

AGENDA

ROSSMOOR COMMUNITY SERVICES DISTRICT

PUBLIC WORKS/CIP COMMITTEE MEETING

RUSH PARK
Administration Building
3001 Blume Drive
Rossmoor, California

Thursday, February 18, 2016
12:00 p.m.

A. ORGANIZATION

1. CALL TO ORDER: 12:00 p.m.
2. ROLL CALL: Directors: Kahlert, Maynard
3. PLEDGE OF ALLEGIANCE

B. PUBLIC FORUM

Any person may address the members of the Public Works/CIP Committee at this time upon any subject within the jurisdiction of the Public Works/CIP Committee of the Rossmoor Community Services District.

C. REGULAR CALENDAR

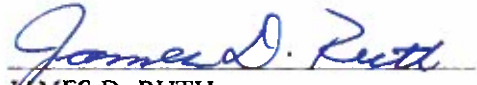
1. DISCUSSION WITH GENERAL MANAGER RE: PROPOSED FY 2015-2016 MID-YEAR ADJUSTMENTS TO FUND 40 CIP BUDGET, AND PROJECT LIST.

D. ADJOURNMENT

CERTIFICATION OF POSTING

I hereby certify that the attached Agenda for the Thursday, February 18, 2016, 12:00 p.m., Public Works/CIP Committee Meeting of the Rossmoor Community Services District was posted at least 24 hours prior to the time of the meeting.

ATTEST:



JAMES D. RUTH
General Manger

Date February 10, 2016

ROSSMOOR COMMUNITY SERVICES DISTRICT

AGENDA ITEM C-1

Date: February 18, 2016
To: CIP/Public Works Committee
From: General Manager
Subject: DISCUSSION WITH GENERAL MANAGER RE: FISCAL YEAR
2015-2016 MID-YEAR ADJUSTMENTS TO FUND 40 CIP
BUDGET AND PROJECT LIST

RECOMMENDATION:

Review and make recommendations to the Budget Committee and the Board regarding proposed District's FY 2015-2016 Mid-year adjustments to the Fund 40 Capital Improvement Program Budget, Project List, and funding method for three priority projects.

BACKGROUND:

As you know, the Board approves Mid-Year Budget Adjustments to account for fluctuations in expenses and revenues and also for changes to the CIP and Project List. Attached is the Fund 40 CIP FY 2015-2016 proposed Amended Budget and amended Project List. Staff will report on the status of this year's completed projects and proposed projects for the remainder of the fiscal year.

The CIP Project List has been amended by staff to remove projects which are no longer considered doable with current or future funding and recommend undertaking three projects which are considered of the highest priority. These projects include the Rush Park Shade Canopy (adjacent to the playground), refurbishment of the Rush Park parking lot and replacement of the cabinetry at the Rossmoor Park Community Center.

From a budget perspective, however, a current Fund 40 fund balance of \$21,124 is insufficient to complete the projects identified as needed this year. Using the middle estimates for these projects, it is estimated that \$44,667 would be needed and that does not include permit costs and a final determination of prevailing wage.

In the District's Final FY 2015-2016 Fund 40 budget, there was a fund balance of \$54,336 which would have been sufficient to pay for the three recommended projects. You may recall, however, that the Board elected to transfer an amount of \$40,776 which was not used for repair of the Rossmoor Wall back to Fund 30. This action would reduce the Fund 40 fund balance to a negative \$21,783 if all three projects were to be undertaken.

Regarding the priority of the three projects, several Board members commented at the dedication of the Rush Park Picnic Canopy that the playground canopy should be upgraded, as well. Moreover, the same non-compliant fire code and safety issues which were evident in the old picnic canopy are also evident in the current playground shade canopy.

The cabinetry project at the Rossmoor Park Community Center is also a safety issue. The cabinets are failing and cabinet doors could come loose and injure users of the facility. This is considered a must do project.

The Rush Park parking lot repairs are also needed to mitigate safety issues such as tripping hazards. Moreover, the longer these repairs are delayed, costs will continue to rise.

It should be noted that Fund 40 has no dedicated revenue source and must rely on transfers from other funds to pay for capital projects. The options for the Committee to consider are:

1. The use of reserves (a transfer from Fund 10 fund balance).

It has become common practice to use reserves to fund capital projects and to balance other funds. Reserves, however, continue to diminish and drawing down reserves cannot be continued indefinitely.

2. The return of monies transferred to Fund 30 (\$40,776) back to Fund 40 sufficient to accomplish the three projects.

It is true that the reserves in Fund 30 are to be used only for the Rossmoor Wall. Resolution No. 96-6 is testimony to that fact. However, the Installment Sale Agreement between the District and the Public Improvements Financing Agreement (PIFC) states that excess Special Tax Revenues, "...shall be available for any lawful purpose of the District".

Board policy also states that monies transferred between funds be accomplished by Resolution. A draft resolution for the Board's consideration will be prepared should the Committee elect to recommend this option.

In summary, the Committee is being asked to recommend to the Budget Committee and the Board adjustments to the FY 2015-2016 Amended Budget to accomplish the recommended projects. Further, the Committee is being asked to recommend the method to pay for them.

As previously stated, Fund 40 currently projects an ending fund balance of approximately negative \$21,782. Without a transfer of additional monies or use of reserves, only one or two of these projects can be realistically accomplished. All three of these projects are considered safety related and all of them should be undertaken in this fiscal year.

ATTACHMENTS:

1. Adjusted FY 2015-2014 Budget for Fund 40 Capital Improvement Projects.
2. FY 2015-2016 CIP Proposed Project Table.
3. Proposed Rush Park Shade Canopy-Adjacent to Playground
4. Proposed Refurbishment of Rush Park Parking Lot Including Removal and Replanting of Diseased Parkway Trees.
5. Proposed Replacement of Rossmoor Park Community Room Cabinetry.
6. Resolution No. 96-6 Proposing a Special Tax for the Repair, Maintenance and/or Replacement of the Rossmoor Red Brick Wall.
7. Installment Sale Agreement dated May 1, 1998 between the RCSD and the PIFC, page 10 re: Certificates of Participation.
8. Policy No. 3020 Budget Preparation, Revision and Adoption.
9. Policy No. 3201 Budgetary Control.

