



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, June 11, 2019

A. ORGANIZATION

1. CALL TO ORDER: 7:05 P.M.

2. ROLL CALL: Directors DeMarco, Nitikman, Maynard
President Casey

3. PLEDGE OF ALLEGIANCE: Boy Scouts

4. PRESENTATIONS:

a. Oath of Office: Newly Appointed Board Member

Orange County District Director Tim Whitacre, Office of Vice Chairwoman Michelle Steel, administered the Oath of Office to newly appointed board member, Jeffrey Barke. Photos were taken and applause ensued.

**DIRECTOR BARKE TOOK HIS SEAT AT THE DAIS AND PARTICIPATED IN THE
REMAINDER OF THE BOARD MEETING.**

b. President Ron Casey Re: Presentation of Certificates of Recognition, Boy Scout Troop 658 and Troop Leaders for Outstanding Volunteer Service at the Rossmoor Community Festival

RCSD Board President Ron Casey presented award certificates to Boy Scout Troop 658 and Troop Leaders. Photos were taken and applause ensued. The presentation was received and filed.

c. California Special District Association Public Affairs Representative, Chris Palmer Re: Introduction and Legislative Affairs

CSDA Public Affairs Representative, Chris Palmer introduced himself to the RCSD Board and provided an overview of CSDA's public affairs, special district representation and services. The presentation was received and filed.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Candidate Jim Fisler, Mesa Water District Director and Orange County Local Agency Formation Commission (OC LAFCO) Alternate, addressed the Board regarding his experience and qualifications and asked for their vote in the upcoming OC LAFCO Election representing the Special Districts of Orange County.

D. REPORTS TO THE BOARD: None

E. CONSENT CALENDAR:

ITEMS E-1a, E-1b, E-1c, and E-3 WERE PULLED FROM THE CONSENT CALENDAR AT THIS TIME TO BE VOTED ON SEPARATELY, SINCE INCONSISTENT QUORUMS WERE PRESENT FOR EACH MEETING AND VARYING MEMBERS WOULD HAVE TO ABSTAIN FROM THE VOTE. ALSO INCLUDED WERE THE SPECIAL MEETING MINUTES OF JUNE 4, 2019. ITEM E-2 WAS PULLED AS IT HAD PREVIOUSLY BEEN APPROVED AT THE MAY 14, 2019 REGULAR MEETING.

1a. MINUTES OF THE REGULAR BOARD MEETING—April 9, 2019

Motion by Director Nitikman, seconded by Director DeMarco, to approve Item E-1a, Minutes of the April 9, 2019 Board Meeting, as submitted. Motion passed 3-0, (Directors DeMarco, Nitikman and President Casey). Director Maynard abstained as he was not present. Director Barke was not on the Board at that time.

1b. MINUTES OF THE REGULAR BOARD MEETING—May 14, 2019

Motion by Director Maynard, seconded by Director Nitikman, to approve Item E-1b, Minutes of the May 14, 2019 Board Meeting, as submitted. Motion passed 3-0, (Directors Maynard, Nitikman and President Casey). Director DeMarco abstained as he was not present. Director Barke was not on the Board at that time.

1c. MINUTES OF THE REGULAR BOARD MEETING—June 4, 2019

Motion by Director Maynard, seconded by Director Nitikman, to approve Item E-1c, Minutes of the June 4, 2019 Board Meeting, as submitted. Motion passed 4-0. Director Barke abstained as he was not yet on the Board of Directors.

2. REVENUE AND EXPENDITURE REPORT—April 2019

This item was previously approved at the May 14, 2019 regular board meeting.

3. REVENUE AND EXPENDITURE REPORT—May 2019

Motion by Director Nitikman, seconded by Director Maynard, to approve Item E-3, May 14, 2019 Revenue and Expenditure Report, as submitted. Motion passed 5-0.

F. PUBLIC HEARING: None

G. RESOLUTIONS:

1. RESOLUTION NO. 19-06-11-01 RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020.

Recommendation to approve, by roll call vote Resolution No. 19-06-11-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2019-2020.

Resolution No. 19-06-11-01 Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2019-2020 as documented in Exhibit A, passed unanimously by roll call vote, 5-0.

2. RESOLUTION NO. 19-06-11-02 RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RE: ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS.

Recommendation to approve Resolution No. 19-06-11-02 by reading the title only and waiving further reading, select three nominees and direct the General Manager to submit an Official 2019 Election Ballot to the SDRMA.

RESOLUTION NO. 19-06-11-02 A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RE: ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS.

Discussion ensued relative to the familiarity of the candidates and their qualifications. Motion by Director Maynard, seconded by Director Nitikman to approve Resolution No. 19-06-11-02 Re: Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors and designate President Ron Casey to vote for the following three candidates: 1) Bob Swan, 2) Jesse Claypool, 3) Sandy Seifert and submit the official ballot to SDRMA before the deadline of August 21, 2019. Motion passed unanimously by roll call vote, 5-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. RECEIVE THE REPORTS OF THE CIP AND BUDGET COMMITTEES, SET DATE OF PUBLIC HEARING AND PROVIDE DIRECTION REGARDING THE FORMULATION OF FY 2019-2020 APPROVED BUDGET

Recommendation to receive the reports of the CIP and Budget Committees, set the date of the public hearing and provide direction regarding the formulation of FY 2019-2020 Approved Budget.

