



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, October 8, 2019**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL:** Directors Barke, DeMarco, Nitikman, Maynard  
President Casey

**3. PLEDGE OF ALLEGIANCE:** Joint Forces Training Base Colonel Richard Lalor and The  
Sunburst Academy

**4. PRESENTATIONS:**

**a. JOINT FORCES TRAINING BASE DEPUTY COMMANDING GENERAL NICK  
DUCICH RE: LOS ALAMITOS JOINT FORCES TRAINING BASE PROGRAMS**

Deputy Commanding General Nick Ducich, Los Alamitos Joint Forces Training Base gave a presentation encompassing the 2020 Priorities, Partnerships and Proposals with the Orange County Fire Authority, U.S. Army Corps of Engineers, Youth Programs (Sunburst and Starbase), Airfield Budget Change Proposal, U.S. Coast Guard/DHS, United States Army Cadet Command, Outreach Program and Events held on the base. He stated the Joint Forces Training Base had the last military runway in the Los Angeles/Orange County area and discussed the base's role in supporting and augmenting first responders with aircraft landings and medical services support in the event of an emergency. The presentation was received and filed.

**B. ADDITIONS TO AGENDA—None**

**C. PUBLIC FORUM:**

Girl Scout Troop 675 requested that an item requesting the use of Rossmoor Park as a recycling center to raise money for The Los Alamitos Youth Center on the November agenda for the Board's consideration. President Casey directed the troop to work with District Recreation Superintendent Chris Argueta to submit a formal agenda item.

Diane Rush opined regarding strategies for dealing with squatters in abandoned homes in Rossmoor. She stated that a home on her street was being occupied by people other than the owners and she was concerned about neighborhood safety implications. General Manager Joe

Mendoza stated that he was aware of the situation and available remedies were being pursued by the County and Orange County Sheriff's Department.

Jody Roubanis thanked the District for holding the October 3, 2019 Street Sweeping Solutions Stakeholders Meeting. She opined that she appreciated the District's efforts to listen and gather public input on such a complicated issue. Mrs. Roubanis also announced the Los Alamitos School District Walk/Bike to School Campaign on October 16, 2019 and encouraged community participation.

**D. REPORTS TO THE BOARD:**

**1. REPORT OF THE AUDIT COMMITTEE RE: 2019-2020 AUDIT AND FINAL BUDGET**

Recommendation to receive the report of the Audit Committee, approve the FY 2018-2019 Annual Audit Report and approve the recommendations contained in the Management Letter. District Auditor Brad Welebir with Rogers, Anderson, Malody and Scott, LLP presented an overview of the Audit Report as presented to the Audit Committee and answered questions from the Board. Mr. Welebir praised the District's transparency and stated that once again the District had received an unmodified opinion, the highest rating possible. The report was received and filed.

**E. CONSENT CALENDAR:**

**1a. MINUTES OF THE REGULAR BOARD MEETING—September 10, 2019**

**2. REVENUE AND EXPENDITURE REPORT—Aug 2019**

Motion by Director DeMarco, seconded by Director Nitikman to approve the consent calendar as submitted. Motion passed 3-0.

**F. PUBLIC HEARING—None**

**G. RESOLUTIONS:**

**1. RESOLUTION NO. 19-10-08-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT (LIONS CLUB ALCOHOL REQUEST FOR BEER AND WINE AT RWF)**

Recommendation to approve Resolution No. 19-10-08-01 authorizing the dispensing of alcohol (*beer and wine*) on District property at the fifth annual Rossmoor Winter Festival on December 13, 2019.

Discussion ensued relative to safety and liability concerns, District labor costs and vendor profits. Director DeMarco opined that he was not in favor of the Beer/Wine Garden however, he would be more inclined to approve the request if he had assurance that strict security measures would be in place, the District received compensation from the Seal Beach Lions Club for use of the space and did their own setup and takedown. Director Nitikman agreed. Further discussion ensued relative to whether the Lions Club should contribute a flat fee or a be charged a percentage. Motion by Director Nitikman, seconded by Director Casey, to approve Resolution No. 19-10-08-01 with the stipulation that the Seal Beach Lions Club pay a minimum flat fee of \$150, do their own setup and takedown and guarantee that all minors will be kept out of the alcohol consumption area. Motion passed 3-0.

**ORDINANCES—None**

**H. REGULAR CALENDAR:**

**1. DISCUSSION AND POSSIBLE ACTION RE: RHA HOLIDAY BIKE TOUR COSPONSORSHIP PROPOSAL**

Recommendation to discuss the proposed holiday bicycle tour event cosponsorship and direct staff accordingly.

