



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, November 11, 2014**

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**A. ORGANIZATION**

**1. RECEPTION FOR OUTGOING BOARD MEMBER ALFRED COLETTA**

**2. CALL TO ORDER: 7:10 P.M.**

**2. ROLL CALL: Directors Casey, Coletta, Kahlert, DeMarco,  
President Maynard**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

Recommendation to make presentations and receive and file.

**a. Presentation of Certificate of Appreciation for Outgoing Board Member Alfred Coletta.**

A proclamation of appreciation was presented to Director Coletta for his dedication in fulfilling his terms of office as Director and Officer on the Rossmoor Community Services District Board of Directors and in other official capacities over the past twelve years. Photos were taken. Applause ensued.

**b. O.C. Sheriff Lt. Robert Gunzel re: Quarterly Crime Statistics.**

Lieutenant Gunzel reported on the quarterly crime statistics for Rossmoor, the recent passing of Proposition 47 and its impact on enforcement of drug-related offenses. Discussion ensued relative to providing more comprehensive information on Proposition 47 to educate the board and staff. Lt. Gunzel agreed to provide said information. He also discussed a disturbing new crime trend among high school youth known as the "Fugitive Game" whereby groups of teens invade private property, create mischief and flee from police, resulting in safety concerns as well as a strain on departmental resources.

**c. Proclamation in acknowledgment of Veterans Day.**

A proclamation was presented in acknowledgment of Veterans Day and to honor all the veterans who have served. The presentations were received and filed.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM—None**

**D. REPORTS TO THE BOARD—None**

**E. CONSENT CALENDAR**

**1a. MINUTES REGULAR BOARD MEETING—October 14, 2014**

**2. REVENUE AND EXPENDITURE REPORT—September 2014**

**3. COYOTE SIGHTINGS/ACTIVITY REPORT—October 2014**

**4. QUARTERLY STATUS REPORT**

**5. QUARTERLY RECREATION REPORT**

**6. QUARTERLY TREE REPORT**

Director Kahlert requested that Item E-3 Coyote Sightings/Activity Report be pulled from the consent calendar. Discussion ensued relative to the reason for the increase in sightings and pet deaths for the month of October compared to the previous month. Administrative Assistant Elizabeth Deering stated that she believed that the increase was attributable to a lack of citizens reporting coyote activity in the previous month. She added that the RHA and the RCSD had sent out reminders via email and in the newsletter which generated an increase in reported sightings from residents. Director DeMarco had questions relative to the coyote gates. Ms. Deering stated that the County raised the gates whenever they anticipated rain and they were in regular communication with the District. She agreed to verify whether or not the gates had been lowered. The report was received and filed.

Motion by Director Coletta, seconded by Director Casey to approve the consent calendar as submitted. Motion passed 5-0.

**F. PUBLIC HEARING:** None

**G. RESOLUTIONS:**

**1.—14. GIVE SECOND READING TO ADOPT THE FOLLOWING ORDINANCES RELATING TO THE ENFORCEMENT OF DISTRICT POLICIES AND REVISIONS TO DISTRICT POLICIES RELATING TO THE USE OF DISTRICT PROPERTY:**

**PRESIDENT MAYNARD OPENED THE PUBLIC HEARING**

There was no public comment.

**PRESIDENT MAYNARD CLOSED THE PUBLIC HEARING**

**ORDINANCE NO. 2014-03 CODIFYING POLICY NO. 6010 REQUESTS FOR USE OF DISTRICT PARKS AND FACILITIES**

**ORDINANCE NO. 2014-04 CODIFYING POLICY NO. 6011 RULES AND REGULATIONS FOR USE OF DISTRICT PROPERTY**

**ORDINANCE NO. 2014-05 CODIFYING POLICY NO. 6012 GROUP PICNICS, PUBLIC GATHERINGS AND SPECIAL EVENTS**

**ORDINANCE NO. 2014-06 CODIFYING POLICY NO. 6020 DISTRICT FACILITIES—LONG TERM USE**

**ORDINANCE NO. 2014-07 CODIFYING POLICY NO. 6021 NON PROFIT USE OF DISTRICT PROPERTY**

**ORDINANCE NO. 2014-08 CODIFYING POLICY NO. 6022 COMMERCIAL USE OF DISTRICT PROPERTY**

**ORDINANCE NO. 2014-09 CODIFYING POLICY NO. 6030 DEDICATED USE OF SPECIFIC DISTRICT BUILDINGS**

Motion by Director Casey, seconded by Director DeMarco to give second reading and conduct a roll call vote to adopt Ordinances 2014-03, 2014-04, 2014-05, 2014-06, 2014-07, 2014-08, 2014-09 relating to the enforcement of district policies and revisions to district policies relating to the use of district property. Motion passed unanimously by roll call vote 5-0.

