

AGENDA
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Please be advised that all persons wishing to attend this meeting may do so in person or via Zoom.

Join Zoom Meeting: <https://zoom.us/j/98120341211?pwd=NGtBQzdkbVpVa0lMdlZiVEhDRnlRUT09>

Enter Meeting ID: **981 2034 1211** and Passcode: **Rossmoor**

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California 90720

Tuesday, September 14, 2021

7:00 p.m.

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, CA 90720; 9:00 a.m. - 5:00 p.m., Monday-Friday. The agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on the RCSD website at <http://www.rossmoor-csd.org>.

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors DeMarco, Nitikman, Rips, Searles
President Barke
3. PLEDGE OF ALLEGIANCE: Director Rips
4. PRESENTATIONS:
 - a. Recognition of Rossmoor resident Allyson Bragg for representing the Rossmoor Community Services District in the production of *A Midsummer Night's Dream* presented by the Inner City Shakespeare Ensemble and directed by Dr. Melanie Andrews
 - b. Orange County Sheriff's Department Captain Gary Knutson Re: OCSD Quarterly Crime Statistics



- c. CR&R and Orange County Waste and Recycling (OCWR) Re: service and Senate Bill 1383 requiring new three-bin collection system

B. ADDITIONS TO AGENDA – None

In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if: A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or

Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.

C. PUBLIC FORUM

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.

D. REPORTS TO THE BOARD

- 1. QUARTERLY RECREATION REPORT
- 2. MONTHLY TRAFFIC SAFETY UPDATE

E. CONSENT CALENDAR

- 1. MINUTES:
 - a. Regular Board Meeting of August 10, 2021
- 2. JULY 2021 REVENUE AND EXPENDITURE REPORT

Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.

F. PUBLIC HEARING: None

G. RESOLUTIONS

- 1. RESOLUTION NO. 21-09-14-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM

ORDINANCES: None

H. REGULAR CALENDAR

- 1. CONSIDERATION OF A SCHEDULE TO PROVIDE EDUCATIONAL PUBLIC FORUMS AND STUDY SESSIONS REGARDING LOCAL CONTROL

I. GENERAL MANAGER ITEMS

This part of the agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future agenda. No Board action may be taken on these items that are not on the agenda.

J. BOARD MEMBER ITEMS

This part of the agenda is reserved for individual Board members briefly to make general comments, announcements, reports of his or her own activities, and requests of staff, including that specific items be placed on a future Agenda. The Board may not discuss or take action on items not on the Agenda.

K. GENERAL COUNSEL ITEMS

This part of the agenda is reserved for General Counsel to make comments, announcements and reports of activities that are legal in nature. The Board may not discuss or take action on items not on the agenda.

L. CLOSED SESSION

Public Comment: Members of the public are welcome to address the Board of Directors, at this time, only on those items on the Closed Session agenda.

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Subdivision (a) of Section 54957.6, California Government Code
Agency Designated Representative: Joe Mendoza, General Manager
Name of Employee Organization: All Unrepresented Employees

M. ADJOURNMENT

It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

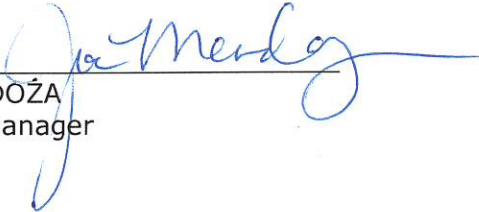
Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.

Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](http://3001BlumeDrive,Rossmoor,CA90720). In addition, any such writing may also be posted on the District's web site at www.rossmoor-csd.org.

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the September 14, 2021, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:



JOE MENDOZA
General Manager

Date 9/9/2021

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4a

Date: September 14, 2021

To: Honorable Board of Directors

From: General Manager Joe Mendoza

Subject: RECOGNITION OF ROSSMOOR RESIDENT ALLYSON BRAGG FOR REPRESENTING THE ROSSMOOR COMMUNITY SERVICES DISTRICT IN THE PRODUCTION OF A *MIDSUMMER NIGHT'S DREAM* PRESENTED BY THE INNER CITY SHAKESPEARE ENSEMBLE AND DIRECTED DR. MELANIE ANDREWS

RECOMMENDATION

Receive and file presentation.

INFORMATION

Rossmoor resident and student at Los Alamitos High School, Allyson Bragg, was a member of the cast for *A Midsummer Night's Dream* which was presented by the Inner City Shakespeare Ensemble during their summer 2021 season. Miss Bragg auditioned for a role in this production through a competitive casting call. Students and actors from throughout the counties of Los Angeles and Orange County auditioned for parts in the production.

The mission of the Inner City Shakespeare Ensemble (ICSE), a non-profit organization, is to bring students into the world of theatre using Shakespeare's ageless language and eloquent dramatic insight into people and events. The ICSE program offers the support of professional mentors that assist the actors/participants in developing their own special talents. Founded in 2011, this innovative and unique program originally brought together students from George Washington High School and mentors from the British theater community and industry professionals. Subsequently, the program has grown and now includes students from various high schools and colleges throughout Southern California.

We are pleased to also recognize Dr. Melanie Andrews at tonight's meeting. She is one of the founding members of the Inner City Shakespeare Ensemble. She has divided her theatrical career between acting, teaching and directing. She has directed over 100 plays in high schools, college and regional theaters. She has received dozens of awards for excellence in directing, including Best Director Award from the prestigious International Youth Theater Association. Additionally, she was named Theater Teacher of the year by the California Theater Teachers Association and the State of California. Dr. Andrews has the distinction of having directed, performed in, or designed for every single Shakespeare play. She has been vital to the mission of the ICSE throughout the years. She has directed all of the Shakespeare productions presented by ICSE over the years, including this year's production of *A Midsummer Night's Dream* that was

presented in Rossmoor. She is dedicated to bringing theater and the arts to the community while enriching the lives of students through their participation.

The Rossmoor Community Services District (RCSD) would like to honor Allyson Bragg for her talent and dedication as she represented the District in this year's production, *A Midsummer Night's Dream*, which was presented as "Shakespeare in the Park" on August 28 and August 29 at Rush Park. The production was outstanding and enjoyed by many Rossmoor residents. In addition, the play was presented to audiences in Los Angeles at Val Kilmer's Helmel Studios on September 4-5 and September 11-12, 2021.

The District would also like to honor Dr. Melanie Andrews for her tireless dedication to the bringing arts to the community through the ICSE productions. This year's Shakespeare in the Park productions were presented free of charge to the District and we greatly appreciate Dr. Andrews for providing the District with this opportunity.

Thank you Allyson and Dr. Andrews.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4b

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: ORANGE COUNTY SHERIFF'S CAPTAIN GARY KNUTSON RE: OCSD
QUARTERLY CRIME STATISTICS

RECOMMENDATION

Receive and file presentation.

INFORMATION

Orange County Sheriff's Captain Gary Knutson will present the OCSD Quarterly Crime Statistics.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM A-4c

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: CR&R AND ORANGE COUNTY WASTE AND RECYCLING (OCWR) RE: SERVICE AND SENATE BILL 1383 REQUIRING NEW THREE-BIN COLLECTION SYSTEM

RECOMMENDATION

Receive and file presentation.

INFORMATION

Representatives from CR&R and Orange County Waste and Recycling (OCWR) will attend the Rossmoor Community Services District (RCSD) Board of Directors meeting to present information regarding trash collection service in the District and to outline the new three-bin collection system that is required by Senate Bill 1383.

The General Manager has been meeting with representatives from CR&R and OCWR and has discussed contract administration, consistency of service, notice to residents when a delay in service occurs, special pick up days, public educational forums regarding the three-bin collection system required by SB 1383, and providing residents with a clear and concise routing map and schedule. A special pick up day for bulky items and electronics has been scheduled for Saturday, November 20, 2021 at Rush Park. Further details will be announced closer to the date.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-1

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Initiated by Recreation Superintendent Chris Argueta
Subject: QUARTERLY RECREATION REPORT

RECOMMENDATION

Review and file report.

INFORMATION

The Quarterly Recreation Report is intended to provide the Board with the status of the activities and programs being performed to further the District's Recreation Program.

ATTACHMENTS

1. Quarterly Recreation Report
2. Rossmoor Park Quarterly Activity Chart
3. Rush Park Quarterly Activity Chart

RCSD RECREATION DEPARTMENT

QUARTERLY REPORT TO THE BOARD

September 2021

SUMMARY

With summer coming to an end, the District's Recreation Department is finishing up our summer community event schedule, which included another successful summer of Movies in the Park, Shakespeare in the Park, and our newly added Family Foodie Festivals and Concert events.

This year marked the 20th summer of offering free movies in the park events at Rush Park and with each year, the popularity of the summer event seems to grow. This year's Movies in the Park included *Croods: A New Age*, *Onward*, *Raya and the Last Dragon*, along with *Tom & Jerry*. Recreation staff provided free pre-movie themed activities for each movie, as well as a bounce house and food trucks were also on site for patrons to enjoy with the movie.

This year we added the highly attended the *Rossmoor Family Foodie Festival* with food trucks, live bands, booth area for local vendors and non-profits, and a display by Orange County Fire Authority, a kid's zone, and entertainment. These events were combined with the summer concert series and featured great headline bands performing, including bands *Stone Soul*, *King Salmon Band*, *The Emperors* and the *Gregg Young & the 2nd Street Band* closed out the series on September 11.

This year's Shakespeare in the Park event included two theatrical performances of *A Midsummer Night's Dream*. These performances were well attended and presented by the *Inner City Shakespeare Ensemble*. Staff and Sheriff's deputies were on hand at all of our summer events this year to oversee operation and ensure the safety at all of the Rush Park events.

