



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

SPECIAL MEETING

Rush Park Kitchen, 3001 Blume Drive, Rossmoor, CA 90720

Wednesday, January 29, 2015

A. ORGANIZATION

1. CALL TO ORDER: 4:30 P.M.

2. ROLL CALL: Directors Burgess, Casey, DeMarco, Maynard
President Kahlert

B. SPECIAL AGENDA

**1. DISCUSSION AND POSSIBLE ACTION RE: DISTRICT MISSION STATEMENT
GOALS AND OBJECTIVES**

The General Manager presented the staff report.

Discussion ensued relative to the Mission Statement. The board compared the original mission statement with the mission statement proposed by staff. Director Maynard remarked that a mission statement should not contain details and objectives, but should rather be broad based. Brief discussion ensued. It was the consensus of the board that the broader based proposed version was preferred over the original and was general enough to remain relevant in future years.

Motion by Director Maynard, seconded by Director Casey to give first reading of the proposed mission statement with no changes to the language. Motion passed 5-0.

Discussion ensued relative to the prioritization of Goals. It was the consensus of the board that the proposed Goals should be reorganized and prioritized. It was also the consensus of the board that, in addition to being numbered the Goals should be labeled to match the proposed headings on the Goals worksheet.

Motion by Director Maynard, seconded by Director Casey to accept the proposed prioritization of goals for first reading and label, rename, reorganize and prioritize District Goals as follows:

Designate SAFETY as Goal 1

(moved up from proposed slot of number 4)

Designate FINANCIAL STABILITY as Goal 2

(moved up from proposed slot of number 5; revert to the original Goal language)

Designate URBAN FOREST as Goal 3

(moved down from proposed slot of number 2)

Designate FACILITIES MAINTENANCE as Goal 4; Rename “PROPERTY MAINTENANCE”

(moved up from proposed slot of number 7)

Designate RECREATION as Goal 5

(moved up from proposed slot of number 1)

Designate COMMUNICATIONS as Goal 6 *(stays the same)*

Designate proposed New Goal COOPERATIVE RELATIONSHIPS as Goal 7

(moved up from proposed slot number 8)

Designate proposed New Goal NEW INITIATIVES as Goal 8

(moved up from proposed slot number 9)

Designate STREET SWEEPING as Goal 8; Rename “CLEAN STREETS”

(moved down from proposed slot number 3)

Delete proposed New Goal X: Disaster Preparedness and combine with proposed Goal I: Safety

The board identified a total of nine Goals: Safety, Financial Stability, Urban Forest, Facilities Maintenance, Recreation, Communication, Cooperative Relationships, New Initiatives and Clean Streets. Motion passed 5-0.

Discussion ensued relative to the Objectives under Goal 1: Safety.

Motion by Director DeMarco, seconded by Director Maynard to accept the proposed Objectives under Goal 1: Safety for first reading with the following edits: Change the first Objective to read *“In coordination with the Orange County Sheriff and other law enforcement agencies, endeavor to provide law enforcement services tailored to the needs of the community.”*; add a fourth Objective to Goal 1: Safety by extracting language from the former proposed Emergency Preparedness Goal to read *“The District will establish an emergency preparedness plan for the community of Rossmoor, in coordination with local agencies.”* Motion passed 5-0.

Discussion ensued relative to the Objectives under Goal 2: Financial Stability.

Motion by Director Maynard, seconded by Director Burgess to accept the proposed Objectives under Goal 2 Financial Stability for first reading with the following edits: restore the Goal to the original language to read *“Maximize the District’s available resources and ensure financial stability by maintaining a balanced budget and adhering to all applicable financial policies.”*; transfer and add Objective 3 from the current copy to as Objective 4 in the proposed copy and reword it to read *“Review user fees periodically and recommend adjustments to the Board according to policy.”* ; to direct staff to add an additional objective regarding working with committees. Motion passed 5-0.

Discussion ensued relative to the Objectives under Goal 3: Urban Forest.

Motion by Director Casey, seconded by Director DeMarco to accept the proposed Objectives under Goal 2 Urban Forest for first reading as submitted. Motion passed 5-0.

AT APPROXIMATELY 5:45 P.M. DIRECTOR DEMARCO WAS EXCUSED DUE TO A PRIOR ENGAGEMENT

Discussion ensued relative to the Objectives under Goal 4: Property Maintenance.

Motion by Director Maynard, seconded by Director Burgess to accept the proposed Objectives under Goal 4 Property Maintenance for first reading with the following edits: in order to be consistent change all occurrences of the word facility/facilities to property/properties; edit the fourth Objective to read *“Take all necessary measures to conserve resources and to be good stewards and follow best practices as it pertains to conserving our natural resources.”* Motion passed 4-0.

Discussion ensued relative to the Objectives under Goal 5: Recreation.

Motion by Director Maynard, seconded by Director Burgess to accept the proposed Objectives under Goal 5 Recreation for first reading as submitted. Motion passed 4-0.

Discussion ensued relative to the Objectives under Goal 6: Communications.

No motion was made. It was the consensus of the Board to send Goal 6: Communications back to staff in order to add additional objectives that addressed two-way communication on how to receive community input (i.e. surveys, polling) and taking measures to utilize all forms of media and communications (i.e. traditional and electronic).

Discussion ensued relative to the Objectives under Goal 7: Cooperative Relationships.

Motion by Director Maynard, seconded by Director Casey to accept the proposed Objectives under Goal 7: Cooperative Relationships for first reading with the following edits: change the Goal language to read *“The District will endeavor to work closely with other local, state and federal agencies.”* Motion passed 4-0.

Discussion ensued relative to the Objectives under Goal 8: New Initiatives.

Motion by Director Maynard, seconded by Director Casey to accept the proposed Objectives under Goal 8: New Initiatives for first reading with the following edits: change the language in the first Objective to read *“The District will take the initiative to address new concerns expressed by the community in order to determine what, if any, options are available to address those concerns.”* Motion passed 4-0.

Discussion ensued relative to the Objectives under Goal 9: Clean Streets.

Motion by Director Maynard, seconded by Director Casey to accept the proposed Objectives under Goal 9: Clean Streets for first reading as submitted. Motion passed 4-0.

PRESIDENT KAHLERT OPENED THE MEETING FOR PUBLIC COMMENT

2. PUBLIC COMMENT: None

SEEING NONE, PRESIDENT KAHLERT CLOSED THE MEETING FOR PUBLIC COMMENT

C. ADJOURNMENT:

Motion by President Casey, seconded by Director Burgess to adjourn the meeting at 6:15 p.m.
Motion passed 4-0.

SUBMITTED BY:

**James D. Ruth
General Manager**