**G-15. RESOLUTION NO. 14-11-11-01 REJECTION OF GOVERNMENT CLAIM**

Recommendation to approve by roll call vote, Resolution No.14-11-11-01 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Motion by Director Casey, seconded by Director Kahlert to to approve by roll call vote Resolution No.14-11-11-01 by reading the title only and waiving further reading. Motion passed unanimously by roll call vote 5-0.

**G-16. RESOLUTION NO. 14-11-11-02 SUMMARIES OF ORDINANCES**

Recommendation to Approve by roll call vote, Resolution No.14-11-11-02 by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING THE OFFICIALS AUTHORIZED TO PREPARE SUMMARIES OF ORDINANCES**

Motion by Director Coletta, seconded by Director Casey to approve by roll call vote Resolution No.14-11-11-02 by reading the title only and waiving further reading. Motion passed unanimously by roll call vote 5-0.

**H. REGULAR CALENDAR:**

**1. SECOND READING OF PROPOSED REVISION TO POLICY NO. 3050 PURCHASING AND POLICY NO. 4055 DISTRICT BANK AND INVESTMENT ACCOUNTS RE: PAYROLL DIRECT DEPOSIT AND MONTHLY CONSOLIDATION OF BOARD MEMBER STIPEND PAYMENTS.**

Recommendation to give second reading to proposed revision of Policy No. 3050 Purchasing and Policy No. 4055 District Bank and Investment Accounts. Once approved, these policy modifications would: Authorize the General Manager to implement direct deposit of bi-monthly payroll; authorize the General Manager to combine all board member stipends into one monthly payment rather than the pay-per-meeting model currently in place.

Motion by Director Casey, seconded by Director Coletta to give second reading and conduct a roll call vote to approve proposed revisions to Policy No. 3050 Purchasing and Policy No. 4055 District Bank and Investment Accounts. Motion passed unanimously by roll call vote 5-0.

**2. THIRD AMENDMENT TO LANDSCAPING SERVICES AGREEMENT- VALLEYCREST.**

Recommendation to execute a third amendment to Professional Services Agreement with ValleyCrest Landscaping Services, Inc. to provide landscaping services for the District's parks and other facilities.

Motion by Director Coletta, seconded by Director DeMarco to authorize the General Manager to execute a third amendment to Professional Services Agreement with ValleyCrest Landscaping Services, Inc. to provide landscaping services for the District's parks and other facilities for a one year extension. Motion passed 5-0.

**I. GENERAL MANAGER ITEMS:**

The General Manager reported that the entire staff had recently completed CPR/AED Training and had received their certification. Two AED units and have been purchased and installed at Rush and Rossmoor Park locations and the Sheriff's Department has been notified. He also reported that the District was accepting bids for the Signature Wall repair project; a student from Long Beach State would begin her recreation internship in January of 2015; two proposed estimates for the Rush Park picnic area canopy were scheduled to be reviewed tomorrow morning; the Rossmoor Car Wash signage project was still being pursued with the property owners. He announced that in response to continued discussions between the County staff and the So Cal Gas Company representatives, a public workshop will be held to discuss the County's proposed ordinance relating

to the franchise agreement between the respective agencies. A public hearing by the County Planning Commission will also be scheduled in the near future. All agencies will be notified and given an opportunity to participate in the smart meter installation discussion.

## **J. BOARD MEMBER ITEMS**

Director DeMarco discussed traffic safety concerns on Montecito Road near Montecito Center in Rossmoor. He stated that there are several 4-way stops on Montecito Road as well as crosswalks that he feels do not illuminate properly at night. The asphalt paint does not “light” up like the yellow double lines do and there are no reflectors in the road. He further opined that these conditions posed a safety hazard at night and requested that staff notify the County officials who service our roads in order to see what could be done to correct the situation. The General Manager agreed to research and respond to the matter.

