



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, April 13, 2021

A. ORGANIZATION:

1. CALL TO ORDER: 7:04 P.M.

2. ROLL CALL: Directors DeMarco, Nitikman, Rips, Searles
President Barke

3. PLEDGE OF ALLEGIANCE: Director Rips led the Pledge of Allegiance.

4. PRESENTATIONS:

a. Orange County Sheriff's Department Captain Gary Knutson Re: OCSD Quarterly Crime Statistics

Captain Knutson presented the Rossmoor Quarterly Crime Statistics. Discussion ensued regarding the increase in catalytic converter thefts and potential opportunity crime prevention outreach strategies, speeding reduction reminders and including annual calls for service comparisons in future reports. Captain Knutson stated that the OCSD trains regularly and cooperates fully with intelligence agencies when needed to prevent incidents of civil unrest. Residents were encouraged to call the CHP and OCSD whenever they notice violations as it helps in data tracking efforts. The report was received and filed.

b. California Special District Association Chris Palmer (CSDA), Senior Public Affairs Field Coordinator Chris Palmer Re: Special District Legislative News

Chris Palmer introduced himself as the special district public affairs point of contact for Southern California. He stated that the biggest thing CSDA has been working on is to get Special Districts access to COVID-19 Federal Relief Funds. Congressman Garamendi introduced HR-575 to attempt to remedy the situation. Legislators have been working to get the bill amended into the American Rescue Plan Act, and although they have so far been unsuccessful, they were able to get language added granting states the transfer authority for these relief funds. Chris Palmer outlined the advocacy efforts and legislative processes underway statewide in support of Special Districts. Discussion ensued relative to Special District Legislative Days on May 18-19, 2021. The report was received and filed.

B. ADDITIONS TO AGENDA: None

C. PUBLIC FORUM:

A Zoom caller inquired about flood control channel jurisdiction and County of Orange contact information. President Barke directed them to the District staff and contact numbers on the RCSD website. President Barke reminded the Zoom attendees that as per the Ralph M. Brown Act, the Q&A Chat could not be utilized to discuss items not already scheduled on the agenda. A Rossmoor resident opined relative to committee member selection and structure. The public forum was closed.

D. REPORTS TO THE BOARD:

1. GENERAL MANAGER COMMUNITY TRAFFIC UPDATE

Joe Mendoza reported that RCSD staff has been working with Orange County Public Works (OCPW) and California Highway Patrol (CHP) to institute traffic safety measures recommended by the Traffic Committee. Stop signs have been replaced with 36-inch stop signs for better visibility at Bradbury Road, Copa De Oro Drive, and Mainway Drive on both sides of Montecito Road. Installation is underway to provide a strip of retro reflective material on the supports of the stop signs. Placement of Portable Radar Speed Feedback Sign trailers (RSFS) has been scheduled throughout the community during 2021 and OCPW is studying and identifying locations to place Permanent RSFS along Montecito Road and Orangewood Avenue. Staff is researching the cost to purchase a portable RSFS trailer to supplement the CHP and OCPW trailers. RCSD staff will be working with Los Alamitos Unified School District to provide a comprehensive traffic safety program at each elementary school in Rossmoor. The Board gave direction for staff to work with the Traffic Committee and Orange County Public Works (OCPW) on the placement and installation locations of two permanent Radar Speed Feedback Signs (RSFS) along the St. Cloud Drive, Montecito Road and Orangewood Avenue corridor. The Board authorized the General Manager to purchase two portable RSFS's for the District at a cost not to exceed \$10,000 and schedule an Organizational Committee Meeting to create a plan to secure possible funding partnerships.

2. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

Park Superintendent Omero Perez gave an overview of the status of the District's Facilities Parks and Maintenance program in accordance with the District's Mission, Goals and Objectives. The report was received and filed.