CAPITAL IMPROVEMENT PROGRAM BUDGET
2015-2016 AMENDED BUDGET - FUND 40

PROJECT TITLE	ACTUAL 2014-2015	2015-2016 AMENDED BUDGET	ACTUAL DECEMBER 2015	2015-2016 AMENDED BUDGET	Information Only FY 2016-2017
REVENUES					
Beginning Fund Balance	\$97,685	\$129,602	\$129,602	\$129,602	(\$21,782)
Transfer from Fund 10 Reserve	\$100,000	\$0	\$0	\$0	
Golden State Water Reimbursement for Water Conservation	0	0	0	\$18,093	0
TOTAL REVENUES	\$197,685	\$129,602	\$129,602	\$147,695	(\$21,782)
EXPENSES					
ROSSMOOR PARK					
Field 1 Replace w/Dustless Dirt TBD - \$53,250	\$0	\$0	\$0	\$0	\$0
Community Room Cabinets	\$0	\$11,266	\$0	\$11,266	
Convert Sand Volley Ball to Basketball Court TBD - \$45,545	\$0	\$0	\$0	\$0	\$0
ROSSMOOR PARK SUBTOTAL	\$0	\$11,266	\$0	\$11,266	\$0
MONTECITO					
X Montecito Remodel Completed	\$7,898	\$0	\$0	\$0	\$0
MONTECITO SUBTOTAL	\$7,898	\$0	\$0	\$0	\$0
RUSH PARK					
Rush Park Baseball Field - Replace Dustless dirt. TBD 48675		\$0	\$0		\$0
Parking Lot Repair		\$25,000		\$19,086	
Upgrade Auditorium Lamp Fixtures and Install Emergency Lighting COMPLETED	\$34,270				
Site A Landscape Shade		\$0	\$42,323	\$47,358	\$0
Outlet and Circuit Breaker for Movies and Concerts in the Park. TBD in which FY= \$10,500	\$2,161				
Rush Park Playground Landscape Shade		\$10,000	\$0	\$14,000	
RUSH PARK SUBTOTAL	\$36,431	\$35,000	\$42,323	\$80,444	\$0
ROSSMOOR WALL					
Return remaining funds back to Fund 30 as authorized by Board	\$22,024	\$0	\$40,776	\$40,776	
ROSSMOOR WALL SUBTOTAL	\$22,024	\$0	\$40,776	\$40,776	\$0
GENERAL	\$1,730				
Water Conservation General:					
Rossmoor Park Smart Meter for water conservation		\$5,000	\$9,449	\$9,449	\$0
Landscape Rush and Rossmoor for water conservation		\$0	\$18,093	\$18,093	
Rossmoor Park Field 1 Replace w/Dustless Dirt TBD - \$53,250		\$5,000			\$0
Rush Park Smart Meter for water conservation		\$5,000	\$9,449	\$9,449	\$0
Rush Park Rehabilitate and Upgrade Men's Restrooms (including waterless urinals) (\$667 spent on design in FY 2011-12)		\$14,000		\$0	\$0
Re-landscape Rossmoor Triangle w/drought resistance plants and drip system TBD		\$0		\$0	\$0
Mini Parks Drought Resistant Landscaping (Butterfly and Hummingbird Garden TBD)		\$0		\$0	
Rossmoor Way Median Drought Resistant Landscaping TBD		\$0			
GENERAL SUBTOTAL	\$1,730	\$29,000	\$36,991	\$36,991	\$0
TOTAL EXPENSES	\$68,083	\$75,266	\$120,090	\$169,477	\$0
ENDING FUND BALANCE	\$129,602	\$54,336	\$9,512	(\$21,782)	(\$21,782)

FY 2015-2016-CAPITAL IMPROVEMENT PROPOSED PROJECTS

FACILITY	PROJECT	COMPANY	ESTIMATE
RUSH PARK	PLAY AREA CANOPY	J.O GENERAL MASONRY INC. CONCRETE	\$2,950
		SHADE COVERS USA CANOPY	\$11,375
		TOTAL	\$14,325
ROSSMOOR PARK	COMMUNITY ROOM & KITCHEN CABINETS	HOME DEPOT LESTER O MALLEY DANIEL.J.GERMAN	\$53,985 \$11,66.16 \$ 6,500
RUSH PARK	PARKING LOT	ASPHALT CARE LINE TECH /ACTION REGAN PAVING	\$25,325 \$19,086.25 18,200
			PERMIT COSTS NOT INCLUDED
			PREVAILLING WAGE TO BE DETERMINED

PROPOSED RUSH PARK SHADE CANOPY

A major factor in the installation of the Rush Park Picnic Canopy was a determination that the temporary canopy did not meet fire standards. Moreover, it was not aesthetically pleasing.

Much like the picnic canopy, a smaller canopy adjacent to the playground area is also non-compliant with Fire Code requirements and is considered unsafe. Proposals have been obtained for a permanent replacement canopy which meets code requirements and will enhance the use the playground area where parents usually monitor the activities of their children. Current project is budgeted at \$10,000 and is being recommended to the Budget Committee in an amended amount of \$14,000. This is a sufficient amount within the current fund balance.

Attached are renderings and a quote from the only vendor identified for this type of shade structure. Should the Committee recommend proceeding with this project, cost estimates will be firmed up and other possible vendors will be sought.

1. Shade Covers USA--\$11,375. Does not include permits or a concrete slab which is estimated at approximately \$2,950 for a total of \$14,325.

Shade Covers USA Quote Rossmoor Community Services District

info@shadecoversusa.com [info@shadecoversusa.com]

Sent: Tuesday, December 22, 2015 2:18 PM

To: James Ruth

Attachments: Shade Covers Code Descript~1.pdf (4 KB) ; Shade Cover Specifications.pdf (12 KB) ; Quote 424 Rossmoor Communi~1.pdf (71 KB)

Hi James,

Thank you for your interest in our product for sun protection. Please see the attached quote for the Shade Hip Canopy. Also attached are specifications on the shade fabric and steel.

Thanks,
Hazel.

Shade Covers USA
by Aqua Net Inc.
www.shadecoversusa.com
info@shadecoversusa.com
714-223-0070

Shade Covers USA

Standard Quote:

Design conforms to 2007 Uniform Building Code per Specification Sheet.

Steel conforms to ASTM A-36 and ASTM A-53 grade B per spec sheet.

Cable conforms to ASTM A-603 per spec sheet.

Least expensive

No engineering or wet stamped plans.

