



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, June 14, 2016**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

- 2. ROLL CALL:** Directors Burgess, Casey, Maynard  
President DeMarco  
Director Kahlert had an excused absence

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS:**

**A-4a: LT. ROB GUNZEL RE: ORANGE COUNTY SHERIFF QUARTERLY CRIME STATISTICS**

Lieutenant Robert Gunzel reported to the Board on the latest crime statistics and activity for the quarter. He indicated that many of the crimes were preventable. Discussion ensued relative to increased transient activity and open house security measures. The report was received and filed.

**A-4b: ORANGE COUNTY FIRE AUTHORITY CHIEF CRUZ RE: FIREWORKS SAFETY AND DROWNING PREVENTION**

OCFA Chief Cruz reported to the Board on Fireworks Safety and Drowning Prevention. Brief videos were shown on these topics. Chief Cruz provided the statistics on the staggering number of injuries and deaths attributed annually to drowning and fireworks. He educated the audience on safety precautions and technology available to help prevent similar tragedies. The presentation was received and filed.

**B. ADDITIONS TO AGENDA--None**

**C. PUBLIC FORUM:**

**D. REPORTS TO THE BOARD: None**

**E. CONSENT CALENDAR:**

**1a. MINUTES REGULAR BOARD MEETING—May 10, 2016**

**2. REVENUE AND EXPENDITURE REPORT—April 2016**

Motion by Director Burgess, seconded by Director Maynard to approve Items E-1a. and E-2 on the Consent Calendar as submitted. Motion passed 4-0.

**F. PUBLIC HEARING: None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 16-06-14-01 APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.**

Recommendation to approve Resolution No. 16-06-14-01 by roll call vote by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017.**

Motion by Maynard, seconded by Director Casey to approve Resolution No. 16-06-14-01 Approving and Adopting the Annual Appropriations Limit for Fiscal Year 2016-2017, by roll call vote by reading the title only and waiving further reading. Motion passed 4-0.

**2. RESOLUTION NO. 16-06-14-02 REJECTION OF GOVERNMENT CLAIM-MUNINDRADASA RE: VEHICLE DAMAGE.**

Recommendation to approve Resolution No. 16-06-14-02 by roll call vote by reading the title only and waiving further reading as follows:

**A RESOLUTION OF THE BOARD OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT'S REJECTION OF GOVERNMENT CLAIM**

Motion by Maynard, seconded by Director Casey to approve Resolution No. 16-06-14-02 Rejection of Government Claim, by roll call vote by reading the title only and waiving further reading. Motion passed 4-0.

**ORDINANCES: None**

**H. REGULAR CALENDAR:**

**1. RECOMMENDATIONS OF THE PUBLIC WORKS/CIP COMMITTEE RE: FY 2016-2017 FUND 40 PRELIMINARY BUDGET AND FIVE-YEAR PROJECT LISTS.**

Recommendation to Receive, approve and/or modify the recommendations of the Public Works/CIP Committee and provide direction regarding the formulation of FY 2016-2017 Fund 40 Final Budget and Four-Year Project Lists.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to approve the transfer of \$50,000 from FY 2015-2016 Year End Fund 10 Budget Balance (Not Reserves) to Fund 40 for FY 2016-2017 Capital Projects; Approve the Recommendations of the Public Works/CIP Committee re: Fund 40 FY 2016-2017 Budget and Project List; Receive the Four-Year 2017-2020 Fund 40 Project Lists (Information Only). Motion passed 4-0.

**2. RECOMMENDATIONS OF THE BUDGET COMMITTEE RE: FY 2016-2017 PRELIMINARY BUDGET.**

Recommendation to receive, approve and/or modify the recommendations of the Budget Committee and provide direction regarding the formulation of FY 2016-2017 Final Budget.

Discussion ensued. Motion by Director Maynard, seconded by Director Burgess to Adopt the recommendations called out in the RCSD Five-Year Fiscal Plan; Transfer \$50,000 from Fund 10 budget savings (not reserves) to Fund 40 for critical capital projects in FY 2016-2017; Approve the recommendations of the CIP and Budget Committees on the Fund 10 and Fund 40 Preliminary Budgets and Fund 40 Project List; Motion passed 4-0.

**3. RECOMMENDATIONS OF THE GENERAL MANAGER RE: FY 2016-2017 PRELIMINARY BUDGET AND SALARY PLAN.**

Recommendation to receive the report of the General Manager, set date of public hearing and provide direction regarding the formulation of FY 2016-2017 Final Budget.

Discussion ensued. Motion by Director Casey, seconded by Director DeMarco to Approve the Fund 40 FY 2016-2017 Budget and Project List; Receive the Four-Year 2017-2020 Fund 40 Project Lists (*Information Only*); Approve the FY 2016-2017 Preliminary Budget; Approve the FY 2016-2017 Salary Plan; Set the date of the public hearing to July 12, 2016 and direct the General Manager to bring forth a Proposed Final Budget at your July 12, 2016 Board meeting, with any revisions, for further review and input from the community; Direct the General Manager to publish a Notice of Public Hearing for adoption of a Final Budget at your July 12, 2016 Board meeting commencing at 7:00 p.m. Motion passed 4-0.