The Youth Center's Rossmoor Park Summer Day Camp ended their 9-week program for their 33rd summer at Rossmoor Park. On average, 120 youth (ages 5-12 years old) enjoyed daily arts and crafts, outdoor activities, special events, field trips, tournaments and contests. Recreation staff worked closely with the Youth Center Director and staff to address park and facility cleanliness and participant safety. A post-summer meeting took place between Youth Center and District staff to recommend improvements for future years. Recreation staff, along with the afterschool Youth Center staff, continues to meet throughout the school year to discuss ways to keep the kids in the program active and engaged in different types of activities.

With the holidays right around the corner again, the countdown to the District's Rossmoor Winter Festival on Friday, December 10, 2021 has begun, along with the planning of the event. Staff has been meeting to discuss ideas and a possible different event layout to make the Festival even better. With many new ideas and suggestions on how to improve the Festival, the District staff is working hard to make this a special evening again for the community.

The District's tennis program continues to be successful. Staff is always looking for ways to improve the program and recently an online reservation system and electronic display has been implemented that immediately provides patrons with up-to-date court reservation schedules. Instructors Fernando Molina and Beau Berglund have many years between them of playing at a high level as well as teaching tennis to children and adults.

Local youth sports are back in full swing in Rossmoor and it is good to see kids being kids and enjoying themselves out on the fields. *Los Alamitos Girls Softball League* is back at Rossmoor Park utilizing the fields for practice and games. *Friday Night Lights* are also at Rush Park utilizing the fields for practice and games.

Respectfully Submitted By,

Chris Argueta
RCSD Recreation Superintendent



ROSSMOOR PARK ACTIVITY

JUNE 2021

	PLAYGROUND	WALK/RUN	TENNIS	BASKETBALL	VOLLEYBALL	FIELDS 1/2/3	PICNIC SITE A	PICNIC SITE B	PICNIC SITE C	COMMUNITY RM	OTHER	DAILY TOTAL
1	54	12	16			2			13	2		99
2	63	6	20	4					14	5		112
3	22	4	14	2	2	2		12	12	4		74
4	23	18	10	4		14			12	6		87
5	24	8	13	2		3			14	2		66
6	75	19	14			20	9			3		140
7	13	4	16	2	4				13	7		66
8	14	26	26	6					10	1		83
9	18	9	28	8		10		4	14			91
10	46	16	12	6					12			92
11	102	4	24	4	2	4			13	14		167
12	36	5	22			6			12	4		85
13	54	22	24	6		1	23		14	1		145
14	16	3	28	2		4	18	3		4		78
15	22	14	26	4	6	6		16	10	2		106
16	28	15	21	4				2	15			85
17	45	30	28	8		3		1	13			128
18	52	6	24	10	6			16	14			128
19	26	1	10		8				12			57
20	27	4	14	12	4	15	4	12		3		95
21	55	22	13	4		4			12	2		110
22	31	13	21	6	2				12	2		87
23	74	6	14	4					14			112
24	39	7	16	1	4	4	15		15			101
25	35	8	13					12	13	1		82
26	40	6	17	12	6	6			10			97
27	20	11	21	4		9				4		69
28	29	28	20	1	2	4	13	16				113
29	56	6	29			2		13	9			115
30	36	4	22	2					12			76
Location Total	1175	337	576	118	38	67	137	54	115	276	53	2946
												TOTAL

ROSSMOOR PARK ACTIVITY

JULY 2021

	PLAYGROUND	WALK/RUN	TENNIS	BASKETBALL	VOLLEYBALL	FIELDS 1/2/3	PICNIC STE A	PICNIC STE B	PICNIC STE C	COMMUNITY RM	OTHER	DAILY TOTAL
1	35	8	28	4								75
2	12	13	32	6	2							65
3	36	16	24	6		23	8	7				120
4	38	14	12	2								73
5	26	14	18	4								90
6	14	9	20	8	6	3	4	4				104
7	47	5	16	3		35		13	7	40	3	169
8	33	12	10			69			2	35		161
9	30	17	8	2					2	13	6	100
10	45	14		9		2	10					80
11	37	6	26	4				2		15	4	94
12	11	12	10	3	4	15			1	35	5	96
13	56	7	16	1				6		15	6	107
14	16	12	18	7		46				32		131
15	45	11	12	5	4	75	6			29	9	196
16	28	18	16								3	65
17	62	6		5	2	1	7					90
18	21	8	4	6							4	43
19	13	9	12	6			8	6		19		73
20	16	11	8	2		115					2	154
21	14	11	22	1		102	9		8	38	4	209
22	26	10	18	4	9	112	9			30		218
23	22	22	20					9			2	75
24	25	7	24	6					2			64
25	21	14	12	7		22					8	84
26	16	9	18	2			6			35		86
27	19	7		1	4	108			3		36	178
28	17	9	18	2		99				30	7	182
29	10	7	26			101					28	172
30	22	6	24	4	5	6	7	8	9	36	22	149
31	21	13	16	1	1	1	1	1	1		1	57
Location Total	834	337	488	111	37	935	75	81	42	455	165	3560
												TOTAL

ROSSMOOR PARK ACTIVITY

AUG 2021

	PLAYGROUND	WALK/RUN	TENNIS	BASKETBALL	VOLLEYBALL	FIELDS 1/2/3	PICNIC STE A	PICNIC STE B	PICNIC STE C	COMMUNITY RM	OTHER	DAILY TOTAL
1	44	12	28	6		29	12	6		24		114
2	53	10	10	2		89				36		122
3	24	9	26			100	13	6	4	30	4	184
4	30	16	16	6	6	103	16					231
5	19	22	22	20								202
6	53	13	18	4		8	6	10	3		3	104
7	12	24	26	7								90
8	36	10	40	2			1	2			7	98
9	47	14	14		3	7		4		70	9	168
10	77	27	22	5		111	13		4	32		291
11	36	9	10	2	10	107	15			40	5	234
12	58	25	18	8		99		16		35		259
13	45	23	32	7		16	2	2	21	30	2	180
14	22	37	73	4	4	35	12				22	209
15	24	6	26	6	3	18	88	18	2		4	195
16	79	57	35	9		31	10			30		251
17	59	28	16	27		103	14		5	30		282
18	97	33	28	10		101	14			35	6	324
19	43	15	22			98						178
20	105	30	41	21		23	11			30	7	268
21	45	10	32	15	2	209			4		2	317
22	41	6	22	1		4	8					84
23	46	22	26									94
24	24	17	35	15	4	100	5	1		31	3	235
25	35	23	18			109			2	28		215
26	70	7	26	6		111	8			32		260
27	64	6	27							25		122
28	81	14	50	6	3	224	1		90		50	519
29	31	7	24	2	10	8	10	2				94
30	24	23	14	8								69
31	35	9	24	6	4			17		13		108
Location												
Total	1424	555	797	199	45	1808	282	79	135	538	131	6101
												TOTAL

RUSH PARK ACTIVITY

JULY 2021

	PLAYGROUND	WALK/RUN	FIELDS 1,2,3	PICNIC-SITE A	PICNIC-SITE B	AUDITORIUM	EAST ROOM	WEST ROOM	OTHER	DAILY TOTAL
1	18	4				30			5	57
2	250	7	46							310
3	12	2				300		8		322
4	14	8	200	3	3	0	30	10	14	282
5	16	2	74		4	10				106
6	10	4	43	4	13	25			12	111
7	19	7	14			75	15			130
8	25	9	53	4	22	10			8	131
9	31	11								42
10	25	13	43	30	2			6		119
11	14	3		24		100	15	10	4	170
12	19	8			6	20				53
13	17	7	3100			40	18		7	3189
14	23	16		6		75	15	10		145
15	14	14	14		4	10			10	66
16	23	14	29	32		150				248
17	17	9		29	2			9	12	78
18	15	4	73			400	15			507
19	32	12	54		10		22			130
20	15	17	16	12			15		5	80
21	21	14		5	3	75	15			133
22	29	6	10						5	50
23	28	2							6	36
24	26	7	9	36	6			10		94
25	28	12		28		100	26	10	2	206
26	32	11	65		7	14	15			144
27	21	7	45	13		16	20		4	126
28	26	6	57		8	17	15			129
29	30	8	72	7		15	15			147
30	16	7	13		9	13		12	2	72
31	19	9	19		9					56
<u>Location</u> Total	885	260	4049	233	115	1390	356	85	96	7469
										TOTAL

RUSH PARK ACTIVITY

AUG 2021

	PLAYGROUND	WALK/RUN	FIELDS-1,2,3	PICNIC-SITE A	PICNIC-SITE B	AUDITORIUM	EAST ROOM	WEST ROOM	OTHER	DAILY TOTAL
1	22	6	11	2	7	150	25	10		233
2	32	4		7			25		4	72
3	41	7	13	5	2	14	15			97
4	35	3	26	3		95	15		3	180
5	19	8		3	2	14	10			56
6	21	16	17	9		17			13	93
7	26	17		22	10			10	1	86
8	18	11	8	36			22			95
9	46	27	12	24		30	15		19	173
10	68	22	15	15	3	14	35			172
11	42	14		7	15	95	25			198
12	75	16	32	7	4	28	9			171
13	16	8		5	3	13	10		14	69
14	62	25	4300	35	28			9		4459
15	28	6	12	29	25	200	26	10		336
16	13	17	16	9		17	22		13	107
17	42	18		7		18	15		13	113
18	60	7	4	13	9	15	20		5	133
19	25	8	15	2		5	8		5	68
20	25	4	3	4	2	13	10		4	65
21	19	15		4			15	14		67
22	24	13	5	2	6	225	15	15	1	306
23	13	6		5	17	17	12			70
24	26	9	24	5	3	17	26		2	112
25	32	11		7		16	15			81
26	47	16	33	2	6	18	8		2	132
27	29	13		4		15				61
28	42	15	3	23	3	198		13	4	301
29	30	9		19	20		225	10		313
30	24	7	2	2	5	20			6	66
31	13	6			7		25			51
<u>Location</u> Total	1015	364	4551	317	177	1264	648	91	109	8536
										TOTAL