3. DISCUSSION REGARDING ESTABLISHING A PROCESS FOR AMENDING THE PROVISIONS OF THE COMMUNITY SERVICES DISTRICT LAW FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Joe Mendoza requested that the Board review and discuss information provided; give staff direction regarding the process the Rossmoor Community Services (RCSD) Board of Directors wishes to implement to move forward in working towards securing community input and support of legislative officials, and developing the next steps as the District moves forward in an effort to amend the provisions of the Community Services District Law to allow for enhanced local control of various services for residents. Discussion ensued relative to transparency and community outreach. The Board directed the General Manager to schedule a Legislative Committee Meeting and set up meetings with Assemblywoman

Nguyen and Senator Umberg's staff, reach out to CSDA Chris Palmer as a resource and attend the CSDA Special District Legislative Days Event and schedule an Organizational Committee meeting to discuss the process. The report was received and filed.

E. CONSENT CALENDAR:

DIRECTOR DEMARCO REQUESTED THAT ITEM E-1a MINUTES OF THE REGULAR BOARD MEETING OF MARCH 9, 2021 BE PULLED FROM THE AGENDA

1a. MINUTES OF THE REGULAR BOARD MEETING—March 9, 2021

Director DeMarco stated that he was not present at the March 9, 2021 Board Meeting.

1b. REVENUE AND EXPENDITURE REPORT – MARCH 2021

Motion by President Barke, seconded by Director Rips to approve Consent Calendar Items E-1a, E-1b., as submitted. Motion passed 4-1, with Director DeMarco abstaining.

Motion by President Barke, seconded by Director Rips to approve Consent Calendar Items E-2 March 2020 Revenue and Expenditure Report, as submitted. Motion passed 5-0.

F. PUBLIC HEARING: None

G. RESOLUTIONS: None

ORDINANCES: None

H. REGULAR CALENDAR:

1. DISCUSSION AND POSSIBLE ACTION RE: PROPOSED ONE YEAR EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH R.F. DICKSON FOR STREET SWEEPING SERVICES IN ROSSMOOR

Staff recommended that the Board approves and authorizes the General Manager to enter into the 1st Amendment to the Contract Services Agreement for Street Sweeping with R.F. Dickson Company for street sweeping services in Rossmoor to extend the term of the Agreement for one additional year and to adjust the curb-mile compensation.

Discussion ensued relative to street sweeping scheduling changes and the adjustment in curb mile compensation. Motion by President Barke, seconded by Director Searles to approve and authorize the General Manager to enter into the 1st Amendment to the Contract Services Agreement for Street Sweeping with R.F. Dickson Company for street sweeping services in Rossmoor to extend the term of the Agreement for one additional year and to adjust the curb-mile compensation to \$36.59 per curb mile. Motion passed 5-0.

2. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH DOUG WOOD FOR BROADCASTING AND PRODUCTION SERVICES

Staff recommended that the Board approve the 1st Amendment to the Agreement with Mr. Doug Wood for broadcasting and production of District Board Meetings.

Discussion ensued relative to the elimination of transportation and storage costs. Motion by President Barke, seconded by Director Rips to approve the 1st Amendment to the Agreement with Mr. Doug Wood for broadcasting and production of District Board Meetings to include an increase in CPI. Motion passed 5-0.

I. GENERAL MANAGER ITEMS:

The General Manager reported that he and District Counsel are continuing to work with Orange County Public Works administration and County Counsel in finalizing a street sweeping resolution and agreement to be presented to the Orange County Board of Supervisors for adoption. Since the current contract with R.F. Dickson Inc. expires on May 8, 2021, the District is extending the contract for one year with the understanding that the change in street sweeping schedules may be forthcoming. At that point, the contract could be renegotiated, or the District could seek another contractor.

Effective March 31, 2021, the County of Orange moved into the COVID-19 orange tier which allowed churches to move indoors with a maximum of 50% capacity. Youth sports leagues are operating and the full basketball court at Rossmoor Park will be reopened on April 16, 2021. A local basketball coach will provide free basketball clinics to Rossmoor youth in May and June. The District will also offer free Frisbee Golf Clinics. Full-time staff members Chris Argueta, Mary Kingman, Omero Perez and Joe Mendoza have been scheduled to work one weekend day per month to provide increased visibility and service to our users. In preparation for a full reopening in June, staff is preparing summer programming.

On March 22nd and March 23rd, District Arborist and Recreation Superintendent collaborated with the Lee Elementary School PTA and City of Los Alamitos Recreation Department staff on a fifth-grade scavenger hunt at Rossmoor Park. District staff provided an Arbor Day educational component that included activities and educational material for participants. An educational video presentation was provided by Arborist Mary Kingman that will be utilized at all elementary schools within the Rossmoor Community Services District.

