

# ROSSMOOR

COMMUNITY SERVICES DISTRICT



## Regular Meeting of the Board Agenda Package

**June 14, 2016**

BOARD OF DIRECTORS

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|--------|--|
| A-4a.  | O.C. Sheriff Lt. Robert Gunzel Re: Quarterly Crime Statistics  |
| A-4b.  | O.C. Fire Authority Chief Cruz & Education Specialist, Ms. Polly Bowen, re: Fireworks Safety and Drowning Prevention |
| E-1a.  | Minutes: Regular Meeting of May 10, 2016   |
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| H-2.   | Recommendation of the Budget Committee Re: FY 2016-2017 Preliminary Budget.  |
| H-3.   | Recommendation of the General Manager Re: FY 2016-2017 Preliminary Budget and Salary Plan.                           |
| H-4.   | Citizen Request for Board Approval Re: Extension of Park Hours for Facility Rental on Thanksgiving Day at Rush Park  |
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| H-6.   | Proposed Wildlife Watch Program  |
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AGENDA  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, June 14, 2016**

**7:00 p.m.**

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*This agenda contains a brief description of each item to be considered. Except as provided by law; no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and topic and deposit it in the speaker request box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Board of Directors, you may do so during Public Comments at the beginning of the meeting. Speaker request forms must be deposited prior to the beginning of Public Comments. When addressing the Board, it is requested that you state your name for the record. Address the Board as a whole through the President. Comments to individual Directors or staff are not permitted. Speakers are limited to three (3) minutes per item with nine (9) minutes cumulative for the entire meeting. Supporting documentation is available for review in the Rush Park main office, 3001 Blume Drive, Rossmoor, 90720—9:00 am - 5:00 pm, Monday-Friday. The Agenda is available online at: <http://www.rossmoor-csd.org>. Meetings are broadcast live on LATV-3 and may also be viewed on Vimeo.com or on our website at <http://www.rossmoor-csd.org>.*

**A. ORGANIZATION**

1. CALL TO ORDER: 7:00 p.m.
2. ROLL CALL: Directors Burgess, Casey, Kahlert, Maynard  
President DeMarco
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS:
  - a. O.C. Sheriff Lt. Robert Gunzel re: Quarterly Crime Statistics.
  - b. Orange County Fire Authority Chief Cruz & Education Specialist, Ms. Polly Bowen, re: Fireworks Safety and Drowning Prevention.

**B. ADDITIONS TO AGENDA – None**

*In accordance with Section 54954 of the Government Code (Brown Act), action may be taken on items not on the agenda, which was distributed, if:*

*A majority of the Board determines by formal vote that an emergency exists per Section 54956.5 (for example, work stoppage or crippling disaster which severely impairs public health and/or safety); or*

*Two-thirds (2/3) of the Board formally votes or, if less than 2/3 of members are present, all of the Board members present vote, that there is a need to take immediate action, which arose after the agenda was posted.*

**C. PUBLIC FORUM**

*Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Rossmoor Community Services District; however, any matter that requires action may be referred to Staff at the discretion of the Board for a report and action at a subsequent Board meeting.*

**D. REPORTS TO THE BOARD-None**

**E. CONSENT CALENDAR**

1. MINUTES:

a. Regular Board Meeting of May 10, 2016.

2. APRIL REVENUE AND EXPENDITURE REPORT

*Consent items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed by the President so that it may be acted upon separately.*

**F. PUBLIC HEARING-None**

**G. RESOLUTIONS**

1. RESOLUTION No. 16-06-14-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.

2. RESOLUTION No, 16-06-14-02 REJECTION OF GOVERNMENT CLAIM-MUNINDRADASA RE: VEHICLE DAMAGE.

**ORDINANCES**-None

**H. REGULAR CALENDAR**

1. RECOMMENDATIONS OF THE PUBLIC WORKS/CIP COMMITTEE RE: FY 2016-2017 FUND 40 PRELIMINARY BUDGET AND FIVE-YEAR PROJECT LISTS.

2. RECOMMENDATIONS OF THE BUDGET COMMITTEE RE: FY 2016-2017 PRELIMINARY BUDGET.

3. RECOMMENDATIONS OF THE GENERAL MANAGER RE: PRELIMINARY FY 2016-2017 PRELIMINARY BUDGET AND SALARY PLAN.

4. CITIZEN REQUEST FOR BOARD APPROVAL RE: EXTENSION OF PARK HOURS FOR FACILITY RENTAL ON THANKSGIVING DAY AT RUSH PARK.

5. REQUEST FOR COUNTY FUNDS RE: LAUSD SAFETY RESOURCES OFFICER.

6. PROPOSED WILDLIFE WATCH PROGRAM.

7. RENEWAL OF AGREEMENT RE: TENNIS INSTRUCTION-FERNANDO MOLINA.

8. COMMUNICATION TO SEAL BEACH CITY COUNCIL RE: PROPOSED HEALTH CLUB—SHOPS AT ROSSMOOR

**1. GENERAL MANAGER ITEMS**

*This part of the Agenda is reserved for the General Manager to provide information to the Board on issues that are not on the Agenda, and/or to inform the Board that specific items may be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.*

**J. BOARD MEMBER ITEMS**

*This part of the Agenda is reserved for individual Board members briefly to make general comments, announcement, reports on his or her own activities, and requests of staff, including that specific items be placed on a future Agenda.. The Board may not discuss or take action on items that are not on the Agenda.*

**K. CLOSED SESSION - None**

**L. ADJOURNMENT**

*It is the intention of the Rossmoor Community Services District to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.*

*Please contact the District Office at (562) 430-3707 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.*


*Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors.*

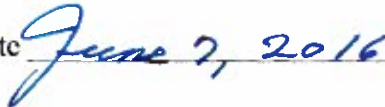
*Any such writing will be available for public inspection at the District offices located at [3001 Blume Drive, Rossmoor, CA 90720](#). In addition, any such writing may also be posted on the District's web site at [www.rossmoor-csd.org](http://www.rossmoor-csd.org).*

**CERTIFICATION OF POSTING**

I hereby certify that the attached Agenda for the June 14, 2016, 7:00 p.m. Regular Meeting of the Board of Directors of the Rossmoor Community Services District was posted at least 72 hours prior to the time of the meeting.

ATTEST:

  
\_\_\_\_\_  
JAMES D. RUTH  
General Manager

Date  \_\_\_\_\_

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PRESENTATIONS FOR MEETING OF JUNE 14, 2016

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your Regular June Meeting of the Board.

- a. Lt. Robert Gunzel, O.C. Sheriffs Department
- b. Chief Cruz & Ms. Polly Bowen, Orange County Fire Authority

**ATTACHMENTS**

1. Quarterly Crime Statistics
2. OCFA Materials Drowning Prevention and Fireworks Safety

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4a.**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PRESENTATIONS FOR MEETING OF JUNE 14, 2016

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your June Regular Meeting of the Board.

- a. O.C. Sheriff Lt. Robert Gunzel re: Quarterly Crime Statistics.

**ATTACHMENTS:**

1. Quarterly Crime Statistics.





# Orange County Sheriff's Department

## Rossmoor 1st Quarterly Report January—February—March 2016

### 2015 Crime Data

| Offense      | Jan'15    | Feb'15   | Mar'15   | Apr '15   | May'15    | Jun'15   | Jul'15   | Aug'15   | Sep'15    | Oct'15   | Nov'15    | Dec'15    | Total 2015 |
|--------------|-----------|----------|----------|-----------|-----------|----------|----------|----------|-----------|----------|-----------|-----------|------------|
| 187          | 0         | 0        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0        | 0         | 0         | 0          |
| 211          | 0         | 0        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0        | 0         | 0         | 0          |
| 245          | 0         | 0        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0        | 0         | 0         | 0          |
| 459C         | 0         | 1        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0        | 0         | 1         | 2          |
| 459R         | 0         | 3        | 1        | 5         | 3         | 1        | 1        | 3        | 5         | 1        | 4         | 1         | 27         |
| 459V         | 2         | 0        | 4        | 0         | 2         | 1        | 0        | 0        | 0         | 2        | 1         | 0         | 12         |
| 487          | 6         | 1        | 0        | 0         | 0         | 1        | 3        | 2        | 2         | 0        | 1         | 2         | 18         |
| 488          | 4         | 1        | 0        | 2         | 3         | 1        | 1        | 1        | 1         | 1        | 4         | 6         | 24         |
| 594          | 1         | 0        | 0        | 3         | 1         | 1        | 2        | 1        | 0         | 2        | 0         | 0         | 12         |
| 594G         | 0         | 1        | 2        | 0         | 0         | 0        | 0        | 0        | 0         | 1        | 0         | 0         | 4          |
| 10851        | 0         | 0        | 0        | 2         | 2         | 0        | 0        | 0        | 2         | 0        | 0         | 1         | 7          |
| <b>Total</b> | <b>13</b> | <b>6</b> | <b>7</b> | <b>11</b> | <b>10</b> | <b>5</b> | <b>7</b> | <b>7</b> | <b>10</b> | <b>7</b> | <b>10</b> | <b>11</b> | <b>108</b> |

### 2016 Crime Data

| Offense      | Jan'16   | Feb'16   | Mar'16   | Apr'16 | May'16 | Jun'16 | Jul'16 | Aug'16 | Sep'16 | Oct'16 | Nov'16 | Dec'16 | Total 2016 |
|--------------|----------|----------|----------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|
| 187          | 0        | 0        | 0        |        |        |        |        |        |        |        |        |        | 0          |
| 211          | 0        | 0        | 0        |        |        |        |        |        |        |        |        |        | 0          |
| 245          | 0        | 0        | 0        |        |        |        |        |        |        |        |        |        | 0          |
| 459C         | 0        | 0        | 1        |        |        |        |        |        |        |        |        |        | 1          |
| 459R         | 6        | 2*       | 2        |        |        |        |        |        |        |        |        |        | 10*        |
| 459V         | 2        | 0        | 0        |        |        |        |        |        |        |        |        |        | 2          |
| 487          | 0        | 0        | 0        |        |        |        |        |        |        |        |        |        | 0          |
| 488          | 0        | 4*       | 0        |        |        |        |        |        |        |        |        |        | 4*         |
| 594          | 0        | 1        | 3        |        |        |        |        |        |        |        |        |        | 4          |
| 10851        | 0        | 1        | 1        |        |        |        |        |        |        |        |        |        | 2          |
| <b>Total</b> | <b>8</b> | <b>8</b> | <b>7</b> |        |        |        |        |        |        |        |        |        | <b>23</b>  |

#### Penal Code Legend

211 = Robbery                      459 = Burglary                      245 = Assault w/ deadly weapon                      487 = Grand Theft  
 488 = Petty Theft                      594 = Vandalism                      VC 10851 = Stolen Vehicle

Note: PC 459 includes burglaries from a residence, vehicles, or commercial buildings.

\*Includes Attempts



# *Orange County Sheriff's Department*

## Rossmoor 1st Quarterly Report January—February—March 2016

### *Monthly Summary of Crimes*

#### January 2016

- There were six residential burglaries (PC 459R):
  - 3000 block of Woodstock Road, suspect made entry through the rear garage door. A hole was made to reach in and unlock the door, loss of power tools. **Home was being renovated.**
  - 11000 block of Davenport Road, suspect entered through the rear kitchen door by force, loss of a stove top and oven. **Residence was unoccupied and for sale.**
  - 3000 block of St. Albans Drive, power tools were removed from a home which was under construction. **Not a forced entry**, residence was locked, but keys were in the electrical box for the contractors to use.
  - 3000 block of Copa De Oro Drive, home décor was removed from an unoccupied residence for sale. Not a forced entry, the victim believes the Sales Agent left the a **door or window unlocked.**
  - 11000 block of Wallingsford Road suspect entered through **unlocked** garage door, loss of power tools.
  - 11000 block of Wallingsford Road, a forced entry through the front door, loss of two iphones.
- There were two vehicle burglaries (PC 459V):
  - 11000 block of Kensington Road, Currency and a jacket were taken from a vehicle. Vehicle was locked but no signs of forced entry.
  - 3000 block of Hedwig Road, victim left her purse in the car and went for a walk, when she returned the window was smashed and her purse and the contents were gone.

#### February 2016

- There was one residential burglary (PC 459R) on the 3000 block of Shakespeare Drive, the **home was unoccupied undergoing renovations.** Pool equipment was taken, victim believes the suspects were the pool workers.
- There was one attempted residential burglary (PC 664/459R) on the 3000 block of Druid Lane. The back door was broken but no entry was made. **Home was unoccupied and for sale.**



# *Orange County Sheriff's Department*

## Rossmoor 1st Quarterly Report January—February—March 2016

### *Monthly Summary of Crimes*

#### **February 2016 continued:**

- There were four petty thefts (PC 488):
  - 3000 block of Katella , clothing was taken from Boot Barn.
  - 11000 block of Harrisburg Road, a briefcase was removed from an **unlocked vehicle**.
  - 3000 block of Albans Drive, the car registration was removed from an **unlocked vehicle**.
  - 12000 block of Martha Ann Drive, a suspect was inside a vehicle, the victim's neighbor yelled at the suspect. Suspect fled the scene, no loss. No forced entry.
- There was one act of vandalism (PC 594) on 11000 block of Wallingsford Road, a hard object was thrown at a window of a residence.
- There was one stolen vehicle (VC 10851) on the 3000 block of Bradbury, vehicle was locked.

#### **March 2016**

- There was one commercial burglary (PC 459C) on the 11000 block of Los Alamitos Boulevard. Suspect pried open the door and removed work tools.
- There were two residential burglaries (PC 459R):
  - 2000 block of Blume Drive, suspect entered through an **open window**. Loss of a safe, miscellaneous papers, currency and a handgun and binoculars.
  - 3000 block of Huntley Drive, suspect entered through an unlocked rear garage door. Loss of a wallet and all the contents, currency, and golf clubs.
- There were three acts of vandalism (PC 594):
  - 11000 block of Davenport Road, a window on a vehicle was smashed.
  - 3000 block of Elaine Drive a vehicle was scratched.
  - 2000 block of Copa De Oro Drive there was an incident involving graffiti.
- There was one stolen vehicle (VC 10851) on the 3000 block of Ruth Elaine Drive, the **vehicle was unlocked with the keys in the vehicle**.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM A-4b.**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PRESENTATIONS FOR MEETING OF JUNE 14, 2016

**RECOMMENDATION:**

Receive presentations.

**BACKGROUND:**

The report reflects the order of presentations for your June Regular Meeting of the Board.

b. Ms. Polly Bowen, Education Specialist, Orange County Fire Authority re: Fireworks Safety and Drowning Prevention.

**ATTACHMENTS:**

1. Presentation

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-1a.**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** MINUTES: REGULAR MEETING OF MAY 10, 2016

**RECOMMENDATION:**

Approve the Minutes of the Regular Meeting of May 10, 2016 as prepared by the Board's Secretary/General Manager.

**BACKGROUND:**

The report reflects the actions of the Board at their Regular May 10, 2016 Meeting of the Board as recorded by the Board's Secretary/General Manager.

**ATTACHMENTS:**

1. Minutes-Regular Meeting of May 10, 2016 Prepared by the Board's Secretary/General Manager.



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, May 10, 2016**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL:** Directors Burgess, Casey, Kahlert, Maynard  
President DeMarco

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**A-4a: COUNTY OF ORANGE DISTRICT REPRESENTATIVE JEREMY TRAN,  
SUPERVISOR MICHELLE STEEL'S OFFICE RE: SECOND DISTRICT UPDATE**

Jeremy Tran was unable to appear as scheduled.

**A-4b: LT. ROB GUNZEL RE: ORANGE COUNTY SHERIFF QUARTERLY CRIME  
STATISTICS**

Lieutenant Robert Gunzel had a scheduling conflict and could not be present. The report was received and filed.

**A-4c: EXECUTIVE DIRECTOR LINA LUMME RE: THE YOUTH CENTER SUMMER DAY  
CAMP PROGRAM**

Lina Lumme thanked the RCSD Board of Directors and staff for the 27 year partnership with the Los Alamitos Youth Center. She provided an overview of the 2016 Summer Day Camp Program, the Teen Camp Program and R.A.S.C.A.L.S After School Program at Rossmoor Park. She provided the Board with testimonials from two program participants and information on the scholarship program. She added that, to date, no child had ever been turned away from the Youth Center. The report was received and filed.

**B. ADDITIONS TO AGENDA--None**

**C. PUBLIC FORUM:**

Resident Bernard Beskind requested and was permitted to opine relative to ITEM H-6 CITIZEN REQUEST FOR BOARD ACTION RE: PARKWAY TREE ROOTS-POTENTIAL SAFETY CONDITIONS. He discussed his research on risk management as it pertained to the senior

population and trip and fall injuries, liability, insurance and filing claims. He suggested removing environmental risks. He further opined that removing parkway tree roots was one way to mitigate environmental risks and reducing potential injury. He proposed that the Board form a Risk Management Ad Hoc Committee comprised of Rossmoor residents to deal with potential risks and hazards.

Mark Nitikman provided an update on the Kempton Park Planting Workshop this past Saturday, May 7, 2016. He stated that the Eagle Scout portion of the project would commence sometime in mid-June, once the school year had concluded.

Beverly Houghton provided an after action report on the Rossmoor Community Festival. She thanked the RCSD Board and Staff for their co-sponsorship and support.

**D. REPORTS TO THE BOARD:**

**1. QUARTERLY STATUS REPORT**

Omero Perez reported to the Board regarding park maintenance, water conservation and CIP Projects during the quarter. He announced that the Valleycrest Landscaping Company merger was now complete and the company was now known as Brightview. He described the landscaping work done on the Kempton Park Renovation Project and Native Planting event and stated that the Eagle Scout portion of the project would be completed in the beginning of summer. The report was received and filed.

**2. QUARTERLY RECREATION REPORT**

Chris Argueta reported to the Board on the Recreation Department's Quarterly milestones and activities. He reported on upcoming summer events and stated that the Movies and Concerts in the Park would be combined this year into a Two-For-One venture. He added that Shakespeare in the Park would also be back this summer. The report was received and filed.

**3. QUARTERLY TREE REPORT**

Mary Kingman provided an overview of tree plantings, removals, watering and other activities for the quarter. She also provided an update regarding various urban forest educational outreach efforts and her fulfillment of Tree City USA renewal requirements with tree related activities at the RCSD Booth at this year's Rossmoor Community Festival. Discussion ensued relative to aesthetic trims, sapling watering and maintenance, the increase in diseased and damaged tree removals and replacements and its corresponding impact on the budget. The report was received and filed.

**E. CONSENT CALENDAR:**

**DIRECTOR BURGESS REQUESTED THAT ITEM E-2 BE PULLED FROM THE CONSENT CALENDAR FOR DISCUSSION**

**1a. MINUTES REGULAR BOARD MEETING—April 12, 2016**

**1b. MINUTES BOARD WORKSHOP—April 12, 2016**

Motion by Director Maynard, seconded by Director Casey to approve Items E-1a. and E-1b. on the Consent Calendar as submitted. Motion passed 5-0.

## **2. REVENUE AND EXPENDITURE REPORT—March 2016**

Director Burgess opined on the March 2016 Revenue and Expenditure report and contrasted it with the March 2015 Revenue and Expenditure Report. Discussion ensued. Directors Kahlert and Maynard further opined and called for a Motion to accept Item E-2.

Motion by Director Maynard, seconded by Director Casey to approve Item E-2 on the Consent Calendar as submitted. Motion passed 5-0.

**F. PUBLIC HEARING: None**

**G. RESOLUTIONS: None**

**ORDINANCES: None**

**H. REGULAR CALENDAR:**

### **1. SECOND READING OF AMENDMENTS TO POLICY NO. 3050 PURCHASING**

Recommendation to give second reading and approve proposed amendments to Policy No. 3050 Purchasing adding additional requirements for the District's bidding and contracting process.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to approve proposed amendments to Policy No. 3050 Purchasing. Motion passed 5-0.

### **2. SECOND READING OF AMENDMENTS TO POLICY NO. 3020 BUDGET PREPARATION, ADOPTION AND REVISION**

Recommendation to give second reading and approve proposed amendments to Policy No. 3020 Budget Preparation, Adoption and Revision.

Discussion ensued. Motion by Director Maynard, seconded by Director Kahlert to approve proposed amendments to Policy No. 3020 Budget Preparation, Adoption and Revision. Motion passed 5-0.

### **3. AUTHORIZE GENERAL MANAGER TO EXECUTE CONTRACT WITH LOWEST RESPONSIBLE BIDDER FOR REPLACEMENT OF ROSSMOOR PARK COMMUNITY CENTER CABINETRY.**

Recommendation to authorize the General Manager to execute a contract with the lowest responsible bidder for replacement of Rossmoor Park Community Center Cabinetry.

Discussion ensued relative to the quality of materials used and whether or not there was a warranty. Project Manager, Cheryl Williamsen addressed the Board's questions and provided historical information on the cabinetry. She stated that the original cabinetry was made of particle board, which, when combined with lower grade fixtures and renter wear and tear, contributed to the damage to the structure and surface of the cabinetry. The countertops remained in good condition. Cheryl Williamsen said the new cabinetry would be constructed out of sturdy plywood and German-made hinges. She concluded that the work came with a five year warranty.



The General Manager noted that the bid did not include prevailing wages, which when added would increase the cost to \$10,678.

Motion by Director Kahlert, seconded by Director Burgess to authorize the General Manager to execute a contract with the lowest responsible bidder, RJ Cabinetry and Construction in the amount of \$10,678 for replacement of Rossmoor Park Community Center Cabinetry. Motion passed 5-0.

#### **4. AUTHORIZE THE GENERAL MANAGER TO EXECUTE AGREEMENT FOR WEEKLY FARMERS' MARKET AT RUSH PARK**

Recommendation to authorize General Manager to execute an agreement with El Segundo Kiwanis Club for conducting a Certified Farmers' Market at Rush Park on a trial basis.

The General Manager reported on Local Harvest Director Lee Ostendorf's qualifications and experience. He stated that Ms. Ostendorf ran several successful farmers' markets in other communities in both Los Angeles and Orange Counties and was impressed with the possibilities of having one in Rossmoor. He stated that all insurance requirements had been met and a termination clause was included in the contract as well. He added that the Farmers' Market would be good for the community and recommended that the Board approve the one year agreement for a Weekly Farmers' Market.

Director of Local Harvest Farmers' Market, Lee Ostendorf reported to the Board on her plans for a Weekly Certified Farmers Market at Rush Park. She stated that she had run several successful Farmers Markets in a variety of locations over the course of her career and looked forward to bringing the event to the Rossmoor Community. Ms. Ostendorf explained the rigorous inspection process that each farmer underwent on a regular basis. Her goal was to bring the community together and support local farmers who would be charged 6% of gross profits and additional fees. Food truck vendors, specialty and hot food vendors would be charged 10% of gross sales. Finally, she expressed her desire to work with the District on the Rossmoor Winter Festival.

President DeMarco opened the Item up for discussion by the public. Several people opined relative to the Farmers' Market concept. Many liked the idea in concept, but were concerned about increased crime, traffic, park wear and tear and cleanup. Others were afraid it would restrict local family and sports teams use of the park. Still others objected to the idea of the profits going to the Kiwanis Club rather than the Rossmoor Community.

President DeMarco opened the item up for discussion by the Board. Discussion ensued relative to various concerns expressed by residents. Director Maynard stated that he liked the concept, however he did not believe the proposed economic and logistical model was a good fit for Rossmoor and would need to be modified in order to gain his support. Director Kahlert inquired as to whether the booths could be relocated to the parking lot rather than the grass; he also had reservations regarding the evening hours and felt the proposal needed more thorough clarification. Director Burgess requested more specific information on the number of vendor booths and vehicles involved. It was the consensus of the Board that the Farmers' Market was theoretically a good idea; however, the concept required more thorough inspection by the Parks and Facilities Committee in order to address community concerns regarding traffic, wear and tear on the parks, and monetary considerations.

Director Kahlert further opined that there were too many unanswered questions. Motion by Director Kahlert, seconded by Director Casey to refer the item to the Parks and Facilities Committee for its further study, consideration and recommendation and bring the item back to the full Board at a future Board meeting. Motion passed 5-0.

**5. REQUEST FOR FUNDING FOR THE 4<sup>TH</sup> OF JULY FIREWORKS SPECTACULAR AT THE JOINT FORCES TRAINING BASE.**

Recommendation to authorize the General Manager to contribute funds in the amount of \$6,200 to the 29<sup>th</sup> Annual 4<sup>th</sup> of July Fireworks Spectacular event at the JFTB.

Brief Discussion ensued. Motion by Director Maynard, seconded by Director Burgess to Authorize the General Manager to contribute funds in the amount of \$6,200 to the 29<sup>th</sup> Annual 4<sup>th</sup> of July Fireworks Spectacular event at the JFTB. Motion passed 5-0.

**6. CITIZEN REQUEST FOR BOARD ACTION RE: PARKWAY TREE ROOTS-POTENTIAL SAFETY CONDITIONS.**

Recommendation to refer the request for Board action to the Tree Committee for study and review of the request and for a report to Board on its findings and recommendations.

Discussion ensued relative to the complexity and viability of the resident's request. Motion by Director Maynard, seconded by Director Casey to refer the request for Board action to the Tree Committee for study and review of the request and for a future report to Board on its findings and recommendations. Motion passed 5-0.

**I. GENERAL MANAGER ITEMS:**

The General Manager reported that he had recently met with Jeremy Tran, District Representative, Orange County Supervisor Michelle Steel's office and President DeMarco. Mr. Tran was given a tour of the Rossmoor Community, briefed on concerns such as Montecito Road Lighting and Bradbury Road restriping. He remarked that the meeting was very productive. He updated the Board on the progress made on the latest Capital Improvement Projects and stated that work on the Rush Park Tot Lot Canopy Upgrade was progressing well. He praised Cheryl Williamsen for her excellent management of the projects. He stated that despite several meetings and recruitment efforts, so far, no volunteers had signed up for Wildlife Watch. Finally, he announced that due to a mandatory maintenance power outage on Wednesday, May 11<sup>th</sup>, the RCSD Offices would be closed for business and would resume on Thursday, May 12, 2016.

**J. BOARD MEMBER ITEMS:**

Director Casey discussed the Environmental Quality Control Board and informed the public that the Negative Declaration Document for the proposed construction of an LA Fitness Health Club at the Shops at Rossmoor in Seal Beach was available for review at Seal Beach City Hall and the Los Alamitos/Rossmoor Library. He encouraged residents to review the document and attend the Environmental Quality Control Board's May 18, 2016 public hearing at Seal Beach City Hall to opine and express their concerns regarding the project's impact on traffic in the Rossmoor Community. Director Casey reported on the latest I-405 Project Technical Steering Committee

Meeting. He remarked that the meeting was primarily dedicated to charts and graphs and overall was not very productive. He concluded by praising the Rossmoor Community Festival and stated that he particularly enjoyed the senior band.

Director Maynard thanked Youth Center Director Lina Lumme for coming. He agreed that it has been a great partnership between the two organizations over the years and it's still growing. What started as a summer camp has evolved to a great after school program. The programs provide kids with a safe, fun place to gather. He thanked everyone who worked on the Kempton Park Renovation Project and praised it as one of the most impactful projects of the year. He thanked Bev Houghton for the Rossmoor Community Festival update, praised the event and its organizers. He reminded residents that watering trees during the drought was still permitted. He expressed concern regarding extra tree removals due to drought, disease and weather and suggested that the Budget Committee consider increasing funds to allow for aesthetic trims. He thanked Cheryl Williamsen for her work developing contractor specifications for bids on District Capital Projects. He concluded by stating that he loved the concept of a Farmers Market and looked forward to working with his colleagues and the community to develop the right model and event scale for Rossmoor.

President DeMarco stated that although Lt. Gunzel couldn't be present this evening to report on the crime statistics, according to the report, crime appeared to be down. He encouraged residents to view the crime statistics report located in the agenda packet on the District website. He stated that he attended this year's Rossmoor Community Festival and it was well attended, lots of fun and praised festival organizer Bev Houghton for another great job. President DeMarco concluded by thanking the community for attending and sharing their viewpoints on the issues.

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Maynard, seconded by Director Casey to adjourn the regular meeting at 10:00 p.m.  
Motion passed 5-0.

**SUBMITTED BY:**  
**James D. Ruth**  
**General Manager**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM E-2**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** REVENUE & EXPENDITURE REPORT - APRIL, 2016

**RECOMMENDATION:**

Receive and file the Revenue and Expenditure Report for April, 2016.

**BACKGROUND:**

The Revenue & Expenditure Report is submitted on a monthly basis as an indication of the District's unaudited year-to-date revenues and expenses. Where appropriate, footnotes provide information which explains current anomalies.

**ATTACHMENTS:**

1. Revenue & Expenditure Report for the month of April, 2016.

REVENUE / EXPENDITURE SUMMARY REPORT  
 FUND 10 - GENERAL FUND  
 April 2016 @ 83.34%

|                                | Original Budget     | Amended Budget      | YTD Actual          | Current Month     | Unenc. Balance    | % Budget    |
|--------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-------------|
| <b>Revenues</b>                |                     |                     |                     |                   |                   |             |
| PROPERTY TAXES                 | 788,142.00          | 803,372.00          | 796,082.42          | 270,285.32        | 7,289.58          | 99.1        |
| STREET LIGHT ASSESSMENTS       | 271,000.00          | 280,000.00          | 280,072.45          | 95,894.64         | -72.45            | 100.0       |
| USE OF MONEY AND PROPERTY      | 2,500.00            | 2,100.00            | 1,601.82            | 712.13            | 498.18            | 76.3        |
| OTHER GOVERNMENT AGENCIES      | 60,800.00           | 60,400.00           | 2,696.10            | 0.00              | 57,703.90         | 4.5         |
| FEES AND SERVICES              | 155,000.00          | 163,320.00          | 133,046.75          | 13,184.00         | 30,273.25         | 81.5        |
| OTHER REVENUE 1                | 23,500.00           | 24,500.00           | 2,062.32            | 2.50              | 22,437.68         | 8.4         |
| TRANSFER IN OTHER FUNDS        | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.0         |
| <b>Total Revenues</b>          | <b>1,300,942.00</b> | <b>1,333,692.00</b> | <b>1,215,561.86</b> | <b>380,078.59</b> | <b>118,130.14</b> | <b>91.1</b> |
| <b>Expenditures</b>            |                     |                     |                     |                   |                   |             |
| ADMINISTRATION                 | 407,472.00          | 417,790.00          | 339,092.30          | 27,038.79         | 78,697.70         | 81.2        |
| RECREATION 1                   | 127,623.00          | 138,313.00          | 112,130.39          | 7,800.54          | 26,182.61         | 81.1        |
| ROSSMOOR PARK                  | 188,703.00          | 185,106.00          | 136,774.10          | 12,797.96         | 48,331.90         | 73.9        |
| MONTECITO CENTER               | 77,694.00           | 78,720.00           | 61,087.02           | 5,010.03          | 17,632.98         | 77.6        |
| RUSH PARK                      | 205,098.00          | 207,075.00          | 157,810.91          | 13,645.68         | 49,264.09         | 76.2        |
| STREET LIGHTING                | 105,580.00          | 107,580.00          | 80,756.82           | 17,570.38         | 26,823.18         | 75.1        |
| ROSSMOOR WALL                  | 2,100.00            | 2,100.00            | 2,000.00            | 0.00              | 100.00            | 95.2        |
| STREET SWEEPING                | 55,580.00           | 55,580.00           | 37,182.82           | 4,660.36          | 18,397.18         | 66.9        |
| PARKWAY TREES                  | 105,525.00          | 116,650.00          | 99,821.71           | 1,918.91          | 16,828.29         | 85.6        |
| MINI-PARKS, MEDIANS & TRIANGLE | 15,029.00           | 12,853.00           | 9,999.52            | 1,013.53          | 2,853.48          | 77.8        |
| <b>Total Expenditures</b>      | <b>1,290,404.00</b> | <b>1,321,767.00</b> | <b>1,036,655.59</b> | <b>91,456.18</b>  | <b>285,111.41</b> | <b>78.4</b> |

**Audited Fund Balance  
 at June 30, 2015**

**\$ 690,844.00**

REVENUE REPORT  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016 | Original Bud. | Amended Bud. | YTD Actual   | CURR MTH   | Encumb. YTD | UnencBal   | % Bud |
|---------------------------------------|---------------|--------------|--------------|------------|-------------|------------|-------|
| Fund: 10 - GENERAL FUND               |               |              |              |            |             |            |       |
| Revenues                              |               |              |              |            |             |            |       |
| Dept: 00                              |               |              |              |            |             |            |       |
| PROPERTY TAXES                        | 788,142.00    | 803,372.00   | 796,082.42   | 270,285.32 | 0.00        | 7,289.58   | 99.1  |
| ASSESSMENTS                           | 271,000.00    | 280,000.00   | 280,072.45   | 95,894.64  | 0.00        | -72.45     | 100.0 |
| USE OF MONEY AND PROPERTY             | 2,500.00      | 2,100.00     | 1,601.82     | 712.13     | 0.00        | 498.18     | 76.3  |
| OTHER GOVERNMENT AGENCIES             | 60,800.00     | 60,400.00    | 2,696.10     | 0.00       | 0.00        | 57,703.90  | 4.5   |
| FEES AND SERVICES ⓘ                   | 155,000.00    | 163,320.00   | 133,046.75   | 13,184.00  | 0.00        | 30,273.25  | 81.5  |
| OTHER REVENUE                         | 23,500.00     | 24,500.00    | 2,062.32     | 2.50       | 0.00        | 22,437.68  | 8.4   |
| Dept: 00                              | 1,300,942.00  | 1,333,692.00 | 1,215,561.86 | 380,078.59 | 0.00        | 118,130.14 | 91.1  |
| Revenues                              | 1,300,942.00  | 1,333,692.00 | 1,215,561.86 | 380,078.59 | 0.00        | 118,130.14 | 91.1  |
| Grand Total Net Effect:               | 1,300,942.00  | 1,333,692.00 | 1,215,561.86 | 380,078.59 | 0.00        | 118,130.14 |       |

**EXPENDITURE REPORT**  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016 | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal         | % Bud       |
|---------------------------------------|-------------------|-------------------|-------------------|------------------|-------------|------------------|-------------|
| <b>Fund: 10 - GENERAL FUND</b>        |                   |                   |                   |                  |             |                  |             |
| <b>Expenditures</b>                   |                   |                   |                   |                  |             |                  |             |
| <b>Dept: 10 ADMINISTRATION</b>        |                   |                   |                   |                  |             |                  |             |
| SALARIES AND BENEFITS                 | 246,572.00        | 263,690.00        | 222,704.00        | 21,856.53        | 0.00        | 40,986.00        | 84.5        |
| OPERATIONS AND MAINTENANCE            | 64,200.00         | 63,000.00         | 51,081.59         | 1,455.77         | 0.00        | 11,918.41        | 81.1        |
| CONTRACT SERVICES                     | 93,700.00         | 87,100.00         | 63,598.61         | 3,726.49         | 0.00        | 23,501.39        | 73.0        |
| CAPITAL EXPENDITURES                  | 3,000.00          | 4,000.00          | 1,708.10          | 0.00             | 0.00        | 2,291.90         | 42.7        |
| <b>ADMINISTRATION</b>                 | <b>407,472.00</b> | <b>417,790.00</b> | <b>339,092.30</b> | <b>27,038.79</b> | <b>0.00</b> | <b>78,697.70</b> | <b>81.2</b> |
| <b>Dept: 20 RECREATION</b>            |                   |                   |                   |                  |             |                  |             |
| SALARIES AND BENEFITS                 | 94,523.00         | 97,960.00         | 76,772.99         | 7,390.74         | 0.00        | 21,187.01        | 78.4        |
| OPERATIONS AND MAINTENANCE            | 28,600.00         | 35,853.00         | 32,657.05         | 175.58           | 0.00        | 3,195.95         | 91.1        |
| CONTRACT SERVICES                     | 3,500.00          | 3,500.00          | 2,700.35          | 234.22           | 0.00        | 799.65           | 77.2        |
| CAPITAL EXPENDITURES                  | 1,000.00          | 1,000.00          | 0.00              | 0.00             | 0.00        | 1,000.00         | 0.0         |
| <b>RECREATION</b>                     | <b>127,623.00</b> | <b>138,313.00</b> | <b>112,130.39</b> | <b>7,800.54</b>  | <b>0.00</b> | <b>26,182.61</b> | <b>81.1</b> |
| <b>Dept: 30 ROSSMOOR PARK</b>         |                   |                   |                   |                  |             |                  |             |
| SALARIES AND BENEFITS                 | 68,956.00         | 72,714.00         | 58,515.43         | 5,805.78         | 0.00        | 14,198.57        | 80.5        |
| OPERATIONS AND MAINTENANCE            | 82,047.00         | 74,942.00         | 50,493.31         | 4,005.56         | 0.00        | 24,448.69        | 67.4        |
| CONTRACT SERVICES                     | 37,450.00         | 37,450.00         | 27,765.36         | 2,986.62         | 0.00        | 9,684.64         | 74.1        |
| CAPITAL EXPENDITURES                  | 250.00            | 0.00              | 0.00              | 0.00             | 0.00        | 0.00             | 0.0         |
| <b>ROSSMOOR PARK</b>                  | <b>188,703.00</b> | <b>185,106.00</b> | <b>136,774.10</b> | <b>12,797.96</b> | <b>0.00</b> | <b>48,331.90</b> | <b>73.9</b> |
| <b>Dept: 40 MONTECITO CENTER</b>      |                   |                   |                   |                  |             |                  |             |
| SALARIES AND BENEFITS                 | 51,989.00         | 54,671.00         | 43,527.05         | 3,913.01         | 0.00        | 11,143.95        | 79.6        |
| OPERATIONS AND MAINTENANCE            | 18,405.00         | 16,449.00         | 11,317.81         | 564.80           | 0.00        | 5,131.19         | 68.8        |
| CONTRACT SERVICES                     | 7,250.00          | 7,550.00          | 6,242.16          | 532.22           | 0.00        | 1,307.84         | 82.7        |
| CAPITAL EXPENDITURES                  | 50.00             | 50.00             | 0.00              | 0.00             | 0.00        | 50.00            | 0.0         |
| <b>MONTECITO CENTER</b>               | <b>77,694.00</b>  | <b>78,720.00</b>  | <b>61,087.02</b>  | <b>5,010.03</b>  | <b>0.00</b> | <b>17,632.98</b> | <b>77.6</b> |
| <b>Dept: 50 RUSH PARK</b>             |                   |                   |                   |                  |             |                  |             |
| SALARIES AND BENEFITS                 | 71,749.00         | 77,063.00         | 63,841.60         | 6,334.55         | 0.00        | 13,221.40        | 82.8        |
| OPERATIONS AND MAINTENANCE            | 95,649.00         | 92,312.00         | 66,203.95         | 4,324.51         | 0.00        | 26,108.05        | 71.7        |
| CONTRACT SERVICES                     | 37,450.00         | 37,450.00         | 27,765.36         | 2,986.62         | 0.00        | 9,684.64         | 74.1        |
| CAPITAL EXPENDITURES                  | 250.00            | 250.00            | 0.00              | 0.00             | 0.00        | 250.00           | 0.0         |
| <b>RUSH PARK</b>                      | <b>205,098.00</b> | <b>207,075.00</b> | <b>157,810.91</b> | <b>13,645.68</b> | <b>0.00</b> | <b>49,264.09</b> | <b>76.2</b> |

**EXPENDITURE REPORT**  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016 | Original Bud.        | Amended Bud.         | YTD Actual           | CURR MTH          | Encumb. YTD | UnencBal           | % Bud       |
|---------------------------------------|----------------------|----------------------|----------------------|-------------------|-------------|--------------------|-------------|
| Fund: 10 - GENERAL FUND               |                      |                      |                      |                   |             |                    |             |
| <b>Expenditures</b>                   |                      |                      |                      |                   |             |                    |             |
| Dept: 60 STREET LIGHTING              |                      |                      |                      |                   |             |                    |             |
| OPERATIONS AND MAINTENANCE            | 580.00               | 580.00               | 572.18               | 43.71             | 0.00        | 7.82               | 98.7        |
| CONTRACT SERVICES                     | 105,000.00           | 107,000.00           | 80,184.64            | 17,526.67         | 0.00        | 26,815.36          | 74.9        |
| STREET LIGHTING                       | 105,580.00           | 107,580.00           | 80,756.82            | 17,570.38         | 0.00        | 26,823.18          | 75.1        |
| Dept: 65 ROSSMOOR WALL                |                      |                      |                      |                   |             |                    |             |
| OPERATIONS AND MAINTENANCE            | 2,100.00             | 2,100.00             | 2,000.00             | 0.00              | 0.00        | 100.00             | 95.2        |
| ROSSMOOR WALL                         | 2,100.00             | 2,100.00             | 2,000.00             | 0.00              | 0.00        | 100.00             | 95.2        |
| Dept: 70 STREET SWEEPING              |                      |                      |                      |                   |             |                    |             |
| OPERATIONS AND MAINTENANCE            | 580.00               | 580.00               | 557.24               | 43.71             | 0.00        | 22.76              | 96.1        |
| CONTRACT SERVICES                     | 55,000.00            | 55,000.00            | 36,625.58            | 4,616.65          | 0.00        | 18,374.42          | 66.6        |
| STREET SWEEPING                       | 55,580.00            | 55,580.00            | 37,182.82            | 4,660.36          | 0.00        | 18,397.18          | 66.9        |
| Dept: 80 PARKWAY TREES                |                      |                      |                      |                   |             |                    |             |
| SALARIES AND BENEFITS                 | 20,850.00            | 22,325.00            | 18,352.88            | 1,726.71          | 0.00        | 3,972.12           | 82.2        |
| OPERATIONS AND MAINTENANCE            | 1,775.00             | 1,825.00             | 1,286.63             | 139.34            | 0.00        | 538.37             | 70.5        |
| CONTRACT SERVICES                     | 70,900.00            | 74,000.00            | 67,953.40            | 412.86            | 0.00        | 6,046.60           | 91.8        |
| CAPITAL EXPENDITURES                  | 12,000.00            | 18,500.00            | 12,228.80            | -360.00           | 0.00        | 6,271.20           | 66.1        |
| PARKWAY TREES                         | 105,525.00           | 116,650.00           | 99,821.71            | 1,918.91          | 0.00        | 16,828.29          | 85.6        |
| Dept: 90 MINI-PARKS AND MEDIANS       |                      |                      |                      |                   |             |                    |             |
| SALARIES AND BENEFITS                 | 979.00               | 903.00               | 774.15               | 72.70             | 0.00        | 128.85             | 85.7        |
| OPERATIONS AND MAINTENANCE            | 9,800.00             | 7,900.00             | 6,188.07             | 630.51            | 0.00        | 1,711.93           | 78.3        |
| CONTRACT SERVICES                     | 4,150.00             | 3,950.00             | 3,037.30             | 310.32            | 0.00        | 912.70             | 76.9        |
| CAPITAL EXPENDITURES                  | 100.00               | 100.00               | 0.00                 | 0.00              | 0.00        | 100.00             | 0.0         |
| MINI-PARKS AND MEDIANS                | 15,029.00            | 12,853.00            | 9,999.52             | 1,013.53          | 0.00        | 2,853.48           | 77.8        |
| <b>Expenditures</b>                   | <b>1,290,404.00</b>  | <b>1,321,767.00</b>  | <b>1,036,655.59</b>  | <b>91,456.18</b>  | <b>0.00</b> | <b>285,111.41</b>  | <b>78.4</b> |
| <b>Grand Total Net Effect:</b>        | <b>-1,290,404.00</b> | <b>-1,321,767.00</b> | <b>-1,036,655.59</b> | <b>-91,456.18</b> | <b>0.00</b> | <b>-285,111.41</b> |             |



REVENUE/EXPENDITURE REPORT  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016     |                                | Original Bud. | Amended Bud. | YTD Actual   | CURR MTH   | Encumb. YTD | UnencBal   | % Bud |
|---|--------------------------------|---------------|--------------|--------------|------------|-------------|------------|-------|
| Fund: 10 - GENERAL FUND                   |                                |               |              |              |            |             |            |       |
| Revenues                                  |                                |               |              |              |            |             |            |       |
| Dept: 00                                  |                                |               |              |              |            |             |            |       |
| Acct Class: 30 PROPERTY TAXES             |                                |               |              |              |            |             |            |       |
| 3000                                      | Current Secured Property Taxes | 719,100.00    | 734,000.00   | 748,126.92   | 268,231.08 | 0.00        | -14,126.92 | 101.9 |
| 3001                                      | Current unsecured prop tax     | 23,000.00     | 24,000.00    | 21,803.54    | 0.00       | 0.00        | 2,196.46   | 90.8  |
| 3002                                      | Prior secured property taxes   | 9,200.00      | 7,500.00     | 6,092.18     | 558.72     | 0.00        | 1,407.82   | 81.2  |
| 3003                                      | Prior unsecured prop taxes     | 4,500.00      | 4,500.00     | 0.00         | 0.00       | 0.00        | 4,500.00   | 0.0   |
| 3004                                      | Delinquent property taxes      | 510.00        | 540.00       | 0.00         | 0.00       | 0.00        | 540.00     | 0.0   |
| 3010                                      | Current supplemental assessmt  | 20,000.00     | 21,000.00    | 13,718.80    | 1,495.52   | 0.00        | 7,281.20   | 65.3  |
| 3020                                      | Public utility tax             | 11,832.00     | 11,832.00    | 6,340.98     | 0.00       | 0.00        | 5,491.02   | 53.6  |
| PROPERTY TAXES                            |                                | 788,142.00    | 803,372.00   | 796,082.42   | 270,285.32 | 0.00        | 7,289.58   | 99.1  |
| Acct Class: 31 ASSESSMENTS                |                                |               |              |              |            |             |            |       |
| 3105                                      | Street light assessments       | 271,000.00    | 280,000.00   | 280,072.45   | 95,894.64  | 0.00        | -72.45     | 100.0 |
| ASSESSMENTS                               |                                | 271,000.00    | 280,000.00   | 280,072.45   | 95,894.64  | 0.00        | -72.45     | 100.0 |
| Acct Class: 32 USE OF MONEY AND PROPERTY  |                                |               |              |              |            |             |            |       |
| 3200                                      | Interest on investments        | 2,500.00      | 2,100.00     | 1,601.82     | 712.13     | 0.00        | 498.18     | 76.3  |
| USE OF MONEY AND PROPERTY                 |                                | 2,500.00      | 2,100.00     | 1,601.82     | 712.13     | 0.00        | 498.18     | 76.3  |
| Acct Class: 33 OTHER GOVERNMENT AGENCIES  |                                |               |              |              |            |             |            |       |
| 3301                                      | State homeowner proptax relief | 5,800.00      | 5,400.00     | 2,696.10     | 0.00       | 0.00        | 2,703.90   | 49.9  |
| 3305                                      | County street sweep reimburse  | 55,000.00     | 55,000.00    | 0.00         | 0.00       | 0.00        | 55,000.00  | 0.0   |
| OTHER GOVERNMENT AGENCIES                 |                                | 60,800.00     | 60,400.00    | 2,696.10     | 0.00       | 0.00        | 57,703.90  | 4.5   |
| Acct Class: 34 FEES AND SERVICES          |                                |               |              |              |            |             |            |       |
| 3404                                      | Court reservations             | 14,500.00     | 14,500.00    | 10,300.25    | 1,037.00   | 0.00        | 4,199.75   | 71.0  |
| 3405                                      | Wall Rental                    | 600.00        | 600.00       | 420.00       | 40.00      | 0.00        | 180.00     | 70.0  |
| 3406                                      | Ball field reservations        | 26,000.00     | 29,000.00    | 22,201.50    | 2,649.00   | 0.00        | 6,798.50   | 76.6  |
| 3410                                      | Rossmoor building rental       | 4,680.00      | 10,000.00    | 15,199.00    | 1,889.00   | 0.00        | -5,199.00  | 152.0 |
| 3412                                      | Montecito building rental      | 25,220.00     | 25,220.00    | 19,290.00    | 443.00     | 0.00        | 5,930.00   | 76.5  |
| 3414                                      | Rush Park Building Rental      | 84,000.00     | 84,000.00    | 65,636.00    | 7,126.00   | 0.00        | 18,364.00  | 78.1  |
| FEES AND SERVICES                         |                                | 155,000.00    | 163,320.00   | 133,046.75   | 13,184.00  | 0.00        | 30,273.25  | 81.5  |
| Acct Class: 35 OTHER REVENUE              |                                |               |              |              |            |             |            |       |
| 3500                                      | Other miscellaneous revenue    | 3,500.00      | 4,500.00     | 2,062.32     | 2.50       | 0.00        | 2,437.68   | 45.8  |
| 3502                                      | Administrative Fee             | 20,000.00     | 20,000.00    | 0.00         | 0.00       | 0.00        | 20,000.00  | 0.0   |
| OTHER REVENUE                             |                                | 23,500.00     | 24,500.00    | 2,062.32     | 2.50       | 0.00        | 22,437.68  | 8.4   |
| Dept: 00                                  |                                | 1,300,942.00  | 1,333,692.00 | 1,215,561.86 | 380,078.59 | 0.00        | 118,130.14 | 91.1  |
| Revenues                                  |                                | 1,300,942.00  | 1,333,692.00 | 1,215,561.86 | 380,078.59 | 0.00        | 118,130.14 | 91.1  |
| Expenditures                              |                                |               |              |              |            |             |            |       |
| Dept: 10 ADMINISTRATION                   |                                |               |              |              |            |             |            |       |
| Acct Class: 40 SALARIES AND BENEFITS      |                                |               |              |              |            |             |            |       |
| 4000                                      | Board of Directors Compensatn  | 9,000.00      | 10,000.00    | 8,250.00     | 550.00     | 0.00        | 1,750.00   | 82.5  |
| 4001                                      | Salaries - Full-time           | 186,300.00    | 190,000.00   | 161,040.01   | 15,435.04  | 0.00        | 28,959.99  | 84.8  |
| 4003                                      | Salaries - Overtime            | 3,672.00      | 5,000.00     | 4,256.85     | 388.05     | 0.00        | 743.15     | 85.1  |
| 4007                                      | Vehicle Allowance              | 500.00        | 500.00       | 449.22       | 0.00       | 0.00        | 50.78      | 89.8  |
| 4010                                      | Workers Compensation Insurance | 2,600.00      | 2,600.00     | 2,334.79     | 220.29     | 0.00        | 265.21     | 89.8  |
| 4011                                      | Medical Insurance              | 32,000.00     | 39,000.00    | 32,421.81    | 3,521.92   | 0.00        | 6,578.19   | 83.1  |
| 4015                                      | Federal Payroll Tax -FICA      | 12,000.00     | 16,000.00    | 13,223.29    | 1,247.42   | 0.00        | 2,776.71   | 82.6  |
| 4018                                      | State Payroll Taxes            | 500.00        | 590.00       | 728.03       | 493.81     | 0.00        | -138.03    | 123.4 |
| SALARIES AND BENEFITS                     |                                | 246,572.00    | 263,690.00   | 222,704.00   | 21,856.53  | 0.00        | 40,986.00  | 84.5  |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                                |               |              |              |            |             |            |       |
| 5002                                      | Insurance - Liability          | 13,200.00     | 12,500.00    | 12,391.95    | 0.00       | 0.00        | 108.05     | 99.1  |
| 5004                                      | Memberships and Dues           | 6,400.00      | 6,400.00     | 5,750.12     | 0.00       | 0.00        | 649.88     | 89.8  |
| 5006                                      | Travel & Meetings              | 1,500.00      | 1,000.00     | 502.50       | 0.00       | 0.00        | 497.50     | 50.3  |
| 5007                                      | Televised Meeting Costs        | 18,000.00     | 17,000.00    | 11,816.80    | 0.00       | 0.00        | 5,183.20   | 69.5  |