The General Manager reported that the Rossmoor Holiday Lights Bicycle Tour started in 2015 with the help of a few Rossmoor residents along with a group of their friends and family who gathered at Rush Park on the Saturday evening before Christmas. With the Rossmoor Holiday Lights Bicycle Tour continuing to grow, the District is looking to provide a safe and fun environment for the participants, as well as the community. Because the event is held at Rush Park, General Manager Joe Mendoza has had discussion with event organizers, Rossmoor Homeowners Association, and Lt. Patrick Rich with Orange County Sheriff's Department, to determine how to provide a safe event with appropriate safeguards. The District has verified that its Special District Risk Management Authority (SDRMA) policy will adequately cover the event with not additional insurance required.

Discussion ensued relative to District liability related to co-sponsorship, bicycle safety and District staff time commitment. Rossmoor Homeowners Association Event Representative Pei-Pei Kelman stated that the Rossmoor Homeowners Association did not currently sponsor the event, it was privately coordinated by a group of residents. Pei-Pei Kelman also stated that the RHA would not agree to absorb the primary liability for the event. Motion by Director Nitikman, seconded by Director DeMarco, to table the item until the November Board Meeting. Motion passed 3-0.

**2. DISCUSSION AND POSSIBLE ACTION RE: REQUEST BY THE ROSSMOOR HOMEOWNERS ASSOCIATION (RHA) FOR COSPONSORSHIP OF THE 2020 ROSSMOOR COMMUNITY FESTIVAL**

Recommendation to approve the Rossmoor Homeowners Association request for co-sponsorship of the 2020 Rossmoor Community Festival.

The General Manager reported that for many years the RHA has conducted an annual Community Festival at Rush Park. The one-day event is held on the first Sunday in May with entertainment, food, vendors and activities. The RHA is once again requesting that the District co-sponsor the Rossmoor Community Festival on May 3, 2020 (*with no fees for the use of the Park or District staff costs*). Brief discussion ensued. Motion by Director Nitikman, seconded by Director DeMarco, to approve the District Co-sponsorship of the 2020 Rossmoor Community Festival. Motion passed 5-0.

**I. GENERAL MANAGER ITEMS:**

General Manager Joe Mendoza reported that staff was researching upgrades to the Rush Park Auditorium and lighting. He thanked Director DeMarco for his participation in the successful Street Sweeping Stakeholders Meeting and the annual School Ghoul 5K Run at Rush Park. The report was received and filed.

**J. BOARD MEMBER ITEMS:**

Director DeMarco opined regarding the audit report and noted that since the District planned to pay down the bond early it needed to be careful about depleting its cash reserves. He recommended timing cash expenditures and capital projects with property tax payments. He encouraged Girl Scout Troop 675 to move forward with its recycling project in Rossmoor. Director DeMarco remarked that the Street Sweeping Solutions Stakeholders Meeting was outstanding. He was pleased with the attendance and everyone’s focus on solutions. According to the Attendee Poll most people were in favor of the District’s proposed alternative street sweeping schedule. Director DeMarco directed staff to publicize the poll results to those who could not attend and provide them with an opportunity to participate in the decision as well. That would allow more data to be collected and presented to the County. Director Nitikman opined that the goal should be at least 300 responses. Director DeMarco agreed and inquired about next steps.

The General Manager stated that he planned to schedule another Traffic/Safety Ad Hoc Committee Meeting and bring a report back to the Board.

Director DeMarco thanked the Los Alamitos Joint Forces Training Base for their attendance and presentation this evening and thanked President Casey for inquiring about the JFTB process for emergency services.

Director Nitikman thanked Director DeMarco and the RCSD staff for organizing the Street Sweeping Stakeholder Meeting. He stated that by all accounts the meeting was very successful and he had received a lot of positive feedback from residents who felt like the District had taken the time to listen to their concerns.

President Casey praised the General Manager for helping to coordinate the organization of the First Annual Heroes Luncheon at the Rush Park Auditorium in Rossmoor in order to honor local military and law enforcement heroes. He stated the luncheon was a huge success followed by a ribbon cutting ceremony acknowledging the RCSD’s membership in the Los Alamitos Chamber of Commerce. He also thanked Director DeMarco and Joe Mendoza for their leadership at the Street Sweeping Stakeholders Meeting. He had received a lot of positive feedback about the event which garnered many comments from the public. He praised the County of Orange for its steady progress on the Rossmoor street repaving project and expressed his appreciation for the smooth roads as compared to surrounding areas.

**K. GENERAL COUNSEL ITEMS:** None

**L. CLOSED SESSION—None**

**M. ADJOURNMENT:**

Motion by Director DeMarco seconded by Director Nitikman, to adjourn the regular meeting at 8:52 p.m. Motion passed 3-0.

**SUBMITTED BY:**

**Joe Mendoza**  
**General Manager**