



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, March 10, 2015

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

**2. ROLL CALL: Directors Burgess, Casey, DeMarco, Maynard
President Kahlert**

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS:

a. OCSD Traffic Bureau—Manny Cruz re: Drunk Driving

Officer Manny Cruz provided the board with a detailed presentation on drunk-driving awareness, prevention, myths, laws and statistics. He stated that each year St. Patrick's Day generated the most drunk driving fatalities of any holiday. He cautioned the community to be safe and make better choices.

b. President Kahlert—Eagle Scout Proclamation

President Bill Kahlert congratulated Eagle Scout Award recipient Matthew Joseph Wauters and presented him with a proclamation on behalf of the RCSD Board. Photos were taken. Applause ensued.

B. ADDITIONS TO AGENDA—None

C. PUBLIC FORUM:

Residents Robert Kaplan, Michelle Kendall, Stan Olin and Ralph Vartabedian all opined relative to traffic and parking issues around Rossmoor Park and surrounding homes. They stated that although there was an ordinance prohibiting parking on Friday evenings, it was not being enforced. They also had comments relative to softball games creating parking congestion, poor pedestrian visibility as well as

ongoing problems with park patrons parking in and across resident driveways and in front of fire hydrants.

Ralph Vartabedian further opined relative to his opposition of the Rossmoor Park permanent shade structure project. He stated that the money would be better spent on a memorial statue commemorating American Veterans and upgrading the softball field at Rush Park. He further opined that the district needed to reach out to adults and seniors and provide a more comprehensive assortment of activities.

Mark Nitikman opined relative to the new speaker card system. He stated that he felt it was an unnecessary layer of bureaucracy for such a small agency.

D. REPORTS TO THE BOARD

1. REPORT OF THE PUBLIC WORKS/CIP COMMITTEE RE: RECOMMENDATION TO PROCEED WITH THE ACQUISITION AND INSTALLATION OF A PERMANENT SHADE STRUCTURE AT RUSH PARK.

Recommendation to: Adopt the recommendation of the Committee to approve the purchase and installation of a permanent shade structure at Rush Park.

Public Works/CIP Committee members reported on the rationale behind their support of the installation of a permanent shade structure at Rush Park. Discussion ensued relative to cost estimates and materials. The report was received and filed.

2. REPORT OF THE TREE COMMITTEE RE: ILLEGAL TREE TRIMMING OF PARKWAY AND MEDIAN TREES.

Recommendation to: Adopt the recommendation of the Tree Committee to set violation penalties for illegal trimming of parkway and median trees.

Tree Committee members reported on the tree committee meeting. Discussion ensued relative to policy changes, tree removal fines and penalties. The report was received and filed.

3. REPORT OF THE PARKS & FACILITIES COMMITTEE RE: COOPERATIVE PROGRAMMING AGREEMENT WITH THE YOUTH CENTER.

Recommendation to: Adopt the recommendation of the Parks and Facilities Committee that the District enter into a Cooperative Programming Agreement (CPA) with the Youth Center for the annual Summer Youth Day Camp Program and an After School Program with the Youth Center.

Parks and Facilities Committee members reported on the Parks and Facilities Committee meeting. Discussion ensued relative to the pros and cons and potential liabilities of entering into a cooperative programming agreement with the Los Alamitos Youth Center. The report was received and filed.

4. REPORT OF THE GENERAL MANAGER RE: NOTIFICATION (FROM CALTRANS) OF PREFERRED ALTERNATIVE 3 (TOLL LANES) FOR THE I-405 IMPROVEMENT PROJECT.

Recommendation to: Discussion and possible action regarding the selection by Caltrans of Alternative 3 (Toll Lanes) for the I-405 Improvement Project.

Discussion ensued relative to the CalTrans letter dated February 19, 2015 and the possible legal remedies available. General Counsel stated he would study the letter and report back to the board. The report was received and filed.

5. REPORT OF THE GENERAL MANAGER RE: NOTIFICATION FROM THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY OF LONGEVITY DISTRIBUTION CREDIT (\$2,072).

Recommendation to receive report. The General Manager reported that the district would be receiving a \$2,072 longevity credit from the Special District Risk Management Authority. The report was received and filed.

E. CONSENT CALENDAR

1a. MINUTES REGULAR BOARD MEETING—February 10, 2015

2. REVENUE AND EXPENDITURE REPORT—January 2015

Motion by Director DeMarco, seconded by Director Casey to approve Consent Calendar Item E-1a. Minutes of February 10, 2015 as submitted. Motion passed 4-1, with Director Maynard abstaining due to his absence at the February board meeting.

Motion by Director Maynard, seconded by Director DeMarco to approve Consent Calendar Item E-2 January 2015 Revenue and Expenditure Report as submitted. Motion passed 5-0.

