



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, January 10, 2023

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

2. ROLL CALL: Directors Barke, DeMarco, Maynard, Shade
2nd Vice President Searles

3. PLEDGE OF ALLEGIANCE – Director DeMarco

4. PRESENTATIONS:

a. 2022 State of the District Address presented by Second Vice President Nathan Searles

2nd Vice President Searles presented the 2022 State of the District Address. Applause ensued. The presentation was received and filed.

b. Recognition of Sponsors for the 2022 Winter Festival

2nd Vice President Searles presented the 2022 Winter Festival Sponsors with recognition awards. Applause and picture-taking ensued.

c. Recognition of Nia Hartman for the 2022 Holiday Lights Bike Ride

2nd Vice President Searles presented Nia Hartman with a recognition award for the 2022 Holiday Lights Bike Ride. Applause and picture-taking ensued.

d. District Traffic Report: California Highway Patrol Officer Matt Musselmann

Officer Musselmann was unavailable to provide a report at the time of the meeting due to hospitalization. To fill in, General Manager Mendoza brought to the attention of the Board a continuing concern over the theft of catalytic converters throughout the District. In an effort to deter thefts, General Manager Mendoza provided Kenny's Automotive contact information as a resource for installing catalytic converter shields and etching of Vehicle Identification Numbers (VIN) on the actual catalytic converters.

5. ELECTION OF OFFICERS

General Manager Mendoza thanked President Rips for his contribution to the Board in 2022 and called for nominations for the office of President for 2023. Recommendation that the Board of Directors take the following actions in the order indicated:

1. Election of President – Director Barke nominated Director DeMarco as the RCSD Board’s next President and Director Maynard seconded the nomination. The General Manager asked if there were any other nominations. Director Shade nominated 2nd Vice President Searles as the RCSD Board’s next President and 2nd Vice President Searles seconded the nomination. Director DeMarco was elected as President of the Board of Directors, 3-2 with Directors Shade and Searles being opposed.

President DeMarco took leadership of the meeting.

2. Election of First Vice President –President DeMarco called for nominations for the office of First Vice President of the RCSD Board of Directors.

Director Barke nominated Director Maynard as First Vice President. The nomination was seconded by President DeMarco. The President asked if there were any further nominations. Director Shade nominated Director Searles as First Vice President, the nomination was seconded by Director Searles. Director Maynard was elected as First Vice President of the Board of Directors, 3-2 with Directors Shade and Searles being opposed.

3. Election of Second Vice President – Director Barke nominated Director Shade for the position of Second Vice President. The nomination was seconded by Director Maynard. There were no other nominations and Director Shade was declared Second Vice President, unanimously, by roll call vote.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Helen Knisley wished everyone a Happy New Year and congratulated the Board on their newly elected positions. She spoke about how grateful she was to be able to live in such a safe, friendly community with beautiful greenery. However, she is very concerned about the “Lampson Project” being contemplated by the Cities of Los Alamitos and Seal Beach. This project is purported to offer high-density, low-income housing. In an effort to keep Rossmoor a safe and friendly place, she urged the audience to make their voices heard in upcoming City Council and Planning meetings for both Los Alamitos and Seal Beach regarding the proposed projects.

Carol Churchill also spoke on the topic of the Lampson Project and provided handouts for the public to take. She also encouraged residents to attend and be heard at both the Seal Beach and Los Alamitos City Council and Planning Commission meetings.

D. REPORTS TO THE BOARD:

1. ANNUAL REPORT ON THE URBAN FOREST 2022

District Arborist Mary Kingman presented details of the Annual Quarterly Tree Report.

Discussion followed regarding tree failures and removals, construction holds, resident service requests and vacant sites.

After a question-and-answer period, further discussion followed regarding impacts from artificial turf and effects of the existing drought.

E. CONSENT CALENDAR:

1a. MINUTES REGULAR BOARD MEETING - DECEMBER 13, 2022

Motion by Director Maynard, seconded by Director Shade to approve the Regular Board Meeting Minutes of December 13, 2022. The motion was unanimously passed.

2. REVENUE AND EXPENDITURE REPORT—JULY THROUGH NOVEMBER 2022

General Manager Mendoza was called upon by Director Searles to give a brief overview of the November 2022 Revenue and Expenditure Report. General Manager Mendoza discussed that the new Accountant was doing a great job and is currently working on fine-tuning the internal accounting balances with Black Mountain. General Manager Mendoza indicated that the bank balances are healthy and accurate.