**REVENUE/EXPENDITURE REPORT**  
 April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016     |                                | Original Bud. | Amended Bud. | YTD Actual | CURR MTH  | Encumb. YTD | UnencBal  | % Bud |
|---|--------------------------------|---------------|--------------|------------|-----------|-------------|-----------|-------|
| Fund: 10 - GENERAL FUND                   |                                |               |              |            |           |             |           |       |
| Expenditures                              |                                |               |              |            |           |             |           |       |
| Dept: 10 ADMINISTRATION                   |                                |               |              |            |           |             |           |       |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                                |               |              |            |           |             |           |       |
| 5010                                      | Publications & Legal Notices   | 7,200.00      | 7,200.00     | 4,644.65   | 0.00      | 0.00        | 2,555.35  | 64.5  |
| 5012                                      | Printing                       | 700.00        | 700.00       | 402.92     | 0.00      | 0.00        | 297.08    | 57.6  |
| 5014                                      | Postage                        | 2,000.00      | 2,000.00     | 1,834.73   | 84.28     | 0.00        | 165.27    | 91.7  |
| 5016                                      | Office Supplies                | 7,200.00      | 7,200.00     | 6,252.83   | 728.66    | 0.00        | 947.17    | 86.8  |
| 5020                                      | Telephone                      | 1,500.00      | 1,500.00     | 1,545.08   | 131.13    | 0.00        | -45.08    | 103.0 |
| 5045                                      | Miscellaneous Expenditures     | 5,500.00      | 5,500.00     | 4,440.23   | 352.06    | 0.00        | 1,059.77  | 80.7  |
| 5046                                      | Bank Service Charge            | 1,000.00      | 2,000.00     | 1,499.78   | 159.64    | 0.00        | 500.22    | 75.0  |
| OPERATIONS AND MAINTENANCE                |                                | 64,200.00     | 63,000.00    | 51,081.59  | 1,455.77  | 0.00        | 11,918.41 | 81.1  |
| Acct Class: 56 CONTRACT SERVICES          |                                |               |              |            |           |             |           |       |
| 5610                                      | Legal Counsel                  | 35,000.00     | 27,000.00    | 12,095.00  | 0.00      | 0.00        | 14,905.00 | 44.8  |
| 5615                                      | Financial Audit-Consulting     | 8,700.00      | 10,100.00    | 10,100.00  | 0.00      | 0.00        | 0.00      | 100.0 |
| 5670                                      | Other Professional Services    | 50,000.00     | 50,000.00    | 41,403.61  | 3,726.49  | 0.00        | 8,596.39  | 82.8  |
| CONTRACT SERVICES                         |                                | 93,700.00     | 87,100.00    | 63,598.61  | 3,726.49  | 0.00        | 23,501.39 | 73.0  |
| Acct Class: 60 CAPITAL EXPENDITURES       |                                |               |              |            |           |             |           |       |
| 6010                                      | Equipment                      | 3,000.00      | 4,000.00     | 1,708.10   | 0.00      | 0.00        | 2,291.90  | 42.7  |
| CAPITAL EXPENDITURES                      |                                | 3,000.00      | 4,000.00     | 1,708.10   | 0.00      | 0.00        | 2,291.90  | 42.7  |
| ADMINISTRATION                            |                                | 407,472.00    | 417,790.00   | 339,092.30 | 27,038.79 | 0.00        | 78,697.70 | 81.2  |
| Dept: 20 RECREATION                       |                                |               |              |            |           |             |           |       |
| Acct Class: 40 SALARIES AND BENEFITS      |                                |               |              |            |           |             |           |       |
| 4001                                      | Salaries - Full-time           | 51,000.00     | 51,000.00    | 39,220.29  | 3,793.68  | 0.00        | 11,779.71 | 76.9  |
| 4002                                      | Salaries - Part-time           | 23,566.00     | 23,566.00    | 18,055.84  | 1,668.12  | 0.00        | 5,510.16  | 76.6  |
| 4003                                      | Salaries - Overtime            | 3,713.00      | 5,000.00     | 3,676.80   | 187.70    | 0.00        | 1,323.20  | 73.5  |
| 4005                                      | Salaries - Event Attendant     | 400.00        | 400.00       | 1,057.50   | 0.00      | 0.00        | -657.50   | 264.4 |
| 4007                                      | Vehicle Allowance              | 350.00        | 350.00       | 311.77     | 69.86     | 0.00        | 38.23     | 89.1  |
| 4010                                      | Workers Compensation Insurance | 1,080.00      | 1,080.00     | 943.82     | 89.05     | 0.00        | 136.18    | 87.4  |
| 4011                                      | Medical Insurance              | 8,000.00      | 10,000.00    | 8,243.09   | 895.44    | 0.00        | 1,756.91  | 82.4  |
| 4015                                      | Federal Payroll Tax -FICA      | 5,814.00      | 5,814.00     | 4,742.23   | 432.05    | 0.00        | 1,071.77  | 81.6  |
| 4018                                      | State Payroll Taxes            | 600.00        | 750.00       | 521.65     | 254.84    | 0.00        | 228.35    | 69.6  |
| SALARIES AND BENEFITS                     |                                | 94,523.00     | 97,960.00    | 76,772.99  | 7,390.74  | 0.00        | 21,187.01 | 78.4  |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                                |               |              |            |           |             |           |       |
| 5006                                      | Travel & Meetings              | 400.00        | 400.00       | 335.00     | 0.00      | 0.00        | 65.00     | 83.8  |
| 5010                                      | Publications & Legal Notices   | 200.00        | 200.00       | 234.98     | 0.00      | 0.00        | -34.98    | 117.5 |
| 5012                                      | Printing                       | 100.00        | 100.00       | 58.38      | 0.00      | 0.00        | 41.62     | 58.4  |
| 5014                                      | Postage                        | 150.00        | 150.00       | 98.51      | 6.37      | 0.00        | 51.49     | 65.7  |
| 5016                                      | Office Supplies                | 1,000.00      | 1,000.00     | 863.77     | 54.08     | 0.00        | 136.23    | 86.4  |
| 5017                                      | Community Events               | 18,000.00     | 25,253.00    | 22,961.42  | -16.00    | 0.00        | 2,291.58  | 90.9  |
| 5019                                      | Fireworks                      | 6,200.00      | 6,200.00     | 6,200.00   | 0.00      | 0.00        | 0.00      | 100.0 |
| 5020                                      | Telephone                      | 1,800.00      | 1,800.00     | 1,754.99   | 131.13    | 0.00        | 45.01     | 97.5  |
| 5045                                      | Miscellaneous Expenditures     | 500.00        | 500.00       | 150.00     | 0.00      | 0.00        | 350.00    | 30.0  |
| 5051                                      | Equipment Rental               | 250.00        | 250.00       | 0.00       | 0.00      | 0.00        | 250.00    | 0.0   |
| OPERATIONS AND MAINTENANCE                |                                | 28,600.00     | 35,853.00    | 32,657.05  | 175.58    | 0.00        | 3,195.95  | 91.1  |
| Acct Class: 56 CONTRACT SERVICES          |                                |               |              |            |           |             |           |       |
| 5670                                      | Other Professional Services    | 3,500.00      | 3,500.00     | 2,700.35   | 234.22    | 0.00        | 799.65    | 77.2  |
| CONTRACT SERVICES                         |                                | 3,500.00      | 3,500.00     | 2,700.35   | 234.22    | 0.00        | 799.65    | 77.2  |
| Acct Class: 60 CAPITAL EXPENDITURES       |                                |               |              |            |           |             |           |       |
| 6010                                      | Equipment                      | 1,000.00      | 1,000.00     | 0.00       | 0.00      | 0.00        | 1,000.00  | 0.0   |
| CAPITAL EXPENDITURES                      |                                | 1,000.00      | 1,000.00     | 0.00       | 0.00      | 0.00        | 1,000.00  | 0.0   |
| RECREATION                                |                                | 127,623.00    | 138,313.00   | 112,130.39 | 7,800.54  | 0.00        | 26,182.61 | 81.1  |
| Dept: 30 ROSSMOOR PARK                    |                                |               |              |            |           |             |           |       |
| Acct Class: 40 SALARIES AND BENEFITS      |                                |               |              |            |           |             |           |       |

REVENUE/EXPENDITURE REPORT

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Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016     | Original Bud.    | Amended Bud.     | YTD Actual       | CURR MTH        | Encumb. YTD | UnencBal         | % Bud       |
|---|------------------|------------------|------------------|-----------------|-------------|------------------|-------------|
| <b>Fund: 10 - GENERAL FUND</b>            |                  |                  |                  |                 |             |                  |             |
| <b>Expenditures</b>                       |                  |                  |                  |                 |             |                  |             |
| Dept: 30 ROSSMOOR PARK                    |                  |                  |                  |                 |             |                  |             |
| Acct Class: 40 SALARIES AND BENEFITS      |                  |                  |                  |                 |             |                  |             |
| 4001 Salaries - Full-time                 | 38,760.00        | 38,760.00        | 29,824.94        | 2,861.61        | 0.00        | 8,935.06         | 76.9        |
| 4002 Salaries - Part-time                 | 10,812.00        | 11,800.00        | 10,358.33        | 1,003.10        | 0.00        | 1,441.67         | 87.8        |
| 4003 Salaries - Overtime                  | 2,244.00         | 2,244.00         | 2,303.22         | 127.10          | 0.00        | -59.22           | 102.6       |
| 4010 Workers Compensation Insurance       | 2,800.00         | 2,800.00         | 2,334.79         | 220.29          | 0.00        | 465.21           | 83.4        |
| 4011 Medical Insurance                    | 10,000.00        | 13,000.00        | 10,182.65        | 1,106.13        | 0.00        | 2,817.35         | 78.3        |
| 4015 Federal Payroll Tax -FICA            | 4,080.00         | 3,800.00         | 3,246.46         | 305.02          | 0.00        | 553.54           | 85.4        |
| 4018 State Payroll Taxes                  | 260.00           | 310.00           | 265.04           | 182.53          | 0.00        | 44.96            | 85.5        |
| <b>SALARIES AND BENEFITS</b>              | <b>68,956.00</b> | <b>72,714.00</b> | <b>58,515.43</b> | <b>5,805.78</b> | <b>0.00</b> | <b>14,198.57</b> | <b>80.5</b> |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                  |                  |                  |                 |             |                  |             |
| 5010 Publications & Legal Notices         | 300.00           | 300.00           | 200.18           | 0.00            | 0.00        | 99.82            | 66.7        |
| 5012 Printing                             | 50.00            | 50.00            | 29.19            | 0.00            | 0.00        | 20.81            | 58.4        |
| 5014 Postage                              | 50.00            | 50.00            | 33.01            | 1.96            | 0.00        | 16.99            | 66.0        |
| 5016 Office Supplies                      | 900.00           | 900.00           | 476.95           | 72.09           | 0.00        | 423.05           | 53.0        |
| 5018 Janitorial Supplies                  | 4,000.00         | 4,500.00         | 2,724.82         | 0.00            | 0.00        | 1,775.18         | 60.6        |
| 5020 Telephone                            | 1,600.00         | 2,000.00         | 1,716.55         | 131.13          | 0.00        | 283.45           | 85.8        |
| 5022 Utilities                            | 10,500.00        | 10,500.00        | 8,793.09         | 1,191.84        | 0.00        | 1,706.91         | 83.7        |
| 5023 Water                                | 39,000.00        | 25,000.00        | 12,292.13        | 1,070.56        | 0.00        | 12,707.87        | 49.2        |
| 5025 SECURED PROP TAX                     | 897.00           | 892.00           | 891.66           | 0.00            | 0.00        | 0.34             | 100.0       |
| 5030 Vehicle Maintenance                  | 1,000.00         | 1,000.00         | 549.42           | 39.00           | 0.00        | 450.58           | 54.9        |
| 5032 Building & Grounds-Maintenance       | 22,000.00        | 28,000.00        | 21,907.97        | 1,375.78        | 0.00        | 6,092.03         | 78.2        |
| 5034 Alarm Systems                        | 750.00           | 750.00           | 636.54           | 123.20          | 0.00        | 113.46           | 84.9        |
| 5045 Miscellaneous Expenditures           | 500.00           | 500.00           | 241.80           | 0.00            | 0.00        | 258.20           | 48.4        |
| 5051 Equipment Rental                     | 250.00           | 250.00           | 0.00             | 0.00            | 0.00        | 250.00           | 0.0         |
| 5052 Minor Facility Repairs               | 250.00           | 250.00           | 0.00             | 0.00            | 0.00        | 250.00           | 0.0         |
| <b>OPERATIONS AND MAINTENANCE</b>         | <b>82,047.00</b> | <b>74,942.00</b> | <b>50,493.31</b> | <b>4,005.56</b> | <b>0.00</b> | <b>24,448.69</b> | <b>67.4</b> |
| Acct Class: 56 CONTRACT SERVICES          |                  |                  |                  |                 |             |                  |             |
| 5655 Landscape Maintenance                | 33,000.00        | 33,000.00        | 24,213.60        | 2,761.20        | 0.00        | 8,786.40         | 73.4        |
| 5656 Tree Trimming                        | 950.00           | 950.00           | 950.85           | 0.00            | 0.00        | -0.85            | 100.1       |
| 5670 Other Professional Services          | 3,500.00         | 3,500.00         | 2,600.91         | 225.42          | 0.00        | 899.09           | 74.3        |
| <b>CONTRACT SERVICES</b>                  | <b>37,450.00</b> | <b>37,450.00</b> | <b>27,765.36</b> | <b>2,986.62</b> | <b>0.00</b> | <b>9,684.64</b>  | <b>74.1</b> |
| Acct Class: 60 CAPITAL EXPENDITURES       |                  |                  |                  |                 |             |                  |             |
| 6010 Equipment                            | 250.00           | 0.00             | 0.00             | 0.00            | 0.00        | 0.00             | 0.0         |
| <b>CAPITAL EXPENDITURES</b>               | <b>250.00</b>    | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b> | <b>0.00</b>      | <b>0.0</b>  |
| <b>ROSSMOOR PARK</b>                      |                  |                  |                  |                 |             |                  |             |
| 188,703.00                                | 185,106.00       | 136,774.10       | 12,797.96        | 0.00            | 48,331.90   | 73.9             |             |
| Dept: 40 MONTECITO CENTER                 |                  |                  |                  |                 |             |                  |             |
| Acct Class: 40 SALARIES AND BENEFITS      |                  |                  |                  |                 |             |                  |             |
| 4001 Salaries - Full-time                 | 32,640.00        | 32,640.00        | 24,514.91        | 2,362.18        | 0.00        | 8,125.09         | 75.1        |
| 4002 Salaries - Part-time                 | 4,794.00         | 6,000.00         | 4,710.45         | 85.74           | 0.00        | 1,289.55         | 78.5        |
| 4003 Salaries - Overtime                  | 1,224.00         | 1,800.00         | 1,687.51         | 100.76          | 0.00        | 112.49           | 93.8        |
| 4010 Workers Compensation Insurance       | 2,250.00         | 2,250.00         | 1,877.77         | 177.17          | 0.00        | 372.23           | 83.5        |
| 4011 Medical Insurance                    | 8,100.00         | 9,000.00         | 8,239.49         | 895.08          | 0.00        | 760.51           | 91.5        |
| 4015 Federal Payroll Tax -FICA            | 2,856.00         | 2,856.00         | 2,361.17         | 194.66          | 0.00        | 494.83           | 82.7        |
| 4018 State Payroll Taxes                  | 125.00           | 125.00           | 135.75           | 97.42           | 0.00        | -10.75           | 108.6       |
| <b>SALARIES AND BENEFITS</b>              | <b>51,989.00</b> | <b>54,671.00</b> | <b>43,527.05</b> | <b>3,913.01</b> | <b>0.00</b> | <b>11,143.95</b> | <b>79.6</b> |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                  |                  |                  |                 |             |                  |             |
| 5010 Publications & Legal Notices         | 200.00           | 200.00           | 200.18           | 0.00            | 0.00        | -0.18            | 100.1       |
| 5012 Printing                             | 50.00            | 50.00            | 29.19            | 0.00            | 0.00        | 20.81            | 58.4        |
| 5014 Postage                              | 50.00            | 50.00            | 33.01            | 1.96            | 0.00        | 16.99            | 66.0        |
| 5016 Office Supplies                      | 900.00           | 900.00           | 476.95           | 72.09           | 0.00        | 423.05           | 53.0        |
| 5018 Janitorial Supplies                  | 3,000.00         | 3,500.00         | 2,086.98         | 0.00            | 0.00        | 1,413.02         | 59.6        |
| 5020 Telephone                            | 1,650.00         | 1,800.00         | 1,678.11         | 131.13          | 0.00        | 121.89           | 93.2        |
| 5022 Utilities                            | 4,000.00         | 2,000.00         | 1,382.51         | 145.03          | 0.00        | 617.49           | 69.1        |
| 5023 Water                                | 1,600.00         | 1,000.00         | 754.08           | 0.00            | 0.00        | 245.92           | 75.4        |

**REVENUE/EXPENDITURE REPORT**  
 April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016     | Original Bud.    | Amended Bud.     | YTD Actual       | CURR MTH        | Encumb. YTD | UnencBal         | % Bud       |
|---|------------------|------------------|------------------|-----------------|-------------|------------------|-------------|
| Fund: 10 - GENERAL FUND                   |                  |                  |                  |                 |             |                  |             |
| <b>Expenditures</b>                       |                  |                  |                  |                 |             |                  |             |
| Dept: 40 MONTECITO CENTER                 |                  |                  |                  |                 |             |                  |             |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                  |                  |                  |                 |             |                  |             |
| 5025 SECURED PROP TAX                     | 755.00           | 749.00           | 748.82           | 0.00            | 0.00        | 0.18             | 100.0       |
| 5030 Vehicle Maintenance                  | 1,000.00         | 1,000.00         | 537.86           | 39.00           | 0.00        | 462.14           | 53.8        |
| 5032 Building & Grounds-Maintenance       | 4,000.00         | 4,000.00         | 3,029.93         | 175.59          | 0.00        | 970.07           | 75.7        |
| 5034 Alarm Systems                        | 400.00           | 400.00           | 360.19           | 0.00            | 0.00        | 39.81            | 90.0        |
| 5045 Miscellaneous Expenditures           | 50.00            | 50.00            | 0.00             | 0.00            | 0.00        | 50.00            | 0.0         |
| 5051 Equipment Rental                     | 250.00           | 250.00           | 0.00             | 0.00            | 0.00        | 250.00           | 0.0         |
| 5052 Minor Facility Repairs               | 500.00           | 500.00           | 0.00             | 0.00            | 0.00        | 500.00           | 0.0         |
| <b>OPERATIONS AND MAINTENANCE</b>         | <b>18,405.00</b> | <b>16,449.00</b> | <b>11,317.81</b> | <b>564.80</b>   | <b>0.00</b> | <b>5,131.19</b>  | <b>68.8</b> |
| Acct Class: 56 CONTRACT SERVICES          |                  |                  |                  |                 |             |                  |             |
| 5655 Landscape Maintenance                | 3,300.00         | 3,600.00         | 2,690.40         | 306.80          | 0.00        | 909.60           | 74.7        |
| 5656 Tree Trimming                        | 950.00           | 950.00           | 950.85           | 0.00            | 0.00        | -0.85            | 100.1       |
| 5670 Other Professional Services          | 3,000.00         | 3,000.00         | 2,600.91         | 225.42          | 0.00        | 399.09           | 86.7        |
| <b>CONTRACT SERVICES</b>                  | <b>7,250.00</b>  | <b>7,550.00</b>  | <b>6,242.16</b>  | <b>532.22</b>   | <b>0.00</b> | <b>1,307.84</b>  | <b>82.7</b> |
| Acct Class: 60 CAPITAL EXPENDITURES       |                  |                  |                  |                 |             |                  |             |
| 6010 Equipment                            | 50.00            | 50.00            | 0.00             | 0.00            | 0.00        | 50.00            | 0.0         |
| <b>CAPITAL EXPENDITURES</b>               | <b>50.00</b>     | <b>50.00</b>     | <b>0.00</b>      | <b>0.00</b>     | <b>0.00</b> | <b>50.00</b>     | <b>0.0</b>  |
| <b>MONTECITO CENTER</b>                   | <b>77,694.00</b> | <b>78,720.00</b> | <b>61,087.02</b> | <b>5,010.03</b> | <b>0.00</b> | <b>17,632.98</b> | <b>77.6</b> |
| Dept: 50 RUSH PARK                        |                  |                  |                  |                 |             |                  |             |
| Acct Class: 40 SALARIES AND BENEFITS      |                  |                  |                  |                 |             |                  |             |
| 4001 Salaries - Full-time                 | 38,760.00        | 38,760.00        | 29,824.94        | 2,861.61        | 0.00        | 8,935.06         | 76.9        |
| 4002 Salaries - Part-time                 | 9,690.00         | 11,800.00        | 10,525.64        | 1,003.10        | 0.00        | 1,274.36         | 89.2        |
| 4003 Salaries - Overtime                  | 2,040.00         | 2,244.00         | 2,398.87         | 127.10          | 0.00        | -154.87          | 106.9       |
| 4005 Salaries - Event Attendant           | 4,000.00         | 4,000.00         | 4,574.18         | 480.00          | 0.00        | -574.18          | 114.4       |
| 4010 Workers Compensation Insurance       | 2,600.00         | 2,600.00         | 2,334.79         | 220.29          | 0.00        | 265.21           | 89.8        |
| 4011 Medical Insurance                    | 10,000.00        | 13,000.00        | 10,182.69        | 1,106.13        | 0.00        | 2,817.31         | 78.3        |
| 4015 Federal Payroll Tax -FICA            | 4,284.00         | 4,284.00         | 3,618.65         | 341.77          | 0.00        | 665.35           | 84.5        |
| 4018 State Payroll Taxes                  | 375.00           | 375.00           | 381.84           | 194.55          | 0.00        | -6.84            | 101.8       |
| <b>SALARIES AND BENEFITS</b>              | <b>71,749.00</b> | <b>77,063.00</b> | <b>63,841.60</b> | <b>6,334.55</b> | <b>0.00</b> | <b>13,221.40</b> | <b>82.8</b> |
| Acct Class: 50 OPERATIONS AND MAINTENANCE |                  |                  |                  |                 |             |                  |             |
| 5010 Publications & Legal Notices         | 500.00           | 500.00           | 200.16           | 0.00            | 0.00        | 299.84           | 40.0        |
| 5012 Printing                             | 250.00           | 250.00           | 29.18            | 0.00            | 0.00        | 220.82           | 11.7        |
| 5014 Postage                              | 100.00           | 100.00           | 33.01            | 1.96            | 0.00        | 66.99            | 33.0        |
| 5016 Office Supplies                      | 900.00           | 900.00           | 476.95           | 72.09           | 0.00        | 423.05           | 53.0        |
| 5018 Janitorial Supplies                  | 4,000.00         | 4,500.00         | 2,732.34         | 0.00            | 0.00        | 1,767.66         | 60.7        |
| 5020 Telephone                            | 1,800.00         | 2,000.00         | 1,678.11         | 131.13          | 0.00        | 321.89           | 83.9        |
| 5022 Utilities                            | 29,000.00        | 29,000.00        | 20,760.61        | 1,645.33        | 0.00        | 8,239.39         | 71.6        |
| 5023 Water                                | 31,000.00        | 20,000.00        | 13,612.75        | 1,662.76        | 0.00        | 6,387.25         | 68.1        |
| 5025 SECURED PROP TAX                     | 3,349.00         | 3,412.00         | 3,412.45         | 0.00            | 0.00        | -0.45            | 100.0       |
| 5030 Vehicle Maintenance                  | 1,000.00         | 1,000.00         | 537.89           | 39.00           | 0.00        | 462.11           | 53.8        |
| 5032 Building & Grounds-Maintenance       | 22,000.00        | 29,000.00        | 22,074.15        | 772.24          | 0.00        | 6,925.85         | 76.1        |
| 5034 Alarm Systems                        | 750.00           | 650.00           | 514.55           | 0.00            | 0.00        | 135.45           | 79.2        |
| 5045 Miscellaneous Expenditures           | 250.00           | 250.00           | 141.80           | 0.00            | 0.00        | 108.20           | 56.7        |
| 5051 Equipment Rental                     | 250.00           | 250.00           | 0.00             | 0.00            | 0.00        | 250.00           | 0.0         |
| 5052 Minor Facility Repairs               | 500.00           | 500.00           | 0.00             | 0.00            | 0.00        | 500.00           | 0.0         |
| <b>OPERATIONS AND MAINTENANCE</b>         | <b>95,649.00</b> | <b>92,312.00</b> | <b>66,203.95</b> | <b>4,324.51</b> | <b>0.00</b> | <b>26,108.05</b> | <b>71.7</b> |
| Acct Class: 56 CONTRACT SERVICES          |                  |                  |                  |                 |             |                  |             |
| 5655 Landscape Maintenance                | 33,000.00        | 33,000.00        | 24,213.60        | 2,761.20        | 0.00        | 8,786.40         | 73.4        |
| 5656 Tree Trimming                        | 950.00           | 950.00           | 950.85           | 0.00            | 0.00        | -0.85            | 100.1       |
| 5670 Other Professional Services          | 3,500.00         | 3,500.00         | 2,600.91         | 225.42          | 0.00        | 899.09           | 74.3        |
| <b>CONTRACT SERVICES</b>                  | <b>37,450.00</b> | <b>37,450.00</b> | <b>27,765.36</b> | <b>2,986.62</b> | <b>0.00</b> | <b>9,684.64</b>  | <b>74.1</b> |
| Acct Class: 60 CAPITAL EXPENDITURES       |                  |                  |                  |                 |             |                  |             |
| 6010 Equipment                            | 250.00           | 250.00           | 0.00             | 0.00            | 0.00        | 250.00           | 0.0         |

**REVENUE/EXPENDITURE REPORT**  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016                                 |                                | Original Bud. | Amended Bud. | YTD Actual | CURR MTH  | Encumb. YTD | UnencBal  | % Bud |
|---|--------------------------------|---------------|--------------|------------|-----------|-------------|-----------|-------|
| Fund: 10 - GENERAL FUND   |                                |               |              |            |           |             |           |       |
| Expenditures  |                                |               |              |            |           |             |           |       |
| Dept: 50 RUSH PARK  |                                |               |              |            |           |             |           |       |
| CAPITAL EXPENDITURES  |                                | 250.00        | 250.00       | 0.00       | 0.00      | 0.00        | 250.00    | 0.0   |
| RUSH PARK   |                                | 205,098.00    | 207,075.00   | 157,810.91 | 13,645.68 | 0.00        | 49,264.09 | 76.2  |
| Dept: 60 STREET LIGHTING<br>Acct Class: 50 OPERATIONS AND MAINTENANCE |                                |               |              |            |           |             |           |       |
| 5020  | Telephone                      | 580.00        | 580.00       | 572.18     | 43.71     | 0.00        | 7.82      | 98.7  |
| OPERATIONS AND MAINTENANCE  |                                | 580.00        | 580.00       | 572.18     | 43.71     | 0.00        | 7.82      | 98.7  |
| Acct Class: 56 CONTRACT SERVICES                                      |                                |               |              |            |           |             |           |       |
| 5650  | Lighting and Maintenance       | 105,000.00    | 107,000.00   | 80,184.64  | 17,526.67 | 0.00        | 26,815.36 | 74.9  |
| CONTRACT SERVICES   |                                | 105,000.00    | 107,000.00   | 80,184.64  | 17,526.67 | 0.00        | 26,815.36 | 74.9  |
| STREET LIGHTING   |                                | 105,580.00    | 107,580.00   | 80,756.82  | 17,570.38 | 0.00        | 26,823.18 | 75.1  |
| Dept: 65 ROSSMOOR WALL<br>Acct Class: 50 OPERATIONS AND MAINTENANCE   |                                |               |              |            |           |             |           |       |
| 5002  | Insurance - Liability          | 2,000.00      | 2,000.00     | 2,000.00   | 0.00      | 0.00        | 0.00      | 100.0 |
| 5032  | Building & Grounds-Maintenance | 100.00        | 100.00       | 0.00       | 0.00      | 0.00        | 100.00    | 0.0   |
| OPERATIONS AND MAINTENANCE  |                                | 2,100.00      | 2,100.00     | 2,000.00   | 0.00      | 0.00        | 100.00    | 95.2  |
| ROSSMOOR WALL   |                                | 2,100.00      | 2,100.00     | 2,000.00   | 0.00      | 0.00        | 100.00    | 95.2  |
| Dept: 70 STREET SWEEPING<br>Acct Class: 50 OPERATIONS AND MAINTENANCE |                                |               |              |            |           |             |           |       |
| 5020  | Telephone                      | 580.00        | 580.00       | 557.24     | 43.71     | 0.00        | 22.76     | 96.1  |
| OPERATIONS AND MAINTENANCE  |                                | 580.00        | 580.00       | 557.24     | 43.71     | 0.00        | 22.76     | 96.1  |
| Acct Class: 56 CONTRACT SERVICES                                      |                                |               |              |            |           |             |           |       |
| 5642  | Street Sweeping                | 55,000.00     | 55,000.00    | 36,625.58  | 4,616.65  | 0.00        | 18,374.42 | 66.6  |
| CONTRACT SERVICES   |                                | 55,000.00     | 55,000.00    | 36,625.58  | 4,616.65  | 0.00        | 18,374.42 | 66.6  |
| STREET SWEEPING   |                                | 55,580.00     | 55,580.00    | 37,182.82  | 4,660.36  | 0.00        | 18,397.18 | 66.9  |
| Dept: 80 PARKWAY TREES<br>Acct Class: 40 SALARIES AND BENEFITS        |                                |               |              |            |           |             |           |       |
| 4002  | Salaries - Part-time           | 19,000.00     | 20,000.00    | 16,478.07  | 1,468.80  | 0.00        | 3,521.93  | 82.4  |
| 4003  | Salaries - Overtime            | 0.00          | 200.00       | 130.82     | 0.00      | 0.00        | 69.18     | 65.4  |
| 4007  | Vehicle Allowance              | 400.00        | 500.00       | 322.58     | 0.00      | 0.00        | 177.42    | 64.5  |
| 4015  | Federal Payroll Tax -FICA      | 1,250.00      | 1,350.00     | 1,270.60   | 112.36    | 0.00        | 79.40     | 94.1  |
| 4018  | State Payroll Taxes            | 200.00        | 275.00       | 150.81     | 145.55    | 0.00        | 124.19    | 54.8  |
| SALARIES AND BENEFITS   |                                | 20,850.00     | 22,325.00    | 18,352.88  | 1,726.71  | 0.00        | 3,972.12  | 82.2  |
| Acct Class: 50 OPERATIONS AND MAINTENANCE                             |                                |               |              |            |           |             |           |       |
| 5012  | Printing                       | 25.00         | 25.00        | 0.51       | 0.00      | 0.00        | 24.49     | 2.0   |
| 5014  | Postage                        | 300.00        | 300.00       | 15.38      | 0.00      | 0.00        | 284.62    | 5.1   |
| 5016  | Office Supplies                | 200.00        | 200.00       | 126.41     | 51.92     | 0.00        | 73.59     | 63.2  |
| 5020  | Telephone                      | 1,000.00      | 1,200.00     | 1,144.33   | 87.42     | 0.00        | 55.67     | 95.4  |
| 5030  | Vehicle Maintenance            | 200.00        | 50.00        | 0.00       | 0.00      | 0.00        | 50.00     | 0.0   |
| 5051  | Equipment Rental               | 50.00         | 50.00        | 0.00       | 0.00      | 0.00        | 50.00     | 0.0   |
| OPERATIONS AND MAINTENANCE  |                                | 1,775.00      | 1,825.00     | 1,286.63   | 139.34    | 0.00        | 538.37    | 70.5  |
| Acct Class: 56 CONTRACT SERVICES                                      |                                |               |              |            |           |             |           |       |
| 5656  | Tree Trimming                  | 65,000.00     | 65,000.00    | 60,219.76  | 0.00      | 0.00        | 4,780.24  | 92.6  |
| 5660  | TREE REMOVAL                   | 400.00        | 3,500.00     | 2,837.40   | 0.00      | 0.00        | 662.60    | 81.1  |
| 5670  | Other Professional Services    | 5,500.00      | 5,500.00     | 4,896.24   | 412.86    | 0.00        | 603.76    | 89.0  |
| CONTRACT SERVICES   |                                | 70,900.00     | 74,000.00    | 67,953.40  | 412.86    | 0.00        | 6,046.60  | 91.8  |
| Acct Class: 60 CAPITAL EXPENDITURES                                   |                                |               |              |            |           |             |           |       |

REVENUE/EXPENDITURE REPORT  
 April 2016 @ 83.34%

Rossmoor Community

For the Period: 7/1/2015 to 4/30/2016

Fund: 10 - GENERAL FUND

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Expenditures

Dept: 80 PARKWAY TREES

Acct Class: 60 CAPITAL EXPENDITURES

6015 Trees 12,000.00 18,500.00 12,228.80 -360.00 0.00 6,271.20 66.1

CAPITAL EXPENDITURES 12,000.00 18,500.00 12,228.80 -360.00 0.00 6,271.20 66.1

PARKWAY TREES 105,525.00 116,650.00 99,821.71 1,918.91 0.00 16,828.29 85.6

Dept: 90 MINI-PARKS AND MEDIANS

Acct Class: 40 SALARIES AND BENEFITS

4001 Salaries - Full-time 652.00 652.00 559.45 52.67 0.00 92.55 85.8

4003 Salaries - Overtime 61.00 61.00 55.88 3.29 0.00 5.12 91.6

4010 Workers Compensation Insurance 180.00 120.00 109.45 10.33 0.00 10.55 91.2

4015 Federal Payroll Tax -FICA 71.00 55.00 47.20 4.32 0.00 7.80 85.8

4018 State Payroll Taxes 15.00 15.00 2.17 2.09 0.00 12.83 14.5

SALARIES AND BENEFITS 979.00 903.00 774.15 72.70 0.00 128.85 85.7

Acct Class: 50 OPERATIONS AND MAINTENANCE

5020 Telephone 500.00 600.00 571.93 43.68 0.00 28.07 95.3

5022 Utilities 800.00 800.00 730.51 82.20 0.00 69.49 91.3

5023 Water 7,000.00 5,000.00 4,581.27 504.63 0.00 418.73 91.6

5030 Vehicle Maintenance 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5032 Building & Grounds-Maintenance 1,000.00 1,000.00 304.36 0.00 0.00 695.64 30.4

5045 Miscellaneous Expenditures 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5051 Equipment Rental 100.00 100.00 0.00 0.00 0.00 100.00 0.0

5052 Minor Facility Repairs 200.00 200.00 0.00 0.00 0.00 200.00 0.0

OPERATIONS AND MAINTENANCE 9,800.00 7,900.00 6,188.07 630.51 0.00 1,711.93 78.3

Acct Class: 56 CONTRACT SERVICES

5655 Landscape Maintenance 3,600.00 3,600.00 2,690.40 306.80 0.00 909.60 74.7

5656 Tree Trimming 500.00 300.00 316.89 0.00 0.00 -16.89 105.6

5670 Other Professional Services 50.00 50.00 30.01 3.52 0.00 19.99 60.0

CONTRACT SERVICES 4,150.00 3,950.00 3,037.30 310.32 0.00 912.70 76.9

Acct Class: 60 CAPITAL EXPENDITURES

6010 Equipment 100.00 100.00 0.00 0.00 0.00 100.00 0.0

CAPITAL EXPENDITURES 100.00 100.00 0.00 0.00 0.00 100.00 0.0

MINI-PARKS AND MEDIANS 15,029.00 12,853.00 9,999.52 1,013.53 0.00 2,853.48 77.8

Expenditures 1,290,404.00 1,321,767.00 1,036,655.59 91,456.18 0.00 285,111.41 78.4

Net Effect for GENERAL FUND 10,538.00 11,925.00 178,906.27 288,622.41 0.00 -166,981.27 1,500.3

Change in Fund Balance: 178,906.27

**REVENUE/EXPENDITURE REPORT**  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016               | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH          | Encumb. YTD | UnencBal          | % Bud        |
|---|-------------------|-------------------|-------------------|-------------------|-------------|-------------------|--------------|
| <b>Fund: 20 - ASSESSMENT DISTRICT FUND-RUSH</b>     |                   |                   |                   |                   |             |                   |              |
| <b>Revenues</b>                                     |                   |                   |                   |                   |             |                   |              |
| Dept: 00  |                   |                   |                   |                   |             |                   |              |
| Acct Class: 31 ASSESSMENTS                          |                   |                   |                   |                   |             |                   |              |
| 3100 Property assessments                           | 380,000.00        | 380,000.00        | 373,497.28        | 112,544.92        | 0.00        | 6,502.72          | 98.3         |
| 3101 Property assessments-prior yr                  | 3,400.00          | 3,400.00          | 2,429.97          | 79.62             | 0.00        | 970.03            | 71.5         |
| <b>ASSESSMENTS</b>                                  | <b>383,400.00</b> | <b>383,400.00</b> | <b>375,927.25</b> | <b>112,624.54</b> | <b>0.00</b> | <b>7,472.75</b>   | <b>98.1</b>  |
| Dept: 00  | 383,400.00        | 383,400.00        | 375,927.25        | 112,624.54        | 0.00        | 7,472.75          | 98.1         |
| <b>Revenues</b>                                     | <b>383,400.00</b> | <b>383,400.00</b> | <b>375,927.25</b> | <b>112,624.54</b> | <b>0.00</b> | <b>7,472.75</b>   | <b>98.1</b>  |
| <b>Expenditures</b>                                 |                   |                   |                   |                   |             |                   |              |
| Dept: 50 RUSH PARK                                  |                   |                   |                   |                   |             |                   |              |
| Acct Class: 50 OPERATIONS AND MAINTENANCE           |                   |                   |                   |                   |             |                   |              |
| 5045 Miscellaneous Expenditures                     | 0.00              | 117.00            | 0.00              | 0.00              | 0.00        | 117.00            | 0.0          |
| <b>OPERATIONS AND MAINTENANCE</b>                   | <b>0.00</b>       | <b>117.00</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>117.00</b>     | <b>0.0</b>   |
| Acct Class: 56 CONTRACT SERVICES                    |                   |                   |                   |                   |             |                   |              |
| 5617 Administrative Fees                            | 20,000.00         | 20,000.00         | 0.00              | 0.00              | 0.00        | 20,000.00         | 0.0          |
| 5619 Bond Trustee                                   | 3,048.00          | 3,048.00          | 3,047.50          | 0.00              | 0.00        | 0.50              | 100.0        |
| <b>CONTRACT SERVICES</b>                            | <b>23,048.00</b>  | <b>23,048.00</b>  | <b>3,047.50</b>   | <b>0.00</b>       | <b>0.00</b> | <b>20,000.50</b>  | <b>13.2</b>  |
| Acct Class: 58 DEBT SERVICE                         |                   |                   |                   |                   |             |                   |              |
| 5800 Principal                                      | 245,000.00        | 245,000.00        | 245,000.00        | 0.00              | 0.00        | 0.00              | 100.0        |
| 5801 Interest                                       | 106,485.00        | 106,485.00        | 106,485.00        | 0.00              | 0.00        | 0.00              | 100.0        |
| <b>DEBT SERVICE</b>                                 | <b>351,485.00</b> | <b>351,485.00</b> | <b>351,485.00</b> | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b>       | <b>100.0</b> |
| <b>RUSH PARK</b>                                    | <b>374,533.00</b> | <b>374,650.00</b> | <b>354,532.50</b> | <b>0.00</b>       | <b>0.00</b> | <b>20,117.50</b>  | <b>94.6</b>  |
| Dept: 95 CONTINGENCY/RESERVES                       |                   |                   |                   |                   |             |                   |              |
| Acct Class: 59 RESERVES/CONTINGENCIES               |                   |                   |                   |                   |             |                   |              |
| 5720 Reserves                                       | 0.00              | 0.00              | 116.84            | 0.00              | 0.00        | -116.84           | 0.0          |
| <b>RESERVES/CONTINGENCIES</b>                       | <b>0.00</b>       | <b>0.00</b>       | <b>116.84</b>     | <b>0.00</b>       | <b>0.00</b> | <b>-116.84</b>    | <b>0.0</b>   |
| <b>CONTINGENCY/RESERVES</b>                         | <b>0.00</b>       | <b>0.00</b>       | <b>116.84</b>     | <b>0.00</b>       | <b>0.00</b> | <b>-116.84</b>    | <b>0.0</b>   |
| <b>Expenditures</b>                                 | <b>374,533.00</b> | <b>374,650.00</b> | <b>354,649.34</b> | <b>0.00</b>       | <b>0.00</b> | <b>20,000.66</b>  | <b>94.7</b>  |
| <b>Net Effect for ASSESSMENT DISTRICT FUND-RUSH</b> | <b>8,867.00</b>   | <b>8,750.00</b>   | <b>21,277.91</b>  | <b>112,624.54</b> | <b>0.00</b> | <b>-12,527.91</b> | <b>243.2</b> |
| Change in Fund Balance:                             |                   |                   | 21,277.91         |                   |             |                   |              |

**REVENUE/EXPENDITURE REPORT**  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016         |                               | Original Bud. | Amended Bud.     | YTD Actual | CURR MTH  | Encumb. YTD | UnencBal         | % Bud |
|---|-------------------------------|---------------|------------------|------------|-----------|-------------|------------------|-------|
| Fund: 30 - SPECIAL TAX FUND-ROSSMOOR WALL     |                               |               |                  |            |           |             |                  |       |
| Revenues                                      |                               |               |                  |            |           |             |                  |       |
| Dept: 00                                      |                               |               |                  |            |           |             |                  |       |
| Acct Class: 30 PROPERTY TAXES                 |                               |               |                  |            |           |             |                  |       |
| 2999  | FY Begin Fund Balance         | 109,390.00    | 9,390,109,390.00 | 0.00       | 0.00      | 0.00        | 9,390,109,390.00 | 0.0   |
| PROPERTY TAXES                                |                               |               |                  |            |           |             |                  |       |
| Acct Class: 31 ASSESSMENTS                    |                               |               |                  |            |           |             |                  |       |
| 3100  | Property assessments          | 87,700.00     | 87,700.00        | 84,024.39  | 25,474.69 | 0.00        | 3,675.61         | 95.8  |
| 3101  | Property assessments-prior yr | 780.00        | 780.00           | 586.14     | 18.26     | 0.00        | 193.86           | 75.1  |
| ASSESSMENTS                                   |                               |               |                  |            |           |             |                  |       |
| Acct Class: 35 OTHER REVENUE                  |                               |               |                  |            |           |             |                  |       |
| 3600  | TRANSFER IN/OUT OTHER FUNDS   | 0.00          | 40,776.00        | 40,775.75  | 0.00      | 0.00        | 0.25             | 100.0 |
| OTHER REVENUE                                 |                               |               |                  |            |           |             |                  |       |
| Dept: 00                                      |                               |               |                  |            |           |             |                  |       |
|   |                               | 197,870.00    | 9,390,238,646.00 | 125,386.28 | 25,492.95 | 0.00        | 9,390,113,259.72 | 0.0   |
| Revenues                                      |                               |               |                  |            |           |             |                  |       |
|   |                               | 197,870.00    | 9,390,238,646.00 | 125,386.28 | 25,492.95 | 0.00        | 9,390,113,259.72 | 0.0   |
| Expenditures                                  |                               |               |                  |            |           |             |                  |       |
| Dept: 65 ROSSMOOR WALL                        |                               |               |                  |            |           |             |                  |       |
| Acct Class: 56 CONTRACT SERVICES              |                               |               |                  |            |           |             |                  |       |
| 5619  | Bond Trustee                  | 2,640.00      | 2,640.00         | 2,640.00   | 0.00      | 0.00        | 0.00             | 100.0 |
| CONTRACT SERVICES                             |                               |               |                  |            |           |             |                  |       |
| Acct Class: 58 DEBT SERVICE                   |                               |               |                  |            |           |             |                  |       |
| 5800  | Principal                     | 70,000.00     | 178,000.00       | 178,000.00 | 0.00      | 0.00        | 0.00             | 100.0 |
| 5801  | Interest                      | 11,020.00     | 11,020.00        | 11,020.00  | 0.00      | 0.00        | 0.00             | 100.0 |
| DEBT SERVICE                                  |                               |               |                  |            |           |             |                  |       |
|   |                               | 81,020.00     | 189,020.00       | 189,020.00 | 0.00      | 0.00        | 0.00             | 100.0 |
|   |                               | 83,660.00     | 191,660.00       | 191,660.00 | 0.00      | 0.00        | 0.00             | 100.0 |
| Expenditures                                  |                               |               |                  |            |           |             |                  |       |
|   |                               | 83,660.00     | 191,660.00       | 191,660.00 | 0.00      | 0.00        | 0.00             | 100.0 |
| Net Effect for SPECIAL TAX FUND-ROSSMOOR WALL |                               | 114,210.00    | 9,390,046,986.00 | -66,273.72 | 25,492.95 | 0.00        | 9,390,113,259.72 | 0.0   |
| Change in Fund Balance:                       |                               |               |                  | -66,273.72 |           |             |                  |       |



REVENUE/EXPENDITURE REPORT  
April 2016 @ 83.34%

Rossmoor Community

| For the Period: 7/1/2015 to 4/30/2016         |                             | Original Bud. | Amended Bud.     | YTD Actual  | CURR MTH   | Encumb. YTD | UnencBal         | % Bud    |
|---|-----------------------------|---------------|------------------|-------------|------------|-------------|------------------|----------|
| Fund: 40 - CAPITAL PROJECTS CONTRIBUTIONS     |                             |               |                  |             |            |             |                  |          |
| Revenues                                      |                             |               |                  |             |            |             |                  |          |
| Dept: 00                                      |                             |               |                  |             |            |             |                  |          |
| Acct Class: 30 PROPERTY TAXES                 |                             |               |                  |             |            |             |                  |          |
| 2999  | FY Begin Fund Balance       | 129,602.00    | 129,602.00       | 0.00        | 0.00       | 0.00        | 129,602.00       | 0.0      |
| PROPERTY TAXES                                |                             | 129,602.00    | 129,602.00       | 0.00        | 0.00       | 0.00        | 129,602.00       | 0.0      |
| Acct Class: 35 OTHER REVENUE                  |                             |               |                  |             |            |             |                  |          |
| 3620  | OTHER SOURCES               | 0.00          | 18,093.00        | 0.00        | 0.00       | 0.00        | 18,093.00        | 0.0      |
| OTHER REVENUE                                 |                             | 0.00          | 18,093.00        | 0.00        | 0.00       | 0.00        | 18,093.00        | 0.0      |
| Dept: 00                                      |                             |               |                  |             |            |             |                  |          |
| Revenues                                      |                             | 129,602.00    | 147,695.00       | 0.00        | 0.00       | 0.00        | 147,695.00       | 0.0      |
| Expenditures                                  |                             |               |                  |             |            |             |                  |          |
| Dept: 00                                      |                             |               |                  |             |            |             |                  |          |
| Acct Class: 50 OPERATIONS AND MAINTENANCE     |                             |               |                  |             |            |             |                  |          |
| 9997  | Transfer Out                | 0.00          | 0.00             | 40,775.75   | 0.00       | 0.00        | -40,775.75       | 0.0      |
| OPERATIONS AND MAINTENANCE                    |                             | 0.00          | 0.00             | 40,775.75   | 0.00       | 0.00        | -40,775.75       | 0.0      |
| Dept: 00                                      |                             |               |                  |             |            |             |                  |          |
| Dept: 30 ROSSMOOR PARK                        |                             |               |                  |             |            |             |                  |          |
| Acct Class: 60 CAPITAL EXPENDITURES           |                             |               |                  |             |            |             |                  |          |
| 6005  | Buildings and Improvements  | 11,266.00     | 11,266.00        | 100.00      | 100.00     | 0.00        | 11,166.00        | 0.9      |
| CAPITAL EXPENDITURES                          |                             | 11,266.00     | 11,266.00        | 100.00      | 100.00     | 0.00        | 11,166.00        | 0.9      |
| ROSSMOOR PARK                                 |                             | 11,266.00     | 11,266.00        | 100.00      | 100.00     | 0.00        | 11,166.00        | 0.9      |
| Dept: 50 RUSH PARK                            |                             |               |                  |             |            |             |                  |          |
| Acct Class: 60 CAPITAL EXPENDITURES           |                             |               |                  |             |            |             |                  |          |
| 6005  | Buildings and Improvements  | 35,000.00     | 56,291.00        | 44,815.57   | 200.00     | 0.00        | 11,475.43        | 79.6     |
| CAPITAL EXPENDITURES                          |                             | 35,000.00     | 56,291.00        | 44,815.57   | 200.00     | 0.00        | 11,475.43        | 79.6     |
| RUSH PARK                                     |                             | 35,000.00     | 56,291.00        | 44,815.57   | 200.00     | 0.00        | 11,475.43        | 79.6     |
| Dept: 65 ROSSMOOR WALL                        |                             |               |                  |             |            |             |                  |          |
| Acct Class: 60 CAPITAL EXPENDITURES           |                             |               |                  |             |            |             |                  |          |
| 6005  | Buildings and Improvements  | 0.00          | 40,776.00        | 0.00        | 0.00       | 0.00        | 40,776.00        | 0.0      |
| CAPITAL EXPENDITURES                          |                             | 0.00          | 40,776.00        | 0.00        | 0.00       | 0.00        | 40,776.00        | 0.0      |
| ROSSMOOR WALL                                 |                             | 0.00          | 40,776.00        | 0.00        | 0.00       | 0.00        | 40,776.00        | 0.0      |
| Dept: 75 CAPITAL PROJECTS                     |                             |               |                  |             |            |             |                  |          |
| Acct Class: 60 CAPITAL EXPENDITURES           |                             |               |                  |             |            |             |                  |          |
| 6051  | Water Conservation Projects | 29,000.00     | 36,991.00        | 36,991.09   | 0.00       | 0.00        | -0.09            | 100.0    |
| CAPITAL EXPENDITURES                          |                             | 29,000.00     | 36,991.00        | 36,991.09   | 0.00       | 0.00        | -0.09            | 100.0    |
| CAPITAL PROJECTS                              |                             | 29,000.00     | 36,991.00        | 36,991.09   | 0.00       | 0.00        | -0.09            | 100.0    |
| Expenditures                                  |                             | 75,266.00     | 145,324.00       | 122,682.41  | 300.00     | 0.00        | 22,641.59        | 84.4     |
| Net Effect for CAPITAL PROJECTS CONTRIBUTIONS |                             | 54,336.00     | 2,371.00         | -122,682.41 | -300.00    | 0.00        | 125,053.41       | -5,174.3 |
| Change in Fund Balance:                       |                             |               |                  | -122,682.41 |            |             |                  |          |
| Grand Total Net Effect:                       |                             | 187,951.00    | 9,390,070,032.00 | 11,228.05   | 426,439.90 | 0.00        | 9,390,058,803.95 |          |

**ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOOTNOTES - FINANCIAL REPORT  
APRIL 2016  
REVENUES**

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|  |   |
|--|---|
| <b>#1 Rossmoor Building Rental</b><br>10-00-3410 | Additional Funds due preschool and other rentals. |
|--|---|

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*\* Noted in previous month(s). However, explanation is still warranted and valid.*

ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOOTNOTES - FINANCIAL REPORT APRIL 2016  
EXPENDITURES

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|                                    |   |
|------------------------------------|---|
| * #1 Event Attendant<br>10-20-4005 | Additional event attendants needed for Summer Movies and Concerts in the Park due to large turnouts. Also, additional Holiday Festival event. |
|------------------------------------|---|

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**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM G-1**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** RESOLUTION No. 16-06-14-01 APPROVING AND ADOPTING  
THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR  
2016-2017

**RECOMMENDATION:**

Approve by roll call vote, Resolution NO. 16-06-14-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.

**BACKGROUND:**

Article XIII B of the State Constitution requires that the District Board of Directors establish the Fiscal Year appropriations limit by calculating population and inflation factors. The 2016-2017 Fiscal Year appropriations limitation shall be \$2,058,603.

**ATTACHMENTS:**

1. Resolution No. 16-06-14-01 and Exhibit A.
2. May 2016 Letter from Director of the California Department of Finance and Enclosures I and II.

**RESOLUTION NO. 16-06-14-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ROSSMOOR COMMUNITY SERVICES DISTRICT  
APPROVING AND ADOPTING THE ANNUAL  
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017**

WHEREAS, on November 6, 1979, the voters of California added Article XIII B to the State Constitution placing limitations on the appropriations of State and local government; and

WHEREAS, Article XIII B was amended by voters in November 1990 through the passage of Proposition 111; and

WHEREAS, Article XIII B now requires the District Board to select population and inflation factors for the year’s appropriations limit calculation.

NOW, THEREFORE, the Board of Directors of the Rossmoor Community Services District does hereby resolve as follows:

SECTION 1. That the 2016-2017 appropriations limitation shall be \$2,058,603 as documented in Exhibit A.

SECTION 2. That the inflation factor being utilized to determine the 2016-2017 appropriations limit is the percentage change in California per capita personal income.