Fastest turnaround time (4 weeks)

Full factory warranty 20 years steel, 10 yrs pro-rated fabric

City Permitted Quote:

Design conforms to above codes and specs, in addition:

Engineering drawings required

City Permit and inspections required

Heavier steel, footing cages, special fabric and detailed manufacturing

Costs considerably more

Manufacture begins when permit has been granted

Engineering changes delay the start of manufacture 2 - 3 weeks

Customer responsibility to obtain and pay for permits.

Full factory warranty 20 years steel, 10 yrs pro-rated fabric

DSA Quote (California):

Division of State Architect (DSA) specifications for public schools, colleges or hospitals in California.

CA Fire Marshal approved fabric ("Fireblock") must be used on these DSA approved Canopies.

Complies with above codes and specifications.

Aqua Net Inc.
 2685 Saturn Street
 Brea, CA 92821

Quote

Date	Quote #
12/16/2015	424

Name / Address
Rossmoor Community Services District 3001 Blume Drive Rossmoor, CA 90720

Ship To
Rossmoor Community Services District 3001 Blume Drive Rossmoor, CA 90720

Rep	Project

Item	Description	Qty	U/M	Total
Installation - Shade Engineering Order ...	30' x 15' x 8' Hip Canopy Engineering order for canopy permit City permits and related fees are the customers responsibility. Price includes installation, delivery, and sales tax. Price does not include removal of concrete floor, or installation of concrete floor.			10,175.00 1,200.00
T&C Shade	Permits: Customer is responsible for any required permits. Code compliance Structure manufactured & engineered for city code inspection. City permits and related fees are not included in price of contract. Additional equipment / labor: Costs associated with dirt removal or concrete pumping, if needed, are estimates and subject to change the price of contract. Seller not responsible for underground items, electrical, gas lines, structures not seen. Terms: 50% payable upon acceptance of contract, balance upon completion. Until payment is made in full, product purchased and installed is property of Aqua Net Inc. Shade Covers USA Payment: Master Card, Visa, American Express, Discover, Check, or Cash. Manufacture Time: 4-6 weeks. Install time: about 1 week Change orders: Require written contract and will be billed in addition. Price valid: For 30 days, but subject to steel price fluctuations. Prices subject to installation requirements. Late Fees: \$29 plus 1.5% interest on past due balances per month. Exclusions: Removal of hazardous materials, Traffic control, Barricades, Flagging, Dust control, Cut and cap utilities, Protective covers, Patching, Shoring/bracing, Backfill/compaction. Salvage for others, Retention, Grading, Any damage to underground unknowns.			0.00T
			Total	\$11,375.00



Chatsworth -



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Frequently Asked Questions

Is the fabric waterproof?

The fabric is a mesh shade cloth and while it keeps off 80% of the water, a heavy rain will come through as a fine mist. The advantages of a good shade cloth over a waterproof fabric is that it breathes and is much cooler underneath. It is much easier to clean and will last longer.

Do all colors give the same shade and UV protection?

The amount of shade and UV protection varies with the color, with the darker colors giving more. However, all colors provide an adequate amount of protection and this should not really be a factor when deciding on the color.

Will grass and other plants grow underneath the shade?

Yes, grasses and other plants will continue to grow.

What are the sizes?

The structures are custom built to any size to the nearest inch. This is extremely convenient when you want to put a structure in a restricted space.

How high are the structures?

They can be any height but we recommend keeping them as low as possible to keep the shade where you want it and thus make them more effective. Keep in mind that there is a 3'- 5' pitch of the roof which gives more height towards the center of the canopy.

What are the advantages of shade sails?

Shade sails can be made in irregular shapes and with any amount of high and low posts to provide an aesthetically pleasing structure. There is a small sacrifice in the amount of shade compared to a regular 4 post structure because of the necessary high posts and larger curves in the fabric.

What size are the umbrellas?

Umbrellas are available as a square shape in four sizes; 8' x 8', 10' x 10', 12' x 12', 15' x 15' or 18' x 18'.

Can the structure be moved?

If the structure may have to be moved at a later stage, it can be made with base-plated posts, which are then bolted to concrete footings. It could be unbolted and moved later. This does not apply to structures where the posts are buried directly into the ground.

Is the structure permanent?

Yes. Our structures are permanent which makes it very strong and safe in high winds. A very important safety feature compared to portable or collapsible units.

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All Rights Reserved, Worldwide



Custom Canopies Inc. is the leading manufacturer of quality shade canopies, sails and umbrellas for all commercial needs.

- Applications**
- Styles & Shapes**
- Colors**
- FAQ**
- Information**
- Contact**

Established in 1994, Custom Canopies, Inc. provides custom tension shade systems that will significantly lower temperatures, provide up to 98% UV protection, and up to 98% shade.

All products are designed by industry leading designers and engineers and who possess the special expertise and experience demanded by architects and required by governments. All products are factory warranted with fabrics that last 10 years. The steel frames and related concrete foundations for the shade canopy are designed and engineered in conformance with required building codes and easily withstand the highest wind speeds specified.

Many styles and shapes are available such as: Hip & Multi-Hip Roofs, Full & Semi-Cantilever, Center Post and Cantilever Umbrellas, T-Bar, Hexagonal, Triangular and Hyper Sails, and Multi Sail Configurations. All are custom built to your exact specifications.

CCI custom shade products are being used across the USA for many applications and because we are DSA approved, we are a leading supplier to public school districts & colleges in California. We also work directly with architects and designers to help design and specify shade products for use in new construction.

CCI has distributors who cover the USA and will deliver and install systems on your site. If self-installation is desired, we can provide products shipped complete in kit form and ready to install. Only basic hand tools are required.

Commercial only.

Custom Canopies Inc. makes shade products for all these applications. Click on any item for details.

Hip Roof Canopies • Multi-Hip Roof Canopies • Full-Cantilever Canopies • Semi-Cantilever Canopies • T-Bar Canopies • Hexagonal Shade Canopies • DSA Shade Canopies • Shade Sails • Cantilever Umbrellas • Center Post Umbrellas



Playground Hip Canopies



Double Hip Canopies



Multi Hip Canopies



Clearspan



Pyramid Roof Canopies



Full Cantilever Canopies



Multi-Cantilever Canopies



Semi-Cantilever Canopies



T-Bar Canopies



Hexagonal Canopies



DSA Canopies



Hypar Sails



Triangular Shade Sails



Center-Post Sails



Flat Sails



Multi Sails



Cantilever Umbrellas



Center-Post Umbrellas



Custom Styles



Wave Canopies

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PROPOSED RUSH PARK PARKING LOT REFURBISHMENT

For several years, the refurbishment of the Rush Park parking lot has been discussed by the Committee. A budget estimate of \$3-500,000 to completely repair the parking lot has resulted in several attempts to stabilize the lot. It has been patched, slurry sealed, restriped at nominal costs in comparison to constructing a new surface and substructure.