RUSH PARK ACTIVITY

JUNE 2021

	PLAYGROUND	WALK/RUN	FIELDS 1,2,3	PICNIC SITE A	PICNIC SITE B	AUDITORIUM	EAST ROOM	WEST ROOM	OTHER	DAILY TOTAL
<u>1</u>	25	6		9			30			70
<u>2</u>	27	1		11	2		15			56
<u>3</u>	14	4				75	45			138
<u>4</u>	8	7	45	7	3		10		12	92
<u>5</u>	26	3	32							61
<u>6</u>	14	6	60	28	19		7	10	14	158
<u>7</u>	16	7	73	36	16	300	20		15	483
<u>8</u>	14	4	54	6			30			108
<u>9</u>	12	6	16			60	15		3	112
<u>10</u>	16	6		10	8	330	45			415
<u>11</u>	23	4	10				10		10	57
<u>12</u>	10	3					10			23
<u>13</u>	14	7	509	26	9			11		576
<u>14</u>	8	2	450	38			20		9	527
<u>15</u>	13	4	65		8		45			135
<u>16</u>	26	4	45	6			38		2	121
<u>17</u>	18	5	57		13	75	25		3	196
<u>18</u>	16	6	72	8			10		7	119
<u>19</u>	14	7	2200		1				1	2223
<u>20</u>	21	4		35				12		72
<u>21</u>	13	7	19	27	20	200	20			306
<u>22</u>	16	2					45		7	70
<u>23</u>	14	3		10	2		28		4	61
<u>24</u>	27	9	74	9		100	32		1	252
<u>25</u>	22	5	43		14		8			92
<u>26</u>	25	6	14	8					6	59
<u>27</u>	21	6	53	36	16	250		9		391
<u>28</u>	14	6		29		250	20		8	327
<u>29</u>	21	4	43				45			113
<u>30</u>	14	8		8			28			58
<u>Location</u> <u>Total</u>	522	152	3934	347	131	1640	601	42	102	7471
										TOTAL

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM D-2

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MONTHLY TRAFFIC SAFETY UPDATE.

RECOMMENDATION

Review and discuss information provided.

BACKGROUND

President Barke has requested the Rossmoor Community Services District (RCSD) staff provide a monthly update to the RCSD Board of Directors to keep the Board and community informed of measures being taken to address traffic safety within the Rossmoor community.

INFORMATION

The Community Traffic/Safety Advisory Committee (Traffic Safety Committee) met on Thursday, August 5, 2021 at 7 p.m. (in-person and by Zoom). At the August 10, 2021 RCSD Board of Directors meeting, the General Manager provided an update regarding the Traffic Safety Committee meeting and the items that had been discussed. This included the request for additional information and details about traffic safety.

Subsequently, the General Manager contacted OCPW about questions that the RCSD Board raised at their August 10, 2021 Board of Directors meeting:

1. Can the RCSD extend the use of the Orange County Public Works (OCPW) portable speed radar trailer, that has been used on a monthly basis at various locations throughout the District, for another year?

OCPW response: The scheduling and deployment of the radar speed display trailer has been recently assigned to the Signal Team. We can assist by coordinating with the Signal Team your requested locations, however, deployment dates will be tentative based on the Team's workload and weather permitting. It was noted that the County has one radar speed display trailer, therefore, other outside locations than Rossmoor may be prioritized based on need.

Status: RCSD staff will provide a calendar and locations for OCPW's consideration. The Traffic Safety Committee is still considering purchasing a portable speed radar trailer, however, discussion with Los Alamitos Unified School District (LAUSD) has not taken place yet and the General Manager is also exploring co-sponsorship ideas for the purchase.

2. Since the 35-mph signs on Montecito and Orangewood conflict with the 25-mph speed limit signs throughout Rossmoor and are confusing to our residents and visitors, can

consideration be given to making the speed limit in Rossmoor 25-mph throughout the District, thus eliminating the 35-mph areas?

OCPW response: Per CVC 40802(b)(1), St. Cloud Drive/Montecito Road/Orangewood Avenue do not meet the criteria to be considered a residential street. Therefore, an Engineering and Traffic Survey (E&TS) must be conducted to establish a speed limit. The California Manual on Uniform Traffic Control Devices (CA MUTCD) requires the posted spot be established at the nearest 5 mph increment to the 85th percentile of the free flow speed. Based on the latest E&TS, the nearest 5-mph increment of the 85th percentile is 35-mph on this road segment. Speed limits cannot be arbitrarily low as this would create violators of the majority of the drivers and would not be enforceable. The posted School Speed Assembly signs are used on streets with speed limits greater than 25-mph that are contiguous to a school building or school grounds. Since the road segment is 25-mph, we have posted the signs to alert drivers that they need to reduce their speed to 25-mph when children are present. During non-school hours, the 35-mph speed prevails.

Status: Staff will continue to work with OCPW, however, based on the response from OCPW, it appears that the speed limit signs in the 35-mph areas are mandated by the CA MUTCD.

3. The RCSD is requesting consideration to add 25-mph signs and/or road markings on Quail Run Road and Donnie Ann Road since these are two very busy streets. Can consideration be given to leaving all 25-mph signs and not removing those that have been identified for removal?

OCPW response: The goal is to provide uniformity of posted speed limit signs throughout Rossmoor. Typically, speed limit signs should only be posted at the beginning of the restricted speed zones. We have developed a criterion to evaluate if a speed limit sign should be posted on a residential street. The minimum requirements include: 1) at least 0.5 mile in length and 2) it is a through street. Based on the criteria, Quail Run Road and Donnie Ann Road do not meet the criteria for a posted speed limit. Both streets terminate at Silverwood Drive. Therefore, we do not recommend any changes at this time.

Status: Nothing further to report.

4. Can Shakespeare Drive (west) at Montecito Road and Orangewood Avenue be considered for a 25-mph sign?

OCPW response: Based on our findings, Shakespeare Drive met the criteria for the speed limit sign installation. It will be added on the exhibit for reference.

Status: The request has been granted by OCPW.

5. Can we verify that 25-mph street markings will be added at each 25-mph street sign?

OCPW response: Refer to the Rossmoor Traffic Exhibit (Attachment 1) for the pavement marking locations. The markings are labeled as "PM". Per the OC Traffic Manual, pavement markings are intended only to supplement regular speed limit signs.

Status: As OCPW stated, the street markings are used as a supplement. They are not guaranteed at every 25-mph sign. Staff will continue to work with OCPW to seek additional street markings to provide uniformity and enhanced safety.

6. Please verify the entry of Orangewood Avenue has a speed sign at the entrance off of Los Alamitos Boulevard.

OCPW response: Our records and Google street view show that a 35-mph speed limit sign has been posted adjacent to the pavement marking on Orangewood Avenue.

Status: Nothing further to report.

7. The permanent radar speed signs on St. Cloud Drive and Montecito Road have been approved for installation by the adjacent residents and the City of Seal Beach. Please confirm installation.

OCPW response: Yes, they will be installed and we will keep RCSD updated with the project status as soon as they become available.

Status: We are extremely pleased with this addition by OCPW, thus enhancing the safety in Rossmoor.

The General Manager is working with the City of Cerritos and their Community Safety Manager (Daryl Evans) regarding the possible loan of a portable radar black box that records speeds. Mr. Evans is currently on vacation, so this item is on hold until he returns. This will allow the District to try this technology and be able to determine the effectiveness of the data obtained relative to the District's traffic safety efforts. After testing the device, a full report and analysis will be provided to the Board. The General Manager is also seeking partnership with the Los Alamitos Unified School District in enhancing safety around schools with the addition of portable radar speed trailer signs. Discussion is ongoing regarding funding, size of the portable radar speed signs, locations and oversight.

The Traffic/Safety Advisory Committee will meet in early October to begin discussion regarding solutions to the parking issues on arterial streets along Montecito Road and Bradbury Road. The Traffic Safety Committee is comprised of RCSD President Barke, Vice President DeMarco, two RHA representatives, LAUSD Director of Safety and Student Services Superintendent Dr. Jerry Friedman and two Rossmoor residents to be appointed. Items that the Traffic Safety Committee has requested for consideration and discussion include: seeking a parking permit ordinance in collaboration with Supervisor Katrina Foley's office, requesting that The Shops at Rossmoor consider opening their parking lot and allowing overnight parking to the residents of Seal Beach and Rossmoor, and working with the City of Seal Beach to begin the process of constructing a parking structure.

Overall the Traffic Safety Campaign has been successful in improving traffic safety in Rossmoor. The program has provided yard signs to homeowners wishing to remind drivers to slow down, slow down banners at schools and parks, and engaged the cooperation of the four elementary schools in utilizing their marquee signs to remind parents dropping off students to be aware of speed limits around schools. In addition, the cooperation RSCD has received from OCPW is appreciated. These measures have included adding 25-mph signs, road markings, and parking lanes along Orangewood Avenue and Montecito Road to define the road and shorten the width of lanes ultimately slowing down drivers. In the future, we anticipate the addition of two permanent radar speed signs on St. Cloud Drive and Montecito Road.

The District is continuing to look for traffic safety improvements and will be researching the addition of portable radar speed boxes (black boxes) and trailers in order record data to communicate with the Highway Patrol and our residents regarding streets that need to be patrolled and targeted relative to driver safety and speed.

ATTACHMENTS







- 1. OCPW Rossmoor Traffic Exhibit

ROSSMOOR

ATTACHMENT 1



LEGEND:

-  - Existing "25 mph" sign
-  - Existing School Speed Limit sign
-  - Install "25 mph" sign
-  - Existing "35 mph" sign
-  - Remove existing sign
-  - All-way stop signs



ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-1a

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: MINUTES – REGULAR BOARD MEETING OF August 10, 2021

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the Minutes of the Regular Meeting of August 10, 2021 prepared by the Board's Secretary/General Manager.