**4. CITIZEN REQUEST FOR BOARD APPROVAL RE: EXTENSION OF PARK HOURS FOR FACILITY RENTAL ON THANKSGIVING DAY AT RUSH PARK.**

Recommendation to authorize General Manager to approve the request of Ingrid Lind for extended use of the Rush Park Auditorium on Thanksgiving Day. Per policy No. 6010.10, use of park or facility by any group, shall not exceed eight (8) hours including preparation time in any one day.

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to approve the request of Ingrid Lind for extended use of the Rush Park Auditorium on Thanksgiving Day. Per policy No. 6010.10, use of park or facility by any group, shall not exceed eight (8) hours including preparation time in any one day. Motion passed 4-0.

**5. REQUEST FOR COUNTY FUNDS RE: LAUSD SAFETY RESOURCES OFFICER.**

Recommendation to authorize the General Manager to authorize Board President to submit a letter to Supervisor Michelle Steel requesting the County to contribute to the cost of the Los Alamitos School District's School Resources Officer.

Discussion ensued. Motion by Director Casey, seconded by Director Maynard to authorize the Board President to submit a letter to Supervisor Michelle Steel requesting the County to contribute to the cost of the Los Alamitos School District's Safety Resources Officer. Motion passed 4-0.

## **6. PROPOSED WILDLIFE WATCH PROGRAM.**

Recommendation to receive the oral report of the General Manager regarding the current status of the proposed Wildlife Watch Pilot Program (WWPP) in Rossmoor and authorize the General Manager to approve a request from Ms. Rita Collins with California State University of Long Beach (CSULB) to install motion-activated cameras on Rossmoor Park property as part of a proposed transect to monitor urban wildlife.

Rita Collins reported to the Board on the details of the project. Discussion ensued relative to the location of the camera, funding and maintenance. Ms. Collins stated reported that the camera would be installed at Rossmoor Park as part of a collaboration with the Urban Wildlife Institute and Lincoln Park Zoo, to establish an urban-rural transect of camera traps from Long Beach to Santiago Canyon to join their national network of carnivore monitoring transects. The camera was one of approximately 30 cameras located locally. This study had received a University Research Grant of \$10,000. Data collected will be used to apply for additional grants from a variety of sources. The device would be camouflaged, locked in security boxes to prevent vandalism and would be maintained by the research team.

Director Casey inquired as to why the Rossmoor Park location was chosen by the team. Ms. Collins replied that Rossmoor Park was one of the available clusters of green space near Katella Avenue between the downtown urban area near the CSULB campus to the Irvine Hills and they wanted to remain within a kilometer north and south of that location. President DeMarco commented that the Chicago wildlife program, referenced in the report, had been televised recently and was a fascinating analysis on urban coyotes. He confirmed that the camera at Rossmoor Park would be part of a broader university study. He asked if Ms. Collins would come back to the Board at a later time to provide them with updates on what was learned. Ms. Collins agreed.

Motion by Director Casey, seconded by Director Maynard to receive the oral report of General Manager regarding the current status of the proposed Wildlife Watch Pilot Program (WWPP) in Rossmoor and authorize the General Manager to approve a request from Ms. Rita Collins with CSULB to install motion-activated cameras on District Property (Rossmoor Park) as part of a proposed transect to monitor urban wildlife. Motion passed 4-0.

Beverly Houghton, Rossmoor Homeowners Association, updated the Board regarding the status and progress of the Rossmoor Wildlife Watch Program and website. She stated that citizens could now report sightings on the Rossmoor Wildlife Watch website at [rossmoorwildlife.org](http://rossmoorwildlife.org) which would also be recorded on an interactive map. In addition, a dedicated hotline had been created however, in an emergency situation, she urged residents to call 9-1-1. The report was received and filed.

## **7. RENEWAL OF AGREEMENT RE: TENNIS INSTRUCTION-FERNANDO MOLINA.**

Recommendation to authorize the General Manager to execute the first of two one-year Extended Term Agreements to provide tennis instruction by Mr. Fernando Molina.

Brief Discussion ensued relative to fees and Mr. Molina's summer tennis program. Motion by Director Maynard, seconded by Director Casey to authorize the General Manager to execute the first of two one-year Extended Term Agreements to provide tennis instruction by Mr. Fernando Molina. Motion passed 4-0.

## **8. COMMUNICATION TO SEAL BEACH CITY COUNCIL RE: PROPOSED HEALTH CLUB—SHOPS AT ROSSMOOR**

Recommendation to authorize Board President to submit a letter to the Seal Beach City Council regarding issues of concern to the District and the residents of Rossmoor.