F. PUBLIC HEARING: None

G. RESOLUTIONS

1. RESOLUTION NO. 15-03-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT RESOLUTION NO. 15-03-10-01 RE: BOARD APPROVAL FOR THE SERVING OF ALCOHOL (BEER) AT THE ROSSMOOR COMMUNITY FESTIVAL

Recommendation: Discussion and possible action regarding a resolution and guidelines for the serving of beer at the Rossmoor Community Festival in May of this year; to approve by roll call vote, Resolution No.15-03-10-01 by reading the title only and waiving further reading as follows:

**RESOLUTION NO. 15-03-10-01 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 15-03-10-01 RE: BOARD APPROVAL FOR THE SERVING OF ALCOHOL (BEER) AT THE ROSSMOOR COMMUNITY FESTIVAL**

Resident Rachel DeMarco opined that she did not feel that it was appropriate to have alcohol at the annual Rossmoor Community Festival. She stated that alcohol contradicted the spirit of the kid and family friendly event. She also expressed safety concerns.

Mark Nitikman stated that the Rotary Club had requested the alcohol permit in order to host a beer tasting fundraiser in a well controlled and confined area. No one would be permitted to stroll the park grounds with alcoholic beverages.

Emily Gingras reported that there would be a ticket presale whereby participants would be required to show a valid identification prior to purchase and in turn, would receive a matching ID wristband. Participants would not be allowed to travel in and out of the confined area where alcohol was served.

Discussion ensued relative to the scope of the event, the location and security. It was the consensus of the board that they did not have enough information at this point in time to make a decision. Therefore, the request would either have to be denied or continued to a special meeting. Mark Nitikman stated that there was a 30 day deadline to get the RCSD's approval and obtain the required permits from other agencies. Director DeMarco expressed concerns relative to setting deadline precedents and sending the wrong message regarding district timelines and procedures for future alcohol permit requests. Director Maynard opined that the distinction was that the district was the cosponsor of the Rossmoor Community Festival. Director Casey stated that logistically, it was going to be difficult to schedule a meeting with the RCSD, RHA and Rotary Club and other agencies within that timeframe. President Kahlert stated that the special meeting would be scheduled and it would be incumbent upon the requesting agencies to attend. Motion by Director Maynard, seconded by Director Casey to table Item G-1 Resolution No. 15-03-10-01; direct staff to research and compose a more detailed staff report for presentation and discussion at a Special Meeting to be scheduled prior to the 30 day deadline of April 3, 2015. Motion passed 4-1, with Director DeMarco voting No.

2. INTRODUCTION OF ORDINANCE NO. 2015-02 AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT, COUNTY OF ORANGE, STATE OF CALIFORNIA, ADOPTING AND REVISING POLICY NO. 3080, PARKWAY AND ROSSMOOR WAY MEDIAN TREE MAINTENANCE, AS THE RULES AND REGULATIONS THAT GOVERN THE MAINTENANCE OF PARKWAY AND ROSSMOOR WAY MEDIAN TREE MAINTENANCE

Recommendation to give first reading to proposed amendments to Policy No. 3080 Parkway and Rossmoor Median Tree Maintenance and proposed Ordinance No. 2015-02 relating to the enforcement of District policy for illegal tree removal/tree trimming.

Mark Nitikman had comments relative to language contained in Sections 3080.14 and 3080.110. He suggested modifying the word “allows” to read “knowingly allows”. General Counsel concurred.

Motion by Director Maynard, seconded by Director DeMarco to introduce Ordinance No. 2015-02 An Ordinance of the Rossmoor Community Services District, County of Orange, State of California, adopting and revising Policy No. 3080 Parkway and Rossmoor Way Median Tree Maintenance as the Rules and Regulations that Govern the Maintenance of Parkway and Rossmoor Way Median Tree Maintenance with the following language modifications in Section 3080.14 and 3080.110: revise the word “allows” to read “knowingly allows” and bring the ordinance and policy back to the board for a second reading at the next regular board meeting. Motion passed 5-0.

H. REGULAR CALENDAR:

1. ADOPTION OF FY 2015-2016 BUDGET CALENDAR

Recommendation to Review and adopt FY 2015-2016 Budget Calendar

Discussion ensued. Motion by Director Maynard, seconded by Director Casey to review and adopt FY 2015-2016 Budget Calendar. Motion passed 5-0.

2. BROADCASTING AND PRODUCTION OF DISTRICT BOARD MEETINGS

Recommendation to Approve Extended Term Agreement with Mr. Doug Wood for broadcasting and production of District Board Meetings.

Discussion ensued. Director Burgess requested that the language in Exhibit B be modified to read “up to” 4 hours. The board and general counsel concurred.

Motion by Director Maynard, seconded by Director Casey to approve extended term agreement with Mr. Doug Wood for broadcasting and production of district board meetings; with the aforementioned language modifications to Exhibit B. Motion passed 5-0.