INFORMATION

The Minutes reflect the actions of the RCSD Board of Directors at their meeting of August 10, 2021.

ATTACHMENTS

1. Minutes – Regular Meeting of August 10, 2021



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
Auditorium
3021 Blume Drive
Rossmoor, California

Tuesday, August 10, 2021

A. ORGANIZATION

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors DeMarco, Nitikman, Rips, Searles
President Barke
3. PLEDGE OF ALLEGIANCE: County of Orange Supervisor Katrina Foley, Second District, led the Pledge of Allegiance.
4. PRESENTATIONS:
 - a. County of Orange Supervisor Katrina Foley, Second District

President Barke introduced, welcomed, and thanked County of Orange Supervisor Katrina Foley, Second District, for attending the meeting and presented her with a tile of the Rossmoor Community Special District seal and deferred to her for a presentation.

Supervisor Foley presented an update of what her office has been working on in the last 100 days; discussed community workshops; complimented Rossmoor for being at 75% of the vaccination rate; spoke about the availability of community arts and dance business grants, support for community food distribution programs and announcement of arts grants recipients; encouraged residents to follow her on social media; announced upcoming meetings regarding the redistricting process and other events; noted her office is working with the RCSD team relative to street sweeping and will continue to work on parking issues.

Discussion followed regarding vaccination clinics and schedules, mobile clinics, the importance of community input on redistricting and impacts of population shifts.

- b. California Highway Patrol Officer Matt Musselmann Re: CHP Quarterly Traffic Report

California Highway Patrol Officer Matt Musselmann presented the CHP Quarterly Traffic Report; noted a shortage in staffing throughout the County due to COVID-19; provided statistics in terms of citations, types of citations and collisions and addressed students' return to school.

Director DeMarco referenced the recent Community Traffic/Safety Advisory Ad Hoc Committee meeting relative to discussions about black boxes and radar trailers and asked Officer Musselmann for his input.

Officer Musselmann spoke positively about the black box concept; noted the data it provides would be helpful in terms of where to focus enforcement and discussed hiring special enforcement through a Reimbursable Services Agreement.

B. ADDITIONS TO AGENDA - None

C. PUBLIC FORUM

President Barke invited comments from the public.

Steven Adams reported an incident of a neighbor from the condominium complex on Montecito who harassed his wife because of placement of trash cans and the lack of parking; noted calling the Sheriff's Department and filing a report and voiced support for a neighborhood parking permit program and/or parking structure.

Director DeMarco encouraged residents to call 714-892-4426 or the Sheriff's non-emergency number to report problems.

Female caller (via Zoom) spoke about President Barke recently promoting an anti-vaccination protest at CHOC Hospital and alleged he has been spreading misinformation throughout the County.

Joel Block thank the Board for inviting Supervisor Foley to the meeting and thanked Supervisor Foley for attending; referenced the passing of the infrastructure bill by the Senate; spoke about the effects of climate change and steps that can be taken locally, suggested the possibility of starting a community garden, and providing community solar power.

President Barke reported he neither attended nor organized the protest that occurred at CHOC and noted it was not an anti-vaccination rally, but an anti-mandate rally.

Lizet Vargas reported one of her sons suffers from epilepsy and another has a speech delay that merits therapy; noted she was told that if her sons do not wear masks they will be withdrawn from special education services; expressed disappointment and noted special needs children deserve to be part of the school, without being discriminated against and stated they will be moving out of the district and will begin home-schooling their children. She urged the Board to listen and act on the concerns of citizens living in the community.

Libby (via Zoom) expressed disappointment at President Barke for leading misinformation throughout the country regarding COVID-19 and believed it reflects poorly on the Rossmoor community.

Danielle Sams agreed with President Barke; noted the recent protest at CHOC was not an anti-vaccination protest but rather an anti-mandate protest; spoke about many who have medical exemptions and are unable to get the vaccine and talked about the loss of freedom.

John Kouros commended the RCSD Board for its excellent work.

Shoshana (via Zoom) alleged President Barke is scaring parents to the point that they do not want to vaccinate their children or send them to school.

Laura spoke in support of the Board and the work it is doing to protect the community; believed previous comments were inappropriate, spoke about legitimate medical exemptions, and in opposition to mandates.

Angie (via Zoom) spoke about previous speakers being disrespectful and apologized to the Board and the public.

There were no other public comments.

Director Rips spoke about the need for civility; discussed speaking about things that pertained to the Board's jurisdiction and urged the public to speak respectfully and not engage in personal attacks.

D. REPORTS TO THE BOARD

1. MONTHLY TRAFFIC SAFETY UPDATE

General Manager Joe Mendoza presented an update of the latest meeting of the Community Traffic/Safety Advisory Ad Hoc Committee; discussed efforts relative to street sweeping and the three-bin waste and recycling pick-up process; urged residents to call 800-826-9677 as well as 562-430-3707 when experiencing problems with trash pick-ups.

Discussion followed regarding assurances made by Orange County Waste & Recycling (OCWR) that they would enforce performance, making sure OCWR holds CR&R accountable, and the importance of granting Rossmoor local control in terms of managing its own contracts.

General Manager Mendoza reported OCWR and CR&R will attend a future Board meeting and encouraged residents to attend the meeting to provide input.

Director DeMarco spoke about increased wear and tear on Rossmoor streets because of the three-bin pick-up system by three different collection vehicles; discussed the need for local control; noted OCWR signed a 17-year contract with CR&R for which it receives franchise fees, part of which should go to Rossmoor.

Director Nitikman spoke about problems with enforcement in relation to street sweeping activities.

General Manager Mendoza discussed the roadway resurfacing project and a flyer with information on the schedule and locations of the project; addressed a trunk project along Katella Avenue/Los Alamitos and Seal Beach Boulevards and offered to provide a schedule on social media and a more detailed presentation at an upcoming meeting. Additionally, General Manager Mendoza referenced the recent Traffic/Safety Committee meeting where the Committee considered a traffic/safety campaign; spoke about speed radar trailers; noted staff is looking into purchasing one for Rossmoor; reported "Slow Down" reminder yard signs are still available; stated OC Public Works (OCPW) has provided a 25-mph speed limit sign inventory and presented an overview of the Rossmoor 25 mph signage plan. He reported the goal is to work with OCPW to consider an integrated approach and implement a 25-mph sign plan that is as consistent as possible.

Discussion followed regarding overlaying the location of stop signs on the flyer, painting the 25-mph on the street versus adding signs, recommendations by OCPW to remove specific existing signs and painting 25 mph along Bradbury Road.

Mary (undetermined last name), Rossmoor resident, suggested painting the speed limit on the street versus adding signs, especially on through streets.

Discussion continued regarding making Montecito Road a 25-mph street, the possibility of asking OCPW to remove signs on Main Way and Druid Lane and to keep the two on Yellowtail Drive, considering half-mile runs of open streets, phasing the removal of suggested speed signs, and painting the speed limit on streets where there is no justification for adding speed signs.

General Manager Mendoza continued with his report; addressed installation of two permanent radar speed signs at the Montecito Center and at St. Cloud Drive, by the Seal Beach Community Center; spoke about generating a letter from the RCSD Board outlining requests; referenced a discussion with Daryl Evans, Community Safety Manager for the City of Cerritos, regarding portable radar speed signs and black boxes; and reported Mr. Evans has offered to loan one to Rossmoor to evaluate prior to purchasing one.

Discussion followed regarding downloading black box data, related costs, challenges with the use of radar trailers and reaching out to the City of Los Alamitos to see if they would be willing to partner with Rossmoor to purchase a speed trailer.

General Manager Mendoza discussed the Montecito corridor and the possibility of establishing a resident parking permit process and spoke about collaborating with Supervisor Foley, the County, and continuing to work with the Traffic/Safety Committee to develop such a program.

President Barke spoke about diverse options for consideration including speaking with the owners of the retail parking lot behind Sprouts to discuss the use of the parking lot for overnight public parking.

2. QUARTERLY PARKS AND FACILITIES MAINTENANCE REPORT

General Manager Mendoza introduced and deferred to Park Superintendent Omero Perez for a report.

RCSD Park Superintendent Omero Perez presented an update of parks and facilities maintenance during the last quarter and addressed working with contractors to ensure they are performing.

E. CONSENT CALENDAR

Director Searles pulled Item No. E.1 from the Consent Calendar for separate discussion.

1. MINUTES:

- a. Regular Board Meeting of July 13, 2021

2. JUNE 2021 REVENUE AND EXPENDITURE REPORT

Motion by President Barke, seconded by Director Nitikman, to approve Consent Calendar, Item No. E.2, as presented. Motion passed 5-0.

PULLED FOR SEPARATE DISCUSSION

1. MINUTES:

- b. Regular Board Meeting of July 13, 2021

Director Searles referenced the meeting minutes of July 13, 2021, noting he made comments regarding having educational forums available to the entire Board and not held in committee and asked that to include his statement in the meeting minutes.

Motion by President Barke, seconded by Director Searles, to approve Consent Calendar, Item No. E.1, as amended. Motion passed 5-0.

F. PUBLIC HEARING

1. PUBLIC HEARING: CONSIDERATION OF RENTAL FEE INCREASES FOR TENNIS COURTS, ATHLETIC FIELDS, AND PICNIC SHELTERS

General Manager Mendoza presented details of the report; discussed a present cost recovery of 34%; referenced a fee study of nearby cities and addressed the recommended fee changes.

Discussion followed regarding the last time fees were increased, getting cost recovery to a specified percentage, giving residents priority in terms of providing facilities, increasing non-resident fees across the board, and not distinguishing between Rush and Rossmoor Parks relative to fees.

