



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, December 13, 2016

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

2. ROLL CALL: Directors Casey, Kahlert, Nitikman, Maynard
President DeMarco

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS—None

5. CERTIFICATION OF ELECTION AND SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

O.C. Supervisor Michelle Steel could not be present. Mr. Tim Whitacre, Field Representative for Vice-Chair Michelle Steel, announced that Superior Court Judge Mary Kreber-Varipapa would preside over the swearing in ceremony.

Directors Tony DeMarco, Michael Maynard and Ron Casey were officially sworn in by Judge Mary Kreber-Varipapa and the election was certified. Applause ensued.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Jody Roubanis opined relative to citizen opposition to the proposed removal of the Foster Road bike lane. She referenced a survey that had been done among residents. She also stated that a vote had been taken at the Oak Middle School PTA Meeting and members were overwhelmingly against removing the bike lane. She indicated her frustration as a working mother and the limited transportation choices available to her and other working parents. She also cited the PTA Mission and its support for promoting opportunities for children to walk and bike to school whenever possible.

Director Nitikman requested the date and scope of the survey taken and requested that the Oak Middle School PTA provide the RCSD with a copy of the results. Jody agreed to provide the data to the District.

Trisha Oldaz, PTA President for Oak Middle School opined relative to the City of Los Alamitos Planning Commission's recent addendum to the Village 605 Shopping Center EIR which consisted of

the construction of a 120' illuminated LED sign that would be highly visible to Oak Middle School students and would also face many Rossmoor homes. She stated that the sign consisted of very bright—continuously flashing lights with rotating images and advertisements. The Oak PTA had considerable concerns about the content of the signs and the fact that there would be no oversight of potential advertising which could be inappropriate for children.

John Kouroj also opined regarding the Village 605 LED sign installation. He objected to the immense size of the structure—120 ft. high and 4,000 ft. wide, as well as the traffic impact—particularly the degeneration of traffic flow on Wallingsford Road at Katella Avenue. Furthermore the bright light would interfere with the El Dorado Nature Center and many nearby homes and businesses. Finally, he opined relative to his objection to the Los Alamitos Planning Commission's lack of transparency, stating the proposed plans for the sign should have been included in the original EIR. Adding the sign project as a subsequent EIR Addendum deprived affected residents and the public from providing input.

Doug Smith opined regarding same. He had additional comments regarding the harsh LED lighting being related to the Kelvin temperature and wattage. At the request of the Board he agreed to forward said information to the General Manager.

Theresa Blankenstein opined relative to the Rossmoor Traffic Study and her opposition to the proposed removal of the Foster Road bike lane.

D. REPORTS TO THE BOARD:

1. GENERAL MANAGER REPORT RE: ROSSMOOR TRAFFIC REPORT BY ORANGE COUNTY TRAFFIC ENGINEERING DEPARTMENT FOR RCSD BOARD INITIAL REVIEW AND DISCUSSION AND SUBSEQUENT PRESENTATION AT THE JANUARY 10, 2017 BOARD MEETING

The General Manager reported on the progress for the quarter. He discussed progress on the Rush Park Tot Lot Canopy Project, Montecito Road Lighting Upgrades, etc. The report was received and filed.

E. CONSENT CALENDAR:

DUE TO CONSECUTIVE ABSENCES OF VARIOUS BOARD MEMBERS OVER THE PAST SEVERAL MONTHS, DIRECTOR MAYNARD REQUESTED THAT ITEMS E-1a, E-1b, E-1c, AND E-1d BE PULLED FROM THE CONSENT CALENDAR AT THIS TIME TO BE VOTED ON SEPARATELY.

President DeMarco and General Counsel concurred.

1a. MINUTES REGULAR BOARD MEETING—November 1, 2016

Motion by Director Kahlert seconded by Director Nitikman to approve Item E-1a. on the Consent Calendar as submitted. Motion passed 4-0. (Director Casey abstained)

1b. MINUTES REGULAR BOARD MEETING— October 11, 2016

Motion by Director Casey seconded by Director Maynard to approve Item E-1b. on the Consent Calendar as submitted. Motion passed 3-0. (Directors Kahlert and Nitikman abstained)

1c. MINUTES REGULAR BOARD MEETING—September 13, 2016

Motion by Director Casey seconded by Director Kahlert to approve Item E-1c. on the Consent Calendar as submitted. Motion passed 3-0. (Directors Maynard and Nitikman abstained)

1d. MINUTES SPECIAL BOARD MEETING—September 6, 2016

Motion by Director Maynard seconded by Director Casey to approve Item E-1d. on the Consent Calendar as submitted. Motion passed 3-0. (Directors Kahlert and Nitikman abstained)

2. REVENUE AND EXPENDITURE REPORT—OCTOBER 2016

Motion by Director Maynard seconded by Director Kahlert to approve Item E-2 on the Consent Calendar as submitted. Motion passed 5-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS—None

ORDINANCES—None

H. REGULAR CALENDAR:

1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROPOSED REVISION OF POLICIES RE: RCSD FIVE-YEAR FISCAL PLAN

Recommendation to adopt the RCSD Five-Year Fiscal Plan’s six specific recommendations as outlined below:

1. Establish a minimum reserve level of \$500,000 which includes the \$250,000 “rainy day” amount.
2. Establishing Board policy for review by the Board of any unbudgeted initiative proposed by the Board which would draw down reserves by more than \$5,000 for each occurrence with a maximum of \$25,000 annually subject to emergency situations.
3. Update the Fiscal Plan by staff on an annual basis prior to the development of the Preliminary Annual Budget.
4. Establish Board policy stating that Fund transfers to Fund 10 are allocated to Fund Balance (reserves), not revenue except as indicated in No. 5, below.
5. Eliminate the budgeting of one-time unanticipated (wind fall) monies into Fund 10 revenue without a specific review by the Board to determine if such transfers would result in an on-going rather than a one-time expenditure.
6. Eliminate the budgeting or transfer of one-time monies from other Funds into Fund 10 revenue without a specific review by the Board to determine if such transfers would result in an on-going rather than a one-time expenditure.