Another impediment to the project is the damage caused by the four large ficus trees adjacent to the lot. During a County upgrade of curbs, gutters and sidewalks, the large trees were root pruned in order to install a new sidewalk. It was therefore assumed that root pruning on the parking lot side would weaken the stability of the trees. Without removal of the trees, the reconstruction of the parking lot would be compromised. Removal of healthy trees, however, is inconsistent with District policy.

However, two of the trees have been determined to be diseased and should be removed. The remaining trees have an abundant root structure which is thought to be sufficient for those trees to be carefully root pruned and also sufficient enough for proper and lasting repairs to the parking lot.

There is \$25,000 currently budgeted which is deemed to be sufficient for repair of the most heavily damaged areas which are compromised by tree roots. This would include removal and replacement of approximately 3,500 sq. feet of material, slurry sealing and restriping of the entire lot. Removal and replacement of the two diseased trees with new trees more suitable for proximity to the side walk and parking lot would be paid from the Tree operating budget. Should the Committee recommend proceeding with the project, budget estimates would be further refined.

Attached are quotes from three vendors:

1. Reagan Paving--\$18,200
2. Asphalt Care, Inc.--\$20,050
3. Action Services--\$19,086

None of these estimates include prevailing wage or permit costs which would likely use up the entire budgeted amount.



216 N. Smith Avenue
 Corona, Ca 92880
 951-735-8100 Phone ~ 951-735-8008 Fax

**ROSSMOOR COMMUNITY SERVICES
 DIST.
 3001 BLUME DR.
 ROOSMOOR, CA 90720**

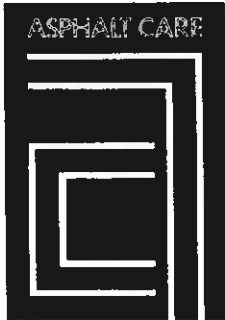
Proposal/Contract

DATE Proposal #
 1/27/2016 27398

PROJECT

RUSH PARK 3021 Blume Dr. Rossmoor

DESCRIPTION	TOTAL
**ASPHALT REMOVAL & REPLACEMENT DUE TO TREE ROOTS. 1. REMOVE EXISTING 3" ASPHALT AND HAUL TO DUMP APPROX. 3,500 SF. 2. REMOVE RAISED TREE ROOTS FROM SOUTH SIDE OF PARKING LOT IN FRONT OF LINE OF TREES. 3. FINE GRADE, ROLL AND COMPACT AREA APPROX. 3,500 SF. 4. PAVE PARKING AREA APPROX. 3,500 SF. WITH 3" INCHES OF NEW PAVING, ROLL AND COMPACT.	13,500.00
**SEALCOAT. 5. CLEAN LOT OF LOOSE DEBRIS AND DIRT IN PREPARATION FOR 1 COAT OF SEALCOAT. 6. APPLY ONE COAT OF SEALCOAT TO APPROX. 28,000 SF.	3,700.00
**STRIPING 7. RESTRIPE PARKING STALLS APPROX. 58 EA. PARKING STALLS, 3 EA. HANDICAP STALLS WITH CROSS HATCH, 4 ARROWS, 100' LF. OF RED CURB, 7 EA. PARALLEL T-STALLS.	1,000.00
PERMITS, TESTING, INSPECTIONS BY OTHERS. BASED ON 1 MOVE IN.	
TOTAL	\$18,200.00
ACCEPTANCE OF PROPOSAL	
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above, at completion of project. It is also agreed to pay to Regan Paving any and all attorney fees and court costs if suit is instituted to enforce any of the terms of this agreement. This proposal is subject to the Terms and Conditions as outlined on the back page of this document. This proposal expires in 30 days of the date above.	
Signature: _____ Customer	Date: _____
Signature: _____ Project Manager-Regan Paving License #538134	Date: _____



ASPHALT CARE, INC.

PROPOSAL AND CONTRACT No. 21734

PHONE (562) 430-3707

FAX (562) 431-3710

MAP

X STREET

Customer: Rossmoor Community Services District
3001 Blume Dr.
Rossmoor, CA 90720-

12737
Omero Perez

Job: Rossmoor Community Services District
Address: 3001 Blume Dr., Rossmoor, CA

We hereby agree to furnish all labor, materials and equipment for the completion, in a good and workmanlike manner, of the work described as follows:

SEALCOATING

ASPHALT REPAIR

LOT STRIPING

Remove approx. 3,750 S.F. and replace with 4" asphalt (root area)
Clean & seal approx. 28,500 S.F. with (1) coat of asphalt seal coat

TOTAL PRICE----- \$ 15,750.00

Restripe per existing

TOTAL PRICE----- \$ 4,300.00

7243 SOMERSET

TOTAL BID PRICE----- \$ 20,050.00

PARAMOUNT, CA

90723

- NOTE: No certified payroll included in bid
- NOTE: No truncated domes included in bid
- NOTE: Tire marks may appear on new surface
- NOTE: Seal coat will not adhere to oil contaminated or grease spot areas.
- NOTE: Bid does not include city business license or work permits

TEL: 562/220-2546

FAX: 562/220-2560

Buyer agrees to cooperate in the implementation of safety procedures on the job site including barricading, ribboning, flagging and restriction of access for such time as shall be necessary. This bid does not include city license, permits, Prevailing wages, off site work, rough grade, sub-grade scarification and recompaction, rock base under concrete, engineering, tests, inspection, traffic control, bonds, adjustments of utilities. Drainage in areas with less than 1% grade may not drain properly. Not responsible for any damage to underground utilities and cost of repair to same. No guarantee on slurry seal adhering to oil saturated areas or damage to new surface caused by tire marking.

Payable as follows **DUE ON COMPLETION** (Unless other agreement is made.)