President Barke opened the public hearing.

There were no public comments.

President Barke closed the public hearing.

Discussion continued regarding cost recovery rates of other cities, the possibility of setting a 40-50% cost recovery, increasing non-profit fees and non-resident fees, a standing MOU with Girls Softball whereby they maintain the fields, the possibility of not charging residents at all for using facilities, using pricing as a means of allocating a scarce resource and the ratio of residents to non-residents using Rossmoor facilities.

Motion by Director Nitikman, seconded by President Barke, to adopt the proposed fees listed on Attachment 3, page 46 of the agenda packet, with the following changes:

Tennis Courts – Before 5:00 p.m., Non-Resident:	\$10
5:00 p.m. to 9:30 p.m., Non-Resident:	\$12
Fields - Non-Resident:	\$22

Motion passed 5-0.

Director Rips indicated he is not in favor of raising fees for non-profits; suggested allowing them the opportunity for input and noted they partner with Rossmoor in terms of creating opportunities for the youth that Rossmoor is unable to provide.

Director Searles expressed concerns that non-profits were not noticed regarding further increasing their user fees.

Director Rips suggested waiting to decide on changes to non-profit user fees until further input is obtained including information regarding use and percentage of residents versus non-residents and discussed the possibility of incentivizing non-profits.

Director Nitikman spoke about the possibility of entering into MOUs with non-profits offering them discounts in exchange for providing maintenance.

Motion by Director Nitikman, seconded by President Barke, to adopt staff recommendations to change fees for non-profit use of Fields, from \$6 to \$7 and direct staff to investigate non-profit use in terms of Rossmoor residents versus non-residents and return to the Board with a report. Motion passed 5-0.

2. PUBLIC HEARING: FISCAL YEAR 2021-2022 PROPOSED FINAL BUDGET

Ken Pun, Accountant, discussed changes made to the FY 2021-2022 Proposed Final Budget at the last Board meeting; addressed issues of concern including salaries, legal fees, and adjustments, and reported changes in classifications of some salary classes.

Director Searles thanked Mr. Pun for breaking out the classifications from this year to last year.

President Barke opened the public hearing.

There were no public comments on this item.

President Barke closed the public hearing.

Motion by Director Nitikman, seconded by President Barke, to approve the Fiscal Year 2021-2022 Final Budget. Motion passed 5-0.

G. RESOLUTIONS

- 1. RESOLUTION NO. 21-08-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT SETTING THE RATES, FEES AND CHARGES FOR THE USE OF DISTRICT FACILITIES AND ADOPTING THE RCSD FEE SCHEDULE EFFECTIVE SEPTEMBER 1, 2021, as amended in Exhibit A.

Motion by President Barke, seconded by Director Rips, to waive further reading and adopt Resolution No. 21-08-10-01: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT SETTING THE RATES, FEES AND CHARGES FOR THE USE OF DISTRICT FACILITIES AND ADOPTING THE RCSD FEE SCHEDULE EFFECTIVE SEPTEMBER 1, 2021, as amended in Exhibit A. Motion passed 5-0.

AYES:	Directors Nitikman, Rips, DeMarco, Searles and President Barke
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 2. RESOLUTION NO. 21-08-10-02 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2021-2022 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT

Motion by President Barke, seconded by Director Rips, to waive further reading and adopt Resolution No. 21-08-10-02: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT ESTABLISHING THE ANNUAL REVENUE AND EXPENDITURE TOTAL AMOUNTS FOR FISCAL YEAR 2021-2022 FOR THE ROSSMOOR COMMUNITY SERVICES DISTRICT. Motion passed 5-0.

AYES:	Directors Nitikman, Rips, DeMarco, Searles and President Barke
NOES:	None
ABSTAIN:	None
ABSENT:	None

ORDINANCES - None

H. REGULAR CALENDAR

1. CONSIDERATION OF A SCHEDULE TO PROVIDE EDUCATIONAL PUBLIC FORUMS AND STUDY SESSIONS REGARDING LOCAL CONTROL

General Manager Mendoza presented details of the report; talked about previous discussions and directions by the Board regarding local control, and outlined the suggested schedule as shown on page 77 of the agenda packet.

President Barke suggested that instead of holding meetings of the entire RCSD Board rather than the two proposed Legislative Committee meetings.

Discussion followed regarding confirmation by the various participants listed in the proposed schedule, cancelling the August 21, 2021 meeting and scheduling a Board meeting instead of the Legislative Committee meeting on August 24, 2021, the goal and purpose of the meetings, participation by OCLAFCO and allowing Board Members to determine their availability for the various meetings.

Director Nitikman suggested scheduling meetings on various days of the week.

Discussion continued regarding making all meetings Brown Act compliant meetings so that the entire Board may attend.

President Barke recommended that Board Members text their availability for August, September, and October to General Manager Mendoza so that he can schedule the proposed meetings when most are available.

President Barke noted the goal is to schedule four or five workshops, independent of regular Board meetings.

I. GENERAL MANAGER ITEMS

General Manager Mendoza announced upcoming events including the next Family Foodie Festival and the Patriots Day event; discussed an upcoming meeting with the local Postmaster regarding zip codes, and addressed upcoming Shakespeare in the Park performances and a Red Cross Blood Drive.

J. BOARD MEMBER ITEMS

Director Rips asked about the status of technology upgrades in the auditorium and General Manager Mendoza reported hiring an electrician and stated he hoped the project will be completed in one month. Director Rips spoke about personal attacks made during public comments and stressed that public comments are for reporting any subject under the jurisdiction of the Board. Director Rips thanked the community for the warmth expressed on the loss of his father.

Legal Counsel Tarquin Preziosi reported the Chair of the meeting may enforce staying on topic or redirect discussions and spoke about setting a time limit for receiving public comments. The latter

must be applied to all public speakers and Legal Counsel Preziosi recommended allowing three minutes to each member of the public to comment.

Director DeMarco provided an update of items addressed during the recent Traffic/Safety Committee meeting and thanked the Board for its input.

Director Searles thanked Supervisor Foley and Officer Musselmann for participating in the meeting; requested scheduling reports from staff earlier on agendas, moving forward; thanked staff for its work on the budget and agreed with limiting discussions to items under the jurisdiction of RCSD.

President Barke asked General Manager Mendoza to use discretion in moving items on agendas so that staff and guests may present earlier in meetings; commented on the use of a public forum to make personal attacks; thanked Supervisor Foley for her attendance; hoped to work cooperatively to solve issues of concern for Rossmoor residents including waste, recycling, traffic, and parking and commented positively on the idea of a community garden. He added he would like the involvement of LAUSD in traffic issues around Rossmoor schools and reported reaching out to RHA to work together in creating a path forward having a more-collegial working relationship.

K. GENERAL COUNSEL ITEMS

Legal Counsel Preziosi announced the Board will recess into Closed Session at 10:20 p.m.

L. CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL
Consideration of discipline or dismissal of a public employee.
Government Code Section 54957(b)(1).

At approximately 10:45 p.m., the Board reconvened into Open Session. Legal Counsel Preziosi reported the Board met in Closed Session. There were no reportable actions.

M. ADJOURNMENT

Motion by President Barke, seconded by Director DeMarco, to adjourn the regular meeting at 10:45 p.m. Motion passed 5-0.

SUBMITTED BY:

**Joe Mendoza
General Manager**

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM E-2

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Accountant Ken Pun
Subject: JULY 2021 REVENUE and EXPENDITURE REPORT

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors approve the Revenue and Expenditure Report for July 2021.

INFORMATION

The Revenue and Expenditure Report is submitted on a monthly basis, as an indication of the District's unaudited year-to-date revenues and expenses.

ATTACHMENTS

1. Revenue and Expenditure Report for the month of July 2021.

Rossmoor Community Services District

Schedule of Revenues and Expenditures and Changes in Fund Balance - Budget and Actual

For the month ended July 31, 2021

	Original Budget	Current Month July	Year to Date	Variance	% of Budget
Revenues:					
Property taxes	\$ 1,100,000	\$ 14,318	\$ 14,318	\$ 1,085,682	1.30%
Street light assessments	372,000	4,558	4,558	367,442	1.23%
Interest on investments	9,600	921	921	8,679	9.59%
From Other Governmental Agencies	258,000	-	-	258,000	0.00%
Permit and Rental Fees	137,300	13,999	13,998	123,302	10.20%
Miscellaneous	19,000	1,090	1,090	17,910	5.74%
Total Revenues	1,895,900	34,886	34,885	1,861,015	1.84%
Expenditures:					
Administrative	957,700	68,574	68,574	889,126	7.16%
Recreation	39,500	6,731	6,731	32,769	17.04%
Rossmoor Park	263,000	7,713	7,713	255,287	2.93%
Montecito Center	24,400	1,980	1,980	22,420	8.11%
Rush Park	145,500	12,490	12,490	133,010	8.58%
Street Lighting	100,000	11,901	11,901	88,099	11.90%
Rossmoor Wall	1,000	-	-	1,000	0.00%
Street Sweeping	65,000	5,146	5,146	59,854	7.92%
Parkway Tree	170,000	3,092	3,092	166,908	1.82%
Mini-Parks and Median	11,800	241	241	11,559	2.04%
Total Expenditures	1,777,900	117,868	117,868	1,660,032	6.63%
Changes in Fund Balance	118,000	\$ (82,982)	(82,983)	\$ 200,983	
Fund Balance:					
Beginning of Year	1,263,571		1,263,571		
End of Year	\$ 1,381,570		\$ 1,180,588		

Property Taxes: Current secured property taxes, current unsecured property taxes, prior secured property taxes; prior unsecured property taxes, delinquent property taxes, current supplemental assessments, public utility tax.

