



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, January 8, 2019

A. ORGANIZATION

1. CALL TO ORDER: 7:01 P.M.

2. ROLL CALL: Directors Casey, Kahlert, Nitikman, Maynard
President DeMarco

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. 2018 State of the District Address: Michael Maynard

President DeMarco presented the 2018 State of the District Address. Applause ensued. The presentation was received and filed.

b. Director Amy Lakin Re: Casa Youth Shelter

Director Amy Lakin provided a PowerPoint presentation which provided an overview of the Casa Youth Shelter, its mission, history, services, donors, and volunteer opportunities. The presentation was received and filed.

5. ELECTION OF OFFICERS

Recommendation that the Board of Directors take the following actions in the order indicated:

1. Election of President – conducted by President DeMarco; President DeMarco called for nominations for the office of President. Director DeMarco nominated Director Casey for the position of President, the nomination was seconded by Director Maynard. The General Manager asked if there were any other nominations. Seeing none, the General Manager closed the nominations. Director Casey was elected as President of the Board of Directors, 5-0.

At this time a Proclamation and gavel were presented by incoming President Casey to outgoing President Tony DeMarco.

2. Election of First Vice President – conducted by the newly elected President; President Casey called for nominations for the office of First Vice President.

President Casey nominated Director Maynard for the position of First Vice President. The nomination was seconded by Director DeMarco. The President asked if there were any further nominations. Seeing none, President Casey closed the nominations. Director Maynard was unanimously elected as First Vice President of the Board of Directors, 5-0.

3. Election of Second Vice President – conducted by the newly elected President.

Director Kahlert nominated Director Nitikman for the position of Second Vice President. The nomination was seconded by Director Maynard. The President asked if there were any further nominations. Seeing none, President Casey closed the nominations. A roll call vote was taken. Director Nitikman was unanimously elected as Second Vice President of the Board of Directors, 5-0.

NEWLY ELECTED PRESIDENT CASEY THEN PRESIDED OVER THE REMAINDER OF THE MEETING

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Kevin Pearce opined relative to community street sweeping and overflow parking from the Seal Beach townhomes. He further opined that the parking overflow problem was getting worse and was adversely affecting Rossmoor residents. He requested that a committee be formed to address these issues.

Cindy Centano opined relative to the alleged inadequacy of the I-405 freeway sound wall. She announced that she had collected signatures from residents affected by the noise and hoped to elicit mitigation efforts from CalTrans. The Board advised Ms. Centano that the Rossmoor Community Services District did not have jurisdiction over the matter, however they had advocated for residents regarding the noise issue in the past. The Board was prohibited from taking legal action as the expenditure would be seen as a gift of public funds.

D. REPORTS TO THE BOARD:

1. FACILITY RENTAL USAGE REPORT

The General Manager stated that this was an introductory facility usage report to provide the Board of Directors with an annual overview of how the facilities were currently being used and to aid in future Capital Improvement Project and Program planning decisions. Discussion ensued

relative to expanding the data to provide more detail. The General Manager stated that staff would be conducting facility tours and audits. The report was received and filed.

E. CONSENT CALENDAR:

1a. MINUTES REGULAR BOARD MEETING—December 11, 2018

2. REVENUE AND EXPENDITURE REPORT—NOVEMBER 2018

ITEM E-1a. MINUTES WAS PULLED FROM THE CONSENT CALENDAR

Motion by Director Nitikman seconded by Director DeMarco to approve Item E-2 Revenue and Expenditure Report on the Consent Calendar as submitted. Motion passed 4-1, with Directors Casey, DeMarco, Maynard and Nitikman in favor and Director Kahlert abstaining as he was absent from the November 2018 Board Meeting.

Motion by Director Nitikman seconded by Director DeMarco to approve Item E-1a. Minutes Regular Board Meeting of December 11, 2018 on the Consent Calendar as submitted. Motion passed 3-2, with Directors Casey, DeMarco and Nitikman voting in favor and Directors Kahlert, and Maynard abstaining as they were both absent from the December 2018 Board Meeting.

F. PUBLIC HEARING—None

G. RESOLUTIONS:

1. RESOLUTION NO. 19-01-08-01 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS

Approve by roll call vote, Resolution No. 19-01-08-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT DESIGNATING CERTAIN DISTRICT OFFICIALS TO TRANSACT BUSINESS WITH FINANCIAL INSTITUTIONS WHICH HOUSE THE DISTRICT'S INVESTMENTS, SAVINGS OR OTHER FINANCIAL ACCOUNTS.

Motion by Director Maynard, seconded by Director Kahlert to approve Resolution No. 19-01-08-01. The resolution was unanimously approved by roll call vote, 5-0.

2. RESOLUTION NO. 19-01-08-02 LIST OF OFFICIALS AUTHORIZED TO TRANSACT BUSINESS WITH THE DISTRICT'S BANKS AND OTHER FINANCIAL INSTITUTIONS

Approve by roll call vote, Resolution No. 19-01-08-02 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT REJECTION OF GOVERNMENT CLAIM.

Motion by Director Nitikman, seconded by Director DeMarco to approve Resolution No. 19-01-08-02. The resolution was unanimously approved by roll call vote, 5-0.

ORDINANCES—None

H. REGULAR CALENDAR:

1. DISCUSSION AND POSSIBLE ACTION RE: TWO REPLACEMENT TREES FOR RUSH PARK PARKING LOT PLANTER

The General Manager stated that staff was requesting Board direction regarding the planting of two replacement trees for the Rush Park parking lot planter. Discussion ensued relative to whether to plant the trees or research the construction of a turn-a-bout. Director Kahlert asked what problem would be solved by waiting to plant the trees. Director Maynard stated that the Orange County School of the Arts used the area to drop off students and it would provide a safer area for the bus to pull over and unload students. Director DeMarco stated that modifying the sidewalk would also serve as an off-street food truck parking area for events such as the Rossmoor Winter Festival. It was the consensus of the Board to at least research the feasibility of the project.