The General Manager reported that in accordance with Board policy and the budget calendar, the General Manager presented proposed CIP Budget recommendations for the CIP Fund 40 on May 28, 2019. FY 2018-2019 Estimates to Close Budget and the FY 2019-2020 Preliminary Budget were reviewed at the Budget Committee meeting on June 6, 2019. For FY 2018-2019, Fund 10, General Fund, is estimated to close with \$12,407 of revenue in excess of expenses, leaving the FY 2019-2020 beginning Fund Balance of \$1,108,768.

The Budget Committee recommended approval of the part-time position to monitor the parks during daylight saving time. The Budget Committee postponed approval and requested additional research of cost for the proposed Employee 401K Deferred Compensations matching fund plan.

The Budget Committee recommended approval of the FY 2019-2020 Salary Plan subject to a review of the annual updated June Consumer Price Index (CPI). An April CPI was used as a basis of the proposed 3.4% raise. The Preliminary Budget has incorporated this increase, but will be revised based on the Board's decision of the Salary Plan.

Discussion ensued. President Casey announced that the reports of the CIP and Budget Committees were received and filed, the FY 2019-2020 Salary Plan was approved and as per the previously adopted budget calendar, the date of the public hearing for approval of the final budget was scheduled for the July 9, 2019 regular board meeting at 7:00 p.m. A final budget hearing notice would be published in the local newspapers.

2. SECOND READING FOR NEW RCSD POLICY NO. 2400 BACKGROUND SCREENING FOR EMPLOYEES, CONTRACTORS AND VOLUNTEERS WORKING WITH MINORS

Discussion ensued. Motion by Director Nitikman, seconded by Director DeMarco, to approve second reading and adopt proposed Policy No. 2400 Background Screening for Employees, Contractors and Volunteers Working with Minors. Motion passed 5-0.

L. CLOSED SESSION: None

I. GENERAL MANAGER ITEMS:

General Manager Joe Mendoza reported on recent meetings with local community leaders. He stated that the District applied for a Prop 68 Grant with California State Parks and has been notified of a guaranteed minimum award of \$200,000. The General Manager discussed the recent parkway tree policy mailer sent out to all Rossmoor residents. He updated the Board on the completion of several infrastructure improvements; notably the beautification of the gates located at Kempton and Foster Mini-Parks, flooring at Montecito Center, resurfacing of tennis and basketball courts and painting of playground equipment at Rossmoor Park. The report was received and filed.

J. BOARD MEMBER ITEMS:

Director Maynard welcomed Director Barke aboard. He looked forward to Director Barke's contributions and added that he was available for any questions. Director Maynard stated that he liked having the Boy Scouts lead the Pledge of Allegiance this evening and enjoyed involving local community groups in the meetings.

Director Nitikman also welcomed Director Barke and stated that he was happy to have him aboard and looked forward to working with him. He also remarked that the California National Guard has announced the appointment of the first woman to lead a U.S. Army infantry division. Brig. Gen. Laura Yeager will assume command of the 40th Infantry Division on June 29 at Joint Forces Training Base in Los Alamitos, California. He suggested that the District invite her to speak at a future board meeting.

Director DeMarco welcomed Director Barke. He echoed Director Maynard's sentiments regarding the Scouting groups and their participation at RCSD Board Meetings. He announced that he had participated in the Los Alamitos Unified School District Graduation Ceremony at the Veterans Stadium in Long Beach a few weeks ago and was able to present his daughter with her diploma. He congratulated LAUSD's new Superintendent, Dr. Andrew Pulver and stated that Chris Vlastic had been recently promoted as the new principal of Los Alamitos High School. He encouraged everyone to be vigilant and drive safely as kids were now out of school for the summer.

President Casey welcomed Director Barke aboard as the newest Director of the Rossmoor Community Services District Board of Directors. He stated that Director Barke had an impressive background and would make an excellent addition to the Board. He thanked the General Manager for scheduling the Scouts and various children's groups to participate in the meetings and lead the Pledge of Allegiance. He thanked CSDA Public Affairs Representative Chris Palmer for a great presentation and for providing more awareness about the training and services available through the California Special District Association. President Casey announced that the District had recently joined the Los Alamitos Chamber of Commerce in an attempt to build community relationships and promote District services. He would be attending a future ribbon cutting ceremony to celebrate that distinction. Lastly, he stated that the District was looking into a number of grant funding opportunities and he was looking forward to seeing some of those opportunities coming to fruition.

Director Barke thanked his fellow Directors. He stated that there was a lot to learn and he looked forward to meeting with staff and getting up to speed. He added that he was looking forward to being a part of the RCSD Board and serving the community.

K. GENERAL COUNSEL ITEMS:

General Counsel Tarquin Preziosi provided an overview of the recent board appointment process. He stated that at the last board meeting the board discussed what would happen in the 2020 Election when there would be four vacant director seats on the ballot. He discussed the issue with the Orange County Registrar of Voters. The remainder of former Director Kahlert's seat (now occupied by Director Barke who was just appointed) will be designated as a 2-year seat. Any candidate will have to decide whether they would like to run for one of the 3 open 4-year seats or the 1 open 2-year seat. They can only run for either the 2-year or 4-year seat. Also, any incumbent can run for either the 2-year or 4-year seat. The seats will be separated as such on the ballot. Other than holding a special election simultaneous with the general election, there is really no other way to do it. This method will restore the staggered seat cycle of 2 or 3 seats open at any one time.

L. CLOSED SESSION: None

M. ADJOURNMENT:

Motion by Director Nitikman, seconded by Director Barke, to adjourn the regular meeting at 9:10 p.m. Motion passed 5-0.

SUBMITTED BY:

Joe Mendoza

General Manager