Discussion ensued relative to resident concerns surrounding the project and the wording and content of the letter. Further discussion ensued regarding the appeals process. Tarquin Preziosi stated that whoever does file an objection, it could be done under the California Environmental Quality Act, which may provide an avenue of legal review, on the basis of a substandard traffic analysis. The District would need to identify the flaws and raise those specific objections, either in writing or at the public hearing, in order to subsequently sue under the Environmental Quality Act. General Counsel further opined that Rossmoor residents who were considering filing their own objections should do so directly through the Seal Beach Planning Commission, separate from the District. Tarquin Preziosi also stated his intent to research the appeals process, should that action be necessary. Motion by Director Casey, seconded by Director Burgess to authorize the Board President to submit a letter, after being edited and finalized by General Counsel, to the Seal Beach City Council and Planning Commission regarding issues of concern to the District and the residents of Rossmoor. Motion passed 4-0.

### **I. GENERAL MANAGER ITEMS:**

The General Manager reported that the Rossmoor Park Community Center cabinet replacement project was nearing completion. Bids have been received on the Rush Park Canopy Project and he projected that the item would be on next month's agenda for Board approval. He updated the Board relative to the Montecito Road Lighting Project stating that after a long uphill process, Southern California Edison had finally agreed to upgrade and replace 26 street lights, (*with the exception of the three poles located on Seal Beach Property*) at no cost to the District due to the fact that they were older than 10 years and fully amortized. He concluded by reporting that the Farmers' Market Proposal had been formally withdrawn.

### **J. BOARD MEMBER ITEMS:**

Director Burgess stated he was glad to hear about the progress on the Montecito Road Lighting Project. He had questions relative to the status of the Bradbury Road restriping. He stated that it has been almost a year since the RHA/LAUSD Traffic Committee has met. He expressed disappointment that the committee had gone silent and that the Rossmoor Homeowners Association had not been more active with the Traffic Committee and suggested that the RCSD revive the committee. He had further comments relative to concerns about LAUSD inter district

transfer student numbers and potential impact on traffic. President DeMarco suggested that the Traffic Committee item could be agendaized at a future meeting, RHA President Mark Nitikman could be invited to report and the entire RCSD Board could provide input and, if appropriate, move forward in the decision making process.

Director Casey encouraged everyone to attend the Seal Beach Planning Commission meeting on Monday, June 20<sup>th</sup> to discuss the proposed LA Fitness Health Center Project in the Shops at Rossmoor. He stated that he hoped that all of the same people who showed up to the Environmental Quality Control Board meeting on May 18<sup>th</sup> would attend this meeting as well as there was strength in numbers. He added that at least one Seal Beach City Councilmember was in agreement about the parking restrictions and affects on Seal Beach and Rossmoor residents. He thanked OCFA Chief Cruz for his great presentation on Fire Safety and Drowning Prevention.

Director Maynard remarked that local issues require local people and local participation and thanked all of the attendees for being a part of the process and solutions. He also thanked OCFA Chief Cruz and OCSD Lt. Gunzel for their reports. He stated that he learned some things from Chief Cruz about drowning that he didn't know before. He also observed that most Rossmoor crimes are crimes of opportunity and stressed how preventable they were as long as citizens were willing to take more responsibility in securing valuables. Both drowning and burglaries were preventable. He extended his congratulations to this year's graduates and, now that school was out, cautioned residents to be more aware of children on bikes and at play. He also cautioned everyone to drive sober. Director Maynard also stressed the importance of attending the June 20, 2016 public hearing of the Seal Beach Planning Commission to opine on the proposed LA Fitness Health Club project. He concluded that the project seemed to be on the fast track to getting approved and the only hope of slowing it down was for concerned citizens to show up and voice their opposition. He further opined 37,000 square foot fitness center was immense and a poor fit for the community.

President DeMarco reminded everyone that fireworks are illegal in Rossmoor. He stated that the RCSD partners each year with the surrounding cities to bring a safe and sane celebration to residents. He encouraged residents to attend the annual 4<sup>th</sup> of July Fireworks Spectacular on the Joint Forces Training Base in Los Alamitos. He thanked Lt. Gunzel and Chief Cruz for their reports. He concluded with comments relative to the Farmers' Market Proposal appearing on last month's agenda, which had since been withdrawn. He expressed regret concerning the way the Board and community managed the request; stating that in their rush to judgment a great opportunity may have been lost. He remarked that there was a process and the General Manager had the experience and staff had the ability to manage and oversee such an activity and build in the necessary protections. He also expressed disappointment with how some residents had behaved towards Ms. Ostendorf. He concluded by inviting everyone to attend the first Movie/Concert in the Park Duo of the summer which begins this Friday, June 17, 2016 at Rush Park..

**K. CLOSED SESSION—None**

**L. ADJOURNMENT:**

Motion by Director Casey, seconded by Director Burgess to adjourn the regular meeting at 9:45 p.m. Motion passed 4-0.

**SUBMITTED BY:**  
**James D. Ruth**  
**General Manager**