



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, August 13, 2019**

---

**A. ORGANIZATION**

**1. CALL TO ORDER: 7:02 P.M.**

**2. ROLL CALL:** Directors Barke, DeMarco, Nitikman, Maynard  
President Casey

**3. PLEDGE OF ALLEGIANCE:** The Los Alamitos Youth Center

**4. PRESENTATIONS:**

**a. PRESIDENT RON CASEY RE: PRESENTATION OF PROCLAMATION TO  
OUTSTANDING CITIZEN VOLUNTEER, DOROTHY FITZGERALD**

President Casey presented Rossmoor resident Dorothy Fitzgerald with a proclamation of Commendation for her outstanding citizenship, her efforts in coordinating the Rossmoor Neighborhood Watch Program, emergency preparedness, and many years of volunteer service with the Rossmoor Homeowners Association. Photos were taken. Applause ensued. The presentation was received and filed.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM--None**

**D. REPORTS TO THE BOARD:**

**1. REPORT OF THE GENERAL MANAGER RE: SPECIAL DISTRICT RISK  
MANAGEMENT AUTHORITY (SDRMA) INSURANCE DEDUCTIBLE STATUS**

Recommendation to receive and file; direct staff accordingly. The General Manager reported Following the July 9, 2019 Board meeting, the District received a letter dated July 15, 2019 from SDRMA rescinding its decision to increase RCSD's deductible to \$25,000 and restoring the amount to the original \$5,000.

As the Board directed, staff researched alternatives to coverage with SDRMA. Subsequently, staff made contact with the California Joint Powers Insurance Authority (California JPIA)

located in La Palma, California. The California JPIA is one of the largest municipal self-insurance pools in the state, with over 100 participating members. Their coverage ranges from insurance claims, training, litigation, contracts, governmental entity exposures and loss control. California JPIA's membership includes cities, JPA's and special districts throughout the State of California. One of the advantages to the California JPIA, is that they are a local agency (La Palma, California) and the majority of their clients are located in Los Angeles and Orange Counties.

The California JPIA requested information about the RSCD's past claims and workers' compensation history and will be providing a quote for coverage and premiums. Once this information is received, staff will present a report to the Board at a future meeting.

The report was received and filed.

## **2. REPORT OF THE GENERAL MANAGER RE: CONSIDERATION OF STREET SWEEPING SCHEDULE ALTERNATIVES**

Recommendation to discuss the proposed alternative street sweeping schedule and direct staff accordingly. The General Manager reported that the Community Traffic/Safety Advisory Ad Hoc Committee met on May 9, 2019 and on August 8, 2019 respectively and discussed alternative street sweeping schedules and how they could be implemented. During this period, staff researched other cities' agreements and street sweeping schedules, compared costs, and had numerous discussions with the District's street sweeping vendor - RF Dickson, as well as the Orange County Sheriff's Department and Orange County Supervisor Michelle Steele's office regarding the possibility of changing the street sweeping program in Rossmoor.

The General Manager reported that the RCSD Board, Community Traffic/Safety Advisory Ad Hoc Committee, Parks/Facilities Standing Committee, and staff researched alternatives and proposed the consideration of an alternative street sweeping schedule and route as follows:

- Even-numbered addresses will be swept on the first and third Mondays between the hours of 8:30 a.m. and 4:30 p.m.
- Odd-numbered addresses will be swept on the first and third Tuesdays between the hours of 8:30 a.m. and 4:30 p.m.

It was further reported that based on this alternative street sweeping schedule, staff requested a cost estimate from RF Dickson compared to the cost of our current schedule. To date, RCSD paid \$56,815.32 to RF Dickson for street sweeping services on the first and third Mondays of each month. Per our contract with Orange County, RCSD will be reimbursed \$55,000 for FY 2018-2019. The County has informed us that the District will receive \$60,000 for FY 2019-2020, an increase of \$5,000. RF Dickson's estimate for a two-day street sweeping schedule as outlined above, is \$86,006.21 – an increase of \$26,006.21 over the amount the County will reimburse us for FY 2019-2020.

Based on the estimate from RF Dickson, staff sought out alternative vendors and found a reputable vendor who could provide the two-day service and stay in the range of the \$60,000 reimbursement from the County.

Prior to seeking community input or negotiating further with a street sweeping vendor, the District Manager suggested that a meeting be scheduled with Supervisor Steel to obtain her approval on changing the street sweeping schedule in Rossmoor. Upon her approval/acceptance of the change, the topics of an ordinance change, signage and parking enforcement will be addressed. Discussion ensued. The report was received and filed.