SECTION 3. That the population factor being utilized to calculate the 2016-2017 appropriations limit is the County population growth.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of June 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

**BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

By: \_\_\_\_\_  
Tony DeMarco, President

ATTEST:

\_\_\_\_\_  
James D. Ruth, Secretary  
Rossmoor Community Services District

## EXHIBIT A

### 2016– 2017 APPROPRIATIONS LIMITATION

|  |                                   |
|--|-----------------------------------|
| January 2015 – January 2016                    | \$1,934,537                       |
| County Population Increase                     | .99%                              |
| Change in California per capita income         | 5.37%                             |
| Per Capita Cost of Living (converted to ratio) | $\frac{5.37 + 100}{100} = 1.0537$ |
| Population (converted to a ratio)              | $\frac{.99 + 100}{100} = 1.0099$  |
| Increase Factor = 1.0537 x 1.0099              | 1.0641                            |
| 2016 –2017 Limitation = 1,843,294 x 1.0495 =   | \$2,058,603                       |



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. ■ GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2016

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

AMY COSTA  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income

| Fiscal Year<br>(FY) | Percentage change<br>over prior year |
|---------------------|--------------------------------------|
| 2016-17             | 5.37                                 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

**2016-17:**

Per Capita Cost of Living Change = 5.37 percent  
 Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio:  $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio:  $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17:  $1.0537 \times 1.0090 = 1.0632$



Fiscal Year 2016-17

**Attachment B  
Annual Percent Change in Population Minus Exclusions\*  
January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016**

| <b>County<br/>City</b> | <b>Percent Change</b> | <b>--- Population Minus Exclusions ---</b> |               | <b>Total</b>    |
|------------------------|-----------------------|--|---------------|-----------------|
|                        | <b>2015-2016</b>      | <b>1-1-15</b>                              | <b>1-1-16</b> | <b>1-1-2016</b> |
| Orange                 |                       |  |               |                 |
| Aliso Viejo            | 0.48                  | 50,267                                     | 50,509        | 50,509          |
| Anaheim                | 0.74                  | 355,480                                    | 358,119       | 358,136         |
| Brea                   | 1.08                  | 43,245                                     | 43,710        | 43,710          |
| Buena Park             | 0.48                  | 82,947                                     | 83,347        | 83,347          |
| Costa Mesa             | 0.61                  | 113,656                                    | 114,351       | 114,603         |
| Cypress                | 0.74                  | 49,380                                     | 49,743        | 49,743          |
| Dana Point             | 0.59                  | 33,218                                     | 33,415        | 33,415          |
| Fountain Valley        | 0.43                  | 56,471                                     | 56,714        | 56,714          |
| Fullerton              | 0.74                  | 141,407                                    | 142,457       | 142,457         |
| Garden Grove           | 0.59                  | 176,262                                    | 177,303       | 177,303         |
| Huntington Beach       | 1.40                  | 192,518                                    | 195,212       | 195,212         |
| Irvine                 | 2.64                  | 251,736                                    | 258,386       | 258,386         |
| Laguna Beach           | 0.62                  | 23,472                                     | 23,617        | 23,617          |
| Laguna Hills           | 0.40                  | 30,560                                     | 30,681        | 30,681          |
| Laguna Niguel          | 0.56                  | 65,773                                     | 66,142        | 66,142          |
| Laguna Woods           | 0.32                  | 16,162                                     | 16,213        | 16,213          |
| La Habra               | 0.49                  | 61,764                                     | 62,064        | 62,064          |
| Lake Forest            | 3.71                  | 80,909                                     | 83,910        | 83,910          |
| La Palma               | 0.48                  | 15,980                                     | 16,057        | 16,057          |
| Los Alamitos           | 0.60                  | 11,668                                     | 11,738        | 11,738          |
| Mission Viejo          | 1.16                  | 95,596                                     | 96,701        | 96,701          |
| Newport Beach          | 0.18                  | 84,117                                     | 84,270        | 84,270          |
| Orange                 | 0.40                  | 140,862                                    | 141,420       | 141,420         |
| Placentia              | 0.75                  | 51,873                                     | 52,263        | 52,263          |
| Rancho Santa Margarita | 0.39                  | 48,326                                     | 48,516        | 48,516          |
| San Clemente           | 0.62                  | 65,839                                     | 66,245        | 66,245          |
| San Juan Capistrano    | 0.80                  | 35,798                                     | 36,085        | 36,085          |
| Santa Ana              | 0.56                  | 341,017                                    | 342,930       | 342,930         |
| Seal Beach             | 0.54                  | 24,380                                     | 24,511        | 25,078          |
| Stanton                | 0.79                  | 39,441                                     | 39,751        | 39,751          |
| Tustin                 | 2.16                  | 80,968                                     | 82,717        | 82,717          |
| Villa Park             | 0.63                  | 5,911                                      | 5,948         | 5,948           |
| Westminster            | 0.74                  | 93,383                                     | 94,073        | 94,073          |
| Yorba Linda            | 0.76                  | 67,128                                     | 67,637        | 67,637          |
| Unincorporated         | 1.53                  | 123,529                                    | 125,420       | 125,420         |
| County Total           | 0.99                  | 3,151,043                                  | 3,182,175     | 3,183,011       |

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM G-2**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** Interim General Manager  
**SUBJECT:** RESOLUTION NO. 16-06-14-02 REJECTION OF GOVERNMENT CLAIM

**RECOMMENDATION:**

Approve by roll call vote, Resolution No.16-06-14-02 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM

**BACKGROUND:**

A claim in the amount of \$9,247.23 has been filed by Mr. Prasang' Munindradasa; residing at 12922 Browning Ave, CA, alleging damage to her personal property caused by a parkway tree. This claim was forwarded to Special District Risk Management Authority (SDRMA) who provides insurance for the District. They are advising the District to reject this claim.

The attached Resolution formally rejects the tort claim. Further action on this matter will be conducted in accordance with established liability claim procedures as recommended by SDRMA. By rejection of this claim, the matter will be turned back over to SDRMA for their decision on whether or not to pay the claim.

**ATTACHMENTS:**

1. Resolution No.16-06-14-02 Rejection of Claim.
2. Claim dated May 9, 2016 from Mr. Prasang' Munindradasa re: Vehicle Damage.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**RESOLUTION NO. 16-06-14-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF  
CLAIM**

**WHEREAS**, a claim for monetary damages (Claim) was presented by Mr. Prasang' Munindradasa, dated May 9, 2016 against the Rossmoor Community Services District for property damages; and

**WHEREAS**, the Board of Directors of the Rossmoor Community Services District has timely considered the Claim filed by Mr. Munindradasa.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Rossmoor Community Services District has concluded that the Claim be rejected in its entirety.

**BE IT FURTHER RESOLVED** that the District's General Manager is authorized to give notice to Mr. Munindradasa of this Board's decision to reject in its entirety, the Claim, and further advise that said claimant has six (6) months from the date the rejection is deposited in the mail to file a court action on the Claim. Such notice, together with a copy of this Resolution, shall be served upon Mr. Prasang' Munindradasa on or before June 30, 2016.

**PASSED AND ADOPTED** this 14th day of June 14, 2016.

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Tony DeMarco, President  
Rossmoor Community Services District

ATTEST:

---

James D. Ruth, Secretary  
Rossmoor Community Services District

# ROSSMOOR COMMUNITY SERVICES DISTRICT

## CLAIM FORM

(Please Type or Print)

### CLAIM AGAINST ROSSMOOR COMMUNITY SERVICES DISTRICT

Claimant's name: Prasangi Munindrasa DOB: 6/6/87

Claimant's address: 12922 Browning Ave. Santa Ana Ca. 92705

Address where notices about claim are to be sent, if different from above: \_\_\_\_\_

Date of incident/accident: 4/22/16

Date injuries, damages, or losses were discovered: 4/22/16

Location of incident/accident: Oak Grove Rd, Los Alamitos

What did entity or employee do to cause this loss, damage, or injury? Employee cut tree down onto vehicle

(Use back of this form or separate sheet if necessary to answer this question in detail.)

What are the names of the entity's employees who caused this injury, damage, or loss (if known)? \_\_\_\_\_

Rossmoor Community Services District

What specific injuries, damages, or losses did claimant receive? Damage to the body of the entire vehicle

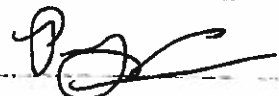
(Use back of this form or separate sheet if necessary to answer this question in detail.)

What amount of money is claimant seeking or, if the amount is in excess of \$10,000, which is the appropriate court of jurisdiction. Note: If Superior and Municipal Courts are consolidated, you must represent whether it is a "limited civil case" [see Government Code 910(1)] \$9,247.23

How was this amount calculated (please itemize)? see estimate

(Use back of this form or separate sheet if necessary to answer this question in detail.)

Have you filed a claim with you insurance carrier? Yes \_\_\_\_\_ No X

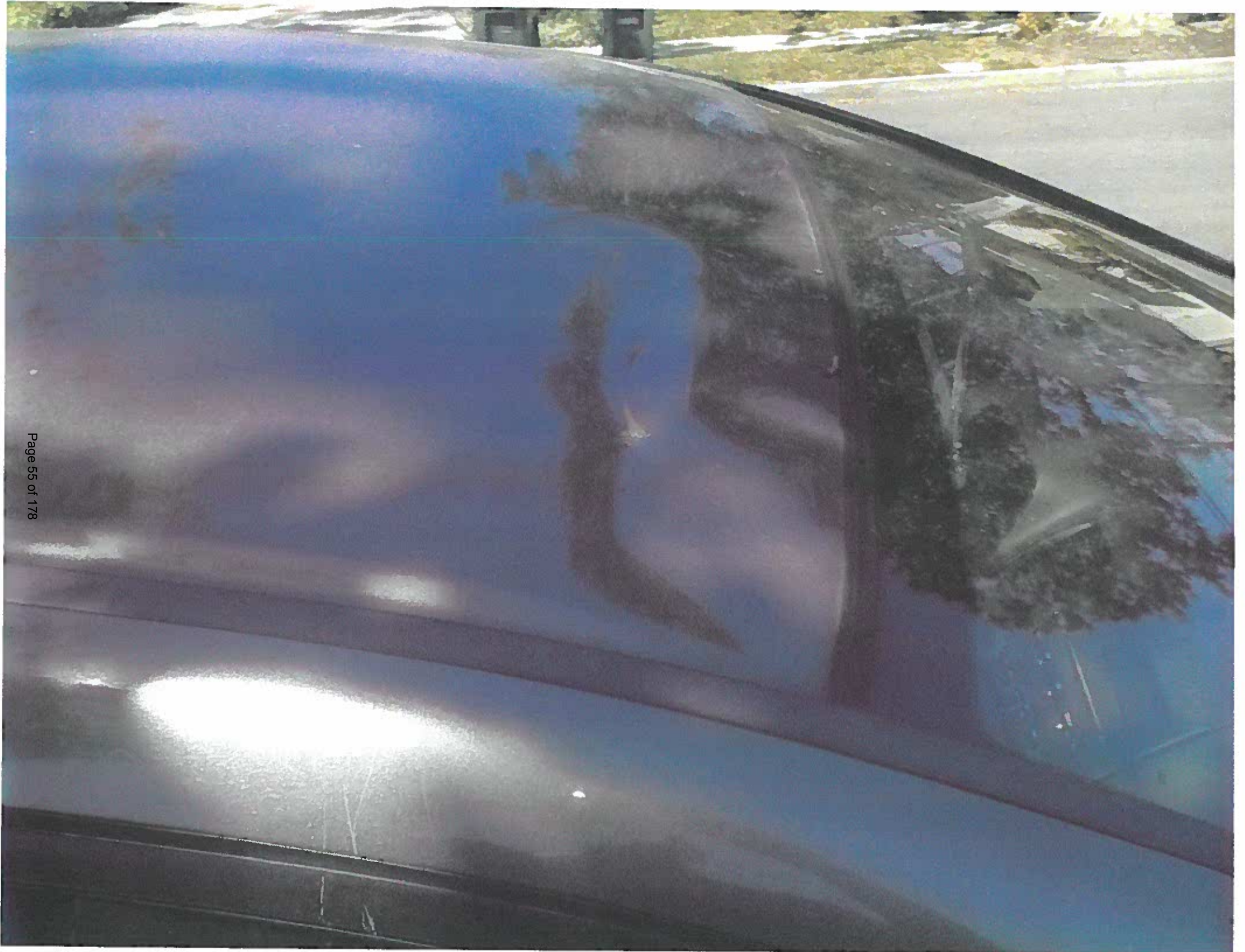
Date Signed: 5/9/16 Signature: 

If signed by representative:  
Representative's Name \_\_\_\_\_ Address \_\_\_\_\_  
Telephone # \_\_\_\_\_  
Relationship to Claimant \_\_\_\_\_













**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-1**

**Date:** June 14, 2016

**To:** Honorable Board of Directors

**From:** General Manager

**Subject:** PUBLIC WORKS/CIP COMMITTEE REPORT RE: PROPOSED FY 2016-2017 FUND 40 PRELIMINARY BUDGET AND FIVE-YEAR PROJECT LISTS

**RECOMMENDATION:**

Receive, approve and/or modify the recommendations of the Public Works/CIP Committee and provide direction regarding the formulation of FY 2016-2017 Fund 40 Final Budget and Five-Year Project Lists.

**BACKGROUND:**

In accordance with Board policy and the adopted Budget Calendar, the General Manager presented a proposed Preliminary Fund 40 Budget and Five-Year Project Lists for FY 2016-2017 to the Public Works/CIP Committee at their June 1, 2016 meeting. Only the FY 2016-2017 Project List requires Board approval. The remaining Project Lists are for information only.

The Committee voted to make recommendations to the Budget Committee and the Board regarding the General Manager's proposed budget and the capital work plan (CIP). The recommendations of the Committee are included in the General Manager's proposed Preliminary Budget for the Board's consideration.

It is recommended that the Board receive and/or modify the recommendations of the Public Works/CIP Committee for inclusion in the Final Budget. Those preliminary recommendations are as follows:

1. Approve the transfer of \$50,000 from FY 2015-2016 Year End Fund 10 Budget Balance (Not reserves) to Fund 40 for FY 2016-2017 Capital Projects.

2. Approve the recommendations of the Public Works/CIP Committee re: Fund 40 FY 2016-2017 Budget and Project List.

3. Receive the four-year 2017-2020 Fund 40 Project Lists (Information Only).

**ATTACHMENTS:**

1. Agenda Item C-1 dated June 1, 2016 re: Proposed FY 2016-2017 CIP Budget and Five-Year Project Lists.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM C-1**

**Date:** June 1, 2015  
**To:** CIP/Public Works Committee  
**From:** General Manager  
**Subject:** DISCUSSION WITH GENERAL MANAGER RE: PROPOSED FISCAL YEAR 2016-2017 FUND 40 BUDGET AND PROJECT LIST

**RECOMMENDATION:**

Review and make recommendations to the Budget Committee and the Board regarding management of the District's FY 2016-2017 Capital Improvement Program (CIP) Fund 40 Budget and Project List.

**BACKGROUND:**

As you know, the Board approved FY 2015-2016 Mid-year Budget Adjustments to account for fluctuations in expenses and revenues this fiscal year. Attached is the Preliminary Fund 40 CIP FY 2016-2017 Budget and FY 2015-2016 Estimates to Close for your reference.

This year, staff has identified a five-year array of possible capital projects. As you know, Fund 40 funds have been basically exhausted. From a budget perspective, fund balance carryover will be insufficient to complete projects budgeted in the coming fiscal year. Since a Fund cannot end in a negative fund balance, staff is recommending that \$50,000 be transferred from the ending fund balance (not reserves) of this year's Fund 10. Otherwise, there will no funds for projects other than the Rush Park playground canopy.

Fortunately, Fund 10 is projected to have an a surplus of approximately \$78,500 of revenues over expenses. Therefore, the transfer of the \$50,000 will still allow \$28,500 to be transferred to the Fund 10 Reserve Account.

Also attached is the Staff Report of potential projects for the next five years. The Committee is only being asked to recommend approval by the Board for FY 2016-2017. Future budgets and project lists are for information only.

**ATTACHMENTS:**

1. Fund 40 Budget Documents.
  - a. FY 2015-2016 Fund 40 Estimates to Close
  - b. Preliminary FY 2016-2017 Budget - Fund 40 Capital Improvement Budget and Project List
    - a. Preliminary FY 2016-2017 Budget listing \$50,000 transfer to Fund 40
  - c. Four –Year Capital Improvement Program Budget and Project Lists (Information only).

**2015 - 2016 ESTIMATES TO CLOSE  
CAPITAL IMPROVEMENT PROGRAM - FUND 40  
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                                       | TITLE                            | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL 2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET | %<br>INCREASE<br>(DECREASE) |
|---|----------------------------------|---------------------|---------------------------------|----------------------|--------------------------------|-----------------------------------|---|-----------------------------|
| <b>Assigned Fund Balance, Beginning</b>           |                                  | 97,685              | 129,602                         | 129,602              | 129,602                        | 129,602                           | 0   |                             |
| <b>Revenues</b>                                   |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Golden State Water Reimbursement | 0                   | 0                               | 0                    | 18,093                         | 18,093                            | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 10   | 100,000             | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 20   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 30   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Total Capital Improvement Program Revenues</b> |                                  | <b>197,685</b>      | <b>129,602</b>                  | <b>129,602</b>       | <b>147,695</b>                 | <b>147,695</b>                    | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Expenditures</b>                               |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Dept.                            |                     |                                 |                      |                                |                                   |   |                             |
|   | Rossmoor Park                    | 0                   | 0                               | 100                  | 11,266                         | 100                               | (11,166)                                    | 0.00%                       |
|   | Montecito Center                 | 7,898               | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | Rush Park                        | 36,431              | 0                               | 44,816               | 56,291                         | 44,916                            | 0   | 0.00%                       |
|   | Rossmoor Wall                    | 22,024              | 0                               | 40,776               | 40,776                         | 40,776                            | 0   | 0.00%                       |
|   | General (Water Conservation)     | 1,730               | 29,000                          | 36,991               | 36,991                         | 36,991                            | 0   | 0.00%                       |
| <b>Total Expenditures</b>                         |                                  | <b>68,083</b>       | <b>29,000</b>                   | <b>122,683</b>       | <b>145,324</b>                 | <b>122,783</b>                    | <b>(11,166)</b>                             | <b>0.00%</b>                |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Revenues Less Expenditures</b>                 |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>24,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Fund Balance, End of Year</b>                  |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>24,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |

**CAPITAL IMPROVEMENT PROGRAM BUDGET**  
**2015-2016 ETC'S (With Pending \$50,000 Transfer)**

| PROJECT TITLE   | ACTUAL 2014-2015 | 2015-2016 FINAL BUDGET | 2015-2016 AMENDED BUDGET | 2015-2016 ESTIMATE TO CLOSE | 2016-2017 PRELIMINARY BUDGET | 2017-2018 INFORMATION ONLY | 2018-2019 INFORMATION ONLY | 2019-2020 INFORMATION ONLY | 2020-2021 INFORMATION ONLY |
|---|------------------|------------------------|--------------------------|-----------------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>REVENUES</b>   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Beginning Fund Balance  | \$97,685         | \$129,602              | \$129,602                | \$129,602                   | \$24,913                     | \$1,913                    | (\$71,587)                 | (\$108,387)                | (\$123,387)                |
| Transfer from Fund 10   | \$100,000        |                        |                          |                             |                              |                            |                            |                            |                            |
| Golden State Water Reimbursement for Water Conservation                               | 0                | 0                      | \$18,093                 | \$18,093                    |                              |                            |                            |                            |                            |
| <b>TOTAL REVENUES</b>   | <b>\$197,685</b> | <b>\$129,602</b>       | <b>\$147,695</b>         | <b>\$147,695</b>            | <b>\$24,913</b>              | <b>\$1,913</b>             | <b>(\$71,587)</b>          | <b>(\$108,387)</b>         | <b>(\$123,387)</b>         |
| <b>EXPENSES</b>   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| <b>ROSSMOOR PARK</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Community Room Cabinets   | \$0              | \$11,266               | \$11,266                 | \$100                       |                              |                            |                            |                            |                            |
| Park Benches Near Tot Lot (Estimate)  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Rossmoor Park Playground (Estimate)   |                  |                        |                          |                             |                              |                            |                            |                            | \$100,000                  |
| Basketball and Tennis Courts Resurfacing (Estimate)                                   |                  |                        |                          |                             |                              |                            | \$20,000                   |                            |                            |
| <b>3 Drinking Fountains (Estimate)</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Community Room Carpeting (Estimate)   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)                       |                  |                        |                          |                             |                              | \$6,800                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                             |                              | \$4,000                    |                            |                            |                            |
| <b>ROSSMOOR PARK SUBTOTAL</b>   | <b>\$0</b>       | <b>\$11,266</b>        | <b>\$11,266</b>          | <b>\$100</b>                | <b>\$0</b>                   | <b>\$10,800</b>            | <b>\$20,000</b>            | <b>\$0</b>                 | <b>\$100,000</b>           |
| <b>MONTECITO</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Montecito Remodel Completed</i>  | \$7,898          |                        |                          |                             |                              |                            |                            |                            |                            |
| Outdoor Security Lighting (Estimate)  |                  |                        |                          |                             |                              |                            |                            |                            | \$5,000                    |
| Upgrade Counter Tops and Drop Ceiling (Estimate)                                      |                  |                        |                          |                             |                              |                            | \$6,800                    |                            |                            |
| Carpeting (Estimate)  |                  |                        |                          |                             |                              |                            | \$5,000                    |                            |                            |
| <b>MONTECITO SUBTOTAL</b>   | <b>\$7,898</b>   | <b>\$0</b>             | <b>\$0</b>               | <b>\$0</b>                  | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$11,800</b>            | <b>\$0</b>                 | <b>\$5,000</b>             |
| <b>RUSH PARK</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Parking Lot Repair  |                  | \$25,000               | \$0                      | \$0                         | \$0                          | \$33,000                   |                            |                            |                            |
| <i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>    | \$34,270         |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i> | \$2,161          |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Site A Landscape Shade COMPLETED</i>   |                  |                        | \$44,916                 | \$44,916                    |                              |                            |                            |                            |                            |
| <b>Rush Park Playground Landscape Shade</b>   |                  | \$10,000               | \$11,375                 | \$0                         | \$23,000                     |                            |                            |                            |                            |
| Auditorium & Room Carpeting (Estimate)  |                  |                        |                          |                             |                              |                            |                            | \$10,000                   |                            |
| Electrical Event Lighting (Estimate)  |                  |                        |                          |                             |                              | \$5,000                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Parking Lot and Walkway Lights)                         |                  |                        |                          |                             |                              | \$8,200                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                             |                              | \$4,000                    |                            |                            |                            |
| <b>RUSH PARK SUBTOTAL</b>   | <b>\$36,431</b>  | <b>\$35,000</b>        | <b>\$56,291</b>          | <b>\$44,916</b>             | <b>\$23,000</b>              | <b>\$50,200</b>            | <b>\$0</b>                 | <b>\$10,000</b>            | <b>\$0</b>                 |
| <b>ROSSMOOR WALL</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Return remaining funds for wall to Fund 30 as authorized by Board                     | \$22,024         | \$0                    | \$40,776                 | \$40,776                    |                              |                            |                            |                            |                            |
| <b>ROSSMOOR WALL SUBTOTAL</b>   | <b>\$22,024</b>  | <b>\$0</b>             | <b>\$40,776</b>          | <b>\$40,776</b>             | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 |
| <b>GENERAL</b>  | \$1,730          |                        |                          |                             |                              |                            |                            |                            |                            |
| Kempton Park Lights (For Safety)  |                  |                        |                          |                             |                              | \$7,500                    |                            |                            |                            |
| Work Truck (Finance for 4 years)  |                  |                        |                          |                             |                              | \$5,000                    | \$5,000                    | \$5,000                    |                            |
| <i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>                 |                  | \$5,000                | \$9,449                  | \$9,449                     |                              |                            |                            |                            |                            |
| <i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>               |                  | \$0                    | \$18,093                 | \$18,093                    |                              |                            |                            |                            |                            |
| <i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>         |                  | \$5,000                | \$0                      | \$0                         |                              |                            |                            |                            |                            |
| <i>X Rush Park Smart Meter for water conservation - COMPLETED</i>                     |                  | \$5,000                | \$9,449                  | \$9,449                     |                              |                            |                            |                            |                            |
| <i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>                   |                  | \$14,000               | \$0                      | \$0                         |                              |                            |                            |                            |                            |
| <b>GENERAL SUBTOTAL</b>   | <b>\$1,730</b>   | <b>\$29,000</b>        | <b>\$36,991</b>          | <b>\$36,991</b>             | <b>\$0</b>                   | <b>\$12,500</b>            | <b>\$5,000</b>             | <b>\$5,000</b>             | <b>\$0</b>                 |
| <b>TOTAL EXPENSES</b>   | <b>\$68,083</b>  | <b>\$75,266</b>        | <b>\$145,323</b>         | <b>\$122,782</b>            | <b>\$23,000</b>              | <b>\$73,500</b>            | <b>\$36,800</b>            | <b>\$15,000</b>            | <b>\$105,000</b>           |
| <b>ENDING FUND BALANCE</b>  | <b>\$129,602</b> | <b>\$54,336</b>        | <b>\$2,372</b>           | <b>\$24,913</b>             | <b>\$1,913</b>               | <b>(\$71,587)</b>          | <b>(\$108,387)</b>         | <b>(\$123,387)</b>         | <b>(\$228,387)</b>         |

**2015 - 2016 ESTIMATES TO CLOSE**  
**CAPITAL IMPROVEMENT PROGRAM - FUND 40**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                                       | TITLE                            | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL 2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET | %<br>INCREASE<br>(DECREASE) |
|---|----------------------------------|---------------------|---------------------------------|----------------------|--------------------------------|-----------------------------------|---|-----------------------------|
| <b>Assigned Fund Balance, Beginning</b>           |                                  | 97,685              | 129,602                         | 129,602              | 129,602                        | 129,602                           | 0   |                             |
| <b>Revenues</b>                                   |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Golden State Water Reimbursement | 0                   | 0                               | 0                    | 18,093                         | 18,093                            | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 10   | 100,000             | 0                               | 0                    | 0                              | 50,000                            | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 20   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 30   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Total Capital Improvement Program Revenues</b> |                                  | <b>197,685</b>      | <b>129,602</b>                  | <b>129,602</b>       | <b>147,695</b>                 | <b>197,695</b>                    | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Expenditures</b>                               |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Dept.                            |                     |                                 |                      |                                |                                   |   |                             |
|   | Rossmoor Park                    | 0                   | 0                               | 100                  | 11,266                         | 100                               | (11,166)                                    | 0.00%                       |
|   | Montecito Center                 | 7,898               | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | Rush Park                        | 36,431              | 0                               | 44,816               | 56,291                         | 44,916                            | 0   | 0.00%                       |
|   | Rossmoor Wall                    | 22,024              | 0                               | 40,776               | 40,776                         | 40,776                            | 0   | 0.00%                       |
|   | General (Water Conservation)     | 1,730               | 29,000                          | 36,991               | 36,991                         | 36,991                            | 0   | 0.00%                       |
| <b>Total Expenditures</b>                         |                                  | <b>68,083</b>       | <b>29,000</b>                   | <b>122,683</b>       | <b>145,324</b>                 | <b>122,783</b>                    | <b>(11,166)</b>                             | <b>0.00%</b>                |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Revenues Less Expenditures</b>                 |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>74,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Fund Balance, End of Year</b>                  |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>74,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |



**CAPITAL IMPROVEMENT PROGRAM BUDGET**  
**2015-2016 ETC'S (With Pending \$50,000 Transfer)**

| PROJECT TITLE   | ACTUAL 2014-2015 | 2015-2016 FINAL BUDGET | 2015-2016 AMENDED BUDGET | 2015-2016 ESTIMATE TO CLOSE | 2016-2017 PRELIMINARY BUDGET | 2017-2018 INFORMATION ONLY | 2018-2019 INFORMATION ONLY | 2019-2020 INFORMATION ONLY | 2020-2021 INFORMATION ONLY |
|---|------------------|------------------------|--------------------------|-----------------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>REVENUES</b>   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Beginning Fund Balance  | \$97,685         | \$129,602              | \$129,602                | \$129,602                   | \$74,913                     | \$28,913                   | (\$44,587)                 | (\$81,387)                 | (\$96,387)                 |
| Transfer from Fund 10   | \$100,000        |                        |                          | \$50,000                    |                              |                            |                            |                            |                            |
| Golden State Water Reimbursement for Water Conservation                               | 0                | 0                      | \$18,093                 | \$18,093                    |                              |                            |                            |                            |                            |
| <b>TOTAL REVENUES</b>   | <b>\$197,685</b> | <b>\$129,602</b>       | <b>\$147,695</b>         | <b>\$197,695</b>            | <b>\$74,913</b>              | <b>\$28,913</b>            | <b>(\$44,587)</b>          | <b>(\$81,387)</b>          | <b>(\$96,387)</b>          |
| <b>EXPENSES</b>   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| <b>ROSSMOOR PARK</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Community Room Cabinets   | \$0              | \$11,266               | \$11,266                 | \$100                       | \$10,000                     |                            |                            |                            |                            |
| Park Benches Near Tot Lot (Estimate)  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Rossmoor Park Playground (Estimate)   |                  |                        |                          |                             |                              |                            |                            |                            | \$100,000                  |
| Basketball and Tennis Courts Resurfacing (Estimate)                                   |                  |                        |                          |                             |                              |                            | \$20,000                   |                            |                            |
| <b>3 Drinking Fountains (Estimate)</b>  |                  |                        |                          |                             | \$8,000                      |                            |                            |                            |                            |
| Community Room Carpeting (Estimate)   |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)                       |                  |                        |                          |                             |                              | \$6,800                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                             |                              | \$4,000                    |                            |                            |                            |
| <b>ROSSMOOR PARK SUBTOTAL</b>   | <b>\$0</b>       | <b>\$11,266</b>        | <b>\$11,266</b>          | <b>\$100</b>                | <b>\$18,000</b>              | <b>\$10,800</b>            | <b>\$20,000</b>            | <b>\$0</b>                 | <b>\$100,000</b>           |
| <b>MONTECITO</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Montecito Remodel Completed</i>  | \$7,898          |                        |                          |                             |                              |                            |                            |                            |                            |
| Outdoor Security Lighting (Estimate)  |                  |                        |                          |                             |                              |                            |                            |                            | \$5,000                    |
| Upgrade Counter Tops and Drop Ceiling (Estimate)                                      |                  |                        |                          |                             |                              |                            | \$6,800                    |                            |                            |
| Carpeting (Estimate)  |                  |                        |                          |                             |                              |                            | \$5,000                    |                            |                            |
| <b>MONTECITO SUBTOTAL</b>   | <b>\$7,898</b>   | <b>\$0</b>             | <b>\$0</b>               | <b>\$0</b>                  | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$11,800</b>            | <b>\$0</b>                 | <b>\$5,000</b>             |
| <b>RUSH PARK</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Parking Lot Repair  |                  | \$25,000               | \$0                      | \$0                         | \$0                          | \$33,000                   |                            |                            |                            |
| <i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>    | \$34,270         |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i> | \$2,161          |                        |                          |                             |                              |                            |                            |                            |                            |
| <i>X Site A Landscape Shade COMPLETED</i>   |                  |                        | \$44,916                 | \$44,916                    |                              |                            |                            |                            |                            |
| <b>Rush Park Playground Landscape Shade</b>   |                  | \$10,000               | \$11,375                 | \$0                         | \$23,000                     |                            |                            |                            |                            |
| Auditorium & Room Carpeting (Estimate)  |                  |                        |                          |                             |                              |                            |                            | \$10,000                   |                            |
| Electrical Event Lighting (Estimate)  |                  |                        |                          |                             |                              | \$5,000                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Parking Lot and Walkway Lights)                         |                  |                        |                          |                             |                              | \$8,200                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                             |                              | \$4,000                    |                            |                            |                            |
| <b>RUSH PARK SUBTOTAL</b>   | <b>\$36,431</b>  | <b>\$35,000</b>        | <b>\$56,291</b>          | <b>\$44,916</b>             | <b>\$23,000</b>              | <b>\$50,200</b>            | <b>\$0</b>                 | <b>\$10,000</b>            | <b>\$0</b>                 |
| <b>ROSSMOOR WALL</b>  |                  |                        |                          |                             |                              |                            |                            |                            |                            |
| Return remaining funds for wall to Fund 30 as authorized by Board                     | \$22,024         | \$0                    | \$40,776                 | \$40,776                    |                              |                            |                            |                            |                            |
| <b>ROSSMOOR WALL SUBTOTAL</b>   | <b>\$22,024</b>  | <b>\$0</b>             | <b>\$40,776</b>          | <b>\$40,776</b>             | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 |
| <b>GENERAL</b>  | \$1,730          |                        |                          |                             |                              |                            |                            |                            |                            |
| Kempton Park Lights (For Safety)  |                  |                        |                          |                             |                              | \$7,500                    |                            |                            |                            |
| Work Truck (Finance for 4 years)  |                  |                        |                          |                             | \$5,000                      | \$5,000                    | \$5,000                    | \$5,000                    |                            |
| <i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>                 |                  | \$5,000                | \$9,449                  | \$9,449                     |                              |                            |                            |                            |                            |
| <i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>               |                  | \$0                    | \$18,093                 | \$18,093                    |                              |                            |                            |                            |                            |
| <i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>         |                  | \$5,000                | \$0                      | \$0                         |                              |                            |                            |                            |                            |
| <i>X Rush Park Smart Meter for water conservation - COMPLETED</i>                     |                  | \$5,000                | \$9,449                  | \$9,449                     |                              |                            |                            |                            |                            |
| <i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>                   |                  | \$14,000               | \$0                      | \$0                         |                              |                            |                            |                            |                            |
| <b>GENERAL SUBTOTAL</b>   | <b>\$1,730</b>   | <b>\$29,000</b>        | <b>\$36,991</b>          | <b>\$36,991</b>             | <b>\$5,000</b>               | <b>\$12,500</b>            | <b>\$5,000</b>             | <b>\$5,000</b>             | <b>\$0</b>                 |
| <b>TOTAL EXPENSES</b>   | <b>\$68,083</b>  | <b>\$75,266</b>        | <b>\$145,323</b>         | <b>\$122,782</b>            | <b>\$46,000</b>              | <b>\$73,500</b>            | <b>\$36,800</b>            | <b>\$15,000</b>            | <b>\$105,000</b>           |
| <b>ENDING FUND BALANCE</b>  | <b>\$129,602</b> | <b>\$54,336</b>        | <b>\$2,372</b>           | <b>\$74,913</b>             | <b>\$28,913</b>              | <b>(\$44,587)</b>          | <b>(\$81,387)</b>          | <b>(\$96,387)</b>          | <b>(\$201,387)</b>         |

## ***CAPITAL IMPROVEMENT PROGRAM BUDGET AND PROJECT LISTS***

### **FY 2016-2017**

- Rush Park Playground Landscape Shade      Budget - \$23,000
- Rossmoor Park Cabinets (Complete in 16-17)      Budget - \$8,000
- Drinking Fountains      Estimate - \$8,000
- Work Truck (Finance 4 years)      Estimate - \$5,000

**Total = \$44,000**

### **FY 2017-2018**

- Parking Lot Repair      Estimate - \$33,000
- Roll Coat Maintenance for Pour in Place      Estimate - \$8,000
- Electrical Event Lighting      Estimate - \$5,000
- Park Lighting LED Upgrade Rush      Budget - \$8,200
- Park Lighting LED Upgrade Rossmoor      Budget - \$6,800
- Work Truck (Finance 4 years)      Estimate - \$5,000

**Total = \$73,500**

### **FY 2018-2019**

- Basketball & Tennis Courts Resurfacing      Estimate - \$20,000
- Carpeting - Montecito      Estimate - \$5,000
- Drop Ceiling - Montecito      Estimate - \$6,800
- Work Truck (Finance 4 years)      Estimate - \$5,000

**Total = \$36,800**

### **FY 2019-2020**

- Work Truck (Finance 4 years)      Estimate - \$5,000
- Auditorium & Rooms Carpeting      Estimate - \$10,000

**Total = \$15,000**

### **FY 2020-2021**

- Rossmoor Park Playgrounds      Estimate - \$100,000
- Outdoor Security Lighting Montecito      Estimate - \$5,000

**Total = \$105,000**

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-2**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** BUDGET COMMITTEE REPORT RE: PROPOSED FY 2016-2017  
PRELIMINARY BUDGET

**RECOMMENDATION:**

Receive, approve and/or modify the recommendations of the Budget Committee and provide direction regarding the formulation of FY 2016-2017 Final Budget.

**BACKGROUND:**

In accordance with Board policy and the adopted Budget Calendar, the General Manager presented a proposed Preliminary Budget and recommendations of the Public Works/CIP Committee at their June 1, 2016 meeting. The Committee voted to make recommendations to the Board regarding the General Manager's proposed Preliminary Budget. The Committee also reviewed and recommended approval of the General Manager's Salary Plan and expressed support for the recommendations of the Public Works/CIP Committee. The Budget Committee's recommendations are included in the General Manager's proposed Preliminary Budget for the Board's consideration.

It is recommended that the Board receive, approve and/or modify the recommendations of the Budget Committee for inclusion in the FY 2016-2017 Final Budget.

**ATTACHMENTS:**

1. GENERAL MANAGER'S BUDGET MESSAGE FY 2016-2017.
2. Budget Committee Agenda Item C-1 dated June 1, 2016 FY 2015-2016 Estimates to Close and FY 2016-2017 Preliminary Budget.
3. FY 2016-2017 Salary Plan.
4. April CPI.

## GENERAL MANAGER'S BUDGET MESSAGE FY 2016-2017

On May 13, 2016 the Governor released his May Revision to the State budget. His message paints a less than robust environmental climate. In fact, all indications are that the State and the nation are in a pre-recessionary mode. While the FY 2016-2018 budgets are forecast as balanced, these assumptions are predicated on what could be termed unpredictable and quite possibly shortfalls in various revenue sources.

At the federal level, predictions are of a more robust economy. It should be kept in mind, however, that this is an election year. The stock market is reacting to a possible interest rate increase by the Fed. Therefore, the State message is deemed more reliable.

Nonetheless, it is estimated that special districts will receive an additional combined property tax increase of \$318M during this and next fiscal year. This is primarily due to the continued wind down of redevelopment agencies. Since property tax is the major revenue source for the District, this bodes well in the short term. Redevelopment property tax windfalls, however, will lessen or disappear during the next one to two years.

Estimates to close for Fund 10 indicate an ending fund balance of \$78,468 which was not anticipated at the beginning of the fiscal year. This windfall is primarily due to higher than anticipated property tax revenue and the reduced amount of water with its corresponding savings. Moreover, reductions in administrative costs have added to the overall positive ending fund balance. It should be kept in mind that this is likely a one-year financial bubble which will not be repeated next fiscal year.

Fund 40, however, is estimated to close with an ending fund balance of \$24,913. This is only possible due to the movement of the Rush Park Canopy Project to the coming fiscal year. Otherwise, Fund 40 would have closed with a negative fund balance which it cannot do. Due to the anomalies in both funds, it has been recommended to both the CIP and Budget Committees that \$50,000 be transferred from Fund 10 budget savings to Fund 40. This will not require the use of current reserves and therefore, not in conflict with the recommendations of the Budget Committee to increase the "rainy day" amount to \$500,000 and to stem the use of reserves for capital project.

The Fund 40 proposed budget and Project List spells out the District's capital needs for the next five years. The projects are prioritized by year based on staff's estimates of criticality. The amount of recommended fund transfer will only be sufficient enough to cover the most critical projects.

Thereafter, the CIP Committee and the Board will need to evaluate its capital program in a comprehensive manner.

The proposed FY 2016-2017 Preliminary Budget estimates a balanced budget without the use of additional reserves. This, of course, assumes that the Board will adopt the recommended actions in the RCSD Five-Year Fiscal Plan, as well as, the recommendations of the CIP and Budget Committees. As previously stated, this year's budget was balanced due to an increase in property tax revenue, reductions in the use of water and also reductions in the General Manager's and HTGroup's compensation. These saving are projected to continue for the coming fiscal year, but the need for additional watering of the parks could influence ending fund balance estimates. Property tax revenue will likely be influenced by what the Fed does or does not do with the interest rate.

The proposed budget projects a limited amount of available funds for new capital projects. This year, required capital expenditures basically exhausted Fund 40 monies. Unfortunately, there are several immediate capital needs identified in next year's Fund 40 budget. Further, the array of capital needs for the next five years are formidable. Included in that list of future projects are "nice to dos" along with "need to dos" The Board will need to provide guidance on the future use of reserves which could be utilized without going below the proposed "rainy day" limit. The amount of the "rainy day" threshold is before the Board as a part of today's Board Agenda.

In summary, the Board is asked to adopt the following recommendations:

1. Adopt the recommendations called out in the RCSD Five-Year Fiscal Plan.
2. Transfer \$50,000 from Fund 10 budget savings (not reserves) to Fund 40 for critical capital projects in FY 2016-2017.
3. Approve the recommendations of the CIP and Budget Committees on the Fund 10 and Fund 40 Preliminary Budgets and Fund 40 Project List.
4. Approve the FY 2016-2017 Salary Plan (based on CPI).
5. Set the date of hearing for the Proposed Annual FY 2016-2017 Budget for July 12, 2016 at 7:00 p.m.

Respectfully submitted

James D. Ruth  
General Manager

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM C-1**

**Date:** June 1, 2016

**To:** Budget Committee

**From:** RCSD, General Manager

**Subject:** FY 2015-2016 ESTIMATES TO CLOSE AND FY 2016-2017  
PRELIMINARY BUDGET

**RECOMMENDATION:**

It is recommended that the Committee review the District's Preliminary Budget and make recommendations to the Board.

**BACKGROUND:**

As required by Board policy, the General Manager has formulated a Preliminary Budget including Estimates to Close (ETC's) for review by the Committee. The CIP Committee has met and discussed adjustments to the current year's Fund 40 Project List and Budget. This will influence projected total revenues, expenses, carryover amounts and possible interfund transfers for next fiscal year. While some projects have been carried out this year, adjustments to Fund 10 and/or Fund 40 can be made during the Board's deliberation of the FY 2016-2017 Preliminary Budget during June, July or even August, if necessary.

At another level, the last five years our property tax and lighting assessment has steadily increased. However, in FY 2015-2016 revenue increased at a substantial rate of 4.3%. This year, our ETC's for Fund 10 are projected to close at approximately \$1,379,963 in revenue over \$1,301,495 in expenses. Compared to FY 2014-2015, the tax revenue is approximately \$79,000 higher than last year with the expenses approximately \$11,000 lower than last year due to savings on water, legal expenses, etc. With these figures, FY 2015-2016 ends with a positive amount of approximately \$78,500 of revenue over expenses.

Based on the improvement to the economy, it is assumed that the District's fiscal condition will continue to remain positive and stable. Nonetheless, we are only budgeting for a slightly better revenue outlook. Of course, our Final Budget will be more reflective of actuals, once we close out our fiscal year. At that time we will be better able to adjust our projected expenses within specific departments, categories of expense and individual line items.

These actions, plus prudent fiscal management should maintain the District's financial position regarding revenue and expenses in good stead. This should enable the District to continue its normal expenditure patterns consistent with the service delivery levels that the community has come to expect.

This year, staff has identified a five-year array of possible capital projects for Fund 40. As you know, Fund 40 funds have been basically exhausted. From a budget perspective, fund balance carryover will be insufficient to complete projects budgeted in the coming fiscal year. Since a Fund cannot end in a negative fund balance, staff is recommending that \$50,000 be transferred from the ending fund balance (not reserves) of this year's Fund 10. Otherwise, there will no funds for projects other than the Rush Park playground canopy. Fortunately, Fund 10 is projected to have an a surplus of approximately \$78,500 of revenues over expenses. Therefore, the transfer of the \$50,000 will still allow \$28,500 to be transferred to the Fund 10 Reserve Account.

Fund 20 (Rush Park) present no budget issues. Fund 20 is fully funded from property tax assessments paid directly by property owners. Beginning and ending fund balances for these funds are also shown. Further, it is being suggested by the Five-Year Fiscal Plan that the District no longer transfer the entitled \$20,000 for administration of the Bond into Fund 10, but that this money be transferred into the Reserves in order to increasing the Reserve amount. Based on our current fiscal environment, staff recommends increasing the Reserves.

Fund 30 (Wall) was paid off early in 2015-2016. There is nothing owing on the wall and it has been removed from the residents tax statements. The reserve balance on this fund will now be tracked and reported in our annual audit

In summary, the starting point for Fund 10 is a fiscally conservative budget increase, with only modest projected increases in revenue and expenses. Expenses will only be increased by whatever recommendations are made by the Public Works/CIP and Budget Committees to the Board and by any recommendations to the proposed Salary Plan to be discussed in Agenda Item C-2, further on in this Agenda. Also, revenue adjustments from fee increases are not included at this time, but may be brought forth at the conclusion of a 2015-2016 Fee Study, if this is requested by the Board.

Overall, the District is fortunate that our main sources of revenue (property taxes and lighting assessments) have continued to increase.. A possible decline in estimated revenue did occur in our return on investments. As more investments mature during the coming year, adjustments to expenses and/or revenues can be made, accordingly.

In spite of our economic environment, our reserve ratio to budget remains healthy and the District is in a better fiscal condition than a number of other local governments in our area. Staff will continue to monitor closely, any developments which might adversely affect the District.

### **ATTACHMENTS:**

1. FY 2015-2016 Estimates to Close.
2. FY 2016-2017 Preliminary Budget.
  - a. Fund 40 CIP Budget and Project List.
3. Policy No. 3020 Budget Preparation, Adoption and Revision.

**FY 2015-2016 ESTIMATES TO CLOSE**  
**TOTAL FUND SUMMARY**

|   | Fund 10          | Fund 20        | Fund 30         | Fund 40        |
|---|------------------|----------------|-----------------|----------------|
| Fund Balance End FY 2014-2015                                 | 690,844          | 0              | 109,390         | 129,602        |
| <b>Fund Balance, Beginning FY 2015-2016</b>                   | <b>690,844</b>   | <b>0</b>       | <b>109,390</b>  | <b>129,602</b> |
| <b>General Fund Revenues</b>                                  |                  |                |                 |                |
| Transfer In from other funds                                  |                  |                |                 |                |
| Property Taxes  | 826,372          | 383,400        | 88,480          |                |
| Street Light Assessments                                      | 293,072          |                |                 |                |
| Interest on Investments                                       | 2,100            |                |                 |                |
| From Other Govt. Agencies                                     | 60,400           |                |                 |                |
| Permit and Rental Fees  | 173,519          |                |                 |                |
| Miscellaneous Revenues  | 24,500           |                | 40,776          | 18,093         |
| <b>Total General Fund Revenues</b>                            | <b>1,379,963</b> | <b>383,400</b> | <b>129,256</b>  | <b>18,093</b>  |
|   |                  |                |                 | 0              |
| <b>Total General Fund Expenditures</b>                        | <b>1,301,495</b> | <b>374,650</b> | <b>191,660</b>  | <b>122,783</b> |
| <b>Revenues Less Expenditures</b>                             | <b>78,468</b>    | <b>8,750</b>   | <b>(62,404)</b> | <b>24,912</b>  |
| <b>(1) Transfer Out - (To Fund 50 as directed by auditor)</b> |                  | <b>(8,750)</b> |                 |                |
| <b>Fund Balance, End FY</b>                                   | <b>769,312</b>   | <b>0</b>       | <b>46,986</b>   | <b>24,912</b>  |