Motion by Director Nitikman, seconded by Director DeMarco to do a preliminary investigation into the cost of designing a turn out and parking lot replacement; with a follow up conversation in 90 days.

I. GENERAL MANAGER ITEMS:

The General Manager provided the Board with an update on concrete and asphalt improvements. The initial completion date was estimated to be in December 2018. However, due to rain delays and holidays, the Orange County Public Works Department is now targeting the end of January 2019 for the concrete work. Roadway repairs will begin the middle of February with the filling of cracks throughout the streets and slurry seal will be done in the Spring. When completed, it is estimated that these improvements will cost approximately \$2.4 million, which is being funded by Orange County.

Due to a two-car vehicle accident on the corner of Seal Beach Boulevard and Hedwig Road there was significant damage to the Rossmoor Wall. Another accident occurred at this same location approximately three-four months ago. The District has requested a traffic study since there have been additional accidents at that same location. The wall repair would begin shortly. At the corner of Seal Beach Boulevard and St. Cloud, the letter “R” was stolen from the Rossmoor Wall. Staff has ordered a replacement letter to be installed the missing letter as soon as it arrives.

Recently, there have been reports and video of an individual who is stealing the books out of the remote Little Free libraries installed throughout Rossmoor by residents and at Kempton Park by the District. It has been reported to the Orange County Sheriff’s Department who now has a description of the individual and their vehicle obtained through a resident’s camera and placed on the Nextdoor social media channel. Residents are encouraged to report any incidents immediately to the Sheriff’s Department.

On December 18, 2018, at the Orange County Board of Supervisor's meeting, the Board of Supervisors took action to install shared bike lanes along Foster Road, and remove the parking restrictions. A letter and a resolution detailing the District's position to keep the existing bike lanes and parking restrictions was sent on behalf of RCSD to restate the District's position prior to the Board of Supervisor's vote. However, due to recent traffic studies and other considerations, the item was passed.

RCSD staff will be providing a survey to the community, requesting information as to what additional recreation activities and amenities may be desired in the future and will utilize this information to make recommendations to the Board.

The General Manager reported that the District street lighting installation was on target for early February. As soon as the District receives a confirmed start date, we will publicize the information to the community.

The General Manager reported that he had represented the RCSD at the Orange County Board of Supervisors Holiday Open House on December 20, 2018. He had a meet and greet with Supervisor Michelle Steele and her deputy Tim Whitacre and discussed ongoing street sweeping and parking concerns with them. Mr. Whitacre agreed to schedule a time to meet with the street sweeping vendor and the Sheriff's Department to try to find a solution.

J. BOARD MEMBER ITEMS:

Director Nitikman congratulated President Casey on being elected as the new RCSD President and thanked outgoing President DeMarco for his work over the past year. He remarked that he had noticed telephone poles being replaced throughout the community and wondered if anyone had been notified or had any information as to why they were being replaced. Director Maynard replied that he had inquired directly with the workers and was told that Southern California Edison was replacing/repairing old telephone poles as part of a scheduled maintenance program. General Manager Joe Mendoza stated that the District had not been notified of this activity.

Director DeMarco reviewed several traffic related items discussed at a recent meeting with the Orange County Traffic Engineer Deepthi Arabolu. He added that Deepthi had agreed that the reflector road striping along Montecito Road was inadequate and needed to be improved. Director DeMarco also stated that because there wasn't enough traffic, Rossmoor did not qualify for the LED flashing lights to be installed at the crosswalks on Montecito Road but RCSD could purchase its own speed signs. He thanked Casa Youth Shelter Director Amy Lakin for her enlightening and informative presentation about the shelter and its many valuable services and thanked the General Manager for bringing that information to the community. He concluded by saying that it had been a pleasure serving as the District's President over the past year. He thanked everyone for their support and wished incoming President Ron Casey the very best and everyone a Happy New Year.

Director Kahlert congratulated Director Ron Casey on being elected RCSD's President of the Board and stated that he had every confidence that he would do a fantastic job. He thanked outgoing President Tony DeMarco for his excellent job as President over the past year; the District was in great shape and he looked forward to the New Year.

Director Maynard opined relative to Kevin Pearce's earlier comments stating the County's position that permit parking could not be done. He disagreed with the conclusion and remarked that he sympathized with affected Rossmoor residents.

President Casey thanked his colleagues for the kind words, stating that he was going to do the best job with the resources he had at hand and that he had excellent resources in his fellow board members and staff. He thanked Amy Lakin with the Casa Youth Shelter for her presentation and remarked that it was very illuminating. The organization seemed to operate with a low profile and he hoped the presentation helped to highlight the wonderful services Casa Youth Shelter has to offer. President Casey also stated he was very pleased with the 2018 Rossmoor Winter Festival's huge success and looked forward to the event's continued growth. He announced that he was pleased with the Orange County Public Works road and sidewalk repairs, and eagerly anticipated the LED street lighting upgrade which would be a significant benefit to the community. He concluded that he had a great Board of Directors to work with and looked forward to a great year ahead.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director Nitikman, seconded by Director Kahlert to adjourn the regular meeting at 9:01 p.m. Motion passed 5-0.

SUBMITTED BY:

Joe Mendoza

General Manager