**E. CONSENT CALENDAR:**

**DIRECTOR NITIKMAN REQUESTED THAT ITEM E-2 REVENUE AND EXPENDITURE REPORT BE PULLED AT THIS TIME**

**1a. MINUTES OF THE REGULAR BOARD MEETING—July 9, 2019**

Motion by Director DeMarco, seconded by Director Maynard, to approve the Minutes of the Regular Board Meeting of July 9, 2019 as submitted. Motion passed 5-0.

**2. REVENUE AND EXPENDITURE REPORT—June 2019**

Director Nitikman had questions relative to why the report showed decreases in revenue for the Rossmoor Park Tennis Program and Rush Park Auditorium as compared to the previous year. General Manager Joe Mendoza stated that the District was in the process of preparing for its external audit this month and he was also engaged in an internal facility audit. Once both audits were complete, he would report the findings to the Board at a future Board meeting.

Motion by Director Nitikman, seconded by Director Maynard, to approve the Revenue and Expenditure Report as submitted. Motion passed 5-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS—None**

**ORDINANCES—None**

**H. REGULAR CALENDAR:**

**1. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF EXTENDED HOURS, SPECIAL EVENT REQUEST FOR USE OF RUSH PARK FOR THE ANNUAL SCHOOL GHOUL 5K RUN/WALK EVENT**

The General Manager introduced the facility request for the Annual School Ghoul 5k Run/Walk event. Event Director, Robert Seagren provided information to the Board and answered questions. Discussion ensued relative to impact on parking and notification of impacted homeowners residing along the route. Motion by Director Maynard, seconded by Director Nitikman, to approve the special event request for use of Rush Park for the Annual School Ghoul 5k Run/Walk event scheduled for two consecutive days. Motion passed 5-0.

## **2. DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH HAPPY HOUR FIT CLUB INSTRUCTOR KERRIE DAVANON FOR FITNESS INSTRUCTION AT RCSD PARKS**

Recommendation to authorize the General Manager to execute a new Park Use Agreement with Kerrie DaVanon to continue to operate her Happy Hour Fit Club at Rush and Rossmoor Parks.

The General Manager reported that Mrs. DaVanon has been in full compliance with the terms of her Agreement and she is requesting a renewal of her Agreement. The existing Agreement was for an initial one year term, with two one year extension options. The General Manager has requested the this new Agreement be for an initial term of two years, with a one year extension option. This request is consistent with other recent use agreements. General Counsel prepared the new Park Use Agreement with this revision for the Board's Consideration. The new Agreement, approved by the Board, would commence on September 7, 2019 and expire on September 6, 2021.

Motion by Director Barke, seconded by Director Maynard, to authorize the General Manager to execute a new Park Use Agreement with Kerrie DaVanon to continue to operate her Happy Hour Fit Club at Rush and Rossmoor Parks for two years with the option of a one-year extension. Motion passed 5-0.

## **3. DISCUSSION AND POSSIBLE ACTION RE: CHURCH OF CHRIST EXTENDED HOURS FACILITY REQUEST FOR USE OF RUSH PARK AUDITORIUM AND KITCHEN**

Recommendation to approve the extended hours facility request by the Church of Christ for use of Rush Park Auditorium and Kitchen on the Thanksgiving Day holiday.

The General Manager reported that The Church of Christ has submitted a request for use of the Rush Park Auditorium and Rush Park Kitchen for a church meeting on Thanksgiving Day, Thursday, November 28, 2019 from 8 a.m. to 10 p.m. and Friday, November 29, 2019 from 9 a.m. to 6 p.m. There will be approximately 100 people in attendance. A staff attendant will be present to oversee the event.

Motion by Director Maynard, seconded by Director Barke, to approve the extended hours facility request by the Church of Christ for use of the Rush Park Auditorium and kitchen on the Thanksgiving Day holiday. Motion passed 5-0.

### **L. CLOSED SESSION: None**

## **I. GENERAL MANAGER ITEMS:**

General Manager Joe Mendoza reported that the District would be undergoing its annual audit later this month and he was in the process of conducting an internal audit as well. The new community game room was being setup and was in regular use by the kids from the R.A.S.C.A.L.S. After School Program. An artist has been commissioned to paint a custom mural on the walls of the game room depicting Rossmoor and it should be open to the public next week. The General Manager stated that he had toured the Orange County Emergency Management Center recently and was impressed with the facility. He plans to register district staff in the OC Alert Mass Communications System. He would also be conducting stakeholder's meetings with local

agencies, the school district and educating the public. The General Manager further reported that he had met with Los Alamitos High School Principal Chris Vlastic and had another meeting scheduled with School Safety Officer Dr. Friedman. He stated his goal was to be a conduit for emergency preparedness services in the community. The General Manager concluded that he and staff had attended the Orange County Sheriff's Department National Night Out and set up a booth with the RHA. The report was received and filed.