**2015 - 2016 AMENDED BUDGET  
GENERAL FUND SUMMARY - FUND 10**

|   | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL<br>2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE TO<br>CLOSE |
|---|---------------------|---------------------------------|-------------------------|--------------------------------|-----------------------------------|
| Fund Balance End                        | 802,718             | 690,844                         | 690,844                 | 690,844                        | 690,844                           |
| Transfer from Reserve to Fund 40        | 0                   | 0                               | 0                       | 0                              | 0                                 |
| Transfer from Reserve to Fund 10        | 0                   | 0                               | 0                       | 0                              | 0                                 |
| <b>Fund Balance FY 2014-2015</b>        | <b>802,718</b>      | <b>690,844</b>                  | <b>690,844</b>          | <b>690,844</b>                 | <b>690,844</b>                    |
| <b><u>General Fund Revenues</u></b>     |                     |                                 |                         |                                |                                   |
| Property Taxes                          | 784,094             | 788,142                         | 796,082                 | 803,372                        | 826,372                           |
| Street Light Assessments                | 275,546             | 271,000                         | 280,072                 | 280,000                        | 293,072                           |
| Interest on Investments                 | 2,163               | 2,500                           | 1,602                   | 2,100                          | 2,100                             |
| From Other Govt. Agencies               | 59,848              | 60,800                          | 2,696                   | 60,400                         | 60,400                            |
| Permit and Rental Fees                  | 154,748             | 155,000                         | 133,047                 | 163,320                        | 173,519                           |
| Miscellaneous Revenues                  | (75,357)            | 23,500                          | 2,062                   | 24,500                         | 24,500                            |
| <b>Total General Fund Revenues</b>      | <b>1,201,042</b>    | <b>1,300,942</b>                | <b>1,215,562</b>        | <b>1,333,692</b>               | <b>1,379,963</b>                  |
| <b><u>General Fund Expenditures</u></b> |                     |                                 |                         |                                |                                   |
| Administrative Services                 | 457,098             | 407,472                         | 339,094                 | 417,790                        | 414,980                           |
| Recreation                              | 119,880             | 127,623                         | 112,130                 | 138,313                        | 134,955                           |
| Rossmoor Park                           | 184,098             | 188,703                         | 136,774                 | 185,106                        | 184,662                           |
| Montecito Center                        | 74,532              | 77,694                          | 61,087                  | 78,720                         | 77,814                            |
| Rush Park                               | 193,181             | 205,098                         | 157,812                 | 207,075                        | 194,321                           |
| Street Lighting                         | 107,959             | 105,580                         | 80,757                  | 107,580                        | 107,580                           |
| Rossmoor Signature Wall                 | 2,000               | 2,100                           | 2,000                   | 2,100                          | 2,100                             |
| Street Sweeping                         | 55,070              | 55,580                          | 37,183                  | 55,580                         | 55,580                            |
| Parkway Trees                           | 105,853             | 105,525                         | 99,821                  | 116,650                        | 116,650                           |
| Mini-Parks and Medians                  | 13,246              | 15,029                          | 9,998                   | 12,853                         | 12,853                            |
| <b>Total General Fund Expenditures</b>  | <b>1,312,917</b>    | <b>1,290,404</b>                | <b>1,036,657</b>        | <b>1,321,767</b>               | <b>1,301,495</b>                  |
| <b>Revenues Less Expenditures</b>       | <b>(111,875)</b>    | <b>10,538</b>                   | <b>178,905</b>          | <b>11,925</b>                  | <b>78,468</b>                     |
| <b>Fund Balance, End of Year</b>        | <b>690,843</b>      | <b>701,382</b>                  | <b>n/a</b>              | <b>702,769</b>                 | <b>769,312</b>                    |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10**

| <b>ACCOUNT NO.</b>                              | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL 2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|---|-----------------------------|--|-------------------------------|---|--|--|--------------------------------------|
| <b>General Fund Revenues</b>                    |                             |  |                               |   |  |  |                                      |
| Property Taxes                                  |                             |  |                               |   |  |  |                                      |
| 10-00-3000 Current Secured                      | 716,024                     | 719,100                                  | 748,127                       | 734,000                                 | 760,000                                    | 26,000   | 3.54%                                |
| 10-00-3001 Current Unsecured                    | 23,364                      | 23,000                                   | 21,804                        | 24,000                                  | 22,000                                     | (2,000)  | -8.33%                               |
| 10-00-3002 Prior Secured                        | 7,498                       | 9,200                                    | 6,092                         | 7,500                                   | 7,500                                      | 0  | 0.00%                                |
| 10-00-3003 Prior Unsecured                      | 4,945                       | 4,500                                    | 0                             | 4,500                                   | 4,500                                      | 0  | 0.00%                                |
| 10-00-3004 Delinquent Property Taxes            | 540                         | 510                                      | 0                             | 540                                     | 540  | 0  | 0.00%                                |
| 10-00-3010 Current Supplemental Assmnt.         | 20,083                      | 20,000                                   | 13,719                        | 21,000                                  | 20,000                                     | (1,000)  | -4.76%                               |
| 10-00-3020 Public Utility                       | 11,640                      | 11,832                                   | 6,341                         | 11,832                                  | 11,832                                     | 0  | 0.00%                                |
| <b>Total Property Taxes</b>                     | <b>784,094</b>              | <b>788,142</b>                           | <b>796,082</b>                | <b>803,372</b>                          | <b>826,372</b>                             | <b>23,000</b>  | <b>2.86%</b>                         |
| Street Light Assessments                        |                             |  |                               |   |  |  |                                      |
| 10-00-3105 Assessments                          | 275,546                     | 271,000                                  | 280,072                       | 280,000                                 | 293,072                                    | 13,072   | 4.67%                                |
| Interest on Investments                         |                             |  |                               |   |  |  |                                      |
| 10-00-3200 Interest                             | 2,163                       | 2,500                                    | 1,602                         | 2,100                                   | 2,100                                      | 0  | 0.00%                                |
| From Other Governmental Agencies                |                             |  |                               |   |  |  |                                      |
| 10-00-3301 State-Homeowners Prop. Tax Relief    | 5,373                       | 5,800                                    | 2,696                         | 5,400                                   | 5,400                                      | 0  | 0.00%                                |
| 10-00-3305 County-Street Sweep Reimburse.       | 54,475                      | 55,000                                   | 0                             | 55,000                                  | 55,000                                     | 0  | 0.00%                                |
| <b>Total From Other Governmental Agencies</b>   | <b>59,848</b>               | <b>60,800</b>                            | <b>2,696</b>                  | <b>60,400</b>                           | <b>60,400</b>                              | <b>0</b>   | <b>0.00%</b>                         |
| Permit and Rental Fees                          |                             |  |                               |   |  |  |                                      |
| 10-00-3404 Tennis Reservations                  | 14,869                      | 14,500                                   | 10,300                        | 14,500                                  | 14,500                                     | 0  | 0.00%                                |
| 10-00-3405 Wall Rental                          | 500                         | 600                                      | 420                           | 600                                     | 600  | 0  | 0.00%                                |
| 10-00-3406 Volleyball & Ball Field Reservations | 22,378                      | 26,000                                   | 22,202                        | 29,000                                  | 29,000                                     | 0  | 0.00%                                |
| 10-00-3410 Rossmoor Building Rental             | 4,983                       | 4,680                                    | 15,199                        | 10,000                                  | 18,199                                     | 8,199  | 81.99%                               |
| 10-00-3412 Montecito Building Rental            | 24,915                      | 25,220                                   | 19,290                        | 25,220                                  | 25,220                                     | 0  | 0.00%                                |
| 10-00-3414 Rush Building Rental                 | 87,103                      | 84,000                                   | 65,636                        | 84,000                                  | 86,000                                     | 2,000  | 2.38%                                |
| <b>Total Fees</b>                               | <b>154,748</b>              | <b>155,000</b>                           | <b>133,047</b>                | <b>163,320</b>                          | <b>173,519</b>                             | <b>10,199</b>  | <b>6.24%</b>                         |
| Miscellaneous Revenues                          |                             |  |                               |   |  |  |                                      |
| 10-00-3500 Miscellaneous                        | 4,643                       | 3,500                                    | 2,062                         | 4,500                                   | 4,500                                      | 0  | 0.00%                                |
| 10-00-3502 Admin Fees                           | 20,000                      | 20,000                                   | 0                             | 20,000                                  | 20,000                                     | 0  | 0.00%                                |
| 10-00-3600 Transfer IN/OUT                      | (100,000)                   | 0  | 0                             | 0                                       | 0  | 0  | 0.00%                                |
| <b>Total Miscellaneous Revenues</b>             | <b>(75,357)</b>             | <b>23,500</b>                            | <b>2,062</b>                  | <b>24,500</b>                           | <b>24,500</b>                              | <b>0</b>   | <b>0.00%</b>                         |
| <b>Total General Fund Revenues</b>              | <b>1,201,042</b>            | <b>1,300,942</b>                         | <b>1,215,562</b>              | <b>1,333,692</b>                        | <b>1,379,963</b>                           | <b>46,271</b>  | <b>3.47%</b>                         |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 10 Administrative Services**

| <b>ACCOUNT NO.</b>                           | <b>2014-2015<br/>ACTUAL</b>      | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL<br/>2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |               |
|--|----------------------------------|--|-----------------------------------|---|--|--|--------------------------------------|---------------|
| <b>Department 10 Administrative Services</b> |                                  |  |                                   |   |  |  |                                      |               |
| Salaries and Benefits                        |                                  |  |                                   |   |  |  |                                      |               |
| 10-10-4000                                   | Board of Directors' Compensation | 9,700                                    | 9,000                             | 8,250                                   | 10,000                                     | 10,000   | 0                                    | 0.00%         |
| 10-10-4001                                   | Full Time                        | 184,053                                  | 186,300                           | 161,040                                 | 190,000                                    | 190,000  | 0                                    | 0.00%         |
| 10-10-4003                                   | Overtime                         | 3,356                                    | 3,672                             | 4,257                                   | 5,000                                      | 5,000  | 0                                    | 0.00%         |
| 10-10-4007                                   | Vehicle Allowance                | 458                                      | 500                               | 449                                     | 500  | 500  | 0                                    | 0.00%         |
| 10-10-4010                                   | Workers' Comp. Insurance         | 2,533                                    | 2,600                             | 2,335                                   | 2,600                                      | 2,300  | (300)                                | -11.54%       |
| 10-10-4011                                   | Medical Insurance                | 35,618                                   | 32,000                            | 32,422                                  | 39,000                                     | 39,000   | 0                                    | 0.00%         |
| 10-10-4015                                   | Federal Payroll Taxes            | 15,763                                   | 12,000                            | 13,223                                  | 16,000                                     | 16,000   | 0                                    | 0.00%         |
| 10-10-4018                                   | State Payroll Taxes              | 544                                      | 500                               | 728                                     | 590  | 780  | 190                                  | 32.20%        |
| <b>Total Salaries and Benefits</b>           |                                  | <b>252,026</b>                           | <b>246,572</b>                    | <b>222,704</b>                          | <b>263,690</b>                             | <b>263,580</b>   | <b>(110)</b>                         | <b>-0.04%</b> |
| Operations and Maintenance                   |                                  |  |                                   |   |  |  |                                      |               |
| 10-10-5002                                   | Insurance - Liability            | 13,476                                   | 13,200                            | 12,392                                  | 12,500                                     | 12,500   | 0                                    | 0.00%         |
| 10-10-5004                                   | Membership & Dues                | 6,821                                    | 6,400                             | 5,750                                   | 6,400                                      | 6,400  | 0                                    | 0.00%         |
| 10-10-5006                                   | Travel & Meetings                | 1,345                                    | 1,500                             | 503                                     | 1,000                                      | 1,000  | 0                                    | 0.00%         |
| 10-10-5007                                   | Board Meetings Televised Exp     | 17,306                                   | 18,000                            | 11,817                                  | 17,000                                     | 17,000   | 0                                    | 0.00%         |
| 10-10-5010                                   | Publications & Legal Notices     | 8,015                                    | 7,200                             | 4,645                                   | 7,200                                      | 7,200  | 0                                    | 0.00%         |
| 10-10-5012                                   | Printing                         | 541                                      | 700                               | 403                                     | 700  | 700  | 0                                    | 0.00%         |
| 10-10-5014                                   | Postage                          | 1,600                                    | 2,000                             | 1,835                                   | 2,000                                      | 2,000  | 0                                    | 0.00%         |
| 10-10-5016                                   | Office & Meeting Supplies        | 7,166                                    | 7,200                             | 6,253                                   | 7,200                                      | 7,200  | 0                                    | 0.00%         |
| 10-10-5020                                   | Telephone                        | 1,647                                    | 1,500                             | 1,545                                   | 1,500                                      | 1,800  | 300                                  | 20.00%        |
| 10-10-5045                                   | Miscellaneous Expenditures       | 6,906                                    | 5,500                             | 4,440                                   | 5,500                                      | 5,500  | 0                                    | 0.00%         |
| 10-10-5046                                   | Bank Service Charges             | 1,024                                    | 1,000                             | 1,500                                   | 2,000                                      | 2,000  | 0                                    | 0.00%         |
| 10-10-5050                                   | Elections                        | 5,604                                    | 0                                 | 0                                       | 0  | 0  | 0                                    | 0.00%         |
| <b>Total Operations and Maintenance</b>      |                                  | <b>71,452</b>                            | <b>64,200</b>                     | <b>51,083</b>                           | <b>63,000</b>                              | <b>63,300</b>  | <b>300</b>                           | <b>0.48%</b>  |
| Contract Services                            |                                  |  |                                   |   |  |  |                                      |               |
| 10-10-5610                                   | Legal Services                   | 58,992                                   | 35,000                            | 12,095                                  | 27,000                                     | 24,000   | (3,000)                              | -11.11%       |
| 10-10-5615                                   | Financial Audit-Consulting       | 8,700                                    | 8,700                             | 10,100                                  | 10,100                                     | 10,100   | 0                                    | 0.00%         |
| 10-10-5670                                   | Other Professional Services      | 56,587                                   | 50,000                            | 41,404                                  | 50,000                                     | 50,000   | 0                                    | 0.00%         |
| <b>Total Contract Services</b>               |                                  | <b>124,280</b>                           | <b>93,700</b>                     | <b>63,599</b>                           | <b>87,100</b>                              | <b>84,100</b>  | <b>(3,000)</b>                       | <b>-3.44%</b> |
| Capital Expenditures                         |                                  |  |                                   |   |  |  |                                      |               |
| 10-10-6010                                   | Equipment                        | 9,341                                    | 3,000                             | 1,708                                   | 4000                                       | 4000   | 0                                    | 0.00%         |
| <b>Total Administrative Services</b>         |                                  | <b>457,098</b>                           | <b>407,472</b>                    | <b>339,094</b>                          | <b>417,790</b>                             | <b>414,980</b>   | <b>(2,810)</b>                       | <b>-0.67%</b> |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 20 Recreation**

| <b>ACCOUNT NO.</b>                      | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL 2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|---|-----------------------------|--|-------------------------------|---|--|--|--------------------------------------|
| <b>Department 20 Recreation</b>         |                             |  |                               |   |  |  |                                      |
| <b>Salaries and Benefits</b>            |                             |  |                               |   |  |  |                                      |
| 10-20-4001 Full Time                    | 49,509                      | 51,000                                   | 39,220                        | 51,000                                  | 48,000                                     | (3,000)  | -5.88%                               |
| 10-20-4002 Part Time                    | 22,556                      | 23,566                                   | 18,056                        | 23,566                                  | 22,500                                     | (1,066)  | -4.52%                               |
| 10-20-4003 Overtime                     | 2,883                       | 3,713                                    | 3,677                         | 5,000                                   | 5,000                                      | 0  | 0.00%                                |
| 10-20-4005 Event Attendant              | 443                         | 400                                      | 1,058                         | 400                                     | 1,058                                      | 658  | 164.50%                              |
| 10-20-4007 Vehicle Allowance            | 356                         | 350                                      | 312                           | 350                                     | 350  | 0  | 0.00%                                |
| 10-20-4010 Workers' Comp. Insurance     | 1,030                       | 1,080                                    | 943                           | 1,080                                   | 1,080                                      | 0  | 0.00%                                |
| 10-20-4011 Medical Insurance            | 9,056                       | 8,000                                    | 8,243                         | 10,000                                  | 10,000                                     | 0  | 0.00%                                |
| 10-20-4015 Federal Payroll Tax          | 5,743                       | 5,814                                    | 4,742                         | 5,814                                   | 5,814                                      | 0  | 0.00%                                |
| 10-20-4018 State Payroll Taxes          | 553                         | 600                                      | 522                           | 750                                     | 600  | (150)  | -20.00%                              |
| <b>Total Salaries and Benefits</b>      | <b>92,129</b>               | <b>94,523</b>                            | <b>76,773</b>                 | <b>97,960</b>                           | <b>94,402</b>                              | <b>(3,558)</b>   | <b>-3.63%</b>                        |
| <b>Operations and Maintenance</b>       |                             |  |                               |   |  |  |                                      |
| 10-20-5006 Travel & Meetings            | 220                         | 400                                      | 335                           | 400                                     | 400  | 0  | 0.00%                                |
| 10-20-5010 Publications & Legal Notices | 154                         | 200                                      | 235                           | 200                                     | 200  | 0  | 0.00%                                |
| 10-20-5012 Printing                     | 57                          | 100                                      | 58                            | 100                                     | 100  | 0  | 0.00%                                |
| 10-20-5014 Postage                      | 79                          | 150                                      | 99                            | 150                                     | 150  | 0  | 0.00%                                |
| 10-20-5016 Office & Meeting Supplies    | 868                         | 1,000                                    | 864                           | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| 10-20-5017 Community Events             | 16,857                      | 18,000                                   | 22,961                        | 25,253                                  | 25,253                                     | 0  | 0.00%                                |
| 10-20-5019 Fireworks                    | 6,200                       | 6,200                                    | 6,200                         | 6,200                                   | 6,200                                      | 0  | 0.00%                                |
| 10-20-5020 Telephone                    | 1,921                       | 1,800                                    | 1,755                         | 1,800                                   | 2,000                                      | 200  | 11.11%                               |
| 10-20-5045 Miscellaneous Expenditures   | 99                          | 500                                      | 150                           | 500                                     | 500  | 0  | 0.00%                                |
| 10-20-5048 Run Seal Beach Grant         | -2,050                      | 0  | 0                             | 0                                       | -  | 0  | 0.00%                                |
| 10-20-5051 Equipment Rental             | 0                           | 250                                      | 0                             | 250                                     | 250  | 0  | 0.00%                                |
| <b>Total Operations and Maintenance</b> | <b>24,404</b>               | <b>28,600</b>                            | <b>32,657</b>                 | <b>35,853</b>                           | <b>36,053</b>                              | <b>200</b>   | <b>0.56%</b>                         |
| <b>Contract Services</b>                |                             |  |                               |   |  |  |                                      |
| 10-20-5670 Other Professional Services  | 3,314                       | 3,500                                    | 2,700                         | 3,500                                   | 3,500                                      | 0  | 0.00%                                |
| <b>Total Contract Services</b>          | <b>3,314</b>                | <b>3,500</b>                             | <b>2,700</b>                  | <b>3,500</b>                            | <b>3,500</b>                               | <b>0</b>   | <b>0.00%</b>                         |
| <b>Capital Expenditures</b>             |                             |  |                               |   |  |  |                                      |
| 10-20-6010 Equipment                    | 33                          | 1,000                                    | 0                             | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| <b>Total Capital Expenditures</b>       | <b>33</b>                   | <b>1,000</b>                             | <b>0</b>                      | <b>1,000</b>                            | <b>1,000</b>                               | <b>0</b>   | <b>0.00%</b>                         |
| <b>Total Recreation</b>                 | <b>119,880</b>              | <b>127,623</b>                           | <b>112,130</b>                | <b>138,313</b>                          | <b>134,955</b>                             | <b>(3,358)</b>   | <b>-2.43%</b>                        |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 30 Rossmoor Park**

| <b>ACCOUNT NO.</b>                             | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL<br/>2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>MAY-JUNE<br/>2015</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|--|-----------------------------|--|-----------------------------------|---|--------------------------|--|--|--------------------------------------|
| <b>Department 30 Rossmoor Park</b>             |                             |  |                                   |   |                          |  |  |                                      |
| <b>Salaries and Benefits</b>                   |                             |  |                                   |   |                          |  |  |                                      |
| 10-30-4001 Full Time                           | 37,215                      | 38,760                                   | 29,825                            | 38,760                                  | 5,485                    | 38,760                                     | 0  | 0.00%                                |
| 10-30-4002 Part Time                           | 11,076                      | 10,812                                   | 10,358                            | 11,800                                  | 1,652                    | 12,000                                     | 200  | 1.69%                                |
| 10-30-4003 Overtime                            | 1,896                       | 2,244                                    | 2,303                             | 2,244                                   | 332                      | 2,750                                      | 506  | 22.55%                               |
| 10-30-4005 Event Attendant                     | 0                           | 0  | 0                                 | 0                                       | 0                        | 0  | 0  | 0.00%                                |
| 10-30-4010 Workers' Comp. Insurance            | 2,548                       | 2,800                                    | 2,335                             | 2,800                                   | 183                      | 2,400                                      | (400)  | -14.29%                              |
| 10-30-4011 Medical Insurance                   | 11,187                      | 10,000                                   | 10,183                            | 13,000                                  | 2,015                    | 13,000                                     | 0  | 0.00%                                |
| 10-30-4015 Federal Payroll Taxes               | 3,784                       | 4,080                                    | 3,246                             | 3,800                                   | 580                      | 3,800                                      | 0  | 0.00%                                |
| 10-30-4018 State Payroll Taxes                 | 250                         | 260                                      | 265                               | 310                                     | 40                       | 310  | 0  | 0.00%                                |
| <b>Total Salaries and Benefits</b>             | <b>67,954</b>               | <b>68,956</b>                            | <b>58,514</b>                     | <b>72,714</b>                           | <b>10,287</b>            | <b>73,020</b>                              | <b>306</b>   | <b>0.42%</b>                         |
| <b>Operations and Maintenance</b>              |                             |  |                                   |   |                          |  |  |                                      |
| 10-30-5010 Publications & Legal Notices        | 254                         | 300                                      | 200                               | 300                                     | 0                        | 300  | 0  | 0.00%                                |
| 10-30-5012 Printing                            | 28                          | 50                                       | 29                                | 50                                      | 0                        | 50   | 0  | 0.00%                                |
| 10-30-5014 Postage                             | 27                          | 50                                       | 33                                | 50                                      | 0                        | 50   | 0  | 0.00%                                |
| 10-30-5016 Office & Meeting Supplies           | 777                         | 900                                      | 477                               | 900                                     | 47                       | 900  | 0  | 0.00%                                |
| 10-30-5018 Janitorial Supplies                 | 4,170                       | 4,000                                    | 2,725                             | 4,500                                   | 2,014                    | 4,500                                      | 0  | 0.00%                                |
| 10-30-5020 Telephone                           | 1,784                       | 1,600                                    | 1,717                             | 2,000                                   | 354                      | 2,000                                      | 0  | 0.00%                                |
| 10-30-5022 Utilities                           | 48,724                      | 10,500                                   | 8,793                             | 10,500                                  | 3,351                    | 12,000                                     | 1,500  | 14.29%                               |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 39,000                                   | 12,292                            | 25,000                                  | 3,560                    | 20,000                                     | (5,000)  | -20.00%                              |
| 10-30-5025 Sewer Tax                           | 875                         | 897                                      | 892                               | 892                                     | 0                        | 892  | 0  | 0.00%                                |
| 10-30-5030 Vehicle Maintenance                 | 597                         | 1,000                                    | 549                               | 1,000                                   | 115                      | 1,000                                      | 0  | 0.00%                                |
| 10-30-5032 Buildings & Grounds-Maintenance *1  | 21,965                      | 22,000                                   | 21,908                            | 28,000                                  | 3,798                    | 31,000                                     | 3,000  | 10.71%                               |
| 10-30-5034 Alarm Systems/Security              | 697                         | 750                                      | 637                               | 750                                     | 34                       | 750  | 0  | 0.00%                                |
| 10-30-5045 Miscellaneous/Expenditures          | 118                         | 500                                      | 242                               | 500                                     | 0                        | 500  | 0  | 0.00%                                |
| 10-30-5051 Equipment Rental                    | 0                           | 250                                      | 0                                 | 250                                     | 0                        | 250  | 0  | 0.00%                                |
| 10-30-5052 Minor Facility Repairs/Tools        | 0                           | 250                                      | 0                                 | 250                                     | 0                        | 0  | (250)  | -100.00%                             |
| <b>Total Operations and Maintenance</b>        | <b>80,016</b>               | <b>82,047</b>                            | <b>50,494</b>                     | <b>74,942</b>                           | <b>13,273</b>            | <b>74,192</b>                              | <b>(750)</b>   | <b>-1.00%</b>                        |
| <b>Contact Services</b>                        |                             |  |                                   |   |                          |  |  |                                      |
| 10-30-5655 Landscape Maintenance               | 31,860                      | 33,000                                   | 24,214                            | 33,000                                  | 8283                     | 33,000                                     | 0  | 0.00%                                |
| 10-30-5656 Park Tree Trimming                  | 983                         | 950                                      | 951                               | 950                                     | 87                       | 950  | 0  | 0.00%                                |
| 10-30-5670 Other Professional Services         | 3,161                       | 3,500                                    | 2,601                             | 3,500                                   | 600                      | 3,500                                      | 0  | 0.00%                                |
| <b>Total Contract Services</b>                 | <b>36,004</b>               | <b>37,450</b>                            | <b>27,766</b>                     | <b>37,450</b>                           | <b>8,970</b>             | <b>37,450</b>                              | <b>0</b>   | <b>0.00%</b>                         |
| <b>Capital Expenditures</b>                    |                             |  |                                   |   |                          |  |  |                                      |
| 10-30-6010 Equipment                           | 123                         | 250                                      | 0                                 | 0                                       | 0                        | 0  | 0  | 0.00%                                |
| <b>Total Capital Expenditures</b>              | <b>123</b>                  | <b>250</b>                               | <b>0</b>                          | <b>0</b>                                | <b>0</b>                 | <b>0</b>                                   | <b>0</b>   | <b>0.00%</b>                         |
| <b>Total Rossmoor Park</b>                     | <b>184,098</b>              | <b>188,703</b>                           | <b>136,774</b>                    | <b>185,106</b>                          | <b>32,530</b>            | <b>184,662</b>                             | <b>(444)</b>   | <b>-0.24%</b>                        |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 40 Montecito Center**

| <u>ACCOUNT NO.</u>                      |                                     | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL 2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|---|-------------------------------------|-----------------------------|--|-------------------------------|---|--|--|--------------------------------------|
| <b>Department 40 Montecito Center</b>   |                                     |                             |  |                               |   |  |  |                                      |
| <b>Salaries and Benefits</b>            |                                     |                             |  |                               |   |  |  |                                      |
| 10-40-4001                              | Full Time                           | 31,011                      | 32,640                                   | 24,515                        | 32,640                                  | 31,000                                     | (1640)   | -6.69%                               |
| 10-40-4002                              | Part Time                           | 5,025                       | 4,794                                    | 4,711                         | 6,000                                   | 6,000                                      | 0  | 0.00%                                |
| 10-40-4003                              | Overtime                            | 1,353                       | 1,224                                    | 1,688                         | 1,800                                   | 2,000                                      | 200  | 11.85%                               |
| 10-40-4005                              | Event Attendant                     | 0                           | 0  | 0                             | 0                                       | 0  | 0  | 0.00%                                |
| 10-40-4010                              | Workers' Comp. Insurance            | 2,049                       | 2,250                                    | 1,878                         | 2,250                                   | 2,000                                      | (250)  | -13.31%                              |
| 10-40-4011                              | Medical Insurance                   | 9,051                       | 8,100                                    | 8,239                         | 9,000                                   | 9,869                                      | 869  | 10.55%                               |
| 10-40-4015                              | Federal Payroll Taxes               | 2,858                       | 2,856                                    | 2,361                         | 2,856                                   | 2,856                                      | 0  | 0.00%                                |
| 10-40-4018                              | State Payroll Taxes                 | 114                         | 125                                      | 136                           | 125                                     | 140  | 15   | 11.03%                               |
| <b>Total Salaries and Benefits</b>      |                                     | <b>51,463</b>               | <b>51,989</b>                            | <b>43,528</b>                 | <b>54,671</b>                           | <b>53,865</b>                              | <b>(806)</b>   | <b>-1.85%</b>                        |
| <b>Operations and Maintenance</b>       |                                     |                             |  |                               |   |  |  |                                      |
| 10-40-5010                              | Publications & Legal Notices        | 154                         | 200                                      | 200                           | 200                                     | 200  | 0  | 0.00%                                |
| 10-40-5012                              | Printing                            | 28                          | 50                                       | 29                            | 50                                      | 50   | 0  | 0.00%                                |
| 10-40-5014                              | Postage                             | 27                          | 50                                       | 33                            | 50                                      | 50   | 0  | 0.00%                                |
| 10-40-5016                              | Office & Meeting Supplies           | 777                         | 900                                      | 477                           | 900                                     | 900  | 0  | 0.00%                                |
| 10-40-5018                              | Janitorial Supplies                 | 2,754                       | 3,000                                    | 2,087                         | 3,500                                   | 3,500                                      | 0  | 0.00%                                |
| 10-40-5020                              | Telephone                           | 1,776                       | 1,650                                    | 1,678                         | 1,800                                   | 2,000                                      | 200  | 11.92%                               |
| 10-40-5022                              | Utilities                           | 3,604                       | 4,000                                    | 1,383                         | 2,000                                   | 2,000                                      | 0  | 0.00%                                |
| 10-30-5023                              | Water (Prev inc. in Utilities 5022) | 0                           | 1,600                                    | 754                           | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| 10-40-5025                              | Sewer Tax                           | 735                         | 755                                      | 748                           | 749                                     | 749  | 0  | 0.00%                                |
| 10-40-5030                              | Vehicle Maintenance                 | 642                         | 1,000                                    | 538                           | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| 10-40-5032                              | Buildings & Grounds-Maintenance.    | 4,247                       | 4,000                                    | 3,030                         | 4,000                                   | 3,700                                      | (300)  | -9.90%                               |
| 10-40-5034                              | Alarm Systems/Security              | 422                         | 400                                      | 360                           | 400                                     | 400  | 0  | 0.00%                                |
| 10-40-5045                              | Miscellaneous/Expenditures          | 10                          | 50                                       | 0                             | 50                                      | 50   | 0  | 0.00%                                |
| 10-40-5051                              | Equipment Rental                    | 0                           | 250                                      | 0                             | 250                                     | 250  | 0  | 0.00%                                |
| 10-40-5052                              | Minor Facility Repairs/Tools        | 208                         | 500                                      | 0                             | 500                                     | 500  | 0  | 0.00%                                |
| <b>Total Operations and Maintenance</b> |                                     | <b>15,385</b>               | <b>18,405</b>                            | <b>11,317</b>                 | <b>16,449</b>                           | <b>16,349</b>                              | <b>(300)</b>   | <b>-2.65%</b>                        |
| <b>Contract Services</b>                |                                     |                             |  |                               |   |  |  |                                      |
| 10-40-5655                              | Landscape Maintenance               | 3,540                       | 3,300                                    | 2,690                         | 3,600                                   | 3,600                                      | 0  | 0.00%                                |
| 10-40-5656                              | Tree Trimming                       | 983                         | 950                                      | 951                           | 950                                     | 950  | 0  | 0.00%                                |
| 10-40-5670                              | Other Professional Services         | 3,161                       | 3,000                                    | 2,601                         | 3,000                                   | 3,000                                      | 0  | 0.00%                                |
| <b>Total Contract Services</b>          |                                     | <b>7,684</b>                | <b>7,250</b>                             | <b>6,242</b>                  | <b>7,550</b>                            | <b>7,550</b>                               | <b>0</b>   | <b>0.00%</b>                         |
| <b>Capital Expenditures</b>             |                                     |                             |  |                               |   |  |  |                                      |
| 10-40-6010                              | Equipment                           | 0                           | 50                                       | 0                             | 50                                      | 50   | 0  | 0.00%                                |
| <b>Total Capital Expenditures</b>       |                                     | <b>0</b>                    | <b>50</b>                                | <b>0</b>                      | <b>50</b>                               | <b>50</b>                                  | <b>0</b>   | <b>0.00%</b>                         |
| <b>Total Montecito Center</b>           |                                     | <b>74,532</b>               | <b>77,694</b>                            | <b>61,087</b>                 | <b>78,720</b>                           | <b>77,814</b>                              | <b>(1106)</b>  | <b>0</b>                             |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 50 Rush Park**

| <b>ACCOUNT NO.</b>                             | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL<br/>2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|--|-----------------------------|--|-----------------------------------|---|--|--|--------------------------------------|
| <b>Department 50 Rush Park</b>                 |                             |  |                                   |   |  |  |                                      |
| <b>Salaries and Benefits</b>                   |                             |  |                                   |   |  |  |                                      |
| 10-50-4001 Full Time                           | 36,902                      | 38,760                                   | 29,825                            | 38,760                                  | 37,000                                     | (1,760)  | -4.54%                               |
| 10-50-4002 Part Time                           | 10,264                      | 9,690                                    | 10,526                            | 11,800                                  | 12,500                                     | 700  | 5.93%                                |
| 10-50-4003 Overtime                            | 1,998                       | 2,040                                    | 2,399                             | 2,244                                   | 2,850                                      | 606  | 27.01%                               |
| 10-50-4005 Event Attendant                     | 5,260                       | 4,000                                    | 4,574                             | 4,000                                   | 5,800                                      | 1,800  | 0.00%                                |
| 10-50-4010 Workers' Comp. Insurance            | 2,548                       | 2,600                                    | 2,335                             | 2,600                                   | 2,400                                      | (200)  | -7.69%                               |
| 10-50-4011 Medical Insurance                   | 11,187                      | 10,000                                   | 10,183                            | 13,000                                  | 13,000                                     | 0  | 0.00%                                |
| 10-50-4015 Federal Payroll Taxes               | 4,129                       | 4,284                                    | 3,619                             | 4,284                                   | 4,284                                      | 0  | 0.00%                                |
| 10-50-4018 State Payroll Taxes                 | 401                         | 375                                      | 382                               | 375                                     | 375  | 0  | 0.00%                                |
| <b>Total Salaries and Benefits</b>             | <b>72,689</b>               | <b>71,749</b>                            | <b>63,842</b>                     | <b>77,063</b>                           | <b>78,209</b>                              | <b>1,146</b>   | <b>1.49%</b>                         |
| <b>Operations and Maintenance</b>              |                             |  |                                   |   |  |  |                                      |
| 10-50-5010 Publications & Legal Notices        | 400                         | 500                                      | 200                               | 500                                     | 400  | (100)  | -20.00%                              |
| 10-50-5012 Printing                            | 141                         | 250                                      | 29                                | 250                                     | 250  | 0  | 0.00%                                |
| 10-50-5014 Postage                             | 27                          | 100                                      | 33                                | 100                                     | 100  | 0  | 0.00%                                |
| 10-50-5016 Office & Meeting Supplies           | 777                         | 900                                      | 477                               | 900                                     | 900  | 0  | 0.00%                                |
| 10-50-5018 Janitorial Supplies                 | 3,548                       | 4,000                                    | 2,732                             | 4,500                                   | 4,500                                      | 0  | 0.00%                                |
| 10-50-5020 Telephone                           | 1,921                       | 1,800                                    | 1,678                             | 2,000                                   | 2,000                                      | 0  | 0.00%                                |
| 10-50-5022 Utilities                           | 53,366                      | 29,000                                   | 20,761                            | 29,000                                  | 26,000                                     | (3,000)  | -10.34%                              |
| 10-50-5023 Water (Prev inc. in Utilities 5022) | 0                           | 31,000                                   | 13,613                            | 20,000                                  | 18,000                                     | (2,000)  | -10.00%                              |
| 10-50-5025 Sewer Tax                           | 3,349                       | 3,349                                    | 3,412                             | 3,412                                   | 3,412                                      | 0  | 0.00%                                |
| 10-50-5030 Vehicle Maintenance                 | 750                         | 1,000                                    | 538                               | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| 10-50-5032 Buildings & Grounds-Maintenance     | 19,128                      | 22,000                                   | 22,074                            | 29,000                                  | 29,000                                     | 0  | 0.00%                                |
| 10-50-5034 Alarm Systems/Security              | 649                         | 750                                      | 515                               | 650                                     | 750  | 100  | 15.38%                               |
| 10-50-5045 Miscellaneous/Expenditures          | 59                          | 250                                      | 142                               | 250                                     | 250  | 0  | 0.00%                                |
| 10-50-5051 Equipment Rental                    | 250                         | 250                                      | 0                                 | 250                                     | 250  | 0  | 0.00%                                |
| 10-50-5052 Minor Facility Repairs/Tools        | 0                           | 500                                      | 0                                 | 500                                     | 0  | (500)  | -100.00%                             |
| <b>Total Operations and Maintenance</b>        | <b>84,366</b>               | <b>95,649</b>                            | <b>66,204</b>                     | <b>92,312</b>                           | <b>78,662</b>                              | <b>(13,650)</b>  | <b>-14.79%</b>                       |
| 10-50-5655 Landscape Maintenance               | 31,860                      | 33,000                                   | 24,214                            | 33,000                                  | 33,000                                     | 0  | 0.00%                                |
| 10-50-5656 Tree Trimming                       | 983                         | 950                                      | 951                               | 950                                     | 950  | 0  | 0.00%                                |
| 10-50-5670 Other Professional Services         | 3,161                       | 3,500                                    | 2,601                             | 3,500                                   | 3,500                                      | 0  | 0.00%                                |
| <b>Total Contract Services</b>                 | <b>36,004</b>               | <b>37,450</b>                            | <b>27,766</b>                     | <b>37,450</b>                           | <b>37,450</b>                              | <b>0</b>   | <b>0.00%</b>                         |
| <b>Capital Expenditures</b>                    |                             |  |                                   |   |  |  |                                      |
| 10-50-6010 Equipment                           | 123                         | 250                                      | 0                                 | 250                                     | 0  | (250)  | 0.00%                                |
| <b>Total Capital Expenditures</b>              | <b>123</b>                  | <b>250</b>                               | <b>0</b>                          | <b>250</b>                              | <b>0</b>                                   | <b>(250)</b>   | <b>-100.00%</b>                      |
| <b>Total Rush Park</b>                         | <b>193,181</b>              | <b>205,098</b>                           | <b>157,812</b>                    | <b>207,075</b>                          | <b>194,321</b>                             | <b>(12,754)</b>  | <b>-6.16%</b>                        |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping**

| <b>ACCOUNT NO.</b>                           | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>APRIL 2016<br/>ACTUALS</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>ETC<br/>VS<br/>AMENDED<br/>BUDGET</b> | <b>%<br/>INCREASE<br/>(DECREASE)</b> |
|--|-----------------------------|--|-------------------------------|---|--|--|--------------------------------------|
| <b>Department 60 Street Lighting</b>         |                             |  |                               |   |  |  |                                      |
| Operations and Maintenance                   |                             |  |                               |   |  |  |                                      |
| 10-60-5020 Telephone                         | 595                         | 580                                      | 572                           | 580                                     | 580  | 0  | 0.00%                                |
| Contract Services                            |                             |  |                               |   |  |  |                                      |
| 10-60-5650 Lighting & Maintenance            | 107,364                     | 105,000                                  | 80,185                        | 107,000                                 | 107,000                                    | 0  | 0.00%                                |
| <b>Total Street Lighting</b>                 | <b>107,959</b>              | <b>105,580</b>                           | <b>80,757</b>                 | <b>107,580</b>                          | <b>107,580</b>                             | <b>0</b>                                 | <b>0</b>                             |
| <b>Department 65 Rossmoor Signature Wall</b> |                             |  |                               |   |  |  |                                      |
| Operations and Maintenance                   |                             |  |                               |   |  |  |                                      |
| 10-65-5002 Insurance - Liability             | 2,000                       | 2,000                                    | 2,000                         | 2,000                                   | 2,000                                      | 0  | 0.00%                                |
| 10-65-5032 Buildings & Grounds-Maintenance   | 0                           | 100                                      | 0                             | 100                                     | 100  | 0  | 0.00%                                |
| <b>Total Rossmoor Signature Wall</b>         | <b>2,000</b>                | <b>2,100</b>                             | <b>2,000</b>                  | <b>2,100</b>                            | <b>2,100</b>                               | <b>0</b>                                 | <b>0</b>                             |
| <b>Department 70 Street Sweeping</b>         |                             |  |                               |   |  |  |                                      |
| Operations and Maintenance                   |                             |  |                               |   |  |  |                                      |
| 10-70-5020 Telephone                         | 595                         | 580                                      | 557                           | 580                                     | 580  | 0  | 0.00%                                |
| <b>Total Operations and Maintenance</b>      | <b>595</b>                  | <b>580</b>                               | <b>557</b>                    | <b>580</b>                              | <b>580</b>                                 | <b>0</b>                                 | <b>0</b>                             |
| Contract Services                            |                             |  |                               |   |  |  |                                      |
| 10-70-5642 Street Sweeping                   | 54,475                      | 55,000                                   | 36,626                        | 55,000                                  | 55,000                                     | 0  | 0.00%                                |
| <b>Total Street Sweeping</b>                 | <b>55,070</b>               | <b>55,580</b>                            | <b>37,183</b>                 | <b>55,580</b>                           | <b>55,580</b>                              | <b>0</b>                                 | <b>0</b>                             |



**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 80 Parkway Trees**

| ACCOUNT NO.                             | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL<br>2016<br>ACTUALS | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET | %<br>INCREASE<br>(DECREASE) |
|---|---------------------|---------------------------------|--------------------------|--------------------------------|-----------------------------------|---|-----------------------------|
| <b>Department 80 Parkway Trees</b>      |                     |                                 |                          |                                |                                   |   |                             |
| Salaries and Benefits                   |                     |                                 |                          |                                |                                   |   |                             |
| 10-80-4002 Salaries Part Time           | 17,572              | 19,000                          | 16,478                   | 20,000                         | 20,000                            | 0   | 0.00%                       |
| 10-80-4003 Salaries Overtime            | 12                  | 0                               | 131                      | 200                            | 200                               | 0   | 0.00%                       |
| 10-80-4007 Vehicle Allowance            | 402                 | 400                             | 323                      | 500                            | 500                               | 0   | 0.00%                       |
| 10-80-4015 Federal Payroll Tax -FICA    | 1,345               | 1,250                           | 1,271                    | 1,350                          | 1,350                             | 0   | 0.00%                       |
| 10-80-4018 State Payroll Taxes          | 272                 | 200                             | 151                      | 275                            | 275                               | 0   | 0.00%                       |
| <b>Total Salaries and Benefits</b>      | <b>19,604</b>       | <b>20,850</b>                   | <b>18,354</b>            | <b>22,325</b>                  | <b>22,325</b>                     | <b>0</b>                                    | <b>0</b>                    |
| Operations and Maintenance              |                     |                                 |                          |                                |                                   |   |                             |
| 10-80-5012 Printing                     | 0                   | 25                              | 1                        | 25                             | 25                                | 0   | 0.00%                       |
| 10-80-5014 Postage                      | 12                  | 300                             | 15                       | 300                            | 300                               | 0   | 0.00%                       |
| 10-80-5016 Office & Meeting Supplies    | 97                  | 200                             | 126                      | 200                            | 200                               | 0   | 0.00%                       |
| 10-80-5020 Telephone                    | 1,189               | 1,000                           | 1,144                    | 1,200                          | 1,200                             | 0   | 0.00%                       |
| 10-80-5030 Vehicle Maintenance          | 50                  | 200                             | 0                        | 50                             | 50                                | 0   | 0.00%                       |
| 10-80-5051 Equipment Rental             | 30                  | 50                              | 0                        | 50                             | 50                                | 0   | 0.00%                       |
| <b>Total Operations and Maintenance</b> | <b>1,378</b>        | <b>1,775</b>                    | <b>1,286</b>             | <b>1,825</b>                   | <b>1,825</b>                      | <b>0</b>                                    | <b>0</b>                    |
| Contract Services                       |                     |                                 |                          |                                |                                   |   |                             |
| 10-80-5656 Tree Trimming                | 62,525              | 65,000                          | 60,220                   | 65,000                         | 65,000                            | 0   | 0.00%                       |
| 10-80-5660 Tree Removals                | 885                 | 400                             | 2,837                    | 3,500                          | 3,500                             | 0   | 0.00%                       |
| 10-80-5670 Other Professional Services  | 6,422               | 5,500                           | 4,896                    | 5,500                          | 5,500                             | 0   | 0.00%                       |
| <b>Total Contract Services</b>          | <b>69,832</b>       | <b>70,900</b>                   | <b>67,953</b>            | <b>74,000</b>                  | <b>74,000</b>                     | <b>0</b>                                    | <b>0</b>                    |
| Capital Expenditures                    |                     |                                 |                          |                                |                                   |   |                             |
| 10-80-6015 Trees                        | 15,039              | 12,000                          | 12,229                   | 18,500                         | 18,500                            | 0   | 0.00%                       |
| <b>Total Parkway Trees</b>              | <b>105,853</b>      | <b>105,525</b>                  | <b>99,821</b>            | <b>116,650</b>                 | <b>116,650</b>                    | <b>0</b>                                    | <b>0</b>                    |

**2015-2016 ESTIMATES TO CLOSE**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 90 Mini-Parks & Medians**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>APRIL<br/>2016<br/>ACTUALS</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2015-2016<br/>ETC<br/>VS<br/>AMENDED<br/>BUDGET</u> | <u>%<br/>INCREASE<br/>(DECREASE)</u> |
|--|-----------------------------|--|-----------------------------------|---|--|--|--------------------------------------|
| <b>Department 90 Mini-Parks &amp; Medians</b>  |                             |  |                                   |   |  |  |                                      |
| <b>Salaries and Benefits</b>                   |                             |  |                                   |   |  |  |                                      |
| 10-90-4001 Full Time                           | 654                         | 652                                      | 559                               | 652                                     | 652  | 0  | 0.00%                                |
| 10-90-4003 Overtime                            | 41                          | 61                                       | 56                                | 61                                      | 61   | 0  | 0.00%                                |
| 10-90-4010 Workers' Comp. Insurance            | 119                         | 180                                      | 109                               | 120                                     | 120  | 0  | 0.00%                                |
| 10-90-4015 Federal Payroll Taxes               | 53                          | 71                                       | 47                                | 55                                      | 55   | 0  | 0.00%                                |
| 10-90-4018 State Payroll Taxes                 | 10                          | 15                                       | 2                                 | 15                                      | 15   | 0  | 0.00%                                |
| <b>Total Salaries and Benefits</b>             | <b>877</b>                  | <b>979</b>                               | <b>773</b>                        | <b>903</b>                              | <b>903</b>                                 | <b>0</b>   | <b>0</b>                             |
| <b>Operations and Maintenance</b>              |                             |  |                                   |   |  |  |                                      |
| 10-90-5020 Telephone                           | 595                         | 500                                      | 572                               | 600                                     | 600  | 0  | 0.00%                                |
| 10-90-5022 Utilities                           | 6,763                       | 800                                      | 731                               | 800                                     | 800  | 0  | 0.00%                                |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 7,000                                    | 4,581                             | 5,000                                   | 5,000                                      | 0  | 0.00%                                |
| 10-90-5030 Vehicle Maintenance                 | 1,082                       | 100                                      | 0                                 | 100                                     | 100  | 0  | 0.00%                                |
| 10-90-5032 Building & Grounds Maintenance.     | 0                           | 1,000                                    | 304                               | 1,000                                   | 1,000                                      | 0  | 0.00%                                |
| 10-90-5045 Miscellaneous/Expenditures          | 0                           | 100                                      | 0                                 | 100                                     | 100  | 0  | 0.00%                                |
| 10-90-5051 Equipment Rental                    | 0                           | 100                                      | 0                                 | 100                                     | 100  | 0  | 0.00%                                |
| 10-90-5052 Minor Facility Repairs/Tools        | 0                           | 200                                      | 0                                 | 200                                     | 200  | 0  | 0.00%                                |
| <b>Total Operations and Maintenance</b>        | <b>8,440</b>                | <b>9,800</b>                             | <b>6,188</b>                      | <b>7,900</b>                            | <b>7,900</b>                               | <b>0</b>   | <b>0</b>                             |
| <b>Contract Services</b>                       |                             |  |                                   |   |  |  |                                      |
| 10-90-5655 Landscape Maintenance               | 3,540                       | 3,600                                    | 2,690                             | 3,600                                   | 3,600                                      | 0  | 0.00%                                |
| 10-90-5656 Tree Trimming                       | 328                         | 500                                      | 317                               | 300                                     | 300  | 0  | 0.00%                                |
| 10-90-5670 Other Professional Services         | 61                          | 50                                       | 30                                | 50                                      | 50   | 0  | 0.00%                                |
| <b>Total Contract Services</b>                 | <b>3,929</b>                | <b>4,150</b>                             | <b>3,037</b>                      | <b>3,950</b>                            | <b>3,950</b>                               | <b>0</b>   | <b>0</b>                             |
| <b>Capital Expenditures</b>                    |                             |  |                                   |   |  |  |                                      |
| 10-90-6010 Equipment                           | 0                           | 100                                      | 0                                 | 100                                     | 100  | 0  | 0.00%                                |
| <b>Total Capital Expenditures</b>              | <b>0</b>                    | <b>100</b>                               | <b>0</b>                          | <b>100</b>                              | <b>100</b>                                 | <b>100</b>   | <b>0</b>                             |
| <b>Total Mini-Parks &amp; Medians</b>          | <b>13,246</b>               | <b>15,029</b>                            | <b>9,998</b>                      | <b>12,853</b>                           | <b>12,853</b>                              | <b>100</b>   | <b>0</b>                             |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>         | <b>1,312,917</b>            | <b>1,290,404</b>                         | <b>1,036,657</b>                  | <b>1,321,767</b>                        | <b>1,301,495</b>                           |  |                                      |

**2015 - 2016 ESTIMATES TO CLOSE  
RUSH PARK ASSESSMENT DISTRICT - FUND 20  
REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.   | TITLE                   | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL<br>2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET |
|---|-------------------------|---------------------|---------------------------------|-------------------------|--------------------------------|-----------------------------------|---|
| <b>Assigned Fund Balance, Beginning</b>                       |                         | 0                   | 0                               | 0                       | 0                              | 0                                 |   |
| <b>Rush Park AD Revenues</b>                                  |                         |                     |                                 |                         |                                |                                   |   |
| Assessments   |                         |                     |                                 |                         |                                |                                   |   |
| 20-00-3100  | Current Year Secured    | 378,784             | 380,000                         | 219,304                 | 380,000                        | 380,000                           | 0   |
| 20-00-3101  | Prior Year Secured      | 2,522               | 3,400                           | 2,245                   | 3,400                          | 3,400                             | 0   |
| 20-00-3500  | Transfer in other funds |                     |                                 |                         |                                |                                   |   |
| 20-00-3500  | Other Misc. Rev.        | 0                   | 0                               |                         | 0                              | 0                                 | 0   |
| <b>Total Rush Park AD Revenues</b>                            |                         | <b>381,306</b>      | <b>383,400</b>                  | <b>221,550</b>          | <b>383,400</b>                 | <b>383,400</b>                    | <b>0</b>                                    |
| <b>Rush Park AD Expenditures</b>                              |                         |                     |                                 |                         |                                |                                   |   |
| 20-50-5619  | Bond Trustee            | 3,048               | 3,048                           | 3,048                   | 3,048                          | 3,048                             | 0   |
| 20-50-5617  | Admin Fee               | 20,000              | 20,000                          | 0                       | 20,000                         | 20,000                            | 0   |
| <b>Total Contract Services</b>                                |                         | <b>23,048</b>       | <b>23,048</b>                   | <b>3,048</b>            | <b>23,048</b>                  | <b>23,048</b>                     | <b>0</b>                                    |
| <b>Annual Debt Service</b>                                    |                         |                     |                                 |                         |                                |                                   |   |
| 20-50-5800  | Principal               | 230,000             | 245,000                         | 245,000                 | 245,000                        | 245,000                           | 0   |
| 20-50-5801  | Interest                | 121,210             | 106,485                         | 57,040                  | 106,485                        | 106,485                           | 0   |
| 20-50-5045  | Miscellaneous           | 0                   | 0                               | 117                     | 117                            | 117                               | 0   |
| <b>Total Annual Debt Service</b>                              |                         | <b>351,210</b>      | <b>351,485</b>                  | <b>302,157</b>          | <b>351,602</b>                 | <b>351,602</b>                    | <b>0</b>                                    |
| <b>Total Rush Park AD Expenditures</b>                        |                         | <b>374,258</b>      | <b>374,533</b>                  | <b>305,204</b>          | <b>374,650</b>                 | <b>374,650</b>                    | <b>0</b>                                    |
| <b>Revenues Less Expenditures</b>                             |                         | <b>7,049</b>        | <b>8,867</b>                    | <b>-83,655</b>          | <b>8,750</b>                   | <b>8,750</b>                      | <b>0</b>                                    |
| <b>Transfers Out</b>  |                         | <b>0</b>            | <b>0</b>                        |                         | <b>0</b>                       | <b>0</b>                          | <b>0</b>                                    |
| <b>(1) Transfer Out - (To Fund 50 as directed by auditor)</b> |                         | <b>7,049</b>        | <b>8,867</b>                    | n/a                     | <b>8,750</b>                   | <b>8,750</b>                      | <b>0</b>                                    |
| <b>Fund Balance, End of Year</b>                              |                         | <b>0</b>            | <b>0</b>                        | <b>0</b>                | <b>0</b>                       | <b>0</b>                          | <b>0</b>                                    |

**2015 - 2016 ESTIMATES TO CLOSE**  
**ROSSMOOR WALL SPECIAL TAX - FUND 30**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                               | TITLE                                | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL<br>2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE TO<br>CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET | %<br>INCREASE<br>(DECREASE) |
|---|--------------------------------------|---------------------|---------------------------------|-------------------------|--------------------------------|-----------------------------------|---|-----------------------------|
| <b>Restricted Fund Balance, Beginning</b> |                                      | 105,202             | 109,389                         | 109,390                 | 109,390                        | 109,390                           | 109,390                                     |                             |
| <b>Rossmoor Wall Revenues</b>             |                                      |                     |                                 |                         |                                |                                   |   |                             |
| 30-00-3100                                | Current Year Secured                 | 86,185              | 87,700                          | 49,070                  | 87,700                         | 87,700                            | 0   |                             |
| 30-00-3101                                | Prior Year Secured                   | 577                 | 780                             | 538                     | 780                            | 780                               | 0   |                             |
| 30-00-3200                                | Interest                             | 0                   | 0                               | 0                       | 0                              | 0                                 | 0   |                             |
| 30-00-3500                                | Other Misc. Rev.                     |                     |                                 |                         |                                |                                   | 0   |                             |
| 30-00-3600                                | Transfer In                          | 0                   | 0                               | 40,776                  | 40,776                         | 40,776                            | 40,776                                      |                             |
| <b>Total Rossmoor Wall Revenues</b>       |                                      | <b>86,762</b>       | <b>88,480</b>                   | <b>90,384</b>           | <b>129,256</b>                 | <b>129,256</b>                    | <b>40,776</b>                               |                             |
| <b>Rossmoor Wall Expenditures</b>         |                                      |                     |                                 |                         |                                |                                   |   |                             |
| 30-65-5619                                | Bond Trustee                         | 2,640               | 2,640                           | 2,640                   | 2,640                          | 2,640                             | 0   |                             |
| <b>Annual Debt Service</b>                |                                      |                     |                                 |                         |                                |                                   |   |                             |
| 30-65-5800                                | Principal                            | 65,000              | 70,000                          | 178,000                 | 178,000                        | 178,000                           | 108,000                                     |                             |
| 30-65-5801                                | Interest                             | 14,935              | 11,020                          | 11,020                  | 11,020                         | 11,020                            | 0   |                             |
| 30-65-6005                                | Buildings and Improvements           | 0                   | 0                               | 0                       | 0                              | 0                                 | 0   |                             |
| <b>Total Annual Debt Service</b>          |                                      | <b>79,935</b>       | <b>81,020</b>                   | <b>189,020</b>          | <b>189,020</b>                 | <b>189,020</b>                    | <b>108,000</b>                              |                             |
| 30-65-6622                                | Transfer Out/Fund 40 for wall repair | 0                   | 0                               | 0                       | 0                              | 0                                 | 0   |                             |
| <b>Total Rossmoor Wall Expenditures</b>   |                                      | <b>82,575</b>       | <b>83,660</b>                   | <b>191,660</b>          | <b>191,660</b>                 | <b>191,660</b>                    | <b>108,000</b>                              |                             |
| <b>Revenues Less Expenditures</b>         |                                      | <b>4,187</b>        | <b>4,820</b>                    | <b>(101,277)</b>        | <b>(62,404)</b>                | <b>(62,404)</b>                   |   |                             |
| <b>Fund Balance, End of Year</b>          |                                      | <b>109,389</b>      | <b>114,209</b>                  | <b>8,114</b>            | <b>46,986</b>                  | <b>46,986</b>                     |   |                             |

**2015 - 2016 ESTIMATES TO CLOSE**  
**CAPITAL IMPROVEMENT PROGRAM - FUND 40**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                                       | TITLE                            | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | APRIL 2016<br>ACTUAL | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2015-2016<br>ETC<br>VS<br>AMENDED<br>BUDGET | %<br>INCREASE<br>(DECREASE) |
|---|----------------------------------|---------------------|---------------------------------|----------------------|--------------------------------|-----------------------------------|---|-----------------------------|
| <b>Assigned Fund Balance, Beginning</b>           |                                  | 97,685              | 129,602                         | 129,602              | 129,602                        | 129,602                           | 0   |                             |
| <b>Revenues</b>                                   |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Golden State Water Reimbursement | 0                   | 0                               | 0                    | 18,093                         | 18,093                            | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 10   | 100,000             | 0                               | 0                    | 0                              |                                   | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 20   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | 40-00-3600 Transfer In Fund 30   | 0                   | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Total Capital Improvement Program Revenues</b> |                                  | <b>197,685</b>      | <b>129,602</b>                  | <b>129,602</b>       | <b>147,695</b>                 | <b>147,695</b>                    | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Expenditures</b>                               |                                  |                     |                                 |                      |                                |                                   |   |                             |
|   | Dept.                            |                     |                                 |                      |                                |                                   |   |                             |
|   | Rossmoor Park                    | 0                   | 0                               | 100                  | 11,266                         | 100                               | (11,166)                                    | 0.00%                       |
|   | Montecito Center                 | 7,898               | 0                               | 0                    | 0                              | 0                                 | 0   | 0.00%                       |
|   | Rush Park                        | 36,431              | 0                               | 44,816               | 56,291                         | 44,916                            | 0   | 0.00%                       |
|   | Rossmoor Wall                    | 22,024              | 0                               | 40,776               | 40,776                         | 40,776                            | 0   | 0.00%                       |
|   | General (Water Conservation)     | 1,730               | 29,000                          | 36,991               | 36,991                         | 36,991                            | 0   | 0.00%                       |
| <b>Total Expenditures</b>                         |                                  | <b>68,083</b>       | <b>29,000</b>                   | <b>122,683</b>       | <b>145,324</b>                 | <b>122,783</b>                    | <b>(11,166)</b>                             | <b>0.00%</b>                |
|   |                                  | 0                   |                                 |                      |                                |                                   |   |                             |
| <b>Revenues Less Expenditures</b>                 |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>24,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |
| <b>Fund Balance, End of Year</b>                  |                                  | <b>129,602</b>      | <b>100,602</b>                  | <b>6,920</b>         | <b>2,371</b>                   | <b>24,912</b>                     | <b>0</b>                                    | <b>0.00%</b>                |