Discussion ensued relative to whether the amount allocated to the rainy day fund was sufficient; the allocation of a flat amount to reserves versus six months of revenue; the definition of a “windfall”;

maintaining consistency between the nomenclature contained in the budget (departments/funds) and revenue and expenditure report (categories); the use of the term “reserve” fund for Fund 10, when there was no actual reserve fund.

Henry Taboada stated that the nomenclature would be changed to be more consistent. He agreed to strike all occurrences of the term “category” and change to “department”.

Motion by Director Maynard, seconded by Director Casey, to adopt the six specific recommendations; strike all occurrences of the term “category” and change to “department”. Motion passed 5-0.

District Counsel recommended that each proposed policy revision be voted on separately:

Motion by Director Nitikman, seconded by Director Maynard to give first reading to proposed revisions to Policy No. 3020 Budget Preparation, Adoption and Revision and move to second reading. Motion passed 5-0.

Motion by Director Casey, seconded by Director Kahlert to give first reading to proposed revisions to Policy No.3021 Budgetary Control with the language amendments discussed relative to the terms categories/departments/funds and move to second reading. Motion passed 5-0.

Motion by Director Maynard, seconded by Director Casey to give first reading to proposed revisions to Policy No. 3040 Utilization and Control of District Fiscal Resources and move to second reading. Motion passed 5-0.

Motion by Director Kahlert, seconded by Director Nitikman to give first reading to proposed Policy No. 3045 Preservation of District Fiscal Resources and move to second reading. Motion passed 5-0.

Motion by Director Nitikman, seconded by Director Maynard to give first reading to proposed revisions to Policy No. 3050 District Purchasing, Bidding and Contracting and move to second reading. Motion passed 5-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that the Rush Park Playground canopy would be installed by the end of the week. He stated that a CIP Committee Meeting had been scheduled for next Monday, December 19th at 11:30 a.m. to discuss park and facility lighting improvements. The proposed upgrades to LED Lighting would be at no capital expense to the District. The CIP Committee would bring their report back to the Board at the January 10, 2017 regular board meeting.

Director Maynard encouraged residents to attend the meeting and bring samples of specific locations that have already converted to LED lighting in order to help the committee reach a decision. He added that it was the last day to file an appeal with the City of Los Alamitos regarding the proposed EIR Addendum for installation of the enormous digital billboard sign discussed earlier during public comments. The hearing date will be determined by January 4, 2017 and the hearing will take place no later than March 5, 2017. He added that as soon as the District had more definitive information they would notify residents so they might opine.

J. BOARD MEMBER ITEMS:

Director Nitikman congratulated his colleagues on their reelection to another four year term on the RCSD Board. He also wished everyone Happy Holidays.

Director Casey announced that the LA Fitness Center developer at the Shops at Rossmoor in Seal Beach was expected to file another request to construct a similar project in the area behind Sprouts Farmers Market. He provided a brief overview on his attendance at a recent OCTA Technical Steering Committee Meeting. Finally, he thanked the RCSD Staff for their excellent work and long hours spent on this year's Rossmoor Winter Festival Event. It was a successful event with over 2,000 people in attendance. He wished everyone a Happy Holiday Season and reminded them to be careful in their travels. It only takes one accident to spoil the holiday.

Director Kahlert thanked President DeMarco for his leadership in 2016. He announced the upcoming winter carnival at the Los Alamitos High School. He also congratulated his fellow Directors on their reelection. The Board would continue to monitor the Los Alamitos City Council regarding the 605 Village shopping center and sign developments and he encouraged citizens to remain vigilant. Finally, he wished everyone Happy Holidays and urged them to be safe.

Director Maynard thanked the residents for sharing the information on the 605 Village Study and reminded them that they do have a voice. He congratulated his fellow colleagues on their reelection to the RCSD Board of Directors. He concluded by reminding everyone that it was getting darker earlier and to be careful driving.

President DeMarco thanked everyone for an outstanding Rossmoor Winter Festival event. He was very impressed with the turnout, the great weather and the great time had by all. He remarked that it was especially noteworthy that Senator Janet Nguyen had taken the time out of her busy schedule to attend the winter festival. He complimented Director Kahlert on making his vision a reality as well as all the staff, volunteers, sponsors and everyone who made it possible. He reminded the residents that the RCSD Board meets every 2nd Tuesday of the month. While the District does not have jurisdiction over all community concerns they can certainly gather information and share it with the public at large in order to better understand the issues. He added that it was not neighborly for the City of Los Alamitos to add an addendum to the 605 Village EIR at the last minute for the installation of a 120' sign and encouraged the entire community to get involved. The District intended to get answers and information and disseminate it to all residents as it becomes available. He announced that the tetherball had been reinstalled at Kempton Park. He reminded those interested in opining on the proposed LED lighting upgrades to attend the CIP Committee meeting next week. He remarked that the Shops at Rossmoor property owners were enforcing the no parking rule and he had noticed the overflow of cars on the surrounding streets. Finally, he congratulated his fellow Directors on their reelection, thanked all his supporters for their vote and stated that he looked forward to serving for the next four years.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Maynard, seconded by Director Kahlert to adjourn the regular meeting at 9:05 p.m. Motion passed 5-0.

SUBMITTED BY:

James D. Ruth
General Manager