## **J. BOARD MEMBER ITEMS:**

Director Barke requested that an item be placed on the September agenda to discuss the possibility of changing the RCSD's regular board meeting date from the second Tuesday of the month to the first Tuesday of the month in order to attend the Los Alamitos Unified School District meetings which fell on the same day. He stated that he was committed to attending all monthly RHA meetings and thought it was important that Board Members commit to attending city council meetings in neighboring jurisdictions. He also wanted to discuss changing the District's committee structure and consider converting some ad hoc committees to standing committees. Director Barke opined that he would like to see the RCSD/LAUSD Ad Hoc Committee converted to a standing committee. Director Barke further opined that he was encouraged by the recent meeting he had attended to discuss alternative street sweeping options with another street sweeping vendor. The vendor seemed positive and flexible. He concluded that he was excited to be on the board and it was a pleasure to be working with his fellow board members and staff.

Director DeMarco opined relative to his frustration from Southern California Edison's failure to notify the District regarding recent street light pole removals and installations. He further opined that if the District had been aware of the project in advance they could have requested that additional lighting be installed near schools and other poorly lit locations. He was pleased that the District seemed to be making progress on the street sweeping issue. He congratulated Dorothy Fitzgerald on being awarded with a proclamation from the District, stating that she was an asset to the community and the honor was long overdue.

Director Nitikman congratulated Dorothy Fitzgerald for being honored this evening. He stated that Dorothy was a dear friend and spent a tremendous amount of time with County Code Enforcement issues, Neighborhood Watch and so much more. He agreed the honor was long overdue. Director Nitikman echoed Director DeMarco's frustration with Southern California Edison Company's failure to disclose their intent to remove the street light poles. If the District had known that this project was on the horizon they may have made different decisions related to the community lighting project. Director Nitikman also requested that Director Barke's request to explore a change in the District's regular board meeting dates be added to the September agenda. He reminded motorists to slow down as school was now in session and concluded that the crosswalk removed by the County had not yet been replaced.

Director Maynard stated he was glad that the District recognized Dorothy Fitzgerald this evening, stating that she had done so much work for the community including organizing emergency preparedness and neighborhood watch and agreed the honor was long overdue. He reminded everyone to be especially careful of the children going back to school now that it was in session and he was looking forward to the Fall season.

President Casey announced that he had witnessed some of the activity at the Rush Park game room now open at Rush Park and saw the many donations that the District had received. He was looking forward to seeing the mural painted on the wall and having it open to the public soon. President Casey remarked that the City of Seal Beach had hired a consultant to assist them with solving the parking issues on Montecito Road and exploring parking permit options. He thanked Assemblyman Tyler Diep and Deputy Peter Kim for reaching out to Caltrans on behalf of the Rossmoor residents affected by the freeway noise. He added that the community needs to continue to be vocal and stay involved in order to see any results. Finally, he also thanked Dorothy Fitzgerald for attending tonight and being honored with the District's award. He added that she waited too long for the recognition that was long overdue.

**K. GENERAL COUNSEL ITEMS:**

Tarquin Preziosi reported to the Board on a Pasadena case involving inverse condemnation as it related to parkway trees and District liability. Discussion ensued relative to trees that were planted prior to the formation of the RCSD and whether the resident or the County of Orange owns the parkway with the RCSD having an easement to maintain the trees. The General Manager stated he would research and report his findings back to the Board. The report was received and filed.

**L. CLOSED SESSION:**

**AT 8:45 P.M. THE BOARD RECESSED INTO CLOSED SESSION**

**AT 9:25 P.M. THE BOARD RECONVENED FROM CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Initiation of Litigation – One Case

Pursuant to Government Code Section 54956.9(d)(4)

General Counsel Tarquin Preziosi stated that at 8:45 p.m. the Board recessed into a closed session. At approximately 9:25 p.m. the Board reconvened from closed session into open session. There were no items to report.

**M. ADJOURNMENT:**

Motion by Director Barke, seconded by Director DeMarco, to adjourn the regular meeting at 9:26 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**Joe Mendoza**  
**General Manager**