



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, March 8, 2022**

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**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.

2. ROLL CALL:

Present: Directors Barke, DeMarco, Nitikman, Searles and President Rips

3. PLEDGE OF ALLEGIANCE : Director Barke led the Pledge of Allegiance.

4. PRESENTATIONS:

1. County of Orange Board of Supervisors – First District Supervisor Andrew Do

County of Orange Board of Supervisors, First District Supervisor Andrew Do introduced himself; shared his and his family's history and background in Orange County; talked about the duties of County Supervisors and the responsibility of government to the people; discussed the importance of being accessible, available and accountable; spoke about addressing homeless encampments and mental health issues; reported learning about some of the issues faced by Rossmoor residents; addressed repair of the sound wall, generating a database of residents and working with the Sheriff's Department regarding parking issues; opined on progressive values and new government buildings and commented on trusting and building a sense of pride in government.

Members of the RCSD Board welcomed Supervisor Do and indicated they looked forward to working with him to resolve challenges faced by Rossmoor residents.

Director Searles acknowledged the County's large budget; described an issue related to concrete-covered parkways that are damaging trees and hoped the County will be a partner in removing the concrete and saving trees. He further mentioned successes with the meal gap program, community festivals, and partnerships working with Supervisor Foley, and hoped Supervisor Do will feel welcome and join by cohosting and participating with community resources. In response to his question regarding Supervisor Do's comments

1. RESOLUTION NO. 22-03-08-02 A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR FISCAL YEAR 2021-2022

Motion by Director Searles, seconded by Director Nitikman, to approve RESOLUTION NO. 22-03-08-02 A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE MID-YEAR BUDGET REVENUES AND EXPENDITURES TOTAL AMOUNTS FOR FISCAL YEAR 2021-2022, as presented. Motion passed 5-0 as follows:

AYES:	Directors Barke, DeMarco, Nitikman, Searles and President Rips
NOES:	None
ABSTAIN:	None
ABSENT:	None

#### **ORDINANCES - None**

#### **H. REGULAR CALENDAR**

1. DISCUSSION REGARDING PURCHASE OF A CLOUD-BASED FUND ACCOUNTING SOFTWARE FROM BLACK MOUNTAIN SOFTWARE

General Manager Mendoza presented details of the report; discussed the RFP and responses and deferred to Accountant Pun for a report.

Accountant Pun presented details of the proposed cloud-based fund accounting software.

Discussion followed regarding the Board's ability to act on this item given the title of the item on the agenda.

Director Barke noted the agenda should reflect whether the Board will be approving the item and noted it only lists a discussion regarding the purchase and not approval.

General Counsel Tarquin Preziosi stated the item provides adequate notice under the Brown Act, but the Board may continue the item to provide clear notice to the public if desired.

President Rips asked that future agendas clearly reflect the action required by the Board.

Discussion followed regarding the timeline for installation of the software, including specific installation and completion dates in the services agreement.

Motion by Director Nitikman, seconded by Director Barke, to approve purchase of a cloud-based fund accounting software from Black Mountain Software and authorize the General Manager and General Counsel to execute and the appropriate documents necessary for the purchase and installation of the accounting software from Black Mountain the amount of \$13,075 which includes the Accounting, Budget Preparation and Cloud Hosting modules, as

amended to include specific installation and completion dates in the services agreement. Motion passed 5-0.

**2. DISCUSSION REGARDING RENEWAL OF CONTRACT SERVICE AGREEMENT WITH CITY OF BREA – BreaIT TO MAINTAIN THE DISTRICT'S COMPUTER SYSTEM AND EQUIPMENT AND PROVIDE INFORMATION TECHNOLOGY SUPPORT TO DISTRICT STAFF**

General Manager Mendoza presented the report.

Discussion followed regarding hours of IT services provided per month, the importance of consistency in IT support,

Motion by Director DeMarco, seconded by Director Barke to approve the renewal of a contract services agreement with the City of Brea to maintain the District's computer system and equipment and provide information technology support to District staff, with the increased compensation. Motion passed 5-0.

**3. DISCUSSION REGARDING RENEWAL OF PROFESSIONAL SERVICES AGREEMENT WITH RAMS, INC. FOR AUDITOR SERVICES**

General Manager Mendoza presented the report.

Motion by Director DeMarco, seconded by Director Nitikman, to approve the renewal of a Letter of Agreement with Rams, Inc. for auditor services. Motion passed 5-0.

**I. GENERAL MANAGER ITEMS**

General Manager Mendoza discussed a meeting with Supervisor Do; announced an upcoming "Meet and Greet" with Supervisor Do; addressed the Special Events Calendar; spoke about improvements at Kempton Park and the Horseshoe Pit at Rossmoor Park, and provided an update on the Local Control survey.

**J. BOARD MEMBER ITEMS**

Director Searles thanked Supervisor Do for attending the meeting; commented on the upcoming Bike Safety event and discussed an issue with water pellet guns.

Director DeMarco thanked Supervisor Do for attending the meeting; suggested developing a 65th Anniversary logo in celebration of the District's milestone; commented on street sweeping videos; discussed a book drive, and congratulated seniors at Los Alamitos High School for the upcoming Winter Formal.

Director Nitikman thanked Supervisor Do for attending the meeting.

General Manager Mendoza presented a brief update on the sale of water district owned water wells, giving RCSD the right of first refusal and the status of implementing a Rossmoor Farmers Market.

Director Barke thanked Supervisor Do for attending the meeting, as well as the President of the Orange County Board of Education; suggested inviting the Orange County Sheriff to attend an upcoming meeting and looking into the possibility of installing a canopy for shade at Rush Park that could be used during the summer festivals; commented on speed radar devices and addressed the parking issue along Montecito.

President Rips thanked Supervisor Do for attending the meeting and General Manager Mendoza for his efforts on special events and the work at Kempton Park, and addressed a recent meeting of the Organizational Committee.

**K. GENERAL COUNSEL ITEMS - None**

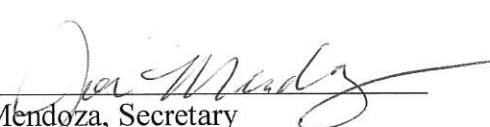
**L. ADJOURNMENT**

Motion by President Rips, seconded by Director DeMarco, to adjourn the regular meeting at 9:00 p.m. Motion passed 5-0.

ATTEST:

BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

  
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Jeffrey Rips, President

  
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Joe Mendoza, Secretary  
Rossmoor Community Services District

**APPROVED: April 9, 2022**