3. THE YOUTH CENTER SUMMER PROGRAM—PARTNERING PROPOSAL—ROSSMOOR PARK

Recommendation to Authorize General Manager to execute a three-year Cooperative Programming Agreement (CPA) with the Youth Center.

Discussion ensued relative to The Youth Center after school program, safety and potential for district liability. General Counsel opined that there would always be a certain amount of liability; however, sufficient indemnification was included in the agreement.

Motion by Director Maynard, seconded by Director DeMarco to authorize general manager to execute a three year cooperative programming agreement (CPA) with the Youth Center. Motion passed 5-0.

4. SHAKESPEARE BY THE SEA—PARTNERING PROPOSAL—RUSH PARK

Recommendation to Approve the request of Lisa Coffi, Producing Artistic Director, to continue a partnering relationship with the District in providing their presentation of “The Tempest” and “As You Like It” at Rush Park.

Discussion ensued relative to program costs. Emily Gingras stated that as cosponsors, the district provides the venue, but is not charged for the performance as in other communities. She also stated the performances were very popular with residents.

Motion by Director Casey, seconded by Director DeMarco to approve the request of Lisa Coffi, Producing Artistic Director, to continue a partnering relationship with the District in providing their presentation of “The Tempest” and “As You Like It” at Rush Park. Motion passed 5-0.

5. AUTHORIZE GENERAL MANAGER TO ENTER INTO AGREEMENTS FOR THE PURCHASE AND INSTALLATION OF A PERMANENT SHADE STRUCTURE AT RUSH PARK

Recommendation to Authorize General Manager to execute Agreements with PORTERcorp for the purchase and installation of a permanent Poligon shade structure. Discussion ensued relative to project cost, ADA requirements and aesthetics. It was the consensus of the board that the upgrade was overdue, worthwhile and would add quality and value to the community.

Motion by Director Casey, seconded by Director DeMarco to Authorize General Manager to execute Agreements with PORTERcorp for the purchase and installation of a permanent Poligon shade structure. Motion passed 5-0.

6. FIRST READING OF AMENDMENT TO POLICY NO. 1015 RE: MISSION STATEMENT

Recommendation to Give first reading to amendment of Policy No. 1015 Mission and Jurisdiction to amend the current Mission Statement for consistency with the Board’s adoption of revised Goals and Objectives.

Brief discussion ensued. Motion by Director Maynard, seconded by Director DeMarco to give first reading, waive second reading and adopt the proposed amendment to Policy No. 1015 Mission and Jurisdiction to amend the current Mission Statement for consistency with the Board’s adoption of revised Goals and Objectives. Motion passed 5-0.

I. GENERAL MANAGER ITEMS:

The General Manager updated the board on various business of the district. He stated that the Southern California Gas Company planning commission meeting was in the process of being rescheduled and he would notify the board as soon as he received an update from them. He reported that County Public Works had scheduled the re-striping and signage illumination improvements to Montecito Road between March 15th and April 15, 2015. The street lighting was a separate issue and he was working on a solution with Southern California Edison. He announced that the district had scheduled a latent powers meeting next Monday, March 16, 2015 at 2:30 p.m. and a meeting with LAUSD School Superintendent Sherry Kropp on Thursday, March 19, 2015.

J. BOARD MEMBER ITEMS

Director Burgess had brief comments relative to next year’s budget and the possible expansion of the summer recreation program.

Director DeMarco thanked the General Manager and staff for their efforts and hard work to improve the striping and signage on Montecito Road. He added that he was driving on Ocean Blvd. near the pier in Seal Beach and observed that their street lighting is much brighter due to what he believes is a higher wattage bulb. He suggested researching LED lighting options. Director DeMarco also congratulated Eagle Scout Matthew Wauters on his achievements and thanked Officer Manny Cruz from the Traffic Bureau for his informative presentation on drunk driving.

Director Maynard thanked Officer Manny Cruz for his informative presentation. He encouraged the community that when celebrating with alcohol to always designate a driver, call a friend, call a cab—drunk driving tragedies can be prevented with proper forethought and preparation. He concluded with comments relative to the district’s implementation of a new speaker card system and encouraged the public to fill out the cards and participate. He commented that change, while sometimes painful, can be a good thing.

Director Casey reported on his recent attendance at a LAFCO Collaborative Services meeting with General Manager Ruth.

President Kahlert congratulated his fellow board members for approving the permanent shade structure project at Rush Park. He stated that he was confident that the canopy would prove to be a beautiful and valuable asset to the community.

K. CLOSED SESSION—None

L. ADJOURNMENT:

Motion by Director DeMarco, seconded by Director Casey to adjourn the regular meeting at 9:45 p.m. Motion passed 5-0.

SUBMITTED BY:
James D. Ruth
General Manager