Staff will distribute the new homeowner's packets beginning in the month of April. The General Manager has reached out to Senator Tom Umberg, Orange County Public Works administration, and Caltrans to review the Caltrans freeway sound wall issue. The report was received and filed.

J. GENERAL COUNSEL ITEMS: None

K. BOARD MEMBER ITEMS:

Director Searles thanked resident Maureen Wauters for notifying the District regarding traffic issues and construction, adding that it was greatly appreciated. He thanked Liz Deering and District staff for the enhanced communication outreach efforts. He announced the RHA Blood Drive next week, the RHA shredding event to be held on April 24th and reminded the community about the RCSD Mulch program, every second and fourth Saturday of the month. Director Searles thanked President Barke for his suggestion to move up agenda presenters on the calendar and thanked the Traffic Committee for their report.

Director DeMarco thanked Liz Deering for the latest social media communications content promoting District activities. He suggested posting some catalytic converter theft prevention tips. He suggested researching the feasibility of having a dog park on Foster Road to address off leash dogs. Director DeMarco stated he was pleased with the traffic improvements that had been made and the direction the District was headed. He encouraged residents to attend the District's Traffic Committee Meetings.

Director Rips also thanked Liz Deering. He appealed to President Barke regarding possible noise reduction mitigation strategies for residents during the 8-month I-405 freeway sound wall construction project and ensuring the rebuild is adequately and effectively constructed. He suggested distributing emails and letters to residents to prompt them to be actively engaged in the process. Director Rips remarked that he was very happy with the tennis technology improvements. He suggested upgrading the board room technology and scheduling a CIP Committee Meeting to discuss options.

Director Nitikman thanked Liz Deering. He opined relative to the upcoming trash contract renewal, stating that CR&R provides bulk trash pickup four times per year per resident, but they do not have any provisions for electronic or other hazardous waste pickup. He felt it was important to give residents hazardous waste disposal opportunities through the trash haulers and requested that Joe Mendoza inquire about adding said provision in the new contract. Joe Mendoza stated that he would check, however, typically hazardous waste had to be taken to designated disposal locations by the resident. Director Nitikman also suggested proactively educating the community about the upcoming State of California requirements for trash collectors to adopt a three-bin system by 2022 to include organic waste. He remarked that in the past the RCSD Board had been actively engaged in freeway sound wall mitigation efforts and the EIR process, to no avail.

President Barke praised Liz Deering for her promotional efforts and asked her to consider posting CHP and OCSO phone numbers online to encourage resident contact with these agencies, which would improve the service and the response even more. He requested adding a recurring item on the agenda, titled, "APPROVAL OF AGENDA ORDER", to provide the Board with the option to change the order of agenda items (*we don't need an agenda item to do this*). President Barke stated that the General Manager Evaluation had been distributed to members for their review, which would be followed by a closed session item at the May 11, 2021 Board Meeting. President Barke recommended that Joe Mendoza reach out to CSDA Chris Palmer and LAUSD Andrew Pulver regarding the sound wall issue. President Barke thanked Director Searles for the introduction to new Orange County Supervisor Katrina Foley. He suggested that the Legislative Affairs Committee Members attend the CSDA Legislative Days Event to form connections with Sacramento Legislators to facilitate action on potential bills.

K. CLOSED SESSION:

AT APPROXIMATELY 9:41 P.M. THE BOARD ADJOURNED TO CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1), Carol Churchill et al. vs. Orange County Sheriff Department, Data Ticket, Inc., dba The Citation Processing Center, Rossmoor Community Services District, et al., OSC Case No. 30-2020-01175364-CU-CR-CJC.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1), Michael Hogan v. Rossmoor Community Services District, OCSC Case No. 30-2020-01175552-CL-JR-CJC.

AT APPROXIMATELY 10:12 P.M. THE BOARD RECONVENED INTO OPEN SESSION. THERE WERE NO REPORTABLE ACTION.

M. ADJOURNMENT:

Motion by President Barke seconded by Director DeMarco to adjourn the regular meeting at 10:13 p.m.
Motion passed 5-0.

SUBMITTED BY:

**Joe Mendoza
General Manager**