Director DeMarco concluded his remarks by thanking outgoing Director Coletta for his twelve years of service and added that he would miss having him on the Board.

Director Kahlert referenced Lieutenant Gunzel’s earlier report regarding the Fugitive Game. He cautioned all high school students that this “game” was not a good idea and they should refrain from being involved in such a dangerous activity which involved trespassing on private property and fleeing law enforcement. He wished everyone a Happy Veterans Day. Director Kahlert had several announcements relative to local youth sports, this coming Thursday was the first round game between Los Alamitos High and El Toro at Veterans Stadium at 7 p.m. He urged everyone to support the team with their attendance; he opined that this year the high school had an exciting team with a great coach. He also announced that the High School Grad Night would be held this coming weekend with exhibits, games, and fun for all. He invited interested volunteers to contact him for more information.

Director Casey reported relative to his attendance at the recent ISDOC meeting where LAFCO Executive Officer Carolyn Emery was the featured speaker. He discussed the Shared Services program and expressed interest in being involved in the program at a future date. Director Casey announced the upcoming toll lane community forum to be held in Newport Beach on Wednesday, November 12, 2014 from 5:30 pm to 6:30 p.m. He added that two of the three featured panelists included Seal Beach City Councilmember Gary Miller and Westminster City Councilwoman Diana Carey. He acknowledged Veterans Day and thanked the many veterans for their bravery and sacrifice. He added that we should make sure we thank them throughout the year. Finally, he thanked Alfred Coletta for his years of service and dedication on the RCSD Board and stated that he could not envision the Board without him as a member—he would be greatly missed.

President Maynard thanked the community for getting out to the polls and voting. He added that next month there would be a swearing in ceremony for reelected incumbent Director Kahlert and the new board member. He requested that staff contact the City of Seal Beach to inquire about broken glass and debris that had collected on the bike path located on the bridge. He concluded by thanking Alfred Coletta for his service and community leadership throughout the years. He stated that he had been a good leader to the entire board, welcomed him when he was new on the board and provided him with guidance and a good foundation. He added that it had been a pleasure working with Director Coletta and he would be greatly missed. President Maynard also stated that

he hoped Director Coletta would still be interested in serving on some of the RCSD committees.

Director Coletta stated that he was still attentive to the Gas Company smart meter installation issue. He requested that the General Manager reach out to Orange County Supervisor Michelle Steel and share Rossmoor's concerns regarding the smart meter data collection unit installation. Director Coletta stated that many of the parkway trees had a great deal of growth in the lower limbs and needed to be trimmed. He requested that Tree Consultant Mary Kingman be notified so she could schedule the trimming with West Coast Arborist. He thanked his fellow board members for their kind words and stated that he was confident that they would do right by the community as always. He concluded by thanking the community for allowing him to serve.

**AT 8:30 P.M. THE BOARD ADJOURNED TO CLOSED SESSION**

**K. CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION.**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: RCSD v. Steven Wickser, et al.

O.C. Superior Court Case No. 30-2013-00687577-CU-MC-CJC.

**AT 9:00 P.M. THE BOARD RECONVENED FROM CLOSED SESSION**

General Counsel reported that at approximately 8:30 p.m. the Board recessed from open session and convened to closed session to discuss one matter of RCSD v. Steven and Julie Wickser on the agenda. At approximately 8:43 p.m. the board reconvened to into open session with one reportable item to discuss. That item is that the District obtained a judgment in its favor against the Wickers in the amount of \$6,080.00 which represents the costs that this Board imposed last year against the Wickers for the unauthorized/unpermitted removal of the tree in the public right-of-way. The closed session report was concluded.

President Maynard handed the gavel to outgoing Director Coletta and requested that he adjourn the meeting one last time. Director Coletta called for a motion to adjourn.

**L. ADJOURNMENT:**

Motion by President Maynard, seconded by Director DeMarco to adjourn the regular meeting at 9:00 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**James D. Ruth**  
**General Manager**