



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, October 11, 2016

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

- 2. ROLL CALL:** Directors Casey, Kahlert, Nitikman
President DeMarco
Director Maynard had an excused absence

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS—None

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Rossmoor Homeowners Association President, Bev Houghton reported that the Candidates Night forum held on Thursday, October 6th in the Rush Park Auditorium was very successful. She thanked the RHA and RCSD staff for their hard work and contributions. She stated that the event had been video recorded by LATV-3 and residents could watch it online on the RHA website at www.rossmoor-rha.org. Bev Houghton also announced that the next RHA Board Meeting would take place on Tuesday, October 18, 2016 at Rossmoor Park. The RHA would be adding a Mini-Town Hall Series to its meeting format in order to address topics of interest to the community, such as school traffic and safety. The Town Hall will also take place at Rossmoor Park on the same day as the RHA Board Meeting.

President DeMarco asked if the Mini-Town Hall format was a permanent addition to the RHA monthly meetings. Bev Houghton replied that they were experimenting with the idea and if successful, they hoped to incorporate the Town Hall meetings permanently.

D. REPORTS TO THE BOARD—None

E. CONSENT CALENDAR:

PRESIDENT DEMARCO REQUESTED THAT ITEM E-3 ROSSMOOR TRAFFIC STUDY BE PULLED FROM THE CONSENT CALENDAR AT THIS TIME.

Motion by Director Maynard seconded by Director Casey to approve Consent Calendar Items E-1a. Minutes of the Special Board Meeting of September 6, 2016 and August 2016 Revenue and Expenditure Report, as submitted. Motion passed 3-0.

1a. MINUTES SPECIAL BOARD MEETING—September 6, 2016

2. REVENUE AND EXPENDITURE REPORT—Aug 2016

President DeMarco announced that the Rossmoor Homeowners Association (RHA) requested the Rossmoor Traffic Study Report from the County over a year ago. He stated the RHA has asked him to be on the Traffic Committee to discuss the report at a future date to be determined.

3. ROSSMOOR TRAFFIC STUDY CONDUCTED BY ORANGE COUNTY PUBLIC WORKS TRAFFIC ENGINEERING DEPARTMENT

Motion by Director Maynard seconded by Director Casey to approve Item E-3 on the Consent Calendar as submitted. Motion passed 3-0.

F. PUBLIC HEARING—None

G. RESOLUTIONS—None

ORDINANCES—None

H. REGULAR CALENDAR:

1. RECEIVE THE REPORT OF THE AUDIT COMMITTEE AND APPROVE FY 2015-2016 ANNUAL AUDIT REPORT

Recommendation to receive the report of the Audit Committee and approve the FY 2015-2016 Annual Audit Report. Auditor Brad Welebir reported to the Board relative to the District's consistent achievement of an unmodified audit, the highest rating possible and the general conduct of the audit. Discussion ensued relative to the rating. The Board praised the auditor and staff for, once again, achieving such an excellent rating.

Motion by Director Maynard, seconded by Director Casey to receive the report of the Audit Committee and approve the FY 2015-2016 Annual Audit Report. Motion passed 3-0.

2. BOARD VACANCY INTERVIEW OF APPLICANTS FOR VACANT BOARD SEAT

The Board of Directors conducted interviews for the vacant Board position. Three candidates were present at the Regular Meeting interview session.

Candidates Present:

1. Richard Butterfield
2. Mark Nitikman
3. Shaz Umer

Candidates were interviewed in the order their applications were received. Each candidate made a five minute presentation to the Board and responded to questions from the Board.

3. BOARD VACANCY: DISCUSSION AND POSSIBLE ACTION RE: APPOINTMENT TO FILL BOARD VACANCY

At the completion of the interviews, the Board proceeded to open nominations for selection of a candidate to fill the vacant seat.

The first nomination was by Director Maynard for Richard Butterfield. The nomination was seconded by President DeMarco. A roll call vote was taken. Motion failed 2-1, with Director Casey voting, No.

The second nomination was by Director Maynard for Mark Nitikman. The nomination was seconded by Director Casey. A roll call vote was taken. Mr. Mark Nitikman was appointed to the Rossmoor Community Services District Board of Directors, unanimously, 3-0.

President DeMarco congratulated Mr. Mark Nitikman and thanked all of the candidates for their interest in serving on the Board of Directors and their passion for the community. He encouraged each of them to continue to be active in the community and/or seek a position on the RHA Board or alternate local Board.

President DeMarco announced that Mr. Nitikman would be officially sworn in at the next regular Board Meeting which would be held on Tuesday, November 1, 2016 at 7:00 p.m. in the Rush Park Auditorium.

4. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RHA REQUEST FOR DISTRICT COSPONSORSHIP OF THE 2017 ROSSMOOR COMMUNITY FESTIVAL

Recommendation to approve the request of the RHA for cosponsorship of the 2017 Rossmoor Community Festival event.

Community Festival Coordinator Beverly Houghton provided a brief overview of the event. Discussion ensued relative to future plans for expanding interest in the festival dog parade. President DeMarco suggested getting sponsors to assist with that endeavor.

Motion by Director Maynard, seconded by Director Casey to approve the RHA request for District cosponsorship of the 2017 Rossmoor Community Festival. Motion passed 3-0.