Due to material increases, price good only if work is done in 30 days, anytime after an updated quote will be required I We accept the proposal. You are authorized to perform the work comprehended hereunder and I/We agree to pay the said amount in accordance with the terms set forth. All of the terms stated on the reverse side are incorporated herein and made a part hereof.

LIC#725279

Accepted: _____



ASPHALT CARE, INC.

Date: _____ **Title:** _____

11/10/2015 1/20/2016

Agreement



Date: 01/27/2016
Quote No.: 15262

ACTION Services
12067 Dressage Lane
Riverside, Ca. 92503
1-562-318-4867
ParkingLotStripingCompany.com

Omero Perez
Rossmoor, ca.

Rossmoor, ca.

Qty	Description	Unit Price	Total
1	Remove and replace approx 3,750 sqft with hot mix AC. Compact.	\$14,995.00	\$14,995.00
28500	Clean prep and install 1 coat of guardtop asphalt sealcoat to approx 28,500 sqft	\$0.11	\$3,135.00
65	Layout and stripe 58 standard parking stalls and 7 parallel stalls	\$8.25	\$536.25
3	Layout and stripe 3 ada stalls and associated cross hatching.	\$140.00	\$420.00

Total \$19,086.25

Payment to be made as follows: upon completion

All work to be completed in a professional manner according to standard practices. Any alterations or deviation from the above specifications involving extra costs will be executed or authorized only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. Action Striping is authorized to do the work as specified. Payment will be made as outlined above and any outstanding balances after 30 days of billed date are subject to a 5% charge for every 30 days past due.

Signature: _____

Title:

Company:

Thank you for your business. We appreciate it.

PROPOSED ROSSMOOR PARK CABINERY

The Rossmoor Park Community Room was refurbished in 2010. As a part of that project, new floors were installed in the kitchen area and the cabinetry in the kitchen and meeting room was replaced. Both items have become unserviceable due primarily poor quality products installed during the refurbishment. It should be noted that the products were specified by the project architect as acceptable within the projects budget.

The flooring in the kitchen has already been replaced at a cost of \$1,800 which is considered a non-capital expenditure. Staff has obtained three estimates for the cabinetry which range from \$6,500 to \$53,985. An estimate of \$11,266 is thought to be more realistic in terms of cost and acceptable quality. Should the Committee recommend proceeding with the project, cost estimates and a refine of quality standards will be firmed up. The project is consider a safety issue and is currently budgeted at \$11,266.

Attached are the quotes from the three vendors:

1. Home Depot--\$53,985
2. Dreamworks--\$11,266
3. Daniel J. German--\$6,500

CUSTOM PROJECT QUOTE



1-888-62-DEPOT (33768)
 homedepot.com/refacing



CABINET REFINISHING

- ✓ A Name You Can Trust
- ✓ Professional Installation in Just 3-5 Days
- ✓ All Installers Are Background Checked, Insured & Licensed*
- ✓ Project Management, From Start to Finish

Daniel Salinas 626-592-0719

The work and specifications described below are for information/estimation purposes only.

<p>1. Laminate EXTERIOR only of existing and any new cabinets (no interiors or inside edges) <input checked="" type="checkbox"/></p> <p>2. LEAVE EXISTING cabinet box exteriors as is; Provide new doors, drawer boxes, drawer fronts. May not match existing cabinet colors. <input type="checkbox"/></p> <p>3. Material: <input type="checkbox"/> Martha Stewart <input checked="" type="checkbox"/> RTF (Thermofoil) <input type="checkbox"/> Cherry <input type="checkbox"/> Oak <input type="checkbox"/> Bamboo <input type="checkbox"/> Maple <input type="checkbox"/> Poplar/MDF (Painted)</p> <p>4. Finish/Color: ?</p> <p>5. Wall Door Style: <u>Flat</u> Base Door Style: <u>Flat</u></p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <input type="checkbox"/> Cathedral Arch <input type="checkbox"/> Square <input type="checkbox"/> Flat </div> <div style="text-align: center;"> <input type="checkbox"/> Cathedral Arch <input type="checkbox"/> Square <input type="checkbox"/> Flat </div> </div> <p><input type="checkbox"/> 5 Piece <input type="checkbox"/> Raised <input type="checkbox"/> Recessed</p> <p>Drawer Front Design: <input checked="" type="checkbox"/> Flat <input type="checkbox"/> Standard <input type="checkbox"/> 5 Piece <input type="checkbox"/> Shaker Slab</p> <p>7. Glazing: <input checked="" type="checkbox"/> None <input type="checkbox"/> Doors <input type="checkbox"/> Drawer Fronts <input type="checkbox"/> Crown Molding <input type="checkbox"/> Light Rail Color: <input type="checkbox"/> Vanilla <input type="checkbox"/> Mocha <input type="checkbox"/> Licorice Distressing: <input type="checkbox"/> Doors <input type="checkbox"/> Drawer Fronts</p> <p>8. Glass Doors (Clear Only): <input type="checkbox"/> 1 Lite <input type="checkbox"/> 4 Lite* <input type="checkbox"/> 6 Lite* *Door mullions may not align with shelves</p> <p>9. Metal (Metallica) Doors (Qty):</p> <p>10. Finger Grooves (if available): <input type="checkbox"/> None <input type="checkbox"/> Wall Doors <input type="checkbox"/> Base Doors <input type="checkbox"/> Drawer Fronts</p>	<p>11. Hardware: <input type="checkbox"/> None, or Customer provided Wall Doors: ? Base Doors: ? Drawer Fronts: ?</p> <p>12. Hinges are Conventional European Concealed. Cabinet frames are exposed around doors & drawer fronts. Overlay is 1/2"</p> <p>13. Valance: <input checked="" type="checkbox"/> None <input type="checkbox"/> Arch <input type="checkbox"/> Straight Other (wood only):</p> <p>14. Knick Knack Shelves: <input checked="" type="checkbox"/> None <input type="checkbox"/> New <input type="checkbox"/> Replace existing <input type="checkbox"/> Remove existing* *Customer responsible for painting</p> <p>15. Molding*: <input checked="" type="checkbox"/> None <input type="checkbox"/> Crown <input type="checkbox"/> Standard <input type="checkbox"/> Other: _____ <input type="checkbox"/> Light rail under cabinets *Customer responsible for painting</p> <p>16. Matching toe kicks: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>17. Flush & cover cabinet bottoms: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>18. Accessories: Qty <input type="checkbox"/> Tilt tray (if possible) <input type="checkbox"/> Turn-a-shelf behind bi-fold doors <input type="checkbox"/> Trash pull out behind swing door <input type="checkbox"/> Bread board <input type="checkbox"/> New shelving <input type="checkbox"/> Cutlery tray <input type="checkbox"/> Corbels <input type="checkbox"/> Other</p> <p>19. Trim Panels: (Customer must provide trim kit) <input type="checkbox"/> Dishwasher panel <input type="checkbox"/> Refrigerator panel <input type="checkbox"/> Matching door <input type="checkbox"/> Matching door</p>	<p>20. Other Surfaces to be Refaced: <input type="checkbox"/> Cut in new door <input type="checkbox"/> Island/Peninsula back <input type="checkbox"/> Soffit area <input type="checkbox"/> Other.</p> <p>21. New Cabinets: (Quantity) _____ Description</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">W</td> <td style="width: 10%;">xH</td> <td style="width: 80%;"> </td> </tr> <tr> <td>W</td> <td>xH</td> <td> </td> </tr> <tr> <td>W</td> <td>xH</td> <td> </td> </tr> <tr> <td>W</td> <td>xH</td> <td> </td> </tr> </table> <p>22. New Drawer boxes: <input checked="" type="checkbox"/> Plywood <input type="checkbox"/> Solid Maple Dovetail Pull out drawers (Quantity) _____ <input checked="" type="checkbox"/> Standard 3/4 extension drawer glides <input type="checkbox"/> Full extension soft-close drawer glides *New drawer boxes may be smaller than existing</p> <p>23. Countertop Information: <input type="checkbox"/> Leave Existing <input checked="" type="checkbox"/> Remove Existing <input checked="" type="checkbox"/> Remove Backsplash</p> <p>24. New Countertop: <input type="checkbox"/> None Type: <u>Solid Surface</u> Edge: <u>TBD</u> Color: <u>TBD</u> Backsplash <input checked="" type="checkbox"/> Low (up to 6") <input type="checkbox"/> Full (6-30")</p> <p>25. New Sink (NO INSTALL): <input type="checkbox"/> None Model: <u>SS 50/50</u> <input type="checkbox"/> Soap Dispenser <input type="checkbox"/> Hole Cover</p> <p>26. Faucet (NO HOOK UP): <input checked="" type="checkbox"/> None Model:</p>	W	xH		W	xH		W	xH		W	xH	
W	xH													
W	xH													
W	xH													
W	xH													