Street Light Assessments: Percentages of all property taxes collected to pay for the District's Street Light electricity costs.

Interest on Investments: All interest collected from Bank and LAIF accounts.

Other Governmental Agencies: State homeowner property tax relief, Prop 68 Grants, FEMA Grants and Orange County reimbursement for street sweeping.

Fees and Services: Court reservations, wall rental, field reservations, Rossmoor building rental, Montecito building rental; Rush Park building rental.

Other Revenues: Miscellaneous Revenues, and sponsorships.

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 7/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Revenues							
Dept: 00							
3000 - Current-Secured Property-Taxes	1,020,000.00	1,020,000.00	9,829.55	9,829.55	0.00	1,010,170.45	1.0
3001 Current unsecured prop tax	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.0
3002 Prior secured property taxes	14,000.00	14,000.00	429.69	429.69	0.00	13,570.31	3.1
3003 Prior unsecured prop taxes	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
3004 Delinquent property taxes	1,000.00	1,000.00	255.55	255.55	0.00	744.45	25.6
3010 Current supplemental assessmt	18,000.00	18,000.00	3,802.31	3,802.31	0.00	14,197.69	21.1
3020 Public utility tax	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
3105 Street light assessments	372,000.00	372,000.00	4,558.47	4,558.47	0.00	367,441.53	1.2
3200 Interest on investments	9,600.00	9,600.00	920.97	920.97	0.00	8,679.03	9.6
3210 Prop 68 Grant Funding	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.0
3250 FEMA Grant-Covid 19	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	0.0
3301 State homeowner proptax relief	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
3305 County street sweep reimburse	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
3404 Court reservations	45,000.00	45,000.00	8,426.50	8,426.50	0.00	36,573.50	18.7
3405 Wall Rental	300.00	300.00	0.00	0.00	0.00	300.00	0.0
3406 Ball field reservations	12,000.00	12,000.00	1,076.08	1,076.08	0.00	10,923.92	9.0
3407 Tree Trim Permits	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
3410 Rossmoor building rental	10,000.00	10,000.00	45.00	45.00	0.00	9,955.00	0.5
3412 Montecito building rental	15,000.00	15,000.00	881.50	881.50	0.00	14,118.50	5.9
3414 Rush Park Building Rental	50,000.00	50,000.00	3,569.00	3,569.00	0.00	46,431.00	7.1
3500 Other miscellaneous revenue	5,000.00	5,000.00	1,089.92	1,089.92	0.00	3,910.08	21.8
3504 Winterfest Sponsorships	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
Dept: 00	1,895,900.00	1,895,900.00	34,884.54	34,884.54	0.00	1,861,015.46	1.8
Revenues	1,895,900.00	1,895,900.00	34,884.54	34,884.54	0.00	1,861,015.46	1.8
Expenditures							
Dept: 10 ADMINISTRATION							
4000 Board of Directors Compensatn	9,000.00	9,000.00	1,057.94	1,057.94	0.00	7,942.06	11.8
4002 Salaries - Part-time	64,272.00	64,272.00	5,138.87	5,138.87	0.00	59,133.13	8.0
4003 Salaries - Overtime	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
4005 Salaries - Event Attendant	0.00	0.00	202.50	202.50	0.00	-202.50	0.0
4006 SALARY - ADMINISTRATION	220,560.00	220,560.00	7,803.88	7,803.88	0.00	212,756.12	3.5
4007 Vehicle Allowance	1,500.00	1,500.00	133.98	133.98	0.00	1,366.02	8.9
4008 SALARY - RECREATION	116,085.00	116,085.00	7,251.28	7,251.28	0.00	108,833.72	6.2
4009 SALARY - PARK/TREE MAINTENANCE	84,168.00	84,168.00	7,582.98	7,582.98	0.00	76,585.02	9.0
4010 Workers Compensation Insurance	18,500.00	18,500.00	2,788.66	2,788.66	0.00	15,711.34	15.1
4011 Medical Insurance	85,000.00	85,000.00	6,119.88	6,119.88	0.00	78,880.12	7.2
4015 Federal Payroll Tax -FICA	48,415.00	48,415.00	10,317.64	10,317.64	0.00	38,097.36	21.3
5002 Insurance - Liability	35,000.00	35,000.00	2,112.00	2,112.00	0.00	32,888.00	6.0
5004 Memberships and Dues	7,200.00	7,200.00	2,277.87	2,277.87	0.00	4,922.13	31.6
5006 Travel & Meetings	2,500.00	2,500.00	94.25	94.25	0.00	2,405.75	3.8
5007 Televised Meeting Costs	20,000.00	20,000.00	2,017.10	2,017.10	0.00	17,982.90	10.1
5010 Publications & Legal Notices	6,500.00	6,500.00	496.25	496.25	0.00	6,003.75	7.6
5012 Printing	3,000.00	3,000.00	677.35	677.35	0.00	2,322.65	22.6
5014 Postage	2,500.00	2,500.00	37.05	37.05	0.00	2,462.95	1.5
5016 Office Supplies	15,000.00	15,000.00	843.17	843.17	0.00	14,156.83	5.6
5020 Telephone	12,000.00	12,000.00	973.90	973.90	0.00	11,026.10	8.1
5021 Computer Costs	5,000.00	5,000.00	250.00	250.00	0.00	4,750.00	5.0
5045 Miscellaneous Expenditures	10,000.00	10,000.00	795.09	795.09	0.00	9,204.91	8.0
5046 Bank Service Charge	1,000.00	1,000.00	376.96	376.96	0.00	623.04	37.7
5610 Legal Counsel	60,000.00	60,000.00	3,610.00	3,610.00	0.00	56,390.00	6.0
5615 Financial Audit-Consulting	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
5617 Administrative Fees	0.00	0.00	615.23	615.23	0.00	-615.23	0.0
5620 Misc Studies	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
5670 Other Professional Services	35,000.00	35,000.00	5,000.00	5,000.00	0.00	30,000.00	14.3
6010 Equipment	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
6025 Soft ware	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
ADMINISTRATION	957,700.00	957,700.00	68,573.83	68,573.83	0.00	889,126.17	7.2

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 7/31/2021		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND								
Expenditures								
Dept: 20 RECREATION								
5017 - Community-Events		39,500.00	39,500.00	6,731.00	6,731.00	0.00	32,769.00	17.0
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RECREATION		39,500.00	39,500.00	6,731.00	6,731.00	0.00	32,769.00	17.0
Dept: 30 ROSSMOOR PARK								
5018 Janitorial Supplies		6,000.00	6,000.00	1,389.39	1,389.39	0.00	4,610.61	23.2
5022 Utilities		12,500.00	12,500.00	1,659.29	1,659.29	0.00	10,840.71	13.3
5023 Water		28,000.00	28,000.00	2,667.81	2,667.81	0.00	25,332.19	9.5
5025 SECURED PROP TAX		1,150.00	1,150.00	0.00	0.00	0.00	1,150.00	0.0
5030 Vehicle Maintenance		1,000.00	1,000.00	369.23	369.23	0.00	630.77	36.9
5032 Building & Grounds-Maintenance		30,000.00	30,000.00	3,684.75	3,684.75	0.00	26,315.25	12.3
5034 Alarm Systems		850.00	850.00	42.88	42.88	0.00	807.12	5.0
5045 Miscellaneous Expenditures		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051 Equipment Rental		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5655 Landscape Maintenance		27,000.00	27,000.00	2,168.30	2,168.30	0.00	24,831.70	8.0
8005 Buildings and Improvements		155,000.00	155,000.00	0.00	0.00	0.00	155,000.00	0.0
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ROSSMOOR PARK		263,000.00	263,000.00	11,981.65	11,981.65	0.00	251,018.35	4.6
Dept: 40 MONTECITO CENTER								
5018 Janitorial Supplies		6,000.00	6,000.00	1,389.39	1,389.39	0.00	4,610.61	23.2
5022 Utilities		2,000.00	2,000.00	119.75	119.75	0.00	1,880.25	6.0
5023 Water		2,250.00	2,250.00	344.67	344.67	0.00	1,905.33	15.3
5025 SECURED PROP TAX		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5030 Vehicle Maintenance		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5032 Building & Grounds-Maintenance		8,000.00	8,000.00	350.00	350.00	0.00	7,650.00	4.4
5034 Alarm Systems		650.00	650.00	0.00	0.00	0.00	650.00	0.0
5045 Miscellaneous Expenditures		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5655 Landscape Maintenance		3,000.00	3,000.00	240.92	240.92	0.00	2,759.08	8.0
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MONTECITO CENTER		24,400.00	24,400.00	2,444.73	2,444.73	0.00	21,955.27	10.0
Dept: 50 RUSH PARK								
5018 Janitorial Supplies		6,000.00	6,000.00	1,389.40	1,389.40	0.00	4,610.60	23.2
5022 Utilities		23,000.00	23,000.00	1,576.75	1,576.75	0.00	21,423.25	6.9
5023 Water		42,000.00	42,000.00	4,532.93	4,532.93	0.00	37,467.07	10.8
5025 SECURED PROP TAX		4,200.00	4,200.00	0.00	0.00	0.00	4,200.00	0.0
5030 Vehicle Maintenance		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5032 Building & Grounds-Maintenance		40,000.00	40,000.00	639.75	639.75	0.00	39,360.25	1.6
5034 Alarm Systems		800.00	800.00	0.00	0.00	0.00	800.00	0.0
5045 Miscellaneous Expenditures		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5051 Equipment Rental		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5052 Minor Facility Repairs		500.00	500.00	0.00	0.00	0.00	500.00	0.0
5655 Landscape Maintenance		2,700.00	27,000.00	2,168.30	2,168.30	0.00	24,831.70	8.0
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RUSH PARK		121,200.00	145,500.00	10,307.13	10,307.13	0.00	135,192.87	7.1
Dept: 60 STREET LIGHTING								
5650 Lighting and Maintenance		100,000.00	100,000.00	8,573.57	8,573.57	0.00	91,426.43	8.6
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STREET LIGHTING		100,000.00	100,000.00	8,573.57	8,573.57	0.00	91,426.43	8.6
Dept: 65 ROSSMOOR WALL								
5032 Building & Grounds-Maintenance		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
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ROSSMOOR WALL		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Dept: 70 STREET SWEEPING								
5642 Street Sweeping		65,000.00	65,000.00	5,146.21	5,146.21	0.00	59,853.79	7.9
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STREET SWEEPING		65,000.00	65,000.00	5,146.21	5,146.21	0.00	59,853.79	7.9
Dept: 80 PARKWAY TREES								
5017 Community Events		1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
5656 Tree Trimming		120,500.00	120,500.00	816.00	816.00	0.00	119,684.00	0.7