**CAPITAL IMPROVEMENT PROGRAM BUDGET**  
**2015-2016 ETC'S**

| PROJECT TITLE   | ACTUAL 2014-2015 | 2015-2016 FINAL BUDGET | 2015-2016 AMENDED BUDGET | 2015-20105 ESTIMATE TO CLOSE |
|---|------------------|------------------------|--------------------------|------------------------------|
| <b>REVENUES</b>   |                  |                        |                          |                              |
| Beginning Fund Balance  | \$97,685         | \$129,602              | \$129,602                | \$129,602                    |
| Transfer from Fund 10   | \$100,000        |                        |                          |                              |
| Golden State Water Reimbursement for Water Conservation                               | 0                | 0                      | \$18,093                 | \$18,093                     |
| <b>TOTAL REVENUES</b>   | <b>\$197,685</b> | <b>\$129,602</b>       | <b>\$147,695</b>         | <b>\$147,695</b>             |
| <b>EXPENSES</b>   |                  |                        |                          |                              |
| <b>ROSSMOOR PARK</b>  |                  |                        |                          |                              |
| Community Room Cabinets   | \$0              | \$11,266               | \$11,266                 | \$100                        |
| Park Benches Near Tot Lot (Estimate)  |                  |                        |                          |                              |
| Rossmoor Park Playground (Estimate)   |                  |                        |                          |                              |
| Basketball and Tennis Courts Resurfacing (Estimate)                                   |                  |                        |                          |                              |
| <b>3 Drinking Fountains (Estimate)</b>  |                  |                        |                          |                              |
| Community Room Carpeting (Estimate)   |                  |                        |                          |                              |
| Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)                       |                  |                        |                          |                              |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |
| <b>ROSSMOOR PARK SUBTOTAL</b>   | <b>\$0</b>       | <b>\$11,266</b>        | <b>\$11,266</b>          | <b>\$100</b>                 |
| <b>MONTECITO</b>  |                  |                        |                          |                              |
| <i>X Montecito Remodel Completed</i>  | \$7,898          |                        |                          |                              |
| Outdoor Security Lighting (Estimate)  |                  |                        |                          |                              |
| Upgrade Counter Tops and Drop Ceiling (Estimate)                                      |                  |                        |                          |                              |
| Carpeting (Estimate)  |                  |                        |                          |                              |
| <b>MONTECITO SUBTOTAL</b>   | <b>\$7,898</b>   | <b>\$0</b>             | <b>\$0</b>               | <b>\$0</b>                   |
| <b>RUSH PARK</b>  |                  |                        |                          |                              |
| Parking Lot Repair  |                  | \$25,000               | \$0                      | \$0                          |
| <i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>    | \$34,270         |                        |                          |                              |
| <i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i> | \$2,161          |                        |                          |                              |
| <i>X Site A Landscape Shade COMPLETED</i>   |                  |                        | \$44,916                 | \$44,916                     |
| <b>Rush Park Playground Landscape Shade</b>   |                  | \$10,000               | \$11,375                 | \$0                          |
| Auditorium & Room Carpeting (Estimate)  |                  |                        |                          |                              |
| Electrical Event Lighting (Estimate)  |                  |                        |                          |                              |
| Upgrade Park Lighting to LED (Parking Lot and Walkway Lights)                         |                  |                        |                          |                              |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |
| <b>RUSH PARK SUBTOTAL</b>   | <b>\$36,431</b>  | <b>\$35,000</b>        | <b>\$56,291</b>          | <b>\$44,916</b>              |
| <b>ROSSMOOR WALL</b>  |                  |                        |                          |                              |
| Return remaining funds for wall to Fund 30 as authorized by Board                     | \$22,024         | \$0                    | \$40,776                 | \$40,776                     |
| <b>ROSSMOOR WALL SUBTOTAL</b>   | <b>\$22,024</b>  | <b>\$0</b>             | <b>\$40,776</b>          | <b>\$40,776</b>              |
| <b>GENERAL</b>  | \$1,730          |                        |                          |                              |
| Kempton Park Lights (For Safety)  |                  |                        |                          |                              |
| Work Truck (Finance for 4 years)  |                  |                        |                          |                              |
| <i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>                 |                  | \$5,000                | \$9,449                  | \$9,449                      |
| <i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>               |                  | \$0                    | \$18,093                 | \$18,093                     |
| <i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>         |                  | \$5,000                | \$0                      | \$0                          |
| <i>X Rush Park Smart Meter for water conservation - COMPLETED</i>                     |                  | \$5,000                | \$9,449                  | \$9,449                      |
| <i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>                   |                  | \$14,000               | \$0                      | \$0                          |
| <b>GENERAL SUBTOTAL</b>   | <b>\$1,730</b>   | <b>\$29,000</b>        | <b>\$36,991</b>          | <b>\$36,991</b>              |
| <b>TOTAL EXPENSES</b>   | <b>\$68,083</b>  | <b>\$75,266</b>        | <b>\$145,323</b>         | <b>\$122,782</b>             |
| <b>ENDING FUND BALANCE</b>  | <b>\$129,602</b> | <b>\$54,336</b>        | <b>\$2,372</b>           | <b>\$24,913</b>              |

## FY 2016-2017 PRELIMINARY BUDGET

### TOTAL FUND SUMMARY

|   | Fund 10          | Fund 20         | Fund 40         |
|---|------------------|-----------------|-----------------|
| Fund Balance End FY 2015-2016                             | 769,312          | 0               | 74,913          |
| <b>Fund Balance, Beginning FY 2016-2017</b>               | <b>769,312</b>   | <b>0</b>        | <b>74,913</b>   |
| <b>General Fund Revenues</b>                              |                  |                 |                 |
| Transfer In from other funds                              |                  |                 |                 |
| Property Taxes  | 842,112          | 383,400         |                 |
| Street Light Assessments                                  | 298,934          |                 |                 |
| Interest on Investments                                   | 2,100            |                 |                 |
| From Other Govt. Agencies                                 | 60,400           |                 |                 |
| Permit and Rental Fees                                    | 173,500          |                 |                 |
| Miscellaneous Revenues                                    | 4,500            |                 | 0               |
| <b>Total General Fund Revenues</b>                        | <b>1,381,546</b> | <b>383,400</b>  | <b>0</b>        |
|   |                  |                 | 0               |
| <b>Total General Fund Expenditures</b>                    | <b>1,309,876</b> | <b>363,878</b>  | <b>46,000</b>   |
| <b>Revenues Less Expenditures</b>                         | <b>71,670</b>    | <b>19,522</b>   | <b>(46,000)</b> |
| <br>  |                  |                 |                 |
| <b>Transfer Out - (To Fund 50 as directed by auditor)</b> |                  | <b>(19,522)</b> |                 |
| <b>Fund Balance, End FY</b>                               | <b>840,982</b>   | <b>0</b>        | <b>28,913</b>   |

Please note: Fund 30 (Rossmoor Wall) has been paid off. The reserves in this fund and will now be reported in the annual Audit.  
Fund 40 is being shown with the pending \$50,000 Transfer from Fund 10. This is subject to board approval

**2016-2017 PRELIMINARY BUDGET  
GENERAL FUND SUMMARY - FUND 10**

|   | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE TO<br/>CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| Fund Balance End                        | 802,718                     | 690,844                                  | 690,844                                 | 690,844                                    | 769,312                                     |
| Transfer from Reserve to Fund 40        | 0                           | 0  | 0                                       | 0  | 0   |
| Transfer from Reserve to Fund 10        | 0                           | 0  | 0                                       | 0  | 0   |
| <b>Fund Balance FY 2014-2015</b>        | <b>802,718</b>              | <b>690,844</b>                           | <b>690,844</b>                          | <b>690,844</b>                             | <b>769,312</b>                              |
| <b><u>General Fund Revenues</u></b>     |                             |  |   |  |   |
| Property Taxes                          | 784,094                     | 788,142                                  | 803,372                                 | 826,372                                    | 842,112                                     |
| Street Light Assessments                | 275,546                     | 271,000                                  | 280,000                                 | 293,072                                    | 298,934                                     |
| Interest on Investments                 | 2,163                       | 2,500                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| From Other Govt. Agencies               | 59,848                      | 60,800                                   | 60,400                                  | 60,400                                     | 60,400                                      |
| Permit and Rental Fees                  | 154,748                     | 155,000                                  | 163,320                                 | 173,519                                    | 173,500                                     |
| Miscellaneous Revenues                  | (75,357)                    | 23,500                                   | 24,500                                  | 24,500                                     | 4,500                                       |
| <b>Total General Fund Revenues</b>      | <b>1,201,042</b>            | <b>1,300,942</b>                         | <b>1,333,692</b>                        | <b>1,379,963</b>                           | <b>1,381,546</b>                            |
| <b><u>General Fund Expenditures</u></b> |                             |  |   |  |   |
| Administrative Services                 | 457,098                     | 407,472                                  | 417,790                                 | 414,980                                    | 412,980                                     |
| Recreation                              | 119,880                     | 127,623                                  | 138,313                                 | 134,955                                    | 135,065                                     |
| Rossmoor Park                           | 184,098                     | 188,703                                  | 185,106                                 | 184,662                                    | 185,850                                     |
| Montecito Center                        | 74,532                      | 77,694                                   | 78,720                                  | 77,814                                     | 78,239                                      |
| Rush Park                               | 193,181                     | 205,098                                  | 207,075                                 | 194,321                                    | 203,537                                     |
| Street Lighting                         | 107,959                     | 105,580                                  | 107,580                                 | 107,580                                    | 107,580                                     |
| Rossmoor Signature Wall                 | 2,000                       | 2,100                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| Street Sweeping                         | 55,070                      | 55,580                                   | 55,580                                  | 55,580                                     | 55,580                                      |
| Parkway Trees                           | 105,853                     | 105,525                                  | 116,650                                 | 116,650                                    | 115,977                                     |
| Mini-Parks and Medians                  | 13,246                      | 15,029                                   | 12,853                                  | 12,853                                     | 12,968                                      |
| <b>Total General Fund Expenditures</b>  | <b>1,312,917</b>            | <b>1,290,404</b>                         | <b>1,321,767</b>                        | <b>1,301,495</b>                           | <b>1,309,876</b>                            |
| <b>Revenues Less Expenditures</b>       | <b>(111,875)</b>            | <b>10,538</b>                            | <b>11,925</b>                           | <b>78,468</b>                              | <b>71,670</b>                               |
| <b>Fund Balance, End of Year</b>        | <b>690,843</b>              | <b>701,382</b>                           | <b>702,769</b>                          | <b>769,312</b>                             | <b>840,982</b>                              |



**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10**

| <b>ACCOUNT NO.</b>                              | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>General Fund Revenues</b>                    |                             |  |   |  |   |
| Property Taxes                                  |                             |  |   |  |   |
| 10-00-3000 Current Secured                      | 716,024                     | 719,100                                  | 734,000                                 | 760,000                                    | 775,200                                     |
| 10-00-3001 Current Unsecured                    | 23,364                      | 23,000                                   | 24,000                                  | 22,000                                     | 22,000                                      |
| 10-00-3002 Prior Secured                        | 7,498                       | 9,200                                    | 7,500                                   | 7,500                                      | 7,500                                       |
| 10-00-3003 Prior Unsecured                      | 4,945                       | 4,500                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-00-3004 Delinquent Property Taxes            | 540                         | 510                                      | 540                                     | 540  | 1,080                                       |
| 10-00-3010 Current Supplemental Assmnt.         | 20,083                      | 20,000                                   | 21,000                                  | 20,000                                     | 20,000                                      |
| 10-00-3020 Public Utility                       | 11,640                      | 11,832                                   | 11,832                                  | 11,832                                     | 11,832                                      |
| <b>Total Property Taxes</b>                     | <b>784,094</b>              | <b>788,142</b>                           | <b>803,372</b>                          | <b>826,372</b>                             | <b>842,112</b>                              |
| Street Light Assessments                        |                             |  |   |  |   |
| 10-00-3105 Assessments                          | 275,546                     | 271,000                                  | 280,000                                 | 293,072                                    | 298,934                                     |
| Interest on Investments                         |                             |  |   |  |   |
| 10-00-3200 Interest                             | 2,163                       | 2,500                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| From Other Governmental Agencies                |                             |  |   |  |   |
| 10-00-3301 State-Homeowners Prop. Tax Relief    | 5,373                       | 5,800                                    | 5,400                                   | 5,400                                      | 5,400                                       |
| 10-00-3305 County-Street Sweep Reimburse.       | 54,475                      | 55,000                                   | 55,000                                  | 55,000                                     | 55,000                                      |
| <b>Total From Other Governmental Agencies</b>   | <b>59,848</b>               | <b>60,800</b>                            | <b>60,400</b>                           | <b>60,400</b>                              | <b>60,400</b>                               |
| Permit and Rental Fees                          |                             |  |   |  |   |
| 10-00-3404 Tennis Reservations                  | 14,869                      | 14,500                                   | 14,500                                  | 14,500                                     | 14,500                                      |
| 10-00-3405 Wall Rental                          | 500                         | 600                                      | 600                                     | 600  | 600   |
| 10-00-3406 Volleyball & Ball Field Reservations | 22,378                      | 26,000                                   | 29,000                                  | 29,000                                     | 29,000                                      |
| 10-00-3410 Rossmoor Building Rental             | 4,983                       | 4,680                                    | 10,000                                  | 18,199                                     | 18,200                                      |
| 10-00-3412 Montecito Building Rental            | 24,915                      | 25,220                                   | 25,220                                  | 25,220                                     | 25,200                                      |
| 10-00-3414 Rush Building Rental                 | 87,103                      | 84,000                                   | 84,000                                  | 86,000                                     | 86,000                                      |
| <b>Total Fees</b>                               | <b>154,748</b>              | <b>155,000</b>                           | <b>163,320</b>                          | <b>173,519</b>                             | <b>173,500</b>                              |
| Miscellaneous Revenues                          |                             |  |   |  |   |
| 10-00-3500 Miscellaneous                        | 4,643                       | 3,500                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-00-3502 Admin Fees                           | 20,000                      | 20,000                                   | 20,000                                  | 20,000                                     | 0   |
| 10-00-3600 Transfer IN/OUT                      | (100,000)                   | 0  | 0                                       | 0  | 0   |
| <b>Total Miscellaneous Revenues</b>             | <b>(75,357)</b>             | <b>23,500</b>                            | <b>24,500</b>                           | <b>24,500</b>                              | <b>4,500</b>                                |
| <b>Total General Fund Revenues</b>              | <b>1,201,042</b>            | <b>1,300,942</b>                         | <b>1,333,692</b>                        | <b>1,379,963</b>                           | <b>1,381,546</b>                            |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 10 Administrative Services**

| <b>ACCOUNT NO.</b>                           |                                  | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|--|----------------------------------|-----------------------------|--|---|--|---|
| <b>Department 10 Administrative Services</b> |                                  |                             |  |   |  |   |
| Salaries and Benefits                        |                                  |                             |  |   |  |   |
| 10-10-4000                                   | Board of Directors' Compensation | 9,700                       | 9,000                                    | 10,000                                  | 10,000                                     | 10,000                                      |
| 10-10-4001                                   | Full Time                        | 184,053                     | 186,300                                  | 190,000                                 | 190,000                                    | 193,800                                     |
| 10-10-4003                                   | Overtime                         | 3,356                       | 3,672                                    | 5,000                                   | 5,000                                      | 5,100                                       |
| 10-10-4007                                   | Vehicle Allowance                | 458                         | 500                                      | 500                                     | 500  | 500   |
| 10-10-4010                                   | Workers' Comp. Insurance         | 2,533                       | 2,600                                    | 2,600                                   | 2,300                                      | 2,300                                       |
| 10-10-4011                                   | Medical Insurance                | 35,618                      | 32,000                                   | 39,000                                  | 39,000                                     | 39,000                                      |
| 10-10-4015                                   | Federal Payroll Taxes            | 15,763                      | 12,000                                   | 16,000                                  | 16,000                                     | 18,400                                      |
| 10-10-4018                                   | State Payroll Taxes              | 544                         | 500                                      | 590                                     | 780  | 780   |
| <b>Total Salaries and Benefits</b>           |                                  | <b>252,026</b>              | <b>246,572</b>                           | <b>263,690</b>                          | <b>263,580</b>                             | <b>269,880</b>                              |
| Operations and Maintenance                   |                                  |                             |  |   |  |   |
| 10-10-5002                                   | Insurance - Liability            | 13,476                      | 13,200                                   | 12,500                                  | 12,500                                     | 12,500                                      |
| 10-10-5004                                   | Membership & Dues                | 6,821                       | 6,400                                    | 6,400                                   | 6,400                                      | 6,400                                       |
| 10-10-5006                                   | Travel & Meetings                | 1,345                       | 1,500                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-10-5007                                   | Board Meetings Televised Exp     | 17,306                      | 18,000                                   | 17,000                                  | 17,000                                     | 17,000                                      |
| 10-10-5010                                   | Publications & Legal Notices     | 8,015                       | 7,200                                    | 7,200                                   | 7,200                                      | 7,200                                       |
| 10-10-5012                                   | Printing                         | 541                         | 700                                      | 700                                     | 700  | 700   |
| 10-10-5014                                   | Postage                          | 1,600                       | 2,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-10-5016                                   | Office & Meeting Supplies        | 7,166                       | 7,200                                    | 7,200                                   | 7,200                                      | 7,200                                       |
| 10-10-5020                                   | Telephone                        | 1,647                       | 1,500                                    | 1,500                                   | 1,800                                      | 1,500                                       |
| 10-10-5045                                   | Miscellaneous Expenditures       | 6,906                       | 5,500                                    | 5,500                                   | 5,500                                      | 5,500                                       |
| 10-10-5046                                   | Bank Service Charges             | 1,024                       | 1,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-10-5050                                   | Elections                        | 5,604                       | 0  | 0                                       | 0  | 6,000                                       |
| <b>Total Operations and Maintenance</b>      |                                  | <b>71,452</b>               | <b>64,200</b>                            | <b>63,000</b>                           | <b>63,300</b>                              | <b>69,000</b>                               |
| Contract Services                            |                                  |                             |  |   |  |   |
| 10-10-5610                                   | Legal Services                   | 58,992                      | 35,000                                   | 27,000                                  | 24,000                                     | 28,000                                      |
| 10-10-5615                                   | Financial Audit-Consulting       | 8,700                       | 8,700                                    | 10,100                                  | 10,100                                     | 10,100                                      |
| 10-10-5670                                   | Other Professional Services      | 56,587                      | 50,000                                   | 50,000                                  | 50,000                                     | 32,000                                      |
| <b>Total Contract Services</b>               |                                  | <b>124,280</b>              | <b>93,700</b>                            | <b>87,100</b>                           | <b>84,100</b>                              | <b>70,100</b>                               |
| Capital Expenditures                         |                                  |                             |  |   |  |   |
| 10-10-6010                                   | Equipment                        | 9,341                       | 3,000                                    | 4000                                    | 4000                                       | 4000  |
| <b>Total Administrative Services</b>         |                                  | <b>457,098</b>              | <b>407,472</b>                           | <b>417,790</b>                          | <b>414,980</b>                             | <b>412,980</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 20 Recreation**

| <b>ACCOUNT NO.</b>                      | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>Department 20 Recreation</b>         |                             |  |   |  |   |
| Salaries and Benefits                   |                             |  |   |  |   |
| 10-20-4001 Full Time                    | 49,509                      | 51,000                                   | 51,000                                  | 48,000                                     | 48,960                                      |
| 10-20-4002 Part Time                    | 22,556                      | 23,566                                   | 23,566                                  | 22,500                                     | 22,950                                      |
| 10-20-4003 Overtime                     | 2,883                       | 3,713                                    | 5,000                                   | 5,000                                      | 5,100                                       |
| 10-20-4005 Event Attendant              | 443                         | 400                                      | 400                                     | 1,058                                      | 1,058                                       |
| 10-20-4007 Vehicle Allowance            | 356                         | 350                                      | 350                                     | 350  | 350   |
| 10-20-4010 Workers' Comp. Insurance     | 1,030                       | 1,080                                    | 1,080                                   | 1,080                                      | 1,080                                       |
| 10-20-4011 Medical Insurance            | 9,056                       | 8,000                                    | 10,000                                  | 10,000                                     | 10,000                                      |
| 10-20-4015 Federal Payroll Tax          | 5,743                       | 5,814                                    | 5,814                                   | 5,814                                      | 5,814                                       |
| 10-20-4018 State Payroll Taxes          | 553                         | 600                                      | 750                                     | 600  | 600   |
| <b>Total Salaries and Benefits</b>      | <b>92,129</b>               | <b>94,523</b>                            | <b>97,960</b>                           | <b>94,402</b>                              | <b>95,912</b>                               |
| Operations and Maintenance              |                             |  |   |  |   |
| 10-20-5006 Travel & Meetings            | 220                         | 400                                      | 400                                     | 400  | 400   |
| 10-20-5010 Publications & Legal Notices | 154                         | 200                                      | 200                                     | 200  | 200   |
| 10-20-5012 Printing                     | 57                          | 100                                      | 100                                     | 100  | 100   |
| 10-20-5014 Postage                      | 79                          | 150                                      | 150                                     | 150  | 150   |
| 10-20-5016 Office & Meeting Supplies    | 868                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-20-5017 Community Events             | 16,857                      | 18,000                                   | 25,253                                  | 25,253                                     | 25,253                                      |
| 10-20-5019 Fireworks                    | 6,200                       | 6,200                                    | 6,200                                   | 6,200                                      | 6,200                                       |
| 10-20-5020 Telephone                    | 1,921                       | 1,800                                    | 1,800                                   | 2,000                                      | 1,800                                       |
| 10-20-5045 Miscellaneous Expenditures   | 99                          | 500                                      | 500                                     | 500  | 500   |
| 10-20-5048 Run Seal Beach Grant         | -2,050                      | 0  | 0                                       | -  | -   |
| 10-20-5051 Equipment Rental             | 0                           | 250                                      | 250                                     | 250  | 250   |
| <b>Total Operations and Maintenance</b> | <b>24,404</b>               | <b>28,600</b>                            | <b>35,853</b>                           | <b>36,053</b>                              | <b>35,853</b>                               |
| Contract Services                       |                             |  |   |  |   |
| 10-20-5670 Other Professional Services  | 3,314                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>          | <b>3,314</b>                | <b>3,500</b>                             | <b>3,500</b>                            | <b>3,500</b>                               | <b>2,300</b>                                |
| Capital Expenditures                    |                             |  |   |  |   |
| 10-20-6010 Equipment                    | 33                          | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| <b>Total Capital Expenditures</b>       | <b>33</b>                   | <b>1,000</b>                             | <b>1,000</b>                            | <b>1,000</b>                               | <b>1,000</b>                                |
| <b>Total Recreation</b>                 | <b>119,880</b>              | <b>127,623</b>                           | <b>138,313</b>                          | <b>134,955</b>                             | <b>135,065</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 30 Rossmoor Park**

| <u>ACCOUNT NO.</u>                      |                                     | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|---|-------------------------------------|-----------------------------|--|---|--|---|
| <b>Department 30 Rossmoor Park</b>      |                                     |                             |  |   |  |   |
| <u>Salaries and Benefits</u>            |                                     |                             |  |   |  |   |
| 10-30-4001                              | Full Time                           | 37,215                      | 38,760                                   | 38,760                                  | 38,760                                     | 39,535                                      |
| 10-30-4002                              | Part Time                           | 11,076                      | 10,812                                   | 11,800                                  | 12,000                                     | 12,240                                      |
| 10-30-4003                              | Overtime                            | 1,896                       | 2,244                                    | 2,244                                   | 2,750                                      | 2,805                                       |
| 10-30-4005                              | Event Attendant                     | 0                           | 0  | 0                                       | 0  | 0   |
| 10-30-4010                              | Workers' Comp. Insurance            | 2,548                       | 2,800                                    | 2,800                                   | 2,400                                      | 2,400                                       |
| 10-30-4011                              | Medical Insurance                   | 11,187                      | 10,000                                   | 13,000                                  | 13,000                                     | 13,000                                      |
| 10-30-4015                              | Federal Payroll Taxes               | 3,784                       | 4,080                                    | 3,800                                   | 3,800                                      | 3,800                                       |
| 10-30-4018                              | State Payroll Taxes                 | 250                         | 260                                      | 310                                     | 310  | 310   |
| <b>Total Salaries and Benefits</b>      |                                     | <b>67,954</b>               | <b>68,956</b>                            | <b>72,714</b>                           | <b>73,020</b>                              | <b>74,090</b>                               |
| <u>Operations and Maintenance</u>       |                                     |                             |  |   |  |   |
| 10-30-5010                              | Publications & Legal Notices        | 254                         | 300                                      | 300                                     | 300  | 300   |
| 10-30-5012                              | Printing                            | 28                          | 50                                       | 50                                      | 50   | 50  |
| 10-30-5014                              | Postage                             | 27                          | 50                                       | 50                                      | 50   | 50  |
| 10-30-5016                              | Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-30-5018                              | Janitorial Supplies                 | 4,170                       | 4,000                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-30-5020                              | Telephone                           | 1,784                       | 1,600                                    | 2,000                                   | 2,000                                      | 1,650                                       |
| 10-30-5022                              | Utilities                           | 48,724                      | 10,500                                   | 10,500                                  | 12,000                                     | 12,000                                      |
| 10-30-5023                              | Water (Prev inc. in Utilities 5022) | 0                           | 39,000                                   | 25,000                                  | 20,000                                     | 25,000                                      |
| 10-30-5025                              | Sewer Tax                           | 875                         | 897                                      | 892                                     | 892  | 910   |
| 10-30-5030                              | Vehicle Maintenance                 | 597                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-30-5032                              | Buildings & Grounds-Maintenance     | 21,965                      | 22,000                                   | 28,000                                  | 31,000                                     | 24,000                                      |
| 10-30-5034                              | Alarm Systems/Security              | 697                         | 750                                      | 750                                     | 750  | 750   |
| 10-30-5045                              | Miscellaneous/Expenditures          | 118                         | 500                                      | 500                                     | 500  | 500   |
| 10-30-5051                              | Equipment Rental                    | 0                           | 250                                      | 250                                     | 250  | 250   |
| 10-30-5052                              | Minor Facility Repairs/Tools        | 0                           | 250                                      | 250                                     | 0  | 500   |
| <b>Total Operations and Maintenance</b> |                                     | <b>80,016</b>               | <b>82,047</b>                            | <b>74,942</b>                           | <b>74,192</b>                              | <b>72,360</b>                               |
| <u>Contact Services</u>                 |                                     |                             |  |   |  |   |
| 10-30-5655                              | Landscape Maintenance               | 31,860                      | 33,000                                   | 33,000                                  | 33,000                                     | 36,000                                      |
| 10-30-5656                              | Park Tree Trimming                  | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-30-5670                              | Other Professional Services         | 3,161                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>          |                                     | <b>36,004</b>               | <b>37,450</b>                            | <b>37,450</b>                           | <b>37,450</b>                              | <b>39,400</b>                               |
| <u>Capital Expenditures</u>             |                                     |                             |  |   |  |   |
| 10-30-6010                              | Equipment                           | 123                         | 250                                      | 0                                       | 0  | 0   |
| <b>Total Capital Expenditures</b>       |                                     | <b>123</b>                  | <b>250</b>                               | <b>0</b>                                | <b>0</b>                                   | <b>0</b>                                    |
| <b>Total Rossmoor Park</b>              |                                     | <b>184,098</b>              | <b>188,703</b>                           | <b>185,106</b>                          | <b>184,662</b>                             | <b>185,850</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 40 Montecito Center**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 40 Montecito Center</b>          |                             |  |   |  |   |
| <b>Salaries and Benefits</b>                   |                             |  |   |  |   |
| 10-40-4001 Full Time                           | 31,011                      | 32,640                                   | 32,640                                  | 31,000                                     | 31,620                                      |
| 10-40-4002 Part Time                           | 5,025                       | 4,794                                    | 6,000                                   | 6,000                                      | 6,120                                       |
| 10-40-4003 Overtime                            | 1,353                       | 1,224                                    | 1,800                                   | 2,000                                      | 2,040                                       |
| 10-40-4005 Event Attendant                     | 0                           | 0  | 0                                       | 0  | 0   |
| 10-40-4010 Workers' Comp. Insurance            | 2,049                       | 2,250                                    | 2,250                                   | 2,000                                      | 2,000                                       |
| 10-40-4011 Medical Insurance                   | 9,051                       | 8,100                                    | 9,000                                   | 9,869                                      | 9,900                                       |
| 10-40-4015 Federal Payroll Taxes               | 2,858                       | 2,856                                    | 2,856                                   | 2,856                                      | 2,856                                       |
| 10-40-4018 State Payroll Taxes                 | 114                         | 125                                      | 125                                     | 140  | 140   |
| <b>Total Salaries and Benefits</b>             | <b>51,463</b>               | <b>51,989</b>                            | <b>54,671</b>                           | <b>53,865</b>                              | <b>54,676</b>                               |
| <b>Operations and Maintenance</b>              |                             |  |   |  |   |
| 10-40-5010 Publications & Legal Notices        | 154                         | 200                                      | 200                                     | 200  | 400   |
| 10-40-5012 Printing                            | 28                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5014 Postage                             | 27                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5016 Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-40-5018 Janitorial Supplies                 | 2,754                       | 3,000                                    | 3,500                                   | 3,500                                      | 3,500                                       |
| 10-40-5020 Telephone                           | 1,776                       | 1,650                                    | 1,800                                   | 2,000                                      | 1,650                                       |
| 10-40-5022 Utilities                           | 3,604                       | 4,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 1,600                                    | 1,000                                   | 1,000                                      | 1,600                                       |
| 10-40-5025 Sewer Tax                           | 735                         | 755                                      | 749                                     | 749  | 763   |
| 10-40-5030 Vehicle Maintenance                 | 642                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-40-5032 Buildings & Grounds-Maintenance.    | 4,247                       | 4,000                                    | 4,000                                   | 3,700                                      | 3,700                                       |
| 10-40-5034 Alarm Systems/Security              | 422                         | 400                                      | 400                                     | 400  | 400   |
| 10-40-5045 Miscellaneous/Expenditures          | 10                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5051 Equipment Rental                    | 0                           | 250                                      | 250                                     | 250  | 250   |
| 10-40-5052 Minor Facility Repairs/Tools        | 208                         | 500                                      | 500                                     | 500  | 500   |
| <b>Total Operations and Maintenance</b>        | <b>15,385</b>               | <b>18,405</b>                            | <b>16,449</b>                           | <b>16,349</b>                              | <b>16,813</b>                               |
| <b>Contract Services</b>                       |                             |  |   |  |   |
| 10-40-5655 Landscape Maintenance               | 3,540                       | 3,300                                    | 3,600                                   | 3,600                                      | 3,600                                       |
| 10-40-5656 Tree Trimming                       | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-40-5670 Other Professional Services         | 3,161                       | 3,000                                    | 3,000                                   | 3,000                                      | 2,000                                       |
| <b>Total Contract Services</b>                 | <b>7,684</b>                | <b>7,250</b>                             | <b>7,550</b>                            | <b>7,550</b>                               | <b>6,700</b>                                |
| <b>Capital Expenditures</b>                    |                             |  |   |  |   |
| 10-40-6010 Equipment                           | 0                           | 50                                       | 50                                      | 50   | 50  |
| <b>Total Capital Expenditures</b>              | <b>0</b>                    | <b>50</b>                                | <b>50</b>                               | <b>50</b>                                  | <b>50</b>                                   |
| <b>Total Montecito Center</b>                  | <b>74,532</b>               | <b>77,694</b>                            | <b>78,720</b>                           | <b>77,814</b>                              | <b>78,239</b>                               |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 50 Rush Park**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE TO<br/>CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 50 Rush Park</b>                 |                             |  |   |  |   |
| <b>Salaries and Benefits</b>                   |                             |  |   |  |   |
| 10-50-4001 Full Time                           | 36,902                      | 38,760                                   | 38,760                                  | 37,000                                     | 37,740                                      |
| 10-50-4002 Part Time                           | 10,264                      | 9,690                                    | 11,800                                  | 12,500                                     | 12,750                                      |
| 10-50-4003 Overtime                            | 1,998                       | 2,040                                    | 2,244                                   | 2,850                                      | 2,907                                       |
| 10-50-4005 Event Attendant                     | 5,260                       | 4,000                                    | 4,000                                   | 5,800                                      | 5,800                                       |
| 10-50-4010 Workers' Comp. Insurance            | 2,548                       | 2,600                                    | 2,600                                   | 2,400                                      | 2,400                                       |
| 10-50-4011 Medical Insurance                   | 11,187                      | 10,000                                   | 13,000                                  | 13,000                                     | 13,000                                      |
| 10-50-4015 Federal Payroll Taxes               | 4,129                       | 4,284                                    | 4,284                                   | 4,284                                      | 4,370                                       |
| 10-50-4018 State Payroll Taxes                 | 401                         | 375                                      | 375                                     | 375  | 400   |
| <b>Total Salaries and Benefits</b>             | <b>72,689</b>               | <b>71,749</b>                            | <b>77,063</b>                           | <b>78,209</b>                              | <b>79,367</b>                               |
| <b>Operations and Maintenance</b>              |                             |  |   |  |   |
| 10-50-5010 Publications & Legal Notices        | 400                         | 500                                      | 500                                     | 500  | 500   |
| 10-50-5012 Printing                            | 141                         | 250                                      | 250                                     | 250  | 250   |
| 10-50-5014 Postage                             | 27                          | 100                                      | 100                                     | 100  | 100   |
| 10-50-5016 Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-50-5018 Janitorial Supplies                 | 3,548                       | 4,000                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-50-5020 Telephone                           | 1,921                       | 1,800                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-50-5022 Utilities                           | 53,366                      | 29,000                                   | 29,000                                  | 26,000                                     | 26,000                                      |
| 10-50-5023 Water (Prev inc. in Utilities 5022) | 0                           | 31,000                                   | 20,000                                  | 18,000                                     | 20,000                                      |
| 10-50-5025 Sewer Tax                           | 3,349                       | 3,349                                    | 3,412                                   | 3,412                                      | 3,520                                       |
| 10-50-5030 Vehicle Maintenance                 | 750                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-50-5032 Buildings & Grounds-Maintenance     | 19,128                      | 22,000                                   | 29,000                                  | 29,000                                     | 24,000                                      |
| 10-50-5034 Alarm Systems/Security              | 649                         | 750                                      | 650                                     | 750  | 750   |
| 10-50-5045 Miscellaneous/Expenditures          | 59                          | 250                                      | 250                                     | 250  | 250   |
| 10-50-5051 Equipment Rental                    | 250                         | 250                                      | 250                                     | 250  | 250   |
| 10-50-5052 Minor Facility Repairs/Tools        | 0                           | 500                                      | 500                                     | 0  | 500   |
| <b>Total Operations and Maintenance</b>        | <b>84,366</b>               | <b>95,649</b>                            | <b>92,312</b>                           | <b>78,662</b>                              | <b>84,520</b>                               |
| 10-50-5655 Landscape Maintenance               | 31,860                      | 33,000                                   | 33,000                                  | 33,000                                     | 36,000                                      |
| 10-50-5656 Tree Trimming                       | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-50-5670 Other Professional Services         | 3,161                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>                 | <b>36,004</b>               | <b>37,450</b>                            | <b>37,450</b>                           | <b>37,450</b>                              | <b>39,400</b>                               |
| <b>Capital Expenditures</b>                    |                             |  |   |  |   |
| 10-50-6010 Equipment                           | 123                         | 250                                      | 250                                     | 0  | 250   |
| <b>Total Capital Expenditures</b>              | <b>123</b>                  | <b>250</b>                               | <b>250</b>                              | <b>0</b>                                   | <b>250</b>                                  |
| <b>Total Rush Park</b>                         | <b>193,181</b>              | <b>205,098</b>                           | <b>207,075</b>                          | <b>194,321</b>                             | <b>203,537</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
*Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping*

| <b>ACCOUNT NO.</b>                           | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|--|-----------------------------|--|---|--|---|
| <b>Department 60 Street Lighting</b>         |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-60-5020 Telephone                         | 595                         | 580                                      | 580                                     | 580  | 580   |
| Contract Services                            |                             |  |   |  |   |
| 10-60-5650 Lighting & Maintenance            | 107,364                     | 105,000                                  | 107,000                                 | 107,000                                    | 107,000                                     |
| <b>Total Street Lighting</b>                 | <b>107,959</b>              | <b>105,580</b>                           | <b>107,580</b>                          | <b>107,580</b>                             | <b>107,580</b>                              |
| <b>Department 65 Rossmoor Signature Wall</b> |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-65-5002 Insurance - Liability             | 2,000                       | 2,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-65-5032 Buildings & Grounds-Maintenance   | 0                           | 100                                      | 100                                     | 100  | 100   |
| <b>Total Rossmoor Signature Wall</b>         | <b>2,000</b>                | <b>2,100</b>                             | <b>2,100</b>                            | <b>2,100</b>                               | <b>2,100</b>                                |
| <b>Department 70 Street Sweeping</b>         |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-70-5020 Telephone                         | 595                         | 580                                      | 580                                     | 580  | 580   |
| <b>Total Operations and Maintenance</b>      | <b>595</b>                  | <b>580</b>                               | <b>580</b>                              | <b>580</b>                                 | <b>580</b>                                  |
| Contract Services                            |                             |  |   |  |   |
| 10-70-5642 Street Sweeping                   | 54,475                      | 55,000                                   | 55,000                                  | 55,000                                     | 55,000                                      |
| <b>Total Street Sweeping</b>                 | <b>55,070</b>               | <b>55,580</b>                            | <b>55,580</b>                           | <b>55,580</b>                              | <b>55,580</b>                               |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 80 Parkway Trees**

| <b>ACCOUNT NO.</b>                      | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>Department 80 Parkway Trees</b>      |                             |  |   |  |   |
| Salaries and Benefits                   |                             |  |   |  |   |
| 10-80-4002 Salaries Part Time           | 17,572                      | 19,000                                   | 20,000                                  | 20,000                                     | 20,400                                      |
| 10-80-4003 Salaries Overtime            | 12                          | 0  | 200                                     | 200  | 500   |
| 10-80-4007 Vehicle Allowance            | 402                         | 400                                      | 500                                     | 500  | 500   |
| 10-80-4015 Federal Payroll Tax -FICA    | 1,345                       | 1,250                                    | 1,350                                   | 1,350                                      | 1,377                                       |
| 10-80-4018 State Payroll Taxes          | 272                         | 200                                      | 275                                     | 275  | 275   |
| <b>Total Salaries and Benefits</b>      | <b>19,604</b>               | <b>20,850</b>                            | <b>22,325</b>                           | <b>22,325</b>                              | <b>23,052</b>                               |
| Operations and Maintenance              |                             |  |   |  |   |
| 10-80-5012 Printing                     | 0                           | 25                                       | 25                                      | 25   | 25  |
| 10-80-5014 Postage                      | 12                          | 300                                      | 300                                     | 300  | 300   |
| 10-80-5016 Office & Meeting Supplies    | 97                          | 200                                      | 200                                     | 200  | 200   |
| 10-80-5020 Telephone                    | 1,189                       | 1,000                                    | 1,200                                   | 1,200                                      | 1,000                                       |
| 10-80-5030 Vehicle Maintenance          | 50                          | 200                                      | 50                                      | 50   | 50  |
| 10-80-5051 Equipment Rental             | 30                          | 50                                       | 50                                      | 50   | 50  |
| <b>Total Operations and Maintenance</b> | <b>1,378</b>                | <b>1,775</b>                             | <b>1,825</b>                            | <b>1,825</b>                               | <b>1,625</b>                                |
| Contract Services                       |                             |  |   |  |   |
| 10-80-5656 Tree Trimming                | 62,525                      | 65,000                                   | 65,000                                  | 65,000                                     | 65,000                                      |
| 10-80-5660 Tree Removals                | 885                         | 400                                      | 3,500                                   | 3,500                                      | 3,500                                       |
| 10-80-5670 Other Professional Services  | 6,422                       | 5,500                                    | 5,500                                   | 5,500                                      | 4,300                                       |
| <b>Total Contract Services</b>          | <b>69,832</b>               | <b>70,900</b>                            | <b>74,000</b>                           | <b>74,000</b>                              | <b>72,800</b>                               |
| Capital Expenditures                    |                             |  |   |  |   |
| 10-80-6015 Trees                        | 15,039                      | 12,000                                   | 18,500                                  | 18,500                                     | 18,500                                      |
| <b>Total Parkway Trees</b>              | <b>105,853</b>              | <b>105,525</b>                           | <b>116,650</b>                          | <b>116,650</b>                             | <b>115,977</b>                              |



**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 90 Mini-Parks & Medians**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 90 Mini-Parks &amp; Medians</b>  |                             |  |   |  |   |
| <u>Salaries and Benefits</u>                   |                             |  |   |  |   |
| 10-90-4001 Full Time                           | 654                         | 652                                      | 652                                     | 652  | 665   |
| 10-90-4003 Overtime                            | 41                          | 61                                       | 61                                      | 61   | 62  |
| 10-90-4010 Workers' Comp. Insurance            | 119                         | 180                                      | 120                                     | 120  | 120   |
| 10-90-4015 Federal Payroll Taxes               | 53                          | 71                                       | 55                                      | 55   | 56  |
| 10-90-4018 State Payroll Taxes                 | 10                          | 15                                       | 15                                      | 15   | 15  |
| <b>Total Salaries and Benefits</b>             | <b>877</b>                  | <b>979</b>                               | <b>903</b>                              | <b>903</b>                                 | <b>918</b>                                  |
| <u>Operations and Maintenance</u>              |                             |  |   |  |   |
| 10-90-5020 Telephone                           | 595                         | 500                                      | 600                                     | 600  | 500   |
| 10-90-5022 Utilities                           | 6,763                       | 800                                      | 800                                     | 800  | 800   |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 7,000                                    | 5,000                                   | 5,000                                      | 5,000                                       |
| 10-90-5030 Vehicle Maintenance                 | 1,082                       | 100                                      | 100                                     | 100  | 100   |
| 10-90-5032 Building & Grounds Maintenance.     | 0                           | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-90-5045 Miscellaneous/Expenditures          | 0                           | 100                                      | 100                                     | 100  | 100   |
| 10-90-5051 Equipment Rental                    | 0                           | 100                                      | 100                                     | 100  | 100   |
| 10-90-5052 Minor Facility Repairs/Tools        | 0                           | 200                                      | 200                                     | 200  | 200   |
| <b>Total Operations and Maintenance</b>        | <b>8,440</b>                | <b>9,800</b>                             | <b>7,900</b>                            | <b>7,900</b>                               | <b>7,800</b>                                |
| <u>Contract Services</u>                       |                             |  |   |  |   |
| 10-90-5655 Landscape Maintenance               | 3,540                       | 3,600                                    | 3,600                                   | 3,600                                      | 3,600                                       |
| 10-90-5656 Tree Trimming                       | 328                         | 500                                      | 300                                     | 300  | 500   |
| 10-90-5670 Other Professional Services         | 61                          | 50                                       | 50                                      | 50   | 50  |
| <b>Total Contract Services</b>                 | <b>3,929</b>                | <b>4,150</b>                             | <b>3,950</b>                            | <b>3,950</b>                               | <b>4,150</b>                                |
| <u>Capital Expenditures</u>                    |                             |  |   |  |   |
| 10-90-6010 Equipment                           | 0                           | 100                                      | 100                                     | 100  | 100   |
| <b>Total Capital Expenditures</b>              | <b>0</b>                    | <b>100</b>                               | <b>100</b>                              | <b>100</b>                                 | <b>100</b>                                  |
| <b>Total Mini-Parks &amp; Medians</b>          | <b>13,246</b>               | <b>15,029</b>                            | <b>12,853</b>                           | <b>12,853</b>                              | <b>12,968</b>                               |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>         | <b>1,312,917</b>            | <b>1,290,404</b>                         | <b>1,321,767</b>                        | <b>1,301,495</b>                           | <b>1,309,876</b>                            |

**2016-2017 PRELIMINARY BUDGET**  
**RUSH PARK ASSESSMENT DISTRICT - FUND 20**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.   | TITLE                   | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2016-2017<br>PRELIMINARY<br>BUDGET |
|---|-------------------------|---------------------|---------------------------------|--------------------------------|-----------------------------------|------------------------------------|
| <b>Assigned Fund Balance, Beginning</b>                       |                         | 0                   | 0                               | 0                              | 0                                 |                                    |
| <b>Rush Park AD Revenues</b>                                  |                         |                     |                                 |                                |                                   |                                    |
| Assessments   |                         |                     |                                 |                                |                                   |                                    |
| 20-00-3100  | Current Year Secured    | 378,784             | 380,000                         | 380,000                        | 380,000                           | 380,000                            |
| 20-00-3101  | Prior Year Secured      | 2,522               | 3,400                           | 3,400                          | 3,400                             | 3,400                              |
| 20-00-3500  | Transfer in other funds |                     |                                 |                                |                                   |                                    |
| 20-00-3500  | Other Misc. Rev.        | 0                   | 0                               | 0                              | 0                                 | 0                                  |
| <b>Total Rush Park AD Revenues</b>                            |                         | <b>381,306</b>      | <b>383,400</b>                  | <b>383,400</b>                 | <b>383,400</b>                    | <b>383,400</b>                     |
| <b>Rush Park AD Expenditures</b>                              |                         |                     |                                 |                                |                                   |                                    |
| 20-50-5619  | Bond Trustee            | 3,048               | 3,048                           | 3,048                          | 3,048                             | 3,048                              |
| 20-50-5617  | Admin Fee               | 20,000              | 20,000                          | 20,000                         | 20,000                            | 20,000                             |
| <b>Total Contract Services</b>                                |                         | <b>23,048</b>       | <b>23,048</b>                   | <b>23,048</b>                  | <b>23,048</b>                     | <b>23,048</b>                      |
| <b>Annual Debt Service</b>                                    |                         |                     |                                 |                                |                                   |                                    |
| 20-50-5800  | Principal               | 230,000             | 245,000                         | 245,000                        | 245,000                           | 250,000                            |
| 20-50-5801  | Interest                | 121,210             | 106,485                         | 106,485                        | 106,485                           | 90,830                             |
| 20-50-5045  | Miscellaneous           | 0                   | 0                               | 117                            | 117                               | 0                                  |
| <b>Total Annual Debt Service</b>                              |                         | <b>351,210</b>      | <b>351,485</b>                  | <b>351,602</b>                 | <b>351,602</b>                    | <b>340,830</b>                     |
| <b>Total Rush Park AD Expenditures</b>                        |                         | <b>374,258</b>      | <b>374,533</b>                  | <b>374,650</b>                 | <b>374,650</b>                    | <b>363,878</b>                     |
| <b>Revenues Less Expenditures</b>                             |                         | <b>7,049</b>        | <b>8,867</b>                    | <b>8,750</b>                   | <b>8,750</b>                      | <b>19,522</b>                      |
| <b>Transfers Out</b>  |                         | <b>0</b>            | <b>0</b>                        | <b>0</b>                       | <b>0</b>                          | <b>0</b>                           |
| <b>(1) Transfer Out - (To Fund 50 as directed by auditor)</b> |                         | <b>7,049</b>        | <b>8,867</b>                    | <b>8,750</b>                   | <b>8,750</b>                      | <b>19,522</b>                      |
| <b>Fund Balance, End of Year</b>                              |                         | <b>0</b>            | <b>0</b>                        | <b>0</b>                       | <b>0</b>                          | <b>0</b>                           |

**2016-2017 PRELIMINARY BUDGET**  
**CAPITAL IMPROVEMENT PROGRAM - FUND 40**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                                       | TITLE                            | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2016-2017<br>PRELIMINARY<br>BUDGET |
|---|----------------------------------|---------------------|---------------------------------|--------------------------------|-----------------------------------|------------------------------------|
| <b><u>Assigned Fund Balance, Beginning</u></b>    |                                  | 97,685              | 129,602                         | 129,602                        | 129,602                           | 74,913                             |
| <b><u>Revenues</u></b>                            |                                  |                     |                                 |                                |                                   |                                    |
|   | Golden State Water Reimbursement | 0                   | 0                               | 18,093                         | 18,093                            | 0                                  |
|   | 40-00-3600 Transfer In Fund 10   | 100,000             | 0                               | 0                              | 50,000                            | 0                                  |
|   | 40-00-3600 Transfer In Fund 20   | 0                   | 0                               | 0                              | 0                                 | 0                                  |
|   | 40-00-3600 Transfer In Fund 30   | 0                   | 0                               | 0                              | 0                                 | 0                                  |
|   |                                  | 0                   |                                 |                                |                                   |                                    |
| <b>Total Capital Improvement Program Revenues</b> |                                  | <b>197,685</b>      | <b>129,602</b>                  | <b>147,695</b>                 | <b>197,695</b>                    | <b>74,913</b>                      |
| <b><u>Expenditures</u></b>                        |                                  |                     |                                 |                                |                                   |                                    |
|   | Dept.                            |                     |                                 |                                |                                   |                                    |
|   | Rossmoor Park                    | 0                   | 11,266                          | 11,266                         | 100                               | 18,000                             |
|   | Montecito Center                 | 7,898               | 0                               | 0                              | 0                                 | 0                                  |
|   | Rush Park                        | 36,431              | 35,000                          | 56,290                         | 44,915                            | 23,000                             |
|   | Rossmoor Wall                    | 22,024              | 0                               | 40,776                         | 40,776                            | 0                                  |
|   | General                          | 1,730               | 29,000                          | 36,991                         | 36,991                            | 5,000                              |
| <b>Total Expenditures</b>                         |                                  | <b>68,083</b>       | <b>75,266</b>                   | <b>145,323</b>                 | <b>122,782</b>                    | <b>46,000</b>                      |
|   |                                  | 0                   |                                 |                                |                                   |                                    |
| <b><u>Revenues Less Expenditures</u></b>          |                                  | <b>129,602</b>      | <b>54,336</b>                   | <b>2,372</b>                   | <b>74,913</b>                     | <b>28,913</b>                      |
| <b><u>Fund Balance, End of Year</u></b>           |                                  | <b>129,602</b>      | <b>54,336</b>                   | <b>2,372</b>                   | <b>74,913</b>                     | <b>28,913</b>                      |

**CAPITAL IMPROVEMENT PROGRAM BUDGET**  
**2016-2017 PRELIMINARY BUDGET (Shown with pending \$50,000 transfer from Fund 40)**

| PROJECT TITLE   | ACTUAL 2014-2015 | 2015-2016 FINAL BUDGET | 2015-2016 AMENDED BUDGET | 2015-20105 ESTIMATE TO CLOSE | 2016-2017 PRELIMINARY BUDGET | 2017-2018 INFORMATION ONLY | 2018-2019 INFORMATION ONLY | 2019-2020 INFORMATION ONLY | 2020-2021 INFORMATION ONLY |
|---|------------------|------------------------|--------------------------|------------------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>REVENUES</b>   |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Beginning Fund Balance  | \$97,685         | \$129,602              | \$129,602                | \$129,602                    | \$74,913                     | \$28,913                   | (\$49,687)                 | (\$86,487)                 | (\$101,487)                |
| Transfer from Fund 10   | \$100,000        |                        |                          | \$50,000                     |                              |                            |                            |                            |                            |
| Golden State Water Reimbursement for Water Conservation                               | 0                | 0                      | \$18,093                 | \$18,093                     |                              |                            |                            |                            |                            |
| <b>TOTAL REVENUES</b>   | <b>\$197,685</b> | <b>\$129,602</b>       | <b>\$147,695</b>         | <b>\$197,695</b>             | <b>\$74,913</b>              | <b>\$28,913</b>            | <b>(\$49,687)</b>          | <b>(\$86,487)</b>          | <b>(\$101,487)</b>         |
| <b>EXPENSES</b>   |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| <b>ROSSMOOR PARK</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Community Room Cabinets   | \$0              | \$11,266               | \$11,266                 | \$100                        | \$10,000                     |                            |                            |                            |                            |
| Park Benches Near Tot Lot (Estimate)  |                  |                        |                          |                              |                              | \$3,600                    |                            |                            |                            |
| Rossmoor Park Playground (Estimate)   |                  |                        |                          |                              |                              |                            |                            |                            | \$100,000                  |
| Basketball and Tennis Courts Resurfacing (Estimate)                                   |                  |                        |                          |                              |                              |                            | \$20,000                   |                            |                            |
| <b>3 Drinking Fountains (Estimate)</b>  |                  |                        |                          |                              | \$8,000                      |                            |                            |                            |                            |
| Community Room Carpeting (Estimate)   |                  |                        |                          |                              |                              | \$1,500                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)                       |                  |                        |                          |                              |                              | \$6,800                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |                              | \$4,000                    |                            |                            |                            |
| <b>ROSSMOOR PARK SUBTOTAL</b>   | <b>\$0</b>       | <b>\$11,266</b>        | <b>\$11,266</b>          | <b>\$100</b>                 | <b>\$18,000</b>              | <b>\$15,900</b>            | <b>\$20,000</b>            | <b>\$0</b>                 | <b>\$100,000</b>           |
| <b>MONTECITO</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Montecito Remodel Completed</i>  | \$7,898          |                        |                          |                              |                              |                            |                            |                            |                            |
| Outdoor Security Lighting (Estimate)  |                  |                        |                          |                              |                              |                            |                            |                            | \$5,000                    |
| Upgrade Counter Tops and Drop Ceiling (Estimate)                                      |                  |                        |                          |                              |                              |                            | \$6,800                    |                            |                            |
| Carpeting (Estimate)  |                  |                        |                          |                              |                              |                            | \$5,000                    |                            |                            |
| <b>MONTECITO SUBTOTAL</b>   | <b>\$7,898</b>   | <b>\$0</b>             | <b>\$0</b>               | <b>\$0</b>                   | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$11,800</b>            | <b>\$0</b>                 | <b>\$5,000</b>             |
| <b>RUSH PARK</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Parking Lot Repair  |                  | \$25,000               | \$0                      | \$0                          | \$0                          | \$33,000                   |                            |                            |                            |
| <i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>    | \$34,270         |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i> | \$2,161          |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Site A Landscape Shade COMPLETED</i>   |                  |                        | \$44,916                 | \$44,916                     |                              |                            |                            |                            |                            |
| <b>Rush Park Playground Landscape Shade</b>   |                  | \$10,000               | \$11,375                 | \$0                          | \$23,000                     |                            |                            |                            |                            |
| Auditorium & Room Carpeting (Estimate)  |                  |                        |                          |                              |                              |                            |                            | \$10,000                   |                            |
| Electrical Event Lighting (Estimate)  |                  |                        |                          |                              |                              | \$5,000                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Parking Lot and Walkway Lights)                         |                  |                        |                          |                              |                              | \$8,200                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |                              | \$4,000                    |                            |                            |                            |
| <b>RUSH PARK SUBTOTAL</b>   | <b>\$36,431</b>  | <b>\$35,000</b>        | <b>\$56,291</b>          | <b>\$44,916</b>              | <b>\$23,000</b>              | <b>\$50,200</b>            | <b>\$0</b>                 | <b>\$10,000</b>            | <b>\$0</b>                 |
| <b>ROSSMOOR WALL</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Return remaining funds for wall to Fund 30 as authorized by Board                     | \$22,024         | \$0                    | \$40,776                 | \$40,776                     |                              |                            |                            |                            |                            |
| <b>ROSSMOOR WALL SUBTOTAL</b>   | <b>\$22,024</b>  | <b>\$0</b>             | <b>\$40,776</b>          | <b>\$40,776</b>              | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 |
| <b>GENERAL</b>  | \$1,730          |                        |                          |                              |                              |                            |                            |                            |                            |
| Kempton Park Lights (For Safety)  |                  |                        |                          |                              |                              | \$7,500                    |                            |                            |                            |
| Work Truck (Finance for 4 years)  |                  |                        |                          |                              | \$5,000                      | \$5,000                    | \$5,000                    | \$5,000                    |                            |
| <i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>                 |                  | \$5,000                | \$9,449                  | \$9,449                      |                              |                            |                            |                            |                            |
| <i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>               |                  | \$0                    | \$18,093                 | \$18,093                     |                              |                            |                            |                            |                            |
| <i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>         |                  | \$5,000                | \$0                      | \$0                          |                              |                            |                            |                            |                            |
| <i>X Rush Park Smart Meter for water conservation - COMPLETED</i>                     |                  | \$5,000                | \$9,449                  | \$9,449                      |                              |                            |                            |                            |                            |
| <i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>                   |                  | \$14,000               | \$0                      | \$0                          |                              |                            |                            |                            |                            |
| <b>GENERAL SUBTOTAL</b>   | <b>\$1,730</b>   | <b>\$29,000</b>        | <b>\$36,991</b>          | <b>\$36,991</b>              | <b>\$5,000</b>               | <b>\$12,500</b>            | <b>\$5,000</b>             | <b>\$5,000</b>             | <b>\$0</b>                 |
| <b>TOTAL EXPENSES</b>   | <b>\$68,083</b>  | <b>\$75,266</b>        | <b>\$145,323</b>         | <b>\$122,782</b>             | <b>\$46,000</b>              | <b>\$78,600</b>            | <b>\$36,800</b>            | <b>\$15,000</b>            | <b>\$105,000</b>           |
| <b>ENDING FUND BALANCE</b>  | <b>\$129,602</b> | <b>\$54,336</b>        | <b>\$2,372</b>           | <b>\$74,913</b>              | <b>\$28,913</b>              | <b>(\$49,687)</b>          | <b>(\$86,487)</b>          | <b>(\$101,487)</b>         | <b>(\$206,487)</b>         |

## ***CAPITAL IMPROVEMENT PROGRAM BUDGET AND PROJECT LISTS***

### **FY 2016-2017**

- Rush Park Playground Landscape Shade Budget - \$23,000
- Rossmoor Park Cabinets (Complete in 16-17) Budget - \$8,000
- Drinking Fountains Estimate - \$8,000
- Work Truck (Finance 4 years) Estimate - \$5,000

**Total = \$44,000**

### **FY 2017-2018**

- Parking Lot Repair Estimate - \$33,000
- Roll Coat Maintenance for Pour in Place Estimate - \$8,000
- Electrical Event Lighting Estimate - \$5,000
- Park Lighting LED Upgrade Rush Budget - \$8,200
- Park Lighting LED Upgrade Rossmoor Budget - \$6,800
- Work Truck (Finance 4 years) Estimate - \$5,000

**Total = \$73,500**

### **FY 2018-2019**

- Basketball & Tennis Courts Resurfacing Estimate - \$20,000
- Carpeting - Montecito Estimate - \$5,000
- Drop Ceiling - Montecito Estimate - \$6,800
- Work Truck (Finance 4 years) Estimate - \$5,000

**Total = \$36,800**

### **FY 2019-2020**

- Work Truck (Finance 4 years) Estimate - \$5,000
- Auditorium & Rooms Carpeting Estimate - \$10,000

**Total = \$15,000**

### **FY 2020-2021**

- Rossmoor Park Playgrounds Estimate - \$100,000
- Outdoor Security Lighting Montecito Estimate - \$5,000

**Total = \$105,000**

## Rossmoor Community Services District

**Policy**

**No. 3020**

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### **BUDGET PREPARATION, ADOPTION AND REVISION**

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**3020.10 Budget Calendar:** This policy shall serve as the Budget Calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

**3020.20 Preliminary Budget:** A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by the date established by the adopted Budget Calendar, The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

**3020.25 Public Works/CIP Committee:** The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

**3025.26 Capitol Project Budget:** Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

**3020.30 Budget Committee:** The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

**3020.31 Presentation of Preliminary Budget:** The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at a Board meeting as determined by the adopted Budget Calendar.