Initial Here: Customer understands that The Home Depot & U.S. Remodelers are not responsible for the installation of sinks, faucets, disposals, water treatment units, plumbing, electrical or gas appliances. Customers also understand that wall repair work & painting needed as the result of moving or removing cabinets, shelving, counter tops, back splashes, or trim work shall be their responsibility.

NOTES: *Monterey Flat Door - Color to be determined*
Man Made Stone Counter Tops -
New custom built cabinets -
Kitchen - refacing only NO C TOPS -
Kitchen Only - 16,665.⁰⁰

Omero Perez - City of Rossmore
 Customer Name
3232 Hedwig Rd
 Customer Address
Rossmore CA
 Customer City, State, Zip
562-381-3137
 Customer Phone

Your Investment \$ 53,985.⁰⁰
Daniel Salinas 12-28-15
 Authorized Representative's Signature Date

*Quote valid for 90 days from date shown.

Customer Care Center 1-888-62-DEPOT (1-888-623-3768)



415 W. Taft Ave. Suite CA. Orange Ca. 92865
 Lic. 777446 Workers Comp. and Liability Ins. Bonded
 (714) 993 2225 1-87REMODEL-2
WWW.dreamWorksremodeling.com
Info@dreamworksremodeling.com

City of Rossmoor
 Omero Perez
 Jobsite: 3232 Headwig Road
 Rossmoor CA. 90720
 Office: 3001 Blume Drive Rossmoor Ca. 90720
 (562)381-3137

Community Center Cabinet/Countertop Repair/Replace Quote

Basic bid: Separate option will be given for kitchen/Snack bar area. Remove and dispose of cabinets. Remove and keep sink and plumbing. Remove and dispose of cabinets.

Prep Work and Demolition: Prep out area with plastic and tarps as needed, cover walk path to project inside. Remove tall cabinets @ 195", upper cabinets @ 48", lower cabinets @ 48", countertop @ 49", remove sink and connective plumbing. Keep sink and faucet and reuse. Remove existing cove base and reuse.

Rough and Finish Carpentry: Manufacture all cabinets to Hospital specifications for wear and tear, durability, and sanitation. Commercial grade laminating of Formica to MDF (other cabinets were made with pre bought materials that were already laminated with white on both sides, and the exterior color was added over top of the melamine, which allowed for it to delaminate and fall apart) with white on inside and color on outside. Commercial grade hinges for all cabinet doors, and add additional center hinge to tall doors to allow for added weight and wear and tear. Install cabinets to meet with old dimensions. Reinstall cove base.

Rough Plumbing: Hook up sink, faucet, valves, supply lines, connective plumbing.

Drywall, Paint, electrical: None at this time.

Countertops: Manufacture new countertop to hospital specifications with coved back edge and side straight edge. Rolled over front with standard edge.

Fixtures and Material Choices: Basic Formica, solids, choices, any exotics will be extra. Miff for panels, standard Formica, solids for top with under laminate standard.

Item	General Materials/Labor/average	Fixture cost	Total
Demolition and Preparation work.	485.00	0.00	485.00
Plumbing	220.00	65.00	285.00
Countertop fabrication and installation	222.00	720.00	942.00
Totals of 16.25 of tall cabinets with a 2.5 multiplier = 40.62 LF.	1990.65	5120.00	7,110.65
Lower cabinets	225.00	860.67	1,085.67
Upper Cabinets	175.00	901.42	1,076.42
Cove base reinstall	162.00	119.42	281.42
	0.00	0.00	0.00
	0.00	0.00	0.00
Total			11,266.16

Omero Perez

From: daniel juarez [juarezgerman83@gmail.com]
Sent: Monday, January 11, 2016 9:18 AM
To: Omero Perez
Subject: City park project

This project bid is 6,500, includes labor and material. the job consists of removing and disposal of 4 pantry storage units, replacing with new plywood casing, commercial style doors, with reinforced shelving. all other bases and uppers are in good condition. so this bid is mostly for the replacement of all doors, drawer fronts, drawer guides, hinges, locks, and all finish ends veneers.