REVENUE/EXPENDITURE REPORT

Rossmoor Community

For the Period: 7/1/2021 to 7/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 10 - GENERAL FUND							
Expenditures							
Dept: 80 PARKWAY TREES							
5660 TREE REMOVAL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6015 Trees	0.00	0.00	2,276.00	2,276.00	0.00	-2,276.00	0.0
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PARKWAY TREES							
	125,000.00	125,000.00	3,092.00	3,092.00	0.00	121,908.00	2.5
Dept: 90 MINI-PARKS AND MEDIANS							
5022 Utilities	500.00	500.00	30.27	30.27	0.00	469.73	6.1
5023 Water	6,000.00	6,000.00	748.06	748.06	0.00	5,251.94	12.5
5032 Building & Grounds-Maintenance	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
5045 Miscellaneous Expenditures	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5051 Equipment Rental	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5052 Minor Facility Repairs	100.00	100.00	0.00	0.00	0.00	100.00	0.0
5655 Landscape Maintenance	3,000.00	3,000.00	240.93	240.93	0.00	2,759.07	8.0
6015 Trees	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0.0
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MINI-PARKS AND MEDIANS							
	56,800.00	56,800.00	1,019.26	1,019.26	0.00	55,780.74	1.8
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Expenditures	1,753,600.00	1,777,900.00	117,869.38	117,869.38	0.00	1,660,030.62	6.6
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Net Effect for GENERAL FUND	142,300.00	118,000.00	-82,984.84	-82,984.84	0.00	200,984.84	-70.3
Change In Fund Balance:			-82,984.84				
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Grand Total Net Effect:	142,300.00	118,000.00	-82,984.84	-82,984.84	0.00	200,984.84	

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM G-1

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
SUBJECT: RESOLUTION NO. 21-09-14-01 REJECTION OF GOVERNMENT CLAIM

RECOMMENDATION

Approve by roll call vote, Resolution No. 21-09-14-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S
REJECTION OF GOVERNMENT CLAIM

BACKGROUND

A claim in the amount of \$500,000.00 has been filed by Christina Poland, alleging damages as a result of a trip and fall injury and is seeking reimbursement for medical expenses for hospitalization, surgery, surgical complications, rehabilitation, pain management, loss of earnings and/or earnings capacity, and general damages. This claim was forwarded to California Joint Powers Insurance Authority (CJPIA) who provides insurance for the District. Through CJPIA's claims administration, the District was advised to reject this claim.

The attached Resolution No. 21-09-14-01 formally rejects the tort claim. Further action on this matter will be conducted in accordance with established liability claim procedures as recommended by CJPIA. By rejection of this claim, the matter will be turned back over to CJPIA for their decision on whether or not to pay the claim.

ATTACHMENTS

1. Resolution No. 21-09-14-02 Rejection of Government Claim
2. Claim: dated July 12, 2021.
3. Notice of Claim Rejection dated July 19, 2021 (Carl Warren & Company for CJPIA)

RESOLUTION 21-09-14-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM

WHEREAS, a claim for monetary damages (Claim) was presented by Christina Poland July 12, 2021 against the Rossmoor Community Services for property damages; and

WHEREAS, that the Board of Directors of the Rossmoor Community Services District has timely considered by Claim filed by Christina Poland.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rossmoor Community Services District has concluded that the Claim be rejected in its entirety.

BE IT FURTHER RESOLVED that the District's General Manager is authorized to give notice to Christina Poland of this Board's decision to reject in its entirety, the Claim, and further advise that said claimant has six (6) months from the date the rejection is deposited in the mail to file a court action on the Claim. Such notice, together with a copy of this Resolution, shall be served upon Christina Poland on or before September 30, 2021.

PASSED AND ADOPTED this 14th day of September 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT

Jeffrey Barke, President

ATTEST:

Joe Mendoza, Secretary
Rossmoor Community Services District

1 RIGG AND DEAN
Attorneys at Law
2 3 Park Plaza, Suite 1560
Irvine, California 92614
3 Telephone: (949) 250-0606

4 Attorneys for CLAIMANT.
CHRISTINA POLAND

6 GOVERNMENT CLAIM

11 CHRISTINA POLAND,)
an individual)
12)
Claimant,)
13)
vs.)
14)
15 CITY OF LOS ALAMITOS;)
ROSSMOOR, AN UNINCOR-)
16 PORATED AREA OF THE)
COUNTY OF ORANGE,)
17)
Respondents.)
18)

APPLICATION FOR LEAVE TO
PRESENT LATE CLAIM
CODE §910

19 1. Application is hereby made for leave to present a late
20 claim under Section 911.4 of the Ca. Government Code. The claim
21 is founded on causes of action for Dangerous Condition on
22 Public Property, Premises Liability, General negligence, which
23 occurred on 11/19/2020 and for which a claim was not timely
24 presented. For additional circumstances relating to the cause
25 of action, reference is made to the proposed claim attached
26 hereto as Exhibit A and made a part hereof.

27 2. The reason for the delay in presenting this claim is
28 the mistake, inadvertence, surprise, and excusable neglect of

1 the claimant, CHRISTINA POLAND, as is more particularly showing
2 in the declaration of Warren C. Dean, JR., attached hereto as
3 Exhibit B. Respondents City of Los Alamitos, Rossmoor, and the
4 County of Orange were not prejudiced in the defense of the
5 claim by the failure to file the claim in a timely manner, as
6 shown by the declaration of Warren C. Dean, Jr., attached
7 hereto as Exhibit B and made a part hereof.

8 3. Claimant acquired a cause of action against the County
9 of Orange, City of Los Alamitos, and community of Rossmoor, for
10 negligence under Government Code §815.2 and/or Government Code
11 §835 due to a dangerous condition that existed on a public
12 sidewalk joint line adjacent to a residence whose address is
13 11242 Kensington Rd. Los Alamitos, CA. 90720. The date, place,
14 and circumstances giving rise to this cause of action are set
15 forth in the attached claim.

16 4. Claimant has not presented this claim earlier for the
17 following reasons:

18 The claimant is 74 years of age and received an injury to
19 her head and wrists. For the six month period of time after the
20 incident the claimant was operating with diminished mental and
21 physical capacity and failed to present a timely claim because
22 of that disability.

23 3. This application is presented within a reasonable time
24 after the accrual of the cause of action, as shown by the
25 declaration of Warren C. Dean, Jr. attached hereto as Exhibit
26 B.


27 WHEREFORE, it is respectfully requested that this
28 application be granted and that the attached claim be received

1 and acted on in accordance with sections 912.4 - 912.8 of the
2 Government Code.

3
4 Dated: July 9, 2021

RIGG AND DEAN

5
6 By:


7 Warren C. Dean Jr.
8 Attorneys for Claimant
9 Christina Poland

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1 2021.

2 As soon as Claimant could, she hired this firm to evaluate
3 and advise her concerning her potential claims. We immediately
4 sought information as to the ownership and history of the
5 sidewalk in question.

6 The results of our inquiries have yielded the following
7 (still inconclusive) findings: the City of Los Alamitos has
8 told us that they have no records of this location within their
9 city limits.

10 The Community Services District (Rossmoor) has told us
11 that they are a part of unincorporated Orange County.

12 The homeowner John S. Kasem has told us he re-poured his
13 driveway (apparently but not conclusively to include the public
14 sidewalk associated therewith). He also informed us that the
15 city (Los Alamitos) has been out to "grind down" the height
16 discrepancy on the corresponding joint line on the other side
17 of the driveway.