**3020.40 Preliminary Budget:** The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and may be preliminarily approved by the Board at a Board meeting as determined by the adopted Budget Calendar.

**3020.50 Appropriations Limit:** On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

**3020.60 Public Hearing Notice:** On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

**3020.61 Availability for Inspection:** The proposed Final Budget shall be available for inspection at a specified time in the District office.

**3020.62 Public Hearing:** The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM C-2**

**Date:** June 1, 2015  
**To:** Budget Committee  
**From:** General Manager  
**Subject:** PROPOSED FY 2016-2017 SALARY PLAN

**RECOMMENDATION:**

It is recommended that the Committee review the Salary Plan which is an integral part of the District's annual budget and make a recommendation of approval to Board for Salary Range adjustments.

**BACKGROUND:**

As part of the development of the annual budget, the General Manager is required to update the Salary Plan. The plan has previously been adjusted utilizing the best available information regarding comparability with like agencies and with available cost of living information.

We have used the CSDA Special District Salary and Benefit Survey, the Robert Half Accounting and Finance Guide and information contained in the Jobs Available Bulletin used by local government agencies to publicize job openings in California.

Due to the current economy and public employee compensation environment, this year, I am recommending an adjustment to salary ranges (for hourly employees only) of a 2% increase to keep up with the Consumer Price Index. The total of this increase for all hourly employees adds \$6,188 to the annual budget and does not impact on the overall budget

**ATTACHMENTS:**

1. Proposed FY 2016-2017 Salary Plan
2. Consumer Price Index April 2016
3. Policy No. 2155 Salary Ranges

| <b>F/Y 2016-2017</b>       |                                 |               |   |                                     |                 |                        |
|----------------------------|---------------------------------|---------------|---|-------------------------------------|-----------------|------------------------|
| <b>Position</b>            | <b>2015-2016 Current Salary</b> |               | <b>2016-2017 Midpoint<br/>Includes 2% CPI for<br/>2015-2016</b> | <b>2016-2017 Recommended Salary</b> |                 |                        |
|                            | <b>Annually</b>                 | <b>Hourly</b> |   | <b>Midpoint</b>                     | <b>Annually</b> | <b>Hourly Increase</b> |
| General Manager            | \$91,800.00                     | \$45.00       | n/a   | \$91,800.00                         | n/a             | \$45.00                |
| Accountant/Bookkeeper      | \$55,348.80                     | \$26.61       | \$56,218.24   | \$56,455.78                         | \$0.53          | \$27.14                |
| Administrative Assistant   | \$54,849.60                     | \$26.37       | \$55,114.56   | \$55,946.59                         | \$0.53          | \$26.90                |
| General Clerk              | \$41,392.00                     | \$19.90       | \$42,232.30   | \$42,219.84                         | \$0.40          | \$20.30                |
| Park Superintendent        | \$52,166.40                     | \$25.08       | \$57,152.16   | \$53,209.73                         | \$0.50          | \$25.58                |
| Recreation Superintendent  | \$43,680.00                     | \$21.00       | \$49,348.62   | \$44,553.60                         | \$0.42          | \$21.42                |
| *Tree Consultant           | \$19,094.40                     | \$18.36       | \$19,700.00   | \$19,476.29                         | \$0.37          | \$18.73                |
| *Maintenance Assistant     | \$14,861.60                     | \$14.29       | \$17,742.40   | \$15,158.83                         | \$0.29          | \$14.58                |
| *Recreation Leader         | \$14,861.60                     | \$14.29       | \$17,742.40   | \$15,158.83                         | \$0.29          | \$14.58                |
| ** Asst. Recreation Leader | \$9,838.77                      | \$12.61       | \$10,334.48   | \$10,035.55                         | \$0.26          | \$12.87                |
| Event/Facility Attendant   | n/a                             | \$15.00       |   |                                     | n/a             | \$15.00                |

\* 1/2 Time 20 hrs per week/1040 hrs per year

\*\* Weekend Recreation Leader Asst 15 hrs. per week/ 780 hours per year



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### Consumer Price Index, Los Angeles area — April 2016

**Area prices were up 0.2 percent over the past month, up 2.0 percent from a year ago**

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), edged up 0.2 percent in April, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Assistant Commissioner for Regional Operations Richard Holden noted that the April increase was influenced by higher prices for gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 2.0 percent. (See [chart 1](#) and [table A.](#)) Energy prices decreased 8.6 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy increased 3.1 percent over the year. (See [table 1.](#))

#### News Release Information

16-1001-SAN  
Tuesday, May 17, 2016

#### Contacts

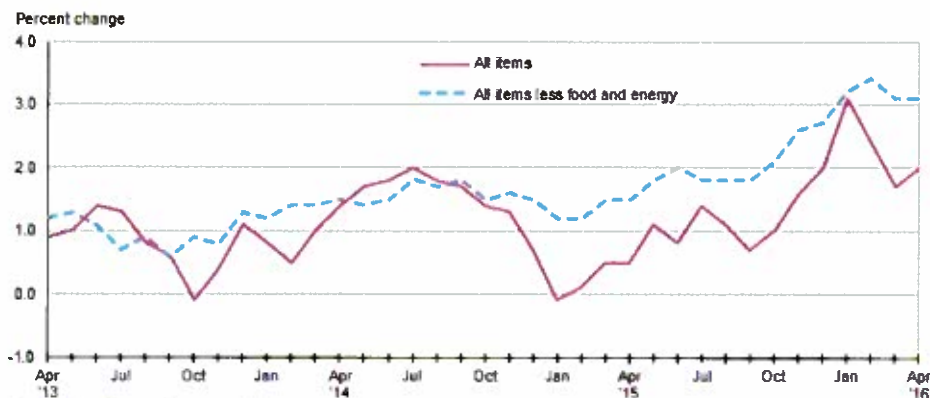
**Technical information:**  
(415) 625-2270  
[BL.SinfoSF@bls.gov](mailto:BL.SinfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

**Media contact:**  
(415) 625-2270

#### PDF

[PDF version](#)

**Chart 1. Over-the-year percent change in CPI-U, Los Angeles, April 2013–April 2016**



Source: U.S. Bureau of Labor Statistics.

#### Food

Food prices edged down 0.1 percent for the month of April. (See [table 1.](#)) Prices for food at home declined 0.2 percent, while prices for food away from home were unchanged for the same period.

Over the year, food prices increased 1.1 percent. Prices for food away from home advanced 3.9 percent, but prices for food at home decreased 0.9 percent since a year ago.

#### Energy

The energy index advanced 2.2 percent over the month. The increase was mainly due to higher prices for gasoline (4.4 percent). Prices for natural gas service edged down 0.2 percent, and prices for electricity declined 0.8 percent in the same period.

Energy prices decreased 8.6 percent over the year, largely due to lower prices for gasoline (-12.7 percent). Prices paid for electricity decreased 2.7 percent, and natural gas service prices decreased 1.6 percent for during the past year.

**All items less food and energy**

The index for all items less food and energy inched up 0.1 percent in April. Higher prices for education and communication (0.6 percent) and recreation (0.4 percent) were partially offset by lower prices for apparel (-1.6 percent).

Over the year, the index for all items less food and energy increased 3.1 percent. Components contributing to the increase included medical care (6.1 percent), apparel (4.8 percent), and recreation (4.4 percent). Partly offsetting the increases were price declines in education and communication (-0.5 percent) and household furnishings and operations (-0.2 percent).

**Table A. Los Angeles-Riverside-Orange County CPI-U monthly and annual percent changes (not seasonally adjusted)**

| Month     | 2011    |        | 2012    |        | 2013    |        | 2014    |        | 2015    |        | 2016    |        |
|-----------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|
|           | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual |
| January   | 0.9     | 1.8    | 0.8     | 2.1    | 0.8     | 2.0    | 0.5     | 0.8    | -0.3    | -0.1   | 0.7     | 3.1    |
| February  | 0.5     | 2.3    | 0.5     | 2.1    | 0.7     | 2.2    | 0.5     | 0.5    | 0.7     | 0.1    | 0.0     | 2.4    |
| March     | 1.1     | 3.0    | 1.0     | 2.0    | 0.1     | 1.3    | 0.6     | 1.0    | 1.0     | 0.5    | 0.3     | 1.7    |
| April     | 0.5     | 3.3    | 0.0     | 1.5    | -0.4    | 0.9    | 0.0     | 1.4    | -0.1    | 0.5    | 0.2     | 2.0    |
| May       | 0.0     | 3.1    | 0.1     | 1.6    | 0.1     | 1.0    | 0.4     | 1.7    | 1.0     | 1.1    |         |        |
| June      | -0.4    | 2.9    | -0.4    | 1.6    | -0.1    | 1.4    | 0.1     | 1.8    | -0.3    | 0.8    |         |        |
| July      | -0.4    | 2.4    | -0.1    | 1.9    | -0.1    | 1.3    | 0.1     | 2.0    | 0.7     | 1.4    |         |        |
| August    | 0.2     | 2.4    | 0.6     | 2.3    | 0.1     | 0.8    | -0.1    | 1.8    | -0.3    | 1.1    |         |        |
| September | 0.5     | 3.1    | 0.4     | 2.2    | 0.2     | 0.6    | 0.0     | 1.7    | -0.4    | 0.7    |         |        |
| October   | 0.0     | 2.8    | 0.8     | 3.0    | 0.1     | -0.1   | -0.1    | 1.4    | 0.2     | 1.0    |         |        |
| November  | -0.1    | 3.0    | -1.0    | 2.1    | -0.5    | 0.4    | -0.7    | 1.3    | 0.0     | 1.8    |         |        |
| December  | -0.5    | 2.2    | -0.7    | 1.9    | 0.0     | 1.1    | -0.5    | 0.7    | -0.1    | 2.0    |         |        |

The May 2016 Consumer Price Index for the Los Angeles-Riverside-Orange County is scheduled to be released on June 16, 2016.

**Technical Note**

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 89 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 87 urban areas across the country from about 6,000 housing units and approximately 24,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at [www.bls.gov/opub/hom/homch17\\_a.htm](http://www.bls.gov/opub/hom/homch17_a.htm).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Riverside-Orange County, CA. metropolitan area covered in this release is comprised of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties in the State of California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

Los Angeles-Riverside-Orange County, CA (1982-84=100 unless otherwise noted)

| Item and Group       | Indexes   |           |           | Percent change from- |           |           |
|----------------------|-----------|-----------|-----------|----------------------|-----------|-----------|
|                      | Feb. 2016 | Mar. 2016 | Apr. 2016 | Apr. 2015            | Feb. 2016 | Mar. 2016 |
| Expenditure category |           |           |           |                      |           |           |

Rossmoor Community Services District

**Policy**

**No. 2155**

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**ANNUAL SETTING OF COMPENSATION RANGES**

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- 2155.10** Salary: Salary shall be reviewed annually as a part of preparation and adoption of the Final Budget by the Board.
- 2155.11** Salary Ranges: Ranges of compensation shall be established for all regular employee classifications. Salary ranges shall be reviewed annually based upon a salary comparison of similar classifications for special districts or other comparable source of salary data as determined by the General Manager.
- 2155.12** Salary Mid-point: Salary ranges are established @ 80% and 120% of the mid-point or average of the ranges as determined from the salary comparison study.
- 2155.13** Salary Setting: Actual salary for an employee shall be based upon qualifications, previous salary history and be within the approved salary range. Beginning salary for a new employee will be below mid-point of the salary range except in extraordinary situations, as determined by the General Manager to be in the best interest of the District.
- 2155.20** District Employee Salary Plan: The Preliminary and Final Budget shall contain a salary plan which calls out the Position, Current Salary, Survey Average and Salary Range for each regular employee classification. Temporary or on-call classifications shall only require an hourly rate. The Salary Plan may contain recommended adjustments as deemed appropriate by the General Manager based on a salary survey or other market conditions.

Adopted: May 12, 2009

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-3**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** GENERAL MANAGER'S REPORT RE: PROPOSED FY 2016-2017  
PRELIMINARY BUDGET

**RECOMMENDATION:**

Receive the report of the General Manager, set date of public hearing and provide direction regarding the formulation of FY 2016-2017 Final Budget and set the date of the Public Hearing.

**BACKGROUND:**

In accordance with Board policy and the adopted Budget Calendar, the General Manager is presenting a proposed Preliminary Budget for FY 2016-2017 to the Board. The Budget and the Public Works/CIP Committees have previously reviewed and made recommendations regarding the budget and the five-year capital work plan (CIP). The Budget Committee also recommended approval of the FY 2016-2017 Salary Plan subject to a review of the June CPI which is attached. Based on the Board's recommendations on the Salary Plan, those cost figures will be incorporated into the Final Budget. Other cost/revenue items approved at this meeting will also be incorporated into the Final Budget.

It is recommended that the Board receive, approve and/or modify the recommendations of the Public Works/CIP and Budget Committees for inclusion in the Final Budget. Those preliminary recommendations are as follows:

1. Approve the Fund 40 FY 2016-2017 Budget and Project List.
2. Receive the Four-Year 2017-2020 Fund 40 Budgets and Project Lists.
3. Approve the FY 2016-2017 Preliminary Budget.

4. Approve the FY 2016-2017 Salary Plan.

It is further recommended that the Board set the date of the public hearing and direct the General Manager to bring forth a Proposed Final Budget at your July 12, 2016 Board meeting, with any revisions, for further review and input from the community.

In conclusion, the Board is asked to direct the General Manager to publish a Notice of Public Hearing for adoption of a Final Budget at your July 12, 2016 Board meeting commencing at 7:00 p.m.

**ATTACHMENTS:**

1. GENERAL MANAGER'S BUDGET MESSAGE FY 2016-2017.
2. Proposed FY 2016-2017 Preliminary Budget and Salary Plan Including the Recommendations of the Public Works/CIP and Budget Committees.
3. Notice of Public Hearing.
4. Policy No. 3020 Budget Preparation, Adoption and Revision.
5. April 2016 CPI.
6. FY 2016-2017 BUDGET CALENDAR.

## GENERAL MANAGER'S BUDGET MESSAGE FY 2016-2017

On May 13, 2016 the Governor released his May Revision to the State budget. His message paints a less than robust environmental climate. In fact, all indications are that the State and the nation are in a pre-recessionary mode. While the FY 2016-2018 budgets are forecast as balanced, these assumptions are predicated on what could be termed unpredictable and quite possibly shortfalls in various revenue sources.

At the federal level, predictions are of a more robust economy. It should be kept in mind, however, that this is an election year. The stock market is reacting to a possible interest rate increase by the Fed. Therefore, the State message is deemed more reliable.

Nonetheless, it is estimated that special districts will receive an additional combined property tax increase of \$318M during this and next fiscal year. This is primarily due to the continued wind down of redevelopment agencies. Since property tax is the major revenue source for the District, this bodes well in the short term. Redevelopment property tax windfalls, however, will lessen or disappear during the next one to two years.

Estimates to close for Fund 10 indicate an ending fund balance of \$78,468 which was not anticipated at the beginning of the fiscal year. This windfall is primarily due to higher than anticipated property tax revenue and the reduced amount of water with its corresponding savings. Moreover, reductions in administrative costs have added to the overall positive ending fund balance. It should be kept in mind that this is likely a one-year financial bubble which will not be repeated next fiscal year.

Fund 40, however, is estimated to close with an ending fund balance of \$24,913. This is only possible due to the movement of the Rush Park Canopy Project to the coming fiscal year. Otherwise, Fund 40 would have closed with a negative fund balance which it cannot do. Due to the anomalies in both funds, it has been recommended to both the CIP and Budget Committees that \$50,000 be transferred from Fund 10 budget savings to Fund 40. This will not require the use of current reserves and therefore, not in conflict with the recommendations of the Budget Committee to increase the "rainy day" amount to \$500,000 and to stem the use of reserves for capital project.

The Fund 40 proposed budget and Project List spells out the District's capital needs for the next five years. The projects are prioritized by year based on staff's estimates of criticality. The amount of recommended fund transfer will only be sufficient enough to cover the most critical projects.

Thereafter, the CIP Committee and the Board will need to evaluate its capital program in a comprehensive manner.

The proposed FY 2016-2017 Preliminary Budget estimates a balanced budget without the use of additional reserves. This, of course, assumes that the Board will adopt the recommended actions in the RCSD Five-Year Fiscal Plan, as well as, the recommendations of the CIP and Budget Committees. As previously stated, this year's budget was balanced due to an increase in property tax revenue, reductions in the use of water and also reductions in the General Manager's and HTGroup's compensation. These saving are projected to continue for the coming fiscal year, but the need for additional watering of the parks could influence ending fund balance estimates. Property tax revenue will likely be influenced by what the Fed does or does not do with the interest rate.

The proposed budget projects a limited amount of available funds for new capital projects. This year, required capital expenditures basically exhausted Fund 40 monies. Unfortunately, there are several immediate capital needs identified in next year's Fund 40 budget. Further, the array of capital needs for the next five years are formidable. Included in that list of future projects are "nice to dos" along with "need to dos" The Board will need to provide guidance on the future use of reserves which could be utilized without going below the proposed "rainy day" limit. The amount of the "rainy day" threshold is before the Board as a part of today's Board Agenda.

In summary, the Board is asked to adopt the following recommendations:

1. Adopt the recommendations called out in the RCSD Five-Year Fiscal Plan.
2. Transfer \$50,000 from Fund 10 budget savings (not reserves) to Fund 40 for critical capital projects in FY 2016-2017.
3. Approve the recommendations of the CIP and Budget Committees on the Fund 10 and Fund 40 Preliminary Budgets and Fund 40 Project List.
4. Approve the FY 2016-2017 Salary Plan (based on CPI).
5. Set the date of hearing for the Proposed Annual FY 2016-2017 Budget for July 12, 2016 at 7:00 p.m.

Respectfully submitted

James D. Ruth  
General Manager

**FY 2016-2017 PRELIMINARY BUDGET**  
**TOTAL FUND SUMMARY**

|   | Fund 10          | Fund 20         | Fund 40         |
|---|------------------|-----------------|-----------------|
| Fund Balance End FY 2015-2016                             | 769,312          | 0               | 74,913          |
| <b>Fund Balance, Beginning FY 2016-2017</b>               | <b>769,312</b>   | <b>0</b>        | <b>74,913</b>   |
| <b>General Fund Revenues</b>                              |                  |                 |                 |
| Transfer In from other funds                              |                  |                 |                 |
| Property Taxes  | 842,112          | 383,400         |                 |
| Street Light Assessments                                  | 298,934          |                 |                 |
| Interest on Investments                                   | 2,100            |                 |                 |
| From Other Govt. Agencies                                 | 60,400           |                 |                 |
| Permit and Rental Fees                                    | 173,500          |                 |                 |
| Miscellaneous Revenues                                    | 4,500            |                 | 0               |
| <b>Total General Fund Revenues</b>                        | <b>1,381,546</b> | <b>383,400</b>  | <b>0</b>        |
|   |                  |                 | 0               |
| <b>Total General Fund Expenditures</b>                    | <b>1,309,876</b> | <b>363,878</b>  | <b>46,000</b>   |
| <b>Revenues Less Expenditures</b>                         | <b>71,670</b>    | <b>19,522</b>   | <b>(46,000)</b> |
| <b>Transfer Out - (To Fund 50 as directed by auditor)</b> |                  | <b>(19,522)</b> |                 |
| <b>Fund Balance, End FY</b>                               | <b>840,982</b>   | <b>0</b>        | <b>28,913</b>   |

Please note: Fund 30 (Rossmoor Wall) has been paid off. The reserves in this fund and will now be reported in the annual Audit.  
Fund 40 is being shown with the pending \$50,000 Transfer from Fund 10. This is subject to board approval



**2016-2017 PRELIMINARY BUDGET  
GENERAL FUND SUMMARY - FUND 10**

|   | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE TO<br/>CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| Fund Balance End                        | 802,718                     | 690,844                                  | 690,844                                 | 690,844                                    | 769,312                                     |
| Transfer from Reserve to Fund 40        | 0                           | 0  | 0                                       | 0  | 0   |
| Transfer from Reserve to Fund 10        | 0                           | 0  | 0                                       | 0  | 0   |
| <b>Fund Balance FY 2014-2015</b>        | <b>802,718</b>              | <b>690,844</b>                           | <b>690,844</b>                          | <b>690,844</b>                             | <b>769,312</b>                              |
| <b><u>General Fund Revenues</u></b>     |                             |  |   |  |   |
| Property Taxes                          | 784,094                     | 788,142                                  | 803,372                                 | 826,372                                    | 842,112                                     |
| Street Light Assessments                | 275,546                     | 271,000                                  | 280,000                                 | 293,072                                    | 298,934                                     |
| Interest on Investments                 | 2,163                       | 2,500                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| From Other Govt. Agencies               | 59,848                      | 60,800                                   | 60,400                                  | 60,400                                     | 60,400                                      |
| Permit and Rental Fees                  | 154,748                     | 155,000                                  | 163,320                                 | 173,519                                    | 173,500                                     |
| Miscellaneous Revenues                  | (75,357)                    | 23,500                                   | 24,500                                  | 24,500                                     | 4,500                                       |
| <b>Total General Fund Revenues</b>      | <b>1,201,042</b>            | <b>1,300,942</b>                         | <b>1,333,692</b>                        | <b>1,379,963</b>                           | <b>1,381,546</b>                            |
| <b><u>General Fund Expenditures</u></b> |                             |  |   |  |   |
| Administrative Services                 | 457,098                     | 407,472                                  | 417,790                                 | 414,980                                    | 412,980                                     |
| Recreation                              | 119,880                     | 127,623                                  | 138,313                                 | 134,955                                    | 135,065                                     |
| Rossmoor Park                           | 184,098                     | 188,703                                  | 185,106                                 | 184,662                                    | 185,850                                     |
| Montecito Center                        | 74,532                      | 77,694                                   | 78,720                                  | 77,814                                     | 78,239                                      |
| Rush Park                               | 193,181                     | 205,098                                  | 207,075                                 | 194,321                                    | 203,537                                     |
| Street Lighting                         | 107,959                     | 105,580                                  | 107,580                                 | 107,580                                    | 107,580                                     |
| Rossmoor Signature Wall                 | 2,000                       | 2,100                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| Street Sweeping                         | 55,070                      | 55,580                                   | 55,580                                  | 55,580                                     | 55,580                                      |
| Parkway Trees                           | 105,853                     | 105,525                                  | 116,650                                 | 116,650                                    | 115,977                                     |
| Mini-Parks and Medians                  | 13,246                      | 15,029                                   | 12,853                                  | 12,853                                     | 12,968                                      |
| <b>Total General Fund Expenditures</b>  | <b>1,312,917</b>            | <b>1,290,404</b>                         | <b>1,321,767</b>                        | <b>1,301,495</b>                           | <b>1,309,876</b>                            |
| <b>Revenues Less Expenditures</b>       | <b>(111,875)</b>            | <b>10,538</b>                            | <b>11,925</b>                           | <b>78,468</b>                              | <b>71,670</b>                               |
| <b>Fund Balance, End of Year</b>        | <b>690,843</b>              | <b>701,382</b>                           | <b>702,769</b>                          | <b>769,312</b>                             | <b>840,982</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND REVENUES BY ACCOUNT NUMBER - FUND 10**

| <b>ACCOUNT NO.</b>                              | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>General Fund Revenues</b>                    |                             |  |   |  |   |
| Property Taxes                                  |                             |  |   |  |   |
| 10-00-3000 Current Secured                      | 716,024                     | 719,100                                  | 734,000                                 | 760,000                                    | 775,200                                     |
| 10-00-3001 Current Unsecured                    | 23,364                      | 23,000                                   | 24,000                                  | 22,000                                     | 22,000                                      |
| 10-00-3002 Prior Secured                        | 7,498                       | 9,200                                    | 7,500                                   | 7,500                                      | 7,500                                       |
| 10-00-3003 Prior Unsecured                      | 4,945                       | 4,500                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-00-3004 Delinquent Property Taxes            | 540                         | 510                                      | 540                                     | 540  | 1,080                                       |
| 10-00-3010 Current Supplemental Assmnt.         | 20,083                      | 20,000                                   | 21,000                                  | 20,000                                     | 20,000                                      |
| 10-00-3020 Public Utility                       | 11,640                      | 11,832                                   | 11,832                                  | 11,832                                     | 11,832                                      |
| <b>Total Property Taxes</b>                     | <b>784,094</b>              | <b>788,142</b>                           | <b>803,372</b>                          | <b>826,372</b>                             | <b>842,112</b>                              |
| Street Light Assessments                        |                             |  |   |  |   |
| 10-00-3105 Assessments                          | 275,546                     | 271,000                                  | 280,000                                 | 293,072                                    | 298,934                                     |
| Interest on Investments                         |                             |  |   |  |   |
| 10-00-3200 Interest                             | 2,163                       | 2,500                                    | 2,100                                   | 2,100                                      | 2,100                                       |
| From Other Governmental Agencies                |                             |  |   |  |   |
| 10-00-3301 State-Homeowners Prop. Tax Relief    | 5,373                       | 5,800                                    | 5,400                                   | 5,400                                      | 5,400                                       |
| 10-00-3305 County-Street Sweep Reimburse.       | 54,475                      | 55,000                                   | 55,000                                  | 55,000                                     | 55,000                                      |
| <b>Total From Other Governmental Agencies</b>   | <b>59,848</b>               | <b>60,800</b>                            | <b>60,400</b>                           | <b>60,400</b>                              | <b>60,400</b>                               |
| Permit and Rental Fees                          |                             |  |   |  |   |
| 10-00-3404 Tennis Reservations                  | 14,869                      | 14,500                                   | 14,500                                  | 14,500                                     | 14,500                                      |
| 10-00-3405 Wall Rental                          | 500                         | 600                                      | 600                                     | 600  | 600   |
| 10-00-3406 Volleyball & Ball Field Reservations | 22,378                      | 26,000                                   | 29,000                                  | 29,000                                     | 29,000                                      |
| 10-00-3410 Rossmoor Building Rental             | 4,983                       | 4,680                                    | 10,000                                  | 18,199                                     | 18,200                                      |
| 10-00-3412 Montecito Building Rental            | 24,915                      | 25,220                                   | 25,220                                  | 25,220                                     | 25,200                                      |
| 10-00-3414 Rush Building Rental                 | 87,103                      | 84,000                                   | 84,000                                  | 86,000                                     | 86,000                                      |
| <b>Total Fees</b>                               | <b>154,748</b>              | <b>155,000</b>                           | <b>163,320</b>                          | <b>173,519</b>                             | <b>173,500</b>                              |
| Miscellaneous Revenues                          |                             |  |   |  |   |
| 10-00-3500 Miscellaneous                        | 4,643                       | 3,500                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-00-3502 Admin Fees                           | 20,000                      | 20,000                                   | 20,000                                  | 20,000                                     | 0   |
| 10-00-3600 Transfer IN/OUT                      | (100,000)                   | 0  | 0                                       | 0  | 0   |
| <b>Total Miscellaneous Revenues</b>             | <b>(75,357)</b>             | <b>23,500</b>                            | <b>24,500</b>                           | <b>24,500</b>                              | <b>4,500</b>                                |
| <b>Total General Fund Revenues</b>              | <b>1,201,042</b>            | <b>1,300,942</b>                         | <b>1,333,692</b>                        | <b>1,379,963</b>                           | <b>1,381,546</b>                            |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 10 Administrative Services**

| <b>ACCOUNT NO.</b>                           |                                  | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|--|----------------------------------|-----------------------------|--|---|--|---|
| <b>Department 10 Administrative Services</b> |                                  |                             |  |   |  |   |
| Salaries and Benefits                        |                                  |                             |  |   |  |   |
| 10-10-4000                                   | Board of Directors' Compensation | 9,700                       | 9,000                                    | 10,000                                  | 10,000                                     | 10,000                                      |
| 10-10-4001                                   | Full Time                        | 184,053                     | 186,300                                  | 190,000                                 | 190,000                                    | 193,800                                     |
| 10-10-4003                                   | Overtime                         | 3,356                       | 3,672                                    | 5,000                                   | 5,000                                      | 5,100                                       |
| 10-10-4007                                   | Vehicle Allowance                | 458                         | 500                                      | 500                                     | 500  | 500   |
| 10-10-4010                                   | Workers' Comp. Insurance         | 2,533                       | 2,600                                    | 2,600                                   | 2,300                                      | 2,300                                       |
| 10-10-4011                                   | Medical Insurance                | 35,618                      | 32,000                                   | 39,000                                  | 39,000                                     | 39,000                                      |
| 10-10-4015                                   | Federal Payroll Taxes            | 15,763                      | 12,000                                   | 16,000                                  | 16,000                                     | 18,400                                      |
| 10-10-4018                                   | State Payroll Taxes              | 544                         | 500                                      | 590                                     | 780  | 780   |
| <b>Total Salaries and Benefits</b>           |                                  | <b>252,026</b>              | <b>246,572</b>                           | <b>263,690</b>                          | <b>263,580</b>                             | <b>269,880</b>                              |
| Operations and Maintenance                   |                                  |                             |  |   |  |   |
| 10-10-5002                                   | Insurance - Liability            | 13,476                      | 13,200                                   | 12,500                                  | 12,500                                     | 12,500                                      |
| 10-10-5004                                   | Membership & Dues                | 6,821                       | 6,400                                    | 6,400                                   | 6,400                                      | 6,400                                       |
| 10-10-5006                                   | Travel & Meetings                | 1,345                       | 1,500                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-10-5007                                   | Board Meetings Televised Exp     | 17,306                      | 18,000                                   | 17,000                                  | 17,000                                     | 17,000                                      |
| 10-10-5010                                   | Publications & Legal Notices     | 8,015                       | 7,200                                    | 7,200                                   | 7,200                                      | 7,200                                       |
| 10-10-5012                                   | Printing                         | 541                         | 700                                      | 700                                     | 700  | 700   |
| 10-10-5014                                   | Postage                          | 1,600                       | 2,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-10-5016                                   | Office & Meeting Supplies        | 7,166                       | 7,200                                    | 7,200                                   | 7,200                                      | 7,200                                       |
| 10-10-5020                                   | Telephone                        | 1,647                       | 1,500                                    | 1,500                                   | 1,800                                      | 1,500                                       |
| 10-10-5045                                   | Miscellaneous Expenditures       | 6,906                       | 5,500                                    | 5,500                                   | 5,500                                      | 5,500                                       |
| 10-10-5046                                   | Bank Service Charges             | 1,024                       | 1,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-10-5050                                   | Elections                        | 5,604                       | 0  | 0                                       | 0  | 6,000                                       |
| <b>Total Operations and Maintenance</b>      |                                  | <b>71,452</b>               | <b>64,200</b>                            | <b>63,000</b>                           | <b>63,300</b>                              | <b>69,000</b>                               |
| Contract Services                            |                                  |                             |  |   |  |   |
| 10-10-5610                                   | Legal Services                   | 58,992                      | 35,000                                   | 27,000                                  | 24,000                                     | 28,000                                      |
| 10-10-5615                                   | Financial Audit-Consulting       | 8,700                       | 8,700                                    | 10,100                                  | 10,100                                     | 10,100                                      |
| 10-10-5670                                   | Other Professional Services      | 56,587                      | 50,000                                   | 50,000                                  | 50,000                                     | 32,000                                      |
| <b>Total Contract Services</b>               |                                  | <b>124,280</b>              | <b>93,700</b>                            | <b>87,100</b>                           | <b>84,100</b>                              | <b>70,100</b>                               |
| Capital Expenditures                         |                                  |                             |  |   |  |   |
| 10-10-6010                                   | Equipment                        | 9,341                       | 3,000                                    | 4000                                    | 4000                                       | 4000  |
| <b>Total Administrative Services</b>         |                                  | <b>457,098</b>              | <b>407,472</b>                           | <b>417,790</b>                          | <b>414,980</b>                             | <b>412,980</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 20 Recreation**

| <b>ACCOUNT NO.</b>                      | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>Department 20 Recreation</b>         |                             |  |   |  |   |
| Salaries and Benefits                   |                             |  |   |  |   |
| 10-20-4001 Full Time                    | 49,509                      | 51,000                                   | 51,000                                  | 48,000                                     | 48,960                                      |
| 10-20-4002 Part Time                    | 22,556                      | 23,566                                   | 23,566                                  | 22,500                                     | 22,950                                      |
| 10-20-4003 Overtime                     | 2,883                       | 3,713                                    | 5,000                                   | 5,000                                      | 5,100                                       |
| 10-20-4005 Event Attendant              | 443                         | 400                                      | 400                                     | 1,058                                      | 1,058                                       |
| 10-20-4007 Vehicle Allowance            | 356                         | 350                                      | 350                                     | 350  | 350   |
| 10-20-4010 Workers' Comp. Insurance     | 1,030                       | 1,080                                    | 1,080                                   | 1,080                                      | 1,080                                       |
| 10-20-4011 Medical Insurance            | 9,056                       | 8,000                                    | 10,000                                  | 10,000                                     | 10,000                                      |
| 10-20-4015 Federal Payroll Tax          | 5,743                       | 5,814                                    | 5,814                                   | 5,814                                      | 5,814                                       |
| 10-20-4018 State Payroll Taxes          | 553                         | 600                                      | 750                                     | 600  | 600   |
| <b>Total Salaries and Benefits</b>      | <b>92,129</b>               | <b>94,523</b>                            | <b>97,960</b>                           | <b>94,402</b>                              | <b>95,912</b>                               |
| Operations and Maintenance              |                             |  |   |  |   |
| 10-20-5006 Travel & Meetings            | 220                         | 400                                      | 400                                     | 400  | 400   |
| 10-20-5010 Publications & Legal Notices | 154                         | 200                                      | 200                                     | 200  | 200   |
| 10-20-5012 Printing                     | 57                          | 100                                      | 100                                     | 100  | 100   |
| 10-20-5014 Postage                      | 79                          | 150                                      | 150                                     | 150  | 150   |
| 10-20-5016 Office & Meeting Supplies    | 868                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-20-5017 Community Events             | 16,857                      | 18,000                                   | 25,253                                  | 25,253                                     | 25,253                                      |
| 10-20-5019 Fireworks                    | 6,200                       | 6,200                                    | 6,200                                   | 6,200                                      | 6,200                                       |
| 10-20-5020 Telephone                    | 1,921                       | 1,800                                    | 1,800                                   | 2,000                                      | 1,800                                       |
| 10-20-5045 Miscellaneous Expenditures   | 99                          | 500                                      | 500                                     | 500  | 500   |
| 10-20-5048 Run Seal Beach Grant         | -2,050                      | 0  | 0                                       | -  | -   |
| 10-20-5051 Equipment Rental             | 0                           | 250                                      | 250                                     | 250  | 250   |
| <b>Total Operations and Maintenance</b> | <b>24,404</b>               | <b>28,600</b>                            | <b>35,853</b>                           | <b>36,053</b>                              | <b>35,853</b>                               |
| Contract Services                       |                             |  |   |  |   |
| 10-20-5670 Other Professional Services  | 3,314                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>          | <b>3,314</b>                | <b>3,500</b>                             | <b>3,500</b>                            | <b>3,500</b>                               | <b>2,300</b>                                |
| Capital Expenditures                    |                             |  |   |  |   |
| 10-20-6010 Equipment                    | 33                          | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| <b>Total Capital Expenditures</b>       | <b>33</b>                   | <b>1,000</b>                             | <b>1,000</b>                            | <b>1,000</b>                               | <b>1,000</b>                                |
| <b>Total Recreation</b>                 | <b>119,880</b>              | <b>127,623</b>                           | <b>138,313</b>                          | <b>134,955</b>                             | <b>135,065</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 30 Rossmoor Park**

| <u>ACCOUNT NO.</u>                      |                                     | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|---|-------------------------------------|-----------------------------|--|---|--|---|
| <b>Department 30 Rossmoor Park</b>      |                                     |                             |  |   |  |   |
| <u>Salaries and Benefits</u>            |                                     |                             |  |   |  |   |
| 10-30-4001                              | Full Time                           | 37,215                      | 38,760                                   | 38,760                                  | 38,760                                     | 39,535                                      |
| 10-30-4002                              | Part Time                           | 11,076                      | 10,812                                   | 11,800                                  | 12,000                                     | 12,240                                      |
| 10-30-4003                              | Overtime                            | 1,896                       | 2,244                                    | 2,244                                   | 2,750                                      | 2,805                                       |
| 10-30-4005                              | Event Attendant                     | 0                           | 0  | 0                                       | 0  | 0   |
| 10-30-4010                              | Workers' Comp. Insurance            | 2,548                       | 2,800                                    | 2,800                                   | 2,400                                      | 2,400                                       |
| 10-30-4011                              | Medical Insurance                   | 11,187                      | 10,000                                   | 13,000                                  | 13,000                                     | 13,000                                      |
| 10-30-4015                              | Federal Payroll Taxes               | 3,784                       | 4,080                                    | 3,800                                   | 3,800                                      | 3,800                                       |
| 10-30-4018                              | State Payroll Taxes                 | 250                         | 260                                      | 310                                     | 310  | 310   |
| <b>Total Salaries and Benefits</b>      |                                     | <b>67,954</b>               | <b>68,956</b>                            | <b>72,714</b>                           | <b>73,020</b>                              | <b>74,090</b>                               |
| <u>Operations and Maintenance</u>       |                                     |                             |  |   |  |   |
| 10-30-5010                              | Publications & Legal Notices        | 254                         | 300                                      | 300                                     | 300  | 300   |
| 10-30-5012                              | Printing                            | 28                          | 50                                       | 50                                      | 50   | 50  |
| 10-30-5014                              | Postage                             | 27                          | 50                                       | 50                                      | 50   | 50  |
| 10-30-5016                              | Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-30-5018                              | Janitorial Supplies                 | 4,170                       | 4,000                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-30-5020                              | Telephone                           | 1,784                       | 1,600                                    | 2,000                                   | 2,000                                      | 1,650                                       |
| 10-30-5022                              | Utilities                           | 48,724                      | 10,500                                   | 10,500                                  | 12,000                                     | 12,000                                      |
| 10-30-5023                              | Water (Prev inc. in Utilities 5022) | 0                           | 39,000                                   | 25,000                                  | 20,000                                     | 25,000                                      |
| 10-30-5025                              | Sewer Tax                           | 875                         | 897                                      | 892                                     | 892  | 910   |
| 10-30-5030                              | Vehicle Maintenance                 | 597                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-30-5032                              | Buildings & Grounds-Maintenance     | 21,965                      | 22,000                                   | 28,000                                  | 31,000                                     | 24,000                                      |
| 10-30-5034                              | Alarm Systems/Security              | 697                         | 750                                      | 750                                     | 750  | 750   |
| 10-30-5045                              | Miscellaneous/Expenditures          | 118                         | 500                                      | 500                                     | 500  | 500   |
| 10-30-5051                              | Equipment Rental                    | 0                           | 250                                      | 250                                     | 250  | 250   |
| 10-30-5052                              | Minor Facility Repairs/Tools        | 0                           | 250                                      | 250                                     | 0  | 500   |
| <b>Total Operations and Maintenance</b> |                                     | <b>80,016</b>               | <b>82,047</b>                            | <b>74,942</b>                           | <b>74,192</b>                              | <b>72,360</b>                               |
| <u>Contact Services</u>                 |                                     |                             |  |   |  |   |
| 10-30-5655                              | Landscape Maintenance               | 31,860                      | 33,000                                   | 33,000                                  | 33,000                                     | 36,000                                      |
| 10-30-5656                              | Park Tree Trimming                  | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-30-5670                              | Other Professional Services         | 3,161                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>          |                                     | <b>36,004</b>               | <b>37,450</b>                            | <b>37,450</b>                           | <b>37,450</b>                              | <b>39,400</b>                               |
| <u>Capital Expenditures</u>             |                                     |                             |  |   |  |   |
| 10-30-6010                              | Equipment                           | 123                         | 250                                      | 0                                       | 0  | 0   |
| <b>Total Capital Expenditures</b>       |                                     | <b>123</b>                  | <b>250</b>                               | <b>0</b>                                | <b>0</b>                                   | <b>0</b>                                    |
| <b>Total Rossmoor Park</b>              |                                     | <b>184,098</b>              | <b>188,703</b>                           | <b>185,106</b>                          | <b>184,662</b>                             | <b>185,850</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 40 Montecito Center**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 40 Montecito Center</b>          |                             |  |   |  |   |
| <b>Salaries and Benefits</b>                   |                             |  |   |  |   |
| 10-40-4001 Full Time                           | 31,011                      | 32,640                                   | 32,640                                  | 31,000                                     | 31,620                                      |
| 10-40-4002 Part Time                           | 5,025                       | 4,794                                    | 6,000                                   | 6,000                                      | 6,120                                       |
| 10-40-4003 Overtime                            | 1,353                       | 1,224                                    | 1,800                                   | 2,000                                      | 2,040                                       |
| 10-40-4005 Event Attendant                     | 0                           | 0  | 0                                       | 0  | 0   |
| 10-40-4010 Workers' Comp. Insurance            | 2,049                       | 2,250                                    | 2,250                                   | 2,000                                      | 2,000                                       |
| 10-40-4011 Medical Insurance                   | 9,051                       | 8,100                                    | 9,000                                   | 9,869                                      | 9,900                                       |
| 10-40-4015 Federal Payroll Taxes               | 2,858                       | 2,856                                    | 2,856                                   | 2,856                                      | 2,856                                       |
| 10-40-4018 State Payroll Taxes                 | 114                         | 125                                      | 125                                     | 140  | 140   |
| <b>Total Salaries and Benefits</b>             | <b>51,463</b>               | <b>51,989</b>                            | <b>54,671</b>                           | <b>53,865</b>                              | <b>54,676</b>                               |
| <b>Operations and Maintenance</b>              |                             |  |   |  |   |
| 10-40-5010 Publications & Legal Notices        | 154                         | 200                                      | 200                                     | 200  | 400   |
| 10-40-5012 Printing                            | 28                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5014 Postage                             | 27                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5016 Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-40-5018 Janitorial Supplies                 | 2,754                       | 3,000                                    | 3,500                                   | 3,500                                      | 3,500                                       |
| 10-40-5020 Telephone                           | 1,776                       | 1,650                                    | 1,800                                   | 2,000                                      | 1,650                                       |
| 10-40-5022 Utilities                           | 3,604                       | 4,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 1,600                                    | 1,000                                   | 1,000                                      | 1,600                                       |
| 10-40-5025 Sewer Tax                           | 735                         | 755                                      | 749                                     | 749  | 763   |
| 10-40-5030 Vehicle Maintenance                 | 642                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-40-5032 Buildings & Grounds-Maintenance.    | 4,247                       | 4,000                                    | 4,000                                   | 3,700                                      | 3,700                                       |
| 10-40-5034 Alarm Systems/Security              | 422                         | 400                                      | 400                                     | 400  | 400   |
| 10-40-5045 Miscellaneous/Expenditures          | 10                          | 50                                       | 50                                      | 50   | 50  |
| 10-40-5051 Equipment Rental                    | 0                           | 250                                      | 250                                     | 250  | 250   |
| 10-40-5052 Minor Facility Repairs/Tools        | 208                         | 500                                      | 500                                     | 500  | 500   |
| <b>Total Operations and Maintenance</b>        | <b>15,385</b>               | <b>18,405</b>                            | <b>16,449</b>                           | <b>16,349</b>                              | <b>16,813</b>                               |
| <b>Contract Services</b>                       |                             |  |   |  |   |
| 10-40-5655 Landscape Maintenance               | 3,540                       | 3,300                                    | 3,600                                   | 3,600                                      | 3,600                                       |
| 10-40-5656 Tree Trimming                       | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-40-5670 Other Professional Services         | 3,161                       | 3,000                                    | 3,000                                   | 3,000                                      | 2,000                                       |
| <b>Total Contract Services</b>                 | <b>7,684</b>                | <b>7,250</b>                             | <b>7,550</b>                            | <b>7,550</b>                               | <b>6,700</b>                                |
| <b>Capital Expenditures</b>                    |                             |  |   |  |   |
| 10-40-6010 Equipment                           | 0                           | 50                                       | 50                                      | 50   | 50  |
| <b>Total Capital Expenditures</b>              | <b>0</b>                    | <b>50</b>                                | <b>50</b>                               | <b>50</b>                                  | <b>50</b>                                   |
| <b>Total Montecito Center</b>                  | <b>74,532</b>               | <b>77,694</b>                            | <b>78,720</b>                           | <b>77,814</b>                              | <b>78,239</b>                               |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 50 Rush Park**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE TO<br/>CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 50 Rush Park</b>                 |                             |  |   |  |   |
| <b>Salaries and Benefits</b>                   |                             |  |   |  |   |
| 10-50-4001 Full Time                           | 36,902                      | 38,760                                   | 38,760                                  | 37,000                                     | 37,740                                      |
| 10-50-4002 Part Time                           | 10,264                      | 9,690                                    | 11,800                                  | 12,500                                     | 12,750                                      |
| 10-50-4003 Overtime                            | 1,998                       | 2,040                                    | 2,244                                   | 2,850                                      | 2,907                                       |
| 10-50-4005 Event Attendant                     | 5,260                       | 4,000                                    | 4,000                                   | 5,800                                      | 5,800                                       |
| 10-50-4010 Workers' Comp. Insurance            | 2,548                       | 2,600                                    | 2,600                                   | 2,400                                      | 2,400                                       |
| 10-50-4011 Medical Insurance                   | 11,187                      | 10,000                                   | 13,000                                  | 13,000                                     | 13,000                                      |
| 10-50-4015 Federal Payroll Taxes               | 4,129                       | 4,284                                    | 4,284                                   | 4,284                                      | 4,370                                       |
| 10-50-4018 State Payroll Taxes                 | 401                         | 375                                      | 375                                     | 375  | 400   |
| <b>Total Salaries and Benefits</b>             | <b>72,689</b>               | <b>71,749</b>                            | <b>77,063</b>                           | <b>78,209</b>                              | <b>79,367</b>                               |
| <b>Operations and Maintenance</b>              |                             |  |   |  |   |
| 10-50-5010 Publications & Legal Notices        | 400                         | 500                                      | 500                                     | 500  | 500   |
| 10-50-5012 Printing                            | 141                         | 250                                      | 250                                     | 250  | 250   |
| 10-50-5014 Postage                             | 27                          | 100                                      | 100                                     | 100  | 100   |
| 10-50-5016 Office & Meeting Supplies           | 777                         | 900                                      | 900                                     | 900  | 900   |
| 10-50-5018 Janitorial Supplies                 | 3,548                       | 4,000                                    | 4,500                                   | 4,500                                      | 4,500                                       |
| 10-50-5020 Telephone                           | 1,921                       | 1,800                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-50-5022 Utilities                           | 53,366                      | 29,000                                   | 29,000                                  | 26,000                                     | 26,000                                      |
| 10-50-5023 Water (Prev inc. in Utilities 5022) | 0                           | 31,000                                   | 20,000                                  | 18,000                                     | 20,000                                      |
| 10-50-5025 Sewer Tax                           | 3,349                       | 3,349                                    | 3,412                                   | 3,412                                      | 3,520                                       |
| 10-50-5030 Vehicle Maintenance                 | 750                         | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-50-5032 Buildings & Grounds-Maintenance     | 19,128                      | 22,000                                   | 29,000                                  | 29,000                                     | 24,000                                      |
| 10-50-5034 Alarm Systems/Security              | 649                         | 750                                      | 650                                     | 750  | 750   |
| 10-50-5045 Miscellaneous/Expenditures          | 59                          | 250                                      | 250                                     | 250  | 250   |
| 10-50-5051 Equipment Rental                    | 250                         | 250                                      | 250                                     | 250  | 250   |
| 10-50-5052 Minor Facility Repairs/Tools        | 0                           | 500                                      | 500                                     | 0  | 500   |
| <b>Total Operations and Maintenance</b>        | <b>84,366</b>               | <b>95,649</b>                            | <b>92,312</b>                           | <b>78,662</b>                              | <b>84,520</b>                               |
| 10-50-5655 Landscape Maintenance               | 31,860                      | 33,000                                   | 33,000                                  | 33,000                                     | 36,000                                      |
| 10-50-5656 Tree Trimming                       | 983                         | 950                                      | 950                                     | 950  | 1,100                                       |
| 10-50-5670 Other Professional Services         | 3,161                       | 3,500                                    | 3,500                                   | 3,500                                      | 2,300                                       |
| <b>Total Contract Services</b>                 | <b>36,004</b>               | <b>37,450</b>                            | <b>37,450</b>                           | <b>37,450</b>                              | <b>39,400</b>                               |
| <b>Capital Expenditures</b>                    |                             |  |   |  |   |
| 10-50-6010 Equipment                           | 123                         | 250                                      | 250                                     | 0  | 250   |
| <b>Total Capital Expenditures</b>              | <b>123</b>                  | <b>250</b>                               | <b>250</b>                              | <b>0</b>                                   | <b>250</b>                                  |
| <b>Total Rush Park</b>                         | <b>193,181</b>              | <b>205,098</b>                           | <b>207,075</b>                          | <b>194,321</b>                             | <b>203,537</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 60 Street Lighting, 65 Signature Wall, and 70 Street Sweeping**

| <b>ACCOUNT NO.</b>                           | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|--|-----------------------------|--|---|--|---|
| <b>Department 60 Street Lighting</b>         |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-60-5020 Telephone                         | 595                         | 580                                      | 580                                     | 580  | 580   |
| Contract Services                            |                             |  |   |  |   |
| 10-60-5650 Lighting & Maintenance            | 107,364                     | 105,000                                  | 107,000                                 | 107,000                                    | 107,000                                     |
| <b>Total Street Lighting</b>                 | <b>107,959</b>              | <b>105,580</b>                           | <b>107,580</b>                          | <b>107,580</b>                             | <b>107,580</b>                              |
| <b>Department 65 Rossmoor Signature Wall</b> |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-65-5002 Insurance - Liability             | 2,000                       | 2,000                                    | 2,000                                   | 2,000                                      | 2,000                                       |
| 10-65-5032 Buildings & Grounds-Maintenance   | 0                           | 100                                      | 100                                     | 100  | 100   |
| <b>Total Rossmoor Signature Wall</b>         | <b>2,000</b>                | <b>2,100</b>                             | <b>2,100</b>                            | <b>2,100</b>                               | <b>2,100</b>                                |
| <b>Department 70 Street Sweeping</b>         |                             |  |   |  |   |
| Operations and Maintenance                   |                             |  |   |  |   |
| 10-70-5020 Telephone                         | 595                         | 580                                      | 580                                     | 580  | 580   |
| <b>Total Operations and Maintenance</b>      | <b>595</b>                  | <b>580</b>                               | <b>580</b>                              | <b>580</b>                                 | <b>580</b>                                  |
| Contract Services                            |                             |  |   |  |   |
| 10-70-5642 Street Sweeping                   | 54,475                      | 55,000                                   | 55,000                                  | 55,000                                     | 55,000                                      |
| <b>Total Street Sweeping</b>                 | <b>55,070</b>               | <b>55,580</b>                            | <b>55,580</b>                           | <b>55,580</b>                              | <b>55,580</b>                               |