All our projects are backed up with a 3 year warranty and we work with insurance.

Second bid is new tile floor, in the kitchen. 1,800 price is for labor and material ,demolition, and dumping.

All other information such as handyman license number, insurance number .will be presented upon approval of project. including tile samples and veneer samples 4 doors in kitchen and pantry..

Thank you for your time.



A RESOLUTION OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT PROPOSING A SPECIAL TAX FOR THE REPAIR, MAINTENANCE, AND/OR REPLACEMENT OF THE ROSSMOOR RED BRICK WALL.

The Board of Directors of the Rossmoor Community Services District hereby resolves as follows:

Section 1. Authority and Levy of Special Tax.

Pursuant to the authority of Government Code §§ 53722 & 53724, the Rossmoor Community Services District hereby proposes to levy and assess, subject to a two-thirds majority vote of those voters voting in the November 5, 1996 election, a special tax on each parcel of property within the District for the purpose of financing repair, maintenance, and/or replacement of the Rossmoor red brick wall.

Section 2. Definitions.

The definitions contained in this section shall govern construction of the terms of this Resolution:

- (a) "District" means the Rossmoor Community Services District.
- (b) "Rossmoor red brick wall" means that certain red brick wall generally following District boundaries and located adjacent to the west side of Los Alamitos Boulevard from Hedwig Road to Bradbury Road, and adjacent to the west side of Seal Beach Boulevard between St. Cloud Drive and the flood control channel approximately 900 feet south of St. Cloud Drive.
- (c) "Parcel of property" means any contiguous unit of improved or unimproved real property in separate ownership located within District, including but not limited to single family residences and any other unit of real property subject to the California Subdivided Lands Act (Business and Professions Code §§ 11000 et seq.).
- (d) "Special tax" means the special tax levied and assessed by this Resolution as approved by the District voters.

Section 3. Amount and Duration of Special Tax.

The special tax shall be annually levied upon each parcel of property commencing upon the satisfaction of each and every condition set forth in Section 7 below and at a rate of TWENTY-FOUR Dollars (\$ 24.00) per parcel of property. The

special tax shall cease to be levied TWENTY (20) years after the date of commencement. The special tax imposed herein shall be a tax upon each parcel of property within the District and shall not be measured by the value of the property.

Section 4. Collection and Due Dates.

The annual special tax levied herein shall be due in two equal installments in accordance with the collection procedures of the Orange County Tax Collector, in the same manner and on the same applicable dates as established by law for the other charges and taxes fixed and collected by the County of Orange on behalf of the District. The County may deduct its reasonable costs incurred for such services before remittal of the balance to the District.

The special tax, together with all penalties and interest thereon, shall constitute a lien upon the parcel of land upon which it is levied until it has been paid.

Section 5. Purposes.

The revenue raised by the special tax shall be placed in a special fund and shall be used only for the purposes of maintaining, repairing, and/or replacing the Rossmoor red brick wall.

Section 6. Exemptions.

This special tax shall not be imposed upon the parcel of property owned by any federal, state, or local governmental agency or upon any parcel of property that is exempt from the special tax pursuant to any provision of the Constitution or any paramount law.

Section 7. Conditions to Levy of Special Tax.

The special tax shall be levied only if all of the following conditions are satisfied:

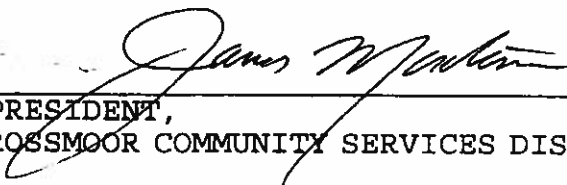
(1) The District acquires ownership of or jurisdiction over those portions of the Rossmoor red brick wall currently owned by or within the jurisdiction of other public entities.

(2) The District voters adopt, by majority vote, at the November 5, 1996 District election a ballot measure authorizing an expansion of District powers to permit Rossmoor red brick wall maintenance, repair and/or replacement.

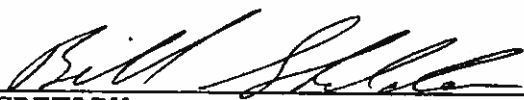
(3) The District voters approve, by a two-thirds majority at the November 5, 1996 District election, a ballot measure authorizing imposition of the special tax as provided in this Resolution.

PASSED AND ADOPTED BY the Rossmoor Community Services District at its regular meeting held on the 25th day of July, 1996.

ATTEST:



PRESIDENT,
ROSSMOOR COMMUNITY SERVICES DISTRICT



SECRETARY
ROSSMOOR COMMUNITY SERVICES DISTRICT

I, BILL SHELDON, Secretary of the Rossmoor Community Services District, do hereby certify that the foregoing Resolution was duly adopted by the Board of the Rossmoor Community Services District at a meeting held on the 25th day of JULY, 1996, by the following vote, to wit:

AYES: ALEXANDER, HUNT, KOZAK & MONTEMER

NOES: NONE

ABSENT: GOODRICH

ABSTAIN: NONE



SECRETARY
ROSSMOOR COMMUNITY SERVICES DISTRICT

95452630

Attachment 7

INSTALLMENT SALE AGREEMENT

Dated as of May 1, 1998

by and between the

**ROSSMOOR COMMUNITY SERVICES PUBLIC IMPROVEMENTS
FINANCING CORPORATION, as Seller**

and the

ROSSMOOR COMMUNITY SERVICES DISTRICT, as Purchaser

**\$1,050,000
Certificates of Participation
(1998 Rossmoor Wall Project)**

obligated to make Installment Payments sufficient to pay all principal and interest due with respect to the Certificates.

(c) Release from Lien. Following the transfer described in paragraph (b) of this Section 4.06 with respect to the August 1 Installment Payment Date, Special Tax Revenues in excess of amounts required for the payment of Installment Payments and for the replenishment of the Reserve Fund, in that Certificate Year shall be released from the lien of this Installment Sale Agreement and shall be available for any lawful purpose of the District.

Section 4.07. Limitations on Future Obligations Secured by District Revenues.

(a) No Obligations Superior to Installment Payments. In order to protect further the availability of the Special Tax Revenues and the security for the Installment Payments the District hereby agrees that the District shall not, so long as any Certificates are outstanding, issue or incur any obligations payable from Special Tax Revenues superior to or on a parity with the Installment Payments.

