of Securities Dealers, Series 63, State Licensing, since 1981
- Securities Licensed in California, Colorado, Connecticut, Delaware, Georgia, Iowa, Illinois, Indiana, Louisiana, Maryland, New Jersey, New York, Ohio, Pennsylvania
- National Association of Securities Dealers, Series 7, 1981, Financial Advisor
- Federal Aviation Administration, Commercial, 1979
- Federal Aviation Administration, Instrument, 1978
- Federal Aviation Administration, Private, 1977

August 25, 2016

I am seeking the office of 3rd Vice President of Independent Special District of Orange County (ISDOC) at the suggestion of other ISDOC colleagues. Several years ago I was privileged to serve as President of ISDOC. Since my term ended I continued to attend ISDOC meetings on a monthly basis and participate in discussion re ACWA, legislative issues, and local activities.

I am ready to assume the duties of the office of 3rd Vice President because of my lifelong interest in legislation and my ability to keep aware of state and local legislation bi-weekly updates by IRWD staff.

I also participate in the Southern California Legislative Task force in its by-weekly tele-conferences. I have found the meetings innovative and rewarding not only as to content, but also the inter-change of ideas from the many attendees. I ask for your support.

Mary Aileen Matheis  
IRWD Board



Gentlepersons,

I trust this note finds you and yours in good health.

I am writing to submit my nomination/letter of interest for the Third Vice President position on the ISDOC Executive Committee.

My experiences on the OCMVCD Board of Trustees as President, Chair of the ACC-OC Water Committee, Tustin Representative to WACO, Vice Chair of the OCLAFCO, member of the Newport Bay Watershed Executive Committee, and Mayor ProTem of Tustin have afforded me the opportunity of interacting with a variety of officials and address a myriad of issues germane to Special Districts.

I would greatly appreciate your support and consideration for the office of Third Vice-President and pledge to represent the interests of Special Districts with passion and be a powerful advocate for Orange County.

Thank you for all considerations.

Have a great day.

Allan Bernstein DPM MBA