**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 80 Parkway Trees**

| <b>ACCOUNT NO.</b>                      | <b>2014-2015<br/>ACTUAL</b> | <b>2015-2016<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>AMENDED<br/>BUDGET</b> | <b>2015-2016<br/>ESTIMATE<br/>TO CLOSE</b> | <b>2016-2017<br/>PRELIMINARY<br/>BUDGET</b> |
|---|-----------------------------|--|---|--|---|
| <b>Department 80 Parkway Trees</b>      |                             |  |   |  |   |
| Salaries and Benefits                   |                             |  |   |  |   |
| 10-80-4002 Salaries Part Time           | 17,572                      | 19,000                                   | 20,000                                  | 20,000                                     | 20,400                                      |
| 10-80-4003 Salaries Overtime            | 12                          | 0  | 200                                     | 200  | 500   |
| 10-80-4007 Vehicle Allowance            | 402                         | 400                                      | 500                                     | 500  | 500   |
| 10-80-4015 Federal Payroll Tax -FICA    | 1,345                       | 1,250                                    | 1,350                                   | 1,350                                      | 1,377                                       |
| 10-80-4018 State Payroll Taxes          | 272                         | 200                                      | 275                                     | 275  | 275   |
| <b>Total Salaries and Benefits</b>      | <b>19,604</b>               | <b>20,850</b>                            | <b>22,325</b>                           | <b>22,325</b>                              | <b>23,052</b>                               |
| Operations and Maintenance              |                             |  |   |  |   |
| 10-80-5012 Printing                     | 0                           | 25                                       | 25                                      | 25   | 25  |
| 10-80-5014 Postage                      | 12                          | 300                                      | 300                                     | 300  | 300   |
| 10-80-5016 Office & Meeting Supplies    | 97                          | 200                                      | 200                                     | 200  | 200   |
| 10-80-5020 Telephone                    | 1,189                       | 1,000                                    | 1,200                                   | 1,200                                      | 1,000                                       |
| 10-80-5030 Vehicle Maintenance          | 50                          | 200                                      | 50                                      | 50   | 50  |
| 10-80-5051 Equipment Rental             | 30                          | 50                                       | 50                                      | 50   | 50  |
| <b>Total Operations and Maintenance</b> | <b>1,378</b>                | <b>1,775</b>                             | <b>1,825</b>                            | <b>1,825</b>                               | <b>1,625</b>                                |
| Contract Services                       |                             |  |   |  |   |
| 10-80-5656 Tree Trimming                | 62,525                      | 65,000                                   | 65,000                                  | 65,000                                     | 65,000                                      |
| 10-80-5660 Tree Removals                | 885                         | 400                                      | 3,500                                   | 3,500                                      | 3,500                                       |
| 10-80-5670 Other Professional Services  | 6,422                       | 5,500                                    | 5,500                                   | 5,500                                      | 4,300                                       |
| <b>Total Contract Services</b>          | <b>69,832</b>               | <b>70,900</b>                            | <b>74,000</b>                           | <b>74,000</b>                              | <b>72,800</b>                               |
| Capital Expenditures                    |                             |  |   |  |   |
| 10-80-6015 Trees                        | 15,039                      | 12,000                                   | 18,500                                  | 18,500                                     | 18,500                                      |
| <b>Total Parkway Trees</b>              | <b>105,853</b>              | <b>105,525</b>                           | <b>116,650</b>                          | <b>116,650</b>                             | <b>115,977</b>                              |

**2016-2017 PRELIMINARY BUDGET**  
**GENERAL FUND EXPENDITURES BY ACCOUNT NUMBER - FUND 10**  
**Department 90 Mini-Parks & Medians**

| <u>ACCOUNT NO.</u>                             | <u>2014-2015<br/>ACTUAL</u> | <u>2015-2016<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>AMENDED<br/>BUDGET</u> | <u>2015-2016<br/>ESTIMATE<br/>TO CLOSE</u> | <u>2016-2017<br/>PRELIMINARY<br/>BUDGET</u> |
|--|-----------------------------|--|---|--|---|
| <b>Department 90 Mini-Parks &amp; Medians</b>  |                             |  |   |  |   |
| <b>Salaries and Benefits</b>                   |                             |  |   |  |   |
| 10-90-4001 Full Time                           | 654                         | 652                                      | 652                                     | 652  | 665   |
| 10-90-4003 Overtime                            | 41                          | 61                                       | 61                                      | 61   | 62  |
| 10-90-4010 Workers' Comp. Insurance            | 119                         | 180                                      | 120                                     | 120  | 120   |
| 10-90-4015 Federal Payroll Taxes               | 53                          | 71                                       | 55                                      | 55   | 56  |
| 10-90-4018 State Payroll Taxes                 | 10                          | 15                                       | 15                                      | 15   | 15  |
| <b>Total Salaries and Benefits</b>             | <b>877</b>                  | <b>979</b>                               | <b>903</b>                              | <b>903</b>                                 | <b>918</b>                                  |
| <b>Operations and Maintenance</b>              |                             |  |   |  |   |
| 10-90-5020 Telephone                           | 595                         | 500                                      | 600                                     | 600  | 500   |
| 10-90-5022 Utilities                           | 6,763                       | 800                                      | 800                                     | 800  | 800   |
| 10-30-5023 Water (Prev inc. in Utilities 5022) | 0                           | 7,000                                    | 5,000                                   | 5,000                                      | 5,000                                       |
| 10-90-5030 Vehicle Maintenance                 | 1,082                       | 100                                      | 100                                     | 100  | 100   |
| 10-90-5032 Building & Grounds Maintenance.     | 0                           | 1,000                                    | 1,000                                   | 1,000                                      | 1,000                                       |
| 10-90-5045 Miscellaneous/Expenditures          | 0                           | 100                                      | 100                                     | 100  | 100   |
| 10-90-5051 Equipment Rental                    | 0                           | 100                                      | 100                                     | 100  | 100   |
| 10-90-5052 Minor Facility Repairs/Tools        | 0                           | 200                                      | 200                                     | 200  | 200   |
| <b>Total Operations and Maintenance</b>        | <b>8,440</b>                | <b>9,800</b>                             | <b>7,900</b>                            | <b>7,900</b>                               | <b>7,800</b>                                |
| <b>Contract Services</b>                       |                             |  |   |  |   |
| 10-90-5655 Landscape Maintenance               | 3,540                       | 3,600                                    | 3,600                                   | 3,600                                      | 3,600                                       |
| 10-90-5656 Tree Trimming                       | 328                         | 500                                      | 300                                     | 300  | 500   |
| 10-90-5670 Other Professional Services         | 61                          | 50                                       | 50                                      | 50   | 50  |
| <b>Total Contract Services</b>                 | <b>3,929</b>                | <b>4,150</b>                             | <b>3,950</b>                            | <b>3,950</b>                               | <b>4,150</b>                                |
| <b>Capital Expenditures</b>                    |                             |  |   |  |   |
| 10-90-6010 Equipment                           | 0                           | 100                                      | 100                                     | 100  | 100   |
| <b>Total Capital Expenditures</b>              | <b>0</b>                    | <b>100</b>                               | <b>100</b>                              | <b>100</b>                                 | <b>100</b>                                  |
| <b>Total Mini-Parks &amp; Medians</b>          | <b>13,246</b>               | <b>15,029</b>                            | <b>12,853</b>                           | <b>12,853</b>                              | <b>12,968</b>                               |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>         | <b>1,312,917</b>            | <b>1,290,404</b>                         | <b>1,321,767</b>                        | <b>1,301,495</b>                           | <b>1,309,876</b>                            |

**2016-2017 PRELIMINARY BUDGET**  
**RUSH PARK ASSESSMENT DISTRICT - FUND 20**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.   | TITLE                   | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2016-2017<br>PRELIMINARY<br>BUDGET |
|---|-------------------------|---------------------|---------------------------------|--------------------------------|-----------------------------------|------------------------------------|
| <b><u>Assigned Fund Balance, Beginning</u></b>                |                         | 0                   | 0                               | 0                              | 0                                 |                                    |
| <b><u>Rush Park AD Revenues</u></b>                           |                         |                     |                                 |                                |                                   |                                    |
| Assessments   |                         |                     |                                 |                                |                                   |                                    |
| 20-00-3100  | Current Year Secured    | 378,784             | 380,000                         | 380,000                        | 380,000                           | 380,000                            |
| 20-00-3101  | Prior Year Secured      | 2,522               | 3,400                           | 3,400                          | 3,400                             | 3,400                              |
| 20-00-3500  | Transfer in other funds |                     |                                 |                                |                                   |                                    |
| 20-00-3500  | Other Misc. Rev.        | 0                   | 0                               | 0                              | 0                                 | 0                                  |
| <b>Total Rush Park AD Revenues</b>                            |                         | <b>381,306</b>      | <b>383,400</b>                  | <b>383,400</b>                 | <b>383,400</b>                    | <b>383,400</b>                     |
| <b><u>Rush Park AD Expenditures</u></b>                       |                         |                     |                                 |                                |                                   |                                    |
| 20-50-5619  | Bond Trustee            | 3,048               | 3,048                           | 3,048                          | 3,048                             | 3,048                              |
| 20-50-5617  | Admin Fee               | 20,000              | 20,000                          | 20,000                         | 20,000                            | 20,000                             |
| <b>Total Contract Services</b>                                |                         | <b>23,048</b>       | <b>23,048</b>                   | <b>23,048</b>                  | <b>23,048</b>                     | <b>23,048</b>                      |
| <b><u>Annual Debt Service</u></b>                             |                         |                     |                                 |                                |                                   |                                    |
| 20-50-5800  | Principal               | 230,000             | 245,000                         | 245,000                        | 245,000                           | 250,000                            |
| 20-50-5801  | Interest                | 121,210             | 106,485                         | 106,485                        | 106,485                           | 90,830                             |
| 20-50-5045  | Miscellaneous           | 0                   | 0                               | 117                            | 117                               | 0                                  |
| <b>Total Annual Debt Service</b>                              |                         | <b>351,210</b>      | <b>351,485</b>                  | <b>351,602</b>                 | <b>351,602</b>                    | <b>340,830</b>                     |
| <b>Total Rush Park AD Expenditures</b>                        |                         | <b>374,258</b>      | <b>374,533</b>                  | <b>374,650</b>                 | <b>374,650</b>                    | <b>363,878</b>                     |
| <b>Revenues Less Expenditures</b>                             |                         | <b>7,049</b>        | <b>8,867</b>                    | <b>8,750</b>                   | <b>8,750</b>                      | <b>19,522</b>                      |
| <b><u>Transfers Out</u></b>                                   |                         | <b>0</b>            | <b>0</b>                        | <b>0</b>                       | <b>0</b>                          | <b>0</b>                           |
| <b>(1) Transfer Out - (To Fund 50 as directed by auditor)</b> |                         | <b>7,049</b>        | <b>8,867</b>                    | <b>8,750</b>                   | <b>8,750</b>                      | <b>19,522</b>                      |
| <b>Fund Balance, End of Year</b>                              |                         | <b>0</b>            | <b>0</b>                        | <b>0</b>                       | <b>0</b>                          | <b>0</b>                           |

**2016-2017 PRELIMINARY BUDGET**  
**CAPITAL IMPROVEMENT PROGRAM - FUND 40**  
**REVENUES / EXPENDITURES BY ACCOUNT NUMBER**

| ACCOUNT NO.                                       | TITLE                            | 2014-2015<br>ACTUAL | 2015-2016<br>APPROVED<br>BUDGET | 2015-2016<br>AMENDED<br>BUDGET | 2015-2016<br>ESTIMATE<br>TO CLOSE | 2016-2017<br>PRELIMINARY<br>BUDGET |
|---|----------------------------------|---------------------|---------------------------------|--------------------------------|-----------------------------------|------------------------------------|
| <b><u>Assigned Fund Balance, Beginning</u></b>    |                                  | 97,685              | 129,602                         | 129,602                        | 129,602                           | 74,913                             |
| <b><u>Revenues</u></b>                            |                                  |                     |                                 |                                |                                   |                                    |
|   | Golden State Water Reimbursement | 0                   | 0                               | 18,093                         | 18,093                            | 0                                  |
|   | 40-00-3600 Transfer In Fund 10   | 100,000             | 0                               | 0                              | 50,000                            | 0                                  |
|   | 40-00-3600 Transfer In Fund 20   | 0                   | 0                               | 0                              | 0                                 | 0                                  |
|   | 40-00-3600 Transfer In Fund 30   | 0                   | 0                               | 0                              | 0                                 | 0                                  |
|   |                                  | 0                   |                                 |                                |                                   |                                    |
| <b>Total Capital Improvement Program Revenues</b> |                                  | <b>197,685</b>      | <b>129,602</b>                  | <b>147,695</b>                 | <b>197,695</b>                    | <b>74,913</b>                      |
| <b><u>Expenditures</u></b>                        |                                  |                     |                                 |                                |                                   |                                    |
|   | Dept.                            |                     |                                 |                                |                                   |                                    |
|   | Rossmoor Park                    | 0                   | 11,266                          | 11,266                         | 100                               | 18,000                             |
|   | Montecito Center                 | 7,898               | 0                               | 0                              | 0                                 | 0                                  |
|   | Rush Park                        | 36,431              | 35,000                          | 56,290                         | 44,915                            | 23,000                             |
|   | Rossmoor Wall                    | 22,024              | 0                               | 40,776                         | 40,776                            | 0                                  |
|   | General                          | 1,730               | 29,000                          | 36,991                         | 36,991                            | 5,000                              |
| <b>Total Expenditures</b>                         |                                  | <b>68,083</b>       | <b>75,266</b>                   | <b>145,323</b>                 | <b>122,782</b>                    | <b>46,000</b>                      |
|   |                                  | 0                   |                                 |                                |                                   |                                    |
| <b><u>Revenues Less Expenditures</u></b>          |                                  | <b>129,602</b>      | <b>54,336</b>                   | <b>2,372</b>                   | <b>74,913</b>                     | <b>28,913</b>                      |
| <b><u>Fund Balance, End of Year</u></b>           |                                  | <b>129,602</b>      | <b>54,336</b>                   | <b>2,372</b>                   | <b>74,913</b>                     | <b>28,913</b>                      |

**CAPITAL IMPROVEMENT PROGRAM BUDGET**

**2016-2017 PRELIMINARY BUDGET (Shown with pending \$50,000 transfer from Fund 40)**

| PROJECT TITLE   | ACTUAL 2014-2015 | 2015-2016 FINAL BUDGET | 2015-2016 AMENDED BUDGET | 2015-20105 ESTIMATE TO CLOSE | 2016-2017 PRELIMINARY BUDGET | 2017-2018 INFORMATION ONLY | 2018-2019 INFORMATION ONLY | 2019-2020 INFORMATION ONLY | 2020-2021 INFORMATION ONLY |
|---|------------------|------------------------|--------------------------|------------------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| <b>REVENUES</b>   |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Beginning Fund Balance  | \$97,685         | \$129,602              | \$129,602                | \$129,602                    | \$74,913                     | \$28,913                   | (\$49,687)                 | (\$86,487)                 | (\$101,487)                |
| Transfer from Fund 10   | \$100,000        |                        |                          | \$50,000                     |                              |                            |                            |                            |                            |
| Golden State Water Reimbursement for Water Conservation                               | 0                | 0                      | \$18,093                 | \$18,093                     |                              |                            |                            |                            |                            |
| <b>TOTAL REVENUES</b>   | <b>\$197,685</b> | <b>\$129,602</b>       | <b>\$147,695</b>         | <b>\$197,695</b>             | <b>\$74,913</b>              | <b>\$28,913</b>            | <b>(\$49,687)</b>          | <b>(\$86,487)</b>          | <b>(\$101,487)</b>         |
| <b>EXPENSES</b>   |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| <b>ROSSMOOR PARK</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Community Room Cabinets   | \$0              | \$11,266               | \$11,266                 | \$100                        | \$10,000                     |                            |                            |                            |                            |
| Park Benches Near Tot Lot (Estimate)  |                  |                        |                          |                              |                              | \$3,600                    |                            |                            |                            |
| Rossmoor Park Playground (Estimate)   |                  |                        |                          |                              |                              |                            |                            |                            | \$100,000                  |
| Basketball and Tennis Courts Resurfacing (Estimate)                                   |                  |                        |                          |                              |                              |                            | \$20,000                   |                            |                            |
| <b>3 Drinking Fountains (Estimate)</b>  |                  |                        |                          |                              | \$8,000                      |                            |                            |                            |                            |
| Community Room Carpeting (Estimate)   |                  |                        |                          |                              |                              | \$1,500                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Walkway Lights and Walkway Lamps)                       |                  |                        |                          |                              |                              | \$6,800                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |                              | \$4,000                    |                            |                            |                            |
| <b>ROSSMOOR PARK SUBTOTAL</b>   | <b>\$0</b>       | <b>\$11,266</b>        | <b>\$11,266</b>          | <b>\$100</b>                 | <b>\$18,000</b>              | <b>\$15,900</b>            | <b>\$20,000</b>            | <b>\$0</b>                 | <b>\$100,000</b>           |
| <b>MONTECITO</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Montecito Remodel Completed</i>  | \$7,898          |                        |                          |                              |                              |                            |                            |                            |                            |
| Outdoor Security Lighting (Estimate)  |                  |                        |                          |                              |                              |                            |                            |                            | \$5,000                    |
| Upgrade Counter Tops and Drop Ceiling (Estimate)                                      |                  |                        |                          |                              |                              |                            | \$6,800                    |                            |                            |
| Carpeting (Estimate)  |                  |                        |                          |                              |                              |                            | \$5,000                    |                            |                            |
| <b>MONTECITO SUBTOTAL</b>   | <b>\$7,898</b>   | <b>\$0</b>             | <b>\$0</b>               | <b>\$0</b>                   | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$11,800</b>            | <b>\$0</b>                 | <b>\$5,000</b>             |
| <b>RUSH PARK</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Parking Lot Repair  |                  | \$25,000               | \$0                      | \$0                          | \$0                          | \$33,000                   |                            |                            |                            |
| <i>X Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED</i>    | \$34,270         |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Outlet and Circuit Breaker for Movies in the Park (Project Removed from CIP)</i> | \$2,161          |                        |                          |                              |                              |                            |                            |                            |                            |
| <i>X Site A Landscape Shade COMPLETED</i>   |                  |                        | \$44,916                 | \$44,916                     |                              |                            |                            |                            |                            |
| <b>Rush Park Playground Landscape Shade</b>   |                  | \$10,000               | \$11,375                 | \$0                          | \$23,000                     |                            |                            |                            |                            |
| Auditorium & Room Carpeting (Estimate)  |                  |                        |                          |                              |                              |                            |                            | \$10,000                   |                            |
| Electrical Event Lighting (Estimate)  |                  |                        |                          |                              |                              | \$5,000                    |                            |                            |                            |
| Upgrade Park Lighting to LED (Parking Lot and Walkway Lights)                         |                  |                        |                          |                              |                              | \$8,200                    |                            |                            |                            |
| Roll Coat Maintenance Pour-in-Place (Estimate \$8000 both parks)                      |                  |                        |                          |                              |                              | \$4,000                    |                            |                            |                            |
| <b>RUSH PARK SUBTOTAL</b>   | <b>\$36,431</b>  | <b>\$35,000</b>        | <b>\$56,291</b>          | <b>\$44,916</b>              | <b>\$23,000</b>              | <b>\$50,200</b>            | <b>\$0</b>                 | <b>\$10,000</b>            | <b>\$0</b>                 |
| <b>ROSSMOOR WALL</b>  |                  |                        |                          |                              |                              |                            |                            |                            |                            |
| Return remaining funds for wall to Fund 30 as authorized by Board                     | \$22,024         | \$0                    | \$40,776                 | \$40,776                     |                              |                            |                            |                            |                            |
| <b>ROSSMOOR WALL SUBTOTAL</b>   | <b>\$22,024</b>  | <b>\$0</b>             | <b>\$40,776</b>          | <b>\$40,776</b>              | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>                 |
| <b>GENERAL</b>  | \$1,730          |                        |                          |                              |                              |                            |                            |                            |                            |
| Kempton Park Lights (For Safety)  |                  |                        |                          |                              |                              | \$7,500                    |                            |                            |                            |
| Work Truck (Finance for 4 years)  |                  |                        |                          |                              | \$5,000                      | \$5,000                    | \$5,000                    | \$5,000                    |                            |
| <i>X Rossmoor Park Smart Meter for water conservation - COMPLETED</i>                 |                  | \$5,000                | \$9,449                  | \$9,449                      |                              |                            |                            |                            |                            |
| <i>X Landscape Rush and Rossmoor for water conservation - COMPLETED</i>               |                  | \$0                    | \$18,093                 | \$18,093                     |                              |                            |                            |                            |                            |
| <i>Canceled: Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250</i>         |                  | \$5,000                | \$0                      | \$0                          |                              |                            |                            |                            |                            |
| <i>X Rush Park Smart Meter for water conservation - COMPLETED</i>                     |                  | \$5,000                | \$9,449                  | \$9,449                      |                              |                            |                            |                            |                            |
| <i>Canceled: Rush Park Rehabilitate and Upgrade Men's Restrooms</i>                   |                  | \$14,000               | \$0                      | \$0                          |                              |                            |                            |                            |                            |
| <b>GENERAL SUBTOTAL</b>   | <b>\$1,730</b>   | <b>\$29,000</b>        | <b>\$36,991</b>          | <b>\$36,991</b>              | <b>\$5,000</b>               | <b>\$12,500</b>            | <b>\$5,000</b>             | <b>\$5,000</b>             | <b>\$0</b>                 |
| <b>TOTAL EXPENSES</b>   | <b>\$68,083</b>  | <b>\$75,266</b>        | <b>\$145,323</b>         | <b>\$122,782</b>             | <b>\$46,000</b>              | <b>\$78,600</b>            | <b>\$36,800</b>            | <b>\$15,000</b>            | <b>\$105,000</b>           |
| <b>ENDING FUND BALANCE</b>  | <b>\$129,602</b> | <b>\$54,336</b>        | <b>\$2,372</b>           | <b>\$74,913</b>              | <b>\$28,913</b>              | <b>(\$49,687)</b>          | <b>(\$86,487)</b>          | <b>(\$101,487)</b>         | <b>(\$206,487)</b>         |

| <b>F/Y 2016-2017</b>       |                                 |               |   |                                     |                 |                        |
|----------------------------|---------------------------------|---------------|---|-------------------------------------|-----------------|------------------------|
| <b>Position</b>            | <b>2015-2016 Current Salary</b> |               | <b>2016-2017 Midpoint<br/>Includes 2% CPI for<br/>2015-2016</b> | <b>2016-2017 Recommended Salary</b> |                 |                        |
|                            | <b>Annually</b>                 | <b>Hourly</b> |   | <b>Midpoint</b>                     | <b>Annually</b> | <b>Hourly Increase</b> |
| General Manager            | \$91,800.00                     | \$45.00       | n/a   | \$91,800.00                         | n/a             | \$45.00                |
| Accountant/Bookkeeper      | \$55,348.80                     | \$26.61       | \$56,218.24   | \$56,455.78                         | \$0.53          | \$27.14                |
| Administrative Assistant   | \$54,849.60                     | \$26.37       | \$55,114.56   | \$55,946.59                         | \$0.53          | \$26.90                |
| General Clerk              | \$41,392.00                     | \$19.90       | \$42,232.30   | \$42,219.84                         | \$0.40          | \$20.30                |
| Park Superintendent        | \$52,166.40                     | \$25.08       | \$57,152.16   | \$53,209.73                         | \$0.50          | \$25.58                |
| Recreation Superintendent  | \$43,680.00                     | \$21.00       | \$49,348.62   | \$44,553.60                         | \$0.42          | \$21.42                |
| *Tree Consultant           | \$19,094.40                     | \$18.36       | \$19,700.00   | \$19,476.29                         | \$0.37          | \$18.73                |
| *Maintenance Assistant     | \$14,861.60                     | \$14.29       | \$17,742.40   | \$15,158.83                         | \$0.29          | \$14.58                |
| *Recreation Leader         | \$14,861.60                     | \$14.29       | \$17,742.40   | \$15,158.83                         | \$0.29          | \$14.58                |
| ** Asst. Recreation Leader | \$9,838.77                      | \$12.61       | \$10,334.48   | \$10,035.55                         | \$0.26          | \$12.87                |
| Event/Facility Attendant   | n/a                             | \$15.00       |   |                                     | n/a             | \$15.00                |

\* 1/2 Time 20 hrs per week/1040 hrs per year

\*\* Weekend Recreation Leader Asst 15 hrs. per week/ 780 hours per year

**NOTICE OF  
PREPARATION OF FINAL BUDGET  
HEARING ON PROPOSED FINAL BUDGET  
OF ROSSMOOR COMMUNITY SERVICES DISTRICT  
FOR FISCAL YEAR 2016-2017**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Rossmoor Community Services District has reviewed a preliminary budget as of June 14, 2016 for fiscal year 2016-2017, and the General Manager of the District has prepared a proposed Final Budget for the District for fiscal year 2016-2017. The proposed Final Budget is available for inspection at the District office between the hours of 9:00 A.M. and 5:00 PM, Monday through Friday. Persons wishing to inspect the proposed final budget should ask for James D. Ruth, the District's General Manager, and state that they wish to review the proposed Final Budget for fiscal year 2016-2017. The District office is located at 3001 Blume Drive, Rossmoor, CA 90720.

NOTICE IS ALSO GIVEN that the Board of Directors of the District will conduct a hearing on the proposed Final Budget on July 12, 2016, commencing at 7:00 P.M., at the District Auditorium, 3021 Blume Drive, Rossmoor, CA 90720. Any person may appear at the time of the hearing and be heard regarding any item in the proposed Final Budget, or regarding the addition of other items. Following the hearing, the Board of Directors may adopt the proposed Final Budget as the District's Final Budget for fiscal year 2016-2017.

James D. Ruth

Board Secretary

June 14, 2016

Date

**CURRENT**  
**Rossmoor Community Services District**

**Policy****No. 3020**


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**BUDGET PREPARATION, ADOPTION AND REVISION**

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**3020.10 Budget Calendar:** This policy shall serve as the budget calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

**3020.20 Preliminary Budget:** A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by April 30. The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

**3020.25 Public Works/CIP Committee:** The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

**3025.26 Capitol Project Budget:** Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

**3020.30 Budget Committee:** The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

**3020.31 Presentation of Preliminary Budget:** The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at its meeting in May.

**3020.40 Preliminary Budget:** The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and approved by the Board at its May meeting.

**3020.50 Appropriations Limit:** On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

**3020.60 Public Hearing Notice:** On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

**3020.61 Availability for Inspection:** The proposed Final Budget shall be available for inspection at a specified time in the District office.

**3020.62 Public Hearing:** The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.



**3020.70** Second Public Notice: The public notice must be published a second time at least two (2) weeks before the Final Budget hearing in at least one newspaper of general circulation in accordance with Section 61110(d) of the Government Code.

**3020.80** Final Budget Adoption: The General Manager shall submit a Final Budget to the Board as soon as practicable, but no later than the meeting of the Board in August. The Final Budget shall be based on the latest financial data available or the audited numbers for the previous fiscal year, if available. At the August Board meeting or sooner, the Board will hold the public hearing on the Final Budget and upon completion of the public hearing will consider adoption of the Final Budget. On or before September 1 of each year, the Board must adopt a Final Budget that conforms to generally accepted accounting and budgeting procedures for special districts. Immediately thereafter, the Board will adopt a Resolution stating the District Annual Budget Revenues and Expenses Totals by Fund.

**3020.90** County Auditor: After Final Budget adoption and completion of the District's Financial Audit, the General Manager shall forward a copy of both documents to the County Auditor.

**3020.100** Budget Adjustment: The Budget Committee shall review budget adjustments prepared by the General Manager prior to the February Board meeting. The General Manager shall present budget adjustment recommendations at the February meeting of the Board. The Board shall review current revenue and expenditure projections and make necessary adjustments to the current Budget, which are reflective of the District's current financial condition. The Board may adjust the budget by adoption of a resolution amending the budget.

**3020.110** Budgetary Control: Control of movement of funds is governed by Policy No. 3021 Budgetary Control.

Amended: November 9, 2004

Amended: January 11, 2005

Amended: April 10, 2007

Amended: October 9, 2007

Amended: January 13, 2009

Amended: January 10, 2012

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### Consumer Price Index, Los Angeles area — April 2016

**Area prices were up 0.2 percent over the past month, up 2.0 percent from a year ago**

Prices in the Los Angeles area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), edged up 0.2 percent in April, the U.S. Bureau of Labor Statistics reported today. (See [table A.](#)) Assistant Commissioner for Regional Operations Richard Holden noted that the April increase was influenced by higher prices for gasoline. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U advanced 2.0 percent. (See [chart 1](#) and [table A.](#)) Energy prices decreased 8.6 percent, largely the result of a decrease in the price of gasoline. The index for all items less food and energy increased 3.1 percent over the year. (See [table 1.](#))

#### News Release Information

16-1001-SAN

Tuesday, May 17, 2016

#### Contacts

**Technical information:**

(415) 625-2270

[BL.SinfoSF@bls.gov](mailto:BL.SinfoSF@bls.gov)

[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

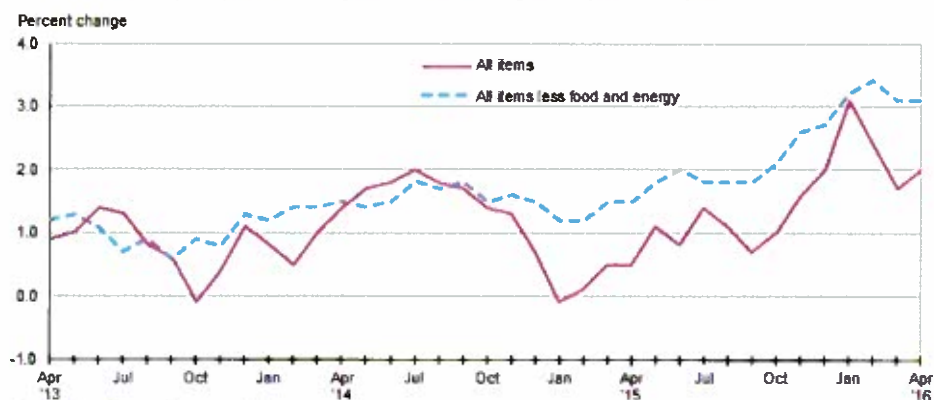
**Media contact:**

(415) 625-2270

#### PDF

[PDF version](#)

**Chart 1. Over-the-year percent change in CPI-U, Los Angeles, April 2013–April 2016**



Source: U.S. Bureau of Labor Statistics.

#### Food

Food prices edged down 0.1 percent for the month of April. (See [table 1.](#)) Prices for food at home declined 0.2 percent, while prices for food away from home were unchanged for the same period.

Over the year, food prices increased 1.1 percent. Prices for food away from home advanced 3.9 percent, but prices for food at home decreased 0.9 percent since a year ago.

#### Energy

The energy index advanced 2.2 percent over the month. The increase was mainly due to higher prices for gasoline (4.4 percent). Prices for natural gas service edged down 0.2 percent, and prices for electricity declined 0.8 percent in the same period.

Energy prices decreased 8.6 percent over the year, largely due to lower prices for gasoline (-12.7 percent). Prices paid for electricity decreased 2.7 percent, and natural gas service prices decreased 1.6 percent for during the past year.

**All items less food and energy**

The index for all items less food and energy inched up 0.1 percent in April. Higher prices for education and communication (0.6 percent) and recreation (0.4 percent) were partially offset by lower prices for apparel (-1.6 percent).

Over the year, the index for all items less food and energy increased 3.1 percent. Components contributing to the increase included medical care (6.1 percent), apparel (4.8 percent), and recreation (4.4 percent). Partly offsetting the increases were price declines in education and communication (-0.5 percent) and household furnishings and operations (-0.2 percent).

**Table A. Los Angeles-Riverside-Orange County CPI-U monthly and annual percent changes (not seasonally adjusted)**

| Month     | 2011    |        | 2012    |        | 2013    |        | 2014    |        | 2015    |        | 2016    |        |
|-----------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|
|           | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual | Monthly | Annual |
| January   | 0.9     | 1.8    | 0.8     | 2.1    | 0.8     | 2.0    | 0.5     | 0.8    | -0.3    | -0.1   | 0.7     | 3.1    |
| February  | 0.5     | 2.3    | 0.5     | 2.1    | 0.7     | 2.2    | 0.5     | 0.5    | 0.7     | 0.1    | 0.0     | 2.4    |
| March     | 1.1     | 3.0    | 1.0     | 2.0    | 0.1     | 1.3    | 0.6     | 1.0    | 1.0     | 0.5    | 0.3     | 1.7    |
| April     | 0.5     | 3.3    | 0.0     | 1.5    | -0.4    | 0.9    | 0.0     | 1.4    | -0.1    | 0.5    | 0.2     | 2.0    |
| May       | 0.0     | 3.1    | 0.1     | 1.6    | 0.1     | 1.0    | 0.4     | 1.7    | 1.0     | 1.1    |         |        |
| June      | -0.4    | 2.9    | -0.4    | 1.6    | -0.1    | 1.4    | 0.1     | 1.8    | -0.3    | 0.8    |         |        |
| July      | -0.4    | 2.4    | -0.1    | 1.9    | -0.1    | 1.3    | 0.1     | 2.0    | 0.7     | 1.4    |         |        |
| August    | 0.2     | 2.4    | 0.6     | 2.3    | 0.1     | 0.8    | -0.1    | 1.8    | -0.3    | 1.1    |         |        |
| September | 0.5     | 3.1    | 0.4     | 2.2    | 0.2     | 0.6    | 0.0     | 1.7    | -0.4    | 0.7    |         |        |
| October   | 0.0     | 2.8    | 0.8     | 3.0    | 0.1     | -0.1   | -0.1    | 1.4    | 0.2     | 1.0    |         |        |
| November  | -0.1    | 3.0    | -1.0    | 2.1    | -0.5    | 0.4    | -0.7    | 1.3    | 0.0     | 1.8    |         |        |
| December  | -0.5    | 2.2    | -0.7    | 1.9    | 0.0     | 1.1    | -0.5    | 0.7    | -0.1    | 2.0    |         |        |

The May 2016 Consumer Price Index for the Los Angeles-Riverside-Orange County is scheduled to be released on June 16, 2016.

**Technical Note**

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 89 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 87 urban areas across the country from about 6,000 housing units and approximately 24,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from \$10 in 1982-84 to \$11.65. For further details see the CPI home page on the Internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at [www.bls.gov/opub/hom/homch17\\_a.htm](http://www.bls.gov/opub/hom/homch17_a.htm).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The Los Angeles-Riverside-Orange County, CA. metropolitan area covered in this release is comprised of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties in the State of California.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

Los Angeles-Riverside-Orange County, CA (1982-84=100 unless otherwise noted)

| Item and Group       | Indexes   |           |           | Percent change from- |           |           |
|----------------------|-----------|-----------|-----------|----------------------|-----------|-----------|
|                      | Feb. 2016 | Mar. 2016 | Apr. 2016 | Apr. 2015            | Feb. 2016 | Mar. 2016 |
| Expenditure category |           |           |           |                      |           |           |

## FY 2016-2017 BUDGET CALENDAR

|  |                       |
|--|-----------------------|
| <b>Submit Budget Calendar to Board</b>   | <b>March 8, 2016</b>  |
| <b>Complete FY 2016-17 Estimates to Close by:</b>  | <b>May 16, 2016</b>   |
| <b>Complete Preparation of FY 2016-2017 Preliminary Budget by:</b>                       | <b>May 20, 2016</b>   |
| <b>Review Preliminary Budget with Public Works/CIP Committee by:</b>                     | <b>May 31, 2016</b>   |
| <b>Review Preliminary Budget with Budget Committee by:</b>                               | <b>June 3, 2016</b>   |
| <b>Present Preliminary Budget to the Board</b>   | <b>June 14, 2016</b>  |
| <b>Board Adopts Appropriations Limit by Resolution</b>                                   | <b>June 14, 2016</b>  |
| <b>Public Hearing Notice is Published in Local Newspaper by:</b>                         | <b>June 17, 2016</b>  |
| <b>Second Public Hearing Notice is Published in Local Newspaper by:</b>                  | <b>June 24, 2016</b>  |
| <b>Final Budget is Submitted to Board for Adoption at a Public Hearing by Resolution</b> | <b>July 12, 2016</b>  |
| <b>Final Date for Adoption of a Final Budget</b>   | <b>August 9, 2016</b> |

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-4**

**Date:** June 14, 2016

**To:** Honorable Board of Directors

**From:** General Manager

**Subject:** CITIZEN REQUEST FOR BOARD APPROVAL RE: EXTENSION OF FACILITY USE HOURS FOR AUDITORIUM RENTAL ON THANKSGIVING DAY AT RUSH PARK.

**RECOMMENDATION:**

Approve the request of Ingrid Lind for extended use of the Rush Park Auditorium on Thanksgiving Day. Per policy No. 6010.10, use of park or facility by any group, shall not exceed eight (8) hours including preparation time in any one day.

**BACKGROUND:**

On May 16, 2016 Ms. Ingrid Lind submitted a written request for approval of the Board of Directors for extended use of the Rush Park Auditorium on Thanksgiving Day, Thursday, November 24, 2016. The facility request is being made on behalf of the Church of Christ for a bible study. Set up would begin at 8am and event will conclude at 10pm. Ms. Lind is requesting use of the Auditorium for a total of 14 hours in one day. If request is approved, two event attendants are available to cover this event.

**ATTACHMENTS:**

1. Application submitted by Ingrid Lind, for Facility Use Permit.
2. Letter from Ingrid Lind, dated May 16, 2016, requesting 14 hour rental of the Rush Park Auditorium for a Bible Study on Thanksgiving Day.



**ROSSMOOR COMMUNITY SERVICES DISTRICT**  
 3001 BLUME DRIVE, ROSSMOOR, CA 90720 / (562) 430-3707 / FAX (562) 431-3710  
 WEBSITE: WWW.ROSSMOOR-CSD.ORG / E-MAIL: RCSD@ROSSMOOR-CSD.ORG

**APPLICATION FOR FACILITY USE PERMIT**

This application does not guarantee a reservation until approved by the General Manager and if applicable, the Board of Directors of the Rossmoor Community Services District or his/her designee. Please check the appropriate box(es) and indicate the facility requested.

|  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> Rush Park Auditorium   | <input checked="" type="checkbox"/> Rush Park Kitchen | <input checked="" type="checkbox"/> Rush Park East Room                         | <input checked="" type="checkbox"/> Rush Park West Room               |
| <input type="checkbox"/> Rossmoor Park Community Room  | <input type="checkbox"/> Rossmoor Park Kitchen        | <input type="checkbox"/> Montecito Center                                       | <input type="checkbox"/> Picnic Area (Reservations by Residents Only) |
| <input type="checkbox"/> Athletic Field (w/facility) <input type="checkbox"/> Special Use (Attach Special Use Application) <input type="checkbox"/> Other (Please Specify) _____ |   |   |   |
| ROSSMOOR RESIDENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>   |   | * Facility and Field Brochures and User Procedures can be viewed on our website |   |
| Facility/Park Site: 1 <sup>st</sup> Choice <u>Auditorium</u>   |   | 2 <sup>nd</sup> Choice _____  |   |
| Name (Individual/Organization): <u>Church of Christ</u>  |   | Email: <u>XXXXXXXXXXXX@XXXXXX.com</u>   |   |
| If Organization: 501 (C) (3)   |   | Private for Profit <input type="checkbox"/>                                     |   |
| Responsible Person/Representative: <u>Irvin Lind</u>   |   |   |   |
| Address: <u>XXXX Georgian St.</u>  |   | City: <u>East Orange CA</u>   | Zip: <u>92841</u>   |
| Telephone: Home <u>XXXXXXXXXX</u>  | Cell: <u>XXXXXXXXXX</u>                               | Work: _____   | Fax: <u>XXXXXXXXXX</u>  |
| Date(s) of Event: <u>NOV 24 + 25th</u>   |   | Day(s): <u>2</u>  | Time of Actual Event (Guest Arrival): <u>9:30AM</u>                   |
| Start Time: <u>8:00 AM</u>   | End Time: <u>10pm</u>                                 | Total Hours Requested: <u>14</u>  |   |
| <i>(Applicant must include set-up/decorating time and clean-up time.)</i>  |   |   |   |
| Name of Event: <u>Church of Christ</u>   |   | Type of Event: <u>Bible study</u>   |   |
| For birthday/graduation party, indicate age of celebrant: _____ (Attendants are assigned as required at the discretion of the District)  |   |   |   |
| Number of attendees: Adults _____  |   | + Minors (17 and under) _____   | = Total <u>215</u>  |

Please answer all questions correctly. Unanswered questions may delay your request.

- |   |                              |  |
|---|------------------------------|--|
| 1. Is the event open or advertised to the public?   | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2. Is this a car club?                              | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 3. Is this a fundraising/revenue producing event?   | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 4. Will there be soliciting or selling of any kind? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

**If YES on items 1, 2, 3, or 4 please also complete items 17-30 on pages 3 & 4 (Special Use Information)**

- |  |   |  |
|--|---|--|
| 5. Is this an organized group, such as a club, school or business?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| 6. Will there be a caterer to provide the food for your event?   | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| 7. Will this event be having some type of music?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| Please check: Live Band <input type="checkbox"/> Disc Jockey <input type="checkbox"/> Amplified Music <input type="checkbox"/> P.A. System <input type="checkbox"/> Radio <input type="checkbox"/> |   |  |
| <i>Please note that some facilities may not allow music</i>  |   |  |
| 8. Will there be dancing?  | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |

- 9. Will you require use of the stage? Yes  No   
*You must notify the District office if you need the stage cleared prior to your event.*
- 10. Will the event be advertised prior to the event date? How? Yes  No   
*Please check: Flyer  Newspaper  Radio*
- 11. Will there be any type of display or advertising at the event? Yes  No
- 12. Will you be displaying or judging any motor vehicles? Yes  No
- 13. Will there be any promotionals or give aways/samples? Yes  No
- 14. Will there be animals during the event? Yes  No   
*Animal shows will require a permit from Animal Control and prior approval from the General Manager*
- 15. Will you be having a bounce/moo bounce? (Only on designated areas/Requires \$1 million insurance policy): Yes  No

Name of authorized bounce/moo bounce company (Refer to attached listing): \_\_\_\_\_

**16. Please read and initial on the following important policies, rules and regulations:**

- a. Setup/clean-up/removal of decorations will be the responsibility of the group. Please include this in your requested time. You will not be given access prior to the time scheduled on your User Permit. Non compliance of this policy will cause forfeiture of the refundable security deposit. The deposit will be refunded to the applicant if the facility is left clean and free of damage.
- b. All permittees will be required to sign, in person, a District Indemnification form, a Facility User Procedures Agreement and the User Permit.
- c. If group is an organization, issue refundable deposit check to: Church of Christ
- d. Amenities may not be adequate. Please refer to our facilities brochure or contact the General Clerk to check on amenities such as tables, chairs, kitchen, refrigerator, etc. Groups are responsible for providing additional tables and chairs as needed.
- e. Consumption of alcohol or substance abuse is not allowed on any District properties. Violation of this regulation will mean forfeiture of the refundable security deposit and cancellation of your event at time of infraction.
- f. Parking will only be allowed in designated areas. No parking on grass or walkways.
- g. Gambling is not allowed on Rossmore Community Services District properties.
- h. The use of candles is not allowed inside any rental facility.
- i. Other permits may be required depending on the type of event (i.e. ABC, Health, Charitable Solicitation.)
- j. Law Enforcement intervention due to violation of rules and regulations will mean cancellation of event and may incur additional charges, affect future use and forfeiture of any remaining fees and security deposit paid.
- k. Applications must be received at least 10 working days prior to the date of the event. To avail of the Rossmore residence fee, please attach a copy of your driver's license and a most recent utility bill. Requests made 10-14 working days prior to the event must be made in person and all fees paid for in full and in cash. Requests made less than 10 working days but no less than 5 working days may be accommodated on a case by case basis, subject to availability of facility and staff.
- l. Submission of the completed form does not guarantee you the facility/date. You will be notified if the facility is not available.
- m. Reservations can only be made 6 months in advance. Submit the completed application form along with the a \$20 User Permit Fee and initial deposit of \$175 if booking an indoor facility, a \$20 User Permit Fee if booking a reservable picnic site/open space and/or ball field. \$20 User Permit Fee is due for all Permits to Gather. If facility or any other alternative is not available your deposit will be refunded to you within 7-14 business days.
- n. Permittee must sign the facility permit and return along with the balance of the payment within the due date indicated on the permit (10 calendar days after the reservation was made). In the event the signed permit and balance payment are not received by the due date, your reservation will be canceled and you will be refunded the deposit less the applicable service fee.
- o. For teen parties (under 18 years of age), reservations must be made at least 15 working days prior to the event. One adult shall be present for every 10 minors under the age of 18. No event will be permitted to start without the attendant.
- p. Cancellation Policy: Applicable processing and cancellation fees will be withheld by the District as per Policy 6010.60.
- q. Any request, to extend the time of the original reservation must be made for a minimum of one hour and must be made at least 10 working days prior to the event, subject to availability of facility and staff. Changes made to the dates, times, number of attendees, etc. after the permit has been processed will be assessed a permit change fee of \$20.00 after the second occurrence IL (Initial)
- r. Any cost incurred due to damage to the facility or due to law enforcement intervention arising from the group's event will be billed to the group.
- s. Payments may be in the form of cash or check. All deposits and fees for reservations made within 14 working days or less must be paid in full, and must be made in cash. All balances must be paid in full no less than two weeks prior to being issued a valid User Permit.

If the applicant provides false information such as: purpose of event, names & addresses of event holder(s), number of persons in attendance, etc., the event may be canceled prior or during the event at the discretion of the District Staff and may result in forfeiture of fees and deposits and/or denial of current and future applications for use of Department facilities and may incur additional District charges.

I certify that I have read and understand all the rules and regulations governing the use of the facility. I, the undersigned, do hereby agree that we will abide by the policies governing the use of the facility and will be responsible for any damages to the facility, furniture, or equipment caused by our occupancy of the facility. I understand that any false information provided or violation of any rules and policies will result in immediate cancellation of our event and will cause forfeiture of all fees and deposits.

Signature of Applicant: [Signature]

Date: May 16, 2016

Signature of District Official: \_\_\_\_\_

Date: \_\_\_\_\_

General Manager Approval (if required): \_\_\_\_\_

Date: \_\_\_\_\_

**Jessica Verduzco**

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To: Ingrid  
Subject: FW: letter

Good afternoon,

Approximate cost to rent the Rush Park Auditorium, East Room, West Room & Kitchen is as follows:

**Thursday, November 24<sup>th</sup>**

Auditorium (resident rate) \$57.00 p/h – 14hours = \$798.00

East Room – 14 hours = \$210.00

West Room – 14 hours = \$154.00

Kitchen – 4 hours = \$170.00

Attendant - \$20.00 p/h – 14 hours = \$280.00 (not sure if we are required to pay them time and a half or holiday pay, we will research that, therefore fees may change)

Processing fee - \$20.00

Cleaning Deposit \$175.00 (refundable if no damage is done)

11/24/16 - Total fees \$1,632.00

Deposit - \$175.00

**Friday, November 25<sup>th</sup>**

Auditorium – 8 hours - \$456.00

East Room – 8 hours = \$120.00

West Room – 8 hours = \$88.00

Kitchen – 3 hours = \$127.50

Attendant - \$160.00

11/25/16 - Total fees \$951.50

**Grand Total for both days = \$2,583.50 + \$175.00 deposit**

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**From:** Ingrid [<mailto:bizzymamaoffiv@gmail.com>]

**Sent:** Tuesday, May 17, 2016 11:49 AM

**To:** Jessica Verduzco

**Subject:** Re: letter

Faxed over application. We have our business meeting tonight in regards to renting your auditorium , is there anyway you can put together a proposal of how much both days will be or just give me a price



May 16, 2016

To whom it may concern,

On Thursday, November 24, 2016 we would like to rent the Rush Park Auditorium for a church bible study between the hours of 8am and 10pm. I have been informed that your policy only allows up to eight hours of rental time per day. Therefore I would like to request an additional 6 hours of use in one day (total of 14 hours) on Thanksgiving Thursday for our church bible study. The 14 hours requested will be needed for set up, cleanup, and time for our bible study and to fellowship. Our event will include studying the Bible, singing, eating and visiting with one another as many are traveling long distance for this event. We are asking for an extension - a total of six extra hours on Thursday. It is my understanding that the General Clerk has already found 2 event attendants available to cover the entire shift if this request approved.