(b) Subordinate Debt. The District may issue or incur Subordinate Debt so long as it is not in default hereunder.

Section 4.09. Additional Payments. In addition to the Installment Payments, the District shall pay, from Special Tax Revenues, when due, all costs and expenses incurred by the Corporation to comply with the provisions of the Trust Agreement and this Installment Sale Agreement, including, without limitation all Delivery Costs (to the extent not paid from amounts on deposit in the Delivery Costs Fund), compensation due to the Trustee for its fees, costs and expenses incurred under the Trust Agreement and the Assignment Agreement, compensation due to the Corporation for its fees, costs and expenses incurred under the Trust Agreement and all costs and expenses of attorneys, auditors, engineers and accountants.

Section 4.10. Payments to Reserve Fund. In addition to the Installment Payments, the District shall pay to the Trustee, from Special Tax Revenues, such amounts as shall be required to replenish the Reserve Fund in the event of a draw therefrom or a valuation determines that a deficiency exists therein, all in accordance with Section 6.06 of the Trust Agreement.

Rossmoor Community Services District

Policy

No. 3020

BUDGET PREPARATION, ADOPTION AND REVISION

3020.10 Budget Calendar: This policy shall serve as the budget calendar unless the Board modifies the dates herein. If so, the General Manager shall prepare and the Board shall adopt a budget calendar for the succeeding fiscal year at the March meeting of the Board.

3020.20 Preliminary Budget: A Preliminary Budget based on current year estimates to close and on forecasting of expected revenues and expenditures for the succeeding fiscal year shall be prepared by the General Manager by April 30. The Preliminary Budget shall conform to generally accepted accounting and budgeting procedures for special districts.

3020.25 Public Works/CIP Committee: The Public Works/Capital Improvement Projects (CIP) Committee is comprised of two Board members and the General Manager. The President of the Board appoints the members of the Committee

3025.26 Capitol Project Budget: Prior to the development of the Preliminary Budget, the Public Works/CIP Committee shall meet and make recommendations to the Board on recommended capital improvement projects for inclusion in the proposed Fund 40 budget portion of the Preliminary Budget. Capital improvement projects shall be those projects with an estimated cost of \$5,000 or over and have a five-year service life. Projects of a lesser amount or of less than a five-year service life will be included in the appropriate departmental budgets of Fund 10 of the Preliminary Budget.

3020.30 Budget Committee: The Budget Committee is comprised of two Board members and the General Manager. The President of the Board appoints members to the Committee.

3020.31 Presentation of Preliminary Budget: The Budget Committee shall review the Preliminary Budget prepared by the General Manager and make recommended changes. The General Manager shall present the amended Preliminary Budget to the Board at its meeting in May.

3020.40 Preliminary Budget: The proposed Preliminary Budget, as reviewed and amended by the Budget Committee, shall be reviewed and approved by the Board at its May meeting.

3020.50 Appropriations Limit: On or before July 1 of each year, the Board shall adopt a resolution establishing its appropriations limit pursuant to Section 61113 of the Government Code.

3020.60 Public Hearing Notice: On or before July 1 of each year, and at least two weeks before the hearing, a notice of public hearing shall be published in a newspaper of general circulation, which specifies the following:

3020.61 Availability for Inspection: The proposed Final Budget shall be available for inspection at a specified time in the District office.

3020.62 Public Hearing: The date, time and place of the meeting of the Board when the Board will meet to adopt the Final Budget and that any person may appear and be heard regarding any item in the budget or the addition of other items.

3020.70 Second Public Notice: The public notice must be published a second time at least

two (2) weeks before the Final Budget hearing in at least one newspaper of general circulation in accordance with Section 61110(d) of the Government Code.

3020.80 Final Budget Adoption: The General Manager shall submit a Final Budget to the Board as soon as practicable, but no later than the meeting of the Board in August. The Final Budget shall be based on the latest financial data available or the audited numbers for the previous fiscal year, if available. At the August Board meeting or sooner, the Board will hold the public hearing on the Final Budget and upon completion of the public hearing will consider adoption of the Final Budget. On or before September 1 of each year, the Board must adopt a Final Budget that conforms to generally accepted accounting and budgeting procedures for special districts. Immediately thereafter, the Board will adopt a Resolution stating the District Annual Budget Revenues and Expenses Totals by Fund.

3020.90 County Auditor: After Final Budget adoption and completion of the District's Financial Audit, the General Manager shall forward a copy of both documents to the County Auditor.

3020.100 Budget Adjustment: The Budget Committee shall review budget adjustments prepared by the General Manager prior to the February Board meeting. The General Manager shall present budget adjustment recommendations at the February meeting of the Board. The Board shall review current revenue and expenditure projections and make necessary adjustments to the current Budget, which are reflective of the District's current financial condition. The Board may adjust the budget by adoption of a resolution amending the budget.

3020.110 Budgetary Control: Control of movement of funds is governed by Policy No. 3021 Budgetary Control.

Amended: November 9, 2004

Amended: January 11, 2005

Amended: April 10, 2007

Amended: October 9, 2007

Amended: January 13, 2009

Amended: January 10, 2012

Rossmoor Community Services District

Policy

No. 3021

BUDGETARY CONTROL

3021.10 Budgetary Control: This policy shall serve as the budget control document for the District and shall govern the movement of funds within the budget.

3021.20 Budget Elements: The District's expense budget is structured upon Funds, Departments and Departmental categories of expense or account classes which currently include Salaries and Benefits, Operations and Maintenance, Contract Services and Capital Expenditures (each a "Category"). Each of these contains enumerated line items of expense.

3021.30 Budget Control Points: Movement or transfer of funds is controlled as follows:

3021.31 Movement or Transfer of Budgeted Amounts Between Funds or Between Departments: Board approval by Resolution is required for this transaction.

3021.32 Transfer of Budgeted Amounts Between and Among Categories : Board approval is required for this transaction.

3021.33 Transfer of Budget Amounts Within Line Items (Within a Category): The General Manager has the authority, in accordance with Policy 2000.80, to expend funds in accordance with the latest approved budget.

3021.40 Budget Approval Calendar/Revision: Budget approval and revision are governed by Policy No. 3020 Budget Preparation, Adoption and Revision.

3021.50 Purchasing Limits: Purchasing limits and control are governed by Policy No. 3050 Purchasing.

Adopted: October 9, 2007