Motion by Director Barke seconded by Director Maynard to approve Item E-2 Revenue and Expenditure Report on the Consent Calendar as submitted. The motion was unanimously passed.

F. PUBLIC HEARING—None

G. RESOLUTIONS:

1. RESOLUTION NO. 23-01-10-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING CERTAIN DISTRICT OFFICIALS TO TRANSACT BUSINESS WITH FINANCIAL INSTITUTIONS WHICH HOUSE THE DISTRICT’S INVESTMENTS, SAVINGS, OR OTHER FINANCIAL ACCOUNTS

Approved by roll call vote, Resolution No. 23-01-10-01 by reading the title only and waiving further reading as follows:

RESOLUTION NO. 23-01-10-01 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING CERTAIN

DISTRICT OFFICIALS TO TRANSACT BUSINESS WITH FINANCIAL INSTITUTIONS WHICH HOUSE THE DISTRICT'S INVESTMENTS, SAVINGS, OR OTHER FINANCIAL ACCOUNTS

Motion by Director Maynard, seconded by Director Barke to approve Resolution No. 23-01-10-01. The resolution was unanimously approved by roll call vote, 5-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROPOSED PROFESSIONAL SERVICES AGREEMENTS FOR TENNIS INSTRUCTION AT ROSSMOOR PARK.

The General Manager reported that the District is looking to fill the instructor position vacated by Fernando Molina. The District is also looking to renew the contract with current tennis instructor Beau Berglund. General Manager Mendoza recommended that Thomas Schlack be approved as Fernando Molina's replacement and that Beau Berglund's contract be renewed for another 2 years. Both contracts would begin March 10, 2023 with a two-year term.

Motion by Director Barke, seconded by Director DeMarco, the motion was unanimously passed to offer Beau Berglund and Thomas Schlack each a two-year contract for tennis instruction at Rossmoor Park beginning March 10, 2023.

2. CONSIDERATION OF PROPOSED PILOT PICKLEBALL PROGRAM

The Board opted to table the decision on this program pending the presentation of results for sound and cost studies. General Manager Mendoza informed the Board that these findings would be presented during the next scheduled Parks/Facilities Committee Meeting and subsequently to the Board at the February 2023 Board meeting.

3. REVIEW OF A DRAFT LETTER REQUESTING A TRAFFIC STUDY TO BE PRESENTED TO SENIOR CIVIL ENGINEER WEI ZHU, ORANGE COUNTY PUBLIC WORKS TRAFFIC INVESTIGATIONS AND STUDIES

It was recommended by the Traffic/Safety Ad Hoc Committee that the Rossmoor Community Services District Board of Directors approve the letter to Senior Civil Engineer Wei Zhu, Orange County Public Works Traffic Investigations and Studies.

After a question-and-answer session with members of the Traffic/Safety Ad Hoc Committee, the Board unanimously approved the motion by Director Barke, and seconded by Director Searles, to submit the letter to Wei Zhu with approved modifications and map inclusion.

4. CONSIDERATION OF RCSD PROGRAMS AND SERVICES SATISFACTION SURVEY RESULTS

The General Manager gave an overview of the results of the Satisfaction Survey made available to residents during the month of December 2022. The General Manager touched on the areas of satisfaction and concern. The biggest area of concern was safety. Residents appeared to be satisfied overall with the state of the Rossmoor Community as a whole.

Discussion ensued among the Directors with ideas on how to get more residents to participate in the survey as the response rate was low compared to the number of households in Rossmoor. President DeMarco suggested promoting the survey weeks before it goes out to the public and he gave a strong recommendation to get a social media platform up and running. The Community Relations Advisory Committee will discuss the use of the survey data during the next scheduled committee meeting.

I. GENERAL MANAGER ITEMS:

The General Manager provided the Board with an update on the street sweeping schedule and signage. Street sweeping will take place on the first and third Mondays and Tuesdays of the month. Mondays will be dedicated to odd numbered addresses. Tuesdays will be dedicated to even numbered addresses. Signage installation is about 75% complete. Enforcement of the street sweeping code will not be enforced until all signs are installed.