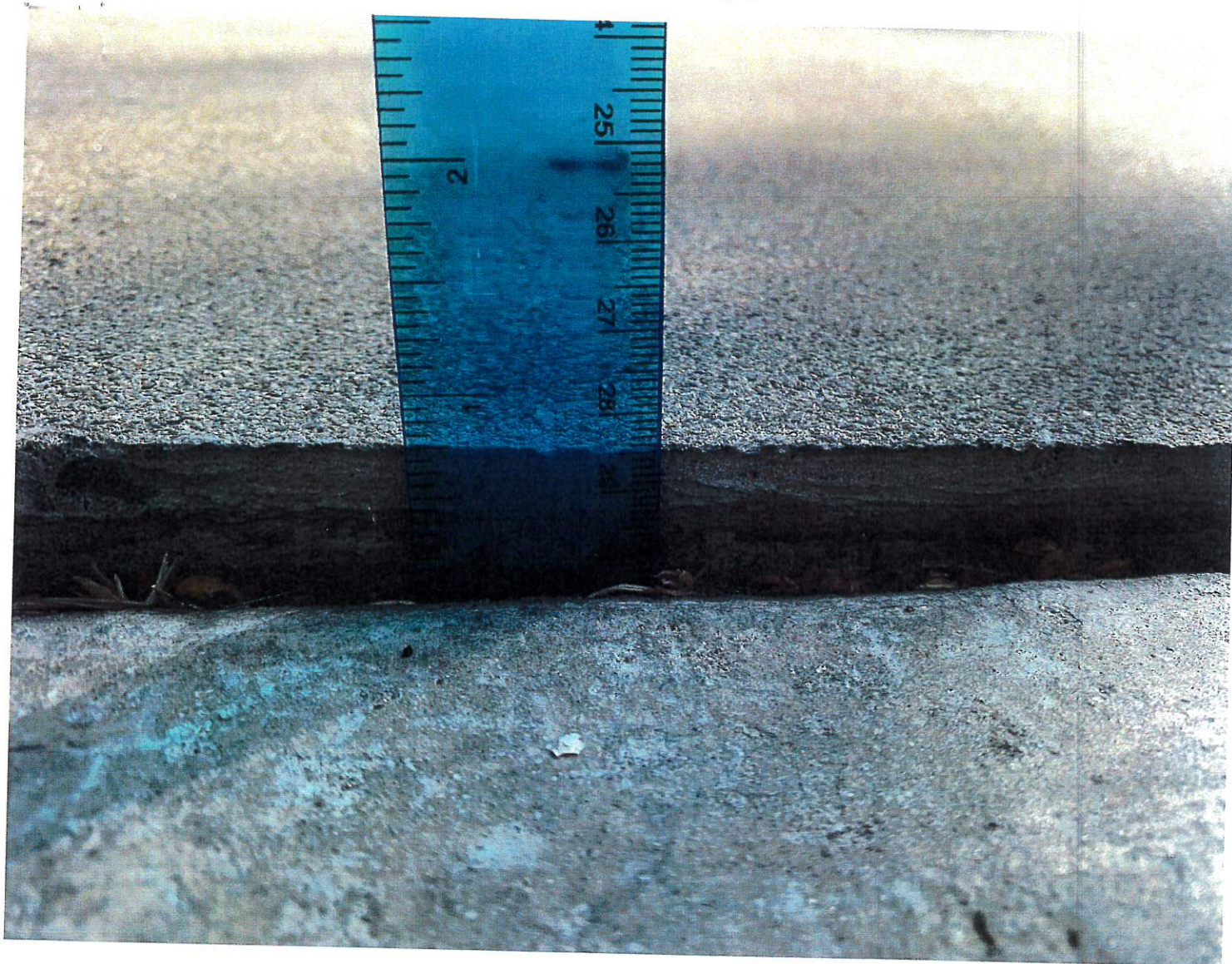
18 We have sent Ca. Public Record Act requests for ownership,
19 construction, maintenance, modifications, repairs, permits, and
20 inspection issues to all three above named entities. Suffice it
21 to say, that even without medical disability, determining
22 ownership of the place of the accident is problematic and
23 confusing.

24 I declare under penalty of perjury that the foregoing is
25 true and correct.

26 Date this 9 day of July, 2021 at Irvine, CA

27 
28 Warren C. Dean, Jr.





Jessica Verduzco

From: Bray, Claudia <cbray@carlwarren.com>
Sent: Monday, July 19, 2021 8:58 AM
To: Mary Kingman
Cc: Jessica Verduzco
Subject: RE: 3016481 Christina Poland

Thank you Mary for the information. Did you happen to take a photographs while you were there inspecting the site? If so, please forward them to me.

Jessica, I am recommending we reject this claim. The District does not maintain the sidewalks and it appears that the tree will not have a role in the uplift of the sidewalk. If no objection, please send out the rejection letter to the claimant's attorney and then send me a copy of the letter for my file.

Best regards.

Claudia Bray | Claims Examiner
 Carl Warren & Company, LLC | A Venbrook Company

PO Box 2411, Tustin, CA 92781
 Office: (657) 622-4216 | Fax: (866) 254-4423

Because Quality and Integrity Matter... please EMAIL my Supervisor about the service you received.

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From: Mary Kingman <MKingman@rossmoor-csd.org>
Sent: Friday, July 16, 2021 4:26 PM
To: Bray, Claudia <cbray@carlwarren.com>
Cc: Jessica Verduzco <JVerduzco@rossmoor-csd.org>
Subject: RE: 3016481 Christina Poland

Hi Claudia,

This is a District tree. The tree was planted in 2006 and the species, Ginkgo biloba is a very slow growing tree that after 15 years is around 15' tall. It has been maintained and trimmed at least every 4 years, according to the schedule below. I have no record of sidewalk repairs since those are all done through Orange County Public Works. I do not believe a tree of this species and this size could lift the sidewalk. When I inspected the site, it looks like a separate panel was added to the portion of the sidewalk that is lifted. This may have been done by the homeowner when the driveway was widened as it looks like the concrete up to the lift matches the driveway and approach. The difference in height occurs where the

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM H-1

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
SUBJECT: CONSIDERATION OF A SCHEDULE TO PROVIDE EDUCATIONAL PUBLIC FORUMS AND STUDY SESSIONS REGARDING LOCAL CONTROL

RECOMMENDATION

It is recommended that the Rossmoor Community Services District (RCSD) Board of Directors review the meeting schedule provided, make adjustments as desired, and direct the General Manager accordingly.

BACKGROUND

As a result of a Legislative Affairs Committee (President Barke and Director Rips) meeting held on June 29, 2021, the Committee requested that this item be placed on the July RCSD Board agenda to secure the concurrence of the Board of Directors to conduct a community educational workshop regarding local control.

At the July 13, 2021 RCSD Board meeting, the Board discussed local control and directed the General Manager to continue to work on scheduling educational workshops for the Board and community that will outline the process required to achieve more local control, as well as the services that the District would like to manage.

At the August 10, 2021 RCSD Board meeting, the General Manager was directed to secure dates from Board members in order to schedule educational forums that would include participation by the full RCSD Board, rather than only members of the Legislative Affairs Committee. These meetings would comply with Brown Act requirements for posting, etc. Therefore, it was determined that a less aggressive schedule would be suitable for these meetings. President Barke requested that Board members provide their availability to the General Manager so that dates could be selected that would be available for the Board.

INFORMATION

Since the August Board meeting, the General Manager has attempted to secure available dates from Board members and developed a schedule and outline for the proposed meetings.

Suggested Schedule

Meeting #1: RCSD Special Board Meeting/Local Control Educational Forum
Thursday, October 7, 2021 – 7 p.m.
Rush Park Auditorium

Purpose: This first meeting would provide the history of RCSD's pursuit of local control, an overview of the various services that would apply to local control, and solicit community input regarding the desire for more local control.

Possible panelists: Former RCSD General Manager Henry Taboada, Helendale Community Services District General Manager Kimberly Cox, CSDA Director of Advocacy and Public Affairs Kyle Packham.

Meeting #2: RCSD Special Board Meeting/Local Control Educational Forum

Saturday, October 16 – 3 p.m.
Rush Park Auditorium

Purpose: This second meeting would again provide the history of RCSD's pursuit of local control, and receive input from attendees regarding the questions they have about local control in order to comprise a survey for the community.

Possible panelists: Former RCSD past President and Board member Michael Maynard, Donal Russel, Capistrano Bay Community Services District General Manager, Jason Gonsalves of Joe A. Gonsalves & Son.

Meeting #3: RCSD Board Meeting

Tuesday, November 9, 2021 – 7 p.m. or Tuesday, December 14, 2021
Rush Park Auditorium

Purpose: Local control will be an agenda item at the regular RCSD Board Meeting. The Board would possibly review the results of a community survey if they are available and will discuss the outcome.

ATTACHMENTS

None

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM I

Date: September 14, 2021
To: Honorable Board of Directors
From: General Manager Joe Mendoza
Subject: GENERAL MANAGER ITEMS

RECOMMENDATION

Receive and file.

INFORMATION

In addition to the day-to-day operations of the Rossmoor Community Services District (RCSD) the General Manager has been working on the following projects:

1. Rossmoor Park Community Center and Office Flooring: The Rossmoor Park Community Center recently had new luxury vinyl tile flooring (LVT) installed to replace the old carpet. The LVT product is a durable, multi-use flooring that is easy to maintain. The installation was completed in the Community Center and office.
2. Rossmoor Park Parking Stalls Resurfacing: The parking stalls along the perimeter of Rossmoor Park have been resurfaced by Orange County Public Works (OCPW) during the resurfacing project that is currently being done throughout the community. We are very pleased that OCPW decided to put the District's portion of the parking stalls into their project, therefore, saving the District money by not having to go through the bid process. This was also a cost saving measure because this small project was included in a much larger project, thus reducing the per-foot cost of the resurfacing.
3. Street Sweeping: The General Manager continues to be in discussion with OCPW, Supervisor Foley's office, and OC Sheriff's regarding adopting a resolution and a new street sweeping schedule that is more user-friendly to our residents. We are analyzing Sheriff's parking enforcement, analyzing quotes from street sweeping vendors, and working on securing additional funding to cover the increased cost a new schedule may require. The General Manager will continue to keep the RCSD Board informed of our progress.
4. Zip Code: In reaction to the City of Los Alamitos and their increased sales tax that is affecting our Rossmoor residents, staff continues to research securing a dedicated zip code for Rossmoor to establish our own identity. Staff has reached out to Congressman Alan Lowenthal's office (47th District) for assistance. Their initial response was that this would be a very cumbersome task and difficult to achieve. Our next step is to set up a meeting with our local Postmaster to discuss the process.
Update: the General Manager has reached out to Supervisor Foley's office and is working with her Constituent Services Manager Manuel Chavez in formulating a plan to secure a possible zip code dedicated to Rossmoor.

5. Rush Park Auditorium Audio-Visual and Lighting Upgrades: The electrical system for the Rush Park Auditorium has recently been upgraded in preparation for the addition of background lighting, new speakers, cameras, and a projection system. All of these items are being tested and will be installed as they are available.

ATTACHMENTS

None