5. GIVE FIRST READING TO PROPOSED AMENDMENTS TO POLICIES 3020, 3021, 3040, 3050 AND PROPOSED POLICY 3045 RELATING TO THE SPECIFIC RECOMMENDATIONS FOR IMPLEMENTATION OF THE RCSD FIVE-YEAR FISCAL PLAN

It was the consensus of the Board to postpone the item until the December 13, 2016 regular meeting, when all five Directors could be present.

6. DISCUSSION AND POSSIBLE ACTION ARE: AUTHORIZING THE DISPENSING OF ALCOHOL (BEER & WINE) AT THE 2016 ROSSMOOR WINTER FESTIVAL AND

APPROVAL OF RESOLUTION NO. 16-10-11—1 RE: BOARD APPROVAL FOR THE SERVING OF ALCOHOL (BEER & WINE) AT THE ROSSMOOR WINTER FESTIVAL

Recommendation to authorize the dispensing of alcohol (beer and wine) at the Rossmoor Winter Festival and approval of Resolution No. 16-10-11-01 Re: Board Approval for the serving of alcohol (beer & wine) at the Rossmoor Winter Festival.

Recreation Superintendent Lee Lindquist and Seal Beach Lion’s Club representative and beer garden organizer Lee Lindquist provided the board with a layout and overview of the beer garden attraction. Mr. Lindquist also gave a detailed description of the location, signage, safety and security measures that would be in place. Discussion ensued relative to improvements in the beer garden attraction. The Board had concerns regarding parents bringing in small children and strollers. Lee Lindquist assured the Board that no one under 21 years would be allowed and this rule would be enforced with signage, wristbands, boundary control, etc. He further requested the Board’s assurance that all necessary enforcement efforts would be firmly supported by the District.

President DeMarco agreed and requested the language in the Resolution No. 16-10-11-01 be made stronger with regards to the 21 years and over age limit. Motion by Director Maynard, seconded by Director Casey to authorize the dispensing of alcohol (beer and wine) at the Rossmoor Winter Festival and approve draft Resolution No. 16-10-11-01 Re: Board Approval for the serving of alcohol (beer & wine) at the Rossmoor Winter Festival, with final approval contingent upon the addition of revised language by General Counsel, Tarquin Preziosi. Motion passed 3-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that he recently met with Tim Whitacre with Orange County Supervisor Michelle Steel’s Office to discuss potential outreach efforts to address resident concerns related to increased transient populations and anticipated crime in Rossmoor and the surrounding communities. The General Manager held a subsequent meeting with leadership from the County and City of Los Alamitos and Los Alamitos Police Department to study potential methods of entry through the flood control channels. CalTrans was contacted to repair damaged fencing. Since the issue is not within the jurisdiction of the RCSD, and many agencies and jurisdictional boundaries are involved, a regional meeting is planned for the future to include the County Supervisor’s Office, Health Department, Public Works, CalTrans and law enforcement in order to share information and address any issues. The General Manager also reported that the Montecito Road Lighting is scheduled to be replaced soon with brighter lighting. He added that the parkway lighting in the District’s parks would also be upgraded soon. The Rush Park Tot Lot Canopy Replacement project was scheduled for late November and next month staff would be presenting their quarterly reports to the Board. He concluded by announcing that he would be meeting with Lieutenant Puckett with the Orange County Sheriff’s Department next week. Lt. Puckett took retired Lt. Gunzel’s position.

J. BOARD MEMBER ITEMS:

Director Casey thanked Beverly and Milt Houghton and the entire RHA Board for their well run and successful Candidate’s Night event on October 11th. He stated that their were a number of candidates in the local races and the Candidate’s Night Platform gave people a better understanding of who they were voting for. He concluded that 3 weeks ago he was concerned that

there wouldn't be enough interested candidates to fill the board vacancy left by Director Burgess. He was pleasantly surprised that this had not been the case. The Board ended up having three candidates to choose from, all of whom were extremely well qualified. Director Casey congratulated Mark Nitikman on his appointment and added that either of the other two candidates would have been equally qualified.

Director Maynard thanked the three candidates for their interest and passion. He stated that he looked forward to working with newly appointed Director Nitikman. He thanked Kathy Bell and District Auditor, Rogers, Anderson, Malody and Scott (RAMS) for their great work in achieving an unmodified audit—the highest rating possible.

President DeMarco thanked General Manager Ruth for his update on the flood control channels and homeless population issue. He added that the District does not have jurisdiction over the issue but can help facilitate communication and awareness throughout the community. He underscored the reality of the many agencies and jurisdictional boundaries involved. The District was willing to be part of a regional effort to help coordinate and develop a worthwhile plan; while remaining cautious and prudent regarding its limited role. He added that the increasing homeless populations were a significant problem regionally as well as nationally—a problem that was not going to be resolved overnight. President DeMarco thanked all three candidates for their efforts. He stated that it was a tough decision to appoint a candidate versus having an election; however the appointment option was far more practical and cost effective to the taxpayers. He congratulated Mark Nitikman on his appointment to the RCSD Board and encouraged the RHA to recruit some new members to fill the significant void made by his absence. He thanked the General Manager, auditor and staff for all their hard work on the audit and on once again receiving an unmodified rating. He concluded by pleading with motorists to slow down while driving in Rossmoor. A 9th Grade student was recently hit by a car on Hedwig and Wallingsford Road and drivers need to make every effort to ensure the safety of children and pedestrians.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Casey, seconded by Director Maynard to adjourn the regular meeting at 9:20 p.m.
Motion passed 3-0.

SUBMITTED BY:

James D. Ruth
General Manager