General Manager Mendoza discussed traffic safety and the subject of E-Bikes. He reported that the School District has mandated that all E-Bikes be certified and that each of their riders be trained by the Los Alamitos Police Department. Riders will not be allowed to ride those bikes to campus without the bike being certified. The District Park Rules include an ordinance making motorized vehicles in the parks unlawful. However, General Manager Mendoza is also having banners made that indicate E-bikes are not allowed on RCSD property. RCSD staff will diligently patrol the park and also call for enforcement.

General Manager Mendoza reported that he remains in constant contact will the City Manager of Seal Beach, Jill Ingram regarding the Los Alamitos and Seal Beach housing elements. Some Rossmoor residents have contacted the District with concerns they have about the proposed housing that is being suggested for the back parking lot at The Shops. In February, an email was sent to the City of Seal Beach expressing strong opposition to the use of The Shops at Rossmoor for high-density housing. There is also housing planned by the City of Los Alamitos for property on Lampson. This has raised traffic concerns by Rossmoor residents. The General Manager is monitoring upcoming meetings the cities of Los Alamitos and Seal Beach may have and will keep the RCSD Board up to date.

One bid on a picnic shelter. Waiting for another one. Plans and specifications have been acquired.

The Festival and event calendar is now available. General Manager Mendoza discussed some of the calendar items including the combining of the high school graduation festivities ending at Rush Park. Movies in the park are scheduled along with an inside Health event which will be coordinated with the County of Orange. And, of course the much anticipated Winter Festival to be held December 9th.

J. BOARD MEMBER ITEMS:

Director Searles thanked Mary Kingman for her Urban Forest presentation. He also thanked General Manager Joe Mendoza and all of the event sponsors for creating a successful Winter Festival.

Director Shade also thanked Mary Kingman, General Manager Mendoza and all of the event sponsors for a successful Winter Festival. She reiterated to Pickleball advocates and opposers that the Board is respectful to all sides and is working diligently to analyze all of the available data and concerns before making a decision. Director Shade concluded by reminding the Board that the Los Alamitos Chamber Breakfast is scheduled for Friday January 13th for the Mayor's swearing in.

Director Barke – congratulated Director DeMarco, suggested well wishes be sent to Officer Musselmann. Director Barke encouraged everybody to make an appearance at the Los Alamitos Council meeting on January 23rd. He also welcomed Carolyn Whang to the RCSD.

Director Maynard agreed with Director Barke's comments and made a suggestion to attend Los Alamitos Council breakfast meeting on January 17th. He commented on the fact that sometimes the Slow Down signs don't work. He congratulated President DeMarco. He then asks everybody to ask themselves, "This year, what are you doing to unify Rossmoor? What are you going to do to unify the Board, Community and neighbors?"

President DeMarco expressed appreciation for the feedback on Pickleball, both positive and negative. He assured that the RCSD Board is trying to do what's best for the Rossmoor. He recognized that everybody has their own individual opinions. He encouraged civility and respect and reiterated that the public would get their time to speak. He thanked the room for the President's seat and announced he would be reaching out to the Directors to see how each wants to contribute to the committees. He also said that sending a card to Officer Musselmann would be a nice gesture.

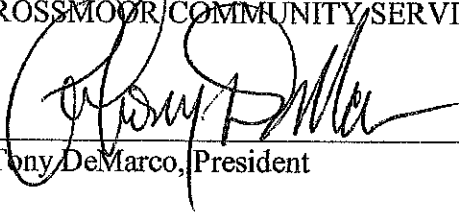
K. CLOSED SESSION—None

L. ADJOURNMENT:

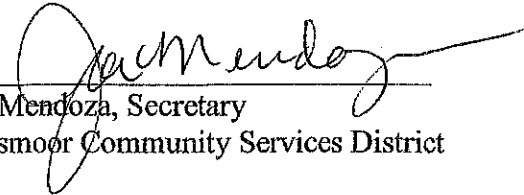
Motion by Director Maynard, seconded by Director Shade to adjourn the regular meeting at 10:54 p.m. Motion passed 5-0.

ATTEST:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT



Tony DeMarco, President



Joe Mendoza, Secretary
Rossmoor Community Services District

APPROVED: February 14, 2023