Your consideration to this matter will be greatly appreciated.

Please get back to me as soon as possible as we need to book a place very soon, thank you very much.

Ingrid Lind  
1-714 /309-0335

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-5**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** REQUEST FOR COUNTY FUNDS FOR CONTRIBUTION TO  
COST OF SCHOOL DISTRICT SAFETY RESOURCES OFFICER

**RECOMMENDATION:**

Authorize Board President to submit a letter to Supervisor Michelle Steel requesting the County to contribute to the cost of the Los Alamitos School District's Safety Resources Officer.

**BACKGROUND:**

For several years, the cities of Los Alamitos, Seal Beach and the Los Alamitos School District (LAUSD) have shared the cost of a School Resources Officer (SRO). The SRO provides a physical presence of a public safety officer at Los Alamitos High School (and perhaps the two middle schools). That presence adds an added measure the safety of the students.

The cost of the SRO has increased over time due to the increases in wages and benefits for the officer. While the community of Rossmoor is a beneficiary of the SRO program, the RCSD does not contribute to the expense of the officer. The other participants are requesting a financial contribution from the District. As you may know, the District cannot expend funds for activities or programs which do not fall within the limits of its latent powers. Public safety is a County responsibility and not the District.

Therefore, the District and the County are beneficiaries of the SRO program, but do not contribute financially even though a significant segment of the LAUSD's student population is from Rossmoor. Moreover, the current participants are contemplating an expansion of the SRO program to include grammar schools. Four of the seven LAUSD grammar schools are located in Rossmoor.

With this in mind, the District is being asked to request that the County fund what would be Rossmoor's fair share of the total costs.

The thrust of the letter would be that Rossmoor contributes substantially more in taxes to the County than it receives in services (a fact borne out by the District's independent financial consultant and validated by then County Budget Officer, Mr. Frank Kim). Thus, a contribution from the County would seem reasonable and help to maintain and perhaps enhance the benefits of the SRO program. Attached is a letter from LAUSD Superintendent Sherry Kropp which was sent by her to Supervisor Steele making a similar request for the County's participation.

**ATTACHMENTS:**

1. Letter dated May 20, 2016 from LAUSD Superintendent Sherry Kropp to Supervisor Michelle Steel re: Request for Funding for SRO Program.
2. Letter dated March 8, 2016 from City of Los Alamitos Mayor Richard D. Murphy re: Request for Funding for SRO Program.



10293 Bloomfield Street • Los Alamitos, CA 90720-2200  
 (562) 799-4700 • FAX (562) 799-4730

*Sherry Kropp, Ed.D.*  
*Superintendent*

May 20, 2016

Office of Michelle Steel, Supervisor, Second District  
 Orange County Board of Supervisors  
 333 W. Santa Ana Blvd.  
 Santa Ana, California 92701

Dear Supervisor Steel,

Thank you for the meeting with Mr. Joel Angeles, Chief of Staff, and representatives from the Cities of Los Alamitos and Seal Beach, the Rossmoor Community Services District, and the Los Alamitos Unified School District. As the Superintendent of Los Alamitos Unified School District, the proposed partnership toward a School Resource Officer at Los Alamitos High School is a top priority for the safety of our students.

Los Alamitos High School is the only high school in Los Alamitos Unified School District and serves all high school students that live in Los Alamitos, Rossmoor, and Seal Beach, with approximate equal numbers from all three communities. Student safety is the number one priority, as only when students are safe can they truly learn and achieve at high levels. With the recent school shootings and other acts of violence on campuses throughout the country, we have a heightened sense of awareness that we need to do all we can to increase the chances of our students being protected while on our high school campus.

We have a School Resource Officer located on the Los Alamitos High School campus at this time. This officer has made a tremendous, positive impact on the campus in three short years. Students have learned to trust this Officer, go to him with information and assistance, and seek his advice on important issues. The Officer has also been a tremendous support to our staff, helping with emergency preparedness training, identification of illegal substances, and identifying when students are under the influence. These are just a few examples of how he has transformed the high school, but equally important is the number of incidents that have not occurred because of his presence. We know that have a School Resource on the Campus improves safety and students' sense of safety!

We are requesting that the County of Orange help contribute toward the cost of the School Resource Officer. Currently, Los Alamitos City pays 50%, Seal Beach City pays 25%, and Los Alamitos Unified School District pays 25% toward the cost of the School Resource Officer. Rossmoor is the only entity that is not contributing toward the cost of the School Resource Officer. We are requesting assistance and hope that the County can contribute toward the cost of the School Resource Officer for the next three-year agreement. Participation from the County will help ensure that this partnership continues and that our communities' children are being protected by a trained, School Resource Officer.

On behalf of the Los Alamitos Unified School District Board of Education, thank you for your time and consideration of this very important matter.

Respectfully,

Sherry Kropp, Ed.D.



CITY OF  
**Los Alamitos**  
 California

3191 Katella Avenue  
 Los Alamitos, CA 90720-5600  
 Telephone: (562) 431-3538  
 FAX: (562) 493-1255  
[www.cityoflosalamitos.org](http://www.cityoflosalamitos.org)

March 8, 2016

Supervisor Michelle Steel  
 2<sup>nd</sup> District  
 333 W. Santa Ana Blvd  
 5<sup>th</sup> Floor  
 Santa Ana, CA 92701

Supervisor Steel:

Back in April of 2015, I sent a letter to your office which included various recreational needs and potential projects that might be financially feasible for your Office to partner with the City of Los Alamitos.

We have identified another program that we would like you to consider providing funding. This is a service that the Police Department provides Los Alamitos Unified School District at Los Alamitos High School called the School Resource Officer program (SRO). This program serves the communities of Los Alamitos, Rossmoor and Seal Beach high school aged children who attend Los Alamitos High School and are within the Los Alamitos School District. Many students at Los Alamitos High School live outside of these three communities, and many of these students live within the 2<sup>nd</sup> Supervisory District.

The current cost for this SRO program is approximately \$164,407, which is the total compensation cost of the officer performing the SRO functions and duties. Currently the City of Seal Beach and the Los Alamitos Unified School District have partnered to share some this cost with the City of Los Alamitos. Each of these partners pays 25% of the total cost of this vital program.

The Police Department also provides crossing guard services to six locations utilizing seven crossing guards to safely cross children who attend two elementary schools, one Junior High School and one parochial school. The cost of this program is approximately \$65,000 and is currently being provided by in-house part-time employees and police officers to backfill. The Police Department's budget of approximately \$5.8 million dollars consists of \$229,407 allocated specifically to school safety programs (about 4% of Police budget). The City of Los Alamitos funds \$147,204 (64%) of the total cost (\$229,407) for school safety. Our hope is to reach an equal partnership by having the citizens of Rossmoor and/or in combination with your Office help offset these costs by funding approximately \$40,500 towards the SRO program which has a mutually beneficial impact to the safety of Los Alamitos High School.

The success of the SRO program has made this level of service to the staff, students and parents who are affiliated with Los Alamitos High School one that they desire to maintain; if the requested funding were to be established it would significantly aid our city to balance the budget, while still maintaining a vital service to such a vulnerable segment of our population because of your leadership. Any financial support that your Office can provide directly impacts the capacity of Rossmoor, Seal Beach and Los Alamitos residences to assist in this partnership with the City of Los Alamitos and specifically the police department.



CITY OF  
**Los Alamitos**  
*California*

3191 Katella Avenue  
Los Alamitos, CA 90720-5600  
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FAX: (562) 493-1255  
[www.cityoflosalamitos.org](http://www.cityoflosalamitos.org)

At a time in our Country's history when the relationship between law enforcement agencies and the public that they serve is under such scrutiny and pressure, I find it extremely comforting to know that our police department is not only proactive but truly invested in that relationship. Programs like SRO are not only a way to reach out but to also prevent some of the most horrific violence we have seen perpetrated on school campuses by various factors such as gangs, drugs, and active shooters.

As I stated previously, we are appreciative for any level of participation that you might consider funding and we are especially grateful for your leadership and representation in the County of Orange. I am confident that we will be able to continue to forge a strong relationship and support of our mutually beneficial projects and programs and would be willing to meet with you or a staff member to discuss the issue of the SRO program.

Sincerely,

**City of Los Alamitos**

Richard D. Murphy  
Mayor

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-6**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PROPOSED WILDLIFE WATCH PILOT PROGRAM IN ROSSMOOR

**RECOMMENDATION:**

Receive the oral report of General Manager regarding the current status of the proposed Wildlife Watch Pilot Program (WWPP) in Rossmoor.

Authorize the General Manager to approve a request from Ms. Rita Collins with CSULB to install motion-activated cameras on District Property (Rossmoor Park) as part of a proposed transect to monitor urban wildlife.

**BACKGROUND:**

At your March 8, 2016 regular Board Meeting, staff requested that the California Department of Fish and Wildlife report to the Board regarding the Implementation of a Wildlife Watch (WWPP) Pilot Program in Rossmoor. Since that time, more than 15 WWPP volunteers have been recruited by the District and the RHA. The first Wildlife Watch meeting was held on Tuesday, May 31, 2016.

The Wildlife Watch Team is in the process of creating a Wildlife Watch community website. The website will provide a centralized and dedicated location for collecting consistent and accurate coyote sightings data and will serve to educate the public about urban wildlife. The website will also contain an interactive coyote sightings map which will improve reporting accuracy, highlight patterns in activity and provide intelligent wildlife monitoring capabilities. General Counsel has opined that "Article XVI, section 6 of the California Constitution generally prohibits the utilization of public funds for a private purpose - known as the prohibition against gifts of public funds. Because this proposed website appears to be an entirely private endeavor concerning a subject (wildlife management) that is not within the District's authority, the General Manager is without power to authorize the contribution of District funds for this purpose.

The District has also been contacted by California State University Long Beach with a request to install motion activated cameras on Rossmoor Park property in

order to monitor urban wildlife and assist in related data collection. The proposed data collections transect runs along Katella Avenue, from central Long Beach to the Irvine Hills (where it becomes Santiago Canyon Road). The motion-activated camera on Rossmoor park property would assist the researchers in data collection that would serve not only the local Southern California science community, but also be part of a nationwide study of urban wildlife. Rossmoor Park would be part of a collaborative study partnered with the Lincoln Park Zoo and the Chicago Urban Wildlife Information Network.

**ATTACHMENTS:**

1. Wildlife Watch Volunteer Recruitment Forms and related materials
2. Relevant Questions and Answers about Wildlife Watch.
3. CSULB Request to place Motion Activated Wildlife Cameras on District Property.



**Rossmoor Community Services District**  
**Meeting Agenda**

*March 3, 2016*

*1:00 p.m.*



**WILDLIFE WATCH MEETING**  
**Urban Coyotes in Rossmoor**

*Attendees: RCSD General Manager James D. Ruth, Admin. Asst. Liz Deering,  
DFW Lt. Kent Smirl, Lt. McNair  
RHA Bev Houghton, Art Remnet, Dorothy Fitzgerald*

- I. Call to order: 1:00 p.m.
- II. Introductions: The goal of this meeting is to outline steps toward the development of a Wildlife Watch program in Rossmoor and prepare a unified narrative and procedure for presentation at the March 8, 2016 RCSD regular board meeting.
- III. Our previous meeting on February 22, 2016 was held to facilitate relationships between Rossmoor citizens, local animal care, wildlife agencies and community leaders to develop a more effective, modern and intuitive urban coyote reporting system; Clearly define respective roles, responsibilities and jurisdiction; Utilize assistance from the Department of Fish and Wildlife in organizing and implementing a Wildlife Watch Program to identify and quantify sightings, threat levels and mitigation options; Explore a regional solution for the ongoing coyote concerns facing the Rossmoor Community; Designate and re-educate the community regarding the latest operational procedures; Maintain consistency with regard to future records and management of citizen coyote sightings and concerns.
- IV. Open Issues:
  - a) Responsibilities and Jurisdiction: *James D. Ruth*
    - i) DFW, OC Animal Care, RHA Coyote Committee, OCPW, CalTrans, OCSD
  - b) Coyote Reporting System and Procedure Modifications:
    - i) New Online Form Creation: Structure and Data Requirements
    - ii) Google Map Creation.
    - iii) Self Reporting Links on Nextdoor and Other Websites

- iv) Protocols, Consistency and Uniformity
- v) Role of social media. (*1<sup>st</sup> hand, 2<sup>nd</sup> hand*)
- vi) Data Collection Purpose, Organization, Dissemination and Follow up Action.
- vii) Determining Threat Levels:
  - (1) Packs of Coyotes on School Grounds and in Parks
  - (2) Pet Attacks and Kills
  - (3) Sightings in Daytime
  - (4) Coyote Bites (*OCSD*)
- a) Regional Solution
  - i) Supervisor Steel's Office
  - ii) Imprinted Coyote Removal Thresholds and Systems

V. Board Meeting-Introduction of the Wildlife Watch Program

- a) Integration with Neighborhood Watch Program
- b) Recruitment of Volunteers
- c) Wildlife Interns
- d) Promotion—Logo, Eblasts, websites, Nextdoor, Social Media, Newsletters, Mass Mailings

VI. Wildlife Watch Program will Identify Contributing Factors: *DFW Lt. Smirl*

- a) Overgrown Shrubbery (*CalTrans*)
- b) Flood Control Channels (*OCPW Coyote Gates*)
- c) Food Sources: Pets, Garbage, Fallen Fruit, Pet Food, etc. (*Collaborative Effort*)
- d) Organizing Periodic Community Wildlife Watch Meetings and Educational Opportunities.

VII. Adjournment





# SPRING IS HERE!

## Rossmoor Wildlife Watch

In partnership with RHA, RCSD, OC Animal Care and the Department of Fish and Wildlife, we have created a **Wildlife Watch Pilot Program** for residents of Rossmoor to address coyotes and other wildlife in our community.

**JUST BECAUSE YOU HAVEN'T SEEN THEM DOESN'T MEAN THE COYOTES ARE GONE... THEY'LL BE BACK!**



A member from the Neighborhood Wildlife Watch Team and a Representative from Fish & Wildlife are available to answer questions about Wildlife Watch and educate the community on what it means to be a Wildlife Watch volunteer. We hope that all of you will be willing to participate! Community reporting guidelines will be distributed soon!

Nextdoor

**ROSSMOOR**

Join our Private NEXTDOOR Group for updates, Information and reporting exclusively for the Community of Rossmoor at nextdoor.com.


FOR MORE INFORMATION AND TO SIGN UP TO BE A ROSSMOOR

**WILDLIFE WATCH** VOLUNTEER GO TO [WWW.ROSSMOOR-RHA.ORG/WW](http://WWW.ROSSMOOR-RHA.ORG/WW)

# Rossmoor Wildlife Watch

## *Volunteer!*

**YES!** Please let me know more about the Rossmoor Wildlife Watch Program and how I can get involved in learning more about the wildlife in Rossmoor and keeping our community safe for everyone.

|   |       |
|---|-------|
| Name: First:  | Last: |
| Address:  |       |
| Email:  |       |
| Phone:  |       |
| Comments  |       |
|  |       |

Stay in touch on Nextdoor Rossmoor Neighborhood website at <https://nextdoor.com>

## Common Questions About “Wildlife Watch”

### What is “Wildlife Watch”?

“Wildlife Watch” is a leadership development curriculum utilizing conservation coaching as a teaching application to bring wildlife awareness and teach people how to respect wildlife in the urban environment. It is an extension of the Departments “Keep Me Wild” campaign that emphasizes a how to approach.

### What is “Conservation Coaching”?

Conservation Coaching is a leadership tool based on a “train the trainer” concept used to guide agencies, organizations and individuals through a learning process in understanding, applying and teaching conservation principles to employees and the public. A coach is someone trained and devoted to guiding others into increased competence, commitment and confidence. It is based on a leadership mentality through encouragement and empowerment. Conservation Coaching is applied in two areas (1) Agency Coaching (2) Community Coaching. Conservation coaching requires an accountability partner.

### Where did the concept of Conservation Coach / Coaching originate?

Conservation Coaching originated from section 1801(g) of the Fish and Game Code (Policies and Objectives). It is hereby declared to be the policy of the state to **encourage** the preservation, conservation and maintenance of wildlife resources under the jurisdiction and influence of the state. This policy shall include the following objective(s):

(g) To alleviate economic losses or public health or safety problems caused by wildlife to the people of the state either individually or collectively. Such resolution shall be in a manner designed to bring the problem within tolerable limits consistent with economic and public health considerations and the objectives stated in subdivisions (a), (b) and (c).

### What are the levels of Conservation Coaching pertaining to Wildlife Watch?

**Beginner (Level 1)** -Beginning coaches learn the basics of how to communicate with someone who has experienced wildlife conflict incident(s). They learn about predator prey relationships in a man influenced ecosystem, habitat requirements regarding wildlife in their community. They learn about aversive conditioning (hazing) techniques, removing attractants, scent marking, tracking and physical evidence. Beginning coaches participate and lead in setting up a Wildlife Watch program in their community. They work with Advanced Coaches in municipal governments who oversee community programs.

**Advanced (Level 2)** –Advanced coaches (Agency personnel) give “Wildlife Watch” leadership presentations to staff, management and councils. Advanced coaches design agency urban wildlife charters and policy. Advanced coaches set up communication and action plans for sightings, imminent threat and human wildlife attack incidents. Communications are set up internally within branches and

divisions and externally with supportive and lead agencies. Advanced coaches learn about the sociological, ecological and biological impact urban wildlife uncontrolled is having on our culture.

### **Why is a Leadership mentality required in being an effective Conservation Coach?**

Urban wildlife conflict creates fear and emotion stress and sensitivity to citizens who have lost pets or who have been affected by injury or property loss. Coaching in this venue requires a person of mature character who has the desire to help others and is motivated to lead through positive change. Good listening skills and empathy are the qualities of an effective conservation coach.

### **How is the training for Wildlife Watch to be implemented?**

CDFW is in the process of creating an e-learning online program that will be available in 2016. The objective is to implement an interactive training course with coaching modules to teach agencies how to train their employees to become conservation coaches in the urban wildlife sector. This train the trainer concept is networked from the agency to the public through community coaching much like Neighborhood Watch was implemented in the 1970's.

### **As a city official what role do I play in "Wildlife Watch"?**

Since Wildlife Watch emphasizes leadership development, it is a great venue for employees who are looking for an area to grow and develop their communication skills for career advancement and promotion.

- Law Enforcement as first responders and hazers.
- Public Works as knowing transportation routes of urban wildlife throughout areas of jurisdiction. Perimeter fencing, channels and culverts play significant role.
- Parks and Recreation as the impact of habitat and attractants due to the food that is brought into parks.
- Legal Department as knowing authority to use lethal and non-lethal means to remove wildlife i.e. trapping.
- City Manager directs presentation to Council and staff to develop urban wildlife charter and policy
- Animal Services as first responders working directly with citizens and wildlife conflict. They also could have an estimate of the number of licensed pets in an area.
- Sanitation in terms of trash attractants as a food source. Knowledge of trash receptacles and how trash is transported and or recycled.

**From:** [do-not-reply@rossmoor-csd.org](mailto:do-not-reply@rossmoor-csd.org)  
**To:** [rcsd@rossmoor-csd.org](mailto:rcsd@rossmoor-csd.org)  
**Subject:** California State University, Long Beach, Research Project (Urban Wildlife)  
**Date:** Thursday, May 26, 2016 3:44:01 PM

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Category:: Special Events

I am currently reaching out to local communities along a proposed transect to monitor urban wildlife, and I would appreciate any help or guidance you may offer in contacting the appropriate parties. Our proposed transect runs along Katella Avenue, from central Long Beach to the Irvine Hills (where it becomes Santiago Canyon Road), and we are looking for parks within a mile of this transect (North or South).

By allowing us to place a motion-activated camera on Rossmoor park property you can assist us in data collection that will serve not only the local Southern California science community, but also be part of a nationwide study of urban wildlife. Your park would be part of a collaborative study partnered with the Lincoln Park Zoo and the Chicago Urban Wildlife Information Network. Backyard science projects like this can also help generate interest and understanding of nature in the community.

Please let me know where I may send a full research proposal with more details.

Submitted By:

Name:: Rita Collins

Telephone:: 9284204740

Email:: rrc173@humboldt.edu

Submitted From:

<http://www.rossmoor-csd.org/About-Us/Contact-Us>

**Project Title:**

Diet and movement of coyotes (*Canis latrans*) along an urban-rural gradient

**Principal Investigator:**

Dr. Theodore Stankowich, Assistant Professor, Department of Biological Sciences,  
[theodore.stankowich@csulb.edu](mailto:theodore.stankowich@csulb.edu)

**Contact:** Rita Collins, Graduate student [rrc173@humboldt.edu](mailto:rrc173@humboldt.edu)

**Background & Significance:**

Coyote-human conflicts are an increasing problem in residential areas, as humans continue to convert wildland habitats into residential neighborhoods. This project seeks to study the movement of coyotes using arrays of motion activated trail cameras and other sampling methods to monitor diets and pet predation so that management of coyotes can be better tailored to our unique urban habitats.

Coyotes play a critical role in the local urban ecosystem, serving as the natural apex predator in the system and consuming a variety of small mammals, birds, and reptiles (Gehrt et al. 2010). Their presence likely significantly depresses populations of small pest rodents which, if left unchecked, harbor and spread diseases. Further, through intraguild predation and competition, coyotes depress populations of other mesocarnivores like raccoons and skunks. Coyote predation on pets is likely to be rare relative to their predation on other small mammals, and the positive impacts coyotes have on the ecosystem outweigh the negative consequences they have for free roaming cats and dogs (Gehrt et al. 2010).

Once considered rare, negative coyote interactions and conflicts in urban areas have increased precipitously in the past two decades, and attacks on household pets are even more common (Timm et al. 2004; Kissling et al. 2014). As suburban neighborhoods sprawl into formerly wild areas, suitable coyote habitat shrinks, and neighborhoods often border the steep, brushy areas preferred by coyotes (Felsenstein 1985; Gehrt et al. 2010). Given this changing landscape, coyotes are now being drawn into residential areas by abundance of preferred prey (rodents and rabbits), water resources, pet food left out by homeowners, unsecured trash bins, and domestic pets as potential prey items (Baker and Timm 1998). Forty eight attacks on children and adults were documented in Southern California between 1998 and 2003 (Timm et al. 2004). There is, however, currently no information available about the coyote abundance in Long Beach or the Greater Los Angeles area, and only anecdotal information on travel routes, den sites, and pack ranges. This information is critical to effectively manage the coyote population and address the frustrations of the public about the perceived dangers of coyotes

Wild coyotes have an innate fear of humans and typically avoid human settlements. The coyotes that enter and live within human settlements, however, are likely on an extreme end of the “bold-shy” continuum, willing to accept closer contact with humans in exchange for the food rewards found in suburban areas. Further, in the absence of



harassment by humans, coyotes will become even more fearless and associate humans with a safe environment. Public education efforts have focused on teaching citizens (i) to keep pets indoors, (ii) to not leave food outside, and (iii) to “haze” coyotes to negatively reinforce their bold approaches toward humans and pets (Timm et al. 2004). This proposal addresses a critical need in the management of coyotes in Long Beach and Orange County, providing population estimates, information on movement behavior, and diet breadth of the urban coyotes that are the target of extirpation efforts. Results will be presented to the public at local meetings to discuss the coyote problem, which may help generate further funding, and published in professional journals. The data collected will be invaluable to the local governing bodies and managers to better understand how coyotes are moving through the environment, to provide an estimate of the population size (which there currently is no data), and to inform local animal control regarding how common pet killing is and if it is more common in some areas compared to others.

### **Methods:**

In a collaboration with the Urban Wildlife Institute and Lincoln Park Zoo, we will establish an urban-rural transect of camera traps from Long Beach to Santiago Canyon to join their national network of carnivore monitoring transects. We have identified 35 potential target sites (Fig 1) for camera placement that include school yards, parks, greenbelts, and other natural areas along Katella Ave at 1-2km intervals within 1.5 km of Katella. UWI is funding the purchase of security boxes and carnivore lure to support the project and we monitor the entire line for one month durations, four times per year. We hope to partner with local school groups to help maintain cameras on school grounds, providing a great opportunity for outreach and public education about urban carnivores. This is a long-term monitoring project and weekly trips to retrieve data from cameras are required as well as a concerted effort to maintain positive relationships with multiple public land entities where cameras are placed. The data provides information on how carnivore species move through urban landscapes and how well different species are able to penetrate dense urban environments. Students will be charged with driving the transect every other week to retrieve the data and set up and maintain the cameras as needed.

Second, we are establishing local camera trap sites in Long Beach along greenbelts, utility and water land easements, and natural areas in order to provide information about coyote abundance, temporal frequency, and habitat use in an urban landscape. These will span from Heartwell Park in the north down El Dorado Park and the San Gabriel River into the Los Cerritos Wetlands and the US Naval Weapons Base. In consultation with local animal control and residents, we have identified likely areas where animals pass through small transferences (e.g., broken fences, storm drains) to maintain continuity in order to understand how different habitat features influence movement. Students retrieve data and change batteries weekly and then collate videos upon return to campus. Camera data will be used to estimate occurrence rates, habitat preferences, and movement patterns of coyotes and other mesocarnivore species.

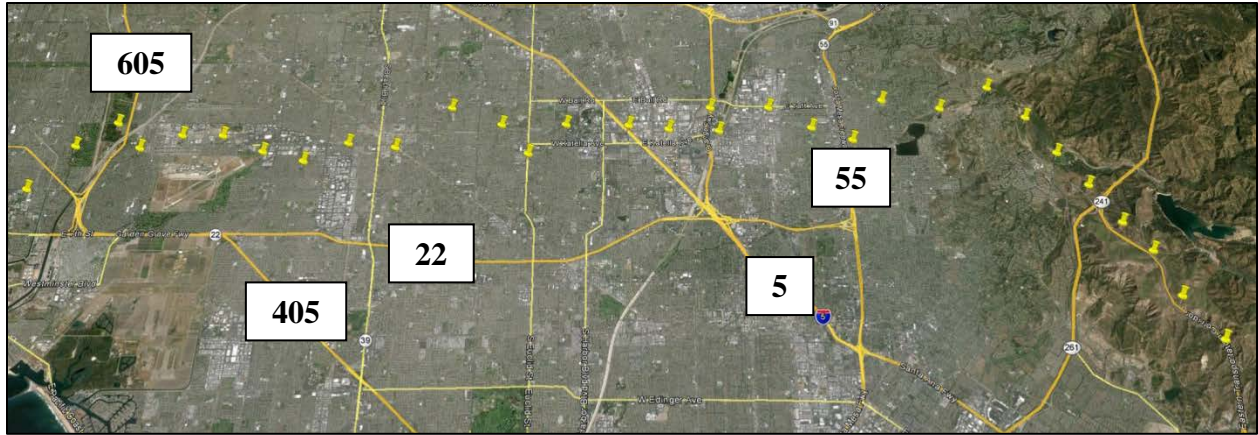


Figure 1 – Urban-Rural camera transect collaboration with Urban Wildlife Institute

Within major natural areas like Heartwell Park, El Dorado Park, Los Cerritos Wetlands, and the bike path along the San Gabriel River, we will establish transects along which we will collect coyote scats to assess pet mortality and occupancy (Ripley 2014) and set up hair snares to collect coyote hair for later population genetic analyses. Scat will be brought back to the lab, dried, and sifted to determine abundance of seeds, plant matter, bones, small mammal hair, and pet hair (pet hair is significantly longer and thicker than small rodent hair).

### **Funding:**

This study has currently received a University Research Grant of \$10,000. We will use the data to apply for additional grants from a variety of sources. Given that most of the research will be conducted off site, we will request the 26% F&A rate for all grants. We anticipate requesting funding from the following sources:

- CA Department of Fish and Wildlife: State Wildlife Grant (SWG) Program \$50K
- US Department of Agriculture \$100K
- City of Seal Beach \$15K
- Southern California Edison \$50K
- Various other small local agencies with unadvertised funding sources (e.g., Orange County Parks, Newport Bay Ecological Reserve, Newport Bay Conservancy)
- Eventually we plan to initiate a Kickstarter or GoFundMe campaign as well.

**Timetable:**

Establishment of transects Spring-Summer 2016  
Data collection in field July 2016-April 2017  
Laboratory work and diet analyses January 2017  
Preliminary data analysis April 2017  
End date is indefinite (ongoing, long-term study)

**References:**

- Baker, R. O. and R. M. Timm. 1998. Management of conflicts between urban coyotes and humans in southern California. Proceedings of the Eighteenth Vertebrate Pest Conference (1998).
- Felsenstein, J. 1985. Phylogenies and the Comparative Method. *The American Naturalist* 125:1-15.
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- Kingdon, J., D. Happold, T. Butynski, M. Hoffmann, M. Happold, and J. Kalina. 2013. *Mammals of Africa*. Bloomsbury Publishing, London.
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- Timm, R. M., R. O. Baker, J. R. Bennett, and C. C. Coolahan. 2004. Coyote attacks: an increasing suburban problem. Pp. 47-57 *in* R. M. Timm, and W. P. Gorenzel, eds. Proceedings of the 21st Vertebrate Pest Conference, University of California, Davis.

Principal Investigator Research Vita – DR. THEODORE STANKOWICH  
ASSISTANT PROFESSOR: DEPARTMENT OF BIOLOGICAL SCIENCES

Joined CSULB Biological Sciences faculty in Fall 2012

Publications (\* indicates undergraduate co-author, ^ indicates peer reviewed)

- Buesching, C. D. & Stankowich, T.** In Press. Communication amongst the Musteloids: Signs, signals, and cues. In: *The Biology and Conservation of Wild Mustelids*.
- Caro, T. & Stankowich, T.** 2015. Concordance on zebra stripes. *Royal Society Open Science*.^
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- Samia, D. S. M., Blumstein, D. T., Stankowich, T. & Cooper, W. E.** 2015. Fifty years of chasing lizards: new insights advance optimal escape theory. *Biological Reviews*.^
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- Caro, T., Stankowich, T., Mesnick, S., Costa, D., Beeman\*, K.** 2012. Pelage coloration in pinnipeds: functional considerations. *Behavioral Ecology*, 23(4), 765-774.^
- Stankowich, T.** 2012. Armed and dangerous: predicting the presence and function of defensive weaponry in mammals. *Adaptive Behavior (Special Issue: "Predators and Prey")*, 20(1), 34-45.^

Presentations & Posters

**Presentations:**

**2015**

Contributed Seminar, Annual Meeting of the Animal Behavior Society in Anchorage, AK, USA

Contributed Seminar, Southwest Organismal Biology Meeting SICB, Pomona, CA, USA

Contributed Seminar, Southwest Organismal Biology Meeting SICB, Pomona, CA, USA

(presented by MS student Victoria Luce)

## **2014**

Fellows Colloquium Lecture, College of Natural Science and Mathematics, California State University Long Beach, CA, USA

Invited Speaker, Dept. Biological Sciences, San Diego State University, San Diego, CA, USA

Invited Speaker, Dept. Biology, North Dakota State University, Fargo, ND, USA

Contributed Seminar, Society of Integrative and Comparative Biology – Southwest Organismal Biology Meeting, University of California Irvine, CA, USA

Contributed Seminar, Annual Meeting of the International Society for Behavioral Ecology, New York City, NY, USA

Contributed Seminar, Annual Meeting of the Animal Behavior Society in Princeton, NJ, USA

## **2013**

Invited Speaker, City of Seal Beach, City Council Meeting on Coyote-Human Conflicts

Contributed Seminar, Society of Integrative and Comparative Biology – Southwest Organismal Biology Meeting, University of California Riverside

Contributed Seminar, 5<sup>th</sup> Western Evolutionary Biology Meeting, UC Irvine, CA, USA

Contributed Seminar, Annual Meeting of the Animal Behavior Society in Boulder, CO, USA

Contributed Seminar, Annual Meeting of the American Society of Mammalogists in Philadelphia, PA

Invited Seminar, Dept. Ecology & Evolutionary Biology, University of California Los Angeles, CA

Invited Seminar, Dept. Biology, California State University Fullerton, CA, USA

Contributed Platform Presentation, CNSM Faculty Symposium, Cal State Univ Long Beach, CA

Invited Seminar, Biology Students Association, Cal State Univ Long Beach, CA, USA

### **Posters:** (non-presenting co-author posters in italics)

**2015:** *Annual Meeting of the Animal Behavior Society, Anchorage, AK (presented by UGrad Doreen Cabrera)*

*Undergraduate Research Symposium, Cal State Long Beach, CA, USA (presented by Ashly Romero)*

**2014:** Gordon Conference on Predator-Prey Interactions, Ventura, CA, USA

Faculty Research Symposium, College of Natural Sciences and Mathematics, California State University Long Beach.

*Undergraduate Research Symposium, Cal State Long Beach, CA, USA (2 separate posters presented by 2 undergraduates)*

### **Awards, Grants, & Funding**

#### **Student Excellence Funds Awards:**

\$8000 for purchase of mammal specimens for CSULB collections, 2014

\$50000 for purchase of a new Chevrolet Suburban for Biological Sciences, 2015

**Urban Wildlife Institute:** \$700: Purchase of 25 camera security boxes and carnivore lure, 2016

**CSULB RSCA Award:** 3 units Assigned time Currently Active (Spring 2016)

**CSULB Proposal Incentive Grant:** 3 units Assigned time (Fall 2016)

**UNDER REVIEW: National Science Foundation:** Preproposal to study the learning about aposematism in mammalian systems.

**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-7**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** PROFESSIONAL SERVICES AGREEMENT TO PROVIDE TENNIS INSTRUCTION AT ROSSMOOR PARK-FERNANDO MOLINA

**RECOMMENDATION:**

Authorize General Manager to execute a new Professional Service Agreement to provide tennis instruction by Mr. Fernando Molina.

**BACKGROUND:**

For the past several years the District has had a Professional Services Agreement with Mr. Fernando Molina for the provision of tennis instruction at Rossmoor Park. At your June 9, 2015 Board meeting, the Board approved a new one-year agreement with two one-year Extended Terms with Mr. Molina.

Mr. Molina has been in full compliance with the terms of his initial one-year Agreement and he is requesting a renewal of his agreement for the first of two one-year Extended Terms. However, Mr. Molina did not timely request a renewal pursuant to the terms of the initial one-year agreement, which requires 60 days written request by Mr. Molina prior to the expiration of the Agreement. Such a timely request would have allowed the Board to simply extend this Agreement by one year. Accordingly, General Counsel has prepared a new Professional Services Agreement which is attached for your consideration. This new Professional Services Agreement contains the identical provisions as in the previous Agreement, and should be executed by all parties prior to Mr. Molina assuming duties under the Agreement.

**ATTACHMENTS:**

1. Proposed Extended Term Agreement with Mr. Fernando Molina.
2. Letter dated May 16, 2016 from Mr. Fernando Molina Requesting a One-year Extended Term Agreement.

**ROSSMOOR COMMUNITY SERVICES DISTRICT  
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into this June 14, 2016 by and between the Rossmoor Community Services District, a public agency (“District”) and Fernando Molina, an individual and tennis professional (“Contractor”). District and Contractor are sometimes individually referred to as “Party” and collectively as “Parties.”

**RECITALS**

A. District is a public agency authorized to own, operate, maintain and repair facilities for public recreation including, without limitation, providing tennis courts for use by individuals who reside within the jurisdiction of the District. District has the authority to establish rates or other charges for services and facilities provided by District. District is authorized to receive revenue and in order to cover the costs of said services and facilities including, for example, charging a tennis professional such as Contractor for the right to use District tennis courts for providing tennis lessons. District desires to enter into this Agreement in order for Contractor to be available to provide tennis lessons (“Services”) to individuals who desire such Services at District’s tennis courts.

B. Contractor desires to perform and assume responsibility for the provision of the Services on the terms and conditions set forth in this Agreement. Contractor represents that he is experienced in providing such Services.

NOW, THEREFORE, the parties hereby agree as follows:

1. General Scope of Services. Contractor promises and agrees to furnish to the District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the Services. All Services shall be subject to, and performed in accordance with, this Agreement. Contractor shall be responsible for offering, scheduling, and conducting all tennis lessons pursuant to the provisions of this Agreement including, without limitation, the requirements for the location and Schedule of Services as set forth herein. Contractor will also make a good faith effort to provide Services on a priority basis to residents of Rossmoor in connection with the offering and scheduling tennis lessons.

2. Term. The term of this Agreement shall be for one year from the date of full execution by both Parties (“Term”), unless earlier terminated as provided herein. Provided Contractor is not in default under the provisions of this Agreement, the Term of this Agreement may extended for two (2) successive one (1) year terms (“Extended Term(s)”) pursuant to the following procedure. At least sixty (60) days prior to expiration of the Term or Extended Term, as applicable, Contractor may submit a written request to the District representative for extension of this Agreement. Any such written request must be received by the District representative not later than sixty (60) days prior to the expiration of the then current term of the Agreement. Upon receipt of such a written request, the Board of Directors of District may determine, in its sole and absolute discretion, whether to grant the request for the applicable Extended Term.

3. Prohibition Against Subcontracting/Employees; Independent Contractor. The Services shall be performed personally by Contractor and shall not be performed by any subcontractors, employees, volunteers or agents. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement.

4. Location and Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the following Schedule of Services:

(a) Contractor will reserve an available court on a regular weekly basis as agreed upon by both parties and Contractor will be available during those hours and days of week to perform Services. Said schedule will be posted in District office and will serve as a means to reserve a Court.

(b) Changes to schedule may only be requested by Contractor under extraordinary circumstances by giving District reasonable notice, but not less than one week in advance of the schedule change. Requested changes are subject to approval by the District in its reasonable discretion. Disapproved requests will result in payment by Contractor, in accordance with this Agreement, as if he had utilized the court for the subject period of time.

(c) Contractor will be responsible for payment to the District for any hours reserved, regardless as to whether or not lessons were actually performed. Should Contractor be observed providing instruction other than at a reserved time and/or court, Contractor shall be charged a double fee for the time used but not reserved.

The Services shall be performed at Courts at Rossmoor Park. District shall reserve a court as agreed to by both parties for the performance of Services by Contractor for the times set forth in the Schedule of Services, as requested by Contractor. District's only obligation in connection with the provision of Services by Contractor shall be to reserve a court at Rossmoor Park in accordance with the Schedule of Services.

5. Conformance to Applicable Requirements and Coordination of Services. All work prepared by Contractor shall be subject to the approval of District. Contractor agrees to work closely with District staff in the performance of Services and shall be available to District's staff at all reasonable times.

6. Standard of Care. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor shall keep himself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Services. Contractor shall be liable for all violations of such laws and regulations in connection with Services. Contractor shall execute and maintain his work so as to avoid injury or damage to any person or property. In carrying out the Services, Contractor shall exercise all necessary precautions for the safety of



individuals appropriate to the nature of the work and the conditions under which the work is to be performed.

7. Insurance. Contractor shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by Contractor. Such insurance shall meet at least the following minimum levels of coverage:

(a) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto).

(b) Minimum Limits of Insurance. Contractor shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. (2) *Automobile Liability*: Sufficient coverage per accident for bodily injury and property as determined by the General Manager.

8. Compensation. Contractor shall receive compensation for Services rendered under this Agreement as follows:

(a) Contractor shall provide the Services at rates as stated on a rate schedule provided by the Contractor which shall be charged to each individual who receives a tennis lesson, regardless of whether said lesson is provided to one or more individuals at the same time. The minimum amount of time for which Contractor shall charge for Services shall be in one hour intervals. Contractor shall be solely responsible for imposing and collecting all fees charged for the Services in accordance with this Agreement.

(b) On a monthly basis throughout the term of this Agreement, Contractor shall submit to District a written statement which sets forth, in detail, the following: (i) the date and time of each tennis lesson given; (ii) the corresponding fee imposed and collected for each lesson; (iii) the total amount of fees imposed and collected during the time period of the applicable statement; and (iv) the total amount of hours reserved, but Services not provided.

(c) Contractor shall retain as the entire amount of compensation for all Services performed under this Agreement an amount equal to 75% of the total fees imposed and collected during the time period of the applicable statement. Contractor shall not be entitled to expense reimbursements nor any other amounts in connection with performance of this Agreement.

(d) At the time of submission of each written statement as required herein, Contractor shall remit payment to the District in readily available funds, an amount equal to 25% of the total fees imposed and collected during the time period of the applicable statement including amounts Contractor is required to pay under Section 4(b) and (c).

(e) The fees imposed, collected and remitted, as set forth herein, shall be the gross fees and there shall be no deduction or other reduction from the amounts which are subject to the calculations and payments set forth herein.

(f) At all times during the term of this Agreement, and for a period of three (3) years following the expiration or termination of this Agreement, Contractor shall maintain the statements described herein and any other documentation developed and retained in connection with Contractor's responsibilities under this Agreement. Said statements and documents shall be subject to audit and review by District at all times during the term of this Agreement and for three (3) years following expiration or termination of this Agreement.

(g) Contractor shall not be reimbursed for any expenses unless authorized in writing by District.

(h) At any time during the term of this Agreement, District may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work requested by District which is not provided for under this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the duly authorized representative of the District.

#### 9. General Provisions.

(a) Termination of Agreement. District may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for Services which have been adequately rendered to District, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

(b) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose. The individuals specified herein shall be deemed the duly authorized representative of the applicable Party:

**Contractor:** Fernando Molina  
12082 Paseo Bonita  
Los Alamitos, CA

**District:** Rossmoor Community Services District  
3001 Blume Dr.  
Rossmoor, CA 90720  
Attn: General Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

(c) Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

(d) Indemnification. Contractor shall indemnify, defend with counsel approved by District, and hold harmless District, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, regardless of District's passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the District. Should District in its sole discretion find Contractor's legal counsel unacceptable, then Contractor shall reimburse the District its costs of defense, including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation. The Contractor shall promptly pay any final judgment rendered against the District (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

(e) Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

(f) Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

(g) Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

**ROSSMOOR COMMUNITY  
SERVICES DISTRICT**

**FERNANDO MOLINA**

By: \_\_\_\_\_  
James D. Ruth  
General Manager

By: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

**ROSSMOOR PARK  
Summer Tennis Camps 2016**

Fernando Molina is a USPTA Certified Tennis Professional who has been teaching the fundamentals of tennis for over 35 years.

Fernando has been teaching at the Rossmoor Park Tennis Courts for 32 years and is a highly respected tennis professional in the tennis world.

Under contract with the Rossmoor Community Services District, Fernando offers private and group lessons and is available all year round.

Please contact Fernando for registration and additional program information at

**562-209-3648.**

Rossmoor Park is located at 3232 Hedwig Rd. in Rossmoor

**FERNANDO MOLINA  
USPTA Certified**



**Rossmoor Park  
TENNIS  
PROGRAMS**



**Summer 2016**

## Junior Camps (7-14)



**Instructional Camps focus on fundamentals and proper technique of forehand, backhand, serve, volley and footwork with a match play strategy.**

| Day           | Date           | Time           | Fee   |
|---------------|----------------|----------------|-------|
| Mon, Wed, Fri | 6/20,6/22,6/24 | 9:00am-11:00am | \$70  |
| Mon, Wed, Fri | 7/11,7/13,7/15 | 9:00am-11:00am | \$70  |
| Mon, Wed, Fri | 8/15,8/17,8/19 | 9:00am-11:00am | \$70  |
| Mon-Fri       | 6/27-7/1       | 9:00am-12:00pm | \$160 |
| Mon-Fri       | 7/18-7/22      | 9:00am-12:00pm | \$160 |
| Mon-Fri       | 8/1-8/5        | 9:00am-12:00pm | \$160 |

**(562)209-3648**

**Summer 2016**

## Tennis Clinic Schedule for 2016

| Day       | Category      | Time           | Fee  |
|-----------|---------------|----------------|------|
| Monday    | 3.0 and Above | 9:00am-10:30am | \$15 |
| Monday    | 3.0 and Above | 7:00am-8:00am  | \$12 |
| Tuesday   | 3.5 and Above | 9:00am-10:30am | \$15 |
| Wednesday | 3.0 and Below | 6:00pm-7:30pm  | \$15 |
| Thursday  | 4.0 and Below | 9:00am-10:30am | \$15 |
| Thursday  | 3.5 and Above | 6:00pm-7:00pm  | \$12 |
| Sunday    | 4.0 and Above | 9:00am-10:30am | \$15 |

**\*\*All the fees for the Tennis Clinic are per person.**

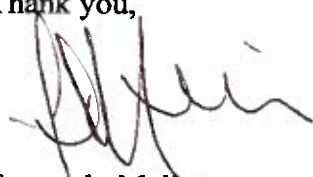
**Please Call Fernando at  
(562)209-3648  
to reserve your spot**

May 16, 2016

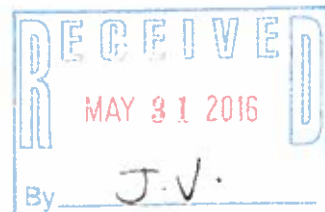
General Manager  
Rossmoor Community Service District

I would like to extend my contract for one more year from July 2016 to July 2017 to provide tennis lessons at Rossmoor Park.

Thank you,



Fernando Molina



**ROSSMOOR COMMUNITY SERVICES DISTRICT**

**AGENDA ITEM H-8**

**Date:** June 14, 2016  
**To:** Honorable Board of Directors  
**From:** General Manager  
**Subject:** COMMUNICATION TO SEAL BEACH CITY COUNCIL RE:  
SHOPS AT ROSSMOOR—PROPOSED HEALTH CLUB

**RECOMMENDATION:**

Authorize Board President to submit a letter to the Seal Beach City Council regarding issues of concern to the District and the residents of Rossmoor.

**BACKGROUND:**

The developer/owner of the Shops at Rossmoor (Shops) is proposing to build and operate a health club on what is now parking adjacent to Seal Beach townhomes facing Montecito Rd. As a result of issues raised by Rossmoor residents and others, the Seal Beach City Council referred the matter to its Environment Quality Control Board (EQCB).

On May 18<sup>th</sup>, the EQCB met with a Committee of interested parties to discuss the project. Among the attendees were District Board members Casey and Burges, General Manager Ruth, RHA President Nitikman and RHA Vice-President Houghton, as well as, several community members. A lengthy discussion on many issues ensued.

Of major concern was the already present congestion and traffic issue at the four-way stop sign on Main Way. Most Rossmoor residents however, were primarily concerned about the loss of parking behind the Seal Beach townhomes which would likely result in overflow parking from Seal Beach residents onto Rossmoor streets.

The overflow parking condition was previously addressed by an agreement with the Shops at Rossmoor to allow Seal Beach townhome residents to park in the Shop's parking lot. It is unclear whether or not that agreement will continue to be possible if the health club is built at the proposed location. Those parking slots could become required parking for the patrons at the Shops.

At the conclusion of the meeting, the EQCB voted 4-1 to not send a recommendation to the Seal Beach Planning Commission in order to give the developer of the project time to respond to the issues raised. A meeting of the Committee is now scheduled to be held on June 20, 2016 to react to the developer's response.

In the meantime, it is felt that the Seal Beach City Council should be made aware of the seriousness of the issues being raised by the Committee. It is therefore recommended that the Board authorize the Board President to submit a letter to the Seal Beach City Council along with the General Manager's communication to the Board enumerating the myriad of issues raised and discussed. Attached is the proposed letter for the Board's consideration. The Board will be apprised of the outcomes of the next meeting of the EQCB's meeting with the developer.

**ATTACHMENTS:**

1. General Manager's Meeting Notes re: Shops at Rossmoor—Proposed Health Club.
2. Proposed Letter to Seal Beach City Council





# MEETING NOTES

To: RCSD President Tony DeMarco, Members of the Board of Directors  
From: James D. Ruth  
Subject: **Shops at Rossmoor Proposed Health Club  
Public Meeting—Seal Beach City Hall  
Environmental Quality Control Board  
Wednesday, May 18, 2016**

The meeting was attended by approximately thirty Rossmoor residents who expressed strong opposition to the proposed 37, 000 square ft. Health Club to be located behind Sprouts in the parking lot. Board members Ron Casey, Dave Burgess, RHA President Mark Nitikman and VP Bev Houghton and me were also in attendance.

Major issues expressed in opposition to the proposed project were:

1. Adequate notification of residents on the date, time and location of meeting. Staff indicated the City met all code requirements in notification.
2. Queing of cars turning off of Seal Beach Blvd.; particularly those making left hand turns off of Seal Beach Blvd.
3. The congestion and safety issues associated with the 4-Way stop on Rossmoor Center Way with added vehicular traffic.
4. Increased traffic—800 to 900 trips a day.
5. What did the original EIR designate as ultimate build out and parking requirements?
6. Impact on residents living on Montecito Road trying to exit their properties with the increased traffic.
7. Need to validate the projects parking spaces—1,613.
8. Hours of Operation—Impact on residents—Noise—Lights—Horns—early 5:30 a.m.-10 p.m.
9. Impact of Delivery Trucks—Traffic—Loading—Unloading—Parking.
10. Developer estimates 80% of fit club use will be within a three mile radius of club.
11. Non shoppers will not be allowed to continue parking in the Shops at Rossmoor parking lot.
12. Concerns about air quality and green house gases resulting from development.
13. Signal synchronization from St. Cloud to S.B. Blvd. north to boundary, have been installed to improve traffic flow. OCTA—Grant—Completed.
14. Construction Noise—Dust—Staging Of Trucks And Equipment.
15. Consultant's statement that there would be no traffic impact (*Ken Wilhelm*)—loss of 40 spaces. have more than adequate parking for Shops in Rossmoor.
16. Explore another entrance into parking area off of Seal Beach Blvd southbound.
17. Speeding through Rossmoor Center Way.
18. Residents currently parking in Shops at Rossmoor will have to relocate somewhere else—Park in Adjoining Neighborhood—Major Impact To Residential Areas Nearby—Safety—Trash—Noise—Inconvenience to Residents, Visitors.
19. If you're traveling north on SB Blvd. you will have to go to Bradbury to make a left hand turn.
20. Zoning needs to be reviewed.
21. Development will impact the quality of life for residents in close proximity to development.

22. Impact of delivery trucks.
23. Very unlikely residents will ride bikes to the LA Fitness Health Club.
24. Developer should consider current conditions in their final assessment of their project on surrounding properties.
25. What will be the main entrance?
26. How many trips does the parking lot currently generate?

The meeting was conducted in a very professional manner by the committee. Our Rossmoor residents did an excellent job of articulating their concerns.

The Committee voted 4-1 to not recommend this project to the Planning Commission for their **June 2, 2016** meeting until the developer has adequately addressed the resident's concerns, particularly the major issues associated with the 4-Way stop located on Rossmoor Center Way.

Meeting adjourned at 8:05 p.m.

***James D. Ruth***

June 14, 2016

Mayor and City Council  
City of Seal Beach  
Address  
Seal Beach, CA 90740

Dear Mayor and City Council.

I am writing on behalf of the Board of Directors of the Rossmoor Community Services District (RCSD) to inform you of a serious concern of the residents of Rossmoor. As you may know, the Shops at Rossmoor (Shops) and its developer are proposing to build a 24-hour Health Club at the Shops on a current parking lot adjacent to Seal Beach townhomes facing Montecito Rd.

Of major concern to both Seal Beach and Rossmoor residents is the congestion and traffic at the four-way stop sign on Main Way. The addition of a high traffic health club will only add to the backups currently being experienced at the aforementioned intersection.

Rossmoor residents, however, are primarily concerned about the loss of parking in the Shops parking lot behind and adjacent to the Seal Beach townhomes. Townhome residents are now able to park on the Shop's parking lot by obtaining a permit. It remains unclear whether or not that accommodations will remain if the health club is built at the proposed location. Seal Beach parking requirements could likely require that those parking slots now being used by Seal Beach residents could become required parking for the patrons of the Shops at Rossmoor.

This issue is of great concern to Rossmoor residents because previous to the current arrangement, Seal Beach residents were using Rossmoor streets for overflow parking. Many residents and/or their guests could not park in front of their homes because of the overflow parking, particularly during the evening and nighttime hours. There are, of course, many other issues which require further study and mitigation.

I am mindful that your Environmental Quality Control Board and your Planning Commission have yet to rule and/or approve of the project. However, the combined sentiments being expressed by both of our resident population have been brought directly to our Board of Directors, as well as, the Board of Directors of the Rossmoor Homeowners Association. I therefore believe that you should be as informed as we are about the potential controversy which may arise should these concerns not be properly addressed by both of our communities.

I am attaching the Meeting Notes taken by our General Manager at the last EQCB meeting for your information. I will keep you informed as this project becomes more fully defined and trust that your EQCB and Planning Commission will be sensitive to our issues.

Respectfully,

Tony DeMarco  
RCSD Board President

Cc: Rossmoor Homeowners Association  
Seal Beach City Manager, Jill Ingram  
Seal Beach Planning Commission  